

REEF-SUNSET UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE REGULAR MEETING  
MINUTES OF DECEMBER 17, 2020– 5:30 P.M.  
DISTRICT BOARD/STAFF DEVELOPMENT ROOM

A regular meeting of the Reef-Sunset Unified School District Board of Trustees was held on this date in the Board/Staff Development Room located at 205 N. Park Ave., Avenal, CA 93204 and streamlined via the district website.

Lupe Chavez, Board President called the meeting to order at 5:30 p.m. and the Board convened to closed session. The meeting was reconvened to open session at 6:00 p.m. by Jordi Rodriguez who led the audience in the pledge of allegiance.

**BOARD MEMBERS PRESENT:**

Lupe Chavez, President  
Lissette Padilla, Clerk  
Lilia Rizo  
Claudia Cazares(*via Zoom*)  
Chris Collins(*absent*)  
Jordi Rodriguez, Student Board Member

**CLOSED SESSION ANNOUNCEMENTS/ACTIONS:** None

**OATH OF OFFICE:** Mr. Barlow, KCOE Superintendent of Schools administered the Oath of Office to newly elected board member, Precilla Barrera-Lopez and appointed board members Lupe Chavez and Lilia Rizo.

**ORGANIZATIONAL MEETING:** Superintendent Sánchez acted as Secretary.

**ELECTION OF OFFICERS**

**PRESIDENT FOR 2021:** Ms. Padilla nominated Mr. Chavez for the office of President, seconded by Ms. Cazares. By Roll Call Vote: Rizo – Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes, Mr. Chavez was appointed to serve as President of the Board for the year 2021.

**CLERK FOR 2021:** Mr. Chavez nominated Ms. Cazares for the office of Clerk, seconded by Ms. Padilla. By Roll Call Vote: Rizo – Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes, Ms. Cazares was appointed to serve as Clerk of the Board for the year 2021.

**APPOINTMENT OF SECRETARY FOR 2021:**

Motion by Mr. Chavez seconded by Ms. Cazares to appoint Mr. Sánchez as Secretary.  
By Roll Call Vote: Rizo – Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes, Mr. Sánchez was appointed to serve as Secretary to the Board for the year 2021.

**ESTABLISHMENT AND APPROVAL OF MEETING DATES/TIMES/LOCATIONS FOR 2021:**

Motion by Padilla seconded by Rizo to approve the meeting calendar as presented.  
Roll Call Vote: Rizo – Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes  
*Motion Carried*

**Assignment of Committee Representatives:**

1. KCSBA - Ms. Cazares
2. C & I – Ms. Padilla / Mrs. Barrera-Lopez
3. Budget- Mrs. Rizo / Mr. Chavez

**APPROVAL OF AGENDA FOR DECEMBER 17, 2020:**

Motion by Padilla seconded by Chavez to approve the agenda as presented.  
Preferential Vote: Rodriguez – Yes  
Roll Call Vote: Rizo – Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes  
*Motion Carried*

PUBLIC COMMENT: None

PRESENTATIONS:

- A. Jon Isom – Resolution Authorizing the Issuance and Sale of General Obligation Bonds Election of 2012, Series B, in an Aggregate Principal Amount Not to Exceed \$3,000,000 and Approving Related Documents and Actions. Resolution Authorizes Bonds Which Allow for the Compounding of Interest – Mr. Isom attended via Zoom and showed a Power Point presentation on the resolution. He reviewed the district's assessed value and discussed the 2012 updated plan of finance. Mr. Isom reported that the presentation was required in order to approve the actual resolution at the regular January board meeting should the board decide to move forward.
- B. WKCTA/CSEA Representatives – Mrs. Wilkinson, WKCTA representative wished everyone happy holidays. She reported that teachers worked hard and hopes next semester runs smoother. Tammy Ware, CSEA President reported she was voted by the classified union to continue as President. She welcomed Mrs. Barrera-Lopez to the Board and thanked Mr. Sánchez and Mrs. Green for meeting with unions and working together in regards to student/staff related issues. Finally, Mrs. Ware wished everyone happy holidays.

STAFF/BOARD COMMUNICATIONS:

- A. Board Members: Jordi thanked all the teachers for their hard work and for giving students an opportunity to make up grades. Mrs. Rizo wished everyone a healthy Christmas and New Year. Ms. Barrera-Lopez thanked everyone for the warm welcome and expressed her excitement to learn and help the community grow. Ms. Cazares reported she was proud of RSUSD staff for all their efforts. She also expressed excitement to see the City and District work together. Finally, Ms. Cazares welcomed Mrs. Barrera-Lopez. Ms. Padilla reported she was in awe with all staff for doing so well given the circumstances. She welcomed Mrs. Barrera-Lopez and congratulated all students for finishing the first semester. Mr. Chavez welcomed Ms. Barrera-Lopez. He thanked all staff for their hard work, wished everyone happy holidays and reminded everyone to stay safe.
- B. Business – Mr. Nguyen: Reported that Chad and Valley Pump worked together to get the AHS water well working efficiently. Mr. Nguyen reported that four modular classrooms had been installed at AES. He hopes the AES modernization project to be completed by late March. Mr. Nguyen reported that the KCES lighting on the basketball courts had been installed. Finally, he reported that the basketball and tennis courts at KCES had been resurfaced.
- C. Curriculum - Dr. Aragon: Recognized all RSUSD staff and reported that she continues to be impressed with the commitment of our RSUSD team. RSUSD teachers attended support training before winter break held by Mrs. Hamilton. Dr. Aragon welcomed Mrs. Barrera-Lopez and wished everyone happy holidays.
- D. Superintendent - Mr. Sanchez: Reported he had received communication from the county explaining the tiers on how people would receive vaccines for COVID-19 prevention. He also reported that the district's communication and partnership with the City had been deepening. The district plans to do a joint-city council school board workshop to share resources and continue to work together as a team. Mr. Sánchez provided a book, 'Biased' to all board members and hopes to share at a later time with Principals. He explained that the goal of the book was to improve the district's customer service and climate. Mr. Sánchez reminded everyone that the AHS football field would remain closed to allow for turf improvement. He also reported that the District office would be closed during the holidays. Mr. Sánchez reported that he had good conversations with union partners and the Board about having full distance learning until two weeks after winter break to minimize COVID exposure to students/staff. Finally, he thanked all staff and reminded everyone to stay safe.

APPROVAL OF CONSENT CALENDAR:

- A. Minutes of November 19 & December 10, 2020
- B. Warrants
- C. Personnel Report
- D. Request to Accept Equipment Donation from California State Hospital - Coalinga
- E. Request to Approve the 2020-21 Renewal of Read & Write for Google Subscription

Motion by Padilla seconded by Rizo to approve the consent calendar as presented.

Preferential Vote: Rodriguez – Yes

Roll Call Vote: Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes

*Motion Carried*

#### ACTION ITEMS:

A. Certification of Signatures:

Motion by Cazares seconded by Padilla to approve the certification of signatures as presented.

Preferential Vote: Rodriguez – Yes

Roll Call Vote: Rizo - Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes

*Motion Carried*

B. Request to Approve the Nearpod District License for 2020-21:

Motion by Padilla seconded by Cazares to approve the License as presented.

Preferential Vote: Rodriguez – Yes

Roll Call Vote: Rizo - Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes

*Motion Carried*

C. Request to Approve the 2020-21 School Plans for Student Achievement (SPSA) and Budgets Which Reflect the Preliminary Entitlements for 2020-21:

Motion by Padilla seconded by Rizo to approve the 2020-21 SPSA's and budgets as presented.

Preferential Vote: Rodriguez – Yes

Roll Call Vote: Rizo - Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes

*Motion Carried*

D. Request to Approve the 2020-21 Memorandum of Understanding between Kings County Office of Education and RSUSD for Social Emotional Learning (SEL) Lesson Design Consultative Services:

Motion by Cazares seconded by Padilla to approve the KCOE Memorandum of Understanding as presented.

Preferential Vote: Rodriguez – Yes

Roll Call Vote: Rizo - Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes

*Motion Carried*

E. Request to Approve the Memorandum of Understanding between Kings County Office of Education and RSUSD for Social Emotional Learning & Culturally Responsive Teaching Consultative Services:

Motion by Padilla seconded by Rizo to approve the KCOE Memorandum of Understanding as presented.

Preferential Vote: Rodriguez – Yes

Roll Call Vote: Rizo - Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes

*Motion Carried*

F. Review and Approval of District Re-Organization and Re-Alignment Plan and Related Job Descriptions:

Motion by Padilla seconded by Cazares to approve the district reorganization, organization chart, realignment plan and job descriptions pending possible modifications to the HR Analyst position in conversation with CSEA.

Preferential Vote: Rodriguez – Yes

Roll Call Vote: Rizo - Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes

*Motion Carried*

G. Request to Approve the CSBA GAMUT Meeting Online Services:

Motion by Padilla seconded by Cazares to approve the GAMUT meeting online services as presented.

Preferential Vote: Rodriguez – Yes

Roll Call Vote: Rizo - Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes

*Motion Carried*

H. Adoption of New/Revised October 2020 Board Policies/Administrative Regulations:

Motion by Padilla seconded by Barrera-Lopez to approve the adoption as presented.

Preferential Vote: Rodriguez – Yes

Roll Call Vote: Rizo - Yes, Chavez – Yes, Cazares – Yes, Barrera-Lopez – Yes, Padilla – Yes

*Motion Carried*

#### DISCUSSION ITEMS:

A. Future Agenda Items: Scheduling plans for joint-city school board workshop.

B. Superintendent Closing Comments: Mr. Sánchez thanked the Board for their confidence in allowing him to start with the restructuring of the district office. He reported he would share some exciting news in January relative to the Family Community Engagement Center as well as the complete CTE report.

REPORTS:

- A. Enrollment Report
- B. Cafeteria Report

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:07 pm.

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Secretary to the Board