

**LYNDONVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

February 8, 2021

Held in the Middle-High School Library
At 25 Housel Avenue, Lyndonville, NY

The Lyndonville Central School District Board of Education met on Monday, February 8, 2021.

Board President, Theodore Lewis called the meeting to order at 7:00 p.m.

PRESENT

Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr and Steven Vann. Vernon Fonda and Jerod Thurber attended the meeting virtually.

MEMBERS ABSENT

OTHERS PRESENT

Jason A. Smith, Superintendent; Joe DiPassio Jr., Business Administrator and Lori Lamay, District Clerk.; Aaron Slack, Middle-High School Principal; Elissa Smith, Elementary Principal; Sharon Smith, Director of Instruction and Student Services; Brian Cunningham, Student Ex-Officio member attended the meeting virtually.

PUBLIC FORUM- Mrs. Jessica Skowneski spoke regarding the decision on Mr. VanSlyke.

PRESENTATION

- Draft Budget Presentation #1

APPROVAL OF THE MINUTES

Moved by Kristin Nicholson, seconded by Vernon Fonda, RESOLVED, that the Board of Education approves the minutes of the January 11, 2021 Regular Board meeting. (Vern Fonda- Yes, Susan Hrovat Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

SUPERINTENDENT'S REPORT

Mr. Smith shared results from the Communication Survey with the Board. He informed them that some COVID testing has been performed here at school and he is working to get more test kits. He told them that he is hoping to have a vaccination clinic here at school too. Mr. Smith mentioned to the Board that it was nice to see students back from Remote Learning. He informed them that the musical this year would have a different look as it will be done virtually. The name of the musical is "Little Women". He told the Board that there would be open gym for conditioning for basketball and wrestling. No decision has been made on winter sports at this point. He also told the Board that he and the administrators are working on a plan to set up extra help for those students in need of academic support.

BUSINESS

ACTION ITEMS

Approval of a Memorandum of Agreement- LTA Sick Bank

Moved by Kristin Nicholson, seconded by Vernon Fonda, **RESOLVED**, that the Board of Education approves a Memorandum of Agreement-LTA Sick Bank. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

Approval of a Resolution to Establish Retirement Contribution TRS Reserve Sub- Fund

Resolution to Establish Retirement Contribution TRS Reserve Sub-Fund

WHEREAS, the Lyndonville Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, the Board of Education, by resolution, in June 2009 established a reserve fund known as the Retirement Contribution Reserve Fund to finance retirement contributions to the New York State Local and Employees Retirement System pursuant to Section 6-r of the General Municipal Law;

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund to finance retirement contributions to the New York State Teachers' Retirement System pursuant to the newly enacted provisions of Section 6-r of the General Municipal Law;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Lyndonville Central School District, pursuant to Section 6-r of the General Municipal Law, hereby establishes a sub-fund within the Retirement Contribution Reserve Fund, to be known as the **TRS Reserve Sub-Fund** to finance retirement contributions to the New York State Teachers' Retirement System and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the Support of schools pursuant to Section 521 of the Education Law.

Moved by Vernon Fonda, seconded by Susan Hrovat, **RESOLVED**, that the Board of Education approves a Resolution to Establish Retirement Contribution TRS Reserve Sub-Fund (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

Approval of the Liquidation of Insurance Reserve Fund and Transfer of Funds

BE IT RESOLVED, based on the recommendation of the Superintendent of Schools, that the Board of the Lyndonville Central School District, pursuant to General Municipal Law, has determined to liquidate the **Insurance Reserve Fund** with the balance of **\$318,144.52** plus any interest earned.

The Board of the Lyndonville Central School District has determined to transfer all of the **Insurance Reserve Fund** balance of **\$318,144.52**, plus any interest earned, to the following two reserve funds:

- 1) The newly created **TRS Reserve Sub-Fund** in the amount of **\$104,899.00**, which is the maximum amount allowed in one fiscal year (**2%** of the total TRS billable earnings for **school year 2019-2020**).
- 2) The **Workers Compensation Reserve Fund** in the amount of **\$213,245.52** plus any interest (the remaining balance) due to the flexibility of this reserve fund.

Moved by Kristin Nicholson, seconded by Vernon Fonda, **RESOLVED**, that the Board of Education approves the Liquidation of Insurance Reserve Fund and Transfer of Funds. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) **No - 0 Abstained- 0 Carried unanimously.**

Approval of Budget Transfers over \$10,000

Moved by Susan Hrovat, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves Budget Transfers over \$10,000. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) **No - 0 Abstained- 0 Carried unanimously.**

Approval of the Smart Schools Investment Plan

Moved by Susan Hrovat, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the Smart Schools Investment Plan. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) **No - 0 Abstained- 0 Carried unanimously.**

Approval of the Memorandum of Agreement- Agri-Business Child Development

Moved by Susan Hrovat, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the Memorandum of Agreement- Agri-Business Child Development. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) **No - 0 Abstained- 0 Carried unanimously.**

Approval of Board Policy #1330- APPOINTMENTS AND DESIGNATIONS BY THE BOARD

Moved by Vernon Fonda, seconded by Susan Hrovat, **RESOLVED**, that the Board of Education approves Board Policy #1330- APPOINTMENTS AND DESIGNATIONS BY THE BOARD. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) **No - 0 Abstained- 0 Carried unanimously.**

Approval of Board Policy #1620- ANNUAL ORGANIZATION MEETING

Moved by Kristin Nicholson, seconded by Vernon Fonda, RESOLVED, that the Board of Education approves Board Policy #1620- ANNUAL ORGANIZATION MEETING. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #1640- ABSENTEE BALLOTS

Moved by Vernon Fonda, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves Board Policy #1640- ABSENTEE BALLOTS. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- No, Jerod Thurber- Yes, Steve Vann- Yes) No -1 Abstained- 0 Carried.

Approval of Board Policy #5681- SCHOOL SAFETY PLANS

Moved by Kristin Nicholson, seconded by Vernon Fonda, RESOLVED, that the Board of Education approves Board Policy #5681- SCHOOL SAFETY PLANS. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #6411- USE OF EMAIL IN THE DISTRICT

Moved by Vernon Fonda, seconded by Susan Hrovat, RESOLVED, that the Board of Education approves Board Policy #6411- USE OF EMAIL IN THE DISTRICT. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #7420- SPORTS AND THE ATHLETIC PROGRAM

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education approves Board Policy #7420- SPORTS AND THE ATHLETIC PROGRAM. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

BUSINESS**INFORMATION ITEMS**

The Board's attention was brought to the following business information items:

- A. Instructional BOE Policies
- B. Lyndonville CSD Public Employer Health Emergency Plan
- C. Title IX Policy Against Sexual Harassment and Sex Discrimination
- D. Treasurer's Report- December 2020

- E. Student Activities Balance and Reconciliation Sheet- December 2020
 F. Quarterly Report- July 1, 2020-December 31, 2020

PERSONNEL-CERTIFIED

A. Coaching Recommendations

- James Mapes - Modified Wrestling
- Joe Suhr - Junior Varsity Wrestling Co-Coach
- Jim Zeliff - Junior Varsity Wrestling Co-Coach
- Harold Suhr - Volunteer Wrestling Coach

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, approves the above mentioned coaching recommendations. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- Carried unanimously.

B. Substitute Teacher- General Science and Chemistry

- Annette Allis - Start date of February 22, 2021 - end date to be determined
- General Science and Chemistry Substitute Teacher
- Certified in Earth Science and General Science 7-12
- Daily Rate Step 1 Masters

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above-mentioned Substitute Teacher. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

Extra-Curricular Recommendations

- Musical Director - Jennifer Trupo
- Musical Director Assistant - Kelly Follman
- Musical Director Assistant - Dan Dragula

Moved by Vernon Fonda, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above-mentioned Extra-Curricular Recommendations. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

PERSONNEL- CLASSIFIED**A. Substitute Cleaner**

RESOLVED, upon the recommendation of the Superintendent of Schools that Nathan Hydock be appointed without benefits, except as required by law, to the position of Substitute Cleaner, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools at a rate of \$12.50 per hour. Service shall be at will and at the pleasure of the Board of Education, previously cleared by a criminal history check to the extent required by law.

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above-mentioned Substitute Cleaner. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

B. Intent to Retire

- Lori Lamay

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent accepts the above-mentioned Letter of Intent to Retire. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

C. Substitute Teacher, Teacher Aide, Teacher Assistant

Resolved, upon the recommendation of the Superintendent of Schools that the following be appointed without benefits, except as required by law, to the positions indicated below, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at will and at the pleasure of the Board of Education. (pending the results of a criminal history check to the extent required by law)

Emalee Houseman

Non-Certified Substitute Teacher - \$100 per day

Substitute Teacher Aide/Assistant - \$95 per day

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned substitute teacher, teacher aide and teacher assistant. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

PROGRAM ACTION

A. Recommendations from the Committee on Special Education and Preschool Special Education

Moved by Susan Hrovat, seconded by Vernon Fonda, RESOLVED, that the Board of Education approves the Recommendations from the Committee on Special Education and Preschool Special Education. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

PROGRAM INFORMATION

- A. Educator of the Year- Elementary & Secondary
- B. Staff Member of the Year
- C. Extra-Curricular Code of Conduct
- D. Draft 2021-2022 Lyndonville Central School Calendar
- E. 2021-2022 Board Goals

ROUND TABLE

- Mr. Fonda thanked Mr. Jason Wilhelm for his work and help in setting up the chrome book repair. He also thanked the maintenance staff for all they do to keep our school clean and disinfected. He gave a big thank you to all the teachers who go above and beyond to help their students succeed.
- Ms. Hrovat said she continues to hear good things from the community and parents regarding the great work the school district is doing to help students excel. She thanked the administrators and teachers for all they do to help students succeed. She especially thanked Mr. Smith for all he does in making decisions for the district in these difficult times. She said she is proud to be a board member.
- Mr. Suhr said he was glad to see sports back. He mentioned that Lyndonville is the perfect model of how to do things right (letting students play sports and come to school every day). He thanked Paul Petit and the Health Department for all they are doing.
- Mrs. Nicholson informed the Board that she had attended the Legislative Breakfast, which was well attended by the different legislators. She said the legislators are working hard to meet the needs of the people. She also said she is happy to see athletics back.
- Mr. Thurber thanked everyone for the good discussions this evening. He is also happy to see sports back in school.
- Mrs. Smith informed the Board that last week was National School Counselors Week. She thanked our team of counselors (Mrs. Barry, Mrs. Fleck, Mrs. Nealon and Mr. Kingsbury) for all the great work they do. She also mentioned that Deputy Barnum is an invaluable resource to have in the District. She thanked Brian Cunningham for the excellent report to the Board.
- Mr. DiPassio gave a shout out to Mr. Czaja, Mr. Dent and Mr. Wilhelm for the work they did to get things ready for streaming the basketball games.

- Dr. Smith thanked the teachers who advocated for the after school help program. She thanked Mrs. Kurz for responding so promptly to text and phone calls no matter what time, day of the week or hour. She also informed the Board that Pre-K registration for next year is underway.
- Dr. Slack thanked the Board for their support. He said there is much to be proud of.
- Brian Cunningham, student ex-officio member, told the Board he is happy to see the Academic Assistance program back. He also mentioned it is good to have athletics back for students. He said he is happy to see that the faculty is able to receive the COVID vaccinations.

CALL FOR EXECUTIVE SESSION

Moved by Vernon Fonda, seconded by Kristin Nicholson to enter into executive session to discuss the employment of a particular person. (Vern Fonda- Yes, Susan Hrovat- Yes, Theodore Lewis- Yes, Kristin Nicholson- Yes, Harold Suhr- Yes, Jerod Thurber- Yes, Steve Vann- Yes) No - 0 Abstained- 0 Carried unanimously.

Executive session began at 9:00 p.m.

Moved Kristin Nicholson, seconded by Susan Hrovat to adjourn executive session. Executive session ended at 9:38 p.m. Carried. No action was taken.

MEETING ADJOURNED

Moved by Kristin Nicholson, seconded by Susan Hrovat, to adjourn the meeting. Carried unanimously.

The meeting was declared adjourned at 9:38 p.m.

District Clerk