

River Forest Community School Corporation

River Forest Middle School

Randall Horka, Principal

3300 Indiana Street, Hobart, IN 46342

Phone: (219)-962-7551 • Fax: (219) 962-8338

River Forest Middle School Parent Involvement Policy

River Forest Middle School believes in providing a safe and nurturing environment that takes a village for students to succeed. All staff at RFMS work towards meeting the parental involvement goals of the Title Program by maintaining positive relationships with parents to participate in all aspects of the Title Program. The ongoing partnership between the families and school sets the strong foundation of a student's education.

To meet the requirement of parental involvement, River Forest Middle School

- A. Convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I, Part A, and to explain the requirement of such, and the right of parents to be involved.
 - a. Annual meetings are held in the morning and afternoon as well as an alternate evening time.
 - b. Notice is provided to parents 14 days in advance of the meeting.
 - c. Meetings are held in the first semester.
 - d. Parents receive information regarding the Title Programs including
 - i. Explanation of the selection process
 - ii. Information on the curriculum and materials utilized
 - iii. Information on academic assessments and how it is used to measure student growth and progress
 - iv. Information on grade level proficiency
 - v. Parents right to a meeting
 - e. Title Nights are held a minimum of 2 times per year. The Title Night will provide parents with activities/strategies to assist in their child's academic performance at home.
 - f. An Open House is held at the beginning of each year for parents to meet their child's teacher in person and start to foster communication.
 - g. Two Parent Teacher Conferences are held each year for parents to meet with teachers to discuss their child's academic progress. Additional conferences can be scheduled throughout the year upon request.
- B. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.
 - a. Flexibility is provided by offering multiple meetings. A meeting is offered in the morning, afternoon, and evening.
- C. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy.
 - a. All parents are invited to Title Events.

- b. The meetings take place at Evans Elementary School and an alternate meeting takes place at River Forest High School.
 - c. Parent feedback is solicited by
 - i. having parents review and revise the policies
 - ii. survey
 - iii. open house events
 - iv. parent teacher conferences
 - v. title night events
- D. Provide parents of participating children with:
- a. timely information about Title I, Part A programs
 - i. Parents are provided information in writing at meetings.
 - b. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet, and
 - i. Curriculum: Pearson, Holt, McGraw Hill
 - ii. Assessments: NWEA, ISTEP, WIDA
 - c. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
 - i. Parents are invited to the following events: Open House, Parent Teacher Conferences (2 times/year), Title Events (2 times/year), IN State Police Internet Safety Presentation (annually).
- E. Build the schools' and parents' capacity for strong parental involvement by
- a. Provide assistance to parents in understanding the State's academic content and student achievement standards, how to monitor child's progress, and work with educators to improve the achievement of their children.
 - i. Open House
 - ii. Spring and Winter Title Nights
 - iii. Parent-teacher conferences
 - iv. RF Educator Annual District Newsletter (English and Spanish)
 - b. Provide materials and training to help parents to work with their children, such as literacy training and using technology to foster parental involvement.
 - i. Bilingual Spanish/English Monthly Parent Calendars
 - ii. School Website
 - iii. Homework Packets
 - iv. Monthly Phone Calls (and more often if needed)
 - v. School & District Flyers
 - vi. Back to School Night/Open House
 - vii. Pride Days (character building twice/month)
 - c. Coordinate and integrate parent involvement programs and activities with Head Start and other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
 - i. Coordination with Head Start
 - ii. Coordination with NISEC
 - iii. Bilingual staff

- d. Educate educators with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.
 - i. District Professional Development
 - ii. Weekly PLC meetings
 - iii. Partnership with Wabash Educational Service Center
 - e. Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
 - i. Documents provided in English and Spanish
 - ii. Bilingual staff
- F. Other reasonable support for parental involvement activities under section 1116, as parents may request
- a. Partnership with Boys and Girls Club
 - b. Partnership with Y-Care
 - c. Partnership with Lake Station New Chicago Library
 - d. Partnership with Lake Station City Court
 - e. Biweekly Pride Days (character building twice/month)
 - f. After school academics
 - g. After school athletics

Revised October 2017
Revised October 2018
Revised October 2019
Revised April 2020
Revised October 2022