

Pioneer Teacher Center

In-Service Course Catalog



2023 - 2024

FREQUENTLY ASKED QUESTIONS...

1. *Are all courses CTLE approved?*

The Pioneer Teacher Center and the Pioneer Central School District are approved providers of CTLE (Continuing Teacher and Leader Education) hours. All in-service courses listed in this catalog meet all CTLE requirements.

2. *Am I required to complete CTLE hours?*

As of July 1, 2016, all **professionally certified teachers** and **Level III Teaching Assistants** are required to complete 100 CTLE hours within the five-year registration period. **Permanently certified teachers** are not bound to the 100 CTLE hour requirement, but must still register with New York State's TEACH system every five years.

3. *Do I need to send documentation to NYSED that I have completed my CTLE hours?*

No. You must keep your CTLE Certificates of Completion in your records for a period of 8 years. You only submit documentation **if requested** by NYSED.

4. *How do I register for a course?*

To register for a course, please complete a request in My Learning Plan for the course at least two weeks prior to the start of the course you wish to take. **Please DO NOT submit a "New Request" for a Pioneer Teacher Center course. Please use the course catalog to register in MLP for your selected course.**

5. *Do I need to send a separate registration form to the Pioneer Teacher Center?*

Beginning in 2020-2021, a paper registration form **will not** be required for registration.

6. *How much do courses cost?*

Due to an increase in grant funding, for the 2023-2024 school year, there is no cost to participants. The \$100 cost will be covered by district reimbursements through the PFA contract. Future course costs will be determined by the amount of grant funding received for each school year.

7. *How will I access my online course in Schoology?*

You will be given an access code by your presenter along with clear instructions as to how to gain access to the course. Please adhere to due dates and deadlines in order to successfully complete the course. Also, please remember that all online coursework should be completed outside of normal work hours.

8. *How will I know if my course will run?*

Every effort is made to run all courses. Unfortunately, due to budgetary constraints and/or limited participants, some courses may be cancelled. The Teacher Center will contact you if a course will not run. Please sign up early to avoid cancellation.

9. *Are books provided if required for courses?*

Course participants are responsible for purchasing any required texts or materials. Pioneer Central School District and the Pioneer Teacher Center **do not** provide course materials, unless otherwise noted. Please contact the Center if you need assistance or have questions.

PIONEER TEACHER CENTER 2023 - 2024 IN-SERVICE COURSES

SEASON	COURSE DATES	WORKSHOP TITLE	TYPE	PAGE NUMBER
Summer 2023	July 5, 6, 7, 10, 2023	DIFFERENTIATED INSTRUCTION AND NGLS	Face to Face	4
Summer 2023	July 5, 6, 7, 10, 2023	SAFETY FIRST – PHYSICAL EDUCATION	Face to Face	5
Summer 2023	July 8 – September 30, 2023	ENGAGING STUDENTS WITH POVERTY IN MIND	Online - Schoology	6
Summer 2023	July 10-13, 2023	DIGITAL LITERACY IN THE CLASSROOM	Face to Face	7
Summer 2023	July 10-13, 2023	MICROSOFT 365 APPLICATIONS TO SUPPORT NGLS	Face to Face	8
Summer 2023	July 10 – October 6, 2023	BOOK STUDY: <i>THE TEACHER TOOLBOX FOR A CALM AND CONNECTED CLASSROOM</i>	Online - Schoology	9
Summer 2023	August 7-10, 2023	BUILDING THE FOUNDATION OF A THOUGHTFUL CLASSROOM	Hybrid	10
Fall 2023	September 12, 14, 19, 21, 26 and 28, 2023	STUDENT ENGAGEMENT, CLASSBUILDING AND TEAMBUILDING	Hybrid	11
Fall 2023	October 2, 2023 – January 31, 2024	RTI AND MTSS: PRACTICAL TOOLS AND STRATEGIES	Online - Schoology	12
Fall 2023	November 3, 2023- April 12, 2024	BOOK STUDY: <i>THE BOOK WHISPERER</i>	Online - Schoology	13
Spring 2024	January 8 – April 5, 2024	BOOK STUDY: <i>WE BELONG: 50 STRATEGIES TO CREATE COMMUNITY AND REVOLUTIONIZE CLASSROOM MANAGEMENT</i>	Online - Schoology	14
Spring 2024	January 9, February 6, and March 5, 2024	DIGITAL LITERACY IN THE CLASSROOM	Hybrid	15
Spring 2024	January 12- May 1, 2024	PBIS – POSITIVE BEHAVIOR INTERVENTION STRATEGIES	Online - Schoology	16
Spring 2024	February 5- May 3, 2024	BOOK STUDY: <i>SEVEN HABITS OF HIGHLY EFFECTIVE TEENS</i>	Online - Schoology	17
Summer/Fall/Spring		INDEPENDENT STUDY		18
IN-SERVICE COURSE INFORMATION / MLP				19

NEW TEACHER INDUCTION IN-SERVICE REQUIRED COURSES

New teachers must complete *Building the Foundation of a Thoughtful Classroom*, *Engaging Students with Poverty in Mind*, *PBIS* and *one technology class* (Digital Literacy in the Classroom OR Microsoft 365 Applications to Support NGLS) as a part of Pioneer's New Teacher Induction Program. These courses may be completed in any order. Participation in these courses will depend on hire date of new teachers. ANYONE may sign up for these courses, but preference will be given to new teachers.

Summer 2023		
COURSE TITLE: DIFFERENTIATED INSTRUCTION AND NGLS		
COURSE DATES: July 5, 6, 7, 10, 2023	COURSE TIMES: 7:30 am to 2:30 pm	
COURSE HOURS: 28	COURSE TYPE: Face to Face	
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: Mark Dziob		
COURSE DESCRIPTION: <p>Differentiated Instruction and NGLS incorporates current brain research and Next Generation Learning Standards to help answer the age-old question “Are we doing anything fun today?” Numerous “hands-on” and physically active lessons will be demonstrated and adapted to any grade level or subject area. Participants will have the opportunity to explore and develop vocabulary-based and kinesthetic lessons designed to increase student motivation, engagement, and friendly competition in the classroom.</p> <p>At the completion of the course and after implementing varied activities, strategies and final project in the classroom, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: None <p>PLEASE NOTE: <i>Course participants are responsible for purchasing any required texts or materials.</i> Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.</p>		

Summer 2023		
COURSE TITLE: SAFETY FIRST – PHYSICAL EDUCATION		
COURSE DATES: July 5, 6, 7, 10, 2023	COURSE TIMES: 7:30 am to 2:30 pm	
COURSE HOURS: 28	COURSE TYPE: Face to Face	
CTLE TYPE:	CONTENT <input checked="" type="checkbox"/>	PEDAGOGY <input type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTERS: Christopher Edwards		
COURSE DESCRIPTION: <p>This class will focus on two major areas this year:</p> <ol style="list-style-type: none"> 1. Participants will focus on the continued incorporation of the NEW NYS PE standards into their unit plans. 2. Participants will update all health and safety certifications (CPR, AED, Concussion, etc.). This year the primary focus will be lifeguarding. <p>At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: None		
<p>PLEASE NOTE: <i>Course participants are responsible for purchasing any required texts or materials.</i> Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.</p>		

Summer 2023		
COURSE TITLE: ENGAGING STUDENTS WITH POVERTY IN MIND		
COURSE DATES: July 8 – September 30, 2023	COURSE TIMES: Online - Schoology	
COURSE HOURS: 28	COURSE TYPE: Online	
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: Jennifer Palmerton		
COURSE DESCRIPTION: <p>This course will teach educators how poverty impacts the brain and all-over student learning. Participants will engage in activities and discussions around topics related to creating active learning opportunities to enhance the school experience for students. Participants will create a project to implement with students.</p> <p>At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: <i>Engaging Students with Poverty in Mind</i> Eric Jensen ISBN 978-1-4166-1572-9 PLEASE NOTE: <i>Course participants are responsible for purchasing any required texts or materials.</i> Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.		

NEW TEACHER INDUCTION PROGRAM-REQUIRED COURSE

Summer 2023		
COURSE TITLE: DIGITAL LITERACY IN THE CLASSROOM		
COURSE DATES: July 10-13, 2023		COURSE TIMES: 7:30 am to 2:30 pm
COURSE HOURS: 28		COURSE TYPE: Face to Face
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: Cailynn Call		
COURSE DESCRIPTION: <p>This class will focus on using technology tools to support the Next Generation Learning Standards (NGLS). Participants will learn and explore a variety of technology tools that will enhance their teaching. Participants will explore how to use and manage each program to help build engaging instruction and assessments while aligning with the NGLS. There will be work time to explore and create lessons using technology with support and troubleshooting from the presenter. All experience and comfort levels welcome.</p> <p>At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: None <p>PLEASE NOTE: <i>Course participants are responsible for purchasing any required texts or materials.</i> Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.</p>		

MEETS NEW TEACHER INDUCTION PROGRAM TECHNOLOGY COURSE REQUIREMENT

Summer 2023		
COURSE TITLE: MICROSOFT 365 APPLICATIONS TO SUPPORT NGLS		
COURSE DATES: July 10-13, 2023	COURSE TIMES: 7:30 am to 2:30 pm	
COURSE HOURS: 28	COURSE TYPE: Face to Face	
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: Kristi Bockhahn		
COURSE DESCRIPTION: <p>Continue to grow your understanding and use of Microsoft 365 by actively creating and updating materials to utilize in your subject area. This course will focus on learning the new features available on the multiple Microsoft applications, while allowing time to develop new material to aid in engaging students as we continue to adapt to Next Generation Standards. This will also help teachers shift to a much more technologically-based education system. Course participants will be working with Microsoft 365 applications to complete activities within each application and will conclude with a final project to apply the new learning from a course.</p> <p>At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: None		
PLEASE NOTE: <i>Course participants are responsible for purchasing any required texts or materials.</i> Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.		

MEETS NEW TEACHER INDUCTION PROGRAM TECHNOLOGY COURSE REQUIREMENT

Summer 2023		
COURSE TITLE: BOOK STUDY: <i>THE TEACHER TOOLBOX FOR A CALM AND CONNECTED CLASSROOM</i>		
COURSE DATES: July 10 – October 6, 2023	COURSE TIMES: Online—Schoology	
COURSE HOURS: 28	COURSE TYPE: Online	
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTERS: Jill Wilkie		
COURSE DESCRIPTION: <p><i>The Teacher Toolbox for a Calm and Connected Classroom</i> is a book that introduces the whole-child, whole-hearted approach to teaching, wellness, and student-teacher relationships. Chock-full of practical advice and brain-based tools from an experienced teacher and counselor, this book solves the question of how psychology and education can enrich and empower both teachers' and students' wellness. This book deals with how to help unpack the "invisible backpack" that both teachers and students bring into the classroom. The author shows how to practically address common issues such as challenging behavior, social-emotional learning, trauma-informed education, mindfulness, mental health and much more. Each chapter provides an abundance of practical, easy to implement tools to help all learners.</p> <p>This online book study requires the learner to read individual chapters of the text, respond to various reader response questions and discussion posts, and complete activities related to the readings. After the learning component of the course, a final project will be completed to apply new learning. At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: <p><i>The Teacher Toolbox for a Calm and Connected Classroom</i> Joanna Schwartz ISBN: 978-1-78775-404-1</p> <p>PLEASE NOTE: Course participants are responsible for purchasing any required texts or materials. Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.</p>		

Summer 2023		
COURSE TITLE: BUILDING THE FOUNDATIONS OF A THOUGHTFUL CLASSROOM		
COURSE DATES: August 7-10, 2023		COURSE TIMES: 7:30 a.m. – 2:00 p.m. plus assignments
COURSE HOURS: 28		COURSE TYPE: Hybrid
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTERS: Joyce Jackson		
COURSE DESCRIPTION: <p>Teachers will learn the Ten Dimensions of the Thoughtful Classroom Teacher Effectiveness Framework and explore the resources of the Thoughtful Classroom Tools Series. During this course, participants will learn the attributes of the different types of learning styles of students and explore tools for differentiating instruction and assessment. Participants will take a Learning Style Inventory to assess their own preferences for learning and discuss the importance of planning lessons that engage and appeal to a variety of learners in the classroom. Participants will produce a finished product to use in the classroom and apply the tools Task Rotation and Questioning in Style.</p> <p>Day 1: The Thoughtful Classroom Teacher Effectiveness Framework Day 2: Tools for a Successful School Year and Tools for Thoughtful Assessment Day 3: Tools That Work in Classroom Instruction and Tools for Thoughtful Day 4: Tools for Igniting Curiosity</p> <p>The culminating project is to complete a well-planned unit of study (2 week), using the Learning Window and Five Episodes found within the teacher framework.</p> <p>At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENTS: Thoughtful Education Tools Series: <ul style="list-style-type: none"> • Tools for a Successful School Year • Tools for Thoughtful Assessment • Tools That Work in Classroom Instruction • Tools for Igniting Curiosity <p>*Math teachers involved should have the Math Tools Series Set</p> <p>Adult Learning Style Inventory</p> <p>Pioneer Central School District provides new teachers with the necessary books for this course.</p>		

NEW TEACHER INDUCTION PROGRAM-REQUIRED COURSE

Fall 2023		
COURSE TITLE: STUDENT ENGAGEMENT, CLASSBUILDING AND TEAMBUILDING		
COURSE DATES: September 12, 14, 19, 21, 26 and 28, 2023		COURSE TIMES: 4:00 pm to 8:00 pm
COURSE HOURS: 28		COURSE TYPE: Hybrid
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: Rebecca Clinch		
COURSE DESCRIPTION: <p>This course offers a multitude of fun, student-centered activities promoting teambuilding and classbuilding through cooperative student engagement. Participants will mix and mingle with their colleagues while engaging in the actual cooperative learning activities. In addition, participants will focus on developing lessons/activities that will get students up, out of their seats, actively moving around and learning how to work cooperatively with one another both when it comes to academics and social skills. The course will offer a variety of activities that are enjoyable for both students and teachers alike. Participants will have the opportunity to explore and develop cooperative lessons/activities that are appropriate to all grade levels.</p> <p>At the completion of the course and after implementing varied activities, strategies and final project in the classroom, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENTS: None		
<p>PLEASE NOTE: <i>Course participants are responsible for purchasing any required texts or materials.</i> Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.</p>		

Fall 2023

COURSE TITLE:

RTI AND MTSS: PRACTICAL TOOLS AND STRATEGIES

COURSE DATES:

October 2, 2023 - January 31, 2024

COURSE TIMES:

Online -- Schoology

COURSE HOURS: 28

COURSE TYPE: Online

CTLE TYPE:

CONTENT ☐

PEDAGOGY ☒

ELL ☐

COURSE PRESENTER: Erin Gonser

COURSE DESCRIPTION:

In this new book, best-selling author Barbara R. Blackburn and intervention expert Bradley S. Witzel show you how to develop rigorous RTI and MTSS programs that will support students and lead them to lasting success. Written in a clear, engaging style, ***Rigor in the RTI and MTSS Classroom*** combines an in-depth discussion of the issues facing at-risk and learning-disabled students with practical strategies for all teachers. You'll discover how to:

- Improve academic and social-emotional performance with scaffolding and demonstration of learning techniques
- Establish and teach class rules, expectations, and consequences
- Use evidence-based activities to spark student discussion
- Implement rigorous, research-based strategies for math, literacy, reading, and writing development
- Assess student growth and encourage self-reflection
- Form an MTSS leadership team to ensure that student needs are met across building and district levels.

Each chapter contains anecdotes from schools across the country as well as a variety of ready-to-use tools and activities. Many of the tools are offered as free eResources at www.routledge/9781138193383, so you can easily print and distribute them for classroom use.

This online book study requires the learner to read the text and respond to questions and discussion boards and complete activities related to the readings. The learner will also need to complete a final project demonstrating the application of new learning. At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.

BOOK REQUIREMENT:

Rigor in the RTI and MTSS Classroom: Practical Tools and Strategies

Barbara R. Blackburn and Bradley Steven Witzel

ISBN: 9781317273936

PLEASE NOTE: Course participants are responsible for purchasing any required texts or materials. Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.

Fall 2023		
COURSE TITLE: BOOK STUDY: <i>THE BOOK WHISPERER</i>		
COURSE DATES: November 3, 2023 – April 12, 2024	COURSE TIMES: Online - Schoology	
COURSE HOURS: 28	COURSE TYPE: Online	
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: Jennifer Palmerton		
COURSE DESCRIPTION: <p>Are you looking to enhance your reading instruction and get your students motivated again? <i>The Book Whisperer</i> by Donalyn Miller might be just the thing you are looking for. This book aims to assist educators in developing students into readers that read for enjoyment. Miller identifies three categories of readers and how to engage each type of reader with texts to acquire a love of reading. She gives detailed lists of book/author recommendations to build classroom libraries and motivate students to appreciate reading. The author includes comprehensive case studies throughout the text and examples of alternate assignments to build reading comprehension without stifling it. If you are looking to energize your classroom and bring excitement back to reading instruction, this is the book study for you!</p> <p>At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: <i>The Book Whisperer</i> Donalyn Miller ISBN: 978-0-470-37227-2		
PLEASE NOTE: <i>Course participants are responsible for purchasing any required texts or materials.</i> Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.		

Spring 2024		
COURSE TITLE: BOOK STUDY: WE BELONG: <i>50 STRATEGIES TO CREATE COMMUNITY AND REVOLUTIONIZE CLASSROOM MANAGEMENT</i>		
COURSE DATES: January 8 – April 5, 2024	COURSE TIMES: Online - Schoology	
COURSE HOURS: 28	COURSE TYPE: Online	
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: Jill Wilkie		
COURSE DESCRIPTION: <p>What is the secret to every positive learning environment? Belonging. In <i>We Belong: 50 Strategies to Create Community and Revolutionize Classroom Management</i> Laurie Barron and Patti Kinney explore the dynamic partnership of belonging and classroom management and share specific ways to build authentic, positive relationships with and among students, create spaces that feel physically and emotionally safe for all, teach and nurture social-emotional competence, boost student engagement and motivation and foster a sustaining sense of community. This practical guide, for both elementary and secondary teachers, offers 50 targeted strategies to increase students' sense of belonging and reinforce habits that support classroom harmony and learning success.</p> <p>This online book study requires the learner to read individual chapters of the text, respond to various reader response questions and discussion posts, and/or complete activities related to the readings. After the learning component of the course, a final project will be completed to apply new learning.</p> <p>At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: <i>We Belong: 50 Strategies to Create Community and Revolutionize Classroom Management</i> Laurie Barron, Patti Kinney ISBN: 978-1-4166-3026-5		
PLEASE NOTE: <i>Course participants are responsible for purchasing any required texts or materials.</i> Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.		

Spring 2024		
COURSE TITLE: DIGITAL LITERACY IN THE CLASSROOM		
COURSE DATES: January 9, February 6, and March 5, 2024 and 16 hours online	COURSE TIMES: 4:00 – 8:00 p.m. Online -- Schoology	
COURSE HOURS: 28	COURSE TYPE: Hybrid	
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: Cailynn Call		
COURSE DESCRIPTION: <p>This course will focus on using technology tools to support the Next Generation Learning Standards (NGLS). Participants will learn and explore a variety of technology tools that will enhance their teaching. Participants will explore how to use and manage each program to help build engaging instruction and assessments while also aligning with the NGLS. There will be work time to explore and create lessons using technology with support and troubleshooting from the presenter. All experience and comfort levels welcome.</p> <p>At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: None		
<p>PLEASE NOTE: <i>Course participants are responsible for purchasing any required texts or materials.</i> Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.</p>		

MEETS NEW TEACHER INDUCTION PROGRAM TECHNOLOGY COURSE REQUIREMENT

Spring 2024		
COURSE TITLE: PBIS- POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS		
COURSE DATES: January 12- May 1, 2024	COURSE TIMES: Online – Schoology	
COURSE HOURS: 28	COURSE TYPE: online	
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: Lindsey Staub and Allison Schwab		
COURSE DESCRIPTION: <p>This course supports the Pioneer School District's PBIS (Positive Behavior Interventions and Supports) initiative. Through collaborating, completing book studies, and implementing theories within the classroom, this class is aimed at improving school and classroom culture.</p> <p>This course will develop an understanding for ways in which the development of character education can be embedded in daily strategies, growth mindset theory, and the development of positive learning communities. Heavy emphasis will be placed on Marvin Marshall's <i>Discipline Without Stress, Rewards, or Punishments</i> and Carol Dweck's research-based theory on the power of fostering a growth mindset. In addition, best practices from Teaching Love and Logic and Capturing Kids Hearts will be discussed.</p> <p>All work for this course will be completed on-line through Schoology. After the learning component of the course, a final project will be completed. After implementing varied activities, strategies and final project in the classroom, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: <i>Growth Mindset in the Classroom</i> Mary Cay Ricci ISBN: 978-1935636-89-2 <i>Discipline Without Stress, Rewards, or Punishments</i> Marvin Marshall ISBN: 978-1935636-89-2 PLEASE NOTE: Course participants are responsible for purchasing any required texts or materials. Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.		

NEW TEACHER INDUCTION PROGRAM-REQUIRED COURSE

Spring 2024		
COURSE TITLE: BOOK STUDY: THE SEVEN HABITS OF HIGHLY EFFECTIVE TEENS		
COURSE DATES: February 5, 2024- May 3, 2024	COURSE TIMES: Online – Schoology	
COURSE HOURS: 28	COURSE TYPE: online	
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input checked="" type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTERS: Laura Irizarry and Steve Zabaldo		
COURSE DESCRIPTION: <p>This course focuses on how to foster the social/emotional health of our young people through the lens of modern pressures that students face in today's society. The course centers around best-selling author Sean Covey's more modern take on his original <i>7 Habits of Highly Effective Teens on the Go</i>.</p> <p>Through the course, we will look at the issues that students face with school, managing social pressure, and overburdened schedules. This book study will focus on helping students learn strategies to become more capable, build resilience, and work towards a positive mindset. As educators, we will take the student perspective of the book and apply it to our work with students.</p> <p>At the completion of the course and after implementing varied activities, strategies and final project with students, participants will complete a Reflection Form and Presenter/Workshop Final Evaluation in My Learning Plan.</p>		
BOOK REQUIREMENT: <i>The Seven Habits of Highly Effective Teens</i> Sean Covey ISBN: 978-1-4767-6466-5 PLEASE NOTE: Course participants are responsible for purchasing any required texts or materials. Pioneer Central School District and the Pioneer Teacher Center do not provide course materials. Please contact the Center if you have any questions.		

INDEPENDENT STUDY OPTION

Summer, Fall or Spring		
COURSE TITLE: INDEPENDENT STUDY		
COURSE DATES: TBA		COURSE TIMES: TBA
COURSE HOURS: 28		COURSE TYPE: TBA
CTLE TYPE:	CONTENT <input type="checkbox"/>	PEDAGOGY <input type="checkbox"/> ELL <input type="checkbox"/>
COURSE PRESENTER: --		
COURSE DESCRIPTION: <p>In order to receive credit for an independent study, you must complete the Independent Study Checklist found at: https://www.pioneerschools.org/o/pioneer-csd/page/independent-study-course-forms</p> <ol style="list-style-type: none"> 1. Complete the Independent Study proposal form and receive approval and signature from your building principal or immediate supervisor. 2. Submit proposal to the Teacher Center. Proposals for 2023-2024 must be submitted by the last Friday in February. Proposals for Summer 2023 must be submitted by the last Friday in April. The proposal will then be forwarded to the Director of Curriculum, Instruction & Technology for approval and signature. 3. The Policy Board will vote on initial approval at their next scheduled meeting. After initial approval, the Teacher Center will create your Independent Study in MLP and notify you that you can now find your course in the catalog and enroll. DO NOT CREATE A NEW REQUEST. 4. Pay course fee to the Center -- \$100. (All courses run through the Teacher Center cost \$100, including independent studies. If part of this independent study is online and you incur a fee, please contact the Center.) 5. Submit the Pre-Evaluation survey in My Learning Plan (MLP). 6. After your independent study, complete the following in My Learning Plan (MLP): *Post Evaluation Survey AND *Reflection Form 7. Return this course form and all evidence of work completed to the Teacher Center for final course approval by the last Thursday in May. This work will be submitted to the Pioneer Teacher Center Policy Board for final approval at the next scheduled meeting. The Policy Board meets the first Monday of every month. 8. The Policy Board reserves the right to request a presentation of your final project during a Policy Board meeting. 		

IN-SERVICE COURSE INFORMATION

1. REGISTRATION

Please register in My Learning Plan. A paper registration form is not required for Pioneer staff. Please be sure to register using the course catalog in My Learning Plan. ***Please DO NOT submit a “New Request” for a Pioneer Teacher Center course.***

Important Reminders:

- ✓ MLP (My Learning Plan) District approval is required for Pioneer staff for in-service credit. **Please remember – do not begin a course without district approval.**
- ✓ It is recommended that you register for a course at least two weeks prior to the start of the course to allow for required district approvals.

2. IN-SERVICE COURSE FEE

The in-service course fee is \$100 for Pioneer employees who qualify for in-service stipend or reimbursement. Please see payment options below.

Pay by CASH OR CHECK:

- ✓ Checks **cannot** be accepted before July 1, 2023.
- ✓ PLEASE MAKE CHECKS PAYABLE TO **PIONEER CENTRAL SCHOOLS**. On the memo line, please write **Pioneer In-Service**.
- ✓ Payment Due Dates:

Workshop Date	Fees Due
Summer	October 31
Fall	February 28
Spring	April 15

Pay by PAYROLL DEDUCTION:

- ✓ Payroll Deduction is available for staff (a one-time deduction of the current in-service course fee from the first paycheck in February). Please go to the Pioneer Teacher Center website for the necessary form. Please submit to the **Pioneer Teacher Center**. ***DO NOT SEND FORMS TO THE PAYROLL OFFICE.***
- ✓ If you have already enrolled in Payroll Deduction, do nothing. Your in-service course payroll deduction will continue until you *request cancellation by submitting a Payroll Deduction Cancellation Form* to the **Pioneer Teacher Center**.

3. Additional Reminders

- ✓ A pre-evaluation survey and presenter/workshop post-evaluation survey in My Learning Plan are required by the Pioneer Teacher Center.
- ✓ An In-Service Reflection Form is a Pioneer Central School District and Pioneer Teacher Center requirement, which must be submitted directly in My Learning Plan, following application of new learning.
- ✓ Upon successful completion of all coursework, surveys and In-Service Reflection Form, a CTLE certificate will be available to print from MLP and completion of all requirements will be communicated to District Office to meet stipend/reimbursement requirements.
- ✓ ***Please complete all coursework, surveys and In-Service Reflection Form by designated due dates to ensure timely processing of paperwork by your instructor, the Teacher Center and District.***

MY LEARNING PLAN (MLP) HELPFUL HINTS

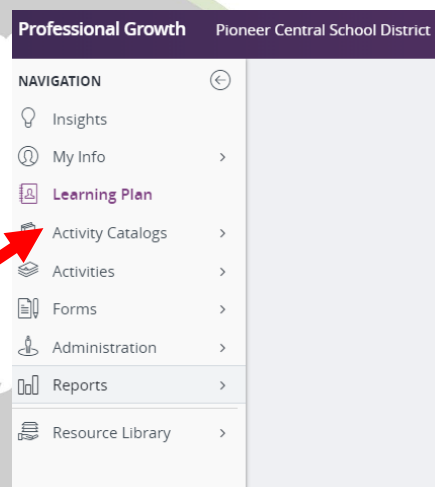
Pioneer Central Schools – Pioneer Teacher Center

REGISTERING FOR A COURSE

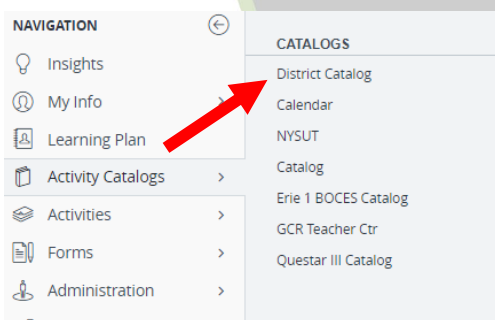
All Pioneer staff must register for a course through the catalog in My Learning Plan. Please DO NOT create your own request. **If you create your own request for a Pioneer Teacher Center course, your registration will not be received, and you will not be included on the official roster.**

Directions:

1. Log in to MLP.
2. Click on Activity Catalogs.



3. Click on District Catalog.



4. Click on the name of the course you wish to take.
5. Click on "Request Approval."

Registration Options

Request Approval

6. Answer the question about special education.

A screenshot of a form titled 'Instructions'. It contains a question: 'Are you in the Special Education Department?'. Below the question are two radio buttons labeled 'YES' and 'NO'. A red arrow points to the 'YES' radio button.

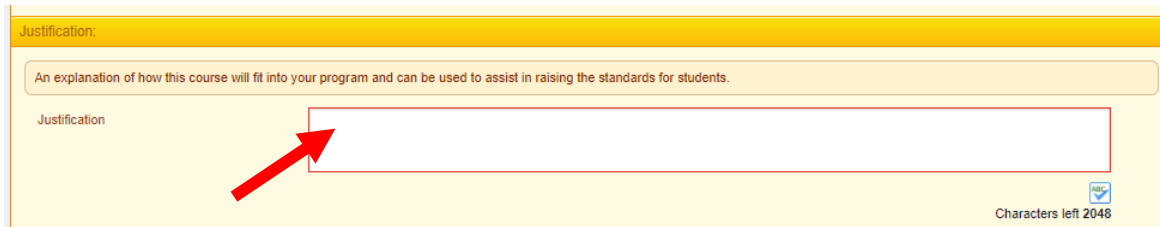
7. Find the box marked “Justification.” Fill in your justification for taking the course.

Justification:

An explanation of how this course will fit into your program and can be used to assist in raising the standards for students.

Justification

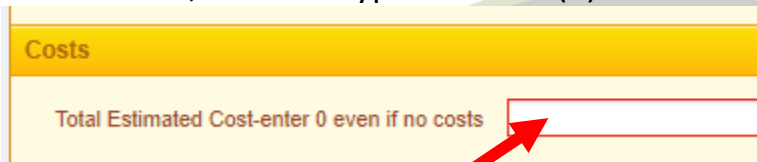
Characters left 2048

A screenshot of a web form titled "Justification:". Below the title is a light yellow box containing the instruction "An explanation of how this course will fit into your program and can be used to assist in raising the standards for students." Below this is a large white text input box with a red border. A red arrow points to the top-left corner of this input box. In the bottom right corner of the form, there is a small blue icon and the text "Characters left 2048".

8. Find the box, “Costs.” Type in a zero (0).

Costs

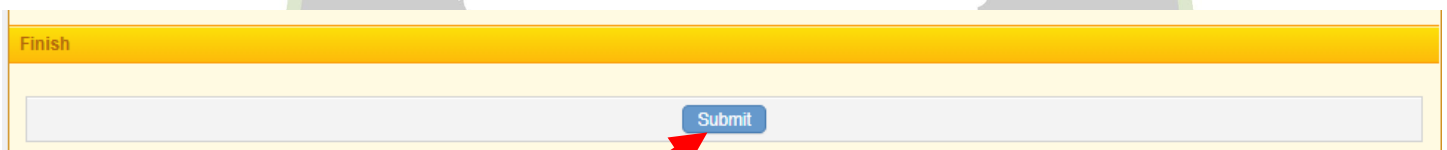
Total Estimated Cost-enter 0 even if no costs

A screenshot of a web form titled "Costs". Below the title is a light yellow box containing the instruction "Total Estimated Cost-enter 0 even if no costs". Below this is a white text input box with a red border. A red arrow points to the top-right corner of this input box.

9. Scroll to the bottom. Click “Submit.”

Finish

Submit

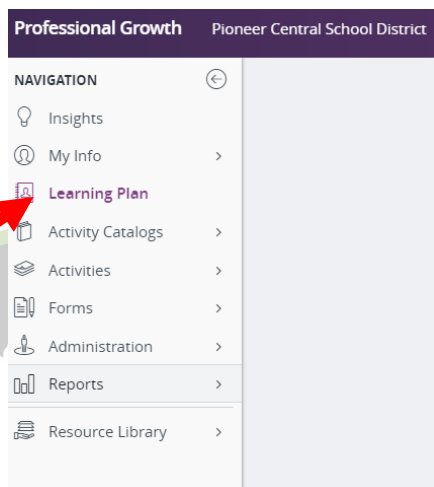
A screenshot of the bottom of a web form. It features a yellow header bar with the word "Finish" in black. Below this is a wide, light gray horizontal bar. A blue button with the word "Submit" in white is centered on this bar. A red arrow points to the button. Below the gray bar is a large, faint watermark of a circular logo containing a tree and a banner that reads "Pioneer Teacher Center".

PRE-EVALUATION SURVEY

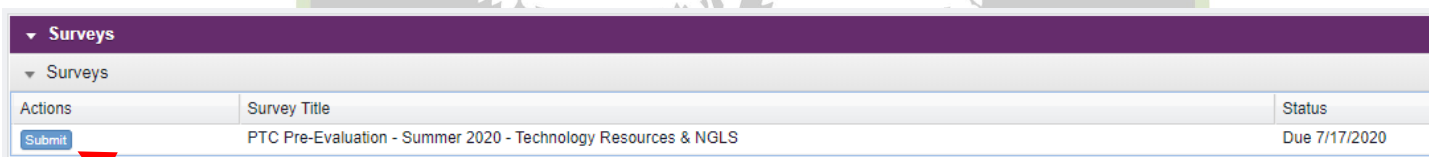
This is a required survey that must be completed **prior** to the start of your in-service course.

Directions:

1. Log in to MLP.
2. Click on Learning Plan.



3. At the top of the page, surveys that need completion will be listed. Click the blue “Submit” button to access the survey.



4. Complete the survey. When finished, click the blue “SAVE” button at the bottom.

The screenshot shows a survey form with the following sections:

- Current Teacher Knowledge:** I can develop formative and summative assessments that infuse technology and align to the NGLS. (Click To Select)
- Personal goal(s) for professional growth:** (please check all that apply):
 - ☐ ALIGN/INCORPORATE/PLAN USING CCLS
 - ☐ COLLABORATE WITH OTHERS AND GRADE LEVELS
 - ☐ IMPROVE ACHIEVEMENT AND ENGAGEMENT OF STUDENTS
 - ☐ INCREASE KNOWLEDGE AND USE OF TECHNOLOGY AND ITS APPLICATIONS
 - ☐ PERSONAL GROWTH (INSTRUCTION/DELIVERY/TEACHING STRATEGIES)
 - ☐ OTHER
- Message to instructor(s):** Please include any special requests or instructional needs that you would like your instructor to be aware of.
- Click Save To Exit**
- Save** button (highlighted with a red arrow)

PRE-EVALUATION SURVEY FAQs

- ***When should the pre-evaluation survey be completed?***

Please complete your pre-evaluation survey when you receive it so that your instructor can receive your responses in a timely fashion. The instructor reviews the pre-evaluation surveys prior to the start of the course to learn more about participants and their needs.

- ***Why is the due date listed in MLP after the course begins?***

The due date listed in My Learning Plan will be after the start of the course. **It is not the actual due date.** The survey should be completed as soon as possible. The due date listed is after the course start date so that it is still available those who forget to complete the survey prior to the start of the course. If the due date chosen was the day before the course starts and a participant forgets to complete it, the individual would not be able to access the survey.

- ***Why doesn't the survey "go away" even though I completed it?***

After you complete the survey, it will not "disappear" from your Learning Plan, even though you have completed it. You can click on "Submit" again to see that it is finished. The survey will not disappear until all participants in the course have completed the survey and the Teacher Center can officially close it.

- ***How can I check to be sure that the survey is complete?***

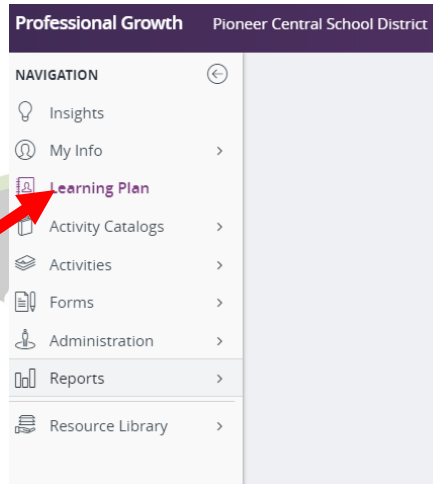
Click on "Submit" again next to the name of the course and you should see your answers. If you see your answers, the survey is complete.

IN-SERVICE REFLECTION FORM

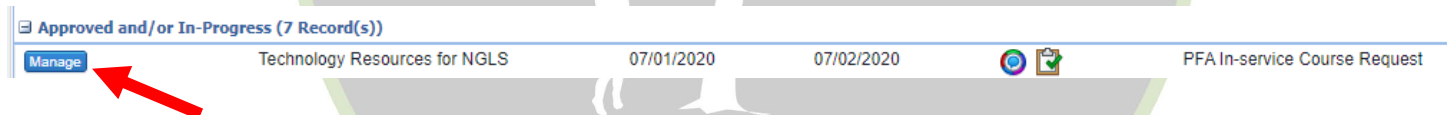
This is a required form that must be completed in My Learning Plan **following** the application of your in-service project with your students. The due date for this form is at minimum one month after the end of the course.

Directions:

1. Log in to MLP.
2. Click on Learning Plan.



3. Find the name of the in-service course you completed. Click on the blue “MANAGE” button to the left of the course name.



4. After clicking the manage button, course information is listed, along with approval status. At the bottom, there is an “Actions” menu. Click on In-Service Reflection Form.



5. When the form opens, the response boxes will be highlighted in red, which means completion is required. **It is highly recommended that you complete the form in one sitting.** If you cannot complete the form all at once, be sure to fill in EVERY box (even with just a letter) and then be certain to click the SAVE button at the bottom. If you do not type something in every box, the form will not save.

6. All courses have 3 goals/objectives. These are listed on your course syllabus. A list of course objectives is also posted on the Teacher Center website. Be sure to type in the course objectives where indicated on the form. You only need to type each objective once:

Identify a 3rd course goal and provide evidence of impact on your teacher practice:

Participants will develop and design lessons incorporating friendly competition.
I have incorporated more friendly competition into my lessons. With second graders

7. Once the Reflection Form is complete, please remember to click the blue save button at the bottom.

Click Save To Exit

Save

8. Once the Reflection Form is complete and there are no other revisions or edits you wish to make, please remember to click the blue save button at the bottom again. You should see a confirmation screen. Click "RETURN."

Confirmation

✓ Saved

Return

9. You should see the "Actions" menu at the bottom of the page. If your Reflection Form is complete and there are no other changes, click the blue "MARK COMPLETE" button located in the "Actions" menu. This will submit your Reflection Form.

Actions

View/Print Form



Team Room



In-service Reflection Form



Mark Complete



Drop



REFLECTION FORM FAQs

- ***Why are there so many glitches with the Reflection Form in MLP (typing in every box to save, losing information, etc.)?***

These issues have been addressed with MLP and they have been working on a fix, but MLP receives thousands of requests for various technology upgrades and the wait is lengthy for changes. Using the workarounds provided will help to avoid issues.

- ***Why is there a due date for the Reflection Form?***

The Teacher Center has earlier due dates for submitting participants' names to the district to process stipend payments. Also, instructors need the results from participant Reflection Forms and Post-Evaluation surveys to complete final paperwork and receive final payment. When participants do not turn in their forms by the due date, instructors do not receive their pay due to their inability to finish their requirements (Course Evaluation Summary).

- ***Why are there so many forms?***

The district and Teacher Center have worked diligently to create forms that meet all contractual and Center requirements. The fewest forms possible are being utilized.

- ***How can I check to be sure that my Reflection Form is complete?***

1. Click on Learning Plan.
2. Click on the blue "Manage" button next to the name of your course.
3. Click on "View/Print Form."
4. Scroll all the way to the bottom. If your Reflection Form is complete, it will say received and the date you submitted your form.

Evaluation(s)

Received

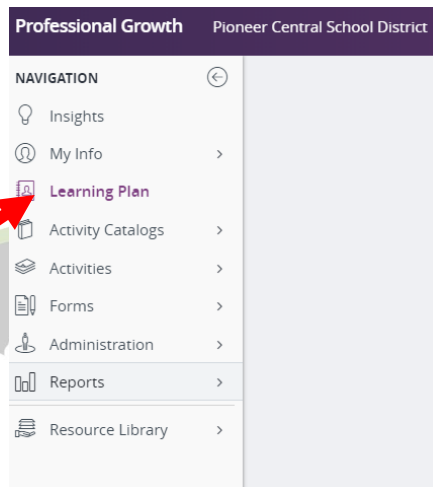
In-service Reflection Form
- Submitted 10/05/2020

POST-EVALUATION SURVEY

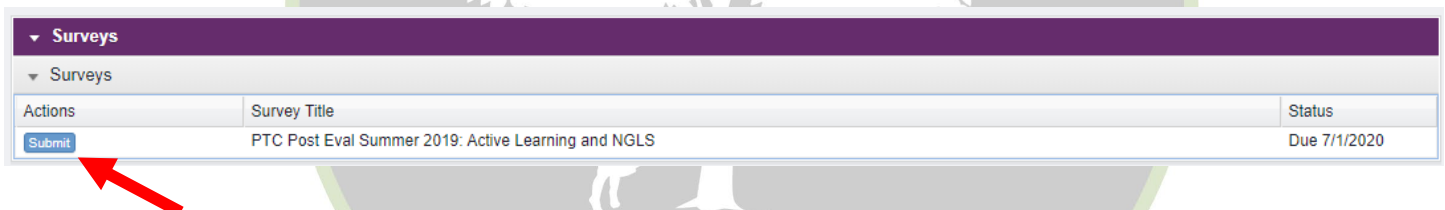
This is a required survey that must be completed **by the due date** after the conclusion of your in-service course.

Directions:

1. Log in to MLP.
2. Click on Learning Plan.



3. At the top of the page, surveys that need completion will be listed. Click the blue “Submit” button to access the survey.



4. Complete the survey. When finished, click the blue “SAVE” button at the bottom.

The screenshot shows the survey completion screen. It includes a section for 'COMMENTS AND SUGGESTIONS: Do you have any comments or suggestions for this course or the instructor?' with a text input field. Below this is a green bar with the text 'Click Save To Exit'. At the bottom right, there is a blue 'Save' button highlighted with a red arrow.

POST-EVALUATION SURVEY FAQs

- ***When should the post-evaluation survey be completed?***

Please complete your post-evaluation survey by the given due date so that your instructor can receive your responses in a timely fashion. The instructor reviews the post-evaluation surveys after the course ends in order to complete final paperwork.

- ***Why is the listed due date in MLP after the due date given by the instructor and Teacher Center?***

The due date listed in My Learning Plan will be after the scheduled due date. **It is not the actual due date.** The due date listed is after the given due date so that it is still available those who forget to complete the survey by the due date.

- ***Why doesn't the survey "go away" even though I completed it?***

After you complete the survey, it will not "disappear" from your Learning Plan, even though you have completed it. You can click on "Submit" again to see that it is finished. The survey will not disappear until all participants in the course have completed the survey and the Teacher Center can officially close it.

- ***How can I check to be sure that the survey is complete?***

Click on "Submit" again next to the name of the course and you should see your answers. If you see your answers, it is complete.

OTHER MLP FAQs:

- ***I changed my mind about taking a course. How do I cancel my registration?***

Go to "Learning Plan." Click on the blue "MANAGE" button next to the course name. In the "Actions" Menu, click "DROP."

- ***How do I print my certificate of completion?***

After the course has been final approved, click on the blue "MANAGE" button next to the name of the course. Click the blue button that says, "PRINT CERTIFICATE."

- ***I finished my course. When will I receive final approval?***

Your course will not be final approved by the District until the entire class is closed (all participant and instructor requirements are complete).