

# WELCOME TO VAN BUREN MIDDLE/HIGH SCHOOL



HOME OF THE BLACK KNIGHTS

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**Are you a resident of the Van Buren School District?** If so, please proceed with the following requirements to register your student(s) in grades 6-12 at Van Buren Schools. If you are not a district resident and have not yet been formally accepted through our open enrollment process, please contact the office to inquire about our open enrollment policy and procedures.

Step by step directions on creating an account and completing the required forms is available [here](#). The following information can be uploaded during the registration process. Please gather this information before logging into the [Final Forms Portal](#) to register your student(s);

\_\_\_\_\_ Proof of Residency in **one** of these forms (must be current and have parent/guardian name:

- Lease or Rental Agreement
- Tax Bill
- Mortgage Statement
- Bank Statement
- Utility Bill
- Copy of building or purchase contract if you have not yet established residency

\_\_\_\_\_ Child's Birth Certificate (Ohio law requires we see an original or attested copy)

\_\_\_\_\_ Child's Immunization Record

\_\_\_\_\_ Parent/Guardian's Driver's License (or other parent photo identification)

\_\_\_\_\_ Child custody papers and/or divorce decree, or guardianship documents

Uploading these documents in Final Forms is our preferred method. To begin the registration process now click here: [FINAL FORMS PARENT PORTAL](#). If you have any questions, or if you do not have a computer at home to access our website, please contact Sarah Combs ([scombs@vbschools.net](mailto:scombs@vbschools.net)) or by calling 419-299-3384 ext.302 for assistance.

When you've completed and submitted your student(s) registration, please contact the school counselor, Marty Zender ([mzender@vbschools.net](mailto:mzender@vbschools.net)) 419-299-3384 ext.303, to arrange a scheduling meeting.

We are excited to have you here at Van Buren! Be sure to stop in the office to meet your principal and the office staff so we can welcome you in person!

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*"Building Connections. Building Experiences. Building Thinkers"*