

Considerations

A non-resident student may apply to the Board of Education for permission to attend a school in the Gardner Edgerton School District under the following circumstances:

- The student was accepted as, and attended school in the District as, a non-resident student during the previous school year, and remains a student in good standing.
- The student is a sibling of a student who was accepted as, and attended school in the District as, a non-resident student during the previous school year.
- The student is the child of a permanent, non-substitute USD 231 employee who works for the District a minimum of 20 hours per week.
- The parents/guardians of the student are in the process of building, buying or renting a residence within the boundaries of the school district (verified by providing a copy of a sales contract/rental agreement).

****It is important to note that approval, regardless of "Reason for Request", is not guaranteed.***

Process

To be considered for admission to the Gardner Edgerton School District on non-resident status, the parent or legal guardian must complete and submit to the Clerk of the Board of Education a "Request for Admission of Non-Resident Student" form, including all necessary documentation.

After the Clerk of the Board of Education receives the "Request for Admission of Non-Resident Student" form and the supplemental material from the parent or legal guardian, the Clerk will forward the application to the principal of the proposed attendance center for the non-resident student. After the principal has made his/her recommendation, the form will be forwarded to the Educational Services Department for committee review.

If approved by the committee, the non-resident student shall be admitted on a per-semester basis. This is a voluntary arrangement between the parent/guardian and the school district and shall be reviewed bi-annually. The parent or legal guardian must complete and re-submit to the Clerk of the Board of Education a "Request for Admission of Non-Resident Student Form" on an annual basis. **Approval is not guaranteed** and the **District will consider availability of space and other factors, including, but not limited to, academic progress, attendance, and student behavior/discipline records in making a decision on the application.** A non-resident student will be enrolled only after an application to attend has been approved according to these procedures.

Due to a continued increase in enrollment in the Gardner Edgerton School District and concerns regarding space-availability in district schools, the District will determine annually whether any requests for admission by new/current non-resident students will be accepted/renewed for the upcoming school year.

Reasons for Request

The following reasons for request will be considered when determining if a “Request for Admission of Non-Resident Student Form” will be approved. In all cases, students must be in good standing.

- **Admission Renewal Request**
 - This provision is intended for students or siblings of students who enrolled in and attended a USD 231 attendance center during the previous school year as a non-resident student.

- **USD 231 Employee’s Child**
 - This provision is intended for children of a permanent, non-substitute USD 231 employee who works for the District a minimum of 20 hours per week.

- **Renting, Buying or Building in the District.**
 - This provision is intended for children of parent/guardians who are in the process of renting, buying or building a residence in the USD 231 School District. In this case, applicants should indicate the address of that residence and the anticipated move-in date. Also, applicants **must** provide written proof (e.g., copy of the sales contract, building permit, rental agreement) that you are in the process of renting, buying or building a home. This proof must include the address of the home and the parent/guardian’s name as the buyer or renter of the property.

- **Senior Student Provision.**
 - This provision is intended for students whose parent/guardians move outside the district boundaries during the second semester of the student’s junior year.

Special Circumstances

If any adult guardian with whom a student **permanently resides** is in the process of moving into or out of the Gardner Edgerton School District or if an individual’s employment status with the Gardner Edgerton School District should change, temporary enrollment of such student on a non-resident basis shall be permitted for a period of time not to exceed completion of the current academic semester. A student whose guardian(s) move outside the district boundaries during the student’s junior year may be permitted to remain enrolled his/her senior year, providing the student has completed the first semester of the junior year prior to the time of the move and remains a student in good standing. For those moving into the district, proof of in-district residence (e.g., sales contract, rental agreement) must be provided with the application.

Notes

- For the purpose of this policy, a student's legal residence shall be determined in accordance with the state statute, K.S.A. 72-1046.
- Provision of this policy shall be applied uniformly to all students regardless of race, creed, color or national origin.
- A separate form is required for EACH student.
- Requests are considered on the basis of class sizes, future enrollments, and the student's attendance, academic progress, and conduct.
- The request is valid for one year only and may not be renewed due to class size increases (crowded conditions) or if the student does not fulfill the necessary academic progress, attendance, and conduct requirements.
- When applicable, students who do not re-apply for admission as a non-resident, will be unenrolled.
- Students/families who are delinquent as it relates to paying fees will not be approved for renewal of admission until fees are paid.
- If admission is approved, transportation **WILL NOT** be provided by the district.
- **Approval, regardless of "Reason for Request", is not guaranteed.**
- **USD 231 reserves the right to cancel, revoke, or rescind approved requests at any time.**