



## **Nixon-Smiley CISD**

Team of Eight – Annual Team Training

January 21, 2021

**A TEAM OF EIGHT - ANNUAL TEAM TRAINING** meeting of the Board of Trustees of the Nixon-Smiley CISD will be held on **January 21, 2021**, beginning at **6:30 PM** in the **Nixon-Smiley HS Library, 800 N Rancho Rd, Nixon, TX 78140.**

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: (Items do not have to be taken in the same order as shown on the meeting notice.)

1. Establish quorum, call to order
2. Citizen's communication 2
3. Governance Team Building and Self-Assessment (Board & Superintendent) 4
4. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Tex. Gov't. Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

**This notice was posted in compliance with the Texas Open Meetings Act at 4:00pm, January 15, 2021**

**For the Board of Trustees: Dr. Cathy L. Lauer**

# **INFORMATION**

**January 21, 2021**

**SUBJECT: Public Comment on the Agenda**

**PRESENTED BY: Board President**

## **BACKGROUND INFORMATION**

Board Policy BED (LOCAL) provides an opportunity for persons who wish to address the Board at regular meetings to do so during the OPEN FORUM segment on the agenda.

## **ADMINISTRATIVE CONSIDERATION**

While Board Policy allows a citizen to address the Board without being on the agenda, "the Board may not deliberate, discuss, or make any decision on any subject not on the agenda." Board Policy GF (Local) states that if a complaint involves complaints or charges about an employee, it will be heard by the Board in closed meeting unless the employee complained about requests it to be public.

**The Board shall allot 30 minutes to hear persons who desire to make comments to the Board. No presentation shall exceed five minutes. The Board may not deliberate, discuss, or make any decision on any subject not on the agenda.**

## **ADMINISTRATIVE RECOMMENDATION**

That the Board provides time to hear citizens or groups who request an audience with the Board.

## **BOARD ACTION REQUESTED**

Hear the information presented and ask for additional information as necessary.

The above formats are not for complaints against individuals. For complaints about individuals Policy GF (Local) will be followed.

**PUBLIC COMPLAINTS GF (LOCAL):**

Complaints for which other resolution procedures are provided shall be directed first through those channels before addressing the Board under this policy. [see (LEGAL) and/or (LOCAL) text at codes DGBA, EFA, FB, FMA, FNG, FOA, FOD; for complaints against peace officers, see CKE (LEGAL)]

**PRESENTATIONS** In most circumstances, citizens shall be entitled to administrative conferences and informal presentations of the complaint to the Board.

**LEVEL ONE** Complaint shall initially be discussed with the appropriate administrator within 15 calendar days of the event or action that is the subject of the complaint.

**LEVEL TWO** If the complaint is not resolved, the citizen may request a conference with the Superintendent or designee. Prior to or at the conference with the Superintendent or designee, the citizen shall submit a written complaint that includes a description of the complaint, the solution sought, and the date of the conferences with the administrator.

**LEVEL THREE** If the outcome of a conference with the Superintendent or designee is not to the complainant's satisfaction or if the time for a response has expired, the complainant may submit to the Superintendent or designee a request to place the matter on the agenda of a future Board meeting. The request shall be in writing and must be filed within seven days of the response or, if no response is received, within seven days of the response deadline.

The Superintendent shall inform the complainant of the date, time, and place of the meeting.

The presiding officer shall establish a reasonable time limit for complaint presentations. The District shall make an audiotape record of the Level Three proceeding before the Board. The Board shall hear the complaint and shall then make and communicate its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting.

**CLOSED MEETING** If the complaint involves complaints or charges about an employee, it will be heard by the Board in closed meeting unless the employee complained about requests it to be public.



# **INFORMATION**

**January 21, 2021**

**SUBJECT: Board Team Building**

**PRESENTED BY: Cathy L. Lauer, Ph.D.**

## **BACKGROUND INFORMATION**

The entire board, including all board members, shall annually participate with their superintendent in a team building session facilitated by ESC or another registered provider. The team building session shall be of a length deemed appropriated by the board, but generally at least 3 hours. The purpose of the team building session is to enhance the effectiveness of the board-superintendent team and to assess the continuing education needs of the board superintendent team. The assessment of needs shall be based on the framework for governance leadership and shall be used to plan continuing education activities for the year for the governance leadership team.

## **ADMINISTRATIVE CONSIDERATION**

The Administration will review the information and make a recommendation to the Board.

## **BOARD ACTION REQUESTED**

Review the information presented and discuss any item(s) requiring clarification.