

## MINUTES

### SHEPHERD PUBLIC SCHOOLS

Virtual Meeting via Zoom

March 8, 2021

5:45 p.m.

Present: Brent Curtiss, President  
Rick Judge, Vice-President  
Matt Showalter, Secretary  
Tracey Galgoci, Treasurer  
Gina Gross, Trustee  
Katie Travis, Trustee  
Katie Eisenberger, Trustee

Absent: None.

## COMMITTEE OF THE WHOLE MEETING

### I. CALL TO ORDER

Mr. Curtiss called the meeting to order at 5:45 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Brent Curtiss, President, Rick Judge, Vice President, Tracey Galgoci, Treasurer, Matt Showalter, Secretary, Katie Eisenberger, Trustee, Katie Travis, Trustee, Gina Gross, Trustee

Others in attendance:

Greg McMillan, Interim Superintendent  
Julie Freeze, Director of Business & Finance  
Administrators, Educators, Directors  
Few Community Members

### IV. PUBLIC COMMENT:

President Curtiss asked if anyone would like to address the board; no one addressed the board.

### V. ITEMS OF DISCUSSION

#### 1. Building and Grounds: (Steve Sura)

- There is new signage up pertaining to where to access the handicap areas of the middle/high school.
- An ad for a Mechanic was listed on indeed.com and he only received one application. He may need to adjust the position to a Mechanic Assistant who would work under the supervision of the Mechanic.
- Steve would like permission to purchase a bus or two that is coming off of its lease. If he waits for a board meeting to receive approval, he will not have the chance to purchase a leased bus as they are usually sold quickly once available.

- All light bulbs are being switched to LED bulbs for greater savings in the future.
  - The air filtration adjustments will be ready for bidding soon.
  - They are redoing the signage outside of the buildings, in order for visitors to find the school's easier.
  - The middle school windows will need upgraded in the near future and he will be looking into the cost for that project.
2. Bills for the Month  
There were no questions on the monthly bills.
  3. Financial Statements  
There were no questions on the statements.
  4. Budget Committee/Federal Revenue: (Julie Freeze)
    - A committee has been chosen to develop a plan for spending the ESSER II Federal monies. The use of these funds should focus on helping our students get back on track and make up for the education they lost this year.
  5. Fall Pupil Accounting Audit (Carrie Gauthier)
    - The high school was audited recently and a loss of 13.5 FTE's was the end result, this means a loss of funds for the school.
    - She explained in detail the process of how the FTE number was obtained by the auditor.
    - 75% attendance is very important, especially when it is being recorded in Power School and all the backup information proving two way communication, the more errors that were found meant that more students would be pulled for auditing.
  6. E-Rate Purchase (Corey Grim)
    - The core network switching needs to be updated and will be replaced in the buildings, 80% of the total cost will be covered by the Universal Service Fund E-Rate Program.
  7. Camera/Door Updates (Corey Grim)
    - There needs to be cameras in the weightroom especially for safety reasons.
    - There are 7 doors that will have a FOB entry system in order to gain access, this will increase safety and security, also in an emergency, a lockdown of all the FOB entry doors can be completed.
    - Coaches will be given a FOB to have access to the buildings but once they aren't employed by the school any longer, the FOB can be shut off.
  8. Paraprofessional Update (Greg McMillan)
    - Local schools were surveyed on their para's, Shepherd has the lowest paid para's.
    - This group of employees needs to be looked at in order to retain them as employees.
    - There was much discussion on this topic and the same will need to be done for similar employee groups, such as, food service employees.
  9. Superintendent's Update (Greg McMillan)
    - There will be a few retirements at the end of the school year.
    - Dan Pudell notified Greg that he will be coming back to Winn in the fall.

- MMC would like to come back and present to the board their ballot proposal of annexation.
- The Chamber of Commerce would like to use the bus loop for a drive thru Easter Egg hunt on Saturday, April 3, 2021.

VI. ADJOURNMENT

Meeting was adjourned at 8:17 p.m.

Respectfully Submitted,

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Matthew Showalter, Board Secretary

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Holly Moeggenberg,  
Superintendent's Secretary