

# Regular Meeting **AGENDA**

# ALASKA GATEWAY SCHOOL DISTRICT

# REGIONAL SCHOOL BOARD MEETING Board Room - Tok, Alaska

Tuesday, May 30th, 2017, 5:00 PM

WORK SESSION - FY18 Budget Work session

Tuesday, May 30th, 2017, 6:00 PM

**CALL TO ORDER at 6pm** 

**ROLL CALL** 

PLEDGE OF ALLEGIANCE

HEARING OF VISITORS ON AGENDA ITEMS1

RECEIVING OF DELEGATIONS

**PRESENTATIONS** 

**ACTION ITEMS - ROUTINE MATTERS** 

1. Approval of Agenda

2. Approval Apr 17 Meeting and May 16 Special Meeting Minutes

**ACTION ITEMS - OLD BUSINESS** 

3. Policy Revision - BB9810 Regular Meeting Notice, 2<sup>nd</sup> reading

4. Policy Update – BP4131 (a) & AR 1254 (a)

**ACTION ITEMS - NEW BUSINESS** 

5. Personnel Actions

6. FY18 Calendar

7. Policy Revision - BB9861 Board Member Preparation

8. FY18 Operating Budget

9. FY17 Special Capital Projects – 502 Accounts

10. 2017 Summer Maintenance list and budget

11. BDO (Auditing Firm) Agreement to Provide Services

12. Tanacross Village MOA

13. Superintendent's evaluation (Executive Session)

REPORTS/INFORMATION/DISCUSSION

**Board Committee Reports Administrative Reports** 

**Superintendent's Report** 

**Financial Report** 

**Maintenance Report** 

**EED Maintenance Audit** 

Directors' & Principals' Reports

**ESSA Presentation and Tribal Consultation** 

Correspondence/Miscellaneous

HEARING OF VISITORS ON NON-AGENDA ITEMS<sup>1</sup>

DISCUSSION, COMMENTS, QUESTIONS BY MEMBERS OF THE BOARD

**FUTURE MEETING DATES** 

SUGGESTED AGENDA ITEMS

**EXECUTIVE SESSION-- Matters Required to be Confidential by Law** 

Personnel matters not subject to public discloser

**ADJOURNMENT** 

President

Secretary-Treasurer

President

**President** 

**President** 

**President** 

**President** 

**President** 

**President** 

**Committee Chairs** Superintendent

Superintendent

**Chief Financial Officer** 

**Maintenance Director** 

**Directors & Principals** 

**Grants** 

Superintendent

President

President

President

**President** 

**President** 

President

<sup>1</sup>Members of the public who would like to comment on matters during Hearing of Visitors on Agenda Items or Hearing of Visitors on Non-Agenda Items, need to sign-in with the Board Secretary before the meeting starts.

From: Superintendent's Office Agenda Item: 2

#### Issue:

Approval of Minutes

# **Background:**

 $\circ$  Enclosed are the unofficial minutes for the Regular Meeting held on April 17<sup>th</sup>. 2017, and the Special Meeting Minutes for May 16<sup>th</sup>, 2017

# **Administrative Recommendations:**

Approve or revise to correct as needed, and approve

# Regional School Board Meeting April 17<sup>th</sup>, 2017 District Board Room Tok, Alaska 99780

The meeting was called to order at 6:10 PM.

Roll Call: Lisa Conrad, Lorraine Titus, Peter Talus, Shauna Lee, Jill Kranenburg, Jeff Deeter and Steve Robbins were present. Also present was Mike Cronk, Teacher Representative.

Pledge of Allegiance

Hearing of Visitors on Agenda Items – Rebecca Watkins spoke to the board regarding SOI – vision testing.

**Presentations** 

#### **Action Items - Routine Matters.**

## 1. Approval of Agenda.

Lorraine Titus moved to approve the agenda as presented. Seconded by Jill Kranenburg. Motion Carried Unanimously.

# 2. Approval of Minutes.

Steve Robbins moved to approve the minutes of the February 13<sup>th</sup> meeting.

Seconded by Peter Talus.

Motion Carried Unanimously.

# 3. Superintendent's evaluation (executive Session).

Moved to executive session.

#### 4. Personnel Actions.

Jill Kranenburg moved to approve the personnel actions presented. Seconded by Jeff Deeter.

Motion did not pass.

Jill Kranenburg made a motion to move personnel actions to executive session.

Seconded by Steve Robbins.

Motion Carried Unanimously.

#### 5. Early Enrollment.

Jill Kranenburg moved to approve the early enrollment presented. Seconded by Shauna Lee.

Motion Carried Unanimously.

#### 6. Variable Schedule.

Tracie Weisz gave a presentation on the variable schedule.

#### 7. FY18 Calendar.

The FY18 Calendar was tabled until the next meeting.

## 8. Policy Update.

Peter Talus moved to approve the policy updates as presented. Seconded by Jeff Deeter. Motion Carried Unanimously.

#### 9. Out of State Travel.

Jill Kranenburg moved to approve Out of State travel for Leland Monroe. Seconded by Peter Talus.

Motion Carried Unanimously.

# 10. Budget Approval.

No Action Taken.

#### 11. BB9810.

Jill Kranenburg moved to approve the change the notice of regular meeting shall be posted ten (10) days prior to the meeting and moved to a second reading.

Seconded by Steve Robbins.

Motion Carried Unanimously.

Reports/Information/Discussion
Board Committee Reports
Administrative Reports
Superintendent's Report
Financial Report
Directors' & Principals' Reports
Discussion, Comments, Questions by Members of the Board: Variable Schedule,
FY18 Calendar

Future Meeting Date: May meeting will be held in Mentasta on May 15 $^{\rm th}$ ; 5 PM Worksession and 6 PM Meeting.

Jeff Deeter moved to go into executive session at 7:33 PM. Jill Kranenburg seconded. Motion Carried Unanimously.

The meeting was extended for 15 minutes by unanimous consent.

Jeff Deeter moved to offer Christy Martinez a contract. Seconded by Peter Talus. Motion Carried Unanimously.

Jeff Deeter moved to adjourn the meeting at 10:16 PM. Seconded by Peter Talus.
Motion Carried Unanimously.

I hereby submit that these minutes have been approved by the District Board of Education sitting in regular session as the official minutes of the April  $17^{\rm th}$ , 2017 meeting.

Secretary/Treasurer

Minutes
Of the
Regional School Board Meeting
Alaska Gateway School District
Tuesday, May 16<sup>th</sup>, 2017
Tok, Alaska 99780

#### SPECIAL MEETING

The special meeting was called to order at 9:00 AM.

#### Roll Call

Lisa Conrad, Jill Kranenburg, Jeff Deeter, and Shauna Lee were present. Also present via teleconference were Lorraine Titus and Steve Robbins. Absent and excused was Peter Talus.

Jeff Deeter moved to go into executive session at 9:00 AM to discuss matters required to be confidential by law. Seconded by Jill Kranenburg. Motion Carried Unanimously.

Out of executive session 11:04 PM.

Jeff Deeter moved to adjourn the meeting at 11:04 PM. Seconded by Shauna Lee. Motion Carried Unanimously.

I hereby submit that these minutes have been approved by the District Board of Education sitting in regular session as the official minutes of the May 16<sup>th</sup>, 2017meeting.

Secretary/Treasurer	

From: Superintendent's Office Agenda Item: 3

#### Issue:

Policy Revision - BB 9810 Regular Meeting Notice, 2<sup>nd</sup> reading

# **Background:**

The policy was introduced at the last meeting by a board member for first reading, and was changed from 5 to 10 days, but the policy that they intended to change was BB9861, which is included in this board packet as Action Item 7.

## **Regular Meeting Notice BB 9810**

Unless otherwise determined by the Board, regular meetings will be held in the Board Room in Tok on the third Monday of each month beginning at 6:00 PM. Notice of regular meetings shall be posted five (5) Ten (10) days prior to the meeting. Within budgetary limits, a meeting will be held at each school site once every two years. Meetings may be rescheduled at the call of the President.

01/08/07

**Administrative Recommendations:** 

Do not approve.

From: Superintendent's Office Agenda Item: 4

Issue:

Policy Update BP 4131(a) and AR 1254(a) - Second Reading

# Background:

# Staff Development BP 4131(a)

The School Board recognizes that a competent well-trained staff is essential to carrying out its goals. In compliance with federal and state law, the Superintendent is to develop a plan to ensure that all teachers of core academic subjects be highly qualified by the end of the 2005-2006 school year. Staff development is a necessary, continuous and systematic effort to improve district educational programs by involving all employees in activities that improve their skills and broaden their perceptions.

In order to respond directly to the needs of our students, staff development activities may address teacher qualifications, content areas, methodology, interpersonal relations between students and faculty, student growth and development, and staff communication, problem solving and decision making.

## **Concerning Discrimination AR 1254(a)**

**Compliance Responsibility** 

The School Board designates the following individual as the district's compliance officer responsible for receiving and investigating complaints concerning unlawful discrimination in district programs and activities:

Todd Poage, Scott MacManus, Superintendent Alaska Gateway School District (907) 883-5151

#### **Administrative Recommendations:**

Approve second reading of the above policy updates

To: Regional School Board

Date: May 30, 2017

From: Superintendent's Office

Agenda Item: 5

#### **Issue: Personnel Actions**

# **Background Information:**

## **Current Open Positions**

Principal/teacher - Tanacross Principal/teacher - Northway High School - Northway

## Positions to be determined

REACH Coordinator Special Education Teacher

## Resignations

Jason Martinez - Principal Teacher, Northway Kristie Martinez - High School Math/Science, Northway S. Parker – Tok School Special Education Teacher Lauren Stone – REACH Administrative Assistant Joetta Colquette- Tok School Aide

## **Certified Hires**

Barbara Harper — Elementary, Tetlin School Keane Richards — Tok High School Science

#### **Classified Hires**

Galen Isaac – Tanacross Aide Marla Alsup – REACH Secretary

#### **Administrative Recommendations:**

Approve the Personnel Actions indicated above

To: Regional School Board Date: April 17, 2017

From: Superintendent's Office Agenda Item: 6

Issue:

FY18 Calendar

## **Background:**

 Work on the FY18 Calendar began in January, with a review of possible conflicting dates with district events, including hunting schedules, TCC Conference(s), AFN, Rondy, Testing dates, NYO dates, A draft of the FY18 Calendar was distributed to teachers, administrators, and presented at the last RSB Meeting.

- O Staff had much input, and revisions were made as possible and appropriate.
- This calendar was presented to ASB and PAC meetings as was possible.
- Please see the enclosed calendars that meet state and district requirements, and is based on having 173 teacher-student contact days, 7 inservice days, and 5 noncontact days.
- O There are two moose days, two weeks for Christmas and a week for Spring Break.

#### **Administrative Recommendations:**

Approve or revise and approve, the above proposed FY18 Calendars

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To: Regional School Board

Date: May 30, 2017

From: Superintendent's Office

Agenda Item: 7

#### Issue:

Policy Revision BB 9861 - Board Member Preparation

# **Background:**

The Board has requested that they receive their packets earlier, and this policy revision reflects that intent.

# **Board Member Preparation** BB 9861

A copy of the agenda for each regular meeting shall be forwarded to each Board member at least seven (7) ten (10) days before each regular meeting date, together with the Superintendent or designee's report, minutes to be approved, copies of communications, reports from committees, staff, citizens and others, and other available documents pertinent to the meeting.

When special meetings are called, the Secretary and President shall make every effort to get the agenda and support materials to Board members as soon as possible.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to obtain specific information on agenda items.

Legal Reference: ALASKA STATUTES

29.20.020 Meetings public

03/07/02, 05/30/17

#### **Administrative Recommendations:**

Approve as proposed

To: Regional School Board

Date: May 30, 2017

From: Superintendent's Office

Agenda Item: 8

**Issue: Operating Budget Approval** 

# Background:

• The status of state allocations for the budget remains in flux and is in the legislature as of this writing.

The district is required to submit a balanced budget to DEED by July 15<sup>th</sup>.

To meet our legal requirements, the district is proposing a budget based on a 2.5% reduction, while hoping that education funding will be made whole.

 AR3200 (enclosed) requires a public hearing on the budget before final approval. The Board Work session on the budget meets the requirement of holding a public meeting, and has been advertised as such.

o Proposed cuts and revisions will have been reviewed during the work session.

**Administrative Recommendations:** 

Approve the Budget as presented

#### FISCAL MANAGEMENT SERIES 3000

#### Philosophy BP 3110

Regional School Board recognizes that it is the trustee of significant amounts of public resources. As such it must be vigilant in supervising the use of the local, state and federal funds allocated to educational purposes. The quantity and quality of the district's learning programs will be directly influenced by the funding provided and by the management of those funds. Therefore, the Superintendent will use appropriate fiscal planning and management methods, modeled after the best accepted business practices and directed toward the educational goals of the district.

#### **BUDGET AR 3200**

## Public Hearing and Availability of Proposed Budget

The proposed budget, showing expenditures, cash balances and all revenues, shall be made available for public inspection before the public hearing date. The Board shall hold a public hearing on the proposed budget for the purpose of permitting any district resident to appear and speak to the budget or any item on the budget.

#### **Adoption of the Budget**

The adoption of the budget shall not take place until the public hearing is concluded. The district budget shall conform to state regulations regarding form and content.

By July 15, the adopted budget shall be submitted to the state department of education for approval. The state commissioner may reject the district budget if it is not in the form required by the state, is not balanced, does not meet local effort requirements of law, or does not meet the requirements for minimum expenditure for instruction. If rejected by the state, a revised budget shall be submitted within twenty days of the date the notice of rejection is mailed. If the budget contains a prior year fund balance as revenue, the budget shall be revised and resubmitted if the annual audit shows the fund balance to be less than projected. (4 AAC 09.110/09.120)

01/03

From: Superintendent's Office Agenda Item: 9

**Issue: FY17 Special Capital Projects-502 Accounts** 

## **Background:**

The district has two types of capital project funds

- 1. The 502 Special Capital Projects are funded with district foundation revenues as designated by the Regional School Board. Included in this section of the packet is the transfer request of \$300,000 into the 502 accounts from anticipated remaining closeout funds from FY17 budget.
  - The FY17 Budget is currently in the initial closeout process
  - Remaining closeout funds from the FY17 100 accounts are moved into the 502 accounts to support the work established by the board on the summer maintenance list, and the newly created Equipment Repair and Replacement 502 account established this year.
  - As these projects are completed, any remaining funds are designated to other approved 502 Projects as approved
- 2. Capital Improvement Projects and Legislative Appropriations are funds provided by the state outside the Foundation formula that are also in the 502 fund.
- o In FY16 (RSB Mtg 4.18.16) the district move \$160K in to the 502 account for summer maintenance.

#### **Administrative Recommendations:**

Approve the transfer of \$300,000 into the 502 accounts for required summer maintenance and the Equipment Repair and Replacement account.

# ALASKA GATEWAY SCHOOL DISTRICT

# INFORMATION TRANSMITTAL

DATE: _May 30 <sup>th</sup> , 2017	NUMBER:
1. DR 100.080.900.000.554	\$300,000.00
CR 502.000.000.000.250	\$300,000.00

To transfer funds from the General Fund to "502" for maintenance upgrades.

Authorized By: \_\_\_\_see attached board approval

To:	Regional School Board	Date:	May 30, 2017
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From: Superintendent's Office Agenda Item: 10

#### Issue:

2017 Summer Maintenance list and budget

# **Background:**

Districtwide Summer Maintenance list will be presented by Randy Warren Tok Complex Summer Maintenance list will be presented by Tony Lee

## **Administrative Recommendations:**

Approve as presented

					20	17 Su	mmer M	lainto	22000	Morkf	law Dian	. 1	4		-0 a
		May			Jun	e e	mmer iv	iaintei	nance	July	low Plar	י די	151	ivict Wi August	.ccr
Project	15	22	29	5	12	19	26	3	10	17	24	31	7	14 21	28
Eagle (Districtwide Crew) Summer PMs															
Service Boilers											Х				
Refinish Gym Floor											Х	Х			
Install Glycol Filter											Х	^			
Service Generator											X				
Replace Anode Rod Hot Water Heater											Х				
Cut Weeds											Х				
Replace kitchen tiles												Х			
Water filter upgrade											Х				
Blinds												Х			
Door latch 1 Window seals	X														
Build New Box around Transformer												Х			
Install New Toilet												Х			
matur rout												Х			
Table (Market 11 or 3)		May			June					July				August	
Tetlin (Districtwide Crew)	15	22	29	5	12	19	26	3	10	17	24	31	7	14 21	28
Summer PMs							Х								
Service Boilers Fix Well House							Х								
Install Glycol Filter							Х								
Install Outlets in Kitchen							Х								
Put New Carpet in Entry Way							X								
Refinish Bleachers							X X								
Cut Weeds							^						v		
000000000000000000000000000000000000000		May			June					July			Х	August	
Northway (Districtwide Crew)	15	22	29	5	12	19	26	3	10	17	24	31	7	August 14 21	28
Summer PMs					Χ							31	,	14 21	20
Service Boilers				Х											
Install Glycol Filter				Χ											
Replace Glycol			Х	Χ											
Put Heat in Floor						Х									
Replace Anode Rods Hot Water Heater					Х										
Cut Weeds													Χ		
Repair Bathroom Partitions				Χ											
Put in Grey Water System					Χ										
Install New Water Meters						X									
Fix Linoleum in Bathroom						Χ									
Mentasta (Districtwide Crew)	15	<b>May</b> 22	20	_	June		20	2	4.0	July		2.	_	August	
Summer PMs	15	22	29	5	12	19	26	3	10	17	24	31	7	14 21	28
Service Boilers								X							
Remove Metal Trim From Gym Ceiling								X							
Replace Broken Floor Tiles								X X			8				
Cut Weeds								^				Х			
		May			June					July		^		August	
Tanacross (Districtwide Crew)	15	22	29	5	12	19	26	3	10	17	24	31	7	14 21	28
Summer Pms								-		X				21	_0
Replace Anode Rod Hot Water Heater										Х					
Paint Side Arctic Entry										Х					
Fix Steps										Χ					
Cut Weeds												Χ			
Dealer District		May			June					July				August	
Dot Lake (District Wide Crew)	15	22	29	5	12	19	26	3	10	17	24	31	7	14 21	28
Summer PMs														Х	

0 1 2 0 2 1 2 2								Х
Service Boilers								X
Refinish Gym Floor								
Replace Tile in Custodian Closet								Х
Install Glycol Filter								Х
Cut Weeds								Х
C/O (District Wide Crew)								
Clean Out Storage Building	Х	Х						
	^	^			х			
Summer PMs					X			
Service Funaces								
Debs Office Ceiling					Х			
Move Light Switch Lorettas Office					Х			
Move Light Switch Superintendents Office					Х			
Paint Debs Office					Х			
Paint Window Trim					Χ			
Change Locks			Χ					
Tok School (Tok Complex Crew)								
Refinish Gym Floor							Х	

Biomass Plant (Tok Complex Crew)

**Hockey Rink (Tok Complex Crew)** 

Sumple Cuntimes mes

Northway

	201		ums	ner	Mair	rten	ance	Wo	Summer Maintenance Workflow Plan	Ν	an	- Northway	휲	/ay				
		May			June				July		-	AL	August	t	Man	Material	Travel	Est.
Project	15	22	29	5 1	12 19	9 26	3	10	17	24 3	31	7 14	1 21	. 28	Hours	Cost	Time	Cost
hway (Districtwide Crew)					-	L				Н								
Conduct site survey M	Y	X																
Survey Hydronic piping C		-1		×														
Identify and replace pipe M					_							ř						
Survey Boiler for damage M				×		d												
Install glycol filter in Hydronics M						_												
Run heat-trace in to sub-floor																		
Install heating system anodes											_	_	_					
Replace Glycol M				×	-	-				_	-							
Service Boilers PM											-	_						
				×	×	_												
Reroute Primary Water intake M				×	×													
Insulate and reseal underfloor M					×	×												
Repair linoleum in bathroom SR NO						×						+						
Refinish Gym Floor M						×												
Fix Picnic tables SR			×															
Run heat under floor M				×	×	×												
Insulate sewer/water line M																		
Install LED lights in Gym N NO																		
Replace hot water anode rods M																		
Bathroom Partitions SR																		
Flush Hotwater Tank SR																		-
Replace Pressure Tank SR					-													
Install Water filter SR												-						
Replace broken floor tiles SR NO			N		ň													
Summer PMs M																		
Grounds work SR																		

	<b>Tetlin S</b>	School					
	SR=Scho	nool Requist	quist				
	Replace	Repair	Material	Refinish	Travel time	Total Estimated	Total Estimated
	Man Hours	Man Hours	Cost	Time	Man Hours	Hours Cost	Cost
Summer PMs		10				\$ 270.00	\$ 270.00
Service Boilers		10	\$ 40.00			\$ 270.00	\$ 310.00
Refinish Gym Floor				97		\$ 702.00	\$ 702.00
Fix well house	20		\$ 200.00			\$ \$40.00	\$ 740,00
Brush boilers			\$ 20.00			\$	\$ 20.00
Cut weeds			\$ 10.00	*		\$ 108.00	\$ 118.00
Replace Glycol			\$ 4,000.00			- \$	\$ 4,000.00
Refinish siding NO			\$ 2,800.00	120		3,240.00	\$ 6,040.00
Install inline glycol filter			\$ 2,195.00	9		\$ 162.00	\$ 2,357.00
Install outlets in kitchen SR	8		\$ 150,00			\$ 216.00	\$ 366.00
Repair walls and paint library NO SR			\$ 1,000.00	40		\$ 1,080.00	\$ 2,080.00
Repair classryom walls and paint NO SR			\$ 1,400.00	120		\$ 3,240.00	\$ 4,640.00
Put new carpet in entryway SR			\$ 1,200.00	24		\$ 648.00	\$ 1,848.00
Refinish bleachers SR			\$ 300.00	20		\$ 540.00	\$ 840.00
TOTALS	28	20	\$ 13,275.00	360	82	\$ 13,230,00	\$ 26,505.00

	Tanacro	ross Sc	ss School				
	SR=Sc	hool R	SR=School Request				
	Replace	Repair	Material	Refinish	Travel time	Total Estimated	Total Estimated
	Man Hours	Man Hours	Cost	Time	Man Hours	Hours Cost	Cost
Summer PMs				90		\$ 216.00	\$ 216.00
Refinish Gym Floor				24		\$ 648.00	\$ 648.00
Replace hot water anode rods		1	\$ 60.00			\$ 27.00	\$ 87.00
	NO SO		\$ 10,000.00			\$ 2,160.00	\$ 12,160.00
Cut weeds			\$ 10.00	47		\$ 108.00	\$ 118.00
Entry	SR	7 20	\$ 75.00			\$ \$40.00	\$ 615.00
Fix Steps	SR	00	\$ 100.00			\$ 216.00	\$ 316.00
TOTALS	08	29	\$ 10,245.00	36	8	\$ 4,131.00	\$ 14,376,00

	<b>Eagle Sch</b>	School						
	SR=Scl	SR=School Request	adnest					
	Replace	Repair	Material	Refinish	Travel time	Total Estimated	Total Estimated	ted
	Man Hours	Man Hours	Cost	Time	Man Hours	Hours Cost	Cost	
ummer PMS	10					Z70.00	\$ 0	270.00
Service Bollers	10		\$ 40.00		01	240.00	\$ 0	580,00
Refinish Gym Floor				₽E 34		\$ 918.00	\$ 0	918,00
nstall glycol filter	9		\$ 2,250.00			\$ 162.00	\$	2,412.00
Replace Glycol	80		\$4,000			\$ 2,160.00	·s	6,160.00
Service Generator		7	4 \$ 100.00			\$ 108.00	S	208.00
Replace anode rod	7		\$ 70.00			\$ \$4.00	\$ 0	124.00
Cut Weeds			6 \$ 10.00			\$ 162.00	\$ 0	172.00
Replace Kicthen Tiles SR	22		\$ 427.00			\$ 540.00	\$ 0	967.00
Replace Cafeteria Tiles NO SR	80		\$ 1,045.00			\$ 2,160.00	\$	3,205.00
nstall Soda Ash injetcion SR						- \$	\$	4
Replace Window seals and trim SR	9		\$ 880,00			1,080.00	\$	1,960.00
Replace Transformer box SR	9		\$ 150.00			\$ 162.00	\$ 0	312.00
Fix Blinds SR						\$ 27.00	\$ 0	27.00
nstall Amtrol Water Heater NO SR	00		\$ 6,550.00			\$ 216.00	\$	6,766.00
nstall Fuel Day Tank NO SR	ot		\$ 7,000.00	7		\$ 270.00	\$	7,270.00
nstall Additional Tollet SR	92		\$ 1,600.00		040	1,620.00	\$	3,220.00
TOTALS	290	11	1 \$ 24,122,00	36	20	0 \$ 10,449,00	40	34,571,00

		North	orthway School	hool				
		SR-Sc	<b>R-School Request</b>	dnes				
	Replace	Repair	Material	Refinish	Travel time	Total Estimated	Total Estimated	pa
	Man Hours	Man Hours	Cost	Time	Man Hours	Hours Cost	Cost	
Summer PMs		10				\$ 270.00	\$	270.00
Service Boilers		10	\$ 40.00			\$ 270.00	S	310.00
Refinish Gym Floor				9		\$ 1,080.00	\$	1,080.00
Install glycol filter	9		\$ 2,250.00			\$ 162.00	\$	2,412,00
Replace Glycol	120		\$ 8,790.00			\$ 3,240.00	S	12,030.00
Fix Picnic tables		9	\$ 100.00			\$ 162.00	\$	262.00
Put heat in floor		00	\$ 500,00			\$ 216.00	S	716,00
insulate sewer/water line		160	\$ 960.00			\$ 4,320.00	\$	5,280.00
Install LED lights in Gym NO	***		\$ 3,600.00			\$ 810.00	\$	4,410.00
Replace hot water anode rods	90		\$ 480.00			\$ 216.00	\$	696,00
Cut Weeds		00	\$ 10.00			\$ 216.00	\$	226.00
Repair Bathroom Partitions SR		2	240			\$ 54.00	S	94.00
Flush out hot water tank SR		00				\$ 216.00	\$	216,00
Flush out pressure tank SR	п	40	\$ 480,00			\$ 216.00	\$	696.00
Install water filter SR		9	\$ 200,00			\$ 162.00	S	362.00
Replace broken floor tile's NO SR		98	\$ 2,522.00			\$ 2,160.00	\$	4,682.00
Fix linoleum in bathroom SR		2	\$ 10.00			\$ 54.00	\$	64.00
TOTALS	164	308	\$ 19,982.00	40	116	\$ 16,956.00	8	36,938,00

	Ment	ntasta School	chool				и
	SR=S	chool	School Request	zt .			
	Replace	Repair	Material	Refinish	Travel time	Total Estimated	Total Estimated
	Man Hours	Man Hours	Cost	Time	Man Hours	Hours Cost	Cost
Summer PMs		10				\$ 270.00	\$ 270.00
Service bollers	9 10	10	\$ 40.00	10		\$ \$40.00	\$ 580,00
Refinish Gym Floor				œ		\$ 810,00	\$ 810.00
Install inline glycol filter		थ	\$ 2,195.00			\$ 108,00	\$ 2,303.00
Cut Weeds		9	\$ 10.00			\$ 162,00	\$ 172.00
Install FRP on gym walls NO SR		120	120 \$ 2,500.00			\$ 3,240.00	\$ 5,740.00
Remove metal trim gym ceiling SR		9				\$ 162,00	\$ 162.00
Paint Classroom NO SR			\$ 400,00	24		\$ 648.00	\$ 1,048.00
Replace broken tile SR	60		\$ 150.00			\$ 216,00	366.00
Put chips in old hockey rin NO SR	00					\$ 216.00	\$ 216.00
TOTALS	16	156	\$ 5,295,00	64	84	\$ 8,100.00	\$ 13,395,00

<b>Summer Maintenance</b>	nance	2017					
	Dot La	ake School	loou				
		Repair	Material	Refinish	Travel time	Total Estimated	Total Estimated
		Man Hours	Cost	Time	Man Hours	Hours Cost	Cost
Summer PMS		10				\$ 270.00	\$ 270.00
Service Boilers		10	\$ 40.00			\$ 270.00	\$ 310.00
Refinish Gym Floor		38		38		\$ 2,052.00	\$ 2,052,00
Replace Tile in Custodial Closet		78	\$ 250.00			\$ 756.00	\$ 1,006.00
Install Glycol Filter		4	\$ 2,250.00			\$ 108.00	\$ 2,358.00
Cut Weeds		90	\$ 20.00			\$ 216.00	\$ 236.00
TOTALS		86	\$ 2,560.00	38	18	\$ 4,158.00	\$ 6,718.00

Summer ivia	intenance 2017 Jobs and Costs				
Tok School		Labor Hrs	Labor Cost	Materials	Total
	Clean Outside	10	350	60	410
	Move Sheds/clean	10	400	300	700
	Clean AH rooms	12	450		450
	Mount Pegboard	4	120	75	195
	Upgrade Pneumatics to electric				
	New Hall carpets				
	Expensive Option	888	26663	60665.7	
	Mid price option		26663	41906.9	68569.9
	Low Price option		28000	33137.3	
	Locker room bench repair				
	Fix carpet seams			Done	
	Fix zone valves			Done	
	Fix hall lights	4	120	500	624
	Cement repair West/East	6	180	200	380
	Sprinkler alarm	3	90	200	
	Sprinkler Valve	3	90	8900	8990
	Grade/Gravel parking	4	120	2000	2124
	Street lights	20	600	7875	8495
	Door hardware				
	Replace Glycol	360	10800	32000	42800
	Intercom system				
	Security system	20	600		620
	Fix roof				
	Girls Bathroom third sink	5	150	40	195
	Walking trail repair and upgrade	20	600	200	820
	Fix Bleachers	25	750	150	925
	Gym Floor	120	3600	200	3920
	Landscape/lawn care	68	2040	250	2358
		1582			142575.9
		Labor Hours	Labor cost	Materials	Total
Hockey Rink					
	Zam piping	50	1500	500	2050
	Heat Loop	333	1000	25000	26333
	LEDS	20	600	5846	6466
	Hockey rink sidewalk remove	15	450	75	540
	Replace glycol rink	20	600	3500	4120
	Replace glycol zam garage	7	200	400	607

	New rubber mats				
	Kickboard				
	Buff out plexiglas				
		445	4350	35321	40116
1	T	Labor Hours	Labor Cost	Materials	Total
Biomass					
	Boiler Layup	20	600		650
	End of year clean	50	1500		1580
	Office Frame	150	4500	5800	
	Move condensors				16000
	Side new addition	60	1800		1910
	Trim doors	6	180	50	236
	Finish electrical				
	Service garage doors	15	450	400	865
	Scales				
	Expand tree yard				
	Remove shutters	15	450	1800	2265
	Fix remaining shutters	10	300	750	1060
	Clean esp	5	150	10	165
	clean outside	30	900		930
	lights storage conex	25	750		775
	move fuel tank	20	600	200	820
	new grates	40	1200	12500	13740
	Haul Fed trees			done	
	Haul Fales trees	150	4500	550	5200
	Haul Sundog trees	100	3000	450	3550
	Truck back rack				
	Chipper tool lid	4	120	20	144
	Insulate pipe			done	
	Finish Engine Installation				
	DA pump repair or replace				
	Back room division wall				
					60340
		Labor Hours	Labor Cost	Materials	Total
Greenhouse					
	New middle bed	25	750	350	1125
	New inflater	4	120		
	Install ventilation control	2	60		62
	New potatoe bed	2	60		92
	Set conex	40	1200		4437
	Fix plastic	4	1200		
	Fan thermostat		120	330	074

Remove fence				
Compost bin	50	1500	800	2350
				9114
				252,146

2017 Summer Maintenance Workflow Plan Tok School Complex

Project		M	lay	20.	_,	Juin	June		chanc	, C V	VOII	KI IO	Jul		OK JU	1001 C	omple		igust		
Toks School (Tok Complex Crew) Clean Air room s	Project		-	29		5			26		3	10		-	24	31	7		_	1	28
Clean All rooms						•					•		_	• •		31	,	-	T _	-	20
Fix Sprinkler ploing Sp				Х	(																
Sprinkler Alarm Security Cameras X Fix Hall Lights X Gris Bathroom third sink Clean outside All summer used as a filler job start close to school an move out Locker room bench repair Replace Glycol Fix door hardware Bloachers All summer used as a filler job Bleachers All summer used as a filler job Bleachers X Gym Floor Thetercom system Cement repair Grade and Gravel drives/ parking areas Landscape and lawn care Clean outside Clean outside All summer likely 1/2 to 1 day a week for Tony P. if he is working Clean do Gravel drives/ parking areas Landscape and lawn care Clean Outside Gone Glean Outside All summer as a filler job All summe	Fix Sprinkler piping					Х															
Security Cameras	Sprinkler Alarm																				
Gish Bathroom third sink  Clean outside  Locker room bench repair Replace Glycol  Redoe Glycol  Redo		Χ																			
Gist Bathroom third sink  Clean outside  Locker room bench repair  Replace Glycol  Replace Gly	Fix Hall Lights					Х															
Locker room bench repair Replace Glycol Replace Glycol Rix door hardware Replace Rix door hardware Replace Rix door hardware Replace Redo Redo Redo Redo Redo Redo Redo Redo	Girls Bathroom third sink							>	(												
Locker room bench repair Replace Glyce Fix door hardware All summer used as a filler job Bleachers X Gym Floor X Intercom system Cement repair Grade and Gravel drives/ parking areas Landscape and lawn care Clean Outside Gone Gik Carpet seams done All summer likely 1/2 to 1 day a week for Tony P. if he is working Clean Outside done All summer as a filler job Leland Monroes pully system  Unlikely List Fix Roof Hall Carpets Move sheds and clean Street lights Move sheds and clean Street lights Done List Zone valve rebuild done Gone Biomass Plant (Tok Complex Crew) Office Compair or replace Sack room division wall Remove Shutters Engine Installation Mow grates Unknown not currently scheduled likely late May to early June Move Condensors A Dump repair or replace Scrivice garage doors X Started Finished Started Finished September Not done till fall or winter unless other items done Haul Flaces trees Haul Sundog trees Haul Flaces to Cober Chipper tool lid September Chucke Arack October	Clean outside	Alí sumn	ner ı	used as	s a	fille	r job s	tart c	lose t	O S	cho	ol ai	n mo	ve o	out						
Fix door hardware Bleachers  Gym Floor  Intercom system  Cement repair  Grade and Gravel drives/ parking areas  Landscape and lawn care  All Summer likely 1/2 to 1 day a week for Tony P. If he is working Grade and Gravel drives/ parking areas  Landscape and lawn care  All Summer likely 1/2 to 1 day a week for Tony P. If he is working Grade and Gravel drives/ parking areas  Landscape and lawn care  All Summer likely 1/2 to 1 day a week for Tony P. If he is working Grade and Gravel drives/ parking areas  All Summer as a filler job  Leland Monroes pully system  All summer as a filler job  Leland Monroes pully system  Lel	Locker room bench repair						•														
Bleachers Gym Floor Intercom system Cement repair Crade and Gravel drives/ parking areas Landscape and lawn care Clean Outside Clean Outside Clean Outside Clean Misc painting Leiand Monroes pully system  Unilkely List Fix Roof Hall Carpets Move sheds and clean Street lights Walking trail repair and upgrade Upgrade pheumatic controls Done List Zone valve rebuild Cone Misc pabart (Tok Complex Crew) Office Biomass Plant (Tok Complex Crew) Office Side new addition Trim new doors Back room division wall Remove Shutters Engine installation New grates  Unknown still waiting on Al New grates  Unknown bepends on district office move Mout pegado Grees  Unknown bepends on district office move More garage doors  Expand tree yard Lights strees  Unknown bepends on district office move Haul Fales trees  A Chipper tool liid  Validation Vali	Replace Glycol								>	K	Х		Х								
Bleachers Gym Floor Intercom system Cement repair Crade and Gravel drives/ parking areas Landscape and lawn care Clean Outside Gone Misc painting Clean Monroes pully system  Leland Monroes pully system  Cunlikely List Fis Roof Hall Carpets Move sheds and clean Street lights Walking trail repair and upgrade Upgrade pheumatic controls  Cone list Cone valve rebuild Gone Gone Gone Gone Gone Gone Gone Gone	Fix door hardware	All sumn	ner ı	used as	s a	fille	r job														
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Boiler layup
End of year clean
Electrical in addition
Clean ESP
Insulate pipe
Haul Fed trees
Move fuel tank
Fix loader linkage

**Hocky Rink** (Tok Complex Crew)

LEDs

Replace glycol zam garage and rink X

Χ

Χ

**Unlikely to be approved** Hockey rink heat loop

Zam water and heat loop

New kickboards New rubber matts

Buff Plexiglass **Greenhouse** 

New middle bed X

New inflator

Install ventilation control X

New potatoe bed

Set conex Unknown at this time dependent upon CO move

From: Superintendent's Office Agenda Item: 11

Issue: BDO (Auditing Firm) Agreement to Provide Services

## Background:

o BDO USA is an international firm who has worked with the district for a number of years, and have always provided excellent services.

- BDO as our auditing firm whose bid for services was agreed to by the Board at the April 21, 2015 meeting, approving the amount of \$37,364, and that included the FY17 audit.
- Audit services for each fiscal year are required by state law, and are submitted to the Department of Education and Early Development.

#### **Administrative Recommendations:**

Approve the Agreement to Provide Services as presented

# ATTACHMENT A - 3 Schedule of Professional Fees and Expenses for the Audit of the FY 2017 Financial Statements

	Hours	Standard Hourly Rates	Quoted Hourly Rates	Total
Partners	8	\$550	\$345	<sup>\$</sup> 2,760
Managers	10	\$338	\$ 260	\$2,600
Supervisory Staff	50	\$185	<sup>\$</sup> 143	\$7,150
Other (specify) Staff	185	<sup>\$</sup> 143	\$ 110	\$20,345
Subtotal	253	S	\$	\$32,855

Estimated Out of Pocket Expenses	
Meals and lodging	\$3,342
Transportation	\$371
Other (specify) Printing, postage, phone, etc.	\$796
Subtotal - Out of Pocket Expenses	\$4,509

Total all inclusive maximum price for 2017 Audit	\$37,364
	A STATE OF THE STA



Tel: 907-278-8878 Fax: 907-278-5779 www,bdo.com

May 9, 2017

Mrs. Robbie MacManus Chief Financial Officer Alaska Gateway School District P.O. BOX 226 Tok, AK 99780

Dear Mrs. MacManus:

#### Agreement to Provide Services

This agreement to provide services (the "Agreement") is intended to describe the nature and scope of our services.

#### Objective and Scope of the Audit

As agreed, BDO USA, LLP ("BDO" or "we") will audit the financial statements of the governmental activities, each major fund and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Alaska Gateway School District (the "Government" or "you") as of and for the year ending June 30, 2017.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate context. As part of our engagement, we will apply certain limited procedures to the Government's RSI in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtain during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required and will be subjected to certain limited procedures, but will not be audited:

- 1. Management's Discussion and Analysis
- 2. Budgetary Comparison Schedules for the General Fund and each major fund
- 3. Public Employees Retirement System: Schedule of District's Information on the Net Pension Liability and Schedule of District Contributions
- 4. Teachers Retirement System: Schedule of District's Information on the Net Pension Liability and Schedule of District Contributions

Also, the supplementary information accompanying the basic financial statements, as listed below, will be subjected to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional

procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the basic financial statements as a whole.

- 1. Individual fund and combining statements and schedules
- 2. Schedule of expenditures of federal awards
- 3. Schedule of state financial assistance

#### Responsibilities of BDO

We will conduct our audit in accordance with GAAS. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement, whether caused by error or fraud. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error or fraud. Our work will be based primarily upon selected tests of evidence supporting the amounts and disclosures in the financial statements and, therefore, will not include a detailed check of all of the Government's transactions for the period. Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Our audit will also be conducted in accordance with the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance or UG), and in accordance with the State of Alaska Audit Guide and Compliance Supplement for State Single Audits (Alaska Audit Guide) and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance and Alaska Audit Guide, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. The Uniform Guidance and the Alaska Audit Guide requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal and state statutes, regulations, and the terms and conditions of the federal and state awards that may have a direct and material effect on each of its major programs. Our procedures will consist of the applicable procedures described in the Office of Management and Budget's (OMB) Compliance Supplement and the Alaska Audit Guide for the types of compliance requirements that could have a direct and material effect on each of the Government's major programs. As required by the Uniform Guidance and the Alaska Audit Guide, our audit will include tests of transactions related to major federal and state award programs for compliance with applicable federal and state statutes, regulations, and the terms and conditions of federal and state awards. The purpose of these procedures will be to express an opinion on the Government's compliance with requirements applicable to major programs in our report on compliance issued pursuant to the Uniform Guidance and the Alaska Audit Guide.

Also, an audit is not designed to detect errors or fraud or violations of federal statutes and regulations that are immaterial to the financial statements or major programs. However, we will inform you of any material errors or fraud that come to our attention. We will also inform



Baker Tilly Virchow Krause, LLP 225 S Sixth St, Ste 2300 Minneapolis, MN 55402-4661 tel 612 876-4500 fax 612 238 8900 bakerfilly.com

#### SYSTEM REVIEW REPORT

To the Partners of BDO USA, LLP and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of BDO USA, LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under Government Auditing Standards, audits of employee benefit plans, audits performed under FDICIA, audits of carrying broker-dealers and examinations of service organizations (Service Organization Control (SOC) 1 and 2 engagements).

In our opinion, the system of quality control for the accounting and auditing practice of BDO USA, LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. BDO USA, LLP has received a peer review rating of pass.

Minneapolis, Minnesota December 2, 2015

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you of possible illegal acts that come to our attention unless they are clearly inconsequential. We will also include such matters in the reports required for an audit performed under the Uniform Guidance and the Alaska Audit Guide. In addition, during the course of our audit, financial statement misstatements relating to accounts or disclosures may be identified, either through our audit procedures or through communication by your employees to us, and we will bring these misstatements to your attention as proposed adjustments. At the conclusion of our audit we will communicate to those charged with governance (as defined below) all uncorrected misstatements. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

The term "those charged with governance" is defined as the person(s) with responsibility for overseeing the strategic direction of the Government and obligations related to the accountability of the Government, including overseeing the financial reporting process. For the Government, we agree that the School Board meets that definition.

In making our risk assessments, we consider internal control relevant to the Government's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances and to evaluate compliance with each direct and material compliance requirement applicable to each major program, but not for the purpose of expressing an opinion on the effectiveness of the Government's internal control. Accordingly, we will express no such opinion. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses in internal control. However, we will communicate to you and those charged with governance in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during our audit. We will also inform you of other matters involving internal control, if any, as required by the Uniform Guidance and the Alaska Audit Guide.

The objective of our audit is the expression of an opinion about whether the financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the third paragraph of this letter when considered in relation to the basic financial statements as a whole. The objective also includes reporting on the Government's:

- Internal control related to the financial statements and compliance with federal and state statutes, regulations, and the terms and conditions of the federal and state awards, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control related to major programs and issuance of an opinion on whether the Government complied with federal and state statutes, regulations, and the terms and conditions of the federal and state awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance and Alaska Audit Guide.

We will perform test of controls, as required by the Uniform Guidance and Alaska Audit Guide, to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with each direct and material compliance requirement applicable to each of the Government's major federal and state award programs. However, our tests will be less in scope than would be necessary to render an opinion on these

controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and Alaska Audit Guide.

We are also responsible for communicating with those charged with governance what our responsibilities are under GAAS, an overview of the planned scope and timing of the audit, and significant findings from the audit.

# Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that you acknowledge and understand that you have responsibility (1) for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; (2) for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements and relevant to federal award programs that are free from material misstatement, whether due to error or fraud; (3) for identifying and ensuring that the Government complies with the laws and regulations applicable to its activities; and (4) to provide us with access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, additional information we may request for the purpose of the audit, and unrestricted access to persons within the Government from whom the auditor determines it is necessary to obtain audit evidence.

Management is also responsible for preparation of the schedule of federal expenditures of federal awards, including the notes, noncash assistance received and other required information, in accordance with the requirements of the Uniform Guidance. Management is responsible for identifying all federal awards expended during the period including federal awards and funding increments received prior to December 26, 2014, and those received subsequent to December 26, 2014 in accordance with the audit requirements of the Uniform Guidance. You acknowledge and understand your responsibility for the preparation of all supplementary information, including the schedule of expenditures of federal awards, in accordance with the applicable criteria. Management is responsible for identifying all federal awards received and understanding and complying with the compliance requirements, in accordance with the Uniform Guidance. Management is also responsible for (1) establishing and maintaining effective internal control, including internal control over compliance and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met, (2) compliance with federal statutes, regulations, and the terms and conditions of federal awards, (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements, and (4) ensuring that management and financial information is reliable and properly reported. You also agree to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information. You also agree to present the supplementary information with the audited financial statements, or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and our report thereon.

Management's responsibilities also include identifying and informing us of significant contractor relationships in which the contractor is responsible for program compliance and for the accuracy and completeness of that information.

Management is responsible for adjusting the financial statements to correct material misstatements relating to accounts or disclosures, after evaluating their propriety based on a review of both the applicable authoritative literature and the underlying supporting evidence from the Government's files; or otherwise concluding and confirming in a representation letter (as further described below) provided to us at the conclusion of our audit that the effects of any uncorrected misstatements are, both individually and in the aggregate, immaterial to the financial statements taken as a whole. Additionally, as required by the Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

As required by GAAS, we will request certain written representations from management at the close of our audit to confirm oral representations given to us and to indicate and document the continuing appropriateness of such representations and reduce the possibility of misunderstanding concerning matters that are the subject of the representations. Because of the importance of management's representations to an effective audit, the Government agrees, subject to prevailing laws and regulations, to release and indemnify BDO, its Permitted Assignees (as defined herein under "Assignment"), and each of their respective employees from any liability and costs relating to our services rendered under this Agreement attributable to any knowing misrepresentations by management.

Management is also responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a direct and material effect on the financial statements and/or schedule of expenditures of federal awards. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Government complies with applicable federal and state statutes, regulations, and the terms and conditions of the federal and state awards. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of federal statutes, regulations and the terms and conditions of the federal and state awards, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying to us, previous financial audit attestation engagements, performance audits, or other studies related to our audit objectives. This responsibility includes communicating to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

At the conclusion of the engagement, we will complete the appropriate sections of and electronically certify the Data Collection Form that summarizes our audit findings. We will provide a final copy of our reports in a PDF file to the Government; however, it is management's responsibility to upload the PDF version of the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) and complete the appropriate

sections of the Data Collection Form. Management is responsible for electronically certifying the Data Collection Form and electronically submitting the completed Data Collection Form to the Federal Audit Clearinghouse (FAC). The financial reporting package must be text searchable, unencrypted, and unlocked to be accepted by the FAC. The Data Collection Form and the reporting package must be submitted electronically within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the oversight agency for audit. Both BDO and management are responsible for ensuring that in their respective parts of the reporting package there is no protected personally identifiable information. We understand that we must make copies of the Data Collection Form and reporting package available for public inspection.

#### **Expected Form and Content of the Auditor's Report**

At the conclusion of our audit, we will submit to you a report containing our opinion as to whether the financial statements, taken as a whole, are fairly presented based on accounting principles generally accepted in the United States of America. If, during the course of our work, it appears for any reason that we will not be in a position to render an unmodified opinion on the financial statements, the Uniform Guidance and Alaska Audit Guide compliance, or that our report will require an Emphasis of Matter or Other Matter paragraph, we will discuss this with you. It is possible that, because of unexpected circumstances, we may determine that we cannot render a report or otherwise complete the engagement. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or decline to issue a report as a result of the engagement. If, in our professional judgment, the circumstances require, we may resign from the engagement prior to completion.

The reports on internal control and compliance will each include a statement that the purpose of these reports is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of *Government Auditing Standards* (GAS), the Uniform Guidance and Alaska Audit Guide and are not suitable for any other purpose.

#### **Termination**

Upon notice to the Government, BDO may terminate this Agreement if BDO reasonably determines that it is unable to perform the services described in this Agreement in accordance with applicable professional standards, laws, or regulations. If we elect to terminate our services for any reason provided for in this Agreement, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. If the Agreement is terminated, the Government agrees to compensate BDO for the services performed and expenses incurred through the effective date of termination.

#### **Client Continuance Matters**

BDO is retaining the Government as a client in reliance on information obtained during the course of our continuing client reacceptance procedures. Alex Beckman has been assigned the role of engagement partner and is responsible for directing the engagement and issuing the appropriate report on the Government's financial statements.

#### **Email Communication**

BDO disclaims and waives, and you release BDO from, any and all liability for the interception or unintentional disclosure of email transmissions or for the unauthorized use or failed delivery of emails transmitted or received by BDO in connection with the services we are being engaged to perform under this Agreement.

#### **External Computing Options**

If, at your request, BDO agrees to use certain external commercial services, including but not limited to services for cloud storage, remote control, and/or file sharing options (collectively "External Computing Options"), that are outside of BDO's standard security protocol, you acknowledge that such External Computing Options may be associated with heightened security and privacy risks. Accordingly, BDO disclaims and waives, and you release BDO from, any and all liability arising out of or related to the use of such External Computing Options.

#### **Ownership of Working Papers**

The working papers prepared in conjunction with our audit are the property of BDO, constitute confidential information, and will be retained by us in accordance with BDO's policies and procedures.

However, pursuant to authority given by law or regulation, we may be requested to make certain working papers available to the Government's oversight agency, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such working papers will be provided under the supervision of BDO personnel and at a location designated by BDO. Furthermore, upon request, we may provide photocopies of selected working papers to the aforementioned parties. These parties may intend or decide to distribute the photocopies of information contained therein to others, including other governmental agencies.

#### Reproduction of Audit Report

If the Government plans any reproduction or publication of a document that includes our report, or any portion of it, and that is assembled differently from any paper or electronic version that we may have assembled and provided to you (e.g., by the addition of financial statements and/or accompanying information that you have produced), a copy of the entire document in its final form should be submitted to us in sufficient time for our review and written approval before printing. You also agree to provide us with a copy of the final reproduced material for our written approval before it is distributed. If, in our professional judgment, the circumstances require, we may withhold our written approval.

#### Posting of Audit Report and Financial Statements on Your Website

You agree that, if you plan to post an electronic version of the financial statements and audit report on your website, you will ensure that there are no differences in content between the electronic version of the financial statements and audit report on your website and the signed version of the financial statements and audit report provided to management by BDO. You also

agree to indemnify BDO from any and all claims that may arise from any differences between the electronic and signed versions.

#### Review of Documents for Sale of Debt or Other Securities

The audited financial statements and our report thereon should not be provided or otherwise made available to recipients of any document to be used in connection with the sale of debt or other securities (including securities offerings on the Internet) without first submitting copies of the document to us in sufficient time for our review and written approval. If, in our professional judgment, the circumstances require, we may withhold our written approval.

#### Availability of Records and Personnel

You agree that all records, documentation, and information we request in connection with our audit will be made available to us (including those pertaining to related parties), that all material information will be disclosed to us, and that we will have the full cooperation of, and unrestricted access to, your personnel during the course of the engagement.

You also agree to ensure that any third-party valuation reports that you provide to us to support amounts or disclosures in the financial statements (a) indicate the purpose for which they were intended, which is consistent with your actual use of such reports; and (b) do not contain any restrictive language that would preclude us from using such reports as audit evidence.

#### Assistance by Your Personnel and Internet Access

We also ask that your personnel prepare various schedules and analyses for our staff. However, except as otherwise noted by us, no personal information other than names related to Government employees and/or customers should be provided to us. In addition, we ask that you provide high-speed Internet access to our engagement team, if practicable, while working on the Government's premises. This assistance will serve to facilitate the progress of our work and minimize costs to you.

#### **Peer Review Reports**

Government Auditing Standards requires that we provide you with a copy of our most recent quality control review report. Our latest peer review report accompanies this letter.

#### Other Services

We are always available to meet with you and other executives at various times throughout the year to discuss current business, operational, accounting, and auditing matters affecting the Government. Whenever you feel such meetings are desirable, please let us know. We are also prepared to provide services to assist you in any of these areas. We will also be pleased, at your request, to attend governing board meetings.

In addition to the audit services described above, you have requested that we provide the following non-attest services:

We will assist the District in preparing the financial statements and related footnote disclosures for the year ended June 30, 2017 based on information in the trial balance and

other information that comes to our attention during the course of our engagement. We will also assist the District in preparing and submitting the required Form SF-SAC Data Collection Form.

#### Independence

Professional and certain regulatory standards require us to be independent, in both fact and appearance, with respect to the Government in the performance of our services. Any discussions that you have with personnel of BDO regarding employment could pose a threat to our independence. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence. In addition, if you hire one of our personnel, you agree to pay us a fee of 20% of that individual's base compensation at the Government 90 days from the first day of employment.

In order for us to remain independent, professional standards require us to maintain certain respective roles and relationships with you with respect to the non-attest services described above. Prior to performing such services in conjunction with our audit, management must acknowledge its acceptance of certain responsibilities.

We will not perform management functions or make management decisions on behalf of the Government. However, we will provide advice and recommendations to assist management of the Government in performing its functions and fulfilling its responsibilities.

The Government agrees to perform the following functions in connection with our performance of the preparation of the financial statements and data collection form:

- a. Make all management decisions and perform all management functions with respect to the financial statements and data collection form preparation provided by us.
- b. Assign Robbie MacManus, Chief Financial Officer to oversee the financial statement and data collection form preparation and evaluate the adequacy and results of the services.
- c. Accept responsibility for the results of the financial statement and data collection form preparation.

The services are limited to those outlined above. We, in our professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as making management decisions or performing management functions. The Government must make all decisions with regard to our recommendations. By signing this Agreement, you acknowledge your acceptance of these responsibilities.

#### **Dispute Resolution Procedure**

Any dispute or claim between you and BDO arising out of or relating to the Agreement or a breach of the Agreement, including, without limitation, claims for breach of contract, professional negligence, breach of fiduciary duty, misrepresentation, fraud and disputes regarding attorney fees and/or costs charged under this Agreement (except to the extent provided below) shall be submitted to binding arbitration before the American Arbitration Association, and subject to the Commercial Arbitration Rules. The arbitration proceeding shall take place in the city in which the BDO office providing the majority of the services involved under this Agreement is located, unless the parties agree in writing to a different location. The arbitration shall be governed by the provisions of the laws of the State of New York

(except if there is no applicable state law providing for such arbitration, then the Federal Arbitration Act shall apply) and the substantive law of such state shall be applied without reference to conflicts of law rules. The parties shall bear their own legal fees and costs for all claims. The arbitration proceedings shall be confidential.

You acknowledge that by agreeing to this Arbitration provision, you are giving up the right to litigate claims against BDO, and important rights that would be available in litigation, including the right to trial by judge or jury, to extensive discovery and to appeal an adverse decision. You acknowledge that you have read and understand this arbitration provision, and that you voluntarily agree to binding arbitration.

No claim or action arising out of or relating to this Agreement or the services provided under this Agreement may be brought by either party hereto (i) more than 24 months after the claiming party first knows or has reason to know that the claim or cause of action has accrued, or (ii) more than 60 months following the completion of the services provided under this Agreement to which the claim relates. This paragraph will shorten, but in no event extend, any otherwise legally applicable period of limitations on such claims.

#### **Fees**

We anticipate our charges to the District for the services described above for the year ending June 30, 2017, will be approximately \$32,855 for professional services plus out-of-pocket expenses, estimated at \$4,509. This fee is based on the following assumptions: your personnel will prepare certain schedules and analyses for us and make available to us documents for our examination as and when requested; there will be no significant changes in the internal controls, accounting systems, key personnel, or structure of the organization; there will be no significant acquisitions or disposals of businesses; and there will not be any unanticipated increases in current operations requiring significant additional audit time. Should we encounter any unforeseen problems that will warrant additional time or expense, you will be notified of the situation and, if possible, the added cost.

This engagement includes only those services specifically described in this Agreement; any additional services not specified herein will be agreed to in a separate letter. In the event you request us to respond to, or we receive and respond to, a validly issued subpoena, court order, government regulatory inquiry, or other similar request or legal process against the Government or its management for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements, you agree to compensate us for all time we expend in connection with such response, at our regular rates, and to reimburse us for all related out-of-pocket costs (including outside lawyer fees) that we incur.

Our fees and costs will be billed periodically, and are payable within 30 days of the invoice date. If we do not receive any notice of dispute within 10 days of your receipt of the invoice, we will conclude that you have seen the invoice and find it acceptable. Invoices that are unpaid 30 days past the invoice date are deemed delinquent and we reserve the right to charge interest on the past due amount at the lesser of (a) 1.0% per month or (b) the maximum amount permissible by applicable law. Interest shall accrue from the date the invoice is delinquent. We reserve the right to suspend our services, withhold delivery of any deliverables, or withdraw from this engagement entirely if any of our invoices are delinquent. In the event that any collection action is required to collect unpaid balances due to us, you

agree to reimburse us for all our costs of collection, including without limitation, attorneys' fees.

If we elect to terminate our services for nonpayment, or for any other reason provided for in this Agreement, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all of our time expended, and to reimburse us for all of our out-of-pocket expenses and internal charges incurred, through the date of termination.

#### **Assignment**

BDO shall have the right to assign its rights to perform a portion of the services described above to any of its independent Alliance members, affiliates (including, where applicable, member firms of the international BDO network), agents, or contractors (a "Permitted Assignee") without the Government's prior consent. If such assignment is made, the Government agrees that, unless it enters into an engagement letter directly with the Permitted Assignee, all of the applicable terms and conditions of this Agreement shall apply to the Permitted Assignee. We agree that we shall not permit the Permitted Assignee to perform any work until it agrees to be bound by the applicable terms and conditions of this Agreement. We further agree that we will remain primarily responsible for the services described above, unless we and the Government agree otherwise, and we will properly supervise the work of the Permitted Assignee to ensure that all such services are performed in accordance with applicable professional standards. From time to time, and depending on the circumstances, Permitted Assignees located in other countries may participate in the services we provide to the Government. In some cases, we may transfer information to or from the United States or another country. Although applicable privacy laws may vary depending on the jurisdiction, and may provide less or different protection than those of the Government's home country, we require that all Permitted Assignees enter into contractual agreements to maintain the confidentiality of the Government's information and observe our policies concerning any confidential client information that we provide to them.

#### Third-Party Use

BDO will perform the professional services provided in connection with this engagement solely for the benefit and use of the Government. BDO does not anticipate and does not authorize reliance by any other party on its professional services. Any amendment to this provision must be made through a written document signed by the Government and BDO.

#### Miscellaneous

This Agreement is intended to cover only the services specified herein, although we look forward to many more years of pleasant association with the Government. This engagement is a separate and discrete event and any future services will be covered by a separate agreement to provide services.

Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, or published interpretations, but if any provision of this Agreement shall be deemed prohibited, invalid, or otherwise unenforceable for any reason under such applicable laws, regulations, or published interpretations, such provisions shall be ineffective only to the extent of such prohibition, invalidity, or unenforceability and such revised provision shall be made a part of this

Agreement as if it was specifically set forth herein. Furthermore, the provisions of the foregoing sentence shall not invalidate the remainder of such provision or the other provisions of this Agreement.

\* \* \* \* \*

We believe the foregoing correctly sets forth our understanding; however, if you have any questions, please let us know. If you find the foregoing arrangements acceptable, please acknowledge this by signing and returning to us a copy of this Agreement and retaining a copy for your files.

Very truly yours,

Acknowledged:

**ALASKA GATEWAY SCHOOL DISTRICT** 

BDO USA, LLP

By: MacManus, Chief Financial Officer

School Board Representative

Date: 5/11/17

Date: 5/11/2017

To:	Regional School Board	Dat
10.	Regional School Doard	

te: May 30, 2017

From: Superintendent's Office

Agenda Item: 12

Issue: Tanacross Village MOA

# Background:

The district has worked with the Village of Tanacross to develop an MOA so the Tribal Court can help the school to address severe student behaviors.

#### **Administrative Recommendations:**

Approve the MOA as enclosed.

# ANSKA GATERVAD

# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780
Ph: 907.883.5151 x 103 Fax: 907.883.4352
Scott MacManus, Superintendent of Schools

#### MEMORANDUM OF AGREEMENT

#### **BETWEEN**

# ALASKA GATEWAY SCHOOL DISTRICT & TANACROSS VILLAGE COUNCIL RELATING TO THE ROLE OF THE TRIBAL COURT SYSTEM

This agreement is intended to establish a system whereby the Tanacross Village Counsel Tribal Court will work collaboratively with Alaska Gateway School District to assist the Tanacross School staff in addressing issues of attendance and serious student misbehavior, with the intended outcome of improving student learning, and benefiting the students and community of Tanacross.

WHEREAS: Tanacross students have the right to learn in an educational environment that is safe and that will result in improve learning, attendance, and graduation rates, and;

WHEREAS: Tanacross students have a right to be in a school where appropriate rules are clearly established and fairly administered, and;

WHEREAS: Student from Tanacross have experienced social and academic difficulty when transitioning to Tok School after the 8<sup>th</sup> grade, and;

WHEREAS: It can be clearly demonstrated that students who are on time and attend school regularly, perform better on assessments, and;

WHEREAS: These students have a low graduation rate, and have demonstrated low performance, and;

WHEREAS: Student's who have parents and communities who support the school in addressing behavior issues that take place at school, show improved performance on assessments

**BE IT THEREFORE RESOLVED:** The Tanacross Village Counsel Tribal Court agrees to support and assist the Tanacross School in addressing cases of serious student misbehavior and truancy, based on the following set of guidelines:

1. The Parent Advisory Committee in collaboration with the Principal and the Tribal Court, will review and revise the school behavior matrix,

# "Where Teachers Are The Gateway To Learning"

- 2. The matrix will include a set of guidelines that addresses an agreed to set student behavior expectations and consequences that include appropriate points of referral to the Tribal Court.
- 3. The school will follow and document the use of these guidelines, which will include informing the students' parents of student behavior or attendance issues
- 4. The school and Tribal Court will create a system to obtain parent approval to share student information with the Tribal Court.

AGREED TO THIS DAY, (DATE)	
TANACROSS VILLAGE COUNCIL	Alaska Gateway School District
Name	NAME
Position	Position
SIGNATURE	Signature

		To:	Regional School Board		Date:	May 30, 2017				
	Fro	m:	Superintendent's Office	Agenda	Item:	13				
Iss	Issue:									
	0	Sup	erintendent's Contract and Evaluation							
Ba	ckg	rou	nd:							
	0	To l	be discussed in Executive Session							
	Adr	nini	istrative Recommendations:							



# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780 907-883-5151 x 115 Fax: 907.883.4352 Superintendent of Schools

#### **MEMORANDUM**

Date:

May 30, 2017

To:

**AGSD Regional School Board** 

From:

Scott MacManus, Superintendent

RE:

Superintendent's Board Report

It is graduate season, and so far this spring I have been able to attend all the graduation ceremonies of the remarkable young people in our district who have completed this important milestone, and who are now heading out into the world on the next stage of their lives. I was honored to speak at several ceremonies, including the UAF commencement where one of our bright young men was scheduled to receive both AS and AA degrees before they got their diploma. It is important to reflect that this is the reason we do this work, that we are involved in the education of our society. Each ceremony marks not only the accomplishments of our students, but also represent our own achievement. Their success is a reflection of our success. Each of you on the Board have given your time and energy to these young people, working behind the scenes to lend the district your perspective and expertise, and you each share in their success.

## Budgeting -

- Pay freeze for exempt administrative staff
- Staffing reductions, including combining some staff, cutting FTE's and reducing contract
  days. We have asked the Certified Association to consider a freeze, but this would have
  to be voluntary as we are in the middle of a contract cycle. I have not ask the Classified
  Association for any concessions, as we are already not competitive in procuring and
  retaining classified personnel.
- District office move-A summary review of this idea has been done, including conducting a basic cost analysis and staff survey. The short version is that moving into Tok School would cost more than it would save, all things taken into account, and could potentially lose a lot of income from renting out the facility in the event of another large fire in the area. In the past 5 years, the district has received \$350K in facility use contracts, income that largely went right into our student activities accounts.
- Other costs savings include reducing the number of phone lines, and doing our own chipping, as has been earlier discussed.

**Legislative Status** –The legislature is in extended session right now. We have no idea when they will decide to break the gridlock that they have placed themselves in. We do know

#### "Where Teachers Are The Gateway To Learning"

DotLake Tetlin	Eagle	Mentasta	Northway	Tok	Tanacross	
907-882-2663 907-324-2104	907-547-2210	907-291-2327	907-778-2287	907-883-5161	907-883-4391	
Fax: 907-882-2112 907-324-2114	Fax: 907-547-2302	Fax: 907-291-2325	Fax: 907-778-2221	Fax: 907-883-5165	Fax: 907-883-4390	Fax:

that it is holding up our budget process. I have stayed in touch with the offices of our legislators, and with our representatives on the issue of education funding, and have testified when possible on the serious impacts of the cuts being proposed by the Senate to education...both the university and school districts. The impacts of these cuts to our district will be discussed later.

District Maintenance Audit — At the end of March EED sent Wayne Marquis, a maintenance auditor, to audit our preventative maintenance program, that enables the district to be eligible for state CIP grants. Mr. Marquis completed his report (see enclosed) with some suggestions for improvement that we are looking at implementing, but identified no "findings" for the district.

Summer Maintenance – For maintenance planning this summer, based on the recommendation of the EED Audit, I am working with our maintenance management crews to implement such changes as creating a Gant Construction Project Chart, that is developed in collaboration with key stakeholders, and submitted for Board approval.

**Special Education Status** – The Department of Education and Early Development has informed me this week, that district that we have been designated as district in "Need of Improvement", related to special education data and performance criteria from the 2015-2016 school year. Our Special Education Director will be developing the requisite plan to address the state identified deficiencies, to bring us into compliance. The letter from EED will be provided to you separately.

Board Policy – I am happy to report that the Self-service Policy Manual system that we have been working on with AASB is completed, and we are scheduling an audio conference training for next week to run through the features of the on-line manual, once we learn how to use the system, will be ready to start the process of updating our policy manual. I have appointed LeAnn Young to be the primary point of contact with.

Personnel – This have been a difficult year in obtaining quality staff. After the effort and expense we went through to bring up potential candidates for Northway, and hiring both a principal and his wife as the Math/science teacher, they decided not to come. We did interview an excellent candidate for Northway School Principal, and the committee elected to offer him a contract, however as of this writing it has not been accepted.

**Bussing** – As many may be aware, Tok Transportation is being offered for sale. Some districts do operate their own bussing systems, and the potential to save some funds is there, but come with high risk and the district has not pursued it.

#### **Current Administrative Projects**

- Job Descriptions and evaluations
- Curriculum planning for this summer and FY18
- Teacher Induction Planning
- Fall Inservice Planning

#### **Enclosures:**

- O DEED letter on District Special Education Status for 2017 based on 2015-16 Data
- DEED letter regarding Maintenance Audit
- House fiscal plan and BSA and ADM allocation history
- Alaska Performance Scholarship
- o Analysis of Alaska's per capita budget from Alaska Management and Budget



# Department of Education and Early Development

Division of Teaching and Learning Support Special Education

> 801 West 10th Street, Suite 200 P.O. Box 110500 Juneau, Alaska 99811-0500 Main: 907.465.8693 Fax: 907.465.2806

May 15, 2017

Scott MacManus, Superintendent Alaska Gateway School District P.O. Box 226 Tok, AK 99780

Dear Superintendent McManus,

Under section 616(e) of the Individuals with Disabilities Education Act 2004 (IDEA), the Alaska Department of Education and Early Development (DEED) is required to determine whether Local Education Agencies (LEAs) meet the requirements of IDEA Part B. DEED bases determinations on three factors:

- 1. The performance of the LEA on indicators from Alaska's special education State Performance Plan (SPP) (Indicators 1, 2, 3b, 4b, 5a, 6, 9, 10, 11, 12, 13);
- 2. Whether the LEA has any longstanding uncorrected noncompliance from special education monitoring activities; and
- 3. Whether data submitted by the LEA (OASIS, supplemental data report, fiscal reporting) is valid, reliable and timely.

Based on these factors, the LEA is classified into one of the following categories:

- Meets Requirements of IDEA
- Needs Assistance to meet requirements
- Needs Intervention to meet requirements
- Needs Substantial Intervention to meet requirements

There are specific technical assistance or enforcement actions consistent with the level of determination for any district that does not meet the requirements of IDEA; these are detailed on the "Local Determination Levels – Assistance and Enforcement Actions Rubric," attached.

Scott MacManus, Superintendent Alaska Gateway School District May 15, 2017 Page Two

#### For the FY17 school year your district's determination is:

#### "Needs Intervention"

The specific criteria used to make this determination are included in the attached matrix. A full data profile of your district's performance on special education State Performance Plan (SPP) indicators is online at: <a href="http://education.alaska.gov/rcsped/">http://education.alaska.gov/rcsped/</a>. An explanation of determination criteria is also attached for your reference.

If you have questions about this federal requirement, please contact Colleen Shivers at 465-8705 or colleen.shivers@alaska.gov.

Sincerely,

Donald E. Enoch Ir.

Special Education Administrator

Attachments: District Scoring Matrix

Determination Assistance and Enforcement Actions Rubric

Alaska Criteria for Making District Determinations

cc: Special Education Director

Program Manager

# Alaska District Determination Matrix - 2017 (2015-16 data)\*\*

# District: Alaska Gateway School District

Final District Determination: Needs Intervention

Element	Yes/No or %	<5*	Meets Requirements	Needs Assistance	Needs Intervention	Needs Substantial Intervention
Did district meet Universal Grant Guidance (UGG) requirements so there are no audit findings?			х			
Did district correct noncompliance within timelines?			х			
Did district submit timely, complete, and accurate data?				Х		
4. Did district meet the compliance target for specified procedural indicators?*				8	х	
4b. Significant Discrepancy in Suspension and Expulsion **	Yes		х			
9. Disproportionality in Special Education	Yes		Х			
10. Disproportionality in Specific Disability Categories	Yes		х			
11. Evaluation within 90 calendar days 100%	66.7%				Х	
12. Part C to B transition, IEP by 3 100%	N/A	0	Х			
13. Secondary transition 100%	100.0%		Х			
5. Did district meet the state target for 3 of 5 student and system results indicators:			х			
1. Graduation Rate ** ^	Yes	2	of the first of the same of th			
2. Dropout Rate **	Yes					
3B. Participation Rate	N/A			AT STANDED		
5A. LRE for 6-21 yr. olds	Yes					
6A. LRE for 3-5 yr. olds	Yes					

#### Scoring Codes:

1.	Meets requirements = Yes
	Needs intervention = No
2.	Meets requirements = Yes
	Needs intervention = No
3.	Meets requirements = 3/3
	Needs assistance = 2/3 and 1/3
	Needs intervention = 0/3

 Meets requirements = "Yes" in indicators 4b, 9, and 10 and all other indicators at 90%-100%

Needs assistance = "Yes" in 4b, 9 10 and 1 or more pct between 75% 89% Needs intervention = 1 or more indicators with "No" or < 75%

Meets requirements = 5/5, 4/5, 3/5
 Needs assistance = 2/5, 1/5, 0/5

Note: 3 consecutive years in Needs Intervention in any of the elements 1-4 may result in a determination of Needs Substantial Intervention.

"Yes" for indicators 4b, 9, and 10 indicates that the district met this indicator by either: not having disproportionality or a discrepancy OR having disproportionality or a significant discrepancy that was not the result of inappropriate identification or noncompliant policies, procedures, or practices.

- \* The <5 cells will appear empty unless the district had fewer than five students in the related population. For districts with cell sizes of fewer than five students in the Procedural Compliance Indicators or the Student and System Results Indicators, the state may examine each of the indicators individually.
- ^ A district or subgroup with 10 or fewer students in the graduation cohort satisfies the graduation rate requirement if all but one of those students graduates.
- \*\* Data for Indicators 1, 2 and 4b are from the previous school year.
- + The "Yes/No or %" column shows accurate data but DEED adjusted section rating and final determination based on additional information.



# Department of Education & Early Development

#### SCHOOL FINANCE & FACILITIES

801 West 10th Street, Suite 200 P.O. Box 110500 Juneau, Alaska 99811-0500 Main: 907,465,6928 Fax: 907,463,5279 Email: Wayne,Marquis@Alaska,Gov

1 May, 2017

Scott MacManus, Superintendent Alaska Gateway School District P.O. Box 226 Tok, AK 99780

Re: Preventive Maintenance Site Visit

Dear Mr. MacManus:

The State of Alaska requires that districts comply with the Preventive Maintenance Statute in order to receive funding under AS 14.11. Regulation also requires that the department perform an on-site inspection at least once every five years.<sup>2</sup>

On March 29-30, 2017 - pursuant to 4 AAC 31.013(f), an on-site inspection of the district's preventive maintenance and facility management program was conducted. The results of this inspection indicate the district's preventive maintenance and facility management program satisfies all requirements of a compliant program as set out in 4 AAC 31.031(a).

Certification of the district's preventive maintenance and facility management program is hereby renewed. The district is eligible to submit CIP applications as long as a compliant preventive maintenance and facility management program remains in effect.

Enclosed with this letter is a copy of the final site visit report. Congratulations to you and your maintenance staff members on a job well done!

Please let me know if you have any questions.

Sincerely,

Wayne Marquis

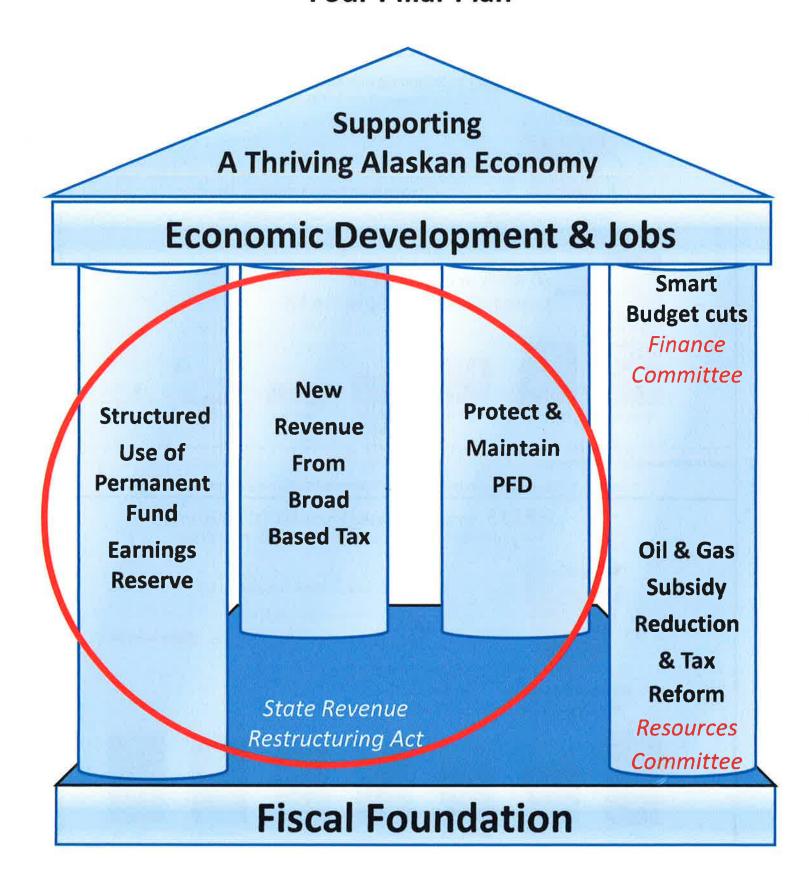
Building Management Specialist

Enclosure

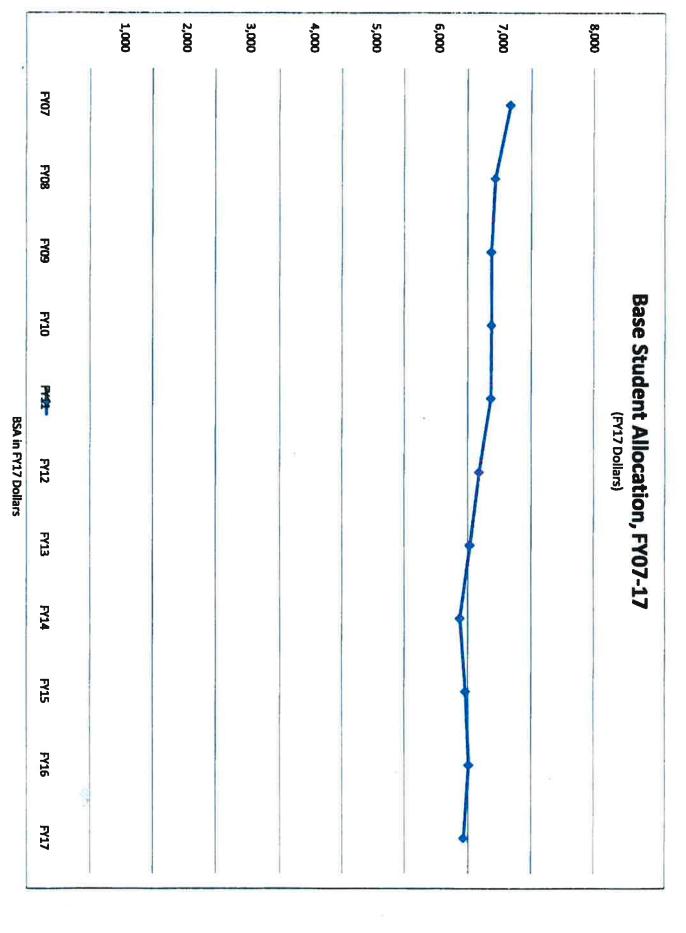
<sup>1</sup> AS 14.11.011(b)(4); AS 14.11.100(j)(5)(A)

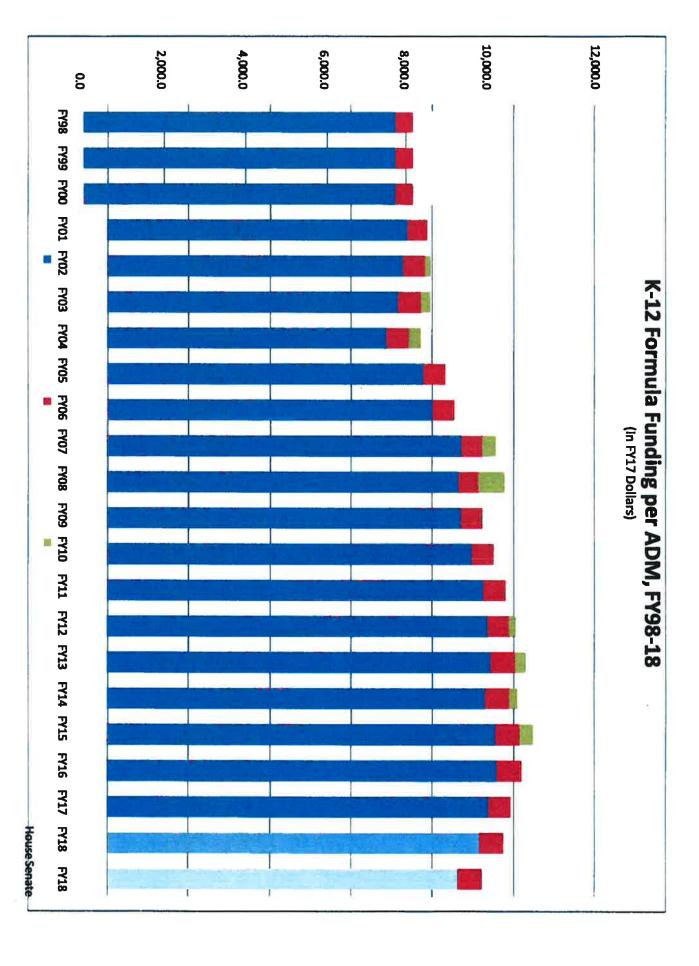
<sup>2</sup> 4 AAC 31.013(f)

# Four Pillar Plan



Legislative Finance Violator





Updated March 21, 2017

The reserved/unreserved classification is state of Alaska terminology. Governmental Accounting Standards require that Fund Balance be displayed in the following classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned.

Additional presentation supporting fund balance is included in individual financial statements.

4 AAC 09.160 4 AAC 09.160 4 AAC 09.160 Amount School

School Audited Fund Reserved (note 1) Unreserved Percentage Over 109

School	Audited	Fund	4 AAC 09.160 Reserved (note 1)	4 AAC 09.160 Unreserved	4 AAC 09.160 Percentage	Amount Over 10%
District	Expenditures	Balance	Fund Balance	Fund Balance	Unreserved	
ALASKA GATEWAY	\$ 9,512,355 \$	1,088,332	\$ 996,793	\$ 91,539	0.962%	
ALEUTIAN REGION	1,697,736	358,351	242,911	115,440	6.800%	
ALEUTIANS EAST	8,195,544	2,473,790	2,473,790		0.000%	
ANCHORAGE	604,931,733	129,295,665	70,916,589	58,379,076	9.651%	
ANNETTE ISLAND	6,538,898	5,309,983	4,847,611	462,372	7.071%	
BERING STRAIT	53,592,949	6,890,763	1,926,446	4,964,317	9 263%	
BRISTOL BAY	3,605,559	238,902	32,944	205,958	5.712%	· ·
CHATHAM	4,306,103	641,801	229,321	412,480	9.579%	
CHUGACH	3,567,409	707,648	448,947	258,701	7.252%	
COPPER RIVER	6,546,552	1,364,550	713,803	650,747	9.940%	
CORDOVA	5,707,456	817,808	247,529	570,279	9.992%	
CRAIG	6,744,587	1,281,456	716,180	565,276	8.381%	
DELTA GREELY	10,800,395	2,149,676	1,081,047	1,068,629	9.894%	
DENALI	9,105,946	1,026,232	756,683	269,549	2.960%	
DILLINGHAM	10,039,642	806,133	766,378	39,755	0.396%	
FAIRBANKS	198,575,066	34,611,955	17,365,614	17,246,341	8.685%	
GALENA	23,433,221	4,706,648	2,621,608	2,085,040	8.898%	
HAINES	5,175,879	718,754	203,422	515,332	9.956%	
HOONAH	3,309,626	46,161	10,815	35,346	1.068%	
HYDABURG	2,295,141	143,930	126,439	17,491	0.762%	
DITAROD	6,572,347	1,544,629	892,458	652,171	9.923%	
UNEAU	69,804,510	5,303,596	145,320	5,158,276	7.390%	
KAKE	2,748,062	836,893	576,708	260,185	9.468%	
CASHUNAMIUT	7,293,384	2,209,959	1,484,281	725,678	9.950%	
CENAI PENINSULA	140,997,864	15,869,941	3,591,513	12,278,428	8.708%	
CETCHIKAN	34,481,257	1,615,936	<b>.</b>	1,615,936	4.686%	
KLAWOCK	3,356,111	1,354,741	1,106,305	248,436	7.402%	
CODIAK	48,455,066	6,621,217	4,651,083	1,970,134	4.066%	
CUSPUK	11,272,321	6,151,682	5,088,396	1,063,286	9.433%	
AKE & PENINSULA	14,050,110	3,776,512	2,386,729	1,389,783	9.892%	
OWER KUSKOKWIM	114,779,877	18,521,268	7,465,681	11,055,587	9.632%	(
OWER YUKON	47,495,786	25,412,540	20,865,297	4,547,243	9.574%	(
MAT-SU	240,623,678	14,715,433	3,485,292	11,230,141	4.667%	(
NENANA	7,611,322	634,686	286,817	347,869	4.570%	(
NOME NORTH SLOPE	14,139,090	1,569,398	956,308	613,090	4.336%	(
ORTHWEST ARCTIC	63,618,817	10,064,408	6,929,603	3,134,805	4.927%	
ELICAN	56,300,290	13,729,320	10,373,274	3,356,046	5.961%	(
ETERSBURG	488,845	50,816	4,611	46,205	9.452%	(
RIBILOF	8,369,900	1,050,775	241,697	809,078	9.667%	(
AINT MARYS	2,455,207	1,064,281	912,419	151,862	6.185%	(
ITKA	4,017,977	845,212	574,057	271,155	6.749%	(
KAGWAY	21,273,589	2,138,137	37,651	2,100,486	9.874%	
OUTHEAST ISLAND	2,182,602	218,718	7,700	211,018	9.668%	
OUTHWEST REGION	7,840,507	498,591	57,122	441,469	5.631%	
ANANA	16,694,247	6,766,667	5,620,504	1,146,163	6.866%	
NALASKA	1,547,124	199,458	48,188	151,270	9.777%	
ALDEZ	7,831,244	1,171,177	431,302	739,875	9.448%	(
/RANGELL	13,791,154	1,136,806	11,855	1,124,951	8.157%	. (
AKUTAT	4,940,707	525,594	47,403	478,191	9.679%	(
UKON FLATS	2,221,506	304,528	106,729	197,799	8.904%	
UKON-KOYUKUK	9,340,160	2,108,006	1,339,293	768,713	8.230%	
UPIIT	16,687,086	3,315,315	2,172,804	1,142,511	6.847%	(
Oral	12,359,029	3,431,251	3,915,991	(484,740)	-3.922%	
TATEWIDE TOTALS	\$ 1,993,322,573 \$	349,436,029	\$ 192,539,261	\$ 156,896,768		\$0

Note 1: Alaska Regulation 4 AAC 09.160 (effective 6/19/2011) defines RESERVED Fund Balance to include encumbrances, inventory, pre-paid expenses (which may include fuel reserves), self insurance, and federal impact aid received.



# APS Delivers: 2011-2016

Alaska Commission on Postsecondary Education

The Alaska legislature enacted the successful Alaska Performance Scholarship (APS) in 2011 to inspire our state's high school students to prepare for success in college and career training. Since inception, 14,674 Alaska high school graduates completed the rigorous requirements and have become eligible for scholarships to pursue postsecondary education in Alaska.

acpe.alaska.gov ACPE@alaska.gov 800-441-2962

Interior 47% (30% eligible)

Use of the APS by eligible students

Southcentral Southwest 36% 35% (31% eligible) (17 % eligible)

Far North

40%

(13% eligible)

45%-49% 40%-44%

35%-39% 25%-29%

> Southeast 29% (32% eligible)

# Skilled Alaskans Stay in Alaska

25% higher rate of Alaska residency (5 years after graduation) Source: PFD application data

83% influenced by APS to attend school in-state

Goal #2

# Alaska Students Excel in High School

Eligible students report that APS made them more likely to: (Even those who never used the award)

67% Achieve better grades

**64%** Take placement exams

60% Seek out college/academic advising

56% Take challenging courses

For 2014 high school graduates eligible for APS Source: APS survey 2015 "This scholarship was the only reason I was able to go to college. I'm enrolled in the UAA nursing program, I never thought I'd be able to go to college until this scholarship helped me pay for most of it."

- Alaska High School Graduate

Goal #3

# Alaska Students are Prepared for College or Training

**74%** APS Recipients

43% Non-APS Recipients



Are fully prepared for college level courses, needing no remediation

Goal #4

# Alaska Students Succeed in College

**APS Recipients** 

Non-APS Recipients

**67%** 

**35%** 

Are still attending UA their 4th year

Did you know?

APS can be used for university studies as well as career or technical training.

High school students start working to qualify as early as freshman year, knowing that if they do their part, the award will be there for them.

APS recipients must meet further requirements in college/training to continue to receive the APS.

The APS is funded through earnings of the Alaska Higher Education Investment Fund, created by the legislature to ensure long-term sustainable funding.

> Prepared based on reports completed by McDowell Group

The APS Outcomes Report 2011-2016 acpe.alaska.gov/REPORTS/Reports/APS\_Outcomes\_Report

### What Does a Right Sized Government Look Like?

At first glance, Alaska's budget, on a per person basis, appears significantly larger than any other state. Alaska spends \$13,762.86 per resident (\$10.1 billion FY2018 Governor's Budget/737,732 residents) which is more than double the US average of \$6,826.53. The conventional explanation of this disparity is that once oil revenues began flowing to the state in the early 1980s, spending increased rapidly as new programs were added and services were expanded – after all, it is much easier to establish a new program than it is to sunset when revenues decline. While some programs were added in the early years of oil production such as the Permanent Fund Dividend, the Power Cost Equalization program and construction of several state office buildings and schools, Alaska's per capita spending has always been between two and three times the average of other states even before oil revenues began. The purpose of this paper is to explain some of the reasons for the high per capita spending in Alaska.

				P	er Capita	F	ederal Per
Rank		State	(	(A	All Funds)		Capita
	50	Florida	\$	,	3,940.88	\$	1,252.73
	49	Nevada	\$	,	4,060.09	\$	1,403.26
	48	Missouri	\$	•	4,061.57	\$	1,266.11
	47	Illinois	\$		4,345.90	\$	1,305.07
-		US Average	\$		6,826.53	\$	2,022.24
	5	Hawaii	\$		9,745.97	\$	1,805.49
	4	North Dakota	\$		10,891.41	\$	2,405.74
	3	Delaware	\$		10,944.68	\$	2,299.03
	2	Wyoming	\$		13,508.45	\$	2,239.14
	1	Alaska	\$		13,762.86	\$	4,666.06

#### The Appropriation Limit and Increasing Budgets

In 1982, an amendment to the Constitution providing an appropriation limit was approved in order to prevent future growth of the budget. There were concerns (still lingering today) that added oil revenues would lead to a rapid increase in government spending. But what actually happened in the 35 years since FY1982 is that the budget has grown at a slower pace than inflation and population.

If the FY1982 (when the limit was enacted) budget of \$3.2 billion would have only increased by inflation and population growth, today's budget would be \$12.9 billion, or 26% **above** the FY2018 Governor's Budget.

# Alaska's Unique Budget Process Skews Results Upwards

Much of the gap between Alaska's budget and its peers can be explained by the budget process itself. In most states, federal receipts are either not subject to appropriation by the legislature or are appropriated in lump sum. As a result, Alaska departments must budget more federal receipts than

they reasonably expect to receive. For example, the Department of Transportation and Public Facilities requests \$1.1 billion in federal receipts even though they can only actualize \$800.0 million. This is in order to minimize the administrative work necessary to reallocate funding to projects that are moving forward. This empty authority is often referred to as an "unrealizable" fund source. There are no real dollars behind these unrealizable funding sources, but they are reported in budget figures, nonetheless.

#### Greater Proportion of Federal Receipts

In addition to the unrealizable fund sources, Alaska also receives a greater share of federal dollars than many peer states. A partial list of programs with a large proportion of federal support can be found below:

- Large populations of Alaska Natives increase the Federal share of Medicaid Payments
- Federal reimbursement percentage of transportation projects is based on a sliding scale with the amount of federal land in the state being a major factor; Alaska has the highest rate of federal support for transportation projects
- Payment in Lieu of Taxes reimburses states for lost property taxes (pass through to communities) due to federal land which is tax exempt
- Alaska Impact Grants are federal dollars directed towards communities impacted by oil exploration activities in the National Petroleum Reserve-Alaska

#### Comparing State Budgets

Excluding federal receipts from these figures brings Alaska's per capita budget closer to that of peer states, but it is still an outlier (see the below table). For the purposes of this paper, per capita budgets will exclude federal receipts.

The remaining state sourced funds are classified in three ways: UGF, DGF, and Other. Unrestricted General Funds (UGF) may be used for any purpose without restriction. Designated General Funds (DGF) are special funds that have a preferred purpose codified in law. Many DGF funds were filled with UGF funds in past years and are now operated as endowments to fund specific programs. The endowment-style funds account for about one-sixth of DGF fund sources while the remainder represents earned revenue such as ferry fees. Other state funds are restricted in their use because they are a gift or bequest for a specific purpose or because the federal government compels that the funds are used for a specific purpose.

While traditionally UGF has been the focal point of the state budget because it affects the deficit, looking at all state sourced funds (UGF, DGF and Other) gives a good basis of comparison to other states. For example, many other states classify their motor fuels tax as Other due to common restrictions associated with the funding source (many states mandate that they are to be used only for highway maintenance). By capturing all three types of state funding for each state, a thorough analysis can be performed on the reasons for Alaska's higher than average per capita spending.

Per Capita Spending (State Dollars -							
UGF, DGF, Other)							
Per Capita							
Rank	State	(GF/Other)					
50	Nevada	2,656.83					
49	Florida	2,688.14					
48	New Hampshire	2,730.60					
. 47	Missouri	2,795.46					
46	Indiana	2,873.79					
-	US Average	4,804.29					
5	Hawaii	7,940.48					
4	North Dakota	8,485.67					
3	Delaware	8,645.66					
2	Alaska	9,096.80					
1	Wyoming	11,269.31					

#### Permanent Fund Dividend

Alaska is the only state that pays a cash dividend to residents. These figures include the FY2017 dividend of \$1,022. Many Alaskans do not consider this payment as a "cost of government" because it comes from the designated earnings of the Permanent Fund rather than the general fund. In reality it is calculated as part of total government spending and is the second largest line item in the budget behind education payments of \$1.2 billion.

#### County Level Programs

By necessity, Alaska cannot outsource many responsibilities to municipalities. In the Lower 48, many functions are administered by county governments, largely funded by sales, property, income, and employment taxes at the local level. With the exception of a few urban areas, Alaska municipalities do not have the population or industry base to implement these types of taxes. As a result, the state has had to take on additional responsibilities to provide these necessary services.

The reason for this is embedded into the history of statehood. Many states were opposed to Alaska statehood because it would mean less federal support for everyone else. At the time, the Alaska economic base was rooted in resource development, largely in mining and fishing. As long as the state retained resource ownership of the newly discovered oil reserves, Alaska could support itself on royalties as those resources were developed. At the time, several young western states had squandered their land grants for short-term gains. In the Alaska Statehood Compact, Congress mandated that the mineral resources in Alaska were to always be owned by Alaska. To ensure that happened, the Compact contained a reversionary clause which stated that if Alaska sold the resources in the ground, the land in question would revert back to the federal government. Therefore, Alaska must retain its resource rights; this principle is enshrined in the Constitution

(Article VIII of the constitution. By retaining ownership of resource rights, the state acknowledged it would be the exclusive recipient of potential revenue generating tools, e.g. future royalties. As a result, the responsibility for many government functions lies with the state rather than the cities and boroughs. Some of those services are listed below with Alaska's spending on the service shown parenthetically.

- Management of 242 Airports Alaska is the largest operator of airports in the world. If the state does not maintain airports throughout rural Alaska, these communities would be isolated. Many political subdivisions in the Lower 48 operate county airports as profit centers. (\$30.0 million UGF)
- Child Support Collections Collection and distribution of child support is a county responsibility in most states. (\$7.9 million UGF)
- Measurement Standards Most counties are charged with ensuring that grocery scales and gas pumps are tallying accurately. (\$1.1 million UGF/DGF/Other)
- Local match for transportation projects This requirement is commonplace in the Lower 48 and could generate \$15.0 million/year, but would prioritize projects in wealthy communities over poorer ones. Only a handful of Alaska communities have the funds available to serve as match. (\$15.0 million UGF)
- Medical Examiner/Coroner This is a common county function (or a city function in large urban areas). (\$3.1 million UGF)
- Alaska has no Local or Federal Jails In the Lower 48, counties and municipalities are responsible for 34.5 percent of prison costs. This represents \$106.4 million of the Department of Corrections' budget. (\$106.4 million UGF)
- Prisoner Transportation Most county sheriff offices handle prisoner transportation and it rarely includes airplanes. (\$2.8 million UGF)
- Ferries In New York and many other jurisdictions, ferry service is provided by political subdivisions. While Washington ferries are operated by the state, they serve a different demographic (short runs, commuters, tourists) rather than a long haul/community access/public service. (\$140.9 million UGF/DGF)
- Public Safety Most Lower 48 counties have police powers and have county sheriffs versus Alaska's system of state police and village public safety officers. (Cost Indeterminate UGF)
- Tax Collections The state collects tobacco, alcohol and other taxes on behalf of communities and passes the proceeds to localities. (\$1.2 million UGF)
- Juvenile Justice In the Lower 48 this is often a county function. (\$57.5 million Largely UGF)
- Court System -- In the Lower 48 many counties have local district courts while in Alaska there are only state courts.(\$15.0 million UGF)

This partial list totals \$296.0 million, or \$516.31 per Alaskan.

#### Unique Alaska Programs

The state has implemented a number of programs that other states do not have. Some of these programs were implemented to fill gaps left by the private sector (such as Pioneer Homes) while others were implemented in times of high oil prices to assist struggling municipalities. Many of these programs have been reduced in recent years following oil price declines.

- Retirement On-behalf Payments Payments made on behalf of communities for municipal and school district retirement plans. (\$215.9 million UGF/DGF)
- School Construction The state pays a portion of municipal debt associated with building schools (\$91.5 million Largely UGF)
- Power Cost Equalization Subsidized utility rates in areas of the state with high energy costs. This program runs from a DGF fund source, but was originally made possible through a UGF deposit to create the endowment. (\$38.5 million DGF)
- **WWAMI** This is a collaborative medical school among universities in five northwestern states, Washington, Wyoming, Alaska, Montana, and Idaho and the University of Washington School of Medicine. (\$3.0 million DGF)
- Rural Trooper Housing Housing scarcity is not as great of a problem in more populous states. (\$4.0 million -UGF)
- Cold Climate Housing Research Center Another uniquely Alaska program, necessary given the state's climate. (\$1.0 million UGF)
- Performance Scholarships Some states have scholarship programs, others do not (\$11.5 million DGF)
- Online with Libraries Internet connectivity is more common and less expensive in the Lower 48. (\$0.6 million DGF)
- Mt. Edgecumbe Boarding School Few other states run their own boarding schools. Those that do charge much higher tuition or exempt them from the budget process. (\$10.8 million UGF/Other)
- **Pioneer Homes** Alaska is the only state that operates nursing homes. (\$61.5 million UGF/DGF)
- Senior Benefits Program This program supplements the income of low income seniors. (\$20.0 million UGF)
- Permanent Fund Hold Harmless Because the PFD is paid to every eligible resident, those on public assistance would be taken off the rolls due to this income spike every October. This provision allows Alaskans to keep their benefits and is funded through the designated earnings of the Permanent Fund. (\$18 million DGF)
- Alaska Aerospace Corporation No other state operates a rocket launch facility. While this funding comes from the receipts of the self-contained corporation, it still counts as a state-spend in the budget process. (\$8.1 million Other)

- Village Public Safety Officers This program takes the place of local law enforcement in some areas. (\$13.8 million UGF)
- Community Assistance Fund Payouts are made to communities in order to assist with the cost of operating local communities. (\$30.0 million -UGF)
- Alaska Housing Finance Corporation (AHFC) Many remote areas of the state do not have access to traditional mortgage services. As a result, AHFC was established to provide affordable loans to Alaskans. Similar to the Aerospace Corporation, these self-contained receipts count as a state-spend in the budget even though they operate free from UGF. (\$32.0 million Other)
- International Airports Alaska operates International Airports as a state entity rather than a port authority. This means it is subject to budget process and counts as state-spend. Most states do not appropriate funding for their self-sustaining airports. (\$181.8 million Other)
- Permanent Fund Management Fees These fees to investment managers to grow Alaska's wealth are paid through the restricted balance of the Permanent Fund, but they count as a state-spend. Most states either do not appropriate investment fees or do not have the wealth to create this spend. (\$148.2 million Other)

This partial list totals \$889.2 million, or \$1,205.32 per Alaskan.

#### **Higher Wages**

It's a common misconception that state workers earn significantly more than their private sector counterparts. In fact, a recent ISER study found no consistent evidence of this and that on average state employees earn eight percent less than those in the private sector. (http://www.iser.uaa.alaska.edu/Publications/2016\_07-OverpaidOrUnderpaidReport.pdf)

In actuality, all wages (private and public) are higher in Alaska than in the Lower 48 to compensate for the higher cost of living in Alaska. This factor drives the state's employee compensation upward when compared to other states but not when compared to Alaska's own private sector.

The average weekly wage of state employees in Alaska is \$1,173, 14<sup>th</sup> highest in the nation. Average state employee wages varied from as low as \$816 in Missouri to as high as \$1,488 in California with a US average of \$1,085. The \$88 monthly difference between the US average wage and Alaska's is largely explained by higher cost of living in Alaska. A dollar is worth 6.63 percent less in Alaska (Bureau of Economic Analysis, Regional Price Parities) therefore state employee wages are 7.5 percent more than in the Lower 48 to help compensate. This additional cost to the state is \$76.0 million, or \$105.00 per Alaskan.

#### **Health Insurance Costs**

According to the Pew Trusts, Alaska leads the nation in health care costs. In the Lower 48 the average state employee premium paid by the employer is \$502/month for an individual and \$1,004/month for an employee with dependents. Compare this to the AlaskaCare rate of

\$1,555/month or even the more modest General Government Unit cost of \$1,389/month. The amount of Alaska's health care costs over the rest of the nation is \$109.7 million, or \$148 per Alaskan.

It is important to note that the state's employee health plans do not offer far greater benefits when compared to those of the private sector. Health care is more costly in Alaska for all employers, public and private. The Anchorage School District pays \$1,580 per member per month while large private employers average premiums above \$1,600 per employee per month and it is not uncommon for small business plans to reach \$2,500 per member per month.

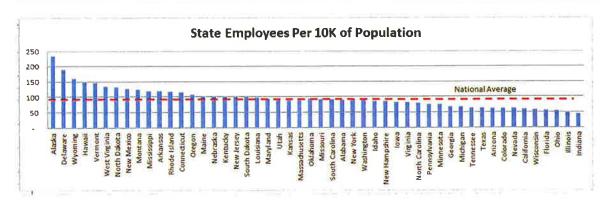
#### Benefits

While historically, state employees were compensated for lower wages through better benefits and more job security, the benefits afforded to state employees today are becoming less robust. Up until 2006, the state offered a defined benefit retirement plan that pays the retiree a percentage of their final salary (based on their three highest salary years) for the remainder of their life with no required employee match. Newer state employees, however, receive a defined contribution retirement plan comparable to that of the private sector – the employee contributes at least eight percent of his or her salary and the employer contributes five percent. In fact, most of the state's current retirement costs are attributed to the unfunded pension liability associated with the now-closed defined benefit system. This is just one of several past obligations that the state is compelled to fund as a result of decisions made under past administrations.

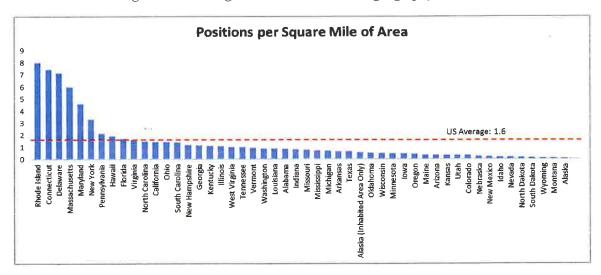
As referenced above, state health insurance benefits have experienced a similar decline. In recent years, insurance provided through the state has required increasing employee contributions and rising deductibles.

#### Number of State Employees

The number of state employees per 10,000 residents is significantly higher than other states (234 compared to the nation average of 97). While Alaska is a clear outlier, this is lower than the 382 employees in 1967 and 250 in 1987. Alaska is a large and sparsely populated state without county governments to absorb many required services. Delivering these services over large (especially rural) areas requires certain staffing levels regardless of population. Additionally, the lack of road connections limits the ability of one rural office to easily serve a larger area. The large geographic area combined with the low population drives staffing requirements upwards. Public assistance administrators, construction workers and others are needed in all areas throughout the state.



The chart below illustrates a different lens on state employment. Alaska has 0.03 state employees per square mile, the lowest in the nation. While much of the state is sparsely populated and does not need intensive state services, the state does carry a greater burden due to geographic challenges. Even if only the inhabited areas, about 5.6 percent of the state are included, Alaska's state employees per square mile are 0.55, well below the national average of 1.6. While not a perfect proxy, this illustrates that staffing levels are to a great extent a function of geography.



#### Oil and Gas Tax Credits

Alaska's oil and gas tax program is unique. The system is referred to as a "net tax." Most systems include provisions for credits as a reduction of revenue; however, our tax system pays credits to producers in cash, which is reflected in the budget as an expense rather than in the form of decreased revenue. (\$74.0 million or \$100.31 per Alaskan)

#### Fishing as a Major Industry

Alaska's seafood industry comprises a major proportion of the state economy. The cost to regulate fishing activity as well as the seafood marketing efforts in Alaska total \$153.1 million (\$207.52 per Alaskan). While peer states with large fishing and hunting industries spend far less on a per capita

basis (about \$42.49 per capita) this is due to the fact that this cost is spread over a larger population. If Alaska's per capita spend were brought down to the average of these peer states, it would render regulation ineffective. Therefore absorbing the necessary amount over a much smaller population affects the per capita amount by \$165.04 per Alaskan (\$121.8 million).

#### Owner State/Resource Management

The state of Alaska spends \$50.2 million, or \$68.10 per Alaskan regulating the oil and gas industry. Compare this to the spending on resource departments in other oil-dependent peer states of \$25.73 per resident. Alaska's per capita spending is higher for a reason; a lower population with a greater dependence on the oil and gas industry. Absorbing this required amount over a much smaller population affects the per capita amount by \$42.37 per Alaskan (\$31.3 million).

#### **Education Budget**

Many of the factors above are reflected in this item (health insurance costs, wages, and general level of costs in Alaska). In fact, health insurance costs for school districts comprise nearly a quarter of the cost of the state education formula. State support to school districts averages \$5,968.75 per pupil (http://www.governing.com/gov-data/education-data/state-education-spending-per-pupil-data.html) In Alaska, the per pupil budget is \$9,593 (\$1.25 billion/130,295 average daily enrollment). Bringing this down to the national average would yield \$472.3 million or \$623.31 per Alaskan. Doing so, however, would not fully compensate school districts for the cost of staff, including benefits and health care, as well as other cost of living factors. Most school districts in the Lower 48 have the population and industry base to tax and so they need less state support.

Nationally an average of 51 percent of non-federal education funding comes from the state while 49 percent comes from localities (funded through local sales/property/employment taxes) (http://www.cbpp.org/research/state-budget-and-tax/most-states-have-cut-school-funding-and-some-continue-cutting). In Alaska, the state provides 76 percent of the non-federal K-12 funding – a clear outlier due to the limited (or non-existent) taxing capacity of local governments in Alaska.

#### **University Land Grant**

The University of Alaska never received its full land grant. Much of the land the University received is either inaccessible or otherwise unable to be monetized. At the turn of the 20th century, Congress promised 350,000 acres of land to the Alaska Agricultural College and School of Mines, now known as the University of Alaska. The idea was to allow the university to develop the land and use income earned from it to help offset operating costs. As a result of it being land-poor, the state general fund subsidy is significantly higher than that of peer states.

Additionally, the presence of state-funded universities in most states is largely a function of population, but in Alaska the low population density necessitates a university presence throughout rural Alaska due to the lack of internet connectivity and other infrastructure in order to build an educated workforce.

#### Fuel and Commodity Costs

Fuel costs are, on average, 20-30 percent higher in Alaska than in the Lower 48. In FY2016 the state spent over \$50.0 million in fuel. This represents \$10.0 million or \$13.20 per Alaskan. Not only is the cost of fuel higher in Alaska, but the cold climate necessitates the use of more fuel than in the Lower 48.

#### Conclusion

The majority of the state's per capita budget can be explained by the above items. The table below illustrates that only \$347.54 per Alaskan of the total spend above the US average was not quantified by this analysis. Most of that is reflected in transportation costs, deficiencies in land grant assets for the university, and the general cost of doing business in Alaska that was not captured above. The colder climate drives heating costs upward and the size of the state increases costs to operate in rural Alaska. Travel budgets are, by necessity, larger than in peer states because the majority of the state is only accessible through expensive air-travel rather than by road. These are valid reasons for Alaska to have a higher per capita budget. Rather than characterizing the per capita budget as excessive it is important to drill down to see that valuable programs and special circumstances comprise the difference.

#### Special Alaska Circumstances

Permanent Fund Dividend	\$1,022.00
County Programs	\$516.31
Unique Alaska Programs	\$1,205.32
Higher Wages	\$105.00
Higher Health Insurance	\$148.00
Oil & Gas Tax Credits	\$100.00
Education	\$623.31
Fisheries	\$165.04
Resource Management	\$42.37
Fuel	<u>\$13.20</u>
	\$3,940.86 per person

#### National Comparison:

Alaska per capita spend	\$9,096.80
Less special circumstances	(\$3,940.86)

Adjusted Comparison \$5,155.94 per person\*

After considering inflation, population growth, and the special circumstances noted above, the size and cost of Alaska's state government is not disproportionate to other states, nor has it changed significantly since before oil began to flow. This analysis should be duly considered when evaluating the "right sized" government for Alaska.

<sup>\*</sup> Within 7.2% of the US average (\$4,808.40)

TO:

Regional School Board Members

FROM:

Robbie MacManus

CFO

RE:

May Board Report

May is a busy month preparing for the end of the school year and the end of our fiscal year. Sugar, Pattie and Myself are working on having all paperwork ready for the end of the school year, purchase orders being finalized, invoices being checked and paid, making sure we have all the information needed from the schools before they close for the year. I am monitoring the FY17 budget. We are within our budget, having spent 84% as of this report.

Since we still do not know what the State is going to do with our Budget we are planning on the 2.5% cut, we should know where we are by the time of the meeting. You will receive a copy of the budget separately to go over prior to the meeting.

I have also included the final revision of the year adding in the extra funds we will be receiving from the State.

Patti and I will be traveling to Dot Lake and Tanacross to complete their physical inventory.

Items I have worked on during the last month;

- Quarterly reports Grants, payroll, state and federal
- Payroll surveys
- Budget revisions
- Deposits
- Payroll Certified
- Payroll deductions- Certified and Classified
- Personnel issues PERS and TRS
- Classified employee letters Section 302 of Classified Agreement
- Accounts Receivable invoicing
- budgets
- Worker's Comp
- Teacher enquiries

## GATEWAY SCHOOL DISTRICT BOARD REPORT ALASKA SCHOOL

2017 May 31,

% OF BUDGET COMMITTED 126,487 1,990-1,990-1,991 1,198 1,198 1,198 1,198 1,198 1,198 1,198 1,198 1,199 1,399 UNCOMMITTED 196, 1467 196, 1480 196, 9233 196, 963 11, 17, 181, 689 11, 17, 181, 689 13, 7055 18, 553 18, 553 18, 553 OUTSTANDING ENCUMBRANCES 1,532,841.52 1,532,841.52 1,99,222.50 1,99,222.50 1,99,222.50 1,99,222.50 1,000.00 1 2,815.87 11,414.30 105,000.00 105,000.00 112,500.00 112,537.21 22,049.20 3,225.00 3,225.00 75,893.77 31,581.33-99.00 YEAR TO DATE ACTIVITY 1115 1155 CURRENT BUDGET ACCOUNT NUMBER

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ALASKA GATEWAY SCHOOL DISTRICT SCHOOL BOARD REPORT MAY 31, 2017 DATE - 5/18/17 TIME - 12:18:42 PROG - GNL.570 REPT - TLW SCHBRD

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ACCOUNT NUMBER / TITLE	CURRENT BUDGET	TO DATE VITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	BUDGET
100.XXX.XXX.XXX.653 FUEL INVENTORY 100.XXX.XXX.XXX.714 DEPOSITS PAYABLE	2,5	248,51		10	0
-	33	11	1,029,852	,62	.71
100.XXX.XXX.XXX GENERAL FUND	0,578,33	,930,852.7	,029,85	,617,62	4.71
FUND 200 EQUIPMENT GRANT FOOD SRVC EXPENSE ACCOUNTS					
200.XXX.XXX.XXX.510 EQUIPMENT	6,400	,400.0	0	0	0 1
ACCOUNTS	0	400.0	0	0	0.00
200.XXX.XXX.XXX EQUIPMENT GRANT FOOD SRVC	40	,400	0	0	00.
FUND 203 TOK JOM THRU TCC EXPENSE ACCOUNTS 203.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY 203.XXX.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE 203.XXX.XXX.XXX.363 WORKER'S COMPENSATION 203.XXX.XXX.XXX.364 FICA/MEDICARE	640 100 37	30.39 .00 .46	0000	610 10 10 35	4.75 4.61% 6.30%
PENSE ACCOUNTS	9	(-1)	0	664	.76
203.XXX.XXX.XXX TOK JOM THRU TCC	769	3.1	0		4.76 %
FUND 205 STUDENT TRANSPORTATION					
410 PROFESSI 420 STAFF TR 425 STUDENT	, 7	70,	000	100,665	86.94 00.00 % % % %
EXPENSE ACCOUNTS	770,784	10	0	100,665	6.94
205.XXX.XXX.XXX STUDENT TRANSPORTATION	70,78	70,119.2	0	99'00	6.9
FUND 207 MIGRANT DATA GRANT EXPENSE ACCOUNTS 207.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	, 85	,849.0	0	Т	9.95
	1,850	1,849.00	0	1	99.95 %
GRANT	,85	,849.0	0	н	9.95
FUND 208 BROADBAND FUNDING EXPENSE ACCOUNTS 208.XXX.XXX.XXX.433 COMMUNICATIONS	0,06	0,045.3	0	0,01	5.0
EXPENSE ACCOUNTS	80,060	60,045.30	0	01	75.00 %
208.XXX.XXX.XXX BROADBAND FUNDING	0,06	0,045.3	0	0,01	5.00

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GATEWAY SCHOOL DISTRICT BOARD REPORT 2017	CURRENT BUDGET	. ⊢ C	U I	750	1,893	9	0	132,385 16,340 2,000 17,000 17,000 37,817 32,580 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,098 17,000 17,098 18,100 100,700 10
DATE = 5/18/17 TIME = 12:18:42 PROG = GNI.570 REPT = TLW SCHBRD May 31, 201	COUNT NUMBER / TITLE	UND 209 2016 GROWING HEALTHY AK XPENSE ACCOUNTS 09.XXX.XXX.XXX.420 STAFF TRAVEL 09.XXX.XXX.XXX.450 SUPPLIES,MATE	ENSE ACCOUNTS	209.XXX.XXX.XXX 2016 GROWING HEALTHY AK	D 210 SAFE CHILDRENS ACT ENSE ACCOUNTS .XXX.XXX.XXX.450 SUPPLIES,MATERIA	ENSE ACCOUNTS	210.XXX.XXX.XXX SAFE CHILDRENS ACT	FUND 216 CAROL WHITE PEP GRANT EXPENSE ACCOUNTS 216 XXX. XXX. XXX. 315 TEACHER 216 XXX. XXX. XXX. 329 UBSTITUTE/TEMPORARY 216 XXX. XXX. XXX. 361 HEALTH/LIFE INSURANCE 216 XXX. XXX. XXX. 362 UNEMPLOYMENT INSURANCE 216 XXX. XXX. XXX. 364 FICA/MEDICARE 216 XXX. XXX. XXX. 365 TRS 216 XXX. XXX. XXX. 365 FES 216 XXX. XXX. XXX. 420 STAFF TRAVEL 216 XXX. XXX. XXX. 420 STAFF TRAVEL 216 XXX. XXX. XXX. 420 STAFF TRAVEL 216 XXX. XXX. XXX. 450 SUDPLIES, MATERIALS & MED. 216 XXX. XXX. XXX. 450 SUDPLIES, MATERIALS & MED. 216 XXX. XXX. XXX. 490 TUITION 216 XXX. XXX. XXX. 491 DIDES AND FRES 216 XXX. XXX. XXX. 324 SINDIRECT COSTS EXPENSE ACCOUNTS 220 XXX. XXX. XXX. 324 SIDERCTOR/COORD CLASS. 220 XXX. XXX. XXX. 323 ALDES 220 XXX. XXX. XXX. 324 SUBPORT STAFF 220 XXX. XXX. XXX. 323 ALDES 220 XXX. XXX. XXX. 323 ALDES 220 XXX. XXX. XXX. 361 HEALTH/LIFE INSURANCE 220 XXX. XXX. XXX. 362 UNEMPLOYMENT INSURANCE 220 XXX. XXX. XXX. 363 UNEMPLOYMENT INSURANCE 220 XXX. XXX. XXX. 365 TRS 220 XXX. XXX. XXX. 365 TRS

# ALASKA GATEWAY SCHOOL DISTRICT SCHOOL BOARD REPORT

May 31, 2017

- 5/18/17 - 12:18:42 - GNL.570 - TLW SCHBRD

DATE -TIME -PROG -REPT -

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XPENSE ACCOUNTS	87,54	67.8	17,778	3,89	.94
220.XXX.XXX.XXX A-CHILL	7,54	25,867.8	77,77	43,89	0.94
FUND 233 TITLE 1, SCHOOL IMPROVE EXPENSE ACCOUNTS 233.XXX.XXX.XXX.323 AIDES 233.XXX.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE 233.XXX.XXX.XXX.363 WORKER'S COMPENSATION 233.XXX.XXX.XXX.364 FICA/MEDICARE 233.XXX.XXX.XXX.366 PERS 233.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED. 233.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED. 233.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED. 233.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & COSTS	24,262 4,764 364,364 1,856 10,000 10,000	1, 002 1, 002 1, 084 1, 086 1, 086 1, 086		13 126 126 126 127 126 127 127 127 127 127 127 127 127 127 127	44164467 74418467 944177886 94877986 948779999999999999999999999999999999999
XPENSE ACC	, 80	9	352	, 65	4.56
233.XXX.XXX.XXX TITLE 1, SCHOOL IMPROVE	02,80	6,798.6	l N	8,6	44.56 %
FUND 234 FASD EXPENSE ACCOUNTS 234.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL 234.XXX.XXX.XXX.420 STAFF TRAVEL 234.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED. 234.XXX.XXX.XXX.491 DUES AND FEES	3,382 2,584 2,584 925	0000	0000	3,223,382,0284,0284,0584,0584,0584,0584,0584,0584,0584,05	% % % %
ENSE ACCOUNTS	, 17	0	0	7	00
×	,17	0	0	,17	0.0
FUND 236 YOUTH RISK BEHAVIOR SURVY EXPENSE ACCOUNTS 236.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.		79.7	0	4.9	88.52 %
	429	379.70	0	49	8.52
XXXX.X	N	79.7	0		8.5
FUND 255 FOOD SERVICE EXPENSE ACCOUNTS 255.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS:	50,219	41,202.60	0	9,016	82.05 %

ALASKA GATEWAY SCHOOL DISTRICT SCHOOL BOARD REPORT

May 31, 2017

DATE + 5/18/17 TIME + 12:18:42 PROG + GNL.570 REPT - TLW SCHBRD

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255.XXX.XXX.XXX.326 FOOD SERVICE STAFF 255.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY 255.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE 255.XXX.XXX.XXX.363 WORKER'S COMPENSATION 255.XXX.XXX.XXX.364 FICA/MEDICARE 255.XXX.XXX.XXX.366 PERS 255.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL 255.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL 255.XXX.XXX.XXX.433 COMMUNICATIONS 255.XXX.XXX.XXX.459 SOUPLIES, MATERIALS & MED. 255.XXX.XXX.XXX.459 FOOD 255.XXX.XXX.XXX.459 FOOD 255.XXX.XXX.XXX.450 FOOD 255.XXX.XXX.XXX.450 FOOD 255.XXX.XXX.XXX.450 FOOD 255.XXX.XXX.XXX.450 FOOD	NOWH BENOWMNOLO	2 4 8 8 8 8 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9	0000000000000	4 4 4 4 4 4 4 6 6 6 6 6 6 6 6 6 6 6 6 6	
PENSE ACCOUNTS	39	0	0	62	8.72
255.XXX.XXX.XXX.XXX FOOD SERVICE	08,39	39,772	0	9,	. 7
FUND 256 FRESH FRUIT AND VEGETABLE EXPENSE ACCOUNTS 256.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY 256.XXX.XXX.XXX.363 WORMPLOYMENT INSURANCE 256.XXX.XXX.XXX.364 FICA/MEDICARE 256.XXX.XXX.XXX.364 FICA/MEDICARE	3,000 30 30 11,516	2,406.54 11.28 11.28 24.83 184.12 14,571.08	00000	- 1	88 37 . 60 . 22 . 37 . 60 . 60 . 60 . 60 . 60 . 60 . 60 . 6
PENSE	4,80	,197.8	0	392	6.15
256.XXX.XXX.XXX.XXX FRESH FRUIT AND VEGETABLE	14,806	7,197.8	0	,39	16.
UND 257 FARM TO SCHOOLS GRANT XPENSE ACCOUNTS 57.XXX.XXX.XXX.321 DIRECTOR/COORD. 57.XXX.XXX.XXX.328 CONSTRUCTION LAB 57.XXX.XXX.XXX.328 CONSTRUCTION LAB 57.XXX.XXX.XXX.361 HEALTH/LIFE INSU 57.XXX.XXX.XXX.361 HEALTH/LIFE INSU 57.XXX.XXX.XXX.362 UNEMPLOYMENT INSU 57.XXX.XXX.XXX.364 FICA/MEDICARE 57.XXX.XXX.XXX.420 STAFF TRAVEL	5,651 14,072 1,372 2,000 1,372 1,372 1,372 1,208 2,142 2,142 3,036 61,420	10,055 10,011 10,0182 10,019 10,0182 10,0182 10,0192 11,0192 1	000000000000000000000000000000000000000	4, 879- 4, 053 4, 053 826 0 1133 230- 0	WOUROORWHOOO!O!
25/1.XXX.XXX.XXX.XXX FARM TO SCHOOLS GRANI	I,44	1,420.3	ס	ס	00.00

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## DISTRICT GATEWAY SCHOOL BOARD REPORT ALASKA

2017 31, May

5/18/17 12:18:42 GNL.570 TLW SCHBRD

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EXPENSE ACCOUNTS
261.XXX.XXX.XXX.315 TEACHER
261.XXX.XXX.XXX.315 TEACHER
261.XXX.XXX.XXX.323 AIDES
261.XXX.XXX.XXX.324 SUPPORT STAFF
261.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY
261.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE
261.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE
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261.XXX.XXX.XXX.365 TRS
261.XXX.XXX.XXX.366 PERS
261.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL
261.XXX.XXXX.XXX.440 PROFESSIONAL & TECHNICAL
261.XXX.XXXX.XXX.450 STAFF TRAVEL
261.XXX.XXXX.XXX.450 SUPPLIES, MATERIALS & MED.
261.XXX.XXXX.XXX.491 DUES AND FEES
261.XXX.XXXX.XXX.491 DUES AND FEES
261.XXX.XXXX.XXX.491 DUES AND FEES FUND 260 TITLE VI-B
EXPENSE ACCOUNTS
260.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT
260.XXX.XXX.XXX.329 ALDES
260.XXX.XXX.XXX.329 BUBSTITUTE/TEMPORARY
260.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE
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260.XXX.XXX.XXX.300 SITARF TRAVEL FUND 263 AK NATIVE EDUCATION PRGRM
263.XXX.XXX.XXX.315 TEACHER
263.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS.
263.XXX.XXX.XXX.323 AIDES
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# ALASKA GATEWAY SCHOOL DISTRICT SCHOOL BOARD REPORT

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	1,803 1,803 8,684 1,033	88888	51 51 44 344	1,620 670 2,657	0.00 CC 0.00 CC 0.00 CC 0.00 CC 0.00 CC
XXX XXX 36 XXX XXX 41 XXX XXX 42	00000	80.00 80.7	1	5,157 4,000 1,419	800.70
. XXX . XXX . XXX . 425 . XXX . XXX . XXX . 450 . XXX . XXX . XXX . 491 . XXX . XXX . XXX . 495	2,65 3,46	7,611.8 416.0 7,903.0	, 74	,30	83.23
XPENSE ACCOUNTS	272,449	78.3	10,729	73,741	2.93
263.XXX.XXX.XXX AK NATIVE EDUCATION PRGRM	72,44	87,978.3	0,7	3,74	2.9
FUND 266 MIGRANT ED TITLE 1 PART C EXPENSE ACCOUNTS					
XXX.XXX.31	19,000	3,000.0	4,750	475	02.50
66.XXX.XXX.XXX.324 SUPPORT S	27,746	172	1,217	2,510-	109.0
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XX.XXX.XXX MIGRANT ED T	01,7	3,998.3	4	, 55	0.6
FUND 267 TITLE IIA TEACHER/PRIN TR RYDENSE ACCOUNTS					
XXX.XXX.314 XXX.XXX.315	12,600	000	000	0 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	44.00
	$\infty \infty$	3.0	000	000	n 00
67. XXX. XXX. 364 67. XXX. XXX. 365	48 58	11.387.9	00	37,149	3.08
67. XXX. XXX. 410 67. XXX. XXX. XXX. 420	26,600	16,550.00 14,065.14 8,257.75	000	10,050 7,435 6,161	000 .00 .00 .04 .04 .00 .00 .00
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# ALASKA GATEWAY SCHOOL DISTRICT SCHOOL BOARD REPORT

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DATE - 5/18/17 TIME - 12:18:42 PROG - GNL.570 REPT - TLW SCHBRD

OUNT NUMBER / TITLE	CURRENT BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
0 TULTION 1 DUES AND FEE 5 INDIRECT COS		18,4	000		92.00 %33.71 %%
XPENSE ACCOUNTS	9,88	891.2	0	9	3.9
67.XXX.XXX.XXX.TITLE IIA TEACHER/PRIN T	88,	3,891.2	0	5,99	63.96 %
FUND 275 DANCING WITH THE SPIRIT EXPENSE ACCOUNTS 275.XXX.XXXX.XXX.410 PROFESSIONAL & TECHNICAL 275.XXX.XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	3,200	000	00	3,200	00
N I	0	0	0		0
275.XXX.XXX.XXX DANCING WITH THE SPIRIT	-		0	0	. 000
FUND 286 CARL PERKINS BASIC EXPENSE ACCOUNTS 286.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL 286.XXX.XXX.XXX.420 STAFF TRAVEL 286.XXX.XXX.XXX.455 STUDENT TRAVEL 286.XXX.XXX.XXX.491 DUES AND FEES 286.XXX.XXX.XXX.491 DUES AND FEES 286.XXX.XXX.XXX.495 INDIRECT COSTS	2,500 2,000 1,200 1,500 349	2,059.90 482.23 8,654.43 915.00	273 273 234 234	2,500 60- 445 1,797 1,351	00000000000000000000000000000000000000
EXPENSE ACCOUNTS	8,00	,297.2	507	10	1.13
00	00,	2,297.2	507		ii •
UND 350 INDIAN EDUCATION XPENSE ACCOUNTS 50.XXX.XXX.315 TEACHER 50.XXX.XXX.323 AIDES 50.XXX.XXX.329 SUBSTIT 50.XXX.XXX.XX3362 UNEMPLC 50.XXX.XXX.XXX.362 UNEMPLC 50.XXX.XXX.XXX.363 WORKER 50.XXX.XXX.XXX.366 PERS 50.XXX.XXX.XXX.365 TRS 50.XXX.XXX.XXX.420 STAFF 50.XXX.XXX.XXX.420 STAFF 50.XXX.XXX.XXX.420 STAFF 50.XXX.XXX.XXX.450 SUPPLIF 50.XXX.XXX.XXX.451 DUES AN 50.XXX.XXX.XXX.451 DUES AN 50.XXX.XXX.XXX.451 UNERC 50.XXX.XXX.XXX.451 UNEX 50.XXX.XXX.XXX.451 UNEX 50.XXX.XXX.XXX.451 UNEX 50.XXX.XXX.XXX.495 INDIREC	42,903 2,000 6666 10,499 1,000 1,000 1,500 4,593 96,435	34,200 1,320.35 1,320.35 2,720.198 7,556.36 1,785.36 1,785.36 2,582.00 2,582.00 2,582.00	3,141	8,6000- 6680 6680 929 2,942 9,960 2,940 3,9869 3,110 111	000000000000000000000000000000000000
350.XXX.XXX.XXX.XXX INDIAN EDUCATION	6,43	,096.4	, 14	1,19	67.65 %

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00. 8 66.6666 9999.99 66.6666 28.10 28.10 28.10 100.00 % OF BUDGET COMMITTED 100.00 00 3,850-1,121-1,121-4,556-0 12,985-1,279 12,985 1,279 1,279 000000000000000 0 0 22,000 UNCOMMITTED BALANCE 00000000010 0 00 0 0 000000000000000 0 OUTSTANDING ENCUMBRANCES 3,850.00 3,458.39 1,121.03 6,555.99 4,555.99 .00 .00 .00 .00 600.00 41,030.45 10,542.68 108,647.92 2,168.58 37,014.47 500.00 12,985.41 500.00 500.00 200,138.65 200,138.65 00: 12,985.41 YEAR TO DATE ACTIVITY 1,779 600 600 41,030 135 10,543 108,648 0 2,169 37,014 00000000 1,779 10 0 1,779 200,139 200,139 22,000 CURRENT BUDGET 2017 May 31, FUND 370 DW TEACHER RENTAL

EXPENSE ACCOUNTS
370.XXX.XXX.XXX.431 WATER & SEWER
370.XXX.XXX.XXX.443 ENERGY
370.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.
370.XXX.XXX.XXX.444 CONTR.SITE REPAIR/MAINT.
370.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.
370.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES
370.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES
370.XXX.XXX.XXX.452 PRANSFER TO SPECIAL REV. 11 EXTRA DUTY PAY/CLASSIFIED
22 UNEMPLOYMENT INSURANCE
33 WORKER'S COMPENSATION
43 FICA/MEDICARE
60 PROFESSIONAL & TECHNICAL
61 STAFF TRAVEL
61 STUDENT TRAVEL
62 STUDENT TRAVEL
63 COMMUNICATIONS
60 OTHER PURCH.SER./ADV.PRIN
64 REQUIPMENT REPAIR & MAINT.
65 SUDPLIES, MATERIALS & MED.
66 GAS AND OIL
66 OTHER EXPENSES
66 OTHER EXPENSES
66 OTHER EXPENSES
67 BESS
68 GAS AND FEES & MED FUND 377 COMMUNITY MAPPING PROJECT EXPENSE ACCOUNTS 377.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL 372.XXX.XXX.XXX COMMUNITY ENGAGEMENT FUND 372 COMMUNITY ENGAGEMENT EXPENSE ACCOUNTS 372.XXX.XXX.XXX.450 SUPPLIES, MATERIALS 372.XXX.XXX.XXX.495 INDIRECT COSTS 373.XXX.XXX.XXX.XXX STUDENT ACTIVITIES 370.XXX.XXX.XXX DW TEACHER RENTAL EXPENSE ACCOUNTS

373 XXX XXXX XXX 331 EXTRA DUTY
373 XXX XXX XXX 362 UNEMPLOYMES
373 XXX XXX XXX 362 UNEMPLOYMES
373 XXX XXX XXX 364 FICA/MEDIC
373 XXX XXX XXX 364 FICA/MEDIC
373 XXX XXX XXX 420 STAFF TRAD
373 XXX XXX XXX 420 STAFF TRAD
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373 XXX XXX XXX XXX 491 DUES AND F 5/18/17 12:18:42 GNL.570 TLW SCHBRD ACCOUNT NUMBER / EXPENSE ACCOUNTS EXPENSE ACCOUNTS EXPENSE ACCOUNTS DATE TIME PROG REPT

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DATE - 5/18/17
TIME - 12:18:42
PROG - GNL.570
REPT - TLW SCHBRD
MAY 31, 2017

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CURRENT BUDGET	TY	OUTSTANDING ENCUMBRANCES	100	ITTED
200	44	0	1	18.21
2,50	41.0	0	2,05	96
22,500	441.05	0	22,059	1.96 %
, 7	,740.0	0	0	0.00
, 74	,740.0	0	0	.00
, 74	,740.0	0	0	100.00 %
, 23	00	00	8,23	
8,23	0	0	8,23	00
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7,000	00	00	3,574	40
52,918	40	00	27,856-	2.64
100	286	0	300	79.15
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1,64	858.5	00	786	52.20
2,95	4,261.2	00	1,312	0.13
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ν. Σ	1,032.9 4,383.4	0.4	6,16 1,54	3.72
1,19 6,70	1,198.3		5,60	
- 1	0.	- 1		00
35,13	59,106.3	,51	6,487	1.26
35,13	59,106.3	,51	6,487	11.2
52	51.59	0	0	100.00 %
233 2 6 1 13 5 11 11	4 4 4 4 8 8 8 7 2 4 4 8 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	5,740 5,740 5,740 5,740 5,740 6,740 7,000 2,918 8,237 7,000 2,918 8,237 1,000 1,400 1,403 1,198 1,	5,740 5,740 5,740 5,740 5,740 6,740 6,740 6,740 1,000 1,	5,740       5,740.00       0 <t< td=""></t<>

ALASKA GATEWAY SCHOOL DISTRICT SCHOOL BOARD REPORT

100.00 % 100.00% 14.66 % 100.00 14.66 % OF BUDGET COMMITTED 2,060 0 0 2,060 UNCOMMITTED BALANCE 0 0 000 0 OUTSTANDING ENCUMBRANCES 300.00 51.59 51.59 354.00 354.00 YEAR TO DATE ACTIVITY 300 54 2,060 2,414 52 52 2,414 CURRENT May 31, 2017 & TECHNICAL 507.XXX.XXX.XXX LIGHTING/PLAYGROUND LG 515.XXX.XXX.XXX MENTASTA GENERATOR LG FUND 515 MENTASTA GENERATOR LG EXPENSE ACCOUNTS 515.XXX.XXXX.410 PROFESSIONAL 515.XXX.XXXX.420 STAFF TRAVEL 515.XXX.XXXX.510 EQUIPMENT TITIE EXPENSE ACCOUNTS 5/18/17 12:18:42 GNL.570 TLW SCHBRD ACCOUNT NUMBER / EXPENSE ACCOUNTS DATE TIME PROG REPT

Amount Awarded \$ 10,575,831,00 Site: General

Amount Budgetec \$ 10,575,831.00 Dept:

Date:May 16, 2017

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Date: 005/16/2017 Revision #2

						Current		Revised
<b>FND</b>	LOC	FNC	PRG	OBJ	Category	Budget	Revision	Budget
100	001	100	000	315	Teacher	131,000.00	0.00	131,000.00
100	001	100	000	323	Aides	17,837.00	0.00	17,837.00
100	001	100	000	329	Substitute/Temporary	3,500.00	0.00	3,500.00
100	001	100	000	361	Health/Life Insurance	40,810.00	0.00	40,810.00
100	001	100	000	362	Unemployment	0,600.00	0.00	0,600.00
100	001	100	000	363	Worker's Compensation	1,600.00	0.00	1,600.00
100	001	100	000	364	Fica/Medicare	3,642.00	0.00	3,642.00
100	001	100	000	365	TRS	16,530.00	0.00	16,530.00
100	001	100	000	366	PERS	3,924.00	0.00	3,924.00
100	001	100	000	450	Supplies, Materials & N	3,793.00	0.00	3,793.00
100	001	100	000	491	Dues & Fees	0,825.00	0.00	0,825.00
100	001	200	000	315	Teacher	15,673.00	0.00	15,673.00
100	001	200	000	323	Aides	25,000.00	9000.00	34,000.00
100	001	200	000	329	Substitute/Temporary	6,000.00	0.00	6,000.00
100	001	200	000	361	Health/Life Insurance	5,487.00	0.00	5,487.00
100	001	200	000	362	Unemployment	0,125.00	0.00	0,125.00
100	001	200	000	363	Worker's Compensation	0,338.00	0.00	0,338.00
100	001	200	000	364	Fica/Medicare	2,599.00	901.00	3,500.00
100	001	200	000	365	TRS	1,968.00	0.00	1,968.00
100	001	200	000	366	PERS	5,500.00	3000.00	8,500.00
100	001	400	000	313	Principal	6,845.00	0.00	6,845.00
100	001	400	000	361	Health/Life Insurance	2,396.00	0.00	2,396.00
100	001	400	000	362	Unemployment	0,035.00	0.00	0,035.00
100	001	400	000	363	Worker's Compensation	0,119.00	0.00	0,119.00
100	001	400	000	364	Fica/Medicare	0,099.00	0.00	0,099.00
100	001	400	000	365	TRS	0,860.00	0.00	0,860.00
100	001	400	000	420	Staff Travel	1,500.00	0.00	1,500.00
100	001	400	000	433	Communication	4,600.00	0.00	4,600.00
100	001	400	000	450	Supplies, Materials & N	0,250.00	0.00	0,250.00
100	001	400	000	491	Dues & Fees	0,450.00	0.00	0,450.00
100	001	450	000	324	Support Staff	4,000.00	0.00	4,000.00
100	001	450	000	362	Unemployment	0,027.00	0.00	0,027.00
100	001	450	000	363	Worker's Compensation	0,050.00	0.00	0,050.00
100	001	450	000	364	Fica/Medicare	0,306.00	0.00	0,306.00
100	001	450	000	366	PERS	0,880.00	0.00	0,880.00
100	001	600	000	325	Maintenance/Custodial	31,122.00	4000.00	35,122.00
100	001	600	000	329	Substitute/Temporary	0,500.00	100.00	0,600.00
100	001	600	000	361	Health/Life Insurance	23,184.00	0.00	23,184.00
100	001	600	000	362	Unemployment	0,333.00	0.00	0,333.00
100	001	600	000	363	Worker's Compensation	0,333.00	0.00	0,333.00
100	001	600	000	364	Fica/Medicare	2,545.00	0.00	2,545.00
100	001	600	000	366	PERS	7,318.00	0.00	7,318.00
100	001	600	000	431	Water and Sewer	1,500.00	0.00	1,500.00
100	001	600	000	432	Garbage	2,100.00	0.00	2,100.00

100	004	500			T			
100	001	600	000	435	Energy	25,000.00	-13000.00	12,000.00
100	001	600	000	436	electricity	34,345.76	-5345.76	29,000.00
100	001	700	000	425	Student Travel	1,000.00	0.00	1,000.00
100	001	700	000	450	Supplies, Materials & N	2,940.00	0.00	2,940.00
100	001	700	000	491	Dues & Fees	0,500.00	0.00	0,500.00
100	002	100	000	315	Teacher	56,500.00	0.00	56,500.00
100	002	100	000	323	Aides	14,278.00	3222.00	17,500.00
100	002	100	000	329	Substitute/Temporary	8,000.00	0.00	8,000.00
100	002	100	000	361	Health/Life Insurance	17,225.00	835.00	18,060.00
100	002	100	000	362	Unemployment	0,734.00	0.00	0,734.00
100	002	100	000	363	Worker's Compensation	734.00	0.00	734.00
100	002	100	000	364	Fica/Medicare	2,469.00	131.00	2,600.00
100	002	100	000	365	TRS	7,096.00	0.00	7,096.00
100	002	100	000	366	PERS	3,141.00	1059.00	4,200.00
100	002	100	000	450	Supplies, Materials & N	2,120.00	0.00	2,120.00
100	002	200	000	315	Teacher	18,536.00	0.00	18,536.00
100	002	200	000	323	Aides	227.45	0.00	227.45
100	002	200	000	329	Substitute/Temporary	000.00	0.00	000.00
100	002	200	000	361	Health/Life Insurance	5,631.00	169.00	5,800.00
100	002	200	000	362	Unemployment	100.00	0.00	100.00
100	002	200	000	363	Worker's Compensation	293.00	0.00	293.00
100	002	200	000	364	Fica/Medicare	350.00	0.00	350.00
100	002	200	000	365	TRS	2,350.00	0.00	2,350.00
100	002	200	000	366	PERS	000.00	0.00	000.00
100	002	400	000	313	Principal	8,096.00	0.00	8,096.00
100	002	400	000	361	Health/Life Insurance	2,395.00	0.00	2,395.00
100	002	400	000	362	Unemployment	071.00	0.00	071.00
100	002	400	000	363	Worker's Compensation	071.00	0.00	071.00
100	002	400	000	364	Fica/Medicare	118.00		118.00
100	002	400	000	365	TRS	1,017.00	0.00	1,017.00
100	002	400	000	420	Staff Travel	250.00	0.00	250.00
100	002	400	000	433	Communication	1,900.00		
100	002	400	000	450		000.00	0.00	1,900.00
100	002	450	000	324	Supplies, Materials & N	3,899.00	0.00	
100	002	450	000	361	Support Staff	094.04	0.00	3,899.00
100	002	450	000	362	Health/Life Insurance		0.00	094.04
100	002	450	000	363	Unemployment	078.00	0.00	078.00
100	002	450	000	364	Worker's Compensation Fica/Medicare	078.00 595.00	0.00	078.00
100	002	450					0.00	595.00
100	002	600	000	366	PERS	858.00	0.00	858.00
_	002	600	000	325	Maintenance/Custodial	16,433.00	0.00	16,433.00
100			000	329	Substitute/Temporary	250.00	0.00	250.00
100	002	600	000	362	Unemployment	164.00	0.00	164.00
100	002	600	000	363	Worker's Compensation	164.00	0.00	164.00
100	002	600	000	364	Fica/Medicare	1,175.00	225.00	1,400.00
100	002	600	000	366	PERS	3,324.00	776.00	4,100.00
100	002	600	000	435	Energy	20,000.00	-7500.00	12,500.00
100	002	600	000	436	Electricity	20,000.00	4000.00	24,000.00
100	002	700	000	425	Student Travel	2,000.00	0.00	2,000.00
100	002	700	000	450	Supplies, Materials & N	700.00	0.00	700.00
100	003	100	000	315	Teacher	198,600.00	0.00	198,600.00
100	003	100	000	329	Substitute/Temporary	9200.00	1800.00	11000.00
100	003	100	000	361	Health/Life Insurance	70,000.00	0.00	70,000.00
100	003	100	000	362	Unemployment	1000.00	0.00	1000.00
100	003	100	000	363	Worker's Compensation	1,925.00	0.00	1,925.00
100	003	100	000	364	Fica/Medicare	3,700.00	0.00	3,700.00

100	003	100	000	365	TRS	25000.00	0.00	25000.00
100	003	100	000	366	PERS	25000.00 300.00	0.00	25000.00
100	003	100	000	450	Supplies, Materials & N	4360.00	0.00	300.00
100	003	100	199	323	Aides		0.00	4360.00
100	003	100	199	329	Substitute/Temporary	6000.00 500.00	0.00	6000.00
100	003	100	199	362	Unemployment	55.00	0.00	500.00
100	003	100	199	363	Worker's Compensation	55.00	0.00	55.00
100	003	100	199	364	Fica/Medicare	421.00	0.00	55.00
100	003	100	199	366	PERS	25.00	0.00	421.00
100	003	100	199	420	Staff Travel	2000.00	0.00	25.00
100	003	200	000	323	Aides	75000.00	0.00	2000.00
100	003	200	000	329		5500.00	0.00	75000.00
100	003	200	000	362	Substitute/Temporary Unemployment		1500.00	7000.00
100	003	200	000	363		500.00	0.00	500.00
100	003	200	000	364	Worker's Compensation	790.00	0.00	790.00
100	003	200	000		Fica/Medicare	6045.00	0.00	6045.00
100	003	_	_	366	PERS	17166.00	0.00	17166.00
-	003	200 400	000	450	Supplies, Materials & N	500.00	0.00	500.00
100	003	400	000	313	Principal Principal	10699.00	0.00	10699.00
100			000	361	Health/Life Insurance	2,796.00	0.00	2,796.00
100	003	400	000	362	Unemployment	0,050.00	0.00	0,050.00
100	003	400	000	363	Worker's Compensation	0,107.00	0.00	0,107.00
100	003	400	000	364	Fica/Medicare	0,155.00	0.00	0,155.00
100	003	400	000	365	TRS	1,340.00	0.00	1,340.00
100	003	400	000	420	Staff Travel	1,200.00	0.00	1,200.00
100	003	400	000	433	Communication	2,200.00	0.00	2,200.00
100	003	400	000	450	Supplies, Materials & N	0,250.00	0.00	0,250.00
100	003	400	000	491	Dues & Fees	0,864.00	0.00	0,864.00
100	003	600	000	325	Maintenance Custodial	19,603.00	0.00	19,603.00
100	003	600	000	329	Substitute/Temporary	3000.00	1000.00	4000.00
100	003	600	000	362	Unemployment	106.00	0.00	106.00
100	003	600	000	363	Worker's Compensation	206.00	0.00	206.00
100	003	600	000	364	Fica/Medicare	1576.00	0.00	1576.00
100	003	600	000	366	PERS	4350.00	0.00	4350.00
100	003	600	000	432	Garbage	3200.00	600.00	3800.00
100	_	600	000	435	fuel	29000.00	-2000.00	27000.00
100	003	600	000	436	Electricity	33000.00	5000.00	
100	003	700	000	331	extra duty Pay/Classife	000.00	0.00	000.00
100	003	700 700	000	362	Unemployment	000.00	0.00	000.00
100	003	700		363	Worker's Compensation	000.00	0.00	000.00
_			000	364	Fica/Medicare	000.00	0.00	000.00
100	003	700 700	000	425	Student Travel	4584.00	0.00	4584.00
100	003	100	000	450	Supplies, Materials & N	750.00	0.00	750.00
100 100	004	100	000	315	Teacher	241000.00	0.00	241000.00
				329	Substitute/Temporary	10000.00	20000.00	30000.00
100	004	100	000	361	Health/Life Insurance Unemployment	94313.00	0.00	94313.00
100				362		1800.00	0.00	1800.00
100	004	100	000	363	Worker's Compensation	2753.00	0.00	2753.00
100 100	004	100	000	364	Fica/Medicare	4373.00	1000.00	5373.00
100	004	100	000	365	TRS PERS	31000.00	0.00	31000.00
100	004	100	000	366		1000.00	100.00	1100.00
100	004	200		450	Supplies, Materials & N	6712.00	0.00	6712.00
100	004	200	000	315	Teacher	69583.00	1199.00	70782.00
	004	200	000	323	Aides	56000.00	0.00	56000.00
100		-	000	329	Substitute/Temporary	8000.00	6500.00	14500.00
100	004	200	000	361	Health/Life Insurance	27500.00	2057.00	29557.00

100	004	200	000	362	Unemployment	600.00	0.00	600.00
100	004	200	000	363	Worker's Compensation	1408.00	0.00	1408.00
100	004	200	000	364	Fica/Medicare	4450.00	1550.00	6000.00
100	004	200	000	365	TRS	8800.00	0.00	8800.00
100	004	200	000	366	PERS	12620.00	0.00	12620.00
100	004	200	000	420	Staff Travel	4500.00	2500.00	7000.00
100	004	200	000	045	Supplies, Materials & N	1500.00	0.00	1500.00
100	004	400	000	313	Principal	8716.00	0.00	8716.00
100	004	400	000	361	Health/Life Insurance	2794.00	0.00	2794.00
100	004	400	000	362	Unemployment	096.00	0.00	096.00
100	004	400	000	363	Worker's Compensation	096.00	0.00	096.00
100	004	400	000	364	Fica/Medicare	139.00	0.00	139.00
100	004	400	000	365	TRS	1094.00	0.00	1094.00
100	004	400	000	420	Staff Travel	1061.00	0.00	1061.00
100	004	400	000	433	Communication	3600.00	0.00	3600.00
100	004	400	000	450	Supplies, Materials & N	250.00	0.00	250.00
100	004	400	000	491	Dues & Fees	830.00	0.00	830.00
100	004	450	000	324	Support Staff	7779.00	0.00	7779.00
100	004	450	000	329	Substitute/Temporary	300.00	0.00	300.00
100	004	450	000	362	Unemployment Unemployment	081.00	0.00	081.00
100	004	450	000	363	Worker's Compensation	081.00	0.00	081.00
100	004	450	000	364	Fica/Medicare	306.00	0.00	306.00
100	004	450	000	366	PERS	1711.00	0.00	
100	004	600	000	325	Maintenance/Custodial			1711.00
100	004	600	000	329	Substitute/Temporary	64000.00	0.00	64000.00
100	004	600	000	361	Health/Life Insurance	6000.00	0.00	6000.00
100	004	600	000	362		700.00	6027.00	6027.00
100	004	600			Unemployment	700.00	0.00	700.00
100	004	_	000	363	Worker's Compensation	700.00	0.00	700.00
100	004	600	000	364	Fica/Medicare	5355.00	0.00	5355.00
100	004	600	000	366	PERS	14000.00	0.00	14000.00
			000	431	Water & Sewer	15000.00	0.00	15000.00
100	004	600	000	432	Garbage	4500.00	0.00	4500.00
100	004	600	000	435	fuel	80000.00	-17000.00	63000.00
100	004	600	000	436	Electricity	90000.00	20000.00	110000.00
100	004	700	000	315	Extra Duty Pay/Classif	800.00	0.00	800.00
100	004	700	000	331	Extra Duty Pay/Classifi	3600.00	0.00	3600.00
100	004	700	000	362	Unemployment	060.00	0.00	060.00
100	004	700	000	363	Worker's Compensation	060.00	0.00	060.00
100	004	700	000	364	Fica/Medicare	287.00	0.00	287.00
100	004	700	000	365	TRS	050.24	0.00	050.24
100	004	700	000	425	Student Travel	5386.00	0.00	5386.00
100	005	100	000	315	Teacher	792728.00	0.00	792728.00
100	005	100	000	323	Aides	7655.00	0.00	7655.00
100	005	100	000	329	Substitute/Temporary	36000.00	14000.00	50000.00
100	005	100	000	361	Health/Life Insurance	248272.00	0.00	248272.00
100	005	100	000	362	Unemployment	4000.00	0.00	4000.00
100	005	100	000	363	Worker's Compensation	8360.00	0.00	8360.00
100	005	100	000	364	Fica/Medicare	14415.00	1585.00	16000.00
100	005	100	000	365	TRS	99567.00	0.00	99567.00
100	005	100	000	366	PERS	1684.00	0.00	1684.00
100	005	100	000	450	Supplies, Materials & N	19592.00	0.00	19592.00
	005	100						
100	$\overline{}$	100	000	491	Dues & Fees	825.00	0.001	825.00
100 100	005					825.00 65309.00	0.00	825.00 65309.00
100 100 100	005 005	100	000	491 315 361	Dues & Fees Teacher Health/Life Insurance	825.00 65309.00 20452.00	0.00 0.00 0.00	825.00 65309.00 20452.00

100	005	1/0	000	262	n, t t a			
100	005	160	000	363	Worker's Compensation	653.00	0.00	653.00
100	005	160	000	364	Fica/Medicare	947.00	0.00	947.00
100	005	160	000	365	TRS	8203.00	0.00	8203.00
100	005	160	000	450	Supplies, Materials & N	1000.00	0.00	1000.00
100	005	200	000	315	Teacher	76169.00	0.00	76169.00
100	005	200	000	323	Aides	183000.00	2000.00	185000.00
100	005	200	000	329	Substitute/Temporary	22000.00	4000.00	26000.00
100	005	200	000	361	Health/Life Insurance	24244.00	0.00	24244.00
100	005	200	000	362	Unemployment	1000.00	0.00	1000.00
100	005	200	000	363	Worker's Compensation	2641.00	1809.00	4450.00
100	005	200	000	364	Fica/Medicare	15485.00	0.00	15485.00
100	005	200	000	365	TRS	9567.00	0.00	9567.00
100	005	200	000	366	PERS	40260.00	0.00	40260.00
100	005	200	000	420	Travel	500.00	0.00	500.00
100	005	200	000	450	Supplies, Materials & N	5000.00	0.00	5000.00
100	005	352	000	323	Aides	20615.00	2385.00	23000.00
100	005	352	000	329	Substitute/Temporary	500.00	225.00	725.00
100	005	352	000	362	Unemployment	100.00	-55.00	045.00
100	005	352	000	363	Worker's Compensation	206.00	82.00	288.00
100	005	352	000	364	Fica/Medicare	1577.00	173.00	1750.00
100	005	352	000	366	PERS	4535.00	525.00	5060.00
100	005	352	000	450	Supplies, Materials & N	500.00	0.00	500.00
100	005	400	000	313	Principal	92600.00	0.00	
100	005	400	000	361	Health/Life Insurance	24344.00		92600.00
100	005	400	000	362	Unemployment	400.00	0.00	24344.00
100	005	400	000	363	Worker's Compensation	927.00	0.00	400.00
100	005	400	000	364			0.00	927.00
100	005	400	000	365	Fica/Medicare TRS	1344.00	0.00	1344.00
100	005	400	000	420		11646.00	0.00	11646.00
100	005	400			Staff Travel	1100.00	0.00	1100.00
100	005	400	000	433	Communication	15850.00	0.00	15850.00
100	005	400	000	450	Supplies, Materials & N	250.00	0.00	250.00
	005		000	491	Dues & Fees	461.00	0.00	461.00
100	-	450	000	324	Support Staff	39100.00	0.00	39100.00
100	005	450	000	329	Substitute/Temporary	3500.00	0.00	3500.00
100	005	450	000	361	Health/Life Insurance	24344.00	0.00	24344.00
100	005	450	000	362	Unemployment	391.00	0.00	391.00
100	005	450	000	363	Worker's Compensation	391.00	0.00	391.00
100	005	450	000	364	Fica/Medicare	2991.00	0.00	2991.00
100	005	450	000	366	PERS	8602.00	0.00	8602.00
100	005	600	000	325	Maintenance Custodial	95000.00	0.00	95000.00
100	005	600	000	329	Substitute/Temporary	10000.00	5000.00	15000.00
100	005	600	000	361	Health/Life Insurance	48688.00	0.00	48688.00
100	005	600	000	362	Unemployment	700.00	0.00	700.00
100	005	600	000	363	Worker's Compensation	1200.00	0.00	1200.00
100	005	600	000	364	Fica/Medicare	8032.00	0.00	8032.00
100	005	600	000	366	PERS	20900.00	0.00	20900.00
100	005	600	000	432	Garbage	5000.00	0.00	5000.00
100	005	600	000	433	Communication	1500.00	0.00	1500.00
100	005	600	000	435	fuel	40000.00	5000.00	45000.00
100	005	600	000	436	Electricity	83000.00	25000.00	108000.00
100	005	600	504	328	Construction Labor	10000.00	0.00	10000.00
100	005	600	504	329	Substitute/Temporary	500.00	0.00	500.00
100	005	600	504	362	Unemployment	045.00	0.00	045.00
100	005	600	504	363	Worker's Compensation	045.00	0.00	045.00
100	005	600	504	364	Fica/Medicare	765.00	0.00	765.00

100	005	(00	504	266	Inche	****		
100	005	600	504 504	366 452	PERS	2200.00	0.00	2200.00
100	005	600	521	321	Supplies, Materials & N Director/Coord Class	3000.00	0.00	3000.00
100	005	600	521	325	Maintenance Custodial	60900.00	0.00	60900.00
100	005	600	521	329		000.00	11000.00	11000.00
100	005	600	521	361	Substitute/Temporary Health/Life Insurance	42000.00	0.00	42000.00
100	005	600	521	362	Unemployment	24344.00 400.00	12054.00	36398.00
100	005	600	521	363	Worker's Compensation	1000.00	0.00	400.00
100	005	600	521	364	Fica/Medicare		0.00	1000.00
100	005	600	521	366	PERS	7871.00 13398.00	0.00	7871.00
100	005	600	521	410	Professional/Technical	5000.00	1602.00	15000.00
100	005	600	521	420	Staff Travel	3000.00	2100.00	5000.00
100	005	600	521	431	Water & Sewer	000.00	0.00	5100.00
100	005	600	521	432	Garbage	914.00	0.00	914.00
100	005	600	521	435	Energy	53000.00	0.00	
100	005	600	521	441	Rentals	2000.00	0.00	53000.00
100	005	600	521	443	Equipment Repair	10000.00	0.00	2000.00 10000.00
100	005	600	521	452	Maintenance Supplies	30000.00	7000.00	
100	005	600	521	491	Dues & Fees	1840.00	0.00	37000.00 1840.00
100	005	600	521	510	Equipment	9999.00	0.00	
100	005	700	000	316	Extra Duty Pay/Certific	9000.00		9999.00
100	005	700	000	331	Extra Duty Pay/Classif	3000.00	0.00	9000.00
100	005	700	000	362	Unemployment	180.00	0.00	3000.00
100	005	700	000	363	Worker's Compensation	180.00	0.00	180.00
100	005	700	000	364	Fica/Medicare	633.00	0.00	180.00
100	005	700	000	365	TRS	754.00	0.00	633.00 754.00
100	005	700	000	425	Student Travel	10000.00	0.00	
100	005	700	000	450	Supplies, Materials & N	5805.00	0.00	10000.00
100	006	100	000	315	Teacher	80684.00	0.00	5805.00 80684.00
100	006	100	000	323	Aides	3442.00	0.00	3442.00
100	006	100	000	329	Substitute/Temporary	5000.00	200.00	5200.00
100	006	100	000	361	Health/Life Insurance	21948.00	0.00	21948.00
100	006	100	000	362	Unemployment	300.00	0.00	300.00
100	006	100	000	363	Worker's Compensation	610.00	0.00	610.00
100	006	100	000	364	Fica/Medicare	2000.00	0.00	2000.00
100	006	100	000	365	TRS	10075.00	0.00	10075.00
100	006	100	000	366	PERS	993.00	41.00	1034.00
100	006	100	000	450	Supplies, Materials & N	2126.00	25.01	2151.01
100	006	100	000	510	Equipment	000.00	0.00	000.00
100	006	200	000	323	Aides	7337.00	963.00	8300.00
100	006	200	000	329	Substitute/Temporary	1000.00	0.00	1000.00
100	006	200	000	362	Unemployment	073.00	0.00	073.00
100	006	200	000	363	Worker's Compensation	090.00	0.00	090.00
100	006	200	000	364	Fica/Medicare	561.00	239.00	800.00
100	006	200	000	366	PERS	1614.00	115.00	1729.00
100	006	400	000	313	Principal	8760.00	0.00	8760.00
100	006	400	000	361	Health/Life Insurance	2397.00	0.00	2397.00
100	006	400	000	362	Unemployment	064.00	0.00	064.00
100	006	400	000	363	Worker's Compensation	064.00	0.00	064.00
100	006	400	000	364	Fica/Medicare	127.00	0.00	127.00
100	006	400	000	365	TRS	1101.00	0.00	1101.00
100	006	400	000	433	Communications	2000.00	500.00	2500.00
100	006	400	000	450	Supplies, Materials & N	250.00	0.00	250.00
100	006	450	000	324	Support Staff	3768.00	0.00	3768.00
100	006	450	000	362	Unemployment	038.00	0.00	038.00

100	006	450	000	262	W 1 1 0			
100	006	450	000	363	Worker's Compensation	038.00	0.00	038.00
100	006	450	000	364	Fica/Medicare	288.00	0.00	288.00
100	006	450	000	366	PERS	829.00	0.00	829.00
100	006	600	000	325	Maintenance Custodial	16150.00	0.00	16150.00
100	006	600	000	329	Substitute/Temporary	600.00	0.00	600.00
100	006	600	000	362	Unemployment	162.00	0.00	162.00
100	006	600	000	363	Worker's Compensation	162.00	0.00	162.00
100	006	600	000	364	Fica/Medicare	1235.00	0.00	1235.00
100	006	600	000	366	PERS	3553.00	0.00	3553.00
100	006	600	000	431	Water & Sewer	800.00	0.00	800.00
100	006	600	000	432	Garbage	1000.00	0.00	1000.00
100	006	600	000	435	fuel	15000.00	-7300.00	7700.00
100	006	600	000	436	Electricity	19869.80	-4869.80	15000.00
100	006	700	000	410	Professional/Technical	000.00	0.00	000.00
100	006	700	000	425	Student Travel	1000.00	0.00	1000.00
100	006	700	000	450	Supplies, Materials & N	1680.40	19.80	1700.20
100	007	100	000	315	Teacher	179586.00	-26000.00	153586.00
100	007	100	000	329	Substitute/Temporary	15000.00	17000.00	32000.00
100	007	100	000	361	Health/Life Insurance	57766.00	0.00	57766.00
100	007	100	000	362	Unemployment	1100.00	0.00	1100.00
100	007	100	000	363	Worker's Compensation	2146.00	0.00	2146.00
100	007	100	000	364	Fica/Medicare	3750.00	350.00	4100.00
100	007	100	000	365	TRS	22556.00	0.00	22556.00
100	007	100	000	366	PERS	500.00	0.00	500.00
100	007	100	000	450	Supplies, Materials & N	3912.00	0.00	3912.00
100	007	100	000	510	Equipment	000.00	0.00	000.00
100	007	200	000	315	Teacher	15145.00	600.00	15745.00
100	007	200	000	323	Aides	41000.00	0.00	41000.00
100	007	200	000	329	Substitute/Temporary	2000.00	0.00	2000.00
100	007	200	000	361	Health/Life Insurance	4309.00	2.20	4311.20
100	007	200	000	362	Unemployment	250.00	0.00	250.00
100	007	200	000	363	Worker's Compensation	362.00	0.00	362.00
100	007	200	000	364	Fica/Medicare	3500.00	0.00	3500.00
100	007	200	000	365	TRS	1902.00	76.00	1978.00
100	007	200	000	366	PERS	9020.00	0.00	9020.00
100	007	400	000	313	Principal	9834.00	0.00	9834.00
100	007	400	000	361	Health/Life Insurance	2795.00	0.00	2795.00
100	007	400	000	362	Unemployment	060.00	0.00	060.00
100	007	400	000	363	Worker's Compensation	098.00	0.00	098.00
100	007	400	000	364	Fica/Medicare	142.00	0.00	142.00
100	007	400	000	365	TRS	1243.00	0.00	1243.00
100	007	400	000	420	Staff Travel	1000.00	0.00	1000.00
100	007	400	000	433	Communication	3675.00	0.00	3675.00
100	007	400	000	450	Supplies, Materials & N	250.00	0.00	250.00
100	007	400	000	491	Dues & Fees	1050.00	0.00	1050.00
100	007	450	000	324	Support Staff	3000.00	0.00	3000.00
100	007	450	000	362	Unemployment	020.00	0.00	020.00
100	007	450	000	363	Worker's Compensation	033.00	0.00	033.00
100	007	450	000	364	Fica/Medicare	229.00	0.00	229.00
100	007	450	000	366	PERS	660.00	0.00	660.00
100	007	600	000	325	Maintenance Custodial	17100.00	0.00	17100.00
100	007	600	000	329	Substitute/Temporary	1700.00	0.00	1700.00
100	007	600	000	362	Unemployment Unemployment	181.00	0.00	181.00
100	007	600	000	363	Worker's Compensation	181.00	0.00	181.00
100	007	600	000	364	Fica/Medicare	1385.00	0.00	1385.00
100	307	200	000	304	I tem vicultare	1393.00	0.00	1585,00

100	007	600	000	366	PERS	3982.00	0.00	3982.00
100	007	600	000	435	Fuel	25000.00	0.00	25000.00
100	007	600	000	436	Electricity	24789.00	4211.00	29000.00
100	007	700	000	425	Student Travel	4000.00	0.00	4000.00
100	007	700	000	450	Supplies, Materials & N	1472.00	0.00	1472.00
100	008	100	000	315	Teacher	74577.00	0.00	74577.00
100	008	100	000	323	Aides	250.00	0.00	250.00
100	008	100	000	329	Substitute/Temporary	500.00	0.00	500.00
100	008	100	000	361	Health/Life Insurance	22000.00	0.00	22000.00
100	008	100	000	362	Unemployment	100.00	0.00	100.00
100	008	100	000	363	Worker's Compensation	1115.00	0.00	1115.00
100	008	100	000	364	Fica/Medicare	1100.00	0.00	1100.00
100	008	100	000	365	TRS	9313.00	0.00	9313.00
100	008	100	000	420	Staff Travel	3000.00	0.00	3000.00
100	008	100	000	440	Other Purch Serv/Adv.	050.00	0.00	050.00
100	008	100	000	450	Supplies, Materials & N	3000.00	0.00	3000.00
100	008	100	000	510	Equipment	000.00	0.00	000.00
100	008	100	800	450	Supplies, Materials & N	800.00	0.00	
100	008	100	801	450	Supplies, Materials & N	4083.43		800.00
100	008	100	802	450	Supplies, Materials & N	4648.93	0.00	4083.43
100	008	100	803	450	Supplies, Materials & N	3159.99		4648.93
100	008	100	804	450	Supplies, Materials & N		0.00	3159.99
100	008	100	805	450	Supplies, Materials & N	4084.68	0.00	4084.68
100	008	100	806	450	Supplies, Materials & N	3179.21	0.00	3179.21
100	008	100	807	450	Supplies, Materials & N	3294.88	0.00	3294.88
100	008	100	808	450		2916.15	0.00	2916.15
100	008	100	809	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	810	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	811	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	812	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	813	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	814	450	Supplies, Materials & N Supplies, Materials & N	2450.00	0.00	2450.00
100	008	100	815	450	Supplies, Materials & N	500.00 2644.78	0.00	500.00
100	008	100	816	450			0.00	2644.78
100	008	100	817	450	Supplies, Materials & N	000.00	450.00	450.00
100	008	100	818	450	Supplies, Materials & N	5028.97	346.00	5374.97
100	008	100	819	450	Supplies, Materials & N	7000.00	2110.00	9110.00
100	008	100	820	450	Supplies, Materials & N Supplies, Materials & N	500.00	0.00	500.00
100	008	100	821			500.00	0.00	500.00
100	008	100	822	450 450	Supplies, Materials & N Supplies, Materials & N	3340.85	0.00	3340.85
100	008	100	823	450	Supplies, Materials & N	3340.85	0.00	3340.85
100	008	100	824	450	Supplies, Materials & N	2450.00	-1522.64	927.36
100	008	100	825	450	Supplies, Materials & N	2091.50	0.00	2091.50
100	008	100	826		Supplies, Materials & N	2450.00	-1386.40	1063.60
100	008	100	826	450		2211.85	0.00	2211.85
-				450	Supplies, Materials & N	1686.00	0.00	1686.00
100	008	100	828	450	Supplies, Materials & N	778.09	-128.10	649.99
100	008	100	829	450	Supplies, Materials & N	2891.53	0.00	2891.53
100	008	100	830	450	Supplies, Materials & N	2000.00	0.00	2000.00
100	008	100	831	450	Supplies, Materials & N	2000.00	0.00	2000.00
100	008	100	832	450	Supplies, Materials & N	612.50	-462.50	150.00
100 100	008	100	833	450	Supplies, Materials & N	4026.01	0.00	4026.01
		100	834	450	Supplies, Materials & N	1491.57	0.00	1491.57
100	008	100	835	450	Supplies, Materials & N	613.00	0.00	613.00
100	008	100	836	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	837	450	Supplies, Materials & N	2450.00	-2180.85	269.15

Dry Creek Eagle

100	008	100	020	450	Complian Mar. 1.1.0.5	000.00	2.5	
100	008	100	838	450	Supplies, Materials & N		0.00	000.00
100	008	100	_	450	Supplies, Materials & M	2047.46	0.00	2047.46
100	008	_	840	450	Supplies, Materials & M	3401.91	0.00	3401.91
100	008	100	841	450	Supplies, Materials & M	2327.68	0.00	2327.68
100	008		842	450	Supplies, Materials & M	2531.43	0.00	2531.43
100	008	100	843	450	Supplies, Materials & N	2632.49	0.00	2632.49
-		_	844	450	Supplies, Materials & M	2000.00	0.00	2000.00
100	008	100	845	450	Supplies, Materials & N	1800.20	0.00	1800.20
100	008	100	846	450	Supplies, Materials & N	2856.98	-1987.87	869.11
100	008	100	847	450	Supplies, Materials & N	612.50	-339.10	273.40
100	008	100	848	450	Supplies, Materials & N	000.00	0.00	000.00
100	008		849	450	Supplies, Materials & N	1838.00	0.00	1838.00
100	008	100	850	450	Supplies, Materials & N	2000.00	0.00	2000.00
100	008	100	851	450	Supplies, Materials & N	2000.00	0.00	2000.00
-	008	100	852	450	Supplies, Materials & N	2450.00	0.00	2450.00
100	_	100	853	450	Supplies, Materials & N	000.00	0.00	000.00
$\overline{}$	008	100	854	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	855	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	856	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	857	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	858	450	Supplies, Materials & N	500.00	-200.00	300.00
100	008	100	859	450	Supplies, Materials & N	1000.00	0.00	1000.00
100	008	100	860	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	861	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	862	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	863	450	Supplies, Materials & N	2214.60	0.00	2214.60
100	008	100	864	450	Supplies, Materials & N	2000.00	0.00	2000.00
100	008	100	865	450	Supplies, Materials & N	2000.00	0.00	2000.00
100	008	100	866	450	Supplies, Materials & N	5978.78	0.00	5978.78
100	008	100	867	450	Supplies, Materials & N	2000.00	0.00	2000.00
100	008	100	868	450	Supplies, Materials & N	000.00	200.00	200.00
100	008	100	869	450	Supplies, Materials & N	2000.00	0.00	2000.00
100	008	100	870	450	Supplies, Materials & N	2000.00	0.00	2000.00
100	008	100	871	450	Supplies, Materials & N	2125.00	0.00	2125.00
100	008	100	872	450	Supplies, Materials & N	2450.00	-798.19	1651.81
100	008	100	873	450	Supplies, Materials & N	1977.91	0.00	1977.91
100	008	100	874	450	Supplies, Materials & N	1860.20	0.00	1860.20
100	008	100	875	450	Supplies, Materials & N	000.00	0.00	000.00
100	008	100	876	450	Supplies, Materials & N	500.00	0.00	500.00
100	008	100	877	450	Supplies, Materials & N	500.00	0.00	500.00
100	008	100	878	450	Supplies, Materials & N	3545.00	0.00	3545.00
100	008	400	000	313	Principal	8097.00	0.00	8097.00
100	008	400	000	361	Health/Life Insurance	2400.00	0.00	2400.00
100	008	400	000	362	Unemployment	079.00	0.00	079.00
100	008	400	000	363	Worker's Compensation	121.44	0.00	121.44
100	008	400	000	364	Fica/Medicare	120.00	0.00	120.00
100	008	400	000	365	TRS	1020.00	0.00	1020.00
100	008	400	000	433	Communications	4500.00	0.00	4500.00
100	008	400	000	491	Dues & Fees	1100.00	0.00	1100.00
100	008	450	000	324	Support Staff	21186.00	0.00	21186.00
100	008	450	000	361	Health/Life Insurance	000.00	0.00	000.00
100	008	450	000	362	Unemployment	212.00	0.00	212.00
100	008	450	000	363	Worker's Compensation	212.00	0.00	212.00
100	008	450	000	364	Fica/Medicare	3074.00	0.00	3074.00
100	008	450	000	366	PERS	7232.00	0.00	7232.00

100	008	700	000	425	Student Travel	5488.00	0.00	5488.00
100	008	700	000	450	Supplies, Materials & N	5488.00	0.00	5488.00
100	070	512	000	311	Superintendent	115493.00	0.00	115493.00
100	070	512	000	361	Health/Life Insurance	24344.00	0.00	24344.00
100	070	512	000	362	Unemployment	750.00	0.00	750.00
100	070	512	000	363	Worker's Compensation	1150.00	0.00	1150.00
100	070	512	000	364	Fica/Medicare	1668.00	0.00	1668.00
100	070	512	000	365	TRS	14444.00	0.00	14444.00
100	070	512	000	410	Professional/Technical	2500.00	0.00	2500.00
100	070	512	000	414	Legal	5000.00	0.00	5000.00
100	070	512	000	420	Staff Travel	12000.00	0.00	12000.00
100	070	512	000	433	Communication	3600.00	0.00	3600.00
100	070	512	000	450	Supplies, Materials & N	3500.00	0.00	3500.00
100	070	512	000	491	Dues & Fees	10000.00	0.00	10000.00
100	070	550	000	321	Director/Coor/Cert	84746.00	0.00	84746.00
100	070	550	000	324	Support Staff	46634.00	0.00	46634.00
100	070	550	000	329	Substitute/Temporary	500.00	0.00	500.00
100	070	550	000	361	Health/Life Insurance	24344.00	0.00	24344.00
100	070	550	000	362	Unemployment	750.00	0.00	750.00
100	070	550	000	363	Worker's Compensation	1314.00	0.00	1314.00
100	070	550	000	364	Fica/Medicare	10051.00	0.00	10051.00
100	070	550	000	366	PERS	28904.00	0.00	28904.00
100	070	550	000	410	Professional/Technical	10000.00	-3575.00	
100	070	550	000	412	Audit	44500.00	0.00	6425.00
100	070	550	000	420	Staff Travel	3500.00	-1000.00	44500.00
100	070	550	000	433	Communication	6000.00		2500.00
100	070	550	000	440	Other Purch Serv/Adv.	000.00	0.00	6000.00
100	070	550	000	443			0.00	000.00
100	070	550	000	447	Equipment Repair Liability	500.00	-500.00	000.00
100	070	550	000	450		22000.00	-2679.00	19321.00
100	070	550	000	491	Supplies, Materials & N Dues & Fees	12000.00	0.00	12000.00
100	070	550	000	491		14000.00	2070.00	16070.00
100	070	550	000		Indirect Cost	(45,000.00)	0.00	(45,000.00)
100	070	600	000	510 410	Equipment Professional/Technical	000.00	0.00	000.00
100	070	600	_			1358.32	0.00	1358.32
100	070		000	432	Garbage	1200.00	0.00	1200.00
100	070	600	000	435	Fuel	8000.00	5000.00	13000.00
-		600	000	436	electricity	22000.00	2000.00	24000.00
100	080	100	000	324	Aides	1130.88	0.00	1130.88
100	080	100	000	329	Substitute/Temporary	7500.00	0.00	7500.00
100	080	100	000	361	Health/Life Insurance	761.36	0.00	761.36
100	080	100	000	362	Unemployment	050.00	0.00	050.00
100	080	100	000	363	Worker's Compensation	175.00	0.00	175.00
100	080	100	000	364	Fica/Medicare	750.00	0.00	750.00
100	080	100	000	366	PERS 1/T 1 1 1	250.00	0.00	250.00
100	080	100	000	410	Professional/Technical	7776.00	0.00	7776.00
100	080	100	000	420	Staff Travel	5500.00	0.00	5500.00
100	080	100	000	433	Communications	3200.00	0.00	3200.00
100	080	100	000	450	Supplies, Materials & N	82500.00	0.00	82500.00
100	080	100	000	480	Tuition	1500.00	0.00	1500.00
100	080	100	000	491	Dues & Fees	9100.00	0.00	9100.00
100	080	100	608	314	Director/Coor/Cert	88612.00	0.00	88612.00
100	080	100	608	329	Substitute/Temporary	500.00	0.00	500.00
100	080	100	608	361	Health/Life Insurance	24344.00	0.00	24344.00
100	080	100	608	362	Unemployment	886.00	0.00	886.00
100	080	100	608	363	Worker's Compensation	886.00	0.00	886.00

100	080	100	(00	264	E: /// !!	4407.00		
100	080	100	608	364	Fica/Medicare	1285.00	0.00	1285.00
100	080	100	608	365	TRS	11130.00	0.00	11130.00
100	080	100	608	410	Professional/Technical	15000.00	9000.00	24000.00
100	080	100	608	420	Staff Travel	2000.00	0.00	2000.00
			608	433	Communication	2250.00	0.00	2250.00
100	080	100	608	443	Equipment Repair	2500.00	-2500.00	000.00
100	080	100	608	450	Supplies, Materials & N	29516.00	8285.00	37801.00
100	080	100	608	491	Dues & Fees	1100.00	-785.09	314.91
100	080	100	608	510	Equipment	5000.00	-5000.00	000.00
100	080	160	000	314	Director/Coor/Cert	17100.00	0.00	17100.00
-	_	160	000	361	Health/Life Insurance	4382.00	0.00	4382.00
100	080	160	000	362	Unemployment	203.00	0.00	203.00
100	080	160	000	363	Worker's Compensation	203.00	0.00	203.00
100	080	160	000	364	Fica/Medicare	289.00	0.00	289.00
100	080	160	000	365	TRS	2148.00	0.00	2148.00
100	080	200	000	314	Director Coord Cert	2390.00	0.00	2390.00
100	080	200	000	315	Teacher	19437.00	0.00	19437.00
100	080	200	000	323	Teacher Aide	20000.00	-10393.78	9606.22
100	080	200	000	329	Substitute/Temporary	000.00	4247.85	4247.85
100	080	200	000	361	Health/Life Insurance	11302.00	2225.00	13527.00
100	080	200	000	362	Unemployment	300.00	0.00	300.00
100	080	200	000	363	Worker's Compensation	213.00	0.00	213.00
100	080	200	000	364	Fica/Medicare	1500.00	0.00	1500.00
100	080	200	000	365	TRS	2692.00	0.00	2692.00
100	080	200	000	366	PERS	2113.00	0.00	2113.00
100	080	200	000	410	Professional/Technical	3900.00	1207.00	5107.00
100	080	200	000	420	Staff Travel	9500.00	4500.00	14000.00
100	080	200	000	433	Communications	2000.00	0.00	2000.00
100	080	200	000	450	Supplies, Materials & N	6000.00	0.00	6000.00
100	080	200	000	491	Dues & Fees	1560.00	0.00	1560.00
100	080	200	000	510	Equipment	000.00	0.00	000.00
100	080	200	098	315	Teacher	1500.00	0.00	1500.00
100	080	200	098	323	Aides	7000.00	3000.00	10000.00
100	080	200	098	362	Unemployment	100.00	0.00	100.00
100	080	200	098	363	Worker's Compensation	150.00	0.00	150.00
100	080	200	098	364	Fica/Medicare	750.00	15.00	765.00
100	080	200	098	365	TRS	188.00	0.00	188.00
100	080	200	098	366	PERS	2000.00	200.00	2200.00
100	080	200	098	420	Staff Travel	1000.00	200.00	1200.00
100	080	220	000	410	Professional/Technical	115000.00	18000.00	133000.00
100	080	220	000	420	Staff Travel	37500.00	2500.00	40000.00
100	080	220	000	433	Communication	3000.00	0.00	3000.00
100	080	220	000	440	Other Purch Serv/Adv.	000.00	0.00	000.00
100	080	300	000	314	Director/Coor/Cert	1662.51	0.00	1662.51
100	080	300	000	329	Substitute/Temporary	000.00	4000.00	4000.00
100	080	300	000	361	Health/Life Insurance	426.00	0.06	426.06
100	080	300	000	362	Unemployment	000.00	38.12	038.12
100	080	300	000	363	Worker's Compensation	025.00	19.57	044.57
100	080	300	000	364	Fica/Medicare	025.00	320.00	345.00
100	080	300	000	365	TRS	209.00	0.00	209.00
100	080	300	000	420	Staff Travel	1000.00	-495.00	505.00
100	080	300	000	450	Supplies, Materials & N	200.00	-187.62	012.38
100	080	300	000	491	Dues & Fees	500.00	-500.00	000.00
100	080	320	000	315	Teacher	57373.00	0.00	57373.00
100	080	320	000	361	Health/Life Insurance	219.45	0.00	219.45

400	000				T			
100	080	320	000	362	Unemployment	200.00	0.00	200.00
100	080	320	000	363	Worker's Compensation	500.00	0.00	500.00
100	080	320	000	364	Fica/Medicare	827.40	0.00	827.40
100	080	320	000	365	TRS	7167.24	0.00	7167.24
100	080	320	000	420	Staff Travel	2000.00	-500.00	1500.00
100	080	320	000	425	Student Travel	250.00	-250.00	000.00
100	080	320	000	433	Communication	750.00	0.00	750.00
100	080	320	000	450	Supplies, Materials & N	2000.00	400.00	2400.00
100	080	320	000	491	Dues & Fees	320.00	0.00	320.00
100	080	350	000	314	Director/Coor/Cert	27200.00	0.00	27200.00
100	080	350	000	315	Teacher	37397.00	0.00	37397.00
100	080	350	000	321	Director/Coor/Class	32040.00	0.00	32040.00
100	080	350	000	324	Support Staff	85068.00	0.00	85068.00
100	080	350	000	361	Health/Life Insurance	54547.00	0.00	54547.00
100	080	350	000	362	Unemployment	1500.00	0.00	1500.00
100	080	350	000	363	Worker's Compensation	2498.00	0.00	2498.00
100	080	350	000	364	Fica/Medicare	7400.00	0.00	7400.00
100	080	350	000	365	TRS	8200.00	0.00	8200.00
100	080	350	000	366	PERS	25764.00	0.00	25764.00
100	080	350	000	420	Staff Travel	3500.00	0.00	3500.00
100	080	350	000	433	Communication	1321309.00	0.00	1321309.00
100	080	350	000	450	Supplies, Materials & N	600.00	0.00	
100	080	350	000	480	Tuition	600.00		600.00
100	080	351	082	324	Support Staff		0.00	600.00
100	080	351	082	361	Health/Life Insurance	10179.00	493.90	10672.90
100	080	351	082	361		5526.00	-664.29	4861.71
100	080	351	082		Unemployment	102.00	-79.21	022.79
100	080			363	Worker's Compensation	102.00	49.31	151.31
	_	351	082	364	Fica/Medicare	779.00	37.54	816.54
100	080	351	082	366	PERS	2240.00	86.59	2326.59
100	080	351	082	450	Supplies, Materials & N	3032.00	142.00	3174.00
100	080	351	082	491	Dues & Fees	142.00	-142.00	000.00
100	080	354	000	326	Food Service Staff	500.00	0.00	500.00
100	080	354	000	362	Unemployment	010.00	0.00	010.00
100	080	354	000	363	Worker's Compensation	010.00	0.00	010.00
100	080	354	000	364	Fica/Medicare	039.00	0.00	039.00
100	080	354	000	366	PERS	110.00	0.00	110.00
100	080	354	000	410	Professional/Technical	2667.80	0.00	2667.80
100	080	354	000	420	Staff Travel	6000.00	0.00	6000.00
100	080	354	000	450	Supplies, Materials & N	6903.00	0.00	6903.00
100	080	354	000	491	Dues & Fees	000.00	0.00	000.00
100	080	354	099	450	Supplies, Materials & N	5000.00	0.00	5000.00
100	080	511	000	410	Professional/Technical	10275.00	-593.75	9681.25
100	080	511	000	414	Legal	1000.00	-1000.00	000.00
100	080	511	000	420	Staff Travel	14475.00	9525.00	24000.00
100	080	511	000	433	Communication	500.00	-500.00	000.00
100	080	511	000	445	Insurance & Bond Pren	245.00	0.00	245.00
100	080	511	000	450	Supplies, Materials & N	6000.00	-3000.00	3000.00
100	080	511	000	485	Stipend	4000.00	0.00	4000.00
100	080	511	000	490	Other Expenses	250.00	0.00	250.00
100	080	511	000	491	Dues & Fees	18000.00	-1460.00	16540.00
100	080	600	000	321	Director/Coor/Cert	75507.00	0.00	
100	080	600	000	325	Maintenance Custodial	39437.00		75507.00
100	080	600	000	329	Substitute/Temporary		5563.00	45000.00
100	080	600	000	361		30000.00	1104.00	31104.00
100	080				Health/Life Insurance	48688.00	0.00	48688.00
	UOU I	600	000	362	Unemployment	1000.00	0.00	1000.00

100	080	600	000	363	Worker's Compensation	1000.00	0.00	1000.00
100	080	600	000	364	Fica/Medicare	9176.00	904.00	10080.00
100	080	600	000	366	PERS	25288.00	0.00	25288.00
100	080	600	000	410	Professional/Technical	65000.00	4000.00	69000.00
100	080	600	000	420	Staff Travel	5000.00	1000.00	6000.00
100	080	600	000	431	Sewer and Water	2500.00	635.00	3135.00
100	080	600	000	433	Communication	4500.00	0.00	4500.00
100	080	600	000	440	Other Purch Serv/Adv.	050.00	0.00	050.00
100	080	600	000	442	Contr.Bld.Repair & Ma	15000.00	-10000.00	5000.00
100	080	600	000	443	Equipment Repair & M	20000.00	-15000.00	5000.00
100	080	600	000	444	Contr Site Repair	10000.00	2000.00	12000.00
100	080	600	000	446	Property Insurance	105000.00	0.00	105000.00
100	080	600	000	452	Maintenance Supplies	60000.00	15000.00	75000.00
100	080	600	000	453	Janitorial Supplies	32000.00	0.00	32000.00
100	080	600	000	458	Gas & Oil	18000.00	-6000.00	12000.00
100	080	600	000	491	Dues & Fees	20000.00	250.00	20250.00
100	080	600	000	510	Equipment	7500.00	0.00	7500.00
100	080	900	000	552	Transfer to Special Rev	18918.00	91408.00	110326.00
100	080	900	000	554	Transfer to Special Rev	000.00	331739.00	331739.00
100	080	900	255	552	Transfer to Special Rev	220000.00	80000.00	300000.00
100	090	100	000	365	TRS	316114.00	0.00	316114.00
100	090	100	000	366	PERS	2064.00	0.00	2064.00
100	090	160	000	365	TRS	14321.00	0.00	14321.00
100	090	200	000	365	TRS	23067.00	0.00	23067.00
100	090	200	000	366	PERS	22475.00	0.00	22475.00
100	090	300	000	365	TRS	1225.00	0.00	1225.00
100	090	320	000	365	TRS	12241.00	0.00	12241.00
100	090	350	000	365	TRS	14573.00	0.00	14573.00
100	090	350	000	366	PERS	4415.00	0.00	4415.00
100	090	351	000	366	PERS	528.00	0.00	528.00
100	090	352	000	366	PERS	1070.00	0.00	1070.00
100	090	400	000	365	TRS	25253.00	0.00	25253.00
100	090	450	000	366	PERS	4266.00	0.00	4266.00
100	090	512	000	365	TRS	19217.00	0.00	19217.00
100	090	550	000	366	PERS	6819.00	0.00	6819.00
100	090	600	000	366	PERS	22043.00	0.00	22043.00
100	090	700	000	365	TRS	1003.00	0.00	1003.00
100	090	790	000	366	PERS	9785.00	0.00	9785.00
						9902308.00	0.00	10575831.00
100	000	000	000	051	foundation	000.00	673523.00	

Date	Superintendent
Date	Chief Financial Officer

Date

To: Regional School Board

From Randy Warren
Maintenance Director

RE: April 2017 Board Report

For the last month the Maintenance Department has been busy going to the school sites to go over the summer maintenance items and making a list of materials. We went to Eagle School last week and took them a Van for their field trip. While we were there, we fixed the front door locking mechanism, took some measurements for installing a new toilet, and brought materials for the custodian. We also have been doing the PMs and any work orders that were sent in, did inventory on all chemicals and paper produces at the schools and the C/O.

Mentasta School: We replaced a motor on the day tank, removed a broken window boarded off the whole, and pored a cement pad around the well casing.

The Maintenance Office organized the parts shelfs for all of the schools, and is working on cleaning out the modular building, gathering up surplus items for the surplus sale at the hockey rink this summer. We have been spending a lot of time doing a cost estimate on moving the C/O over to Tok School, we have taken measurements of the office space that we now use and are figuring out where the best place to relocate.

We are currently working on getting ready for summer maintenance, I have been ordering parts and getting quotes for materials, we will be starting at Northway School this week making a materials list for some changes to the water and heat system.

I will be going to Northway, Mentasta, Tetlin and Tok with DEC at the end of this month and the beginning of June, they will be here to do sanitary surveys at these sites.

Wayne from the Department of Education sent AGSD a report on his sight visit, I have attached the report for your information.



### Department of Education & Early Development

#### SCHOOL FINANCE & FACILITIES

801 West 10th Street, Suite 200 P.O. Box 110500 Juneau, Alaska 99811-0500

Main: 907.465.6928 Fax: 907.463.5279

mail: Wayne.Marquis@Alaska.Gov

1 May, 2017

Scott MacManus, Superintendent Alaska Gateway School District P.O. Box 226 Tok, AK 99780

Re: Preventive Maintenance Site Visit

Dear Mr. MacManus:

The State of Alaska requires that districts comply with the Preventive Maintenance Statute in order to receive funding under AS 14.11. Regulation also requires that the department perform an onsite inspection at least once every five years.<sup>2</sup>

On March 29-30, 2017 - pursuant to 4 AAC 31.013(f), an on-site inspection of the district's preventive maintenance and facility management program was conducted. The results of this inspection indicate the district's preventive maintenance and facility management program satisfies all requirements of a compliant program as set out in 4 AAC 31.031(a).

Certification of the district's preventive maintenance and facility management program is hereby renewed. The district is eligible to submit CIP applications as long as a compliant preventive maintenance and facility management program remains in effect.

Enclosed with this letter is a copy of the final site visit report. Congratulations to you and your maintenance staff members on a job well done!

Please let me know if you have any questions.

Sincerely

Wayne Marquis

**Building Management Specialist** 

Enclosure

<sup>1</sup> AS 14.11.011(b)(4); AS 14.11.100(j)(5)(A)

<sup>2</sup> 4 AAC 31.013(f)



### Department of Education & Early Development Finance/Facilities Trip Report

Prepared by:	TA #:
Wayne Marquis	05-17-22807
Date of Trip:	Date Report Finalized:
03/29-30/2017	05/01/2017
School District/Site:	Persons Involved in Trip:
Alaska Gateway Schools	Wayne Marquis
Name of Facility Visited*:	Type of Facility / Student Enrollment FY17:
Alaska REACH Academy (Tok)	PK-12 / 81
Tok Biomass Boiler Building	N/A
Dot Lake School*	PK – 12 / 12
Eagle School	PK – 12 / 19
Mentasta Lake School*	PK – 12 / 35
Tanacross School*	KG-8/12
Tetlin School*	PK – 12 / 26
Tok School*	PK – 12 / 170
Walter Northway School*	PK – 12 / 47
·	

Persons Contacted: Scott MacManus, Superintendent, smacmanus@agsd.us, (907) 883-5151; Deb Sparks, Administrative Secretary; Robbie MacManus, Chief Financial Officer, (907) 883-5151 ext. 109; Randy Warren, Director of Facilities and Operations, rwarren@agsd.us, (907) 883-5151 ext. 112, (907) 505-0009 (mobile).

PO Box 226 Tok, Alaska 99780 Fax: (907) 883-5154

Purpose of Visit: Preventive Maintenance re-certification site visit of the School District's maintenance program as required by 4 AAC 31.013. (Preventive Maintenance And Facility Management), and technical assistance.

Active Projects/Status:

Project # / CIP Priority	Project	Amount	Year	Status
	No Active Project at this time.			

### Certification Summary: District Certified? YES

The Alaska Gateway Schools meets the department's requirements as required in regulations 4 AAC 31.013 Preventive Maintenance and Facility Management:

- Maintenance Management program is being used.
- Energy consumption is accounted for.
- Custodial efforts are evident.
- Training meets acceptable requirements.
- Renewal and Replacement (R&R) schedules are available.
- Fixed asset inventory list is current and it is being used.

Maintenance Management:	
<ul> <li>Provide copies of work orders in varying state of completion.</li> </ul>	YES
• Report: Total maintenance labor hours collected on work orders by type of work [e.g., scheduled, corrective, operations support, etc.] vs. labor hours available by month for the previous 12 months.	YES
• Report: Scheduled and completed work orders by month for previous 12 months.	YES
<ul> <li>Report: Number of incomplete work orders sorted by age [30 days, 60 days, 90 days, etc.] and status [deferred, awaiting materials, scheduled, etc.]</li> </ul>	YES
<ul> <li>Report: Comparison of scheduled maintenance work order hours to unscheduled maintenance work order hours by month for the previous 12 months.</li> </ul>	YES
• Report: Monthly trend data for unscheduled work orders showing both hours and numbers of work orders by month for the previous 12 months.	YES
<ul> <li>Report: Planned maintenance activity report by facility for next 3 months.</li> </ul>	YES
<ul> <li>Report: Completed maintenance activity (work orders) including labor and material costs by facility for previous 3 months.</li> </ul>	YES

Since our last site visit, on April 4, 2012, the Alaska Gateway School District has continued working with the Southeast Regional Resource Center (SERRC) for their Computerized Maintenance Management System (CMMS) platform. This relationship has now spanned more than a decade.

The Director of Facilities and Operations, Mr. Randy Warren, is pleased with the collaborative efforts between both agencies. Mr. Warren has been in his current position since 2012, and he now has more than two decades working on district facilities. Mr. Warren receives great support and endorsement from the district superintendent, Mr. Scott MacManus. Superintendent MacManus was the district's business director during our 2012 site visit. Superintendent MacManus has a good understanding of how to optimize the operation of the district's facilities, a fact reflected in his involvement in both facilities support and energy management efforts. The hiring of new facilities personnel has enabled the district to get a better grasp on the overall maintenance and operation (M&O) of the district's facilities, and more particularly of the Tok school complex with its large Biomass Boiler Building. The personnel expansion has enabled Mr. Warren to intensify more of the district's resources on satellite schools while addressing facilities issues that had previously been deferred.

At the time of our site visit, Mr. Warren had just started to work on a list of summer maintenance projects. Each of the school sites has a its own list of summer project requests that get prioritize and vetted through a process involving various shareholders, including instructional personnel, maintenance personnel, and district administrative personnel. Final approval is by school board members. This phase of the district's facilities maintenance evidently plays a critical role in the long-term sustainability of all schools. Credit is due for orchestrating this planning as an integral component of the district's modus operandi.

When asked about recommended improvements for the district's Preventive Maintenance (PM) program, Mr. Warren cited the need to update the district's PM Work Orders (WOs) listing. This observation was made during our last site visit, and it would behoove district personnel to get with SERRC to update the PM equipment listing in order to optimize performance and eliminate wasted time. This important managerial tool should be tailored to meet current district needs.

Other PM program items that could be improved upon:

- Identify who reports the WO request (e.g. Principal M. Jones vs. SS03004)
- Increase the number of reported labor hours (currently less than 50% of hours available)
- Increase the monthly completion and related data entry of Scheduled (PM) WOs (currently 20% of Total WO Hours) where some months presented meager results
- Improve on the inclusion of "material costs" where appropriate

Best practice would be for the district leadership to set specific goals in these areas (e.g., 70% of available labor hours reported on work orders, 50% for scheduled work vs. unscheduled) and then to track the trends toward achieving those goals month-to-month.

There appears to be less labor description accounted for in the district's PM program, going back to mid-summer of last year. Each district's PM program is as good a managerial tool as the effort a district puts into it. The district is encouraged to further improve on this important facet of Preventive Maintenance and Facility Management. For many districts, a major hindrance centers on the time required to enter the work accomplished in the PM program. For some districts one of the administrative personnel enters the data that gets turned in on a daily basis, a few other districts utilize student personnel to assist.

Energy Management:	
Provide a written energy management plan.	YES
• Report: Consumption data for each building, each utility [e.g., fuel oil, electricity, natural gas, LPG, water] <sup>1</sup> by month for the previous 12 months.	YES

The district has an energy plan. Given the high cost for energy in this part of our state, the district is putting forth noble efforts to mitigate both electrical and heating oil consumption.

The district's latest emphasis has been placed on Light Emitting Diode (LED) lighting upgrades. The district is well aware of the quick payback on these investments. Various energy upgrades for the district include:

- LED upgrades in the majority of schools, prioritizing those where the cost per KWH is highest (Northway will be getting a LED upgrade this year);
- Triple pane window upgrades (e.g. Tanacross school 2 years ago; district office last year);
- Direct Digital Control (DDC) technology upgrades (e.g. Northway school, Tetlin school);
- Biomass boiler installation to reduce oil consumption (e.g. Mentasta school) with consideration to replicate a similar biomass boiler system installation for the Northway school.

In a quest to save money and improve the quality of operation in its facilities, district personnel reported having taken under review the 2012 energy audits that were sanctioned through the Alaska Housing Finance Corporation (AHFC) in five of its schools. The district's maintenance director, Mr. Warren, was quick to produce the documents which give data on what energy mitigating measures to focus on, which facility systems should be upgraded first, expected return, etc.

The district is utilizing both Siemens Building Technologies and Long Building Technologies for its DDC building automation. The school in Eagle does not have remote access online DDC capability, though DDC control upgrades have been installed just recently; and the school in Tanacross does not have DDC technology yet. The district is to be commended for modernizing its schools and for taking advantage of new technology to help mitigate energy consumption while optimizing the occupants' comfort.

The pride of the district when it comes to successful large-scale energy projects is definitely the Tok biomass plant. The Tok school complex has been heated through this plant since 2010. In 2013, the plant started producing electricity, which ended up cutting the electric utility bill in half. During our site visit, a new project that will add an additional electric steam turbine was underway. Energy from this plant is also used to heat a nearby 2,900 gsf greenhouse, with produce going to the school's kitchen while students learn about growing vegetables and sustenance. The district is considering extending a heating loop from the biomass plant to the nearby school athletic facility, which houses an ice rink and a rifle range.

<sup>&</sup>lt;sup>1</sup> For facilities constructed before 12/15/2004, a district may record energy consumption for utilities on a monthly basis when multiple buildings are served by one utility plant; [4 AAC 31.013]

In its Fiscal Year (FY) 2018 Capital Improvement Project (CIP) grant application, the district's business office reported the following figures, which denote how well the district's upgrades and energy conservation efforts are paying off:

Fiscal Year	KWH	Costs
FY12	1,249,986	\$683,923.64
FY13	1,078,737	\$574,000.12
FY14	1,011,577	\$555,948.36
FY15	987,181	\$525,719.42
FY16	956,418	\$413,435.66

The variation in electrical energy consumption between FY12 and FY16 is a staggering 23.4% decrease.

The district is to be commended for keeping tabs of monthly fuel consumption at all of its sites. It is challenging to keep accurate monthly fuel consumption records, especially for a district with satellite schools that get ongoing fuel deliveries throughout the year. Getting feedback and data to district headquarters is a daunting task, but it also places district officials in the driver's seat. If and when things go askew, (e.g. fuel leaks, equipment failure, stolen fuel, etc.), district officials are oftentimes in a better position to address these issues before they become problematic. As the saying goes:

"A district cannot efficiently manage what is not properly measured, and what is not properly managed can be costly." All of these efforts represent good work on the district's part.

Custodial Program:	
• Custodial plan that is building specific and describes both the frequency	
and level of custodial care for each facility.	YES

The district has a custodial care program which shows last update in January 2017. The plan meets with the above requirements.

As witnessed during our site visit, the custodial care of facilities varied only slightly from site to site. This observation is singular in a district of this geographic breadth where both the maintenance and custodial care of satellite schools often tend to be marginalized, in comparison to schools located near district headquarters.

The schools in Tok and Northway employ full-time custodians while the smaller school sites each employ a single part-time custodian. These part-time custodians work 5.5 hours per day.

The use of concentrated solvents sold by UniSource is likely saving the district significant money by lessening excessive waste and handling. The district's maintenance facility in Tok is the central distribution center for paper and chemicals, and Mr. Warren is responsible for distribution. As we conducted our site visit, some older solvent containers were discovered to have accumulated over time in one of the satellite schools. Perhaps it would be worthwhile to bring the majority of these chemicals back to the distribution center so that other sites may benefit. Overall, the district is

working hard to prevent wasteful abuse of chemicals and paper. These efforts are commendable and denote responsible ownership.

During summer and over the Christmas holiday, Mr. Warren supervises the custodial workforce. The remainder of the school year, custodians work directly for their local site administrators (e.g. principals, lead teachers). In an effort to standardize its custodial performance across the district, a weekly checklist is circulated from each school site back to the maintenance workshop. The checklist is signed off by both principals and custodians as testament to which cleaning aspects of the related facilities are being met. In a district as broad as this one, this methodology appears to be producing favorable results while promoting a closer connection between district headquarters and satellite schools. The practice requires hard work from everyone involved, but it also denotes sound managerial leadership on the district's part.

Maintenance Training:	
<ul> <li>Provide a schedule of planned training for both custodial and mainten</li> </ul>	ance
personnel for the current or upcoming school year.	YES
<ul> <li>Provide a record of training describing type and duration of training</li> </ul>	g by
individual for current school year.	YES

The district conducts both weekly and annual training sessions including topics such as:

- Trenching

- Makeshift Scaffolds
- Wall and Floor Openings

- Custodial Training
- Ladders

- Lockout / Tag out
- Strip and Was Floor training Eye Protection
- Accidents / Near Misses
- Asbestos Awareness (OSHA) Chipper Safety
- Portable Electric Tools

- Boiler troubleshooting and burner repair

Most of the above training is derived from online resources obtained from the district's insurance carrier, the Alaska Municipal League Joint Insurance Association (AML/JIA) Risk Management. Some of the training is through service providers such as UniSource, Siemens Building Technologies, and Long Building Technologies.

District officials appreciate online training capabilities that make effective use of their employees' time. In the case of maintenance safety meetings, their frequency is on a weekly basis. These meetings can provide maintenance employees an opportunity to check in with their supervisor and discuss any topic that may need attention. The experience fosters a better sense of teamwork where folks feel more integrated in the district's overall performance and achievements.

The district is recording its training on a training log for all custodians and maintenance personnel. Occasionally, in the case of specialty training (e.g. boilers, sprinkler systems), work orders are used to document the event.

Capit	al Planning (Renewal and Replacement):	
•	Provide a Renewal / Replacement (R&R) Schedule (detailed to at least DEED's 26 systems) for each permanent building over 1000sf.	YES
•	Provide information that supports that the data in the R&R schedules was developed based on system condition assessments.	YES

Renewal and Replacement (R&R) schedules are in place for all of the district's school facilities:

- A summary cover sheet gives rendition for each of the district's facilities with figures matching the fiscal year in which work is estimated to be required;
- Many R&R schedules have attached sheets where comments explain "Year Installed" changes that correlate to the R&R in question (e.g. 1983 Tok School Athletic Facility had a roof replacement in 2004 along with HVAC Distribution and related Controls upgrades).

The history of the district's grant projects that have been documented in the department's archives began in 2007 (e.g. GR-07-002 Mentasta School Building Upgrades \$1,750,189).

During the FY18 Capital Improvement Project (CIP) cycle, the district presented its <u>Six-Year</u> <u>Capital Improvement Plan</u>, of which top two projects were presented and rated during this year's CIP cycle:

District	Project Location and Description	Estimated Cost
Priority		
1	Tok School Sprinkler Renovation	\$1,763,726
2	Tanacross K-8 School Renovation*	\$4,196,355
3	Northway School Renovation	\$4,951,000
4	Eagle School Renovation	\$3,208,000
5	Tetlin School Renovation	\$1,671,000
6	Dot Lake School Renovation	\$1,161,000
7	Mentasta School Renovation	\$570,000

<sup>\*</sup> reuse of score from FY17 CIP cycle

During our site visit, Mr. Warren expressed his worries about the unreliability and capricious nature of the failing dry sprinkler system in Tok. The district finds itself in a predicament because of the unknowns associated with this system where extra funds are randomly expended each time a section of the defective pipe springs a new leak.

With exception to triple pane windows replacement, the school in Tanacross has not had any of its major systems upgraded since first commissioning, back in 1979. Our site visit reflected a well-used facility that serves both the student population and the community well, but where most of the existing systems have come to the end of their useful life and need to be overhauled or replaced. Noted is the fact that the student count for the school this year was 12.

Fixed Asset Inventory System:	
Report recording asset, date acquired, location and estimated period	of
service	YES

The district turned in its fixed asset inventory spreadsheet for items holding a minimum threshold value beginning at \$5,000. Assets located at all of the district's school sites are depreciated on an annual basis and they are catalogued in various functions, including date placed in service, original

cost, life depreciation, yearly depreciation, cumulative depreciation, etc. Total depreciation for Fiscal Year 2016 was \$213,544.69.

The insurance carrier for the district is the Alaska Municipal League Joint Insurance Association (AML/JIA).

#### General Observations and Comments:

Superintendent MacManus is very engaged and supportive of facilities matters. His acknowledgement and support, broadening the maintenance team's capabilities, is truly strengthening the care of all school facilities while enhancing the quality of the learning environment. Everyone is benefiting from it. This endorsement is allowing Mr. Warren to focus some of his energies on other facilities matters that were previously set off to the side or ignored altogether (e.g. monthly fire alarm drill recording, weekly custodial checklist, quicker response time addressing various facility issues, etc.). The efforts enable the facilities maintenance team to go from a state of being continuously overwhelmed to now having a better grasp on more pressing issues and making sound headways for the betterment of all schools.

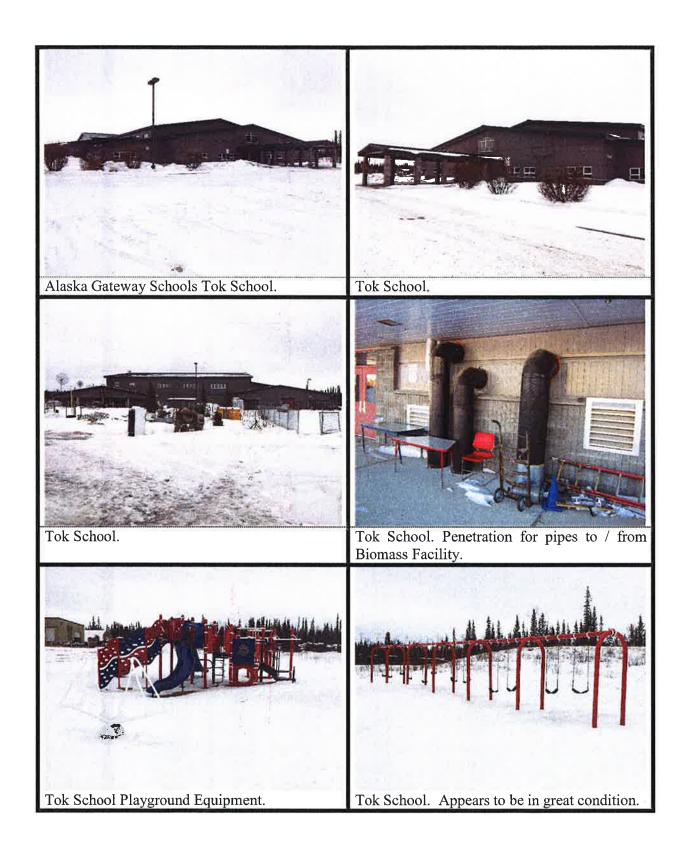
The district is actively pursuing numerous avenues and project concretization on ways to mitigate energy consumption while reducing energy costs. Many thoughts go into selecting the best investments to get optimal return. Commendations are made for the district's proactivity in this important managerial facet of district operation.

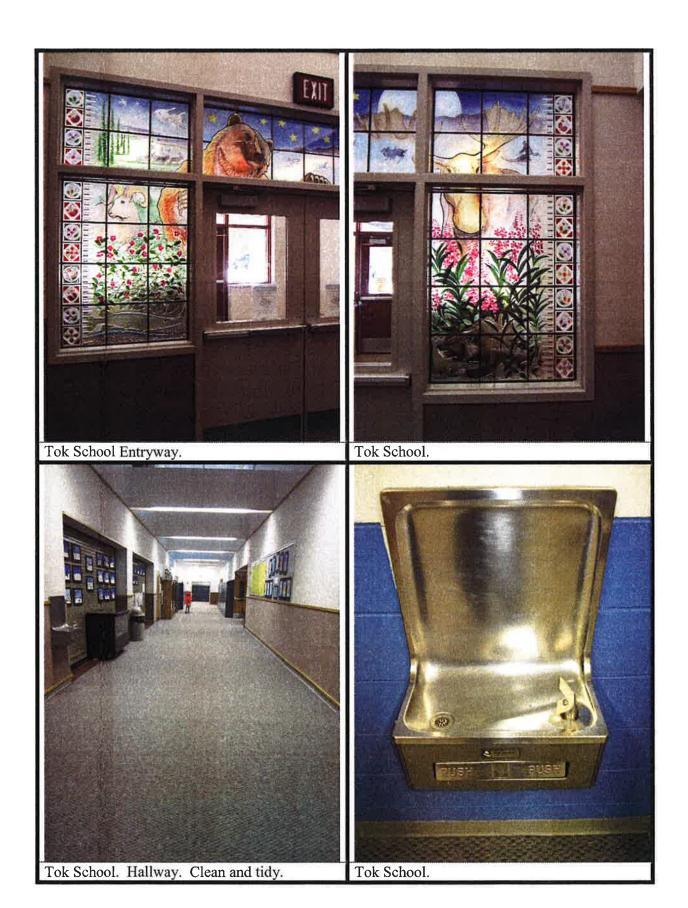
Custodial challenges are being met and the constant communication between district officials and principals appears to be paying off dividends. The photos below speak for themselves.

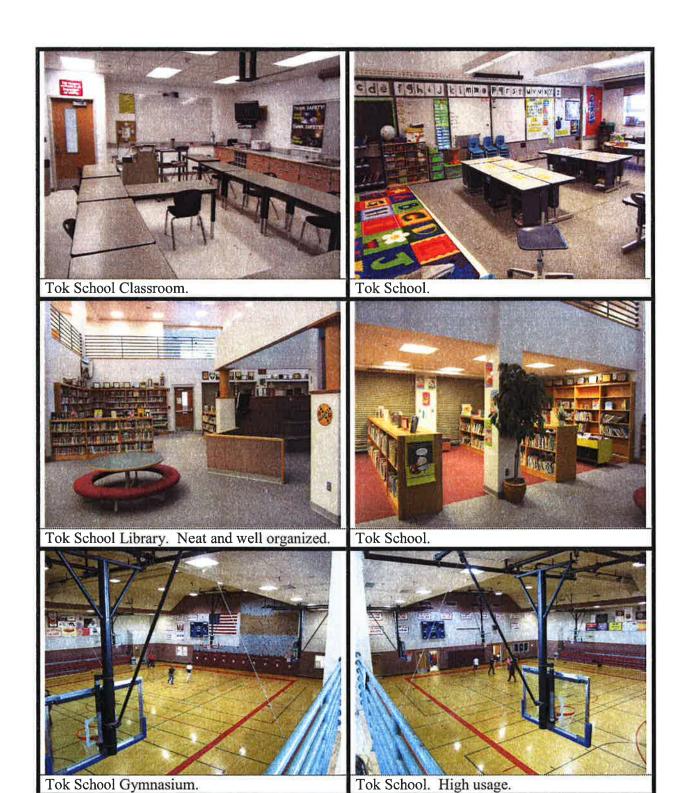
Training is taking place and, given our challenging fiscal climate these days, it is mostly comprised of online training, which has a favorable impact on cost by comparison to sending employees out-of-town for several days. Again, the district meets training regulations by making good use of modern technology at an affordable cost.

The district is conducting both short and long-term planning to identify its capital needs. Smart capital investment decisions are being made in a dynamic fashion to sustain an adequate learning environment in all of the schools that were visited.

Fixed assets are accounted for and depreciated on an annual basis.









Tok School Weight Room.

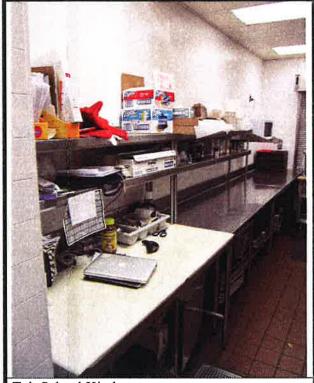
Tok School.



Tok School Gymnasium Storage. Well organized.



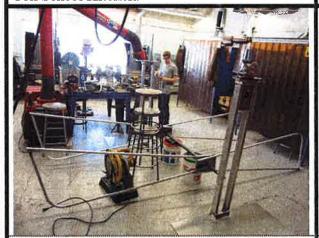
Tok School Cafeteria.





Tok School Kitchen.

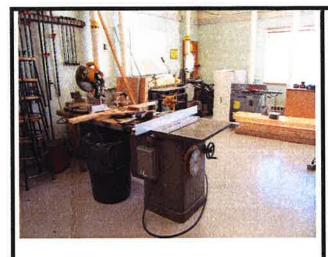
Tok School. Squared away.



Tok School Vocational Education Shop.



Tok School. Student working on fish wheel project.





Tok School Storage Room.

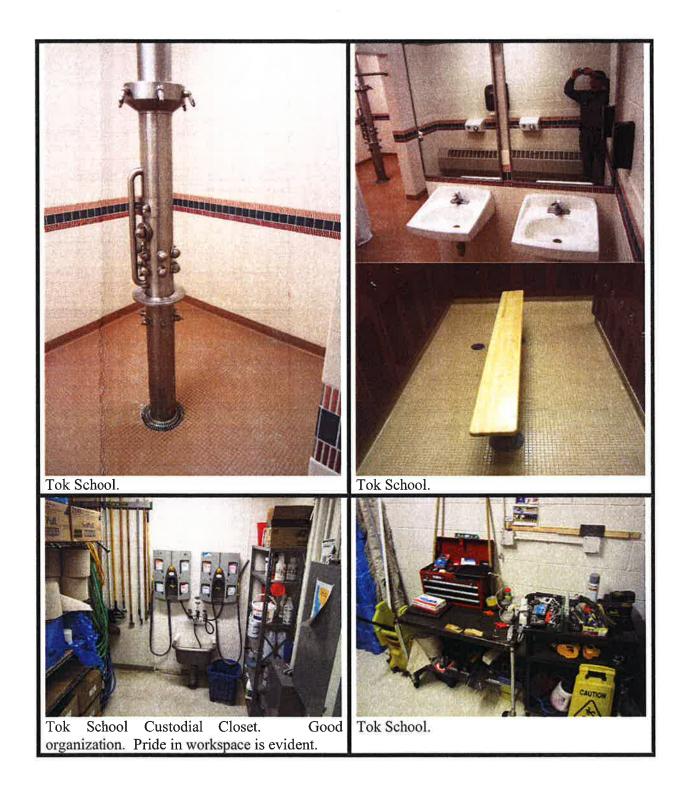


Tok School Girls Rest Room. Light film residue on floor surface.



Tok School.







Tok School.



Tok School.



Tok School Boilers. Bi-annual state inspection is current and was last completed in September of 2015.



Tok School Air Handler. Some of the controls are pneumatic.



Tok School Air Compressor. Repairs are underway.



Tok School Generator.



Alaska Gateway Schools Tok Biomass Boiler Building.

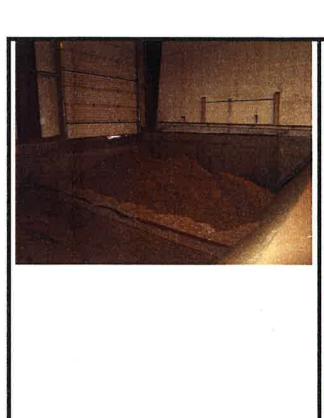


Tok Biomass. New add-on shelter for the installation of an upcoming steam turbine for electric power generation.



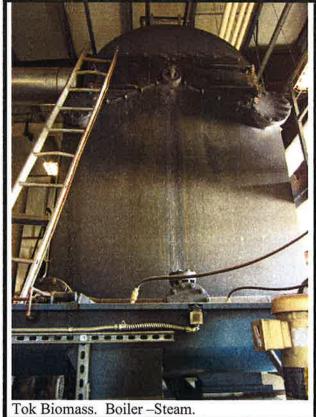


Tok Biomass





Tok Biomass. Storage of fuel.







Tok Biomass. Backup generator.



Tok Biomass. Future steam turbine to be installed for electric power production. This unit is estimated to be 75 years old but appears to be in great condition.



Tok Biomass. Quonset used for fuel storage. The freezing of wood chips can be problematic when being forced through the plant's augerfeeder. The quonset helps reduce humidity / frost buildup during cold weather storage.



Tok Biomass Quonset.



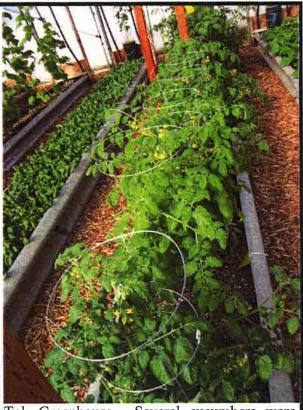
Tok Biomass. Chips are generated on site.



Tok Biomass Horizontal Portable Grinder. 5 person operation.



Alaska Gateway Schools Tok Greenhouse. Heated via Biomass boiler.



Tok Greenhouse. Several cucumbers were collected the day we conducted our site visit. Tomato plants are thriving.





Alaska Gateway Schools Tok Processing Plant. (Processing greenhouse vegetables.)



Tok Processing Plant. Also used for hosting classes. A small office is planned for the biomass plant manager and will be attached to this facility.



Tok Processing Plant.



Alaska Gateway School District Tok Administration Offices and Storage Building.



Alaska Gateway School District Tok Main Office. (District Headquarters.) Windows have recently been upgraded.

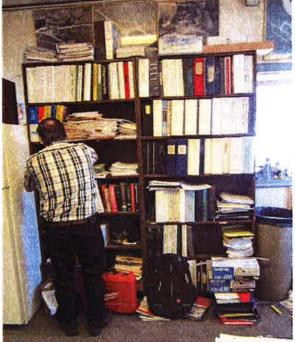


Alaska Gateway School District Tok West Office and Shop. (Maintenance Shop.)



Tok Maintenance Shop. Mr. Warren was working on the district's upcoming summer maintenance list.





Tok Maintenance Shop. Used as a centralized location to distribute custodial supplies.

Tok Maintenance Shop Maintenance and Operation (M&O) manuals, records, catalogs, etc.



Alaska Gateway School District Tok Districtwide Storage Building. Unheated.



Alaska Gateway School District Dot Lake school.



Dot Lake Playground. In great condition.



Dot Lake Fuel Tank.



Alaska Gateway Schools Mentasta Lake Katie Mentasta School Playground. John school.

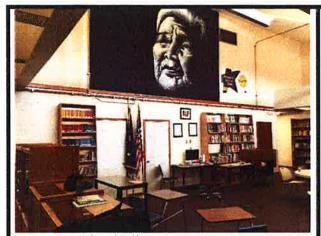




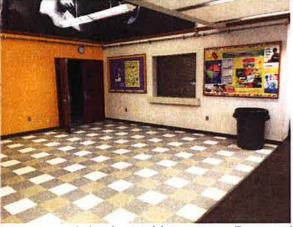
Mentasta School Classroom.



Mentasta School Gymnasium.



Mentasta School Library.



Mentasta School Multi-Purpose Room Cafeteria.



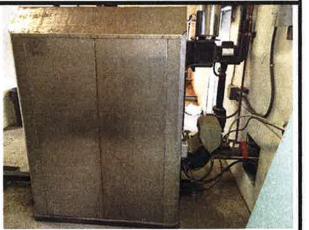
Mentasta Boiler Shed. ½ facility (right) being used by AK Power.



Mentasta Boiler Shed Exterior Hopper.



Mentasta Boiler Shed Boiler Hopper Controls. Simple yet effective.



Mentasta Boiler Shed - Boiler. The district is considering the installation of a similar setup for its school in Northway.



Mentasta Fuel / Equipment Storage Building. Not in DEED database inventory.



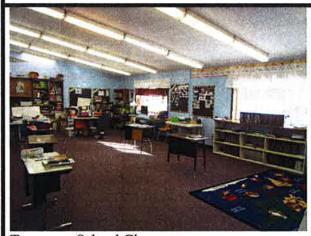
Alaska Gateway Schools Tanacross School. Renovation slotted at No.2 on CIP FY18 list proposal.



Tanacross School.



Tanacross School Playground.

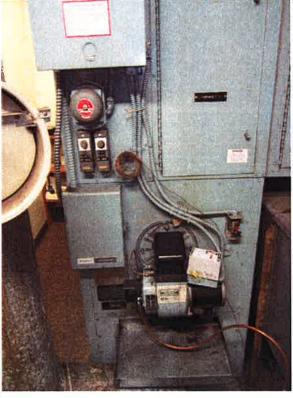


Tanacross School Classroom.



Tanacross School Gymnasium.





Tanacross School Kitchen.

Tanacross School. Facility heated via forced air furnaces.



Alaska Gateway Schools Tetlin School.



Tetlin School. Exterior needs minor repairs and fresh coat of finish to help protect envelope.



Tetlin School Fuel Tank.



Tetlin School. Abandoned solid round firewood boiler plant adjacent to school. Process was too labor intense and not profitable.



Tetlin School Playground.



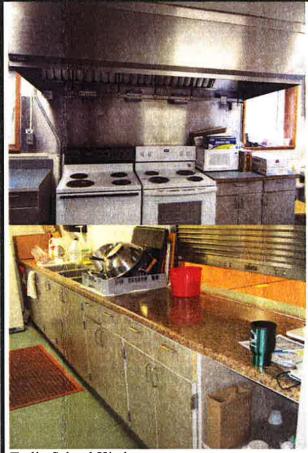
Tetlin School Classroom.



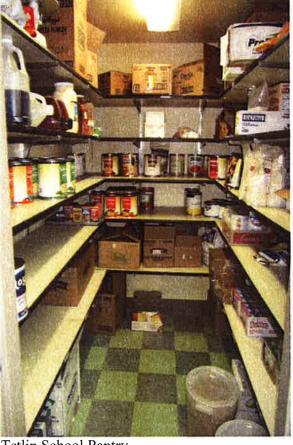
Tetlin School Gymnasium.



Tetlin School.



Tetlin School Kitchen.



Tetlin School Pantry.



Tetlin School Boilers.



Alaska Gateway Schools Walter Northway School.



Northway School Playground.



Northway School. Cost-effective district incentive to promote good behavior and deter vandalism.



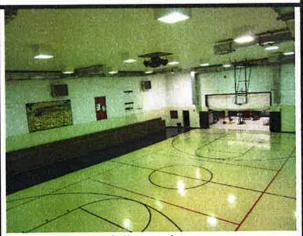
Northway School Fuel tanks. No deliveries during winter months because of road conditions.



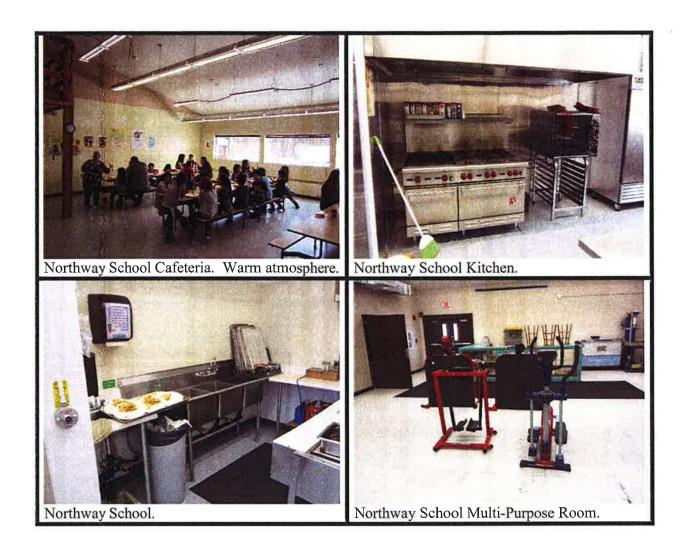
Northway School Classroom.

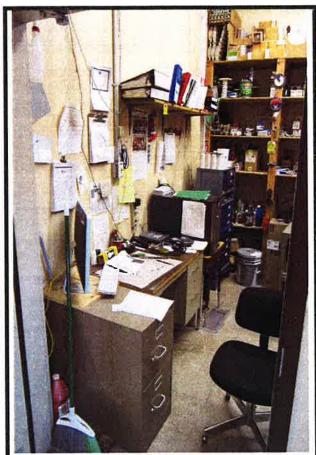


Northway School Library. Great presentation.

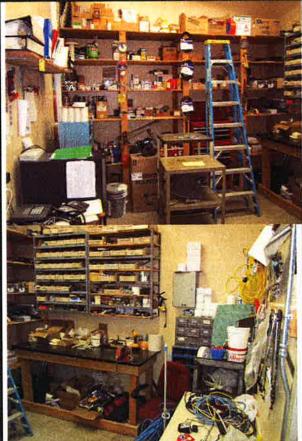


Northway School Gymnasium.

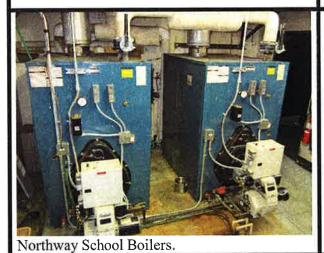


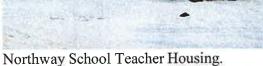


Northway School Maintenance Office.



Northway School Spare Parts. Good organization.







Northway School. House formerly owned by district. Has been sold.



Northway School District Garage.



Northway School Sewage Station.



Northway School Pump Station.

# Biomass Board Report

April May 2017

## **Biomass**

Biomass boiler ran till April 14. Since then we've been working on the normal shutdown items and the more minor summer maintenance items.

We successfully finished the last four acres of tree removal at the Tetlin National Wildlife refuge. We've almost reached an adequate level of trees stocked in the biomass yard for the entirety of next year.

We've designed a schedule of work through the summer and next winter that should minimize a great deal of the hassles we've had in the past in terms of how we handle our wood fuels.

We're working on some design changes within the biomass plant to lessen the dust levels within the plant to make for a healthier work environment. The changes we made last year reduced dust levels in the boiler room by about 50% saving on clean time. With what we planned for this summer we believe we can reduce dust levels an additional 25%. Those same changes will contain the fuel bin and will reduce the amount of overtime related to frozen fuels and icing on the conveyor belt.

## **Tok School**

Tok school is on a holding pattern till school is released. We have however rebuilt the leaking zone valves and done some more minor items that would not disrupt the schools operation. We've placed a work board up in the air handling room that has all the maintenance items needing attention clearly displayed and we've been working through those items as we've had time to do so. We've also installed small pegboards in each air handling room and have been stocking those with the necessary parts to service each piece of equipment. We installed a small back up air compressor for the air handlers and are looking at a back up for the fire system. The roof leak was the un-enjoyable part of the month but it was convenient in that it helped pin point the source of the problem, at least in terms of rain. The mechanics of ice dam problems might highlight other issues, although after discussion with Superintendent Macmanus we might install heat tape along the edges of the valley metal to prevent that problem each spring. We're still debating the best way to deal with the issue without spending a huge amount to do a complete tear off of the offending areas. The rain problem will be within the next two weeks dealt with via the construction and installation of new flashings at a couple critical junctions at which point we will do a water test to verify the fix worked.

Thanks Tony Tracie Weisz
Curriculum and Instruction
Board Report for 5/30/17 Meeting

## Professional Development

- During the month of February, I worked in partnership with Prince William Sound College (PWSC) on a \$12,000 SEP grant to provide professional development to our AGSD teachers and teachers with the other grant partner, Chugach School District, in using digital math curriculum and place-based learning. The grant was approved, and as a result we will be sending a team of teachers to Valdez from May 28 to June 3 to participate. The grant covers all travel and lodging costs, as well as the cost of the 3 college level professional development credits the teachers will earn. The grant also includes free subscriptions for the participating teachers to continue to use the digital curriculum for 18 weeks following their course.
- Our teachers working on Math in a Cultural Context (MCC) curriculum are continuing their work with Jerry Lipka to develop lessons and manipulatives. They are planning a training for AGSD teachers during the August inservice.
- We held a district-wide inservice on April 28 to continue our strategic planning work with Nate Eklund. Teachers across the district attended and worked on further developing goals within our 6 Focus Areas.
- Our calendar for August inservice days is already filling up quickly. Topics on the agenda will
  include data coaching in Map, training in instruction in a blended classroom to support our
  integration of more digital curriculum, and much more!

## Curriculum and Instruction

- Our Culture Mentor Diane Titus planned and implemented successful Culture Weeks in both Tetlin and Tanacross. Some of the activities included learning traditional survival activities, nature walks to learn about how natural resources are used in traditional ways, beading, drumming, presentation of "Who Am I" projects students have been working on, and an evening of fiddle music at each site. Each school wrapped up their culture weeks with a potlatch that included a visit from the other school. A lot of work and planning went into these great learning events, and both Tetlin and Tanacross schools and their communities enjoyed them.
- I am planning summer curriculum work based on our curriculum needs for the upcoming year. At this time, budget constraints regarding new curriculum may also constrain how much work we are able to do over the summer. Through the A-CHILL grant, we will be able to pull some of these committees together to work on curriculum relevant to the grant.
- I am submitting several A-CHILL classes to UAF for approval for dual credit that we will be able to
  offer across the district this year. Those include Alaska Veterinary Technology, and Veterinary
  Science 100.
- I have been working to put updates into ClassBright for our summer rollover for our approved courses available next year. I am changing the process for this slightly, to make more materials accessible for our teachers, and to give us an opportunity to do our curriculum mapping together should any teachers need support with that.

## Variable Schedule

The Tok School teachers have been finalizing plans for the elective courses they will be teaching
in the Variable Schedule, and I think it will be an exciting line-up for our students! I have been
working with some of the teachers to look for community partnerships we might bring in to

support the classes, work with students, provide field opportunities, and possibly support with contributions. Community organizations are catching the excitement of the new schedule as well, and the possibilities it offers for them to be more involved with the school programs. We are still working with a couple of our outlying sites trying to brainstorm solutions for transportation for their high school students to come in to participate in the elective cycles at Tok School. We are also planning to implement a VTC course into the schedule that will allow a teacher in Tok to deliver a course via distance to students across the district. We already do this through online asynchronous courses our teachers have built, but VTC will allow us to do this live - if it is successful, it offers some very exciting possibilities for our schools in the future.

Scott Holmes has been working hard on the schedule, and with the teachers at Tok School they will roll out the schedule to the students and the community on May 22. At this point, many people know about the schedule through our public presentations, the website, and our insert in the Mukluk News. Anticipation is high, so it will be great to unveil this for students and parents.

## Other Projects:

- Candy Thurneau and I have been traveling to our sites to do a physical inventory of our district approved text materials
- Developing our Course Catalog to be finished this summer
- Developing our New Teacher Induction Handbook to be finished this summer
- Revising our Staff Handbook to be finished this summer
- Website development (ongoing) and app updates. When I last checked on May 1, our app had been downloaded over 400 times in the iTunes Store!



# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780 Ph: 907.883.5151 x 103 Fax: 907.883.4352 Scott MacManus, Superintendent of Schools

To: Superintendent & the Regional School Board

From: LeAnn Young, Grants

RE: Activities Report for May 🖖

It is a busy time of the year for state and federal grants. Several parent surveys were conducted to prepare for FY18 plans of service and FY17 plan objectives are being reviewed. Budgets will be analyzed over the next month to assure that all money has been spent and carryover amounts are within the guidelines.

## Grants:

**Agriculture Grant** We applied for a \$1,000 Look at Agriculture... Organically grant. The idea for the project is to create a local wild plant garden and sitting area outside of our school greenhouse will aesthetically enhance the area, as well as draw attention and offer educational opportunities to learn about local plants. The Greenhouse class will design and complete the project.

**Title IC (Migrant)-**All migrant students will receive a bag of books this summer along with a think sheet. Students who turn in their think sheets will receive a prize. We will host a Migrant Education School Supply Giveaway this summer so families can come in and fill up a backpack of needed school supplies.

A-CHILL- We are recruiting educators, students and dog-mushers for a week-long summer camp this July. (See flyer attached). We will be offering an asynchronous Alaska Veterinary Technology and Veterinary Science 100 class next year for high school students. We will also be offering an Alaska Culture & Dog Mushing course for middle and high school. We are currently working with the University of Alaska Fairbanks to offer dual credit for the science courses.

PEP- The PEP grant is coming to end. The last round of Native Youth Olympics has concluded. All students have completed their final round of physical activity data collection as well as their Presidential Fitness Challenge. The PE teachers will be distributing movbands to all students as a culminating activity to encourage healthy living and active lifestyles. This summer the equipment from this grant will be collected, inventoried and will be available for check-out for all sites next year in conjunction with SPARK curriculum units. This summer the PEP program will host two weeks of fun activities for kids geared toward physical fitness.

#### **Events:**

**Parent Education Committee Meeting-** A parent education committee meeting was held last week to review FY18 site Indian Education plans of service and discuss district parent involvement activities. Results from the parent surveys were shared and discussed. There was a good turnout for this meeting and all but one site was represented.

Career & Technical Education- Jack Simpson visited last week and conducted the Welding Certifications for Mr. Monroe's Welding students. It was an intense two days and several students ended up getting certified for several different welds. We held our annual CTE meeting on May 11<sup>th</sup>. Among many topics, we discussed strategies to increase the participation of non-traditional students, the FY18 job shadowing project and needs for the Welding and Small Engines classes for FY18.

Dancing with the Spirit-Dancing with the Spirit visited Tok/Tanacross and Northway schools this month.

## "Where Teachers Are The Gateway To Learning"

**DotLake** 907-882-2663 Fax: 907-882-2112 Eagle 907-547-2210 Fax: 907-547-2302 **Mentasta** 907-291-2327 Fax: 907-291-2325 Northway 907-778-2287 Fax: 907-778-2221 **Tok** 907-883-5161 Fax: 907-883-5165 **Tanacross** 907-883-4391 Fax: 907-883-4390 **Tetlin** 907-324-2104 Fax: 907-324-2114

# Special Education Department

May 2017 | Regional Board | Meeting



Education IS the golden ticket

## **Hot Seat Items**

Final Paperwork

Summer school at all sites

Last minute referrals

Getting supplies to start us off next year

Intelligence plus character - that is the goal of true education.

Martin Luther King, Jr.



What's Happening?

I was able to visit all the outlying sites except Eagle and Dot Lake this month. We are winding down but the staff is still going strong. I am proud of the way they keep their energy up on such nice days.



There is currently no training happening. I will be looking at opportunities for next year. We do have a large population of Autistic students in the district, so the focus for next year will be on training teams (teachers, aides, parents) about working with students who have Autism in the classroom setting.

## What's next?

Summer break!!! Enjoy everyone

I was acting principal at Northway for the month of April, but I gave those pictures to Cathy. She returned on May first with a brand new baby. It is great to have her back.

# Technology Board Report May, 2017

Computer based testing went very well this year. We had a few hiccups, but they were brief.

New servers were purchased for every site except Dot Lake and Tok. Those sites will have servers purchased prior to the next round of testing as well.

ERate applications for next year have all been completed. We requested our standard Internet and phone discounts, as well as funding for additional wireless access points for sites. The new access points will integrate into our existing system to provide better coverage at all sites. With the greatly increased number of devices in student hands now, having more access points allows for better load balancing, and improves the overall user experience.

CFO MacManus and I have gone through our phone number lists and identified approximately \$9000/yr worth of lines that we can eliminate currently. There are several thousand dollars/year worth of additional lines that can be eliminated at sites after I do some rewiring work to tie physical cables together. Additionally, we have selected a new phone system for Tok School that will allow us to merge multiple systems into a single unit, allowing us to eliminate approximately \$2600/yr worth of additional lines. Total cost of this upgrade is \$12,502.43. This same system could be installed at the district office as well for an approximate annual savings of \$1,300. Additionally, this system would bring a great deal of extra flexibility and features vs the current setups, including mobile integration capacity.

I am awaiting bids for the updating the current bell and intercom system at Tok School. As of the time of writing this board report I do not have any bids or ball park estimates for how much this will cost. Updating the system is definitely a necessity at this point, however. I hope to have several bids to compare and present by the time of the board meeting, but getting companies to bid on this project has been strangely slow and problematic.

I'm looking to purchase 70 new Chromebooks for next year at a best anticipated price of approximately \$17,400. I'm currently waiting on a revised quote from the best offer we received from CDWG.



# ALASKA GATEWAY SCHOOL DISTRICT

Loretta Fitting, Coordinator Of Nutrition

- Waiting for approval for the Summer Lunch Program!
- Planning meals for summer food.
- Gearing up for the farm to summer meals mini grant that we are doing with the kiddos. Can't wait to do some fun fish activities!
- Planning for the end of the year BBQ for all the schools!
- Working on end of the year reimbursements.
- Doing final paperwork for the National School Lunch Program.
- Finishing up with the Fresh Fruit and Vegetable Program.
- Enjoying the sunshine!





Date:

May 12, 2017

To:

Regional School Board

From:

Pam Gingue

Program Coordinator

## PRESCHOOL:

♠ Northway - Class ended on May 12<sup>th</sup>; closing ceremony will be part of the school graduation on Saturday, May 20<sup>th</sup>;

★ Tok — Closing on May 18<sup>th</sup> with activities and presentation for families;

- ★ Tetlin TCC Head Start currently operating a home-based program option for children ages 0-5 and their families; Two children will be entering kindergarten in the fall; TCC plans to provide center-based services for children ages 3-5 in Tetlin for the coming school year;
- Dot Lake has 2 children that will be entering kindergarten in the fall;
- ♠ Made site visits to Tetlin, Northway, Dot Lake, and Tok;
- ★ Completed Dial 4 developmental screenings on Northway, Tok, Tetlin, and Dot Lake preschoolers;
- Attended TCC Head Start Policy Council meetings April 24<sup>th</sup> & 25th in Fairbanks; We will continue our partnership with TCC Head Start for the services in Tetlin and Northway for the 2017-18 school year, the third and final year of our current ANEP grant;

### TESTING:

- Completed AIMSweb in Tetlin, Mentasta, and Northway;
- Worked with Tetlin to complete MAP testing;

## OTHER:

- Greenhouse class working on a short presentation for the Board meeting;
- € Coordinated the first annual AGSD Chess Tournament which was held Monday, May 22<sup>nd</sup>, at Tok School;

## **UPCOMING ACTIVITIES:**

- Provide information for the final APR for the ANE Grant;
- Staff closing down the classrooms for the year;
- Providing Field Day activities at Tok School; Tanacross students will also participate.

Enjoy the sunshine and hope everyone has a great summer!!

# The Gateway Greenhouse May 2017 Board Report

It was a pleasure and honor to have Jodie Anderson, Alaska Farm to School Program Coordinator, visit and then give an incredible review about our program. Elisha Rutledge, Kamryn Antrim, Lorna Keller, and Vasa Singhamongkolkhet have been a huge part of making that happen. Having the extra sets of hands this year has been very nice.

Vasa shared with me that nobody back home gardens and that she is hoping to take what she has learned here and change that. Such an honor to help instill a desire to take this knowledge back to her homeland! Lorna and Elisha are taking on gardening endeavors at home, and they are both applying for the Summer greenhouse position. How cool that after all the work they have accomplished this year and the work they are already doing at home they still want to spend their Summer working in the greenhouse. Earlier this school year, Kamryn shared about how she helps out with the garden at home and that experience definitely showed in the work she tackled here.

The greenhouse class has been a great learning experience for all of us and I look forward to next year and beyond.



~Elisha, Kamryn, Lorna, and Vasa~

Here are several items these girls have helped grow and harvest – Green Beans, Peas, Tomatoes, Zucchini, and Cucumber ©



Pollination is a necessity. It's important to draw in beneficial insects and that is a good reason to get flowers started early on in the season. We've had bees in the greenhouse for sometime now thanks to the smorgasbord of flowers we have.



The greenhouse has had lots of visitors recently. Tok School PreK-5 $^{\rm th}$  grades all planted seed this year, and they will be taking their starts home.



As always, there is so much more I could share but my deadline for submission is looming. I hope you enjoy the presentation that the greenhouse girls are working on, which will be shown at the May  $30^{\rm th}$  meeting. I'll leave you with this...



Bonnie Emery AGSD Greenhouse Manager May 17,2017



# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780 Ph: 907.883.5151 x 103 Fax: 907.883.4352 Scott MacManus, Superintendent of Schools

May Counselor's Board Report

Most of the month of April was spent administering the PEAKS assessment. PEAKS is the new standardized test that the State is using. Even without taking into account the short preparation time the testing company and the State had to prepare and execute this test the administration went very well. What few glitches we experienced we were able to be deal with quickly and with a minimum amount of pain.

We did find time during the middle of April to take the  $5^{th}$  grade students to Fairbanks for the Kids2College field trip. Along with the tour of the UAF campus and the presentation there the students also got to go to Eielson Airforce base and tour a KC – 135 air tanker. They really enjoyed sitting in the pilots seats and going into the boom operators area.



At the college the student had the chance to visit the engineering department and learn about the work that

the University goes into in an effort to make Alaska roads better.





And of course lunch..

The first part of May we took the Health Careers class to Fairbanks to tour the Chief Andrew Isaac Health Center, the hospital and UAF. The health center and the hospital have a new policy of no photography so we weren't able to get many pictures.



MAY 17, 2017

the

# ECS Times

Principal's Report

# Marlys House Wins BP Award

Marlys House accepted the BP Teachers of Excellence Award for Outlying Schools recently. Superintendent, Scott MacManus, came to Eagle to congratulate her. Marlys received an award of \$500 and BP donated another \$500 to the program of her choice at the school. Marlys has asked that the money be used for the 4-H/Science programs at ECS. BP has provided ice cream for the final day of school picnic in order for Marlys to celebrate with the staff and students. Congratulations, Marlys.





# Yukon River Breaks Up Quietly in Eagle

Students enjoyed watching an uneventful break up of the Yukon River this year. For P.E. class teachers walked students down to the banks of the river to observe the ice moving.

# Save the Date!

Field Trip

May 18-20 Students travel to Tetlin Wildlife Refuge & Sprint Kennel Field Day

May 23
Students
participate in field
day activities at the
grass airstrip

Awards Day

May 25
Community
Volunteers and
students' families
are invited

THE ECS TIMES MAY 17, 2017

# Tugs & Pumpkin

The Elementary class has acquired two new classroom pets, a pair of guinea pig sisters, Tugs & Pumpkin. ECS alumna, Tiffany Helmer, offered the class these pets. As part of the Animal Husbandry aspect of the A-Chill program students are caring for the guinea pigs by feeding them, cleaning their pen, and playing with them daily. The guinea pigs and guppy tank teach students about the rewards and responsibilities of pet ownership.



# Outdoor Classroom

Elementary and Primary students enjoyed of week of learning in an outdoor classroom in March. A wall tent was erected in the Eagle Campground. Students rode in a wagon attached to a six-wheeler to the tent each day and did their lessons in the tent. They enjoyed cooking meals over a campfire and eating s'mores. A-Chill kennel teachers, Mike McDougall and Sonja Sager, taught students how to make a doghouse and they brought sled dogs to the camp each day. Sandy Lydic taught loom knitting. Tim Lorenzini of Tetlin Wildlife Refuge came and taught a photography class using nature as the focus. Students enjoyed a week outdoors this spring.



# Make Way for Ducks

Primary students performed a rendition of the book *Make Way For Ducks*. Teacher's Aide, Elisabeth Sager, helped students with props, costumes, and the duck path. This celebration of the ducks returning to Eagle may have ushered in a good duck season for older students: Alex Helmer, Ian Malcolm, Josh Beaucage, and Tristan Beaucage. These boys took filmmaker, Ira Hardy, duck hunting when he visited Eagle for A-Chill.

# Cutture Camp Week

Secondary students spent a week completing 4-H and cultural projects they had begun earlier in the school year. Students finished sewing fur ruffs, making gloves, beading, sewing dog collars and leashes, and making diamond willow lamps. Volunteers continue to be an integral part of ECS student success. Mary Morris helped with the sewing projects while Stan Lyman assisted with the willow lamps. Quilt maker, Joyce Bendell, donated lots of material to the sewing projects and visited the school to donate a pillowcase to each of the teachers and all of the students. Joyce made these lovely gifts to encourage students to continue to sew. She will host a quilting class June 1st at the store and she invited students to attend. Many thanks to these talented volunteers for their time.

THE ECS TIMES MAY 17, 2017



Marlys House & students tap birch trees for sap to begin making syrup that will be gifted to volunteers



Students ride to the outdoor classroom in a wagon

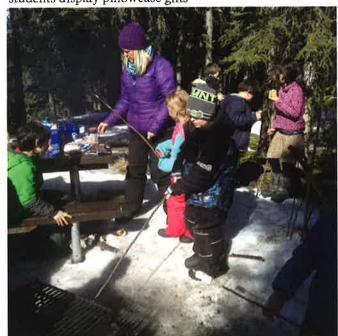


Left: students built a doghouse & Paul tries it out

Right: Flora enjoys roasting marshmallows for s'mores



Joyce Bendell, Mary Morris & Kristy Robbins with students display pillowcase gifts



Cooking at camp during the outdoor classroom experience



# LASKA TRAPPER The Official Publication of the Alaska Trappers Association



APRIL 2017

# TRAPPERS WORK WITH KIDS AT EAGLE SCHOOL

By Sunny Hemen

I'm a student at Eagle Community School, which is a K-12 school with about 20 students. Our school has a 4-H Club for the middle & high school students. Our teacher and 4-H leader (Marlys House) always does her best to give us opportunities to learn real-life skills, such as trapping and fur sewing.

On February 6, our class hosted two local trappers, David Helmer and Mike MacDougall. The instruction began indoors, where Mike described the equipment that you need to be able to trap. He also passed around a marten that David had caught. Then, David showed us the different types of traps. David makes hundreds of snares each season, so he has all the necessary tools and supplies. David helped each of us make a lynx snare, which we were allowed to take home.

After making snares, we went outside to a trail near the school. David and Mike split us into pairs, and worked with each pair to make a marten pole set. We learned how to attach the pole to a tree, attach the bait and set the trap. I had trouble setting the

The author with her marten pole set

trap, so Mike showed me a way to do it that was easier and required less strength. Mike also showed us how to make a conibear set for marten using a coffee can to keep birds from getting caught in the trap.

David showed us how to

make a cubby set for lynx with a foot-hold trap. We set some of our snares around the cubby. David told us that sometimes a lynx is too timid to go

straight to the bait inside the cubby, but will walk around the cubby and get caught in the snares instead of the trap. David also explained that lynx travel in groups. When one lynx gets

caught, the other lynx won't kill it, but will wait for it to die. While they wait, the other lynx walk in circles around the one caught in the trap. That's another way they get caught in the snares.

David's wife (Meg Helmer) showed some of us how to make wolf ruffs. She taught us to cut the fur from the skin side and how to pin the backing and ribbon on. She recommended the back stitch to sew everything together. We made four ruffs during the class, and many of us are interested in continuing to work with fur.





#### Dot Lake Home of the Eagles

**Art -** Steve Rudolph with Tetlin National Wildlife Refuge presented Brandy Hendren-Rice and Steven Hardcastle with certificates of appreciation for participating in the Alaska Migratory Bird Calendar Contest. They also received drawing pads and a set of watercolors. Steve also gave Dot Lake School a set of watercolors and a large drawing pad.





**Fire Safety** - Don York and Smokey the Bear taught the students about fire safety. They learned about the items to put in an emergency pack. He taught them about how important communication with dispatch is. They learned about the different job about all the equipment that is used on a fire.

**Science -** Timothy Lorenzine with Teltaught our students about the different species of waterfowl. They played a game to match up the drake and hen of each species. They they went to Dot Lake to see if they could identify the different species of birds. They only saw a swan. They went to the lake at a later date and were able to identify several different species. They were able to draw some of the birds they saw.



# MENTASTA

Community | School | Partnerships

# Graduation Celebrations and Promotions

High school Graduate: James Douglas Peterson

12 Years of Success Celebration: X'zena Rose Sanford

8th Grade Promotion: Devin Ray Standifer and Jeffrey L. Adams Jr.

Kindergarten Promotion:
Jeremiah Marvin Kroto,
Andrew Thomas Adams,
Kathleen Rose Peterson and
Jason Jon Chilligan Jr.

# **Easter Community Dinner**

K-3 had a great time making Easter egg baskets in preparation for the egg hunt. K-12 spent a day coloring Easter eggs for the traditional Easter egg hunt and community dinner. Parents enjoyed watching their children gather eggs and, of course, each child was hopeful to find the eggs that contained money.



# Mentasta at a Glance

Lately at Mentasta, we've had many A-CHILL visitors come out to share their knowledge with our students. Amanda Attla came out to teach students about the history of beading in native cultures. She provided numerous bead activities that kept the students engaged. The 4th through 12th graders have been constructing dog houses for visiting mushers next winter. Jessie Holmes and Joe Bifelt came to talk about goal setting and having dreams. Joe stressed the importance of listening to and learning from elders.



A great place to work



Student enjoy beading with Amanda Attla



K-3 Butterfly Hands as Mother's Day Cards



Community and school partner for clean up day - a little food helps

### Life in K-3

Visitors arrived in the K-3 room several weeks ago. Six caterpillars came to our classroom and left as butterflies. Now we have more caterpillars than we can count, and they are quickly changing into chrysalises. As we watch the caterpillars grow, we read all about them. A topic that keeps the kids engaged in reading.



Life in 4-6

The 4-6 classroom is learning about the microscopic worlds that are living around us. This teaches them to make observations. They have used microscopes to see Volvox, large bright-green algae, and quick moving vinegar eels. They also teamed up with the K-3 students to observe their caterpillars under the microscope.

Life in 7-12



The high schoolers incorporated math skills while constructing dog houses.



K-3 practiced measuring and helped the high schoolers double check their cuts.

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# Why Parents, Community Leaders, Staff and Students like Mentasta Lake Katie John School

Marvin Sanford "I like the staff, the kids and the working environment"

Rachelle Sanford "Great teachers and staff... great working relationship with community."

Anita Adams "How the school and council work well together for different school/village activities. The great interaction with the principal."

Ruth Packard "I love the kids"

Andrea David "I like the work environment and students."

Suzy Martin, EPA coordinator "I like how involved the teachers are with students and the communication between parents and teachers."

Scott Kranenburg: "The kids are polite, laid back atmosphere and one of best cafeteria cooks in the district."

Lori Weisz "The staff works together to meet the needs of the students."

Amiah Kroto, Freshman "I like that this school has good teachers and that we can have fun while we are working"

Rickson Sanford, Sophomore "I like Mentasta School because we got cool teachers and we get school money"

James Peterson, Senior: What I like about Mentasta School is that it rocks better than any other school"

Micah David, Grade 6 "What I like about my school is that we learn something each week and you get acts of kindness stickers, 100 percent stickers, and the vocabulary stickers and thats the awesome stuff about my school"

Shalauna Kaase, Grade 6 " I like that when you get 100% you get stickers and you earn money for each sticker."

Tashena Craig, Grade 5 "What I like about Mentasta school is rocket math because I learn to divide numbers and I learn new ones after I pass a letter."

Demitirie Chickalusion, Grade 3 "I like my teachers, and I love the math and science projects."

Jason Chilligan, Grade K "What I like is this school is the best ever, and I like doing math, reading, and writing."

BeanaDean Simmonds, Grade 1 " I like it because the teachers help us learn and let us do fun projects."



Dancing with the Spirits

Kayann Thomas, Bird Calendar Winner!

# Walter Northway News

Catherine Pusch Principal/ Teacher

May 17, 2016

# End of the Year Wrap-up

We are wrapping up the school year and have many activities and events happening in the school.

Two weeks ago we had Shala Dobson, Artist in Residence, visit for the week. The students worked on several projects including self-portraits.

Last week was spirit week. Students enjoyed dress up day, hat day, pajama day, crazy hair day and school spirit day. We also had Tim from Tetlin Wildlife Refuge join us and do a bird walk with the 3-8<sup>th</sup> grade students.

Last Saturday was our Spring Fling Prom for our middle and high school students. Several students from Tetlin joined the party! Thank you to Bryn Fadum, Ashley Carmichael and Tish Rhodes for making it all happen!

This week students are enjoying dancing, playing fiddles and guitars with the talented artist from Dancing with the Spirits.

Next week we will end the year with culture week activities, village clean-up and our end of the year picnic at Dead Man Lake.

# **Contest Winner!**

Congratulations to Kayann Thomas for winning first place in the Alaska Migratory Bird Calendar Contest! Her picture will be in next year's calendar.

# **Graduation!**

Congratulations to Gerald Albert who will graduate this Saturday, May 20<sup>th</sup>. Gerald worked very hard and completed extra courses this year in order to graduate on time. We are very proud of his accomplishments! We wish him success in all his future endeavors!

# **Tok School**

May 2017 Board Report



# We Are #TokRockStars

The students and staff have been charged with becoming rockstars! Since the transition of leadership, students and staff have been asked to better themselves through a positive attitude, drive, and setting goals. We are receiving positive feedback about our new direction and team #tokrockstars are raising the bar and setting our sights to the future!

# We Have Teachers that CARE!

Mrs. Hack recently traveled to Northway to celebrate Ida Wilson's life and attend a night of the potlatch. From the expression on Geneva's face, it is apparent that we have teachers that truly care about our students!



# What Tok Students Do



# We take learning to new heights!

Tok School has made an intentional focus on hands-on learning this spring. Students have been asked to travel outside of the textbook and apply their knowledge in real-life situations.

Activities such as a culinary arts final where students prepare a 5-course meal, learning the life-cycle of a butterfly and applying strategy to conquer the competition are ways that we are moving our educational model to prepare our students for success once they graduate.

# We Celebrate Success!



Celebrating student success is a large part of the educational process.

# Tanacross May 2017 Board Report

The end of the school year is quickly coming and we have several events to look forward to and have participated in many activities in the past four weeks.

Looking back, students participated in a weeklong Culture Camp. During the camp they made beaded necklaces, finished their clan posters, learned to collect plants and made tea. They cleaned up their community and hosted a Potlatch.









how

in the



Students have continued to work with Ms Roni, learning about dog mushing. She brought Amanda Attla (George Attla's daughter) in to teach the

students to do beading.



They participated Tetlin Potlatch.

The first week in May students were able to go to Tok school to learn fiddle and guitar with Dancing with the Spirit.

On Thursday May 11th they went to Moon Lake for a picnic and nature hike.







Looking forward, we have graduation on May 25th at 11:00am, followed by a community picnic. And finally, May 26th, the last day of school.

# TETLIN WIND

May 2017

# Athabascan Value: Humility

Now that we are moving ever closer to the close of another school year, it is time to be reflective on our accomplishments and concerns. Our students have improved in their ability to work and complete academic tasks. They have learned much and built up their confidence. I just received notice that our writing has improved dramatically from last year. That's great news. The hard thing to remember in all this success is that we still have students who come late to school most every day, are absent excessively, and who are occasionally unwilling to try to do their school work. My job is to correct these problems but I cannot do it without your help and assistance. Let's work together to make this problem go away next year.

Principal Litwack

Tetlin School Graduation

May 16th, 3 p.m.

Last day of school May 26

Please support our graduates on this important day

Congratulations to Preston Paul for winning the Junior Race of Champions 6 dog race.

Danisha Paul won second place in the two dog race.

Peyton Paul won 4th just behind his sister.

Lastly
congrats to Chris Paul for
winning second place in the
one dog race.

# Our First weeks of EdCamp





Our First group worked on Origami (paper folding)

This group worked on improving their chess game.

Our largest group worked on beading bracelets



# GPA party at Deadman Lake.



Graduation have also begun. At this writing we have only had the Tetlin graduation



I hope everyone has a wonderful summer.

# Smokey talks fire safety assisted by 'Clint Eastwood'



### Alaska Gateway School District Summer Maintenance Organization Plan

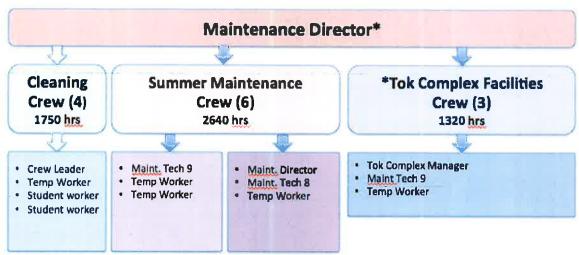
#### Summer 2017

### Prepared by Scott MacManus, Superintendent

This year school district administration is proposing to the Board a new approach to summer maintenance that we feel will be more efficient and cost effective. To this end, we are establishing three summer maintenance crews that will do our project work and clean and maintain the school grounds:

- · A three to four person District-wide cleaning and grounds crew, and
- A five to six person District-wide maintenance crew, and
- A three person Tok-complex maintenance crew

### **Organization of District Summer Maintenance**



\*Within budget allocations, the Tok Complex Manager will manage staff, materials and workflow at that facility, and will coordinate with the Maintenance Director and the Superintendent for bulk purchasing materials, supplies and fuel to maximize purchasing capacity, and will share staff as appropriate to need and their skill set, and they will coordinate the Cleaning Crew schedule.

This represents a re-organization of past summer maintenance organization, and refocuses man-hours. Our crews in the past has been set up for approximately 11 weeks, essentially as follows: Two full-time custodians at Tok School over the summer, with custodians from the outlying schools coming in two to three weeks early. We have three to four workers at the Biomass complex, and six to seven workers (plus our full time maintenance employees) on a district-wide crew...or between 13 and 15 workers total for the summer, and bringing back custodians at each school two weeks early. The total man-hours for the crews organized this way last year was somewhat more than 7000 total hours. In this new iteration of organization, the estimated total of about 5700 man-hours is a savings of approximately 1300 man-hours and over \$20K in savings.

### District-wide Cleaning & Grounds Crew (11 weeks and 1750 hrs):

The plan is to eliminate the full time summer custodians at Tok School, and create a traveling cleaning and grounds crew team made up of two skilled crewmembers hired under the district provisions of AR4300(a) for an MOA, and one or two student workers under BP4226(a), who will coordinate their travel to outlying sites with the maintenance crews and facilities use groups. This cleaning crew will work 4/10hr days a week to maximize time at site, and will use a district's crew-cab truck and an enclosed trailer that is set up with all equipment and tools needed for cleaning and grounds keeping at the sites. They will work at Tok, and travel together as a team as needed to outlying sites, and as a team they will become practiced at working together efficiently, learning the routines and processes, and will become highly effective in cleaning these schools.

#### The Cleaning and Grounds Crew will be organized as follows:

- Maintenance Director: Will supervise the Cleaning Crew, and provide oversight and quality control of all work. He will provide and document initial training in the proper use and handling of the cleaning tools and chemicals, and will oversee and document weekly Monday Safety Meetings with all maintenance staff. He will work with the Tok Complex Facilities Manager to coordinate work at Tok School, and create a work list of tasks to be completed. They will collaboratively create an 11-week cleaning schedule that takes into account the work the Maintenance Crews are doing, and the scheduled facility use by outside groups. He will ensure that every school is ready for staff and students in the fall.
- Cleaning Crew Leader: An assigned crew "Leader" will provide immediate supervision of the Cleaning Crew. This person will oversee onsite school and grounds work and will oversee the individual work assignments of the crew. The Crew Leader will be under the supervision of the Maintenance Director, and will report site progress to him. The Leader will:
  - Submit daily work progress reports to the Director
  - o Verify and sign weekly timesheets for crew
  - Document vehicle/equipment use.
  - Document (using the QR Work-order system on the provided iPad or iTouch ) and inform the Maintenance Director of any additional work that they discover needs to be done while at site.
  - Ensure proper supervision of our student workers, ensuring that the legal limitations of the work that they are allowed to do is strictly adhered to.
- **Student Workers** Student workers will be scheduled for the whole, allocated as needed to work with the various crews within the legal limitations of what a student worker can do. Most of their work is anticipated to be on the cleaning and grounds crew.

The previous cost of cleaning just Tok School for employee time has been \$26,340.00 plus another \$5K for comp time, or about \$31,500.00, with the district having to pick up short-term temporary workers who have to be trained. This is based on approximately 11 weeks (or approximately 880 hrs) of cleaning time for the two custodians, with up to a month covering for staff on personal or compensatory leave. The Costs for cleaning all schools and

teacher housing last year, while not maintaining the grounds, was right at \$42, 400.00, in about 1500 man hours. This new plan will provide not only additional man power to efficiently clean

The previous cost of cleaning just Tok School has been \$26,340.14, based on 11 weeks (or approximately 880 hrs) of cleaning time for the two custodians. Costs for cleaning all schools and teacher housing last year, while not maintaining the grounds, was right at \$42, 400.00, in about 1500 man hours. This new plan will provide not only additional man power to efficiently clean each school, ensuring that they are fully ready to start in the fall, but will also maintain and improve the exterior presentation of the school grounds of each school in the district over the course of this summer, at an estimated \$8K -10K in savings. Total manhours this summer for cleaning all schools and keeping their grounds up is estimated to be under 1750 hrs. There will be time some lost travel time (estimated 20 days of travel x 2 hours a day x 4 crew, equals 160 hours of travel), that we anticipate will be more than made up by the efficiencies of learning to work together as a larger team, and putting targeted man hours into the outlying schools.

The focus of the Cleaning and Grounds Crew will be set based on the approved schedule and list of summer tasks that are approved by the RSB as overseen by the Superintendent.

#### Cleaning Crew cost:

- Cleaning Crew Leader (Tony at 440 hrs) \$12,402.54
- Summer Cleaning Crew (Kathy at 440 hrs) \$9,911.30
- Student Worker (at 440 hrs) \$5859.54
- Student Worker (at 440 hrs) \$5859.54

Total costs: 34,032.92

### District-wide Maintenance Crew: (11 Weeks and 2640 hrs)

The 6 man district-wide maintenance crew will be under the direct supervision of the Maintenance Director, who will ensure that the crews are clear on their daily assignments, have the tools and materials to do their jobs, and will check on their performance. Randy will keep the Superintendent informed of progress, and impediments to progress. This crew(s) will consist of teams of two to six crew-members teams who will attend to the identified needs at each site based on the required jobs, and will travel to sites together to save costs. Each crew will have a truck and standard set of tools, along with the job specific tools that they need dependent upon the task. Smaller crews of up to 5 will all be able to travel in the truck.

### The District-wide Maintenance Crew will be organized as follows:

• **Maintenance Director**: Will supervise the district-wide crews, and will provide oversight and quality control of all work that is completed. He will provide and document initial training in the proper use and handling equipment, tools and chemicals, and will oversee and document weekly Monday Safety Meetings with <u>all</u>

maintenance staff. He will use the approved schedule of tasks to be completed at each site, and create an 11-week schedule that takes into account the work the Cleaning and Grounds Crew is doing, and the scheduled summer facility use by outside groups. He will ensure that every school is ready for staff and students in the fall.

- **Crew Leader**: An assigned crew "Leader" will provide immediate supervision. This person will oversee onsite school and grounds work and will oversee the individual work assignments of the crew. The Crew Leader will be under the supervision of the Maintenance Director, (Randy Warren) and will report site progress to him. The Leader will:
  - Submit daily work progress reports to the Director
  - Verify and sign weekly timesheets for crew
  - o Document vehicle/equipment use.
  - Document (using the QR Work-order system on the provided iPad or iTouch) and inform the Maintenance Director of any additional work that they discover needs to be done while at site.
  - Ensure proper supervision of our student workers, ensuring that the legal limitations of the work that they are allowed to do is strictly adhered to.
- **Crew Workers** Crew workers will be scheduled as needed in teams to work based on their specific skill set and abilities as they pertain to the jobs at hand.

Project focus for this crew will be set based on the attached schedule and the list of summer tasks that are approved by the RSB and overseen by the Superintendent.

Cost: (for 11 weeks for 2640 hrs)

Maintenance Director (Randy, at 440 hrs)

Maintenance Tech 9 (Bernard, at 440 hrs)

Maintenance Tech 8 (Scotty, at 440 hrs)

Summer Worker (Gerald Albert, at 440 hrs)

Summer Worker (G.Thurneau, at 440 hrs)

Summer Worker (J. Roauch ) (at 440 hrs)

\$12,402.54

\$12,914.23

\$11,024.48

\$10,090.62

Total costs: \$68,397.02

### Tok Complex Maintenance Crew (11 weeks and 1320 hrs)

The Tok Complex crew will be made up of three crew member, under the supervision of Tok Complex Facilities Manager (Tony Lee), who will ensure that the crews are clear on their daily assignments, have the tools and materials to do their jobs, and will check on their performance. Tony will keep the Superintendent informed of progress and issues that impeded progress.

Project focus will be set based on the approved schedule and list of summer tasks that are approved by the RSB, as overseen by the Superintendent.

Cost: (for 11 weeks, 1320 hrs)

Tok Complex Maintenance Manager
 Maintenance Tech 9
 Summer Worker (at 23.97)
 \$12,402.54
 \$12,914.23
 \$13,937.60

**Total costs: 28,173.38** 

Total Manpower costs for this summer is estimated at \$130,603.32, which will allow for 5700 hours of maintenance time.

#### **Eagle School**

Eagle has proposed using local talent as possible, to reduce the amount of time spent for a crew to travel to, and stay in Eagle for an extended period of time. We have a person (Zack ...) who reportedly has the requisite skills to do some of the work, has his own tools, and is willing to assist in this. I intend to have Zack meet with the Maintenance Director who will review the approved jobs list for Eagle, and they will determine which items on the list he feels comfortable with, and that could be done that way. We will plan to send a small team up to Eagle and he will work with them.

Northway (Contractors) Northway (Districtwide 4-man Crew) Northway (Districtwide 4-man Crew) Run hydronic heat-trace in to sub-floor 1 DM Survey, Clean and Service Boilers Replace hot water anode rods Reroute Primary Water intake insulate and reseal underfloor Install heating system anodes Repair linoleum in bathroom Summer PM's/Work Orders Drain Glycol/Replace Glycol Insulate sewer/water line Replace broken floor tiles Survey Hydronic piping 1 | CR Replace Pressure Tank Run heat under floor Flush Hotwater Tank 1 DM Bathroom Partition | 1 | DM Conduct site survey Install Water filter filter in Hydronics Fix Picnic tables lights in Gym Replace pipe 1 DM 1 DM 1 DM 1 DM Four-man crew travels to site for 4 days 3 DM 3 DMIX 1 DM 1 DM w w Four-man crew travel to site for 18 days **PRIORITY** DM DM Ma DM DM DM M DM DM DM Crew 15 2017 Summer Maintenance Workflow Plan - Northway May 22 × ×  $\overline{\times}$ 29 ×  $\times |\times|$  $\overline{\times}$  $\times \times$ G 12  $\overline{\times}$  $\times$ June 19 × × ×  $\times$  $\overline{\times}$ ×  $\overline{\times}$ FΑ | 26 FA FA FA FA FA FA FΑ FA ω × × 10 17 July  $\times$ 24 31  $\overline{\times}$ 14 21 28 August Total Total Total Hours Man 1270 \$ 220 \$ 120 \$ 144 \$ 140 \$ 140|\$ 120 120 \$ 152 120 16 20|\$ 80 16 30 64 24 ∞  $\infty$  $\infty$ 0 Ş Ş Ś Ś 5 S **Estimated Costs Materials** 22,948.0 10,691.0 3,000.0 5,000.0 2,200.0 2,500.0 7,800.0 2,525.0 1,000.0 500.0 ,846.0 900.0 900.0 500.0 500.0 398.0 100.0 100.0 200.0 300.0 200.0 50.0 20.0 <u>-</u> Ş Ś Ş S ᡐ Ś s Ś S S Ś Ś Ś Ś Ś 55,598.0 13,300.0 Total 14,491.0 5,000.0 3,500.0 6,000.0 5,000.0 4,500.0 3,200.0 2,250.0 4,500.0 5,600.0 4,000.0 5,500.0 4,525.0 1,050.0 1,100.0 7,446.0 900.0 898.0 150.0 600.0 300.0 450.0 120.0 200.0

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937.0	₹	187.0	30 \$	Four-man crew travels to site for 4 days	
5,500.0	\$	\$ 4,000.0	60	Grey-water system 3 DM X X X	
400.0	\$	\$ 350.0	2 :	Install meter on sewer heat-trace 3 DM X	
900.0	\$	500.0	16 \$	Reset up of unit utility rooms 3 DM X X X	
300.0	Ś	100.0	& \$	Install Washer dryer   2   DM	
2,200.0	\$	1,200.0	40 \$	Insulate sewage line   2   DM	
1,200.0	\$	1,000.0	\$ 8	Install Token Washer/Dryer   1   DM	
900.0	\$	\$ 500.0	16	Basic Unit Repairs   1   DM	
200.0	φ.		∞	Clean and Service Boilers   1   DM	
				Northway (Districtwide 4-man Crew)	Northw
1					
5,875.0	\$	\$ 812.0 \$	240 \$	Total	
937.0	\$	187 \$	30	Four-man crew travels to site for 4 days	
525.0	\$	\$ 25.0 \$	20 \$	Grounds work 2 GC FAX K	
4,400.0	Ş	\$ 400.0 \$	160 \$	School prep & Cleaning   1   GC                   FA   X   X	
950.0	\$	200.0	30 \$	Refinish Gym Floor   1   GC                         FA  X	
				Northway (Districtwide Cleaning & Grounds Crew)	Northw
Total		Material	Hours	Project	
		-	Man	May June July August	
	osts	Estimated Costs		≥ 2017 Summer Grounds Crew Workflow Plan - Northway	
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	18 15 2	1860 9 1502 9 68 9 230 9	Prioriity 3	<b>Priority 2</b>	Priority 1	TOTALS
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Northway (Districtwide Cleaning & Grounds Crew)
Cleaning & Preping units 1 GC

Four-man crew travels to site for 1 days

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8 \$

100.0 | \$ 50.0

300.0 100.0

Total

188 \$ 30 \$

7,837.0 \$ 187.0 | \$

12,537.0 937.0

Total

10 \$

150.0 | \$

400.0

		Four-man crew travels to site for 6 days	Grounds work 3 GC	Paint classroom 3 GC	Refinish Gym Floor   1   GC	School prep & Cleaning 1 GC	Mentasta (Districtwide Cleaning and Grounds Crew)		Three-man crew travels to site for 5 days	FRP on Gym walls 3 DM	Remove metal trim ceiling in gym 3 DM	Install inline Glycol Filters 3 DM	Sprinker System 1 CR	Clean and Service Boilers 1 DM	Summer PM's/Work Order  1   DM	Mentasta (Districtwide Maintenance Crew)	Project $\overset{\bullet}{\mathbf{E}}$ $\overset{\bullet}{\mathbf{C}}$ 15 22 29 5 12 19 26 3 10 17 24	ORIT w May	Т
		to site for 6	FA FA	FA FA	FA FA	FA FA			ls to site for 5	FA FA	FA FA	FA FA		FA FA	FA FA		12 19 26 3	June	2017 Suffiller Malifice Mountaine Half - Meillasta
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	Total							Total									31 7 14 21 28 Hours	August	INICIILASIA
		45	10	0	30	120			30	120	24	8	0	16	20		8 Hours	Man	
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70.0	500	\$ 0.08	20.0 \$	400.0 \$	150.0   \$	00.0   \$		50.0   \$	50.0   \$		<u> </u>	2,200.0 \$	÷	100.0 \$	100.0   \$		rial		Estimated Costs
, 0,1,5.0	205 5 1 050 0 5 6 175 0	280.0   \$ 1,405.00	270.00	400.00	900.00	200.0 \$ 3,200.00		218 \$ 5,150.0 \$ 23,100.0	250.0 \$ 1,000.00	\$ 5,500.00	600.00	\$ 2,400.00	\$ 12,500.00	500.00	600.00		Total		

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	DI CONTINUE DI	Breakdowns	Montasta Briority	
	Prioriity 3	Priority 2	Priority 1	TOTALS
	197	0	216 \$	423 \$
	\$ 4,980.0	\$ -	\$ 800.0	\$ 6,200.0
	ş	\$	\$	\$
	4,980.0 \$ 9,905.0	3	6,200.0	\$ 29,275.0

	TR time, per diem and lodging Three-man crew on-site for 4 days (work with On-cite Crew	Install fuel day tank   3   DM	Install inline Glycol Filters 3 DM	Install Amtrol heater   3   DM	Install Soda Ash Injection 1 DM	Replace Anode Rods 1 DM	Service Generator 1 DM	Clean and Service Boilers   1   DM	Summer PM's/Work Orders   1   DM	Eagle Community School-(Districtwide Maintenance Crew)	Cre	ORI	ΤΥ
	n crew on-									crew)	5 22 29 5	May	2017 Sui
	site for 4 day										15 22 29 5 12 19 26 3 10 17 24	June	2017 Summer Maintenance Workflow Plan -Eagle
	s (work with	FA	FA X	FA	FAX	FA X	FA X	FAX	FA X		3 10 17 2	July	enance Worl
	On-cite Cı	X		×					_				kflow Plan
Total	rew)										31 7 14 21 28 Hours	August	-Eagle
	24	0	0	0	24	4	6	10	20		Hours	Man	П
88 \$ 21,777.2 \$ 23,977.2	\$1,025.0	\$7,000.0	\$2,200.0	\$6,550.0	\$4,302.2	\$400.0 \$	\$100.0 \$	\$100.0 \$	\$100.0 \$		Material		Estimated Costs
\$ 23,977.2	\$1,025.0 \$ 1,625.00	\$7,000.0 \$ 7,000.00	\$2,200.0 \$ 2,200.00	\$6,550.0 \$ 6,550.00	\$4,302.2 \$ 4,902.24	\$ 500.00	\$ 250.00	\$ 350.00	\$ 600.00		Total		osts

Total	TR time, per diem and lodging Three-man crew on-site for 3 days (work with On-cite Crew)	School prep & Cleaning   1   GC	Eagle Community School-(Districtwide Cleaning and Grounds Crew)
144	24	120	
\$			e e
1,050.0   \$	\$1,025.0 \$	\$250.0	
\$ 6,725.0	\$ 1,625.00	50.0 \$ 3,250.00	

				I									
6,725.0	\$	227 \$ 1,050.0 \$ 6,725.0	227	<u>a</u>	Total								
1,050.00		\$50.0	40					FA			Е	S	*Sand and refinish Parking Barriers 3
2,100.00	٠	\$1,600.0 \$	20					FA			E	t 2	*Install Additional Toilet 2
25.00	4	\$0.0 \$	1					FA			Е	S 2	*Fix blinds 2
200.00	\$	\$150.0 \$	2					FA			Е	<u>~</u>	*Replace Transformer Box 2
600.00	\$	\$400.0 \$	∞				×	FA			ш	1/2	Replace Window seals and trim 2
3,045.00	₹	\$1,045.0 \$ 3,045.00	80		==			FA			E	5 2	*Replace cafiteria tiles <b>2</b>
\$960.0 \$ 1,710.00	Ş	\$960.0	30				×	FA			E	<u>r</u> 1	Refinish Gym Floor 1
927.00	\$	\$427.0 \$	20					FA			E	S 1	*Replace Kitchen tiles <b>1</b>
													<b>Eagle Community School-(On-site Crew)</b>
										ı	I	I	

		Eagle Priority Breakdowns		
	Prioriity 3	Priority 2	Priority 1	TOTALS
	40	111	234 \$	459
ı	Ş	\$	\$	\$
	40 \$ 15,800.0   \$ 16,800.0	3,195.0   \$	\$ 6,639.2   \$ 12,489.2	23,877.2
	\$	\$	\$	\$
	16,800.0	5,970.0	12,489.2	459 \$ 23,877.2   \$ 37,427.2

$\frac{1}{2}$	2017 Sur	2017 Summer Maintenance Workfl	<u></u>	호 기	<u>ة</u>	<u>چ</u>	류 원	ow Plan -	š	Tetlin	ᆰ	$\dashv$		Ţ.	Estimated Costs	<u> </u>	
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Cre	22 29 !	5 12 19	26	3	10	) 17	24	31	7   1	14 21	1 28		Hours	_	Material		Total
Tetlin School (District Crew)																	
Summer PM's/Work Orders   1   DM				×	П		FA		-			-	20	\$	100.0	\$	640.0
Install Kitchen outlets   1   DM			П	×	-	_	FA	_	_				8	\$	150.0	Ş	366.0
Clean and Service Boilers   1   DM			П	×			FA	_	_				16	\$	100.0	Ş	532.0
Replace or recondition Glycol 1 DM	-			×			FA	_	_	-			120	\$	4,000.0	\$	7,240.0
Refinish bleachers   2   DM				×			FA		_				80	\$	100.0	\$	2,260.0
Well House 2 DM			_	×			FA		_				20	⊹ 	200.0	\$	740.0
New Carpet in Entry   3   DM		1/5		×			FA		_	_			20	⋄	1,200.0	ℽ	1,740.0
Install Scoreboard 3 DM			_	_	×		FA						16	❖	3,934.3	❖	4,366.3
Install inline Glycol Filters 3 DM				×	-		FA	_	_	-	H	Н	12	\$	2,200.0	\$	2,524.0
Install Grey-water system in housing 3 DM		×	×					_	_	_	=	_	24	\$	3,200.0	\$	3,848.0
Four-man crew travels	rew trav	els to site for 4	for	r 4 c	days							H	32	\$	200.0	\$	1,064.0
											Total	=	368	4	15,384.3	\$	25,320.3
Tetlin School Cleaning & Grounds Crew)																	
School prep & Cleaning   1   GC				Н		×	FA		_	H	H		140	Ş	100.0	\$	3,880.0
Refinish Gym Floor 1 GC						×	FA						30	❖	150.0	\$	960.0
Grounds 2 GC	×					×							∞	↔	200.0	❖	416.0
Refinish Siding 3 GC				Т	×		FA	H	_	H			0	\$	2,800.0	\$	2,800.0
Repair walls and paint Library 3 GC				Т	×		FA			H			25	\$	1,000.0	\$	1,675.0
Repair classroom walls and paint 3 GC			Т	Т	×	H	FA	H	_	-	H	H	30	\$	1,400.0	\$	2,210.0
Four-man crew travels to	rew trav	els to site	for	$\infty$	days							-	64	\$	400.0	\$	2,128.0
											Total	╠	297	\$	6,050.0	Ş	14,069.0
		-										9					
		-								0	TOTALS	Š	665	\$	21,434.3	\$	39,389.3
									_	Priority 1	rity	1	314	\$	4,500.0	\$	12,978.0
	Tetl	Tetlin Priority Breakdowns	y Bı	real	ódo	wns				<b>Priority 2</b>	Ŧ	2	100	\$	300.0	\$	3,000.0
							B		P	Prioriity 3	₹	3	103	Ş	12,534.3	ş	15,315.3

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							Grounds	School prep & Cleaning	Refinish Gym Floor	Dot Lake (Districtwide Crew)	Or Control		Install inline Glycol Filters	Replace tile in custodial closet	Sprinkler System	Clean and Service Boilers	Summer PM's/Work Order	Dot Lake (Districtwide Crew)	Project		
						-our-m	2 GC	1 GC	1 GC			-our-m	3 DM	3 DM	1 CR	1 DM	1 DM		PR Cre	IOF ew	RITY
				Ĭ		Four-man crew travels to site for 4 days						Four-man crew travels to site for 4 days							15   22   29	May	2017 Summer Maintenance Workflow Plan - Dot Lake
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Di ed 2	Prokernonty	2				to site						to site							12 19	June	er Mai
DIEGRUOWIIS						for 4						for 4							26 3		ntenai
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																			10 17 24	July	orkflov
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Pric	Pri	Pri	T			3					_									August	- Dot
<b>Prioriity 3</b>	<b>Priority 2</b>	Priority 1	TOTALS		Total						TOTALS		-						14 21 28	ust	Lake
		174 \$	296 \$		213 \$	53	16	120	24			13	16	24	0	10	20		Hours	Man	
56 \$	\$ 0	\$	\$		\$	\$	\$	\$	Ş		83 \$	\$	\$	S	\$	\$	Ş		7	=	Est
2,500.0	7	1,110.0	3,940.0		1,290.0	330.0	50.0	100.0	810.0		2,650.0	82.0	2,200.0	250.0	1)	100.0	100.0		Material		<b>Estimated Costs</b>
\$	\$	\$	\$		\$	\$	Ş	\$	\$		Ş	\$	Ş	\$	\$ 1	\$	\$				osts
4,012.0	•	5,808.0	24,081.0		7,041.0	1,761.0	482.0	3,340.0	1,458.0		17,040.0	433.0	2,632.0	898.0	12,500.0	370.0	640.0		Total		

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	Tile repair throughout 3 TM	Grade and Gravel drives/ parking areas 3 TM	Leland Monroes pully system 3 TM	Cement repair 3 TM	Paint Bronwyn room 3 TM	Locker room bench repair 3 TM	Fix Carpet seams 2 TM	Intercom system 2 TM	-	Fix Hall Lights 2 TM	Security Cameras 2 TM	Clean Air Handling rooms 2 TM	change air compressor relay 2 TM	Blinds rm 107 <b>2 TM</b>	Rm 109 pencil sharpener and room divider 2 TM	Repair Bath Partitions 2 TM	Repair water fountains 2 TM	Repair Bleachers   1   TM	Fix door hardware 1 TM	Sprinkler Alarm 1 TM	*Replace Glycol   1   TM	Fix Electrical outlets and cords in Lelands 1 TM	Flush water heater with acid 1 TM	Sevice shop class air compressor/dryer 1 TM	Repair fridge 1 TM	Service dishwasher 1 TM	*Fix Roof 1 TM	Fix Sprinkler piping 1 TM	Tok School (Tok Complex Crew)	Project PR C	IORI	ТҮ	
İ						1.1	TM done				×					×			TM All summer used as	_		×	×							15   27	May		
			Н	Η								7							mme							×				22   29	Ŋ	2017 Summer Maintenance Workf	
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TOTALS			L			le	Redo	_								ē						ē	Ē	_				H		21 2	ıst	*	
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554	14	16	1	12	4			20	10	16	16	12	1	1.5	1		12	40		12	360			1.5	2	2				Hours	Man		
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18,040.0	45.0	2,000.0	45.0	20.0	120.0	4		250.0	40.0	500.0	3,000.0		200.0	200.0	20.0	•	380.0	150.0		90.0	10,800.0	1	3	40.0	120.0	20.0				Material	7	Estimated Costs	
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32,998.0	423.0	2,432.0	72.0	344.0	228.0	i –	ä	790.0	310.0	932.0	3,432.0	324.0	227.0	240.5	47.0	<b>3</b> 7	704.0	1,230.0	1	414.0	20,520.0	1	1	80.5	174.0	74.0		ï		Total	A CO		

490 \$ 2,710.0   \$ 14,960.0	.0 \$	2,710.	490 \$	S	TOTALS	7															
2,000.0	Ş	1,500.0	20 \$								8	iller.	as a f	sed a	er us	mm	ll su	400	ω	Misc painting 3   GC All summer used as a filler job	
100.0	\$	100.0	\$ 0		Redo						_	_					done	GC c	w	Clean Outside 3 GC done	
1,000.0	.0 \$	500.0	20 \$						-		l G	iller	as a f	sed a	er us	mm	All su	4 DB	w	Landscape and lawn care 3 GC All summer used as a filler job	
310.0	.0 \$	60.0	10 \$								양	ler  er	as a f	sed a	er us	mm	lsu	4 DB	ω	Clean outside 3 GC All summer used as a filler job	
1,050.0	\$ 0	50.0	40 \$	_					-			_	×				-	90	1	Gym Floor 1 GC	
\$ 10,500.0	\$ 0.	500.0	400 \$					FA					X X X X X	x	×	×	E./=	GC	1	School prep & Cleaning 1 GC	
																		rew)	ds C	<b>Tok School</b> (Districtwide Cleaning & Grounds Crew)	Tok S
Total		Material	Hours	31 7 14 21 28 Hours	21 2	14	7	131	7   24	0 1	3 1	26	19	12	3 [	2 29	15   2	Cro	PR	Project	
			Man		ust	August			y	Ju		-+0	May June July	пГ		ау	Z	ew	IOI		
S	d Costs	<b>Estimated Costs</b>				00	ok School		lan -	₩P	음	Wol	2017 Summer Workflow Plan - 1	Sum	017	21	ı		RIT		

\$ 11,050.0	30 \$ 10,300.0 \$ 11,050.0	30 \$	TOTALS	
1	10			Mount pegboard done done
	10		recheck	Fix Carpet seams done done
1	10		recheck	Zone valve rebuild done done
1	10			Done List
•	10	=		Upgrade pheumatic controls 3 TM
	10			Walking trail repair and upgrade 3 TM
	10			Street lights LEDs 3 TM
\$ 550.0	300.0   \$	10 \$		Move sheds and clean 3 TM
\$ 10,500.0	20 \$ 10,000.0   \$ 10,500.0	20 \$		Hall Carpets 3 TM
				Tok School - Unlikely List
\$ 424.0	100.0 \$	12 \$	TOTALS	
\$ 424.0	100.0   \$	12   \$		Clean and Service Boilers   1   DM
				Tok School (Districtwide Maintenance Crew)

424.0	100.0   \$	\$ 1C	12	TOTALS		
424.0	100.0 \$	\$ 10	12		Clean and Service Boilers 1 DM	Clean and S
					illellalice ciew)	Joy School (District Mide Manifellance Crew)
					intenance ( rew)	or resolution and a little and

\$ 36,390.0	172 \$ 31,746.0	1	15	TOTALS															l	
\$ -																	<u> </u>	MI	3 S	Buff Plexiglass
\$ -																	<u> </u>	3 TM	:s <b>3</b>	New rubber matts
	60	_															<u> </u>	8 TM	S   3	New kickboards
\$ 1,850.0	50 \$ 500.0	(5)															<u> </u>	3 TM	p <b>3</b>	Zam water and heat loop
\$ 25,000.0	0 \$ 25,000.0																<u>≤</u>	MT	р <b>  3</b>	Hockey rink heat loop
\$ 670.0	10 \$ 400.0									×							<u> </u>	<u>P</u>  ™	k 2	Replace glycol zam garage and rink
\$ 7,250.0	52 \$ 5,846.0						×		Н	_						-	≤	MT	)S 2	LEDs
																			$\vdash$	Hocky Rink (Tok Complex Crew)
										-										
-			IS	TOTALS	_			Г												
\$ -											CT	TRA	COV	per	Unknown, per CONTRACT	nknc	_	C <sub>R</sub>	.S. 1	New grates
\$ -											CI	TRA	CONTRACT	per	Unknown, per	lknc	_	CR	n 1	Engine installation
										6 =										Northway (Contractors)
-																				
\$ 27,221.0	523 \$ 13,100.0	5,	IS	TOTALS	-														I	
\$ 550.0	10 \$ 280.0														er	October		MT 8	<u></u> ★ 3	Truck back rack
\$ 290.0	10 \$ 20.0				=									E	September	pter		3 TM	d 3	Chipper tool lid
\$ 2,700.0	100	10								×	×					Ħ	<u> </u>	MT 8	<b>=</b> 3	Back room division wal
\$ -						ď.										×	<u> </u>	MT 8	2. S.	Haul Therneu's trees
\$ 450.0	0 \$ 450.0				ne	tems done		her	ss ot	ınle	ter u	Win	II or	ill fa		ot do	_	MT 8	S: 3:	Haul Sundog trees
\$ 550.0	0 \$ 550.0				one	items done	iten	ther	till fall or winter unless other i	unle	nter	Wir	all o	till fa		Not done	_	MT	<b>S</b> S:	Haul Fales trees
\$ 1,175.0	25 \$ 500.0					==	Ve	e mo	ffice	ict a	distr	on	sbne	deре	Unknown depends on district office mov	nknc	_	MT	×	Lights storage conex
\$ 10,390.0	170 \$ 5,800.0	17		×		į				job	filler job	as a fi	ed as	r use	All summer used	Sur	_	3 TM	:е <b>3</b>	Office
\$ 1,280.0	40 \$ 200.0								$\vdash$		Ц						<u> </u>	2 TM	d 2	Expand tree yard
\$ 266.0	8 \$ 50.0								_					$\overline{\times}$			<u> </u>	MT	'S 2	Trim new doors
\$ 1,670.0	60 \$ 50.0								_						×		_	TM	n 2	Side new addition
\$ 805.0	15 \$ 400.0											×					<u> </u>	MT 1	's <b>1</b>	Service garage doors
\$ -								ed	<b>Finished</b>	F					d	Started		L TM	:e <b>1</b>	DA pump repair or replace
\$ 4,890.0	70 \$ 3,000.0							×	×								<u> </u>	L M	′s   <b>1</b>	Move Condensors
\$ 2,205.0	15 \$ 1,800.0								$\vdash$	$\vdash$		×					<u>ک</u>	MT	rs <b>1</b>	Remove Shutters
																				Biomass Plant (Tok Complex Crew)
Total	rs Material	Hours	28		14	7	131	7 24	10 17	3   1	26		12 19	5	29	5 22	15	Cre	DD	Project
		Man		ust	August			Y	July			[ē]	June		Y	May	-w		IOR	
osts	Estimated Costs			"	ok Biomass	Bion	앚	- ur	2017 Summer Workflow Plan - T	flov	Vori	ıer \	ımn	7 SL	201		_		IT.	
	93											"	92							59
t	• 2		-1				×		œ	<u> </u>	g		*			4	- 1			

	Set conex   3   TN	Compost Bin 3 TM	Fan Thermostate 3 TM	Fix plastic 3 TM	New potato bed 3 TM	Install ventilation control 3 TM	New inflator   3   TM	New middle bed 3 TM	Greenhouse	Project PR CF	IOF	RITY
	Set conex 3 TM Unknown at this time dependent upon CO move					**************************************		N X		<b>5</b>   15   22   29   5   12   19   26   3   10   17   24	May June July	2017 Summer Workflow Plan - Tok
TOTALS	າ CO move						×			.4 31 7 14 21 28 Hours	August	ok Greenhouse
	0	0	4	4	2	2	4	25		Hours	Man	
41 \$ 1,250.0 \$ 2,357.0	\$ -	\$ -	\$ 100.0	\$ 550.0			\$ 250.0	\$ 350.0		Material		Estimated Costs
\$ 2,357.0	\$	\$	\$ 208.0	\$ 658.0	\$ 54.0	\$ 54.0	\$ 358.0	\$ 1,025.0		Total		osts

CICENCOVE	Brookdowns	Tok School Briggity	
Prioriity 3	<b>Priority 2</b> 259.5 \$ 11,136.0   \$ 18,142.5	Priority 1	TOTALS
593	259.5	970	1822
\$	\$	\$	\$
593 \$ 49,040.0   \$ 64,891.0	11,136.0	970 \$ 17,070.0   \$ 42,366.5	<b>TOTALS</b> 1822 \$ 77,246.0   \$ 125,400.0
\$	<del>ب</del>	\$	\$
64,891.0	18,142.5	42,366.5	125,400.0

DIEGRACIOWIIS	Brookdowns	Districturido Brigarita	
Prioriity 3	Priority 2	Priority 1	TOTALS
1219	681	3624	5524
\$	\$	\$	\$
87,972.3	16,056.0	56,177.2	160,205.5
<b>Prioriity 3</b> 1219 \$ 87,972.3 \$ 121,033.3	681 \$ 16,056.0   \$ 30,669.5	3624 \$ 56,177.2 \$ 150,127.7	<b>TOTALS</b> 5524 \$ 160,205.5 \$ 301,830.5

TM Tok Complex Maintenance Crew

FA Facility in Use

**DM** Districtwide Maintenance Crew

GC Grounds and Cleaning Crew

SC Site Crew

**CR** Contractor

5548 \$ 163,605.5   \$ 331,688.5	\$ 163,605.5		5710	TOTALS 5710
2477 \$ 87,197.5   \$ 175,793.5	\$ 87,197.5	2477	2640	DW Maintenance 2640
1320 \$ 62,896.0   \$ 95,822.0	\$ 62,896.0	1320	1320	Tok Maintenance 1320
\$ 60,073.0	1751 \$ 13,512.0   \$	1751	1750	Grounds 1750
			Avail	
	\LS	TOTALS		

matters is the number of "available" hours, which are figured exactly, given the number of staff, who they are, and the possible number of hours In this spreadsheet, "Man-hours" are figured at \$25 an hour, which is an average estimate. In the accompaniying narrative, the figure that

	YTI:	$\dashv$	2017 S	2017 Summer Workflow Plan - Already completed	À fo	w Plan	- Already	comp	leted		<b>Estimated Costs</b>	osts
	IOR w		May	June	$\dashv$	nſ	July	Α	August	Man		
Project	PR Cre		5 22 29	15 22 29 5 12 19 26 3 10 17 24	26	3   10   1	7 24 31	7   1	1 31 7 14 21 28 Hours	Hours	Material	Total
Done List												
Boiler layup	<b>_</b>	-			_							
End of year clean	<b>Z</b>				_							
Electrical in addition	3	-			_							
Clean ESP	<b>Z</b>	_										
Insulate pipe	<b>Z</b>	_										
Haul Fed trees	M	1										
Move fuel tank	3	-			_							
Fix loader linkage	3	_			_							
	9		3						TOTALS			
w= 1												
												res