



Hello, OdysseyWare Users!

We want to fill you in on a few new features you might be noticing within your OdysseyWare site. Each of these changes was made at the request of customers. We hope they're helpful to more than just the original OdysseyWare users who made the suggestions.

These new options will only be available if the administrator activates them on the Global Settings page (see more details below).

Student Answer Key -- This allows students to see the correct answer to questions after they have finished an assignment. In the case of lessons, a student must meet the pass threshold in order for this feature to work. Unlike the answer key for teachers, students may only see one correct answer at a time.

Student Passwords -- This feature allows students to change their own password. The password can still be seen and changed by the Administrator (a.k.a. "Principal") or Teacher.

Teacher Passwords -- This allows teachers to change their own password. The password can still be seen and changed by the Administrator.

You will access these features in a few areas. The first of these is when you're logged in as Administrator on your OdysseyWare site. Within the School Setup area you will find the three new selections: Student Answer Key, Student Passwords, and Teacher Passwords. As always, settings in this Setup area are "global" settings. This means that the choices made here affect the entire school globally. In the case of these three new options, clicking on any one of them acts as a master switch to the rest of your school site. Therefore, if each of the three options is checked, it enables the possibility of these options to take effect throughout the school site.

The three new options have corresponding selections in the Edit profile areas for teachers and students. When activated; a "Student Answer Key" check box has been added at the end of the student profile. A "Change Password" check box has been added at the end of the profile for both teachers and students.

In order for these options to work, they will have to be enabled both at the Administrative level; teachers who have "edit student" capabilities can modify by student if desired.

The teacher profile edit area is accessed in the Administrator mode by selecting the Teacher button and then going to the "Edit" link behind each teacher's name.

The student profile edit area is located, both in the Administrative and teacher modes, by selecting the Student button and then going to the "Edit" link behind each student's name.

You will notice that within each teacher and student profile, the Change Password box is already checked. This means that each teacher and student is automatically given the ability to change their own passwords when the Administrator enables the Passwords at the global level. If you want to disable this privilege for certain teachers or students, you must de-select this option within that teacher or student's profile.

If the password option is enabled, the teachers and students will be able to change their passwords by accessing the option through the "My Settings" button. In this area, a new box appears which allows them to put in their new password. They must click the "Submit" button to have the change take place.

Final reminder:

If your school Administrator selects these three new options, it immediately puts them in force for all students at the school. This is because the default has been set within each teacher and student profile to allow these privileges. If a teacher does not want a student to have these privileges, they must go into that student's profile to de-select the box.