

## UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, MARCH 8, 2021, AT THE BELLE FOURCHE ADMINISTRATION OFFICE with president Tammy Clem presiding and members Wayne Gilbert, Jean Helmer, Nita Justice, Tara Knapp, Scott Reder and Mike Tyndall present. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principals Julie Hatling, Kevin Smidt and Mathew Raba, Activities Director Adam Nowowiejski and Director of Facilities and Transportation Tommy Coyle. Visitors: Lee Capp, Austin Bishop, Lanee Powers, Jeanne Burckhard-McKenna, Karen Schlekeway, Lacey Peterson, Bryan Lessly and Students of the Month and parents.

Unless otherwise noted, all Board action was by roll call and all voted in favor.

President Clem called the meeting to order at 5:15 p.m. Clem led everyone in the Pledge of Allegiance.

Motion Justice, second Helmer to approve the agenda as presented. Motion carried.

### FFA Presentation

High School Agricultural Instructor/FFA Advisor Austin Bishop gave an informative presentation about the online program that was implemented this school year for students to earn Federal Aviation Administration certification to pilot drones. High School Senior Lanee Powers demonstrated the drone.

### Routine Business

Motion Reder, second Gilbert to approve the meeting minutes of February 8, 2021. Motion carried.

Motion Knapp, second Tyndall to approve the February financial statement as presented and the financial report for the Custodial Funds Beginning Balance \$183,942.93, Income \$34,364.36, Expenditures \$31,016.41, Ending Balance \$187,290.88 and the financial report for Private Purpose Trust Funds Beginning Balance \$23,375.82, Income \$295.13, Expenditures \$1,304.91, Ending Balance \$22,366.04. Motion carried.

Motion Reder, second Justice to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$644,152.20; Special Education \$151,555.10; and Food Service \$5,433.10. Total Current Claims by fund: General Fund \$109,107.30; Capital Outlay \$12,487.00; Special Education \$30,948.32; and Food Service \$73,746.14. Motion carried.

During SDCL Ch. 3-23 conflict disclosure agenda review, no conflicts were identified that had not been previously disclosed and waived.

High School Student Council Senior Class Representative Cash Johnson reported on the activities of the Council and student body.

Gilbert provided a legislative update for the Board.

Helmer reported on the Black Hills Special Services Cooperative meeting held in February 2021.

Helmer and Proefrock reported the Board of Directors of the Black Hills Educational Benefits Cooperative held its quarterly meeting on February 24, 2021. The BHEBC provides health benefit services to employees of Belle Fourche School District. Regular business was conducted, and a report of activities was presented. An Open Enrollment Period will be held May 1 – 31, 2021. Monthly rates were approved, effective July 1, 2021.

#### Policies First Reading

The Board held first reading of the revised Board Policy DIA (Uniform Guidance Compliance).

Administrative reports were given.

#### Recognition

February Students of the Month receiving special recognition were: Fifth grade – McKenzie Ewalt and Londyn Hermann; Sixth grade – Addyson Dunn and Daven Kracht; Seventh grade – Griffen Biehl and Ivy Wipf; and Eighth grade – Kord Colburn and Kaydance Gallagher.

#### Consent Agenda

Motion Tyndall, second Helmer, and carried to approve the following consent agenda items (1-8):

- (1) Second reading and final approval of the revised Board Policy IB (Strategic Plan – Facilities – Long Range Facilities Plan).
- (2) Additional compensation as follows: Curriculum development stipends – M Stumpf \$65.00 and D Hunt \$130.00; Wrestling Tourn table workers – K Haxton \$70.00 and W Tonsager \$110.00; Officiating – C Pottorff and S Slotten \$70.00 each; .
- (3) Administrative recommendations for personnel as follows: hire Bill Abell and Scott Slotten as activity bus drivers, \$12.00/hour, effective 02/12/2021; hire Tate Hostetter as a substitute/part-time custodian, \$10.25/hour, effective 02/26/2021; hire Brandie Leatherman as a part-time custodian, \$10.25/hour, effective 03/08/2021; hire Jessica Albright as a custodian, \$12.00/hour, effective 03/15/2021; hire Hannah Rehmeier as a special education resource room/behavioral support staff, \$12.00/hour, effective 03/08/2021; hire Karlie Winckler and Brody Benson as long-term substitute teachers, \$29.00/hour, effective during the 2020-2021 school year; approve Nate Sanders and Tevin Gomez as a middle school and high school volunteer assistant track coaches; approve Brody Benson as a middle school volunteer assistant track coach.
- (4) Resignations submitted by Larry Messmer as a custodian, effective 02/28/2021; Brandon Nikodym and Tiera Nikodym as custodians, effective 03/01/2021; and Sydney Ederhoff as an elementary teacher, effective the end of the 2020-2021 school year. Also approve compensation of \$400 as early resignation incentive to be paid with the last paycheck to Ederhoff.
- (5) Appoint the following school election officials for the rural precinct pursuant to SDCL 13-7-12: Cynthia Conner, Leona Ruzicka and Mary Wendt. Also these officials shall receive a daily rate of \$150.00 and \$15.00 for the election school. The School Board Election polling place shall be at the Belle Fourche Community Hall – 508 6<sup>th</sup> Avenue, Belle Fourche, SD in each precinct of this District for All Belle Fourche City Wards, Fruitdale, Romans, Minnesela, St. Onge, and rural Belle Fourche precincts.

- (6) Administrative recommendation to engage services with Casey Peterson, Ltd. of Rapid City, to perform the audit of the general purpose financial statements as per proposal for the fiscal years ending June 30, 2021, June 30, 2022, and June 30, 2023.
- (7) Declare as surplus property the following athletic department items: (1) Panasonic VHS recorder w/case, tag #31158 (broken), (25) plain tank tops-purple, (26) track pants-purple w/white trim, (30) track ¼ zip jackets-purple w/white trim, (20) long football coats-purple, (8) white leos dance, (6) L/S dance hooded ½ top-black (poor condition), (5) L/S dance hooded ½ top-black, 46) knee pads 'bike'-gold, (1) cheer ¼ zip jacket, (1) cheer pants-purple w/white trim, (21) volleyball Asica Mizuno spandex shorts, (10) volleyball Mizuno top white w/black trim, (15) track tanks-purple w/white Broncos bar, (50) padlocks-no master key/no codes, (12) old metal field markers w/cloth flag, (5) girls/boys misc. basketball jerseys, (1) girls misc. basketball shorts, (21) footballs, (10) volleyball sleeveless tee uniforms, (2) football misc. pants-purple, (1) track ¼ zip jacket, (16) track pants-purple, (3) cross country uniform white w/purple lettering, (3) cross country uniform white w/purple cursive, and (3) cross country uniform white w/purple bar – as per list presented, purchase dates and costs unknown – all items are in poor condition, no longer useful and will be disposed of.
- (8) Term agreement with Walsworth Yearbooks for publication of the 2022, 2023 and 2024 Belle Fourche High School yearbooks.

#### Critical Worker Stipend

Motion Gilbert, second Reder to approve a one-time critical worker stipend of \$500.00 to all permanent employees of the Belle Fourche School District employed as of May 17, 2021 with 9-12 month active work schedules of 30 hours or more per week, and a stipend of \$250.00 for all permanent part-time support staff employees employed as of May 17, 2021 with 9-12 month active work schedules of less than 30 hours per week. The stipend is to be paid on May 28, 2021 to all active employees. Motion carried. (Clem and Justice abstained)

#### NFHS Network School Broadcast Program

Motion Gilbert, second Tyndall to approve the Additional Pixellot Units One-Time Fee Agreement between Belle Fourche High School and the NFHS Network School Broadcast Program. Motion carried.

#### Boiler Replacement Bids

At this time, the Board reviewed the bids received for the boiler replacement and installation project at North Park Elementary School. Bids were received as follows: Rasmussen Mechanical Services, Sturgis \$134,218.00 (with add-on of \$3,875.00 for ASME bladder expansion tank); Wolff's Plumbing and Heating, Inc., Spearfish \$147,700.00; and Heil Mechanical Inc., Rapid City \$191,880.00.

Motion Reder, second Helmer to accept the low bid from Rasmussen Mechanical Services for the boiler replacement and installation project at North Park Elementary School as per bid specifications, total bid \$134,218.00 (with add-on of \$3,875.00 for ASME bladder expansion tank). Motion carried.

Conditioning Installation Bids

At this time, the Board reviewed the bids received for the air conditional installation project at South Park Elementary School. Bids were received as follows: Rasmussen Mechanical Services, Sturgis \$282,606.00; Temperature Technology, Inc., Rapid City \$292,636.00; Wolff's Plumbing and Heating, Inc., Spearfish \$445,000.00; and Midwestern Mechanical Inc., Rapid City \$480,221.00.

Motion Helmer, second Gilbert to accept the low bid from Rasmussen Mechanical Services for the air conditional installation project at South Park Elementary School as per bid specifications, total bid \$282,606.00. Motion carried.

Reroofing Bids

At this time, the Board reviewed the bids received for the reroofing project at South Park Elementary School. Bids were received as follows: Harvey's Five Star Roofing, Sioux Falls \$91,875.00; Black Hills Exteriors, Rapid City \$109,900.00; and Lowe Roofing, Whitewood \$129,495.00.

Motion Gilbert, second Reder to accept the low bid from Harvey's Five Star Roofing for the reroofing project at South Park Elementary School as per bid specifications, total bid \$91,875.00. Motion carried.

Board of Equalization Rep

Board consensus was to appoint Gilbert as School District representative and Tyndall as alternate to the Butte/Lawrence County equalization meetings.

Rehire Administration

Motion Reder, second Knapp to accept the Superintendent's recommendation to rehire administration as follows: Mathew Raba as High School Principal, Kevin Smidt as Middle School Principal, Julie Hatling as Elementary Principal, Caleb Case as Special Education Director, Adam Nowowiejski as Activities Director and Tommy Coyle as Director of Facilities and Transportation. Motion carried. Note: Dr. Steve Willard, Superintendent and Susan Proefrock, Business Manager, current employment contracts terms are through June 30, 2023.

Food Service

Motion Reder, second Knapp to renew the Food Service Management Contract for July 2021 – May 2022 with Lunchtime Solutions, Inc. Lunchtime Solutions also does the Summer Food Service program or Seamless Summer Option. Motion carried.

Additional Positions

Motion Helmer, second Gilbert to authorize the administration to advertise for two (2) additional K-12 music teaching positions. Motion carried.

Motion Justice, second Tyndall to authorize the administration to advertise for two (2) additional alternative school teaching positions. Motion carried.

Motion Helmer, second Gilbert to authorize the administration to advertise for a K-12 counselor to be contracted through Black Hills Special Services Cooperative. Motion carried.

Motion Gilbert, second Tyndall to authorize the administration to develop a memorandum of understanding with the City of Belle Fourche for a 10-month school resource officer. Motion carried.

Certificates of Excuse from school attendance (2020-2021 application numbers 74-78) were signed at this time. One hundred thirty-eight (138) students approved to date.

A Facilities and Transportation Committee meeting was scheduled.

Executive Session

Motion Helmer, second Reder to enter into executive session at 6:38 p.m. pursuant to SDCL 1-25-2 (3) – Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. Motion carried.

President Clem declared the Board out of executive session at 7:07 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 7:07 p.m.

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Tammy Clem  
President

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Susan L. Proefrock  
Business Manager

**February 28, 2020 Financial Statement**

**General Fund:** Balance: \$2,190,818.68; Receipts: Local Sources: Taxes \$34,886.73; Interest Earned \$17.67; Admissions \$3,139.00; Other Cocurricular Income \$748.00; Donations \$2,386.41; Unemployment Refund \$590.43; Judgements \$112.89; Misc. \$2,211.56; Intermediate Sources: State Fines \$8,826.94; State Sources: State Aid \$471,185.00; State Apportionment \$118,890.33; Bank Franchise \$78,031.13; Gaming Revenue \$94.70; Federal Sources: Title I Part A \$34,205.00; Title II Part A \$9,471.00; CARES ESSER \$13,088.00; Fresh Fruits & Veg Program \$4,070.51; Total Receipts \$781,955.30; Disbursements: Claims \$101,046.42; Payroll & Benefits \$642,712.24; Credit card processing ACH charges \$165.43; Auto bank draft (fees) \$1,226.90; Balance \$2,227,622.99

**Capital Outlay:** Balance: \$3,055,043.73; Receipts: Local Sources: Taxes \$21,603.76; Interest Earned \$23.14; Misc. \$25.00; Federal Sources: CARES ESSER \$75,600.00; Total Receipts: \$97,251.90; Disbursements: Claims \$56,543.99; Balance \$3,095,751.64

**Special Education:** Balance: \$518.83; Receipts: Local Sources: Taxes \$11,749.46; Medicaid Direct Services \$6,748.07; State Sources: State Aid \$69,544.00; Federal Sources: IDEA Part B \$27,512.00; Total Receipts: \$115,553.53; Disbursements: Claims \$3,117.91; Payroll & Benefits \$150,817.90; Balance (\$37,863.45)

**Food Service:** Balance: \$103,512.68; Receipts: Local Sources: Interest Earned \$0.78; School Nutrition Program Receipts \$5,252.81; Federal Sources: Special Milk Reimb. \$1.65; SSO Breakfasts/Lunches Reimb. \$74,124.30; Total Receipts: \$79,379.54; Disbursements: Claims \$75,969.76; Payroll & Benefits \$5,433.10; Balance \$101,489.36

**Other Enterprise:** Balance: \$65,099.97; Total Receipts: \$0.00; Disbursements: Claims \$0.00; Balance \$65,099.97