

## **NOTICE REGARDING RECORDS REQUESTS**

**Due to Winder Break, the Little Axe School district offices will not be open beginning December 21, 2017 through January 2, 2018. As a result, open records requests may be made during the week before December 21, 2017 and a week after January 2, 2018. Procedures for obtaining records are as follows: Contact the High School Office at 405-329-1612; Middle School Office at 405-329-2156; Elementary School Office at 405-447-0913; or the Central Office at 405-329-7691.**

**Thank you for your interest in the Little Axe School District.**

A handwritten signature in black ink, appearing to read "Jay Thomas", is written over a solid horizontal line.

**Jay Thomas, Superintendent**