

Garretson School District 49-4
Garretson, SD
Agenda for Regular School Board Meeting
Garretson High School Library
March 8, 2021

1. Call to Order - 5:45 PM
2. Pledge of Allegiance
3. Welcome to visitors and guests
4. Approval of agenda with proposed additions or corrections
5. Public Comments
6. Consent Agenda
 - a. Approval of Minutes, Bills and Financials
 1. Minutes from previous meetings
 2. Cash Balance Report
 3. Claims Report
 4. Invoice Listing Report
 5. Imprest Checks Report
 6. Check Register Report
 7. Payroll Report
 8. Check Reconciliation Report
 9. Bank Statements
 - b. Approval of agreements and / or contracts
 - c. Fuel Quotes (3-1-2021)

	Palisades Oil	Vollan Oil
10% E gasoline	\$2.38	\$2.2317
50/50 blend Diesel	\$2.468	\$2.50
 - d. Acknowledge Home School Applicants

None
 - e. Personnel actions

None
 - f. Surplus property

None
7. Old Business
 - a. None
8. New Business
 - a. Conflicts of Interest, per SDCL 3-23

None
 - b. Exception to Policy KG: Community Use of School Facilities
 - c. Select school board representatives for local boards of equalization.
 1. City of Garretson - March 15, 6:30 PM - Garretson Legion building
 2. City of Sherman - March 16, 7:30 PM - Sherman City Hall
 3. Palisades Township - March 16, 6:00 PM - Garretson Fire Hall
 4. Edison Township - March 15, 7:30 PM - Dale Zweep machine shed
 5. Highland Township - March 15, 7:00 PM - Highland Church
 - c. Resolution to Opt Out of tax limitations.
 - e. Information Items:
 1. MS/HS Handbook
 2. Elementary Handbook
 3. iPad Handbook
 4. JHG: Reporting Child Abuse
 - f. First Reading
 1. EEAD: Special Use of School Busses
 2. EGAA: Printing and Duplicating Services - Reproduction of Copyright Materials

3. EGAA-R: Printing and Duplicating Services - Copyright Materials - delete
- g. Second Reading
 1. EEACA: Part 1 and 2, Bus Driver Examination, training and drug and alcohol testing
 2. EEACA-E: Part 2, Drug and Alcohol Testing Information
 3. EEACA-R: Part 2, Drug and Alcohol Testing for School Bus Driver
9. Administrative Reports
 - a. Superintendent's Report
 - b. General Fund Balance Projection.
 - c. Title IX
 - d. Baseball Field
 - e. Prairie Lakes Coop
10. Executive Session, per SDCL 1-25-2, subsection 1: Personnel and subsection 4: Staff Negotiations
11. Consider extension / renewal of administrator contracts
12. Adjourn

SCHOOL BOARD MINUTES

Regular Garretson School District #49-4 5:45 p.m. February 8, 2021

Present: President Shannon Nordstrom, Vice President Kari Flanagan, Board Member Rachel Hanisch, Board Member Tony Martens, Board Member Ruth Sarar, Superintendent Guy Johnson, & Business Manager Jacob Schweitzer. Others present: Principal Teresa Hulscher & Garrick Moritz.

At 5:47 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board. All votes are unanimous, unless specifically noted in the minutes.

President Nordstrom led the Pledge of Allegiance and welcomed guests and visitors. President Nordstrom called for any additions or corrections to the Board agenda. There were no additions or corrected presented.

Action 21-060: Motion by Hanisch, second by Sarar, to approve the agenda as presented. Motion carried.

Public Comment: President Nordstrom summarized a letter from Sharon Kringen, which thanked the Board & School District for streaming the winter sporting events in the gym.

Action 21-061: Motion by Martens, second by Sarar, to approve the following consent agenda items as presented. Approval of January 2021 board meeting minutes, approval of payments for January 2021 claims, approval of January 2021 payroll, and the approval of fuel quotes, E-10 gasoline from Palisades Oil - \$1.843 and Vollan Oil - \$1.866, and 50/50 Blend Diesel from Palisades Oil - \$2.05 and Vollan Oil - \$2.0564. Motion carried.

Garretson School District #49-4
CLAIMS paid February 8, 2021

GENERAL FUND

A-OX WELDING SUPPLY CO. INC., CYLINDER RENTALS, \$67.95; ALLIANCE COMMUNICATIONS, FEBRUARY 2021 INTERNET & PHONE SERVICES, \$726.00; APPLE, INC., IPADS/TECH. SUPPLIES, \$9,048.50; ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA, COLLECTIVE BARGAINING WEBINAR, \$50.00; ATS, INC., WIRELESS CLOCKS, \$990.00; BEERS, JERRY, GBB BEC TOURNAMENT SEMIFINAL OFFICIAL 1/29/21, \$80.00; BUCHHOLZ, KELSEY, BB JV & C GAME OFFICIAL, \$155.00; CARROLL INSTITUTE, FEBRUARY 2021 CONTRACT, \$515.00; CLIMATE SYSTEMS, INC., MISCELLANEOUS MAINTENANCE/REPAIRS, \$5,572.44; CORE EDUCATIONAL COOPERATIVE, SPRING 2021 ONLINE COURSE WORK, \$325.00; DAKOTA AUTO PARTS, TRANSPORTATION SUPPLIES, \$218.13; DIVISION OF CRIMINAL INVESTIGATION, BACKGROUND CHECK, \$43.25; ENTRINGER, PETE, GBB BEC TOURNAMENT 3RD PLACE GAME OFFICIAL 1/30/21, \$112.76; FIRST BANK & TRUST, 2021 PREPAID ACH FEES, \$223.80; FIRST BANK & TRUST CREDIT CARD, AMAZON- FELT PADS, \$47.88; FIRST BANK & TRUST CREDIT CARD, AMAZON- FILTERS, \$563.79; FIRST BANK & TRUST CREDIT CARD, AMAZON- KITCHEN TIMERS, \$87.30; FIRST BANK & TRUST CREDIT CARD, FIRST BANK & TRUST- INTEREST, \$20.52; FIRST BANK & TRUST CREDIT CARD, FLYBOY DONUTS- TEACHER INSERVICE ROLLS, \$90.21; FIRST BANK & TRUST CREDIT CARD, O'REILLY AUTO PARTS- FUEL FILTERS, \$129.91; FIRST BANK & TRUST CREDIT CARD, STAPLES- DESK CLIPS, \$79.15; GARRETSON GAZETTE, PUBLICATION OF SCHOOL BOARD MINUTES, \$146.62; GARRETSON SCHOOL DISTRICT TRUST & AGENCY ACCOUNT, JANUARY 2021 IMPREST ACCOUNT REIMBURSEMENT, \$15,000.16; GIBSON, LANCE, BB C GAME OFFICIAL, \$78.40; HANSEN, AL, BBB OFFICIAL V. BALTIC 2/2/21, \$117.68; HAUFF MID-

AMERICA SPORTS, BEC WRESTLING CHAMPIONS TROPHIES, \$389.95; HAUGLID, THOMAS, BBB OFFICIAL V. BALTIC 2/2/21, \$95.00; HILLYARD, CLEANING/MAINTENANCE SUPPLIES, \$2,787.16; HORACE MANN, DECEMBER 2020 ADMIN. FEES, \$47.25; INTERSTATE ALL BATTERY CENTER, IPAD 6 REPAIR, \$165.00; JANISCH, CHRIS, BB OFFICIAL DH V. VERMILLION 1/22/21, \$140.00; JAROS, PETE, BBB OFFICIAL V. FLANDREAU 1/26/21, \$95.00; JASTRAM, TERRY, BBB OFFICIAL V. BALTIC 2/2/21, \$95.00; JUNIOR LIBRARY GUILD, LIBRARY MEDIA, \$2,936.70; KIEFFER, BRETT, BBB OFFICIAL V. FLANDREAU 1/26/21, \$95.00; KOST, TODD, BB OFFICIAL DH V. VERMILLION 1/22/21, \$161.00; KURTZ, SUSAN, JANUARY 2021 FINANCIAL CONSULTATION, \$135.00; LONG, CHRIS, BB JV & C GAME OFFICIAL, \$145.00; MACK, SCOTT, GBB BEC TOURNAMENT SEMIFINAL OFFICIAL 1/29/21, \$80.00; MATTHIESEN, KEITH, GBB BEC TOURNAMENT 1ST ROUND GAME OFFICIAL 1/28/21, \$80.00; MENARDS, SUPPLIES, \$53.24; MIDWEST BUS PARTS, INC., BUS SUPPLIES, \$48.70; MUDDER, DAVE, GBB BEC JV OFFICIAL V. SIOUX VALLEY 1/30/21, \$35.00; ORTMAN, PAUL, BBB OFFICIAL V. FLANDREAU 1/26/21, \$117.68; PALISADES OIL CO., BULK FUEL/BUS SUPPLIES, \$2,534.08; POPPEMA, MIKE, GBB BEC TOURNAMENT 3RD PLACE GAME OFFICIAL 1/30/21, \$101.84; POPPLERS MUSIC, INC., BAND MUSIC/INSTRUMENT REPAIRS, \$186.90; RESTAURANT EQUIPMENT REPAIR OF SIOUX FALLS, INC., CONVECTION OVENS- MAINTENANCE/REPAIRS, \$160.00; RIDDELL/ALL AMERICAN SPORTS CORP., FOOTBALL HELMET REPAIRS, \$3,935.79; ROOK, BRIAN, BBB OFFICIAL V. DRSM 2/1/21, \$235.00; RSCHOOLTODAY, ACTIVITY SCHEDULER RENEWAL, \$300.00; RUESINK, MOE, GBB BEC TOURNAMENT SEMIFINAL OFFICIAL 1/29/21, \$137.12; SANFORD, DECEMBER 2020 HEALTH SAVINGS ACCOUNT CONTRIBUTION, \$190.00; SKOGSTAD, KURT, BBB OFFICIAL V. DRSM 2/1/21, \$95.00; SMITH, ERNIE, C GAME BB OFFICIAL- DH V. VERMILLION 1/22/21, \$25.00; SOUTHWEST WEST CENTRAL SERVICE COOPERATIVE, 2019-2020 BEHAVIOR ANALYTIC SERVICES, \$2,137.50; SPELLMEYER, PATRICK, GBB BEC TOURNAMENT 1ST ROUND GAME OFFICIAL 1/28/21, \$80.00; STURDEVANT'S AUTO PARTS, TRANSPORTATION SUPPLIES, \$124.64; VANDEBERG, DARIN, GBB BEC TOURNAMENT 3RD PLACE GAME OFFICIAL 1/30/21, \$80.00; WAGeworks, JANUARY 2021 ACH FEES, \$2,216.17; WALTER, RYAN, BBB OFFICIAL V. DRSM 2/1/21, \$135.32; WATERMAN, TONY, GBB BEC TOURNAMENT 1ST ROUND GAME OFFICIAL 1/28/21, \$106.88; XCEL ENERGY, NOVEMBER & DECEMBER 2020 ELECTRICITY, \$5,582.72;

TOTAL GENERAL FUND, \$60,555.09

CAPITAL OUTLAY FUND

ELITE BUSINESS SYSTEMS, FEBRUARY 2021 CONTRACTED SERVICES, \$1,089.98;

TOTAL CAPITAL OUTLAY FUND, \$1,089.98

SPECIAL EDUCATION FUND

GOODCARE, LLC, JANUARY 2021 OCCUPATIONAL/PHYSICAL THERAPY, \$6,697.89; LIFESCAPE, DECEMBER 2020 SERVICES/TUITION, \$9,546.25; PRAIRIE LAKES EDUCATIONAL COOPERATIVE, JANUARY 2021 SERVICES, \$2,205.40; TEACHWELL SOLUTIONS, NOVEMBER & DECEMBER 2020 TUITION, \$5,623.00;

TOTAL SPECIAL EDUCATION FUND, \$24,072.54

FOOD SERVICE FUND

LUNCHTIME SOLUTIONS, INC., DECEMBER 2020 FOOD SERVICES, \$19,799.95; PRAIRIE FARMS DAIRY, WHITE & CHOCOLATE MILK, \$1,506.67; VANCO, JANUARY 2021 ACH FEES & INVOICE, \$91.48;

TOTAL FOOD SERVICE FUND, \$21,398.10

TOTAL CLAIMS: \$107,115.71

IMPREST CHECKS

JANUARY 2021

GENERAL FUND IMPREST CHECKS

BEUKELMAN, DALE, BBB BIG EAST CONFERENCE OFFICIAL 1/8/2021, \$103.52; BIG EAST CONFERENCE, BBB BIG EAST CONFERENCE TOURNAMENT FEES 1/8/2021; \$140.00; BOONE, COLIN, JESSE JAMES WRESTLING MEET OFFICIAL 1/9/2021, \$296.84; CITY OF GARRETSON, GAS/SEWER/WATER, \$12,085.43; FIRST DAKOTA INDEMNITY CO., WORKER'S COMPENSATION INSURANCE, \$903.00; GIBSON, LANCE, BBB BIG EAST CONFERENCE JV & C GAME OFFICIAL 1/8/2021, \$68.40; LONG, CHRIS, JV & C GAME BB OFFICIAL 12/19/2020 & 1/8/2021, \$95.00; MUDDER, DAVE, GBB ENTRINGER CLASSIC JV OFFICIAL 12/19/2020, \$35.00; NEISES, BRADYN, JESSE JAMES WRESTLING MEET OFFICIAL 1/9/2021; \$296.00; POPPEMA, MIKE, BBB BIG EAST CONFERENCE OFFICIAL 1/8/2021, \$80.00; SCHEPEL, STEVE, BBB BIG EAST CONFERENCE OFFICIAL 1/8/2021, \$103.52; SOUTH DAKOTA DIVISION OF CRIMINAL INVESTIGATION, BACKGROUND CHECK, \$43.25; SWATEK, JAY, JESSE JAMES WRESTLING MEET ADMINISTRATOR 1/9/2021, \$250.00; TRI-VALLEY SCHOOL DISTRICT, WRESTLING TOURNAMENT ENTRY FEE 1/16/2021, \$125.00; WAGNER SCHOOL DISTRICT, WRESTLING TOURNAMENT ENTRY FEE 1/30/2021, \$75.00; WEBER, JOSEPH, JESSE JAMES WRESTLING MEET OFFICIAL 1/9/2021, \$300.20; TOTAL GENERAL FUND IMPREST CHECKS, \$15,000.16;

TOTAL IMPREST CHECKS: \$15,000.16

Payroll Report

Fiscal Year 2020-2021

December 2020

General Fund - Gross Salaries, \$214,067.70; Social Security/Medicare, \$15,400.80; SD Retirement, \$11,603.08; Group Insurance, \$30,312.30; Total General Fund, \$271,383.88; Special Education Fund - Gross Salaries, \$36,381.72; Social Security/Medicare, \$2,530.07; SD Retirement, \$1,906.19; Group Insurance, \$7,326.42; Total Special Education Fund, \$48,144.40; Food Service Fund - Gross Salaries, \$0.00; Social Security/Medicare, \$0.00; Total Food Service Fund, \$0.00; Driver's Education Fund - Gross Salaries, \$0.00; Social Security/Medicare, \$0.00; Total Driver's Education Fund, \$0.00; Preschool Fund - Gross Salaries, \$5,695.68; Social Security/Medicare, \$409.10; SD Retirement, \$341.74; Group Insurance, \$1,425.90; Total Preschool Fund, \$7,872.42;

GRAND TOTAL: \$327,400.70

Financial Report

The Business Manager presented a financial report of receipts, disbursements, and cash balances for the month of January 2021 as listed below:

Receipts: General Fund: Local Sources, \$28,572.05; Intermediate Sources, \$949.23; State Sources, \$155,377.00; Capital Outlay Fund: Local Sources, \$15,332.63; Special Education Fund: Local Sources, \$12,572.14; State Sources, \$14,587.00; Bond Redemption Fund: Local Sources, \$105.56; Food Service Fund: Local Sources, \$7,239.26; Preschool Fund: Local Sources, \$5,760.00; Trust & Agency Fund: Local Sources, \$98,517.76.

Expenditures: General Fund: Claims, \$43,570.33; Payroll, \$253,205.39; ACH Fees, \$0.00; Capital Outlay Fund: Claims, \$88,779.85; Special Education Fund: Claims, \$18,576.37; Payroll, \$41,737.73; Food Service Fund: Claims, \$1,137.23; ACH Fees, \$91.48; Preschool Fund: Payroll, \$6,920.30; Trust & Agency Fund: Claims, \$80,593.18; ACH Fees, \$2,263.42.

Cash Balances as of January 29, 2021: General Fund: \$1,483,490.70; Capital Outlay Fund: \$521,318.60; Special Education Fund: \$92,101.09; Bond Redemption Fund: \$11,367.57; Food Service Fund: \$91,049.60; Driver's Education Fund: \$8,318.82; Preschool Fund: \$27,139.20; Trust & Agency Fund: \$73,069.67.

Old Business:

None

New Business:

There were no conflicts of interest.

Action 21-062: Motion by Martens, second by Flanagan, to approve the Driver's Education Schedule & Cost. Motion carried. The cost for students within the Garretson School District will be \$235 and it will be \$285 for those students outside of the District. The school will hold two driver's education sessions, one in March and one in May.

Action 21-063: Motion by Hanisch, second by Martens, to authorize the Business Manager to develop specs and proceed with the bid process for two school busses to be purchased after July 1, 2021. Motion carried.

The following information items were presented to the Board; Policy EEAD: Special Use of School Busses, Policy EGAA: Printing & Duplicating Services - Reproduction of Copyright Materials, & Policy EGAA-R: Printing & Duplicating Services - Copyright Materials.

The First Readings of the following were presented to the Board as a part of the policy adoption process: Policy EEACA: Parts 1 & 2, Bus Driver Examination, Training and Drug & Alcohol Testing, Policy EEACA-E: Part 2, Drug & Alcohol Testing Information, & Policy EEACA-R: Part 2, Drug & Alcohol Testing for School Bus Drivers.

The Second Readings of Policy DGD: Credit Card Use Policy & Policy DGD-R: Credit Card Issuance Agreement were presented to the Board.

Action 21-064: Motion by Flanagan, second by Martens, to adopt Policy DGD: Credit Card Use Policy & Policy DGD-R: Credit Card Issuance Agreement. Motion carried.

Administration provided the Board with five administrative reports:

- a. Superintendent's Report - Superintendent Johnson made the Board aware that the School's One-Act Play performed at the state competition in Rapid City on Thursday, February 4th. He also updated the Board on legislative happenings in Pierre, including discussion revolving Senate Bill #177.
- b. ESSER II Funding - Superintendent Johnson informed the Board that the School District is set to receive roughly 65 thousand in ESSER II funding.
- c. Opt-Out Timelines - Superintendent Johnson presented the Board with two potential timelines for the upcoming Opt-Out election.
- d. Baseball Field - Superintendent Johnson made the Board aware that there were no changes to report as it relates to a potential ownership transition of the School District's baseball field.
- e. Prairie Lakes Coop - Board Member Sarar informed the Board that the national conference would occur via Zoom this year, and that future psychology hours would be voted on at the March meeting. She also made the Board aware that the Cooperative's contract with Goodcare, LLC has been renewed.

Action 21-065: Motion by Hanisch, second by Martens, to go into executive session, pursuant to SDCL 1-25-2, subsection 1: personnel. Motion carried. The Board entered executive session at 6:36 p.m.

President Nordstrom declared the Board out of executive session at 7:00 p.m.

Action 21-066: Motion by Martens, second by Flanagan, to adjourn at 7:01 p.m. Motion carried.

Approved by the Garretson Board of Education this _____ day of _____, 2021.

President

Business Manager

GARRETSON SCHOOL DISTRICT #49-4
 BOARD REPORT - MARCH 8, 2021
 CLAIMS
 VENDOR NAME

VENDOR DESCRIPTION AMOUNT

GENERAL FUND

A-OX WELDING SUPPLY CO. INC.	Ag. Cylinder Rentals	70.43
AFFORDABLE APPLIANCE REPAIR	Whirlpool Washer Service Call	78.50
ALLIANCE COMMUNICATIONS	March 2021 Internet & Phone Services	748.00
APPLE, INC.	iPads/Technology Inventory	7,639.00
ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA	Collective Bargaining Webinars	75.00
BALTIC SCHOOL DISTRICT #49-1	FY 2021 Melanie Koskela Shared Contract	25,706.95
BJM ENTERPRISE, INC.	Bus Turbo Actuator Replacement	2,013.22
BRANDON ACE HARDWARE	Ag. Shop Supplies	42.32
BSN SPORTS, LLC (US GAMES)	Physical Education Class Supplies	1,166.46
CARROLL INSTITUTE	March 2021 Contract	515.00
CLIMATE SYSTEMS, INC.	Room 208 Motor Replacement/Actuators	1,770.97
CULLIGAN WATER	Purified Salt	22.00
DON'S AUTO & TIRE CO.	1998 Chevrolet Suburban Maintenance/Repairs	530.61
FIRST BANK & TRUST CREDIT CARD	Amazon - File Folders	29.37
FIRST BANK & TRUST CREDIT CARD	Belvidere Store - State One-Act Play - Gas	31.72
FIRST BANK & TRUST CREDIT CARD	Belvidere Store - State One-Act Play - Gas	55.88
FIRST BANK & TRUST CREDIT CARD	Belvidere Store - State One-Act Play - Gas	62.00
FIRST BANK & TRUST CREDIT CARD	ESEA Network - National ESEA Assoc. Registration	659.00
FIRST BANK & TRUST CREDIT CARD	ESEA Network - National ESEA Assoc. Registration	659.00
FIRST BANK & TRUST CREDIT CARD	Exxon Mobil - State One-Act Play - Gas	17.75
FIRST BANK & TRUST CREDIT CARD	Exxon Mobil - State One-Act Play - Gas	33.18
FIRST BANK & TRUST CREDIT CARD	Exxon Mobil - State One-Act Play - Gas	34.04
FIRST BANK & TRUST CREDIT CARD	First Bank & Trust - Interest	26.47
FIRST BANK & TRUST CREDIT CARD	Kibble Equipment - Blade for Snowblower	94.35
FIRST BANK & TRUST CREDIT CARD	M & H Hardware & Appliance - Washing Machine	925.00
FIRST BANK & TRUST CREDIT CARD	Phillips 66 - State Wrestling Tournament - Gas	39.62
FIRST BANK & TRUST CREDIT CARD	Tea Pizza Ranch - Region Wrestling Meeting	39.73
FIRST BANK & TRUST CREDIT CARD	Wheelco - Transportation Parts	122.84
FLYER ENGRAVING	Wrestling Medals	47.60
GARRETSON FOOD CENTER	Ag. Class & Middle School Science Supplies	55.84
GARRETSON GAZETTE	School Board Minutes/Notice of Vacancies	274.92
GARRETSON SCHOOL DISTRICT TRUST & AGENCY ACCT.	February 2021 Imprest Account Reimbursement	13,229.51
GRAHAM TIRE SF NORTH	Tires for Green Suburban	419.36
GRAVES IT SOLUTIONS	2-Year SSL Certificate - Software Unlimited	174.99
HARVES SPORT SHOP	Athletic Equipment	1,781.66
HILLYARD	Cleaning/Maintenance Supplies	1,663.84
HOBART	Dishwasher Repairs	321.16
HORACE MANN	January 2021 Admin. Fees	47.25
INTERSTATE ALL BATTERY CENTER	iPad Repairs	285.00
JOHNSON, GUY	Pick Up Washing Machine in Edgerton - Mileage	24.36
KURTZ, SUSAN	February 2021 Financial Consultation	45.00
LASTING IMPRESSIONS UNLIMITED, INC.	Cross Country Plaques	71.00
LIFETOUCH NATIONAL SCHOOL STUDIOS, INC.	Yearbooks Deposit	1,563.75
LYNN, JACKSON, SHULTZ & LEBRUN, P.C.	December 2020 & January 2021 Legal Services	198.00
MAC DOCTORS	MacBook Repair	319.99
MENARDS	Miscellaneous Supplies	60.78
MENNO SCHOOL DISTRICT #33-2	Area II ASBO Dues	75.00
MIDWAY SERVICE/VOLLAN OIL	E10 Gas - Bulk Fuel	1,048.90
MIDWEST BUS PARTS, INC.	Bus Parts	63.46
OLSON'S PEST TECHNICIANS	Bimonthly Pest Control Services	90.00
PALISADES OIL CO.	Diesel Fuel	579.44
POPPLERS MUSIC, INC.	Band Music/Clarinet Repair	143.81
PRAIRIE LAKES EDUCATIONAL COOPERATIVE	February 2021 Services	435.00
REGION 2B WRESTLING	Region 2B Wrestling Tournament Expenses	315.38
RUSHMORE PLAZA HOLIDAY INN - RAPID CITY	2021 State One-Act Play Hotel Rooms	1,908.00
RUTLAND SCHOOL DISTRICT #39-4	Title IX Training & Lunch - 03/02/2021	217.33
SANDERS PRINTING CO.	Office Supplies	815.25
SANFORD	January 2021 Health Savings Account Contribution	190.00
SIOUX FALLS AUTO GLASS	Rock Chip Repairs	239.85
STEVE'S ELECTRIC & PLUMBING, INC.	Faucet/Sink - Repairs	1,839.45
STURDEVANT'S AUTO PARTS	Transportation Parts	90.34
VANDERSNICK EXCAVATING, LLC	January & February 2021 Snow Removal	1,546.00
WAGWORKS	February 2021 ACH Fees	3,714.14
WASTE MANAGEMENT	March 2021 Garbage & Recycling Services	544.13
WEST CENTRAL SCHOOL DISTRICT #49-7	GBB Region 3A 1st Round Admissions - 2/23/2021	1,054.00
XCEL ENERGY	December 2020 & January 2021 Electricity	5,085.69
TOTAL GENERAL FUND		\$83,787.59

CAPITAL OUTLAY FUND

ELITE BUSINESS SYSTEMS	March 2021 Contracted Services	1,282.87
TOTAL CAPITAL OUTLAY FUND		\$1,282.87

SPECIAL EDUCATION FUND

LIFESCAPE	January 2021 Services/Tuition	11,703.50
PRAIRIE LAKES EDUCATIONAL COOPERATIVE	February 2021 Services	<u>2,199.52</u>
TOTAL SPECIAL EDUCATION FUND		\$13,903.02
FOOD SERVICE FUND		
LUNCHTIME SOLUTIONS, INC.	January 2021 Food Services	27,163.89
PRAIRIE FARMS DAIRY	White & Chocolate Milk	763.29
VANCO	January 2021 Invoice & February 2021 ACH Fees	<u>129.82</u>
TOTAL FOOD SERVICE FUND		\$28,057.00
TOTAL CLAIMS		\$127,030.48

Vendor ID: AOXWEL	A-OX WELDING SUPPLY CO. INC.	PO Number:	Invoice Number: 00245513	Amount:	70.43
Description: Ag. Cylinder Rentals		Invoice Date: 02/20/2021	Due Date: 03/02/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1131 001 411	K Cylinders - 2		16.12		N
10 1131 001 411	T Cylinders - 5		40.30		N
10 1131 001 411	WS ACET Cylinder - 1		8.06		N
10 1131 001 411	Administrative Compliance		5.95		N
Vendor ID: AFFOAPP	AFFORDABLE APPLIANCE REPAIR	PO Number:	Invoice Number: 001338	Amount:	78.50
Description: Whirlpool Washer Service Call		Invoice Date: 02/14/2021	Due Date: 02/22/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2549 000 323	Whirlpool Washer - Washer Not Spinning		78.50		N
Vendor ID: ALLICOM	ALLIANCE COMMUNICATIONS	PO Number:	Invoice Number: 101932521	Amount:	748.00
Description: March 2021 Services		Invoice Date: 02/26/2021	Due Date: 02/24/2021	Status: AP	1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 9158	Check Date: 03/20/2021	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2321 000 340	March 2021 Services		187.00		N
10 2529 000 340	March 2021 Services		187.00		N
10 2410 000 340	March 2021 Services		187.00		N
10 2411 000 340	March 2021 Services		187.00		N
Vendor ID: APPLINC	APPLE, INC.	PO Number:	Invoice Number: AE26360131	Amount:	1,759.00
Description: Tech. Inventory		Invoice Date: 02/14/2021	Due Date: 02/16/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2227 000 412	MBP 13.3 SPG/8C CPU/8C GPU - 1		1,759.00		N
Vendor ID: APPLINC	APPLE, INC.	PO Number:	Invoice Number: AE29170430	Amount:	5,880.00
Description: iPads		Invoice Date: 02/24/2021	Due Date: 02/24/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 4129 143 412	32GB iPads 10 Pack - 20		5,880.00		N
Vendor ID: ASBSD	ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA	PO Number:	Invoice Number: ORD-05142-H2J1S0	Amount:	25.00
Description: Collective Bargaining Webinar 2/3/2021		Invoice Date: 02/05/2021	Due Date: 02/09/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2529 000 315	Collective Bargaining Webinar - Jacob S.		25.00		N
Vendor ID: ASBSD	ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA	PO Number:	Invoice Number: ORD-05142-H2J1S0-1	Amount:	25.00

Description: Collective Bargaining Webinar 2/17/2021
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 02/18/2021 Due Date: 02/22/2021 Status: A 1099 Amount: 0.00
Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 2529 000 315 Contract Review, Part 1 - Jacob S. 25.00 N

Vendor ID: ASBSD ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA PO Number: Invoice Number: ORD-05142-H2J1S0-2 Amount: 25.00

Description: Collective Bargaining Webinar 2/24/2021
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 02/24/2021 Due Date: 03/01/2021 Status: A 1099 Amount: 0.00
Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 2529 000 315 Contract Review, Part 2 - Jacob S. 25.00 0.00 N

Vendor ID: BALTSCH BALTIC SCHOOL DISTRICT #49-1 PO Number: Invoice Number: 02052021 Amount: 25,706.95

Description: FY 2021 Melanie Koskela Shared Contract
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 02/05/2021 Due Date: 02/05/2021 Status: A 1099 Amount: 0.00
Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 1131 000 399 Contract 21,134.53 N
10 1131 000 399 COVID Stipend 500.00 N
10 1131 000 399 Social Security & Medicare 1,655.04 N
10 1131 000 399 SD Retirement 1,298.07 N
10 1131 000 399 Life Insurance 9.90 N
10 1131 000 399 Health Insurance 0.00 N
10 1131 000 399 Worker's Compensation Insurance 52.84 N
10 1131 000 399 175 Days Travel @ 21 Miles Per Day 1,056.57 N

Vendor ID: BJMENT BJM ENTERPRISE, INC. PO Number: Invoice Number: 15263 Amount: 2,013.22

Description: Bus Turbo Actuator Replacement
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 02/26/2021 Due Date: 03/03/2021 Status: A 1099 Amount: 0.00
Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 2559 000 323 Turbo Actuator Kit - 1 1,454.24 N
10 2559 000 323 Service Call 40.00 N
10 2559 000 323 Time/Labor 469.88 N
10 2559 000 411 Shop Supplies 49.10 N

Vendor ID: BRANACE BRANDON ACE HARDWARE PO Number: Invoice Number: K38865/5 Amount: 42.32

Description: Ag. Shop Supplies
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 03/02/2021 Due Date: 03/03/2021 Status: A 1099 Amount: 0.00
Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 1131 001 411 Hillman SKU - 12 1.08 N
10 1131 001 411 Hillman SKU - 12 1.20 N
10 1131 001 411 Foam Brush 10 pc. Wood Handle - 1 2.59 N
10 1131 001 411 Linzerchip Brush Set 6 pc. - 1 6.99 N
10 1131 001 411 Brad Nails 1-1/4" 18G - 2 15.98 N
10 1131 001 411 Ace Frame Nail 4 DBB 1.5 1# - 1 5.99 N

10 1131 001 411 Hillman SKU - 1 8.49 N

Vendor ID: USGAMES BSN SPORTS, LLC PO Number: Invoice Number: 911727820 Amount: 1,166.46

Description: Supplies Invoice Date: 02/20/2021 Due Date: 03/01/2021 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1111 000 411	Mac Batting Tee - 3		95.97		N	
10 1111 000 411	Replacement Batting Tee - 3		29.97		N	
10 1111 000 411	Plastic Softballs 6 Pack - 3 Pack		41.97		N	
10 1111 000 411	Jugs Bulldog Poly Balls - 3 Dozen		59.97		N	
10 1111 000 411	Set of 10 Pins - 2 Sets		107.98		N	
10 1131 000 411	Spikeball Rookie Set - 3		188.97		N	
10 1111 000 411	Fun Gripper Soccerballs - 2 Sets		223.98		N	
10 1121 000 411	Badminton Racquets - 6		119.94		N	
10 1121 000 411	Badminton Birdies 6 Pack - 4 Sets		47.96		N	
10 1121 000 411	Junior Badminton Racquets - 25		249.75		N	

Vendor ID: CARRINS CARROLL INSTITUTE PO Number: Invoice Number: 2107 Amount: 515.00

Description: March 2021 Contract Invoice Date: 02/24/2021 Due Date: 03/01/2021 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2115 000 319	March 2021 Contract		515.00		N	

Vendor ID: CLIMSYS CLIMATE SYSTEMS, INC. PO Number: Invoice Number: F-30850 Amount: 1,770.97

Description: Room 208 Motor Replacement/Actuators Invoice Date: 02/24/2021 Due Date: 02/26/2021 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 323	Room 208 Motor Replacement/Actuators		1,735.55		N	
10 2549 000 323	Excise Tax		35.42		N	

Vendor ID: CULLWAT CULLIGAN WATER PO Number: Invoice Number: 11242020 Amount: 22.00

Description: Purified Salt Invoice Date: 11/24/2020 Due Date: 02/09/2021 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 411	Purified Salt - 4		40.00		N	
10 2549 000 411	Statement Credit		(40.00)		N	
10 2549 000 411	Purified Salt - 2		22.00		N	

Vendor ID: DAKOAUT DAKOTA AUTO PARTS PO Number: Invoice Number: 02012021 Amount: (467.61)

Description: Statement Credit Invoice Date: 02/01/2021 Due Date: 02/12/2021 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2559 000 411	Statement Credit		(467.61)		N	

Vendor ID: DAKOAUT DAKOTA AUTO PARTS PO Number: Invoice Number: 137096 Amount: 88.18

Description: Circuit Breaker
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 02/12/2021 Due Date: 02/12/2021 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 2559 000 411 Circuit Breaker 80 Amp - 2 88.18 N

Vendor ID: DAKOAUT DAKOTA AUTO PARTS PO Number: Invoice Number: 139364 Amount: 87.66
Description: Blower Motor Invoice Date: 02/18/2021 Due Date: 02/18/2021 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 02/18/2021 Due Date: 02/18/2021 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 2559 000 411 Blower Motor - 1 70.67 N
10 2559 000 411 Freight 16.99 N

Vendor ID: DONSAUT DON'S AUTO & TIRE CO. PO Number: Invoice Number: 375 Amount: 530.61
Description: 1998 Chevrolet Suburban Repairs Invoice Date: 02/03/2021 Due Date: 03/03/2021 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 02/03/2021 Due Date: 03/03/2021 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 2559 000 323 Diagnose Fluid Leak Labor 37.50 N
10 2559 000 323 Replace Engine Block Heater Labor 56.25 N
10 2559 000 323 Replace Radiator Hose Labor 34.50 N
10 2559 000 323 Replace Oil Filter Adapter Block Labor 82.50 N
10 2559 000 323 Semi Synthetic Engine Oil 4.50 N
10 2559 000 323 Oil Filter 9.00 N
10 2559 000 323 Green Antifreeze Concentrate 10.50 N
10 2559 000 323 K-Seal Coolant - Stop Leak 17.50 N
10 2559 000 323 Engine Block Heater 39.80 N
10 2559 000 323 Upper Raidator Hose 38.91 N
10 2559 000 323 Hose Clamp 3.28 N
10 2559 000 323 Oil Cooler Oil Filter Adapter 177.21 N
10 2559 000 323 Adapter Block Gasket 6.22 N
10 2559 000 411 Job Supplies 12.94 N

Vendor ID: ELITBUS ELITE BUSINESS SYSTEMS PO Number: Invoice Number: INV51811 Amount: 1,282.87
Description: March 2021 Contracted Services Invoice Date: 03/01/2021 Due Date: 03/02/2021 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 03/01/2021 Due Date: 03/02/2021 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
21 1111 000 549 March 2021 Contracted Services 320.72 N
21 1121 000 549 March 2021 Contracted Services 320.71 N
21 1131 000 549 March 2021 Contracted Services 320.72 N
21 2529 000 549 March 2021 Contracted Services 320.72 N

Vendor ID: FIRSBANCC FIRST BANK & TRUST PO Number: Invoice Number: 02262021-3932 Amount: 507.60
Description: February 2021 Statement Invoice Date: 02/26/2021 Due Date: 03/03/2021 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: Invoice Date: 02/26/2021 Due Date: 03/03/2021 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 2559 000 411	Wheelco - Misc. Transporation Parts	122.84	N
10 2549 000 411	Kibble Equip. - Blade for Snowblower	94.35	N
10 6900 472 334	Belvidere Store- State One-Act Play- Gas	62.00	N
10 6900 472 334	Belvidere Store- State One-Act Play- Gas	55.88	N
10 6900 472 334	Belvidere Store- State One-Act Play- Gas	31.72	N
10 6900 472 334	CC 111 Store- State One-Act Play- Gas	34.04	N
10 6900 472 334	CC 111 Store- State One-Act Play- Gas	33.18	N
10 6900 472 334	CC 111 Store- State One-Act Play- Gas	17.75	N
10 2529 000 640	First Bank & Trust - Interest	26.47	N
10 2529 000 411	Amazon - Organizer File Folders	29.37	N

Vendor ID: FIRSBANCC	FIRST BANK & TRUST	PO Number:	Invoice Number: 02262021-8519	Amount:	2,322.35
Description: February 2021 Statement		Invoice Date: 02/26/2021	Due Date: 03/03/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1273 000 315	National ESEA Assoc. - Registrations (2)		1,318.00		N
10 6100 486 334	Tea Pizza Ranch- Region Wrestling Meet.		39.73		N
10 2549 000 411	M & H Hardware - Washing Machine		925.00		N
10 6100 486 334	Phillips 66 - State Wrestling Tourn. Gas		39.62		N

Vendor ID: FLYEENG	FLYER ENGRAVING	PO Number:	Invoice Number: 290	Amount:	47.60
Description: Wrestling Medals		Invoice Date: 02/03/2021	Due Date: 02/09/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 6100 486 411	Wrestling Medals - 56		47.60		N

Vendor ID: GARRFOO	GARRETSON FOOD CENTER	PO Number:	Invoice Number: 02012021-1	Amount:	8.76
Description: January 2021 Statement		Invoice Date: 02/01/2021	Due Date: 02/05/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1121 000 411	Middle School Science Supplies		1.78		N
10 1121 000 411	Middle School Science Supplies		6.98		N

Vendor ID: GARRFOO	GARRETSON FOOD CENTER	PO Number:	Invoice Number: 02012021-2	Amount:	8.36
Description: Batteries		Invoice Date: 02/01/2021	Due Date: 03/03/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 411	Batteries - 4		8.36		N

Vendor ID: GARRFOO	GARRETSON FOOD CENTER	PO Number:	Invoice Number: 02012021-3	Amount:	25.37
Description: Middle School Science Supplies		Invoice Date: 02/01/2021	Due Date: 03/03/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1121 000 411	Vinegar - 3		11.97		N

10 1121 000 411	Corn Syrup - 4	13.40	N				
Vendor ID: GARRFOO GARRETSON FOOD CENTER		PO Number:	Invoice Number: 02022021	Amount:	1.78		
Description: Middle School Science Supplies		Invoice Date: 02/02/2021	Due Date: 03/03/2021	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 1121 000 411	Distilled Water - 2		1.78		N		
Vendor ID: GARRFOO GARRETSON FOOD CENTER		PO Number:	Invoice Number: 02232021	Amount:	11.57		
Description: Ag. Class Supplies		Invoice Date: 02/23/2021	Due Date: 03/03/2021	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 1131 001 411	Ag. Class Supplies		11.57		N		
Vendor ID: GARRGAZ GARRETSON GAZETTE		PO Number:	Invoice Number: 2665	Amount:	114.00		
Description: 1 Year Subscription		Invoice Date: 01/15/2021	Due Date: 02/09/2021	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 2319 000 350	1 Year Subscr. - District/Library/FFA		107.04		N		
10 2319 000 350	Sales Tax		6.96		N		
Vendor ID: GARRGAZ GARRETSON GAZETTE		PO Number:	Invoice Number: 2692	Amount:	160.92		
Description: School Board Minutes/Notice of Vacancies		Invoice Date: 01/31/2021	Due Date: 02/09/2021	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 2319 000 340	School Board Minutes Publication - 1/19		146.32		N		
10 2319 000 350	Notice of Vacancies - 2 weeks		14.60		N		
Vendor ID: GARRTRU GARRETSON SCHOOL DISTRICT TRUST & AGENCY ACCOUNT		PO Number:	Invoice Number: 02282021	Amount:	13,229.51		
Description: Feb. 2021 Imprest Account Reimbursement		Invoice Date: 02/28/2021	Due Date: 03/02/2021	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 6200 484 319	BEC - GBB 2021 BEC Tournament Expenses		311.80		N		
10 1111 000 411	Kim Macziewski- Classroom Supplies Reimb		50.00		N		
10 2542 018 321	Waste Management- February 2021 Services		544.13		N		
10 6100 486 319	Tim Boldt - 2021 BEC Wrestling Official		328.76		N		
10 2542 016 321	City of Garretson - Gas		7,663.14		N		
10 2542 017 321	City of Garretson - Sewer		156.52		N		
10 2542 017 321	City of Garretson - Water		217.54		N		
10 2529 000 240	First Dakota Indemnity Co-Worker's Comp.		903.00		N		
10 6100 486 319	Rod Fortin - 2021 BEC Wrestling Official		302.72		N		
10 6100 486 319	Bradyn Neises - Wrestling Meet Official		525.00		N		
10 6100 486 319	Jay Swatek - BEC Wrestling Meet Admin.		250.00		N		
10 6100 486 319	Joseph Weber - Wrestling Quad Official		231.32		N		

10 1111 000 119	Emily Backer - Student PU & DO Mileage	231.00	N
10 6100 486 334	Cash - 2021 State Wrestling Meal Money	376.00	N
10 6200 484 319	Thomas Hauglid- GBB Official v. MCM 2/13	95.00	N
10 6200 484 319	Brock Rops - GBB Official v. MCM 2/13/21	131.12	N
10 6200 484 319	Brian Rook - GBB Official v. MCM 2/13/21	95.00	N
10 2559 000 413	Gary Winterton- Gas for Bus #3 in Parker	27.67	N
10 6100 485 319	Terry Jastram - BB DH Official 2/18/21	70.00	N
10 6200 484 319	Terry Jastram - BB DH Official 2/18/21	70.00	N
10 6200 484 319	Chuck Kludt - BB DH Official 2/18/21	70.00	N
10 6100 485 319	Chuck Kludt - BB DH Official 2/18/21	70.00	N
10 6100 485 319	Paul Ortman - BB DH Official 2/18/21	81.34	N
10 6200 484 319	Paul Ortman - BB DH Official 2/18/21	81.34	N
10 2529 000 390	Garretson Food Center - Feb. Staff Meals	308.75	N
10 2529 000 390	Scooter's Coffee- In-service Coffee 2/12	38.36	N

Vendor ID: GRAHTIRSF	GRAHAM TIRE SF NORTH	PO Number:	Invoice Number: 202884512	Amount:	419.36
Description: Tires - Green Suburban		Invoice Date: 02/03/2021	Due Date: 02/17/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 411	Tires for Green Suburban - 4		419.36		N

Vendor ID: GRAVIT	GRAVES IT SOLUTIONS	PO Number:	Invoice Number: 0228202103	Amount:	174.99
Description: 2-Year SSL Certificate - SUI		Invoice Date: 02/28/2021	Due Date: 03/01/2021	Status: A	1099 Amount: 174.99
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2227 000 399	2-Year SSL Certificate - SUI		174.99	174.99	N

Vendor ID: HARVSPO	HARVES SPORT SHOP	PO Number:	Invoice Number: 0001486	Amount:	1,781.66
Description: Athletic Equipment		Invoice Date: 12/31/2020	Due Date: 02/05/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 6200 498 411	SOCCER BALLS - 10		569.90	0.00	N
10 6200 491 411	VOLLEYBALLS - 12		575.88	0.00	N
10 6100 485 411	BOYS BASKETBALLS - 6		317.94	0.00	N
10 6200 484 411	GIRLS BASKETBALLS - 6		317.94	0.00	N

Vendor ID: HILLYARD	HILLYARD / SIOUX FALLS	PO Number:	Invoice Number: 604254704	Amount:	1,132.72
Description: Maintenance Supplies		Invoice Date: 03/03/2021	Due Date: 03/04/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2549 000 411	60 Gallon Garbage Bags - 3 Cases		140.67		N
10 2549 000 411	12-16 Gallon Garbage Bags - 3 Cases		84.03		N
10 2549 000 411	56 Gallon Garbage Bags - 3 Cases		128.34		N
10 2549 000 411	Tissues 12 Boxes/Case - 8 Cases		343.12		N

10 2549 000 411	Towel Rolls 6 Boxes/Case - 8 Cases	436.56	N					
Vendor ID: HILLYARD	HILLYARD / SIOUX FALLS	PO Number:	Invoice Number: 604254705	Amount:	172.40			
Description: Maintenance Supplies		Invoice Date: 03/03/2021	Due Date: 03/04/2021	Status: A	1099 Amount: 0.00			
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 2549 000 411	Nitrile Exam Gloves 100/Box - 20 Boxes		172.40		N			
Vendor ID: HILLYARD	HILLYARD / SIOUX FALLS	PO Number:	Invoice Number: 700452131	Amount:	76.42			
Description: Cable		Invoice Date: 02/08/2021	Due Date: 02/09/2021	Status: A	1099 Amount: 0.00			
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 2549 000 411	Cable VS 14 - 1		72.50		N			
10 2549 000 411	Shipping		3.92		N			
Vendor ID: HILLYARD	HILLYARD / SIOUX FALLS	PO Number:	Invoice Number: 700452659	Amount:	56.48			
Description: Pad Retainer		Invoice Date: 02/11/2021	Due Date: 02/12/2021	Status: A	1099 Amount: 0.00			
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 2549 000 411	Pad Retainer Center Lok 3 - 2		50.00		N			
10 2549 000 411	Shipping		6.48		N			
Vendor ID: HILLYARD	HILLYARD / SIOUX FALLS	PO Number:	Invoice Number: 700452660	Amount:	76.42			
Description: Cable		Invoice Date: 02/11/2021	Due Date: 02/12/2021	Status: A	1099 Amount: 0.00			
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 2549 000 411	Cable VS 14 - 1		72.50		N			
10 2549 000 411	Shipping		3.92		N			
Vendor ID: HILLYARD	HILLYARD / SIOUX FALLS	PO Number:	Invoice Number: 700453253	Amount:	149.40			
Description: Supplies/Labor		Invoice Date: 02/18/2021	Due Date: 02/18/2021	Status: A	1099 Amount: 0.00			
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 2549 000 411	Access Door - 1		29.10		N			
10 2549 000 411	Brush Strip 14 in. - 1		14.30		N			
10 2549 000 323	Labor - 1 hr.		96.00		N			
10 2549 000 411	Shop Supplies & Disposables - 1		10.00		N			
Vendor ID: HOBART	HOBART	PO Number:	Invoice Number: EC588437	Amount:	321.16			
Description: Dishwasher Repairs		Invoice Date: 02/15/2021	Due Date: 02/18/2021	Status: A	1099 Amount: 0.00			
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 2549 000 323	Dishwasher Repairs		82.85		N			
10 2549 000 323	Dishwasher Labor		148.50		N			
10 2549 000 323	Excise/Use Tax		11.81		N			

10 2549 000 323	Travel Time		78.00		N		
Vendor ID: INTEALL	INTERSTATE ALL BATTERY CENTER	PO Number:		Invoice Number: 1912999026829	Amount:	285.00	
Description: iPad Repairs		Invoice Date: 02/10/2021	Due Date: 02/17/2021	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:		Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 1792	iPad Repairs - 3		285.00		N		
Vendor ID: JOHNGUY	JOHNSON, GUY	PO Number:		Invoice Number: 02182021	Amount:	24.36	
Description: Pick Up Washer in Edgerton - Mileage		Invoice Date: 02/18/2021	Due Date: 02/18/2021	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:		Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 2549 000 334	Pick Up Washer in Edgerton- Mileage (58)		24.36		N		
Vendor ID: KURTSUS	KURTZ, SUSAN	PO Number:		Invoice Number: 02282021	Amount:	45.00	
Description: February 2021 Financial Consultation		Invoice Date: 02/28/2021	Due Date: 03/03/2021	Status: A	1099 Amount: 45.00		
Sequence: 1	Check Type:	Checking Account ID:		Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 2529 000 319	Feb. 2021 Financial Consultation - 1 hr.		45.00	45.00	N		
Vendor ID: LASTIMP	LASTING IMPRESSIONS UNLIMITED, INC.	PO Number:		Invoice Number: 13030	Amount:	71.00	
Description: Cross Country Plaques		Invoice Date: 12/08/2020	Due Date: 02/09/2021	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:		Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 6900 481 411	Cross Country Plaques - 5		62.50		N		
10 6900 481 411	Shipping & Handling		8.50		N		
Vendor ID: LIFESCAPE	LIFESCAPE - CHILDREN'S CARE HOSPITAL SCHOOL	PO Number:		Invoice Number: 02112021	Amount:	11,703.50	
Description: January 2021 Services		Invoice Date: 02/11/2021	Due Date: 02/22/2021	Status: A	1099 Amount: 11,703.50		
Sequence: 1	Check Type:	Checking Account ID:		Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
22 1223 000 373	Tuition		9,580.00	9,580.00	N		
22 2152 000 319	Group Therapy		227.50	227.50	N		
22 2152 000 319	Speech Therapy		1,251.25	1,251.25	N		
22 2134 000 319	Nursing Services		1,113.75	1,113.75	N		
22 2152 000 319	Speech Therapy - Contract Discount		(341.00)	(341.00)	N		
22 2152 000 319	Group Therapy - Contract Discount		(128.00)	(128.00)	N		
Vendor ID: LIFENAT	LIFETOUCH NATIONAL SCHOOL STUDIOS, INC.	PO Number:		Invoice Number: EVTRRQF6P	Amount:	1,563.75	
Description: Yearbooks Deposit		Invoice Date: 02/18/2021	Due Date: 03/02/2021	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:		Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 6900 470 411	Yearbooks Deposit (75%)		1,563.75		N		

Vendor ID: LUNCSOL	LUNCHTIME SOLUTIONS, INC.	PO Number:	Invoice Number: 30095	Amount:	27,163.89	
Description: January 2021 Food Services		Invoice Date: 01/31/2021	Due Date: 02/11/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
51 2562 000 399	Adult Breakfasts - 4		9.74		N	
51 2562 000 399	Adult Lunches - 52		182.53		N	
51 2562 000 399	Head Start Lunches - 132		479.09		N	
51 2562 000 399	Head Start Adult Lunches - 15		54.43		N	
51 2562 000 399	Head Start Snacks - 235		216.20		N	
51 2562 000 399	Snack Milks - 1,186		326.15		N	
51 2562 000 399	A La Carte Breakfasts - 120.15		112.47		N	
51 2562 000 399	A La Carte Snack Foods - 2,464.75		2,307.27		N	
51 2562 000 399	A La Carte Snack Beverages - 1,085.60		1,016.23		N	
51 2562 000 399	A La Carte Extra Lunches - 1,003.30		939.22		N	
51 2562 000 399	Extra Milk Sales - 200		93.61		N	
51 2562 000 399	Summer Feeding Student Breakfasts- 1,214		2,330.88		N	
51 2562 000 399	Summer Feeding Student Lunches- 6,160		21,436.80		N	
51 2562 000 399	Commodity Credit - 2,340.73		(2,340.73)		N	

Vendor ID: LYNNJAC	LYNN, JACKSON, SHULTZ & LEBRUN, P.C.	PO Number:	Invoice Number: 170262-1-121930-SDK	Amount:	132.00	
Description: December 2020 Legal Services		Invoice Date: 02/04/2021	Due Date: 02/09/2021	Status: A	1099 Amount: 132.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2315 000 399	December 2020 Legal Services - 0.8 hrs.		132.00	132.00	N	

Vendor ID: LYNNJAC	LYNN, JACKSON, SHULTZ & LEBRUN, P.C.	PO Number:	Invoice Number: 170262-1-122754-SDK	Amount:	66.00	
Description: January 2021 Legal Services		Invoice Date: 02/26/2021	Due Date: 03/03/2021	Status: A	1099 Amount: 66.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2315 000 399	January 2021 Legal Services - 0.4 hrs.		66.00	66.00	N	

Vendor ID: MACDOC	MAC DOCTORS	PO Number:	Invoice Number: 00025193	Amount:	319.99	
Description: MacBook Repair		Invoice Date: 02/04/2021	Due Date: 02/09/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1792	Top Case with Battery (Silver)		199.99		N	
10 1792	Diagnose Failing Battery/Replace Case		120.00		N	

Vendor ID: MENASFE	MENARDS - SIOUX FALLS EAST	PO Number:	Invoice Number: 45036	Amount:	60.78	
Description: Supplies		Invoice Date: 02/25/2021	Due Date: 03/01/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 411	8" Beddar Wood Shims 12 pc - 1		1.78		N	
10 2549 000 411	Tellow Winggard 25 - 1		1.79		N	

10 2549 000 411	Composite Shim 12 ct. - 1	1.97	N
10 2549 000 411	Orange Wiregard 50 - 1	2.49	N
10 2549 000 411	Blue 3/8" Ring Term 4 - 2	4.18	N
10 2549 000 411	Lug Copper 4 & 6 G 1/4 Stud - 4	13.16	N
10 2549 000 411	Yellow 3/8" Ring Term 4 - 3	7.47	N
10 2549 000 411	Sunliquid 188 oz Trop BRZ - 2	9.96	N
10 2549 000 411	Roto-Rooter Gel 128 oz - 2	17.98	N

Vendor ID: MENNSCH MENNO SCHOOL DISTRICT #33-2 PO Number: Invoice Number: 2021--001 Amount: 75.00
 Description: Area II ASBO Dues Invoice Date: 02/24/2021 Due Date: 02/25/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2529 000 640 Area II ASBO Dues 75.00 N

Vendor ID: MIDWSER MIDWAY SERVICE/VOLLAN OIL PO Number: Invoice Number: 26704 Amount: 1,048.90
 Description: E10 Gas - Bulk Fuel Invoice Date: 03/01/2021 Due Date: 03/02/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2559 000 413 E10 Gas - Bulk Fuel - 470 Gallons 1,048.90 N

Vendor ID: MIDWBUS MIDWEST BUS PARTS, INC. PO Number: Invoice Number: 147603 Amount: 42.56
 Description: Bluebird Drivers Heater Motor Invoice Date: 02/11/2021 Due Date: 02/16/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2559 000 411 Bluebird Drivers Heater Motor - 1 31.57 N
 10 2559 000 411 Shipping & Handling 10.99 N

Vendor ID: MIDWBUS MIDWEST BUS PARTS, INC. PO Number: Invoice Number: 148328 Amount: 20.90
 Description: Blower Switch Invoice Date: 02/25/2021 Due Date: 03/03/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2559 000 411 Blower Switch - 1 11.95 N
 10 2559 000 411 Shipping & Handling 8.95 N

Vendor ID: OLSOPES OLSON'S PEST TECHNICIANS PO Number: Invoice Number: 197645 Amount: 90.00
 Description: Bimonthly Pest Control Services Invoice Date: 02/16/2021 Due Date: 02/22/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2549 000 319 Bimonthly Pest Control Services 90.00 N

Vendor ID: PALIOIL PALISADES OIL CO. PO Number: Invoice Number: 1539-1 Amount: 90.38
 Description: Diesel Fuel Invoice Date: 02/09/2021 Due Date: 02/10/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2559 000 413 #1 Road Diesel (YC) Fuel- 32.759 Gallons 90.38 N

Vendor ID: PALIOIL	PALISADES OIL CO.	PO Number:	Invoice Number: 1957-1	Amount:	107.22
Description: Diesel Fuel		Invoice Date: 02/10/2021	Due Date: 02/11/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 413	#1 Road Diesel (YC) Fuel- 38.863 Gallons		107.22		N
Vendor ID: PALIOIL	PALISADES OIL CO.	PO Number:	Invoice Number: 2185-1	Amount:	43.77
Description: Diesel Fuel		Invoice Date: 02/11/2021	Due Date: 02/16/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 413	#1 Road Diesel (YC) Fuel- 15.864 Gallons		43.77		N
Vendor ID: PALIOIL	PALISADES OIL CO.	PO Number:	Invoice Number: 2269-1	Amount:	86.36
Description: Diesel Fuel		Invoice Date: 02/11/2021	Due Date: 02/16/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 413	#1 Road Diesel (YC) Fuel- 29.788 Gallons		86.36		N
Vendor ID: PALIOIL	PALISADES OIL CO.	PO Number:	Invoice Number: 22865	Amount:	100.00
Description: Mount & Balance		Invoice Date: 02/03/2021	Due Date: 02/12/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 323	Mount & Balance - 4		100.00		N
Vendor ID: PALIOIL	PALISADES OIL CO.	PO Number:	Invoice Number: 3438-1	Amount:	151.71
Description: Road Diesel Fuel		Invoice Date: 02/16/2021	Due Date: 02/24/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2559 000 413	#1 Road Diesel (YC) Fuel- 52.333 Gallons		151.71		N
Vendor ID: POPPMUS	POPPLERS MUSIC, INC.	PO Number:	Invoice Number: 2429873	Amount:	69.95
Description: Merry Christmas to All Band Music		Invoice Date: 12/07/2020	Due Date: 02/10/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1131 492 411	Merry Christmas to All Band Music		58.00		N
10 1131 492 411	Shipping & Handling		11.95		N
Vendor ID: POPPMUS	POPPLERS MUSIC, INC.	PO Number:	Invoice Number: 2445354	Amount:	3.00
Description: Band March-Size Envelopes		Invoice Date: 01/19/2021	Due Date: 02/10/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 6900 492 411	Musidex Band March-Size Envelopes - 10		3.00		N
Vendor ID: POPPMUS	POPPLERS MUSIC, INC.	PO Number:	Invoice Number: 2446931	Amount:	3.50
Description: Musidex Band/Orchestra Envelopes		Invoice Date: 01/21/2021	Due Date: 02/10/2021	Status: A	1099 Amount: 0.00

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 6900 492 411	Musidex Band/Orchestra Envelopes - 10		3.50		N	
Vendor ID: POPPMUS	POPPLERS MUSIC, INC.	PO Number:	Invoice Number: 2454134	Amount:	67.36	
Description: Clarinet Repairs		Invoice Date: 02/18/2021	Due Date: 02/24/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
10 6900 492 319	Clarinet Repairs		54.00		N	
10 6900 492 411	Clarinet Parts - Cork/Pads		13.36		N	
Vendor ID: PRAIFAR	PRAIRIE FARMS DAIRY - SIOUX FALLS	PO Number:	Invoice Number: 02202021	Amount:	(755.69)	
Description: Statement Credit- White & Chocolate Milk		Invoice Date: 02/20/2021	Due Date: 02/25/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
51 2562 000 461	White Milk - CREDIT		(264.49)	0.00	N	
51 2562 000 461	Chocolate Milk - CREDIT		(491.20)		N	
Vendor ID: PRAIFAR	PRAIRIE FARMS DAIRY - SIOUX FALLS	PO Number:	Invoice Number: 701138	Amount:	490.44	
Description: White & Chocolate Milk		Invoice Date: 01/26/2021	Due Date: 02/12/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
51 2562 000 461	White & Chocolate Milk		490.44		N	
Vendor ID: PRAIFAR	PRAIRIE FARMS DAIRY - SIOUX FALLS	PO Number:	Invoice Number: 701212	Amount:	277.17	
Description: White & Chocolate Milk		Invoice Date: 02/02/2021	Due Date: 02/12/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
51 2562 000 461	White Milk		58.77		N	
51 2562 000 461	Chocolate Milk		218.40		N	
Vendor ID: PRAIFAR	PRAIRIE FARMS DAIRY - SIOUX FALLS	PO Number:	Invoice Number: 701311	Amount:	477.57	
Description: White & Chocolate Milk		Invoice Date: 02/09/2021	Due Date: 02/22/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
51 2562 000 461	White Milk		215.49		N	
51 2562 000 461	Chocolate Milk		262.08		N	
Vendor ID: PRAIFAR	PRAIRIE FARMS DAIRY - SIOUX FALLS	PO Number:	Invoice Number: 701388	Amount:	273.80	
Description: White & Chocolate Milk		Invoice Date: 02/16/2021	Due Date: 02/25/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
51 2562 000 461	White Milk		88.16		N	
51 2562 000 461	Chocolate Milk		185.64		N	

Vendor ID: PRAILAK PRAIRIE LAKES EDUCATIONAL COOPERATIVE PO Number: Invoice Number: 21072 Amount: 2,634.52
 Description: February 2021 Services Invoice Date: 02/28/2021 Due Date: 03/02/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 22 2142 000 313 Special Ed. Fund - Psychologists 1,756.44 N
 22 2710 000 313 Special Ed. Fund - Director 443.08 N
 10 4151 143 411 COVID Support Stipend 435.00 N

Vendor ID: REGI2B REGION 2B WRESTLING TOURNAMENT PO Number: Invoice Number: 02202021 Amount: 315.38
 Description: Region 2B Wrestling Tournament Expenses Invoice Date: 02/20/2021 Due Date: 03/01/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 6100 486 319 Region 2B Wrestling Tournament Expenses 315.38 N

Vendor ID: RUSHPLAHOL RUSHMORE PLAZA HOLIDAY INN RAPID CITY PO Number: Invoice Number: 103008 Amount: 1,908.00
 Description: 2021 State One-Act Play Hotel Rooms Invoice Date: 02/11/2021 Due Date: 02/18/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 6900 472 334 2021 State One-Act Play Hotel Rooms 1,908.00 N

Vendor ID: RUTLSCHDIS RUTLAND SCHOOL DISTRICT #39-4 PO Number: Invoice Number: 03022021 Amount: 217.33
 Description: Title IX Training & Lunch - 03/02/2021 Invoice Date: 03/02/2021 Due Date: 03/03/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2321 000 315 Title IX Training & Lunch - 03/02/2021 217.33 N

Vendor ID: SANDPRI SANDERS PRINTING CO. PO Number: Invoice Number: 00063180 Amount: 815.25
 Description: Office Supplies Invoice Date: 02/02/2021 Due Date: 02/09/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2411 000 411 Business Cards (100) - Teresa H. 60.00 N
 10 2529 000 411 Letterheads - 500 79.75 N
 10 2529 000 411 Letterheads Second Sheets - 1,000 100.60 N
 10 2529 000 411 Regular Business Envelopes - 3,000 419.90 N
 10 2529 000 411 Blank Student Note Booklets - 250 155.00 N

Vendor ID: SIOUFALAUT SIOUX FALLS AUTO GLASS PO Number: Invoice Number: 32042 Amount: 69.95
 Description: Rock Chip Repairs Invoice Date: 02/11/2021 Due Date: 03/01/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 2559 000 323 Rock Chip Repairs 69.95 N

Vendor ID: SIOUFALAUT SIOUX FALLS AUTO GLASS PO Number: Invoice Number: 32051 Amount: 84.95
 Description: Rock Chip Repairs Invoice Date: 02/12/2021 Due Date: 03/01/2021 Status: A 1099 Amount: 0.00
 Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date: CC:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2559 000 323	Rock Chip Repairs		69.95		N	
10 2559 000 323	2nd Rock Chip Repair - Mobile		15.00		N	
Vendor ID: SIOUFALAUT SIOUX FALLS AUTO GLASS		PO Number:	Invoice Number: 32052		Amount: 84.95	
Description: Rock Chip Repairs		Invoice Date: 02/12/2021	Due Date: 03/01/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2559 000 323	Rock Chip Repairs		69.95		N	
10 2559 000 323	2md Rock Chip Repair - Mobile		15.00		N	
Vendor ID: STEVELE STEVE'S ELECTRIC & PLUMBING, INC.		PO Number:	Invoice Number: 02252021		Amount: 1,839.45	
Description: Sink/Faucet - Repairs		Invoice Date: 02/25/2021	Due Date: 03/01/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 323	Sink/Faucet Repairs		277.50		N	
10 2549 000 323	Excise Tax		36.07		N	
10 2549 000 411	19 x 18 Stainless Sink - 1		421.72		N	
10 2549 000 411	Moen Gooseneck Auto Faucet - 1		1,067.69		N	
10 2549 000 411	#14 Basket Strainer - 1		25.06		N	
10 2549 000 411	1 1/2 Ext. Tube - 1		6.35		N	
10 2549 000 411	1 1/2 P-Trap - 1		5.06		N	
Vendor ID: STURAUT STURDEVANT'S AUTO PARTS OF BRANDON		PO Number:	Invoice Number: 22-643288		Amount: 63.53	
Description: Rear Brake Pads		Invoice Date: 02/02/2021	Due Date: 02/17/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2559 000 411	Rear Brake Pads for Bus #4 - 1 Pair		48.23		N	
10 2559 000 411	Freight		15.30		N	
Vendor ID: STURAUT STURDEVANT'S AUTO PARTS OF BRANDON		PO Number:	Invoice Number: 22-644651		Amount: 26.81	
Description: Transportation Parts		Invoice Date: 02/24/2021	Due Date: 02/25/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2559 000 411	Small Circuit Tester - 1		6.30		N	
10 2559 000 411	Large Circuit Tester - 1		20.51		N	
Vendor ID: VANDEXC VANDERSNICK EXCAVATING, LLC		PO Number:	Invoice Number: 10766		Amount: 718.00	
Description: January 2021 Snow Removal		Invoice Date: 02/02/2021	Due Date: 02/05/2021	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 2549 000 325	Jan. 15, 2021 Snow Removal		310.00	0.00	N	Final
10 2549 000 325	Jan. 24, 2021 Snow Removal		408.00	0.00	N	Final
Vendor ID: VANDEXC VANDERSNICK EXCAVATING, LLC		PO Number:	Invoice Number: 10786		Amount: 828.00	

Description: February 2021 Snow Removal		Invoice Date: 02/26/2021	Due Date: 03/01/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2549 000 325	February 4, 2021 Snow Removal		598.00		N
10 2549 000 325	February 8, 2021 Snow Removal		230.00		N
Vendor ID: WASTMAN WASTE MANAGEMENT		PO Number:	Invoice Number: 7069187-1762-2	Amount:	544.13
Description: March 2021 Garbage & Recycling Services		Invoice Date: 02/28/2021	Due Date: 03/04/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2542 018 321	March 2021 Garbage & Recycling Services		544.13		N
Vendor ID: WESTCEN WEST CENTRAL SCHOOL DISTRICT #49-7		PO Number:	Invoice Number: 02232021	Amount:	1,054.00
Description: GBB Region 3A 1st Round 2/23/2021		Invoice Date: 02/23/2021	Due Date: 03/01/2021	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1710 484	GBB Region 3A 1st Round 2/23/2021		1,054.00		N
Vendor ID: XCELENE XCEL ENERGY		PO Number:	Invoice Number: 0884213255	Amount:	125.19
Description: 409 1st St. Dec. 20/Jan. 21 Electricity		Invoice Date: 02/03/2021	Due Date: 02/04/2021	Status: AP	1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 9155	Check Date: 02/25/2021	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2542 015 321	409 1st St. Dec. 20/Jan. 21 Electricity		125.19		N
Vendor ID: XCELENE XCEL ENERGY		PO Number:	Invoice Number: 0884213954	Amount:	119.34
Description: 916 Dows St. Dec. 20/Jan. 21 Electricity		Invoice Date: 02/03/2021	Due Date: 02/04/2021	Status: AP	1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 9155	Check Date: 02/25/2021	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2542 015 321	916 Dows St. Dec. 20/Jan. 21 Electricity		119.34		N
Vendor ID: XCELENE XCEL ENERGY		PO Number:	Invoice Number: 0884215980	Amount:	4,501.55
Description: 401 Main Ave. Dec. 20/Jan. 21 Electric		Invoice Date: 02/03/2021	Due Date: 02/04/2021	Status: AP	1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 9155	Check Date: 02/25/2021	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2542 015 321	401 Main Ave. Dec. 20/Jan. 21 Electric		4,501.55		N
Vendor ID: XCELENE XCEL ENERGY		PO Number:	Invoice Number: 0884217275	Amount:	339.61
Description: 700 Nordstrom Ave Dec. 20/Jan. 21 Elect.		Invoice Date: 02/03/2021	Due Date: 02/04/2021	Status: AP	1099 Amount: 0.00
Sequence: 1	Check Type: Automatic Payment	Checking Account ID: 1	Check Number: 9155	Check Date: 02/25/2021	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2542 015 321	700 Nordstrom Ave Dec. 20/Jan. 21 Elect.		339.61		N

Report 1099 Total: 12,121.49

Report Total: 122,657.50

Garretson School District #49-4

Imprest Checks

February 2021

Vendor Name

Vendor Description

Amount

GENERAL FUND

Backer, Emily	Student Pick-Up & Drop-Off Mileage - 1/8-2/5/2021	\$231.00
Big East Conference	GBB Big East Conference Tournament Fees - 1/28-1/30/2021	\$311.80
Boldt, Tim	2021 BEC Wrestling Meet Official - 2/5/2021	\$328.76
Cash	2021 State Wrestling Tournament Meal Money - 2/24-2/27/2021	\$376.00
City of Garretson	Gas/Sewer/Water	\$8,037.20
First Dakota Indemnity Co.	Worker's Compensation Insurance	\$903.00
Fortin, Rod	2021 BEC Wrestling Meet Official - 2/5/2021	\$302.72
Garretson Food Center	Staff In-service & Parent/Teacher Conference Meals - 2/11-2/12/2021	\$308.75
Hauglid, Thomas	GBB Official v. McCook Central/Montrose - 2/13/2021	\$95.00
Jastram, Terry	BB DH Official v. Sioux Valley - 2/18/2021	\$140.00
Kludt, Chuck	BB DH Official v. Sioux Valley - 2/18/2021	\$140.00
Macziewski, Kim	Classroom Supplies - Reimbursement	\$50.00
Neises, Bradyn	2021 BEC Meet & Quad Meet Wrestling Official - 2/5 & 2/9/2021	\$525.00
Ortman, Paul	BB DH Official v. Sioux Valley - 2/18/2021	\$162.68
Rook, Brian	GBB Official v. McCook Central/Montrose - 2/13/2021	\$95.00
Rops, Brock	GBB Official v. McCook Central/Montrose - 2/13/2021	\$131.12
Scooter's Coffee	Staff In-service - 2/12/2021	\$38.36
Swatek, Jay	2021 BEC Wrestling Meet Administrator - 2/9/2021	\$250.00
Waste Management	February 2021 Garbage & Recycling Services	\$544.13
Weber, Joseph	Wrestling Quad Meet Official - 2/9/2021	\$231.32
Winterton, Gary	Gas for Bus #3 in Parker - 2/16/2021	\$27.67
TOTAL GENERAL FUND		<u>\$13,229.51</u>

TOTAL IMPREST CHECKS

\$13,229.51

Checking Account: 2		2						Check Total:	311.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>			<u>Detail Amount</u>		
Check Number: 19607	Check Type: Check	Check Date: 02/02/2021	Vendor: BIGEASTCON	BIG EAST CONFERENCE			Check Total:	311.80	
01302021	01/30/2021		GBB BEC Tournament - 1st Round v. Parker	71 415 800			64.00		
01302021	01/30/2021		GBB BEC Tourn. - Semifinal v. Flandreau	71 415 800			244.40		
01302021	01/30/2021		GBB BEC Tour.- 3rd Place v. Sioux Valley	71 415 800			3.40		
Check Number: 19608	Check Type: Check	Check Date: 02/02/2021	Vendor: CASH	CASH			Check Total:	539.00	
02042021	02/04/2021		2021 State One-Act Play - Meal Money	71 415 793			539.00		
Check Number: 19609	Check Type: Check	Check Date: 02/02/2021	Vendor: FIRSBANCC	FIRST BANK & TRUST			Check Total:	654.49	
012620213932	01/26/2021		Amazon - Concession Supplies	71 415 715			132.54		
012620213932	01/26/2021		Amazon - Prom Supplies	71 415 791			33.00		
012620218519	01/26/2021		B&H Photo & Video - Microphone System	71 415 474			211.94		
012620218519	01/26/2021		Air BnB - Art Sponsor/Teacher	71 415 707			277.01		
Check Number: 19610	Check Type: Check	Check Date: 02/02/2021	Vendor: GARRMUS	GARRETSON MUSIC BOOSTERS			Check Total:	118.20	
01282021	01/28/2021		GBB BEC Tour. 1st Round Concessions 1/28	71 415 784			118.20		
Check Number: 19611	Check Type: Check	Check Date: 02/02/2021	Vendor: UNUMLIF	UNUM LIFE INSURANCE COMPANY OF AMERICA			Check Total:	186.00	
03012021	02/01/2021		March 2021 Life Insurance	71 415 716			155.00		
03012021	02/01/2021		March 2021 AD&D Insurance	71 415 716			31.00		
Check Number: 19612	Check Type: Check	Check Date: 02/05/2021	Vendor: CASHWA	CASH-WA DISTRIBUTING CO.			Check Total:	1,404.02	
12759736	01/08/2021		Fruit Gushers 8 4.25 oz - 2	71 415 705			23.90		
12759736	01/08/2021		S'mores Pop Tarts 6 2 ct. - 10	71 415 705			34.70		
12759736	01/08/2021		Chocolate Chip Pop Tarts 6 2 ct. - 10	71 415 705			34.80		
12759736	01/08/2021		Frosted Strawberry Pop Tarts 6 2 ct. -10	71 415 705			33.10		
12759736	01/08/2021		Delivery Fee	71 415 705			7.50		
12773131	01/22/2021		Reese's Peanut Butter Cup - 36 ct.	71 415 715			26.70		
12773131	01/22/2021		Hershey's Chocolate Bars - 36 ct.	71 415 715			29.33		
12773131	01/22/2021		Rolos - 36 ct.	71 415 715			29.33		
12773131	01/22/2021		Peanut M&M's - 48 ct.	71 415 715			36.55		
12773131	01/22/2021		Twix - 36 ct.	71 415 715			28.05		
12773131	01/22/2021		Peanut Butter M&M's - 24 ct.	71 415 715			19.85		
12773131	01/22/2021		Whatchamacallit - 36 ct.	71 415 715			29.33		
12773131	01/22/2021		Sour Patch Kids 2 oz Bag - 24 ct.	71 415 715			18.48		
12773131	01/22/2021		Sour Skittles - 24 ct.	71 415 715			17.67		
12773131	01/22/2021		Salt Flavored Popcorn 35 oz - 3	71 415 715			11.28		

Checking Account: 2 2

12773131	01/22/2021	Heinz Mustard - 1	71 415 715	12.19
12773131	01/22/2021	Relish Pouches - 1	71 415 715	10.96
12773131	01/22/2021	Yellow Popcorn 50 lb - 1	71 415 715	26.44
12773131	01/22/2021	Brown Paper Bags 500 ct. - 1	71 415 715	12.61
12773131	01/22/2021	Ketchup Packages 1,000 ct. - 1	71 415 715	23.35
12773131	01/22/2021	Tortilla Yellow Chips 36 3 oz Bags - 2	71 415 715	45.00
12773131	01/22/2021	Butter Cups 400 ct. - 1	71 415 715	28.44
12773131	01/22/2021	Cream Cheese Cups 100 .75 oz - 1	71 415 715	24.13
12773131	01/22/2021	Frank Beef Hot Dogs 10 lb - 4	71 415 715	160.72
12773131	01/22/2021	Delivery Fee	71 415 715	7.50
12781701	01/29/2021	Frosted Strawberry Pop Tarts 6 2 ct. - 8	71 415 705	27.60
12781701	01/29/2021	Frosted Cinnamon Pop Tarts 6 2 ct. - 8	71 415 705	27.76
12781701	01/29/2021	Chocolate Chip Pop Tarts 6 2 ct. - 8	71 415 705	27.84
12781701	01/29/2021	Skittles 36 ct. - 2	71 415 715	55.44
12781701	01/29/2021	Plain M&M's 36 ct. - 2	71 415 715	55.44
12781701	01/29/2021	Peanut Butter M&M's 24 ct. - 2	71 415 715	39.70
12781701	01/29/2021	Starbursts 36 ct. - 2	71 415 715	54.08
12781701	01/29/2021	Sour Patch Kids 24 2 oz Bags - 2	71 415 715	36.96
12781701	01/29/2021	Yellow Popcorn 50 lb - 1	71 415 715	26.44
12781701	01/29/2021	Brown Paper Bags 500 ct. - 1	71 415 715	12.61
12781701	01/29/2021	Soft Pretzel Cheese 50 3.3 oz Bag - 1	71 415 715	31.74
12781701	01/29/2021	Delivery Fee	71 415 715	7.50
12790685	02/05/2021	Sour Skittles 24 ct. - 2	71 415 715	35.34
12790685	02/05/2021	Tortilla Chips 36 3 oz - 1	71 415 715	22.50
12790685	02/05/2021	Frank Beef Hot Dogs 10 lb. - 4	71 415 715	171.92
12790685	02/05/2021	Soft Pretzel Cheese 50 3.3 oz - 1	71 415 715	31.74
12790685	02/05/2021	Delivery Fee	71 415 715	7.50

Check Number: 19613	Check Type: Check	Check Date: 02/05/2021	Vendor: CHESCOM	CHESTERMAN COMPANY	Check Total: 440.94
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
10434814	01/28/2021		Grape Powerade - 5 Cases	71 415 715	86.25
10434814	01/28/2021		Fruit Punch Powerade - 7 Cases (CREDIT)	71 415 715	(120.75)
10434814	01/28/2021		Coke - 5 Cases	71 415 715	86.25
10434814	01/28/2021		Diet Coke - 5 Cases	71 415 715	86.25
10434814	01/28/2021		Dasani Water - 8 Cases	71 415 715	138.00
2429179	01/21/2021		Mountain Berry Blast Powerade - 3	71 415 715	(51.75)
2429179	01/21/2021		Fruit Punch Powerade - 3	71 415 715	(51.75)
2429179	01/21/2021		Diet Coke - 3	71 415 715	(51.75)
2429179	01/21/2021		Mello Yello - 2	71 415 715	(34.50)
2429179	01/21/2021		Sprite - 2	71 415 715	(34.50)
2429179	01/21/2021		Coke - 3	71 415 715	(51.75)
2429179	01/21/2021		Dasani Water - 4	71 415 715	(69.00)

Checking Account: 2		2					
2688926	01/28/2021		EMPLOYEE POP MACHINE	71 415 780		26.94	
2702408	02/04/2021		Mountain Berry Blast Powerade - 1 Case	71 415 715		17.25	
2702408	02/04/2021		Grape Powerade - 1 Case	71 415 715		17.25	
2702408	02/04/2021		Coke - 2 Cases	71 415 715		34.50	
2702408	02/04/2021		Diet Coke - 2 Cases	71 415 715		34.50	
2702408	02/04/2021		Mello Yello - 2 Cases	71 415 715		34.50	
2702408	02/04/2021		Sprite - 2 Cases	71 415 715		34.50	
2702408	02/04/2021		Dasani Water - 2 Cases	71 415 715		34.50	
2702409	02/04/2021		Dasani Water - 8 Cases	71 415 715		138.00	
2702409	02/04/2021		Spite - 3 Cases	71 415 715		51.75	
2702409	02/04/2021		Mello Yello - 2 Cases	71 415 715		34.50	
2702409	02/04/2021		Pibb - 2 Cases	71 415 715		34.50	
2702409	02/04/2021		Root Beer - 1 Case	71 415 715		17.25	
Check Number: 19614	Check Type: Check	Check Date: 02/05/2021	Vendor: GARRFOO	GARRETSON FOOD CENTER	Check Total:	209.21	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02012021	02/01/2021		CONCESSION SUPPLIES	71 415 715	7.25		
02012021	02/01/2021		CONCESSION SUPPLIES	71 415 715	10.15		
02012021	02/01/2021		CONCESSION SUPPLIES	71 415 715	160.00		
02012021	02/01/2021		CONCESSION SUPPLIES	71 415 715	26.96		
02012021	02/01/2021		FCA ROLLS	71 415 719	4.85		
Check Number: 19615	Check Type: Check	Check Date: 02/05/2021	Vendor: MACZKIM	KIM MACZIEWSKI	Check Total:	258.75	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02022021	02/02/2021		One-Act Play Supplies - Reimbursement	71 415 793	208.75		
07272020	02/01/2021		Classroom Supplies - Reimbursement	71 415 800	50.00		
Check Number: 19616	Check Type: Check	Check Date: 02/05/2021	Vendor: NORTPLA	NORTHERN PLAINS INSURANCE POOL	Check Total:	44,163.24	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
11744-092	02/01/2021		March 2021 Insurance Billing- SANFORD	71 415 716	27,945.35		
11744-092	02/01/2021		March 2021 Insurance Billing- DAKOTACARE	71 415 716	16,217.89		
Check Number: 19617	Check Type: Check	Check Date: 02/05/2021	Vendor: PALIKIT	PALISADES KITCHEN	Check Total:	52.15	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
3998	12/09/2020		Employee Meal - Erika Brown	71 415 711	8.59		
4031	12/09/2020		Employee Meals - Kathi Nolz	71 415 711	12.88		
4037	12/09/2020		Employee Meal	71 415 711	6.64		
4091	12/09/2020		Employee Meals - Amber Williamson	71 415 711	24.04		
Check Number: 19618	Check Type: Check	Check Date: 02/05/2021	Vendor: SDDFAA	SOUTH DAKOTA FFA ASSOCIATION	Check Total:	40.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
6427	01/13/2021		CDE STATE LEADERSHIP STUDENT FEE	71 415 701	40.00		
Check Number: 19619	Check Type: Check	Check Date: 02/05/2021	Vendor: SUNSFOO	SUNSHINE FOODS	Check Total:	35.99	

Checking Account:	2	2				
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
7254	01/27/2021		Flowers	71 415 780	35.99	
Check Number: 19620	Check Type: Check		Check Date: 02/05/2021	Vendor: TOPPRO	TOP PROMOTIONAL PRODUCTS	Check Total: 533.01
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2020-10435	04/03/2020		Order Set up Charge	71 415 711	29.00	
2020-10435	04/03/2020		Freight Charge	71 415 711	61.51	
2020-10435	04/03/2020		Tote Bags - 75	71 415 711	442.50	
Check Number: 19621	Check Type: Check		Check Date: 02/05/2021	Vendor: WASTMAN	WASTE MANAGEMENT	Check Total: 544.13
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
7064619-1762-9	01/31/2021		Feb. 2021 Garbage & Recycling Services	71 415 800	544.13	
Check Number: 19622	Check Type: Check		Check Date: 02/11/2021	Vendor: BOLDTIM	TIM BOLDT	Check Total: 328.76
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
02052021	02/05/2021		BEC 2021 Wrestling Meet Official	71 415 800	275.00	
02052021	02/05/2021		BEC Wrestling Meet Official - Mileage	71 415 800	53.76	
Check Number: 19623	Check Type: Check		Check Date: 02/11/2021	Vendor: BROWERI	ERIKA BROWN	Check Total: 79.08
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
01142021	01/14/2021		Amazon - Robes (2)	71 415 793	29.80	
01142021	01/14/2021		Amazon - Devil Costume/Witch Hat	71 415 793	38.28	
01142021	01/14/2021		Ulta Beauty - Spray/Wedges	71 415 793	11.00	
Check Number: 19624	Check Type: Check		Check Date: 02/11/2021	Vendor: CITYOFG	CITY OF GARRETSON	Check Total: 8,037.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
02042021312	01/31/2021		Water	71 415 800	27.40	
02042021401E	01/31/2021		Water - Meter 1	71 415 800	62.48	
02042021401E	01/31/2021		Sewer - Meter 1	71 415 800	49.98	
02042021401W	01/31/2021		Gas	71 415 800	5,999.72	
02042021401W	01/31/2021		Gas Service Charge	71 415 800	113.00	
02042021409	01/31/2021		Gas	71 415 800	769.54	
02042021409	01/31/2021		Gas Service Charge	71 415 800	15.00	
02042021409	01/31/2021		Water - Meter 1	71 415 800	32.40	
02042021409	01/31/2021		Sewer - Meter 1	71 415 800	35.55	
02042021700	01/31/2021		Water - Meter 1	71 415 800	39.63	
02042021700	01/31/2021		Sewer	71 415 800	38.04	
02042021700	01/31/2021		Gas	71 415 800	742.88	
02042021700	01/31/2021		Gas Service Charge	71 415 800	23.00	
02042021916	01/31/2021		Water - Meter 1	71 415 800	27.40	
02042021916	01/31/2021		Water - Meter 2	71 415 800	28.23	
02042021916	01/31/2021		Sewer - Meter 1	71 415 800	32.95	
Check Number: 19625	Check Type: Check		Check Date: 02/11/2021	Vendor: DAKOREC	DAKOTA RECOGNITION/JOSTENS	Check Total: 107.40

Checking Account: 2		2					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
858	02/09/2021		Gold Honor Cords - 11	71 415 721	98.45		
858	02/09/2021		Shipping & Handling	71 415 721	8.95		
Check Number: 19626	Check Type: Check	Check Date: 02/11/2021	Vendor: FIRSDAK	FIRST DAKOTA INDEMNITY CO.	Check Total:	903.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
3626417	02/09/2021		Worker's Comp. Insurance- Installment #9	71 415 800	903.00		
Check Number: 19627	Check Type: Check	Check Date: 02/11/2021	Vendor: FORTROD	ROD FORTIN	Check Total:	302.72	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02052021	02/05/2021		BEC 2021 Wrestling Meet Official	71 415 800	275.00		
02052021	02/05/2021		BEC Wrestling Meet Official - Mileage	71 415 800	27.72		
Check Number: 19628	Check Type: Check	Check Date: 02/11/2021	Vendor: GARRYOU	GARRETSON YOUTH WRESTLING BOOSTER CLUB	Check Total:	132.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02052021	02/05/2021		BEC Wrest. Tourn. -Coaches/Workers Meals	71 415 486	132.00		
Check Number: 19629	Check Type: Check	Check Date: 02/11/2021	Vendor: JOHNGUY	GUY JOHNSON	Check Total:	307.44	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02042021	02/09/2021		One-Act Play in Rapid City - Mileage	71 415 793	307.44		
Check Number: 19630	Check Type: Check	Check Date: 02/11/2021	Vendor: NEISBRA	BRADYN NEISES	Check Total:	525.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02052021	02/05/2021		BEC 2021 Wrestling Meet Official	71 415 800	275.00		
02052021	02/05/2021		BEC Wrestling Meet Official - Mileage	71 415 800	21.00		
02092021	02/09/2021		Wrestling Quad Official 2/9/21	71 415 800	200.00		
02092021	02/09/2021		Wrestling Quad Official 2/9/21- Mileage	71 415 800	29.00		
Check Number: 19631	Check Type: Check	Check Date: 02/11/2021	Vendor: RADFTIF	TIFFANY RADFORD	Check Total:	17.57	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02012021	02/01/2021		Dollar General Store - Library Supplies	71 415 717	17.57		
Check Number: 19632	Check Type: Check	Check Date: 02/11/2021	Vendor: STECKEV	KEVIN STECKLER	Check Total:	150.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02052021	02/05/2021		2021 BEC Wrestling Tournament Director	71 415 486	150.00		
Check Number: 19633	Check Type: Check	Check Date: 02/11/2021	Vendor: SUNSFOO	SUNSHINE FOODS	Check Total:	224.03	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
5277	02/01/2021		TATU Supplies - Coffee & Creamer	71 415 709	26.03		
7432	02/08/2021		MS SC - Candy for Candy Grams	71 415 706	198.00		
Check Number: 19634	Check Type: Check	Check Date: 02/11/2021	Vendor: SWATJAY	JAY SWATEK	Check Total:	250.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02052021	02/05/2021		BEC 2021 Wrestling Meet Administrator	71 415 800	250.00		

Check Number:	Check Type:	Check Date:	Vendor:	Vendor Name:	Check Total:
19635	Check	02/11/2021	WEBEJOS	JOSEPH WEBER	231.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
02092021	02/09/2021		Wrestling Quad Official 2/9/21	71 415 800	200.00
02092021	02/09/2021		Wrestling Quad Official 2/9/21- Mileage	71 415 800	31.32
19636	Check	02/24/2021	AFLAC	AFLAC	1,952.28
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
516924	02/12/2021		February 2021 Insurance Premium Billing	71 415 718	1,952.28
19637	Check	02/24/2021	BACKEMI	EMILY BACKER	231.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
02052021	02/05/2021		Student Drop-Off Mileage 1/8 - 25 miles	71 415 800	10.50
02052021	02/05/2021		Student PU & DO 1/11-1/15 - 175 miles	71 415 800	73.50
02052021	02/05/2021		Student PU & DO 1/21-1/22 - 75 miles	71 415 800	31.50
02052021	02/05/2021		Student PU & DO 1/25-1/29 - 100 miles	71 415 800	42.00
02052021	02/05/2021		Student PU & DO 2/1-2/5 - 175 miles	71 415 800	73.50
19638	Check	02/24/2021	CASH	CASH	376.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
02242021	02/24/2021		2021 State Wrestling Tourney Meal Money	71 415 800	376.00
19639	Check	02/24/2021	CASHWA	CASH-WA DISTRIBUTING CO.	95.77
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
12811574	02/19/2021		Popcorn Oil - 4 x 1 Gallon	71 415 715	47.02
12811574	02/19/2021		Popcorn 50 lb. - 1	71 415 715	26.44
12811574	02/19/2021		Delivery Fee	71 415 715	7.50
12813305	02/23/2021		Popcorn 50 lb. - 1	71 415 715	26.44
12813305	02/23/2021		Brown Paper Bags 4 lb. - 1 500 Count	71 415 715	12.61
12813305	02/23/2021		Delivery Fee	71 415 715	7.50
CM2964355	02/17/2021		Pretzel Soft Junior Cheese - 1	71 415 715	(31.74)
19640	Check	02/24/2021	CHESCOM	CHESTERMAN COMPANY	239.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
2538207	02/11/2021		Sprite - 2 Cases	71 415 715	(36.50)
2538207	02/11/2021		Mello Yello - 3 Cases	71 415 715	(51.75)
2538207	02/11/2021		Diet Coke - 1 Case	71 415 715	(17.25)
2538207	02/11/2021		Coke - 1 Case	71 415 715	(17.25)
2702580	02/18/2021		Grape Powerade - 2 Cases	71 415 715	34.50
2702580	02/18/2021		Diet Coke - 4 Cases	71 415 715	69.00
2702580	02/18/2021		Coke - 4 Cases	71 415 715	69.00
2702580	02/18/2021		Pibb - 3 Cases	71 415 715	51.75
2702580	02/18/2021		Dasani Water - 8 Cases	71 415 715	138.00
19641	Check	02/24/2021	DELTDEN	DELTA DENTAL OF SD	3,617.60

Checking Account:	2	2				
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1805604	02/19/2021		March 2021 Coverage Billing	71 415 716	3,617.60	
Check Number: 19642	Check Type: Check		Check Date: 02/24/2021	Vendor: ETRHELI	ELIZABETH ETRHEIM	Check Total: 7.46
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
652778	02/16/2021		Dollar General - Cookies	71 415 480	7.46	
Check Number: 19643	Check Type: Check		Check Date: 02/24/2021	Vendor: GARRFOO	GARRETSON FOOD CENTER	Check Total: 617.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
050766	02/12/2021		Breakfast - Egg Bake	71 415 711	146.25	
050766	02/12/2021		Lunch - Chef Salad	71 415 711	162.50	
050766	02/12/2021		Breakfast - Egg Bake	71 415 800	146.25	
050766	02/12/2021		Lunch - Chef Salad	71 415 800	162.50	
Check Number: 19644	Check Type: Check		Check Date: 02/24/2021	Vendor: HAUGTHO	THOMAS HAUGLID	Check Total: 95.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
02132021	02/13/2021		GBB Official v. MCM - 2/13/21	71 415 800	95.00	
Check Number: 19645	Check Type: Check		Check Date: 02/24/2021	Vendor: HOLLMAR	MARCIA HOLLIWAY	Check Total: 1,410.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
03012021	02/24/2021		Artist - 3/1-3/5/2021	71 415 707	1,410.00	
Check Number: 19646	Check Type: Check		Check Date: 02/24/2021	Vendor: HORACEMAN1	HORACE MANN COMPANIES	Check Total: 155.85
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
03012021	02/26/2021		March 2021 Premium Payment	71 415 718	155.85	
Check Number: 19647	Check Type: Check		Check Date: 02/24/2021	Vendor: JASTTER	TERRY JASTRAM	Check Total: 140.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
02182021	02/18/2021		BB DH Official v. Sioux Valley 2/18/21	71 415 800	140.00	
Check Number: 19648	Check Type: Check		Check Date: 02/24/2021	Vendor: JOSTINC	JOSTENS, INC.	Check Total: 0.99
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
02102021	02/10/2021		Heritage Medals - Double Paid	71 415 720	(41.87)	
745079	02/11/2021		Heritage Medals - 2	71 415 721	26.10	
745079	02/11/2021		Shipping & Handling	71 415 721	16.76	
Check Number: 19649	Check Type: Check		Check Date: 02/24/2021	Vendor: KLUDCHU	CHUCK KLUDET	Check Total: 140.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
02182021	02/18/2021		BB DH Official v. Sioux Valley 2/18/21	71 415 800	140.00	
Check Number: 19650	Check Type: Check		Check Date: 02/24/2021	Vendor: MACKIM	KIM MACZIEWSKI	Check Total: 33.92
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
02112021	02/11/2021		Michael's - Scrapbook Paper (28)	71 415 707	22.12	
02112021	02/11/2021		Dollar General - Candy (4)	71 415 707	11.80	
Check Number: 19651	Check Type: Check		Check Date: 02/24/2021	Vendor: ORTMPAU	PAUL ORTMAN	Check Total: 162.68

Checking Account: 2		2					
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02182021	02/18/2021		BB DH Official v. Sioux Valley 2/18/21	71 415 800	140.00		
02182021	02/18/2021		BB DH Official v. Sioux Valley Mileage	71 415 800	22.68		
Check Number: 19652	Check Type: Check	Check Date: 02/24/2021	Vendor: ROOKBRI	BRIAN ROOK	Check Total:	95.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02132021	02/13/2021		GBB Official v. MCM - 2/13/21	71 415 800	95.00		
Check Number: 19653	Check Type: Check	Check Date: 02/24/2021	Vendor: ROPSBRO	BROCK ROPS	Check Total:	131.12	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02132021	02/13/2021		GBB Official v. MCM - 2/13/21	71 415 800	95.00		
02132021	02/13/2021		GBB Official v. MCM Mileage - 2/13/21	71 415 800	36.12		
Check Number: 19654	Check Type: Check	Check Date: 02/24/2021	Vendor: SCOOCOF	SCOOTER'S COFFEE	Check Total:	76.72	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
14341	02/12/2021		Teacher In-service 2/12/2021	71 415 711	38.36		
14341	02/12/2021		Teacher In-service 2/12/2021	71 415 800	38.36		
Check Number: 19655	Check Type: Check	Check Date: 02/24/2021	Vendor: TARGEAS	TARGET	Check Total:	105.00	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02172021	02/17/2021		Gift Cards - 3	71 415 780	105.00		
Check Number: 19656	Check Type: Check	Check Date: 02/24/2021	Vendor: VISISER	VISION SERVICE PLAN	Check Total:	417.48	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
811692965	02/18/2021		March 2021 Coverage Billing	71 415 716	417.48		
Check Number: 19657	Check Type: Check	Check Date: 02/24/2021	Vendor: WINTGAR	GARY WINTERTON	Check Total:	27.67	
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
02162021	02/16/2021		Gas for Bus #3 in Parker - 9.545 Gallons	71 415 800	27.67		

*Denotes Expensed Invoice Item

Checking Account ID: 2

Total without Voids: 71,214.99

	Garretson School District No. 49-4					
	Payroll Report					
	Fiscal Year 2020-2021					
Code		<i>November 2020</i>	<i>December 2020</i>	<i>January 2021</i>	<i>February 2021</i>	<i>Fiscal Year to Date</i>
	GENERAL FUND					
10-1111-000-111	Elementary Instruction - Certified	\$61,015.40	\$61,005.84	\$60,996.30	\$60,811.20	\$488,612.45
10-1111-000-119	Elementary Instruction - Other Compensation	\$108.14	\$700.21	\$1,912.14	\$108.14	\$3,270.91
10-1111-000-120	Elementary Instruction - Substitutes	\$296.04	\$1,243.37	\$473.66	\$1,420.99	\$5,506.34
10-1111-000-142	Elementary Instruction - Sick Leave Pay/Back					\$0.00
10-1111-009-111	Elementary Instruction - Class Size Reduction	\$2,359.92	\$2,359.92	\$2,359.92	\$2,545.00	\$18,836.00
10-1111-011-111	Elementary Instruction - G5 Certified	\$2,861.33	\$2,861.32	\$2,861.32	\$3,088.58	\$22,759.49
10-1121-000-111	Middle School Instruction - Certified	\$32,292.06	\$32,282.53	\$32,272.98	\$32,272.99	\$274,355.25
10-1121-000-119	Middle School Instruction - Other Compensation					\$0.00
10-1121-000-120	Middle School Instruction - Substitutes	\$118.41	\$355.24	\$118.42	\$414.44	\$1,877.40
10-1121-000-142	Middle School Instruction - Sick Leave Pay/Back					\$0.00
10-1131-000-111	Secondary Instruction - Certified	\$46,659.33	\$46,640.24	\$46,621.16	\$46,621.16	\$376,513.57
10-1131-000-114	Secondary Instruction - Classified	\$3,488.36	\$3,518.42	\$2,549.38	\$3,381.90	\$20,575.36
10-1131-000-119	Secondary Instruction - Other Compensation	\$745.60	\$831.72	\$745.60	\$745.60	\$6,017.34
10-1131-000-120	Secondary Instruction - Substitutes	\$710.51	\$958.10	\$473.67	\$888.13	\$5,041.31
10-1131-000-130	Secondary Instruction - Overtime	\$86.35	\$97.92	\$58.12		\$312.25
10-1131-000-142	Secondary Instruction - Sick Leave Pay/Back					\$0.00
10-1273-000-111	Title I A - Instruction - Certified - Non-Federal				\$2,045.42	\$2,045.42
10-1273-000-119	Title I A - Other Compensation					\$0.00
10-1273-000-120	Title I A - Substitutes					\$0.00
10-1273-006-111	Title I A - Instruction - Certified - Federal	\$3,977.20	\$3,977.20	\$3,977.20	\$1,704.54	\$28,969.85
10-1273-006-112	Title I A - Instructional Aides	\$1,671.06	\$1,823.55	\$1,487.72	\$2,369.14	\$9,488.04
10-1299-000-111	Garretson Academy - Certified Instructor					\$0.00
10-1299-000-112	Garretson Academy - Educational Supervisor	\$2,657.44	\$2,614.78	\$1,614.91	\$2,397.44	\$14,179.80
10-1299-000-119	Garretson Academy - Other Compensation					\$0.00
10-1299-000-120	Garretson Academy - Substitutes					\$0.00
10-2121-000-111	Middle School/Secondary Instruction Guidance - Certified	\$5,419.16	\$5,491.48	\$5,491.48	\$5,491.48	\$44,704.92
10-2121-000-119	Middle School/Secondary Instruction Guidance - Other Compensation	\$1,289.32	\$421.42	\$421.42	\$421.42	\$3,867.30
10-2122-000-111	Elementary Instruction Guidance - Certified	\$5,534.52	\$5,534.52	\$5,534.52	\$5,534.52	\$45,085.93
10-2122-000-119	Elementary Instruction - Other Compensation	\$86.17	\$86.18	\$86.18	\$86.18	\$683.49
10-2134-000-319	School Nurse - Professional Services	\$1,944.97	\$1,855.62	\$790.43	\$1,287.76	\$9,046.38
10-2212-000-119	Instruction & Curriculum Development - Other Compensation					\$0.00
10-2212-000-120	Instruction & Curriculum Development - Substitutes					\$0.00
10-2213-000-119	Instructional Staff Training - Other Compensation					\$0.00
10-2213-000-120	Instructional Staff Training - Substitutes					\$0.00
10-2213-009-119	Instructional Staff Training - Other Comp Grant					\$0.00
10-2213-009-120	Instructional Staff Training - Substitutes					\$0.00
10-2214-012-119	Title I003 Staff Training - Other Compensation					\$11,206.03
10-2214-012-120	Title I003 Staff Training - Substitutes					\$0.00
10-2222-000-112	Library - Educational Assistants	\$3,596.58	\$3,064.20	\$2,438.66	\$3,429.10	\$19,831.24
10-2222-000-120	Library - Substitutes					\$0.00
10-2227-000-111	Technology - Certified	\$6,233.59	\$6,233.60	\$6,233.60	\$6,233.60	\$49,612.81
10-2227-000-119	Technology - Other Compensation					\$2,973.00
10-2311-000-113	Board of Education - Salaries		\$904.26			\$1,679.34
10-2321-000-113	Office of the Superintendent - Certified	\$11,310.40	\$11,310.40	\$11,310.40	\$11,310.40	\$88,468.78
10-2321-000-119	Office of the Superintendent - Other Salaries	\$528.60	\$528.60	\$528.60	\$528.60	\$7,382.32
10-2321-000-220	Office of the Superintendent - Retirement					\$0.00
10-2410-000-113	Office of the Principal - Middle/High School - Certified	\$9,022.80	\$9,022.80	\$9,022.80	\$9,022.80	\$72,734.86
10-2410-000-114	Office of the Principal - Middle/High School - Classified	\$2,020.59	\$1,986.65	\$1,516.96	\$2,062.61	\$12,615.00
10-2410-000-119	Office of the Principal - Middle/High School - Other Salaries					\$700.00
10-2410-000-130	Office of the Principal - Middle/High School - Overtime	\$18.99	\$20.44	\$20.16	\$86.99	\$236.55
10-2410-000-399	Office of the Principal - Middle/High School - Contracted Services					\$5,265.79
10-2411-000-113	Office of the Principal - Elementary School - Certified	\$3,836.58	\$3,836.58	\$3,836.58	\$3,836.58	\$32,422.08
10-2411-000-114	Office of the Principal - Elementary School - Classified	\$2,020.64	\$1,986.63	\$1,516.97	\$2,062.57	\$12,614.97
10-2411-000-119	Office of the Principal - Elementary School - Other Salaries					\$700.00
10-2411-000-130	Office of the Principal - Elementary School - Overtime	\$18.98	\$20.43	\$20.16	\$87.00	\$236.53
10-2529-000-113	Business Manager	\$6,719.24	\$6,719.24	\$6,719.24	\$6,719.24	\$54,965.79
10-2529-000-114	Business Office - Assistants	\$3,458.98	\$4,167.46	\$2,900.43	\$2,686.99	\$24,956.38
10-2529-000-130	Business Office - Overtime	\$74.69	\$12.49	\$37.76	\$30.11	\$363.76
10-2549-000-114	Operation and Maintenance - Classified	\$15,717.90	\$16,150.82	\$15,919.20	\$15,384.90	\$133,771.47

10-2549-000-120	Operation and Maintenance - Temporary	\$2,910.78	\$2,869.47	\$2,368.76	\$3,064.87	\$19,999.90
10-2549-000-130	Operation and Maintenance - Overtime	\$365.52	\$467.99	\$352.11	\$586.96	\$2,484.25
10-2559-000-114	Transportation - Classified	\$11,392.02	\$11,392.02	\$9,144.31	\$11,280.27	\$88,523.89
10-2559-000-120	Transportation - Temporary					\$0.00
10-3125-000-119	Mentor Pay					\$0.00
10-6100-***-111	Male Co-Curricular Certified Salaries	\$4,292.22	\$7,306.43	\$739.78	\$739.78	\$26,675.53
10-6100-000-114	Male Co-Curricular Classified Salaries					\$0.00
10-6100-***-119	Male Co-Curricular Other Salaries					\$0.00
10-6100-000-120	Male Co-Curricular Temporary Salaries					\$0.00
10-6100-***-319	Male Co-Curricular Officials and Professional & Tech.	\$403.72				\$403.72
10-6200-***-111	Female Co-Curricular Certified Salaries	\$5,104.91	\$2,090.72	\$2,090.72	\$2,090.72	\$22,601.07
10-6200-000-114	Female Co-Curricular Classified Salaries					\$0.00
10-6200-***-119	Female Co-Curricular Other Salaries					\$0.00
10-6200-000-120	Female Co-Curricular Temporary Salaries					\$0.00
10-6200-***-319	Female Co-Curricular Officials and Professional & Tech.	\$1,550.14				\$1,550.14
10-6500-000-114	Transportation - Cocurricular Activities	\$253.73	\$410.56	\$782.96	\$1,696.13	\$5,301.52
10-6900-000-111	Assistant AD - Certified Salaries	\$533.24	\$533.24	\$533.24	\$533.24	\$4,161.99
10-6900-***-111	Combined Co-Curricular Certified Salaries	\$4,282.84	\$4,282.83	\$4,282.82	\$4,282.82	\$33,490.38
10-6900-000-130	Combined Co-Curricular Salaries	\$42.64	\$42.64	\$42.64	\$42.64	\$866.42
10-6900-000-13*	Official Book/Ticket Selling/Clock & Scoreboard/Etc.	\$2,217.53				\$2,217.53
10-6900-490-114	JR Class/Conc. - Classified Wages		\$1,363.80		\$568.25	\$1,932.05
	Total General Fund	\$271,249.14	\$271,383.88	\$253,205.39	\$262,003.20	\$2,124,693.89
	SPECIAL EDUCATION FUND					
22-1221-000-111	Special Education Instructional Services - Certified	\$3,222.72	\$3,222.72	\$3,222.72	\$3,222.72	\$25,915.29
22-1221-000-112	Special Education Instructional Services - Classified	\$20,634.12	\$19,461.93	\$13,864.81	\$18,917.17	\$117,901.77
22-1221-000-119	Special Education Instructional Services - Other Compensation					\$0.00
22-1221-000-120	Special Education Instructional Services - Substitutes				\$6,130.68	\$6,130.68
22-1221-000-130	Special Education Instructional Services - Overtime		\$33.26	\$1.60	\$20.44	\$83.71
22-1221-611-111	Special Education Instructional Services - Certified Federal	\$9,052.94	\$9,052.94	\$9,052.94	\$9,052.94	\$73,685.68
22-1221-611-112	Special Education Instructional Services - Educational Assistants					\$0.00
22-1221-611-120	Special Education Instructional Services - Substitutes	\$4,015.37	\$3,541.69	\$3,084.19		\$15,808.47
22-1226-000-111	Early Childhood Instructional Services - Certified	\$2,423.65	\$2,423.62	\$2,423.62	\$2,423.62	\$19,501.50
22-1226-000-112	Early Childhood Instructional Services - Educational Assistants	\$374.78	\$376.80	\$270.99	\$340.74	\$2,140.21
22-1226-000-119	Early Childhood Instructional Services - Other Compensation					\$0.00
22-1226-000-120	Early Childhood Instructional Services - Substitutes	\$427.66		\$118.42	\$177.63	\$842.13
22-1226-619-111	Early Childhood Instructional Services - Certified Federal	\$323.94	\$323.94	\$323.94	\$323.94	\$2,595.04
22-1227-000-111	Birth to Three Services - Certified					\$0.00
22-2152-000-111	Speech Therapy Services - Certified	\$4,448.03	\$4,448.02	\$4,444.43	\$4,440.84	\$28,049.17
22-2152-000-119	Speech Therapy Services - Other Compensation					\$1,006.74
22-2710-000-113	Special Education - Director	\$3,836.62	\$3,836.62	\$3,836.62	\$3,836.62	\$30,149.25
22-2736-000-114	Special Education - Transportation	\$1,784.32	\$1,422.86	\$1,093.45	\$1,820.91	\$10,455.25
	Total Special Education Fund	\$50,544.15	\$48,144.40	\$41,737.73	\$50,708.25	\$334,264.89
	FOOD SERVICE FUND					
51-2562-000-114	Food Service - Salaries					\$3,827.91
	Total Food Service Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$3,827.91
	DRIVER'S EDUCATION FUND					
53-1132-000-114	Driver's Education - Salaries					\$0.00
	Total Driver's Education Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	PRESCHOOL FUND					
54-1141-000-111	Preschool Instructional Services - Certified	\$4,481.36	\$4,481.36	\$4,481.36	\$4,481.36	\$36,676.84
54-1141-000-112	Preschool Instructional Services - Educational Assistants	\$3,566.20	\$3,391.06	\$2,438.94	\$3,278.82	\$19,865.60
54-1141-000-114	Preschool Instructional Services - Classified					\$0.00
54-1141-000-130	Preschool Instructional Services - Overtime					\$0.00
	Total Preschool Fund	\$8,047.56	\$7,872.42	\$6,920.30	\$7,760.18	\$56,542.44
	GRAND TOTAL	\$329,840.85	\$327,400.70	\$301,863.42	\$320,471.63	\$2,519,329.13
	General Fund - Gross Salaries	\$213,971.10	\$214,067.70	\$197,733.12	\$205,461.40	\$1,679,540.37
	General Fund - Social Security/Medicare	\$15,431.51	\$15,400.80	\$13,974.99	\$14,713.63	\$121,320.80
	General Fund - SD Retirement	\$11,534.23	\$11,603.08	\$11,184.98	\$11,516.06	\$92,563.71
	General Fund - Group Insurance	\$30,312.30	\$30,312.30	\$30,312.30	\$30,312.11	\$231,269.01

	Total General Fund	\$271,249.14	\$271,383.88	\$253,205.39	\$262,003.20	\$2,124,693.89
	Special Education Fund - Gross Salaries	\$38,552.88	\$36,381.72	\$30,671.60	\$38,816.41	\$254,633.88
	Special Education Fund - Social Security/Medicare	\$2,696.29	\$2,530.07	\$2,138.88	\$2,689.54	\$17,828.96
	Special Education Fund - SD Retirement	\$1,972.99	\$1,906.19	\$1,600.83	\$1,875.88	\$13,345.93
	Special Education Fund - Group Insurance	\$7,321.99	\$7,326.42	\$7,326.42	\$7,326.42	\$48,456.12
	Total Special Education Fund	\$50,544.15	\$48,144.40	\$41,737.73	\$50,708.25	\$334,264.89
	Food Service Fund - Gross Salaries	\$0.00	\$0.00	\$0.00		\$3,555.89
	Food Service Fund - Social Security/Medicare	\$0.00	\$0.00	\$0.00		\$272.02
	Total Food Service Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$3,827.91
	Driver's Education Fund - Gross Salaries	\$0.00	\$0.00	\$0.00		\$0.00
	Driver's Education Fund - Social Security/Medicare	\$0.00	\$0.00	\$0.00		\$0.00
	Total Driver's Education Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Preschool Fund - Gross Salaries	\$5,845.93	\$5,695.68	\$4,857.92	\$5,607.33	\$41,341.56
	Preschool Fund - Social Security/Medicare	\$420.56	\$409.10	\$345.01	\$402.35	\$2,968.01
	Preschool Fund - SD Retirement	\$350.74	\$341.74	\$291.47	\$324.60	\$2,445.89
	Preschool Fund - Group Insurance	\$1,430.33	\$1,425.90	\$1,425.90	\$1,425.90	\$9,786.98
	Total Preschool Fund	\$8,047.56	\$7,872.42	\$6,920.30	\$7,760.18	\$56,542.44
	GRAND TOTAL	\$329,840.85	\$327,400.70	\$301,863.42	\$320,471.63	\$2,519,329.13

Batch Description: February 2021 General Fund Account Bank Recon. Processing Month: 02/2021
Checking Account: 1 1

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	02/26/2021	2,358,938.20

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
46502	JOSE VARGAS	06/08/2020	10.00
46754	ATS, INC.	09/14/2020	990.00
49060	ALEXIS GAWARECKI	12/14/2020	30.00
49061	ALLISON GAWARECKI	12/14/2020	20.00
49073	ANNA JONES	12/14/2020	30.00
49091	O'REILLY AUTO PARTS	12/14/2020	45.46
49157	AL HANSEN	01/11/2021	117.68
49194	STATE OF IOWA- TREASURER	01/15/2021	55.00
49205	STATE OF IOWA- TREASURER	01/29/2021	55.00
49212	CARROLL INSTITUTE	02/08/2021	515.00
49218	PETE ENTRINGER	02/08/2021	112.76
49225	AL HANSEN	02/08/2021	117.68
49235	TODD KOST	02/08/2021	161.00
49240	SCOTT MACK	02/08/2021	80.00
49241	KEITH MATTHIESEN	02/08/2021	80.00
49245	PAUL ORTMAN	02/08/2021	117.68
49255	MOE RUESINK	02/08/2021	137.12
49259	PATRICK SPELLMEYER	02/08/2021	80.00
49263	RYAN WALTER	02/08/2021	135.32
49267	AMERICAN GENERAL LIFE INSURANCE	02/12/2021	100.00
49275	STATE OF IOWA- TREASURER	02/12/2021	55.00
49276	DAVE VANDER GRIFT	02/26/2021	424.81
49277	AMERICAN FUNDS SERVICE CO.	02/26/2021	135.00
49278	AMERICAN GENERAL LIFE INSURANCE	02/26/2021	100.00
49281	HORACE MANN	02/26/2021	150.00
49282	HORACE MANN	02/26/2021	185.00
49283	MN DEPT. OF REVENUE	02/26/2021	133.75
49284	NEW YORK LIFE INSURANCE	02/26/2021	131.92
49285	SOUTH DAKOTA SUPPLEMENTAL RETIREMENT PLAN	02/26/2021	50.00
49286	STATE OF IOWA- TREASURER	02/26/2021	55.00
	Total:		4,410.18

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	GFC - In-service Meals 2/12/21	02/12/2021	(308.75)
	Scooter's Coffee - In-service 2/12/21	02/12/2021	(38.36)
	Preschool payment to T/A PR 8-14-20	09/30/2020	416.55
32845	Receipt 32845	02/28/2021	154.00
	Total:		223.44

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>
2,358,938.20	(4,186.74)	2,354,751.46	2,354,751.46

Cleared Automatic Payment Total: 53,125.35
 Cleared Checks Total: 158,284.83
 Cleared Direct Deposit Total: (207,151.48)

Cleared Void Total:	
Cleared Deposit Total:	564,831.41
Cleared Manual Journal Entries Total:	(129.82)
Cleared Sales Journal Total:	

Batch Description: February 2021 Trust & Agency Account Bank Recon. Processing Month: 02/2021
Checking Account: 2 2

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	02/26/2021	75,874.69

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
18936	AMBER HULSE	09/16/2019	250.00
18945	JASON GRUENHAGEN	09/20/2019	75.00
19063	AUDRA GENZLER	11/08/2019	10.00
19115	GARRETSON BOOSTER CLUB	11/26/2019	305.26
19461	SIOUX VALLEY SCHOOL	10/02/2020	35.00
19561	RYAN WALTER	12/17/2020	180.32
19578	GROW GARRETSON	01/08/2021	100.00
19604	MADISON HIGH SCHOOL	01/29/2021	288.12
19625	DAKOTA RECOGNITION/JOSTENS	02/11/2021	107.40
19628	GARRETSON YOUTH WRESTLING BOOSTER CLUB	02/11/2021	132.00
19634	JAY SWATEK	02/11/2021	250.00
19636	AFLAC	02/24/2021	1,952.28
19637	EMILY BACKER	02/24/2021	231.00
19639	CASH-WA DISTRIBUTING CO.	02/24/2021	95.77
19640	CHESTERMAN COMPANY	02/24/2021	239.50
19641	DELTA DENTAL OF SD	02/24/2021	3,617.60
19642	ELIZABETH ETRHEIM	02/24/2021	7.46
19643	GARRETSON FOOD CENTER	02/24/2021	617.50
19644	THOMAS HAUGLID	02/24/2021	95.00
19645	MARCIA HOLLIWAY	02/24/2021	1,410.00
19646	HORACE MANN COMPANIES	02/24/2021	155.85
19647	TERRY JASTRAM	02/24/2021	140.00
19648	JOSTENS, INC.	02/24/2021	0.99
19649	CHUCK KLUDT	02/24/2021	140.00
19650	KIM MACZIEWSKI	02/24/2021	33.92
19651	PAUL ORTMAN	02/24/2021	162.68
19653	BROCK ROPS	02/24/2021	131.12
19654	SCOOTER'S COFFEE	02/24/2021	76.72
19655	TARGET	02/24/2021	105.00
19656	VISION SERVICE PLAN	02/24/2021	417.48
19657	GARY WINTERTON	02/24/2021	27.67
		Total:	<u>11,390.64</u>

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Scooter's Coffee - In-service 2/12/21	02/12/2021	38.36
	GFC - In-service Meals 2/12/21	02/12/2021	308.75
		Total:	<u>347.11</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>
75,874.69	(11,043.53)	64,831.16	64,831.16

Cleared Automatic Payment Total:
Cleared Checks Total: 61,561.05
Cleared Direct Deposit Total:
Cleared Void Total:

Cleared Deposit Total:	78,973.75
Cleared Manual Journal Entries Total:	(3,951.39)
Cleared Sales Journal Total:	



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21 Page 1
 ACCOUNT NUMBER ENDING 0057
 83

GARRETSON SCHOOL
 GENERAL FUND/FOOD SERVICE
 PO BOX C
 GARRETSON SD 57030-0381

CHECKING ACCOUNT

Account Title: GARRETSON SCHOOL
 GENERAL FUND/FOOD SERVICE

INTEREST CHECKING		NUMBER OF ENCLOSURES	83
ACCOUNT NUMBER	ENDING 0057	Statement Dates	2/01/21 thru 2/28/21
PREVIOUS BALANCE	129,460.54	DAYS IN THE STATEMENT PERIOD	28
41 DEPOSITS	418,422.32	AVERAGE LEDGER BALANCE	135,442.93
78 CHECKS/DEBITS	366,292.13	AVERAGE COLLECTED BAL	135,442.93
SERVICE CHARGE	.00	Interest Earned	25.98
INTEREST PAID	25.98	Annual Percentage Yield Earned	0.25%
NEW BALANCE	181,616.71	2021 Interest Paid	50.86

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total NSF Returned Item Fees	\$.00	\$.00

DEPOSITS

DATE	DESCRIPTION	AMOUNT
2/01	E. SERVICE VANCO PAYMENT 3411786634 21/02/01 TRACE# -091000014472675	22.00
2/02	E. SERVICE VANCO PAYMENT 3411786634 21/02/02 TRACE# -091000016892516	60.00
2/02	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/02	162.00



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21
 ACCOUNT NUMBER ENDING Page
 0057 2
 83

GARRETSON SCHOOL
 GENERAL FUND/FOOD SERVICE
 PO BOX C
 GARRETSON SD 57030-0381

INTEREST CHECKING ENDING 0057 (Continued)

DEPOSITS		
DATE	DESCRIPTION	AMOUNT
	TRACE# -091000010380621	
2/02	Deposit	107.60
2/02	Deposit	181.50
2/03	E. SERVICE VANCO PAYMENT 3411786634 21/02/03	12.00
	TRACE# -091000013944878	
2/03	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/03	17.00
	TRACE# -09100001772321	
2/03	Deposit	104.35
2/04	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/04	52.00
	TRACE# -091000017542348	
2/05	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/05	184.00
	TRACE# -091000012929448	
2/05	Deposit	62.26
2/05	Deposit	184.00
2/08	E. SERVICE VANCO PAYMENT 3411786634 21/02/08	125.75
	TRACE# -091000017689164	
2/08	Deposit	244.55
2/08	Deposit	254.80
2/09	Transfer from x0131 to x0057	100,000.00
2/10	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/10	50.00
	TRACE# -091000016746036	
2/10	E. SERVICE VANCO PAYMENT 3411786634 21/02/10	77.00
	TRACE# -091000012512014	
2/11	E. SERVICE VANCO PAYMENT 3411786634 21/02/11	64.00
	TRACE# -091000011897365	
2/11	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/11	84.00
	TRACE# -091000017524430	



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21 Page 3
 ACCOUNT NUMBER ENDING 0057
 83

GARRETSON SCHOOL
 GENERAL FUND/FOOD SERVICE
 PO BOX C
 GARRETSON SD 57030-0381

INTEREST CHECKING ENDING 0057 (Continued)

DEPOSITS		
DATE	DESCRIPTION	AMOUNT
2/12	E. SERVICE VANCO PAYMENT 3411786634 21/02/12	127.00
	TRACE# -091000010879113	
2/12	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/12	256.00
	TRACE# -091000013557217	
2/12	AP ACH STATE OF SOUTH D 6466000364 21/02/12	43,843.31
	TRACE# -091408591218240	
2/16	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/16	129.00
	TRACE# -091000016566057	
2/17	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/17	52.00
	TRACE# -091000017812662	
2/17	E. SERVICE VANCO PAYMENT 3411786634 21/02/17	52.00
	TRACE# -091000013519781	
2/18	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/18	22.00
	TRACE# -091000016934165	
2/19	E. SERVICE VANCO PAYMENT 3411786634 21/02/19	12.00
	TRACE# -091000015811354	
2/22	MERCHDEP VANCO PAYMENT WFMSVANCO1 21/02/22	100.00
	TRACE# -091000016203208	
2/23	E. SERVICE VANCO PAYMENT 3411786634 21/02/23	183.00
	TRACE# -091000012295095	
2/23	AP ACH STATE OF SOUTH D 6466000364 21/02/23	100,990.30
	TRACE# -091408592286772	
2/23	Deposit	18.50
2/23	Deposit	23.50
2/23	Deposit	33.00
2/23	Deposit	63.10



First Bank & Trust

FIRST BANK & TRUST
PO BOX G
GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21
ACCOUNT NUMBER

Page 4
ENDING 0057
83

GARRETSON SCHOOL
GENERAL FUND/FOOD SERVICE
PO BOX C
GARRETSON SD 57030-0381

INTEREST CHECKING ENDING 0057 (Continued)

DEPOSITS		
DATE	DESCRIPTION	AMOUNT
2/23	Deposit	111.50
2/23	Deposit	140.20
2/23	Deposit	197.10
2/24	MERCHDEP VANC0 PAYMENT WFMSVANCO1 21/02/24 TRACE# -091000015904762	24.00
2/25	E. SERVICE VANC0 PAYMENT 3411786634 21/02/25 TRACE# -091000013934985	32.00
2/26	AP ACH STATE OF SOUTH D 6466000364 21/02/26 TRACE# -091408596308935	169,964.00
2/28	Interest Deposit	25.98

WITHDRAWALS		
DATE	DESCRIPTION	AMOUNT
2/01	MN Rev pay MN DEPT OF REVEN X416007162 21/02/01 TRACE# -042000014281555	140.09-
2/08	INVOICE VANC0 PAYMENT 3411786634 21/02/08 TRACE# -091000010396950	97.37-
2/09	BILLING MERCH SERVICES 1310281170 21/02/09 TRACE# -242071756955825	32.45-
2/12	PAYROLL GARRETSON SCHOOL 1466002580 21/02/12 TRACE# -091408440410091	90,117.16-
2/16	MN Rev pay MN DEPT OF REVEN X416007162 21/02/16 TRACE# -042000015415610	137.58-
2/23	WEB PMTS ALLIANCE COMMUNI 9000855798 21/02/23 TRACE # -111924683069887 R77BXF	726.00-
2/26	PAYROLL GARRETSON SCHOOL 1466002580 21/02/26	13,686.63-



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21 Page 5
 ACCOUNT NUMBER ENDING 0057
 83

GARRETSON SCHOOL
 GENERAL FUND/FOOD SERVICE
 PO BOX C
 GARRETSON SD 57030-0381

INTEREST CHECKING ENDING 0057 (Continued)

WITHDRAWALS		
DATE	DESCRIPTION	AMOUNT
2/26	TRACE# -091408440540095 PAYROLL GARRETSON SCHOOL 1466002580 21/02/26	13,771.20-
2/26	TRACE# -091408440410096 PAYROLL GARRETSON SCHOOL 1466002580 21/02/26 TRACE# -091408440540090	89,576.49-

CHECKS IN NUMBER ORDER								
DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
2/02	49142	515.00	2/11	49221	146.62	2/11	49249	1,506.67
2/01	49152*	50.00	2/11	49222	15,000.16	2/19	49250	2,205.40
2/26	49175*	95.00	2/16	49223	78.40	2/16	49251	160.00
2/01	49195*	606.97	2/23	49224	6,697.89	2/16	49252	3,935.79
2/04	49196	135.00	2/12	49226*	389.95	2/12	49253	235.00
2/04	49197	100.00	2/16	49227	95.00	2/23	49254	300.00
2/02	49200*	150.00	2/16	49228	2,787.16	2/17	49256*	95.00
2/02	49201	185.00	2/11	49229	165.00	2/12	49257	25.00
2/03	49203*	131.92	2/17	49230	140.00	2/12	49258	2,137.50
2/18	49204	50.00	2/11	49231	95.00	2/16	49260*	124.64
2/12	49206*	67.95	2/11	49232	95.00	2/26	49261	5,623.00
2/16	49207	9,048.50	2/17	49233	2,936.70	2/24	49262	80.00
2/12	49208	50.00	2/17	49234	95.00	2/17	49264*	106.88
2/16	49209	990.00	2/17	49236*	135.00	2/17	49265	719.12
2/11	49210	80.00	2/16	49237	9,546.25	2/18	49266	135.00
2/22	49211	155.00	2/16	49238	145.00	2/11	49268*	1,524.30
2/11	49213*	5,572.44	2/24	49239	19,799.95	2/11	49269	27,375.17
2/12	49214	325.00	2/17	49242*	53.24	2/17	49270	150.00
2/16	49215	218.13	2/22	49243	48.70	2/17	49271	185.00
2/16	49216	43.25	2/22	49244	35.00	2/19	49273*	131.92
2/11	49217	1,089.98	2/12	49246*	2,534.08	2/18	49274	50.00
2/18	49219*	223.80	2/12	49247	101.84	2/24	49279*	1,524.30
2/11	49220	1,018.76	2/17	49248	186.90	2/24	49280	27,467.93

* INDICATES MISSING CHECK NUMBER



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21 Page 6
 ACCOUNT NUMBER ENDING 0057
 83

GARRETSON SCHOOL
 GENERAL FUND/FOOD SERVICE
 PO BOX C
 GARRETSON SD 57030-0381

INTEREST CHECKING ENDING 0057 (Continued)

DAILY BALANCES					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
2/01	128,685.48	2/10	229,217.55	2/22	89,158.92
2/02	128,346.58	2/11	175,696.45	2/23	183,195.23
2/03	128,348.01	2/12	123,939.28	2/24	134,347.05
2/04	128,165.01	2/16	96,758.58	2/25	134,379.05
2/05	128,595.27	2/17	92,059.74	2/26	181,590.73
2/08	129,123.00	2/18	91,622.94	2/28	181,616.71
2/09	229,090.55	2/19	89,297.62		

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-2-2021

CURRENCY: 71.00
COIN: 34.60
CHECKS: 107.60

TOTAL ITEMS: 107.60

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/02 Amount: \$107.60

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-1-2021

CURRENCY: 27.00
COIN: 45.00
CHECKS: 150.00

TOTAL ITEMS: 181.50

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/02 Amount: \$181.50

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-3-2021

CURRENCY: 330.00
COIN: 135.00
CHECKS: 500.00

TOTAL ITEMS: 1043.50

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/03 Amount: \$104.35

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-4-2021

CURRENCY: 312.00
COIN: 124.00
CHECKS: 300.00

TOTAL ITEMS: 622.00

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/05 Amount: \$62.26

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-2-2021

CURRENCY: 280.00
COIN: 60.00
CHECKS: 150.00

TOTAL ITEMS: 184.00

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/05 Amount: \$184.00

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-5-21

CURRENCY: 57.00
COIN: 57.50
CHECKS: 110.00

TOTAL ITEMS: 242.50

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/08 Amount: \$244.55

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-8-21

CURRENCY: 90.00
COIN: 80.00
CHECKS: 245.00

TOTAL ITEMS: 254.80

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/08 Amount: \$254.80

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-18-21

CURRENCY: 700.00
COIN: 20.00
CHECKS: 125.00

TOTAL ITEMS: 197.10

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/23 Amount: \$197.10

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-11-21

CURRENCY: 200.00
COIN: 150.00
CHECKS: 90.00

TOTAL ITEMS: 111.50

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/23 Amount: \$111.50

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-17-21

CURRENCY: 270.00
COIN: 61.00
CHECKS: 300.00

TOTAL ITEMS: 631.00

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/23 Amount: \$63.10

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-17-21

CURRENCY: 480.00
COIN: 32.00
CHECKS: 60.00

TOTAL ITEMS: 140.20

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/23 Amount: \$140.20

DEPOSIT TICKET
FOR CLEAR COPY, PRESS PRINT WITH BALL POINT PEN

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT

78-844/914

DATE: 2-10-21

CURRENCY: 110.00
COIN: 20.00
CHECKS: 20.00

TOTAL ITEMS: 33.00

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED. DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

39

Deposit Date: 02/23 Amount: \$33.00

DEPOSIT TICKET
FOR CHECKS DEPOSITED WITH BALANCE PAY

78-844914

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

TOTAL ITEMS

AMOUNT \$ 18.50

DATE 2-9-21

CURRENCY

DOLLARS 18.00

CENTS 50

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

020914084466 02000500700 39

DEPOSIT TICKET
FOR CHECKS DEPOSITED WITH BALANCE PAY

78-844914

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

TOTAL ITEMS

AMOUNT \$ 235.00

DATE 2-14-21

CURRENCY

DOLLARS 230.00

CENTS 50

FIRST BANK & TRUST
GARRETSON, SD 57030

GARRETSON SCHOOL DISTRICT
GENERAL FUND/FOOD SERVICE

020914084466 02000500700 39

Deposit Date: 02/23 Amount: \$18.50

Deposit Date: 02/23 Amount: \$23.50

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/11/2021

78-60 914

AMOUNT \$15.00

PAY Five Hundred Fifteen And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF CARROLL INSTITUTE
210 S 1ST AVE
SIOUX FALLS SD 57104-6329

Signature: Jacob Schweitzer

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

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GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/11/2021

78-60 914

AMOUNT \$5.00

PAY Fifty And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF GARRETSON COMMERCIAL CLUB
PO BOX 445
GARRETSON SD 57030

Signature: Jacob Schweitzer

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

49142 Date: 02/02 Amount: \$515.00

49152 Date: 02/01 Amount: \$50.00

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GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/11/2021

78-60 914

AMOUNT \$515.00

PAY Five Hundred Fifteen And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF STEVE RESNOLD
4501 S BANK #3
SIOUX FALLS SD 57106

Signature: Jacob Schweitzer

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/29/2021

78-60 914

AMOUNT \$50.00

PAY Fifty And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF DAVE VANDER GRIFT
501 SENNA C ST
GARRETSON SD 57030

Signature: Kai J. Hwang

Kai J. Hwang CHAIRMAN

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

49175 Date: 02/26 Amount: \$95.00

49195 Date: 02/01 Amount: \$606.97

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GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/29/2021

78-60 914

AMOUNT \$95.00

PAY Ninety Five And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF ATTN: GROUND PLANS
AMERICAN FIDELITY SERVICE CO.
90 BOX 6007
INDIANAPOLIS IN 46209-9109

Signature: Kai J. Hwang

Kai J. Hwang CHAIRMAN

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/29/2021

78-60 914

AMOUNT \$606.97

PAY Six Hundred Six And 97/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF AMERICAN GENERAL LIFE INSURANCE
PO BOX 33970
NASHVILLE TN 37230-5970

Signature: Kai J. Hwang

Kai J. Hwang CHAIRMAN

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

49196 Date: 02/04 Amount: \$135.00

49197 Date: 02/04 Amount: \$100.00

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GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/29/2021

78-60 914

AMOUNT \$135.00

PAY One Hundred Thirty Five And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF HORACE MANN
PO BOX 19219
SPRINGFIELD IL 62794-9219

Signature: Kai J. Hwang

Kai J. Hwang CHAIRMAN

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/29/2021

78-60 914

AMOUNT \$100.00

PAY One Hundred And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF AMERICAN GENERAL LIFE INSURANCE
PO BOX 33970
NASHVILLE TN 37230-5970

Signature: Kai J. Hwang

Kai J. Hwang CHAIRMAN

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

49200 Date: 02/02 Amount: \$150.00

49201 Date: 02/02 Amount: \$185.00

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GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/29/2021

78-60 914

AMOUNT \$150.00

PAY One Hundred Fifty And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF HORACE MANN LIFE INSURANCE CO.
PO BOX 19219
SPRINGFIELD IL 62794-9219

Signature: Kai J. Hwang

Kai J. Hwang CHAIRMAN

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/29/2021

78-60 914

AMOUNT \$185.00

PAY One Hundred Eighty Five And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF SOUTH DAKOTA SUPPLEMENTAL RETIREMENT PLAN
P.O. BOX 1098
PIERRE SD 57501

Signature: Kai J. Hwang

Kai J. Hwang CHAIRMAN

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

49203 Date: 02/03 Amount: \$131.92

49204 Date: 02/18 Amount: \$50.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/29/2021

78-60 914

AMOUNT \$131.92

PAY One Hundred Thirty One And 92/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF NEW YORK LIFE INSURANCE
75 REMITTANCE DRIVE
SUITE 302
CHICAGO IL 60675-3021

Signature: Kai J. Hwang

Kai J. Hwang CHAIRMAN

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE 01/29/2021

78-60 914

AMOUNT \$50.00

PAY Fifty And 00/100 Dollars

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF SOUTH DAKOTA SUPPLEMENTAL RETIREMENT PLAN
P.O. BOX 1098
PIERRE SD 57501

Signature: Kai J. Hwang

Kai J. Hwang CHAIRMAN

Jacob Schweitzer BUSINESS MANAGER

020914084466 02000500700

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49206

78-60 914
AMOUNT: 67.95

PAY * Sixty Seven And 95/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: A-MX WELDING SUPPLY CO. INC.
PO BOX 86667
SIOUX FALLS SD 57118

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049206⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49206 Date: 02/12 Amount: \$67.95

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49208

78-60 914
AMOUNT: 50.00

PAY * Fifty And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA
3700 OVERLOOK
PIERRE SD 57501-1059

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049208⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49208 Date: 02/12 Amount: \$50.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49210

78-60 914
AMOUNT: 80.00

PAY * Eighty And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: JERRY BEERS
3700 OVERLOOK RIDGE ROAD
BROOKINGS SD 57006

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049210⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49210 Date: 02/11 Amount: \$80.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49213

78-60 914
AMOUNT: 5,572.44

PAY * Five Thousand Five Hundred Seventy Two And 44/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: CLIMATE SYSTEMS, INC.
3005 W. RUSSELL ST.
SIOUX FALLS SD 57107

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049213⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49213 Date: 02/11 Amount: \$5,572.44

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49215

78-60 914
AMOUNT: 218.13

PAY * Two Hundred Eighteen And 13/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: DAKOTA AUTO PARTS
115 N CLIFF AVE
SIOUX FALLS SD 57103

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049215⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49215 Date: 02/16 Amount: \$218.13

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49217

78-60 914
AMOUNT: 1,089.98

PAY * One Thousand Eighty Nine And 98/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: ELITE BUSINESS SYSTEMS
PO BOX 88232
SIOUX FALLS SD 57109

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049217⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49217 Date: 02/11 Amount: \$1,089.98

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49207

78-60 914
AMOUNT: 9,048.50

PAY * Nine Thousand Forty Eight And 50/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: APPLE, INC.
PO BOX 846095
DALLAS TX 75284-6095

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049207⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49207 Date: 02/16 Amount: \$9,048.50

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49209

78-60 914
AMOUNT: 990.00

PAY * Nine Hundred Ninety And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: ATTN: GARY PETERSON
875 1ST
201 N. MINNESOTA AVE.
SUITE 106
SIOUX FALLS SD 57104

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049209⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49209 Date: 02/16 Amount: \$990.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49211

78-60 914
AMOUNT: 155.00

PAY * One Hundred Fifty Five And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: KELSEY BUCHHEIZ
401 JESSE JAMES CIRCLE
GARRETSON SD 57030

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049211⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49211 Date: 02/22 Amount: \$155.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49214

78-60 914
AMOUNT: 325.00

PAY * Three Hundred Twenty Five And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: CORE EDUCATIONAL COOPERATIVE
PO BOX 518
PLATTE SD 57369

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049214⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49214 Date: 02/12 Amount: \$325.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49216

78-60 914
AMOUNT: 43.25

PAY * Forty Three And 25/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: DIVISION OF CRIMINAL INVESTIGATION
GEORGE S. NICKELSON BUILDING
1302 E. HIGHWAY 14, SUITE #5
PIERRE SD 57501-8505

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049216⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49216 Date: 02/16 Amount: \$43.25

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49219

78-60 914
AMOUNT: 223.80

PAY * Two Hundred Twenty Three And 80/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: FIRST BANK & TRUST
644 N. MAIN AVE.
GARRETSON SD 57030

CHAIRMAN: *Shawn Hendrich*
BUSINESS MANAGER: *Jacob Schweitzer*

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049219⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49219 Date: 02/18 Amount: \$223.80

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49220

78-00 914 AMOUNT 1,018.76

PAY * One Thousand Eighteen And 76/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: FIRST BANK & TRUST
644 N. MAIN AVE.
GARRETSON SD 57030

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049220# #091400606# 020057#

49220 Date: 02/11 Amount: \$1,018.76

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49221

78-00 914 AMOUNT 146.62

PAY * One Hundred Forty Six And 62/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: GARRETSON GRETTE
PO BOX 327
GARRETSON SD 57030

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049221# #091400606# 020057#

49221 Date: 02/11 Amount: \$146.62

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49222

78-00 914 AMOUNT 15,000.16

PAY * Fifteen Thousand And 16/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: GARRETSON SCHOOL DISTRICT TRUST & AGENCY ACCOUNT
PO BOX C
505 2ND ST.
GARRETSON SD 57030

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049222# #091400606# 020057#

49222 Date: 02/11 Amount: \$15,000.16

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49223

78-00 914 AMOUNT 78.40

PAY * Seventy Eight And 40/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: LANCE GERSON
533 181ST ST.
JASPER HI 56144

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049223# #091400606# 020057#

49223 Date: 02/16 Amount: \$78.40

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49224

78-00 914 AMOUNT 6,697.89

PAY * Six Thousand Six Hundred Ninety Seven And 89/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: ATRN: BILLING
GOODKAMP, LLC
1000 NW AVE. SUITE #210
SIOUX FALLS SD 57104

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049224# #091400606# 020057#

49224 Date: 02/23 Amount: \$6,697.89

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49226

78-00 914 AMOUNT 389.95

PAY * Three Hundred Eighty Nine And 95/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: HAUFF MID-AMERICA SPORTS
3410 S. FRANKS AVE.
PO BOX 88710
SIOUX FALLS SD 57109

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049226# #091400606# 020057#

49226 Date: 02/12 Amount: \$389.95

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49227

78-00 914 AMOUNT 95.00

PAY * Ninety Five And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: THOMAS HAUGLID
46718 23RD ST
LYONS SD 57041

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049227# #091400606# 020057#

49227 Date: 02/16 Amount: \$95.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49228

78-00 914 AMOUNT 2,787.16

PAY * Two Thousand Seven Hundred Eighty Seven And 16/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: HILLIARD / SIOUX FALLS
PO BOX 804928
KANSAS CITY MO 64180-4928

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049228# #091400606# 020057#

49228 Date: 02/16 Amount: \$2,787.16

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49229

78-00 914 AMOUNT 165.00

PAY * One Hundred Sixty Five And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: INTERSTATE ALL BATTERY CENTER
2900 W. 12TH ST
SIOUX FALLS SD 57104

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049229# #091400606# 020057#

49229 Date: 02/11 Amount: \$165.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49230

78-00 914 AMOUNT 140.00

PAY * One Hundred Forty And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: CHRIS JANISCH
2702 S. AVONDALE CT
SIOUX FALLS SD 57110

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049230# #091400606# 020057#

49230 Date: 02/17 Amount: \$140.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49231

78-00 914 AMOUNT 95.00

PAY * Ninety Five And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: PETE JAROS
3901 S. PRAIRIE AVE.
SIOUX FALLS SD 57105

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049231# #091400606# 020057#

49231 Date: 02/11 Amount: \$95.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49232

78-00 914 AMOUNT 95.00

PAY * Ninety Five And 00/100 Dollars *

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: TERRY JASTRAM
5900 W. COUGHRAN CT
SIOUX FALLS SD 57106

Shawn Hendt CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

#049232# #091400606# 020057#

49232 Date: 02/11 Amount: \$95.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49233

78.60
914

AMOUNT: 2,936.70

PAY • Two Thousand Nine Hundred Thirty Six And 70/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: JUNIOR LIBRARY CUILD
PO BOX 6308
CAROL STRAM IL 60197-6308

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049233⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49233 Date: 02/17 Amount: \$2,936.70

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49236

78.60
914

AMOUNT: 135.00

PAY • One Hundred Thirty Five And 00/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: SUSAN KURTZ
608 S. BERRETTA LANE
SIOUX FALLS SD 57106

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049236⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49236 Date: 02/17 Amount: \$135.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49238

78.60
914

AMOUNT: 145.00

PAY • One Hundred Forty Five And 00/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: CHRIS LONG
PO BOX 248
408 MAIN ST.
GARRETSON SD 57030

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049238⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49238 Date: 02/16 Amount: \$145.00

45288630
20210212010092305

Date: 02/12/2021

091400606
020057
048242

Check Accepted At MENARDS INC \$53.24

Fifty-three and 24/100 Dollars

FIRST BANK TRUST
2220 6TH STREET
BROOKINGS, SD 57006-0000

NO SIGNATURE REQUIRED - Your account holder has authorized this payment to the payee listed above or has authorized this payment to the payee of the original check, who has indorsed the original check in blank and transferred the check to MENARDS INC, a holder-in-good-faith.

⑆049242⑆ ⑆091400606⑆ 020057⑆

49242 Date: 02/17 Amount: \$53.24

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49244

78.60
914

AMOUNT: 35.00

PAY • Thirty Five And 00/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: DAVID HODDER
912 3RD ST.
GARRETSON SD 57030

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049244⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49244 Date: 02/22 Amount: \$35.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49247

78.60
914

AMOUNT: 101.84

PAY • One Hundred One And 84/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: MIKE POPPENA
5116 WELLS AVE.
SIOUX FALLS SD 57108

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049247⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49247 Date: 02/12 Amount: \$101.84

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49234

78.60
914

AMOUNT: 95.00

PAY • Ninety Five And 00/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: BERTT KIEFFER
824 CEDAR DR.
HARRISBURG SD 57032

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049234⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49234 Date: 02/17 Amount: \$95.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49237

78.60
914

AMOUNT: 5,546.25

PAY • Five Thousand Five Hundred Forty Six And 25/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: LIFESCAPE - CHILDREN'S CARE HOSPITAL SCHOOL
202 S. 2ND ST
SIOUX FALLS SD 57105-8234

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049237⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49237 Date: 02/16 Amount: \$9,546.25

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49239

78.60
914

AMOUNT: 19,799.95

PAY • Nineteen Thousand Seven Hundred Ninety Nine And 95/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: LUNCHTIME SOLUTIONS, INC.
PO BOX 265
NORTH SIOUX CITY SD 57049-2022

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049239⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49239 Date: 02/24 Amount: \$19,799.95

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49243

78.60
914

AMOUNT: 48.70

PAY • Forty Eight And 70/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: MIDWEST BUS PARTS, INC.
PO BOX 265
15794 COUNTY RD 50 SE
BIG LAKE MN 55309

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049243⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49243 Date: 02/22 Amount: \$48.70

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49246

78.60
914

AMOUNT: 2,534.08

PAY • Two Thousand Five Hundred Thirty Four And 08/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: PALISADES OIL CO.
2533 485TH AVE.
GARRETSON SD 57030

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049246⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49246 Date: 02/12 Amount: \$2,534.08

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49248

78.60
914

AMOUNT: 186.90

PAY • One Hundred Eighty Six And 90/100 Dollars •

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: POPPERS MUSIC, INC.
1726 S. WASHINGTON ST.
GRAND FORKS ND 58201

Signature: *Shawn Hardest* (Chairman), *Jacob Schweitzer* (Business Manager)

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑆049248⑆ ⑆091400606⑆ 02⑆005⑆7⑆

49248 Date: 02/17 Amount: \$186.90

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49249

78-00 914 AMOUNT 1,506.67

PAY - One thousand Five Hundred Six And 57/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: ATTN: DEAN BRUCE JENSEN BAKERY, INC. 2308 S. 37TH ST. N. 284316 TARKS DRIVE - SIOUX FALLS 1200 W. RUSSELL ST. SIOUX FALLS SD 57104

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49249 Date: 02/11 Amount: \$1,506.67

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49250

78-00 914 AMOUNT 2,205.40

PAY - Two thousand Two Hundred Five And 40/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: ATTN: BUSINESS OFFICE PRAIRIE JAMES EDUCATIONAL COOPERATIVE 800 NE 9TH ST BRADISON SD 57042

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49250 Date: 02/19 Amount: \$2,205.40

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49251

78-00 914 AMOUNT 160.00

PAY - One Hundred Sixty And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: RESTAURANT EQUIPMENT REPAIR OF SIOUX FALLS, INC. 2208 S. 37TH ST. N. SIOUX FALLS SD 57104

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49251 Date: 02/16 Amount: \$160.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49252

78-00 914 AMOUNT 3,935.79

PAY - Three thousand Nine Hundred Thirty Five And 79/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: RIDDELL/ALL AMERICAN SPORTS CORP. PO BOX 71914 CHICAGO IL 60694-1914

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49252 Date: 02/16 Amount: \$3,935.79

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49253

78-00 914 AMOUNT 235.00

PAY - Two Hundred Thirty Five And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: BRIAN ROOK 2524 W. AURORA AVE. SIOUX FALLS SD 57107

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49253 Date: 02/12 Amount: \$235.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49254

78-00 914 AMOUNT 300.00

PAY - Three Hundred And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: SCHOOL TODAY 550 N. WEO ST., SUITE #300 TANDEN FL 33609

Jacob Schw

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49254 Date: 02/23 Amount: \$300.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49256

78-00 914 AMOUNT 55.00

PAY - Fifty Five And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: KURT SROGSTAD 2524 W. CLIFFE AVE. SIOUX FALLS SD 57105

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49256 Date: 02/17 Amount: \$95.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49257

78-00 914 AMOUNT 25.00

PAY - Twenty Five And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: ERNIE SMITH 828 JACOB CIRCLE GARRETSON SD 57030

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49257 Date: 02/12 Amount: \$25.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49258

78-00 914 AMOUNT 2,137.50

PAY - Two thousand One Hundred Thirty Seven And 50/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: SOUTHWEST WEST CENTRAL SERVICE COOPERATIVE 1420 E. COLLEGE DRIVE HARSHALL, MN 56258

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49258 Date: 02/12 Amount: \$2,137.50

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49260

78-00 914 AMOUNT 124.64

PAY - One Hundred Twenty Four And 64/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: STURDEVANT'S AUTO PARTS OF BRANDON 104 HWY 11 PO BOX 2 BRANDON SD 57005

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49260 Date: 02/16 Amount: \$124.64

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49261

78-00 914 AMOUNT 5,623.00

PAY - Five thousand Six Hundred Twenty Three And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: TEACHWELL SOLUTIONS 715 E. 14TH ST. SIOUX FALLS SD 57107

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49261 Date: 02/26 Amount: \$5,623.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49262

78-00 914 AMOUNT 80.00

PAY - Eighty And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: GARTH VANDERBERG 7108 W. 52ND ST. SIOUX FALLS SD 57106

Jacob Schweitzer

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

49262 Date: 02/24 Amount: \$80.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/08/2021 49264

78-00 914 AMOUNT 106.88

PAY - One Hundred Six And 88/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: TONY MATERSHAK, 202 HALEY PLACE, TEA SD 57664

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049264⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49264 Date: 02/17 Amount: \$106.88

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/12/2021 49265

78-00 914 AMOUNT 719.12

PAY - Seven Hundred Nineteen And 12/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: DAVE VANDER GRIFT, 501 SARAH C ST., GARRETSON SD 57030

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049265⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49265 Date: 02/17 Amount: \$719.12

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/12/2021 49266

78-00 914 AMOUNT 135.00

PAY - One Hundred Thirty Five And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: ATN: GROUP PLANS, AMERICAN FINANCIAL SERVICE CO., PO BOX 6007, INDIANAPOLIS IN 46209-9109

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049266⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49266 Date: 02/18 Amount: \$135.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/12/2021 49268

78-00 914 AMOUNT 1,524.30

PAY - One Thousand Five Hundred Twenty Four And 30/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: GARRETSON SCHOOL DISTRICT FLEX ACCOUNT, PO BOX C, 505 2ND ST., GARRETSON SD 57030

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049268⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49268 Date: 02/11 Amount: \$1,524.30

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/12/2021 49269

78-00 914 AMOUNT 27,375.17

PAY - Twenty Seven Thousand Three Hundred Seventy Five And 17/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: GARRETSON SCHOOL DISTRICT TRUST & AGENCY, PO BOX C, 505 2ND ST., GARRETSON SD 57030

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049269⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49269 Date: 02/11 Amount: \$27,375.17

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/12/2021 49270

78-00 914 AMOUNT 150.00

PAY - One Hundred Fifty And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: ROSACE MOHN, PO BOX 19219, SPRINGFIELD IL 62794-9219

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049270⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49270 Date: 02/17 Amount: \$150.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/12/2021 49271

78-00 914 AMOUNT 185.00

PAY - One Hundred Eighty Five And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: HORACE HANN LIFE INSURANCE CO., PO BOX 19219, SPRINGFIELD IL 62794-9219

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049271⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49271 Date: 02/17 Amount: \$185.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/12/2021 49273

78-00 914 AMOUNT 131.92

PAY - One Hundred Thirty One And 92/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: NEW YORK LIFE INSURANCE, 75 SHELTERANCE DR, SUITE 302, CHICAGO IL 60675-3021

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049273⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49273 Date: 02/19 Amount: \$131.92

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/12/2021 49274

78-00 914 AMOUNT 50.00

PAY - Fifty And 00/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: SOUTH DAKOTA SUPPLEMENTAL RETIREMENT PLAN, P.O. BOX 1998, PIERRE SD 57501

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049274⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49274 Date: 02/18 Amount: \$50.00

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/26/2021 49279

78-00 914 AMOUNT 1,524.30

PAY - One Thousand Five Hundred Twenty Four And 30/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: GARRETSON SCHOOL DISTRICT FLEX ACCOUNT, PO BOX C, 505 2ND ST., GARRETSON SD 57030

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049279⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49279 Date: 02/24 Amount: \$1,524.30

THIS DOCUMENT HAS A TRUE WATERMARK IN THE PAPER - HOLD TO LIGHT TO VIEW.

GARRETSON SCHOOL DISTRICT NO. 49-4
MINNEHAHA COUNTY, STATE OF SOUTH DAKOTA
GARRETSON, SOUTH DAKOTA 57030

DATE: 02/26/2021 49280

78-00 914 AMOUNT 27,467.93

PAY - Twenty Seven Thousand Four Hundred Sixty Seven And 93/100 Dollars -

FIRST BANK AND TRUST
Garretson, SD

TO THE ORDER OF: GARRETSON SCHOOL DISTRICT TRUST & AGENCY, PO BOX C, 505 2ND ST., GARRETSON SD 57030

Kari J. Kruay CHAIRMAN
Jacob Schweitzer BUSINESS MANAGER

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

⑈049280⑈ ⑆091400606⑆ 02⑈005⑈7⑈

49280 Date: 02/24 Amount: \$27,467.93

FOR A CHANGE OF NAME OR ADDRESS, PLEASE COMPLETE THE FORM BELOW.

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

SOCIAL SECURITY NUMBER _____ PHONE NUMBER _____ DATE _____

CLIP AND RETURN TO BANK.

HOW TO BALANCE YOUR ACCOUNT		NEW BALANCE		\$
<p>1. Subtract from your check register any service, miscellaneous, or automatic charge(s) posted on this statement.</p> <p>2. Mark (✓) your register after each check listed on front of the statement.</p> <p>3. Check off deposits shown on the statement against those shown in your check register.</p> <p>4. Complete the form at the right.</p> <p>5. The final "balance" in the form at the right should agree with your check register balance. If it does not, read "HINTS FOR FINDING DIFFERENCES" below.</p>		ADD		
		DEPOSIT(S) MADE		
		SINCE ENDING DATE		
		ON STATEMENT		
		SUBTOTAL		\$
HINTS FOR FINDING DIFFERENCES		CHECKS NOT LISTED ON THIS OR PRIOR STATEMENTS		
		NUMBER	AMOUNT	
<ul style="list-style-type: none"> • Recheck all additions and subtractions or corrections. • Verify the carryover balance from page to page in your check register. • Make sure you have subtracted any service or miscellaneous charge(s) from your check register balance. • For information or help on electronic transactions, call the telephone number on the front of this statement. 				
INFORMATION REGARDING YOUR DEPOSIT ACCOUNT				
<p>FOR CONSUMER ACCOUNTS AND TRANSACTIONS ONLY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS If you think your statement or receipt is incorrect, or if you need more information about a transfer on the statement or receipt, telephone us or write us at the telephone number or address on the reverse side of this statement as soon as possible. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.</p> <p>(1) Tell us your name and account number. (2) Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need information. (3) Tell us the dollar amount of the suspected error.</p> <p>We will investigate your complaint and will correct any error promptly. If we take more than ten business days to do this, we will credit your account the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.</p>				
INFORMATION ON YOUR OVERDRAFT PROTECTION PLAN				
<p>FOR CONSUMER ACCOUNTS ONLY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR BILLING STATEMENT If you think your billing statement is incorrect, or if you need more information about a transaction on your billing statement, write us on a separate sheet at the address shown on your billing statement as soon as possible. We must hear from you no later than 60 days after we sent you the first billing statement on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights.</p> <p>In your letter, please include the following information:</p> <ul style="list-style-type: none"> • Your name and account number. • The dollar amount of the suspected error. • Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about. <p>You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your billing statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.</p>				
COMPUTATION OF INTEREST CHARGE				
<p>Interest charges begin to accrue immediately upon each advance made under the line of credit agreement. The interest charge on your account is calculated by multiplying the balance subject to interest rate by the annual percentage rate and dividing that by 365 then multiplying that by the number of days in the billing cycle. (To determine the balance subject to interest rate on which each daily interest charge is computed, we take the beginning balance on your account each day, add any new purchases/advances, and subtract any payments, credits, and unpaid interest charges.)</p>		TOTAL OF CHECKS NOT LISTED →		
		<p>Subtract "TOTAL OF CHECKS NOT LISTED" from "SUBTOTAL" above.</p> <p style="text-align: right;">BALANCE</p>		\$
		This should agree with your check register balance.		



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21 Page 1
 ACCOUNT NUMBER ENDING 0131
 14

GARRETSON SCHOOL
 DISTRICT TRANSFER
 PO BOX C
 GARRETSON SD 57030-0381

CHECKING ACCOUNT

Account Title: GARRETSON SCHOOL
 DISTRICT TRANSFER

INTEREST CHECKING ACCOUNT NUMBER	ENDING 0131	NUMBER OF ENCLOSURES	14
PREVIOUS BALANCE	2,083,337.73	Statement Dates	2/01/21 thru 2/28/21
17 DEPOSITS	245,984.18	DAYS IN THE STATEMENT PERIOD	28
3 CHECKS/DEBITS	152,399.35	AVERAGE LEDGER BALANCE	2,080,122.32
SERVICE CHARGE	.00	AVERAGE COLLECTED BAL	2,080,122.32
INTEREST PAID	398.93	Interest Earned	398.93
NEW BALANCE	2,177,321.49	Annual Percentage Yield Earned	0.25%
		2021 Interest Paid	865.56

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total NSF Returned Item Fees	\$.00	\$.00

DEPOSITS

DATE	DESCRIPTION	AMOUNT
2/02	Deposit	547.00
2/02	Deposit	1,139.00
2/03	Deposit	419.00
2/05	HCCLAIMPMT SD MMIS 9083010000 21/02/05 TRACE# -091408593558223	1,572.48



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21 Page 2
 ACCOUNT NUMBER ENDING 0131
 14

GARRETSON SCHOOL
 DISTRICT TRANSFER
 PO BOX C
 GARRETSON SD 57030-0381

INTEREST CHECKING ENDING 0131 (Continued)

DEPOSITS		
DATE	DESCRIPTION	AMOUNT
	TRN*1*515103082698077*14660003 64\	
2/05	MISC PAY D0EP TREAS 310 9101036151 21/02/05 TRACE# -101036150921441	33,514.67
2/08	Deposit	1,200.00
2/08	Deposit	2,310.00
2/11	Deposit	694.00
2/11	Deposit	828.82
2/16	Deposit	369.00
2/16	Deposit	1,071.20
2/19	HCCLAIMPMT SD MMIS 9083010000 21/02/19 TRACE# -091408598628203 TRN*1*515103082707987*14660003 64\	1,145.01
2/19	Deposit	633.00
2/22	Deposit	198,605.00
2/23	Deposit	170.00
2/23	Deposit	712.00
2/25	Deposit	1,054.00
2/28	Interest Deposit	398.93

WITHDRAWALS		
DATE	DESCRIPTION	AMOUNT
2/09	Transfer from x0131 to x0057	100,000.00-
2/12	USATAXPYMT IRS 3387702000 21/02/12 TRACE# -061036010270387	26,336.23-
2/26	USATAXPYMT IRS 3387702000 21/02/26 TRACE# -061036010064941	26,063.12-

DAILY BALANCES					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
2/01	2,083,337.73	2/03	2,085,442.73	2/08	2,124,039.88
2/02	2,085,023.73	2/05	2,120,529.88	2/09	2,024,039.88

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: FEB. 11, 2021

CURRENCY: 1139.00

CHECKS: 1139.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 1139.00

DEPOSIT: \$ 1,139.00

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: FEB. 3, 2021

CURRENCY: 419.00

CHECKS: 419.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 419.00

DEPOSIT: \$ 419.00

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: FEB. 8, 2021

CURRENCY: 1200.00

CHECKS: 145.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 1200.00

DEPOSIT: \$ 1,200.00

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: 2/11/2021

CURRENCY: 828.82

CHECKS: 158.00, 10.35, 203.88, 324.9, 372.88, 616.8

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 828.82

DEPOSIT: \$ 828.82

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: 2/11/2021

CURRENCY: 1071.80

CHECKS: 386.00, 3904.43, 1108.9

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 1071.80

DEPOSIT: \$ 1,071.80

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: 2-23-21

CURRENCY: 1986.05

CHECKS: 1198.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 1986.05

DEPOSIT: \$ 1,986.05

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: FEB. 3, 2021

CURRENCY: 547.80

CHECKS: 3400.00, 2163.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 547.80

DEPOSIT: \$ 547.80

80108 DEPOSIT TICKET 78-60914

Tuition
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: FEB. 8, 2021

CURRENCY: 2310.00

CHECKS: 5031.00, 1023.00, 1007.00, 1207.00, 1324.00, 1213.00, 4486.00, 1522.00, 2322.00, 3245.00, 5067.00, 210.00, 2619.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 2310.00

DEPOSIT: \$ 2,310.00

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: 2/11/2021

CURRENCY: 694.00

CHECKS: 694.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 694.00

DEPOSIT: \$ 694.00

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: 2/11/2021

CURRENCY: 369.00

CHECKS: 369.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 369.00

DEPOSIT: \$ 369.00

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: 2/19/2021

CURRENCY: 633.00

CHECKS: 633.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 633.00

DEPOSIT: \$ 633.00

80108 DEPOSIT TICKET 78-60914

Admissions
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

DATE: 2/23/2021

CURRENCY: 712.00

CHECKS: 69.00, 13.00

TOTAL FROM OTHER SIDE OR ATTACHED LIST: \$ 712.00

DEPOSIT: \$ 712.00

Deposit Date: 02/22 Amount: \$198,605.00

Deposit Date: 02/03 Amount: \$419.00

Deposit Date: 02/08 Amount: \$1,200.00

Deposit Date: 02/11 Amount: \$828.82

Deposit Date: 02/16 Amount: \$1,071.80

Deposit Date: 02/02 Amount: \$547.80

Deposit Date: 02/08 Amount: \$2,310.00

Deposit Date: 02/11 Amount: \$694.00

Deposit Date: 02/16 Amount: \$369.00

Deposit Date: 02/19 Amount: \$633.00

Deposit Date: 02/23 Amount: \$712.00

78-60914
DEPOSIT TICKET
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

10000 Ave. DE
FIRST BANK & TRUST
10000 Ave. DE
GARRETSON, SD 57039

DATE: 2/23/21

CURRENCY: 770.00

COIN: _____

CHECKS: _____

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DEPOSIT TOTAL \$ 170.00

39 170.00

⑆091100606⑆ ⑆02011⑆

DEPOSIT TOTAL \$ 170.00

⑆091100606⑆ ⑆02011⑆

DEPOSIT TOTAL \$ 170.00

⑆091100606⑆ ⑆02011⑆

Deposit Date: 02/23 Amount: \$170.00

78-844914
DEPOSIT TICKET
GARRETSON SCHOOL DISTRICT
TRANSFER ACCOUNT

10000 Ave. DE
FIRST BANK & TRUST
10000 Ave. DE
GARRETSON, SD 57039

DATE: 2/25/2021

CURRENCY: 1054.00

COIN: _____

CHECKS: _____

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DEPOSIT TOTAL \$ 1054.00

39 1054.00

⑆0911006446⑆ ⑆020131⑆

DEPOSIT TOTAL \$ 1054.00

⑆0911006446⑆ ⑆020131⑆

DEPOSIT TOTAL \$ 1054.00

⑆0911006446⑆ ⑆020131⑆

Deposit Date: 02/25 Amount: \$1,054.00

FOR A CHANGE OF NAME OR ADDRESS, PLEASE COMPLETE THE FORM BELOW.

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

SOCIAL SECURITY NUMBER _____ PHONE NUMBER _____ DATE _____

CLIP AND RETURN TO BANK.

HOW TO BALANCE YOUR ACCOUNT	NEW BALANCE		\$
	TRANSFER AMOUNT FROM THE OTHER SIDE		
1. Subtract from your check register any service, miscellaneous, or automatic charge(s) posted on this statement. 2. Mark (✓) your register after each check listed on front of the statement. 3. Check off deposits shown on the statement against those shown in your check register. 4. Complete the form at the right. 5. The final "balance" in the form at the right should agree with your check register balance. If it does not, read "HINTS FOR FINDING DIFFERENCES" below.	ADD		
		DEPOSIT(S) MADE	
		SINCE ENDING DATE	
		ON STATEMENT	
		SUBTOTAL	\$
HINTS FOR FINDING DIFFERENCES <ul style="list-style-type: none"> Recheck all additions and subtractions or corrections. Verify the carryover balance from page to page in your check register. Make sure you have subtracted any service or miscellaneous charge(s) from your check register balance. For information or help on electronic transactions, call the telephone number on the front of this statement. 	CHECKS NOT LISTED ON THIS OR PRIOR STATEMENTS		
	NUMBER	AMOUNT	
INFORMATION REGARDING YOUR DEPOSIT ACCOUNT FOR CONSUMER ACCOUNTS AND TRANSACTIONS ONLY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS If you think your statement or receipt is incorrect, or if you need more information about a transfer on the statement or receipt, telephone us or write us at the telephone number or address on the reverse side of this statement as soon as possible. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. (1) Tell us your name and account number. (2) Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need information. (3) Tell us the dollar amount of the suspected error. We will investigate your complaint and will correct any error promptly. If we take more than ten business days to do this, we will credit your account the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.			
INFORMATION ON YOUR OVERDRAFT PROTECTION PLAN FOR CONSUMER ACCOUNTS ONLY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR BILLING STATEMENT If you think your billing statement is incorrect, or if you need more information about a transaction on your billing statement, write us on a separate sheet at the address shown on your billing statement as soon as possible. We must hear from you no later than 60 days after we sent you the first billing statement on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, please include the following information: <ul style="list-style-type: none"> Your name and account number. The dollar amount of the suspected error. Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your billing statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.			
COMPUTATION OF INTEREST CHARGE Interest charges begin to accrue immediately upon each advance made under the line of credit agreement. The interest charge on your account is calculated by multiplying the balance subject to interest rate by the annual percentage rate and dividing that by 365 then multiplying that by the number of days in the billing cycle. (To determine the balance subject to interest rate on which each daily interest charge is computed, we take the beginning balance on your account each day, add any new purchases/advances, and subtract any payments, credits, and unpaid interest charges.)	TOTAL OF CHECKS NOT LISTED 		
	Subtract "TOTAL OF CHECKS NOT LISTED" from "SUBTOTAL" above. BALANCE		\$
This should agree with your check register balance.			



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21 Page 1
 ACCOUNT NUMBER ENDING 0444
 49

GARRETSON SCHOOL
 TRUST & AGENCY
 PO BOX C
 GARRETSON SD 57030-0381

CHECKING ACCOUNT

Account Title: GARRETSON SCHOOL
 TRUST & AGENCY

FREE CHECKING ACCOUNT NUMBER	ENDING 0444	NUMBER OF ENCLOSURES	49
PREVIOUS BALANCE	62,413.38	Statement Dates	2/01/21 thru 2/28/21
17 DEPOSITS	78,973.75	DAYS IN THE STATEMENT PERIOD	28
48 CHECKS/DEBITS	65,512.44	AVERAGE LEDGER BALANCE	70,880.88
SERVICE CHARGE	.00	AVERAGE COLLECTED BAL	70,880.88
INTEREST PAID	.00		
NEW BALANCE	75,874.69		

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total NSF Returned Item Fees	\$.00	\$.00

DEPOSITS

DATE	DESCRIPTION	AMOUNT
2/02	Deposit	229.75
2/02	Deposit	265.10
2/02	Deposit	561.25
2/03	Deposit	542.01
2/05	Deposit	323.79
2/05	Deposit	615.00
2/08	Deposit	430.00
2/11	Deposit	472.00



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21 Page 3
 ACCOUNT NUMBER ENDING 0444
 49

GARRETSON SCHOOL
 TRUST & AGENCY
 PO BOX C
 GARRETSON SD 57030-0381

FREE CHECKING ENDING 0444 (Continued)

WITHDRAWALS		
DATE	DESCRIPTION	AMOUNT
2/17	RECEIVABLE WAGWORKS FSA 1943351864 21/02/17 TRACE# -122000492280325	25.00-
2/17	RECEIVABLE WAGWORKS FSA 1943351864 21/02/17 TRACE# -122000492278963	725.00-
2/18	RECEIVABLE WAGWORKS FSA 1943351864 21/02/18 TRACE# -122000493891517	128.28-
2/19	RECEIVABLE WAGWORKS FSA 1943351864 21/02/19 TRACE# -122000495206011	30.00-
2/22	RECEIVABLE WAGWORKS FSA 1943351864 21/02/22 TRACE# -122000496237887	15.00-
2/23	RECEIVABLE WAGWORKS FSA 1943351864 21/02/23 TRACE# -122000497466058	35.00-
2/25	RECEIVABLE WAGWORKS FSA 1943351864 21/02/25 TRACE# -122000490493584	71.79-
2/26	RECEIVABLE WAGWORKS FSA 1943351864 21/02/26 TRACE# -122000491769643	94.37-

CHECKS IN NUMBER ORDER								
DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
2/10	19431	150.00	2/10	19612	1,404.02	2/10	19621	544.13
2/08	19597*	250.00	2/12	19613	440.94	2/22	19622	328.76
2/05	19605*	18.00	2/08	19614	209.21	2/17	19623	79.08
2/11	19606	75.00	2/10	19615	258.75	2/12	19624	8,037.20
2/10	19607	311.80	2/19	19616	44,163.24	2/16	19626*	903.00
2/02	19608	539.00	2/12	19617	52.15	2/17	19627	302.72
2/11	19609	654.49	2/16	19618	40.00	2/22	19629*	307.44
2/03	19610	118.20	2/10	19619	35.99	2/17	19630	525.00
2/08	19611	186.00	2/11	19620	533.01	2/17	19631	17.57

* INDICATES MISSING CHECK NUMBER



First Bank & Trust

FIRST BANK & TRUST
 PO BOX G
 GARRETSON, SD 57030-0385

(605) 594-3423

Date 2/26/21 Page 4
 ACCOUNT NUMBER ENDING 0444
 49

GARRETSON SCHOOL
 TRUST & AGENCY
 PO BOX C
 GARRETSON SD 57030-0381

FREE CHECKING ENDING 0444 (Continued)

CHECKS IN NUMBER ORDER								
DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
2/12	19632	150.00	2/23	19635*	231.32	2/26	19652*	95.00
2/17	19633	224.03	2/24	19638*	376.00			

* INDICATES MISSING CHECK NUMBER

DAILY BALANCES					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
2/01	62,223.38	2/11	102,262.94	2/22	46,644.94
2/02	62,702.12	2/12	93,532.65	2/23	47,282.12
2/03	61,625.93	2/16	92,496.31	2/24	75,898.35
2/05	62,496.72	2/17	90,597.91	2/25	76,064.06
2/08	62,281.51	2/18	90,469.63	2/26	75,874.69
2/10	59,074.82	2/19	47,296.14		

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: FEB. 1, 2021

CURRENCY	DOLLARS	CENTS
CASH	265.00	
CHECKS		0.10
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	265.10	

AMOUNT: \$265.10

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: FEB. 3, 2021

CURRENCY	DOLLARS	CENTS
CASH	575.00	
CHECKS	0.85	
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	576.85	

AMOUNT: \$576.85

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: FEB. 5, 2021

CURRENCY	DOLLARS	CENTS
CASH	16080	328.79
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	328.79	

AMOUNT: \$328.79

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: FEB. 8, 2021

CURRENCY	DOLLARS	CENTS
CASH	440.00	
CHECKS		430.00
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	430.00	

AMOUNT: \$430.00

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/11/2021

CURRENCY	DOLLARS	CENTS
CASH	469.00	
CHECKS		8.00
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	477.00	

AMOUNT: \$477.00

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/16/2021

CURRENCY	DOLLARS	CENTS
CASH	271.00	
CHECKS		28.25
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	282.25	

AMOUNT: \$282.25

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: FEB. 1, 2021

CURRENCY	DOLLARS	CENTS
CASH	249.00	
CHECKS		0.75
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	249.75	

AMOUNT: \$249.75

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: FEB. 3, 2021

CURRENCY	DOLLARS	CENTS
CASH	578.00	
CHECKS		0.01
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	578.01	

AMOUNT: \$578.01

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: FEB. 5, 2021

CURRENCY	DOLLARS	CENTS
CASH	338.00	
CHECKS		
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	615.00	

AMOUNT: \$615.00

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/11/2021

CURRENCY	DOLLARS	CENTS
CASH	492.44	1541.30
CHECKS	492.89	2735.17
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	2889.47	

AMOUNT: \$2889.47

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/11/2021

CURRENCY	DOLLARS	CENTS
CASH	51	00
CHECKS	567.8	20.00
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	15079.15	

AMOUNT: \$15079.15

DEPOSIT TICKET 78-60914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/16/2021

CURRENCY	DOLLARS	CENTS
CASH	111	00
CHECKS	10	00
TOTAL FROM OTHER SIDE OF ATTACHED LIST		
TOTAL	121.00	

AMOUNT: \$121.00

Deposit Date: 02/02 Amount: \$265.10

Deposit Date: 02/02 Amount: \$561.25

Deposit Date: 02/05 Amount: \$232.79

Deposit Date: 02/08 Amount: \$430.00

Deposit Date: 02/11 Amount: \$472.00

Deposit Date: 02/16 Amount: \$282.25

Deposit Date: 02/02 Amount: \$229.75

Deposit Date: 02/03 Amount: \$542.01

Deposit Date: 02/05 Amount: \$615.00

Deposit Date: 02/11 Amount: \$28,899.47

Deposit Date: 02/11 Amount: \$15,079.15

Deposit Date: 02/16 Amount: \$121.00

DEPOSIT TICKET 78-00914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/19/2021
 DEPOSITED BY: [Signature]
 CHECKS: 1019.00
 CASH: 0.00
 TOTAL: 1019.75

1091400606: 040444 39

DEPOSIT TICKET 78-00914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/23/2021
 DEPOSITED BY: [Signature]
 CHECKS: 624.50
 CASH: 0.00
 TOTAL: 624.50

1091400606: 040444 39

Deposit Date: 02/19 Amount: \$1,019.75

Deposit Date: 02/23 Amount: \$624.50

DEPOSIT TICKET 78-00914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/23/2021
 DEPOSITED BY: [Signature]
 CHECKS: 278.00
 CASH: 279.00
 TOTAL: 557.00

1091400606: 040444 39

DEPOSIT TICKET 78-00914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/24/2021
 DEPOSITED BY: [Signature]
 CHECKS: 2899.23
 CASH: 0.00
 TOTAL: 2899.23

1091400606: 040444 39

Deposit Date: 02/23 Amount: \$279.00

Deposit Date: 02/24 Amount: \$28,992.23

DEPOSIT TICKET 78-00914
 GARRETSON SCHOOL DISTRICT
 STUDENT ACTIVITY ASSOCIATION

DATE: 2/25/2021
 DEPOSITED BY: [Signature]
 CHECKS: 237.50
 CASH: 0.00
 TOTAL: 237.50

1091400606: 040444 39

GARRETSON SCHOOL DISTRICT NO. 49-4
 TRUST AND AGENCY FUNDS
 P.O. BOX C
 GARRETSON, SD 57030

DATE: 09/18/2020
 AMOUNT: 19431

PAY: One Hundred Fifty And 00/100 Dollars

TO THE ORDER OF: THOMAS GODBEY
 719 4TH ST
 GARRETSON SD 57030

Jacob Schweitzer
 BUSINESS MANAGER

Deposit Date: 02/25 Amount: \$237.50

19431 Date: 02/10 Amount: \$150.00

GARRETSON SCHOOL DISTRICT NO. 49-4
 TRUST AND AGENCY FUNDS
 P.O. BOX C
 GARRETSON, SD 57030

DATE: 01/15/2021
 AMOUNT: 19597

PAY: Two Hundred Fifty And 00/100 Dollars

TO THE ORDER OF: JAY SWATEK
 808 E. LESLIE DR.
 GARRETSON SD 57030

Jacob Schweitzer
 BUSINESS MANAGER

GARRETSON SCHOOL DISTRICT NO. 49-4
 TRUST AND AGENCY FUNDS
 P.O. BOX C
 GARRETSON, SD 57030

DATE: 01/29/2021
 AMOUNT: 19605

PAY: Eighteen And 00/100 Dollars

TO THE ORDER OF: SANFORD HEALTH PLAN
 PO BOX 91110
 SIOUX FALLS SD 57109-1110

Jacob Schweitzer
 BUSINESS MANAGER

19597 Date: 02/08 Amount: \$250.00

19605 Date: 02/05 Amount: \$18.00

GARRETSON SCHOOL DISTRICT NO. 49-4
 TRUST AND AGENCY FUNDS
 P.O. BOX C
 GARRETSON, SD 57030

DATE: 01/29/2021
 AMOUNT: 19600

PAY: Seventy Five And 00/100 Dollars

TO THE ORDER OF: WAGNER SCHOOL DISTRICT
 101 WALSHUR AVE. SW
 WAGNER SD 57380

Jacob Schweitzer
 BUSINESS MANAGER

GARRETSON SCHOOL DISTRICT NO. 49-4
 TRUST AND AGENCY FUNDS
 P.O. BOX C
 GARRETSON, SD 57030

DATE: 02/02/2021
 AMOUNT: 19607

PAY: Three Hundred Eleven And 00/100 Dollars

TO THE ORDER OF: ATTN: RICK WEBER
 BIG EAST CONFERENCE
 600 W. CONNERTY DR.
 FLANDRAU SD 57020

Jacob Schweitzer
 BUSINESS MANAGER

19606 Date: 02/11 Amount: \$75.00

19607 Date: 02/10 Amount: \$311.80

GARRETSON SCHOOL DISTRICT NO. 49-4
 TRUST AND AGENCY FUNDS
 P.O. BOX C
 GARRETSON, SD 57030

DATE: 02/02/2021
 AMOUNT: 19608

PAY: Five Hundred Thirty Nine And 00/100 Dollars

TO THE ORDER OF: CASH

Jacob Schweitzer
 BUSINESS MANAGER

GARRETSON SCHOOL DISTRICT NO. 49-4
 TRUST AND AGENCY FUNDS
 P.O. BOX C
 GARRETSON, SD 57030

DATE: 02/02/2021
 AMOUNT: 19609

PAY: Six Hundred Fifty Four And 49/100 Dollars

TO THE ORDER OF: FIRST BANK & TRUST
 644 N. WALSH AVE.
 GARRETSON SD 57030

Jacob Schweitzer
 BUSINESS MANAGER

19608 Date: 02/02 Amount: \$539.00

19609 Date: 02/11 Amount: \$654.49

THE BACK OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/02/2021 19610

AMOUNT: 118.20

PAY: * One Hundred Eighteen And 20/100 Dollars *

TO THE ORDER OF: GARRETSON MUSIC BOOSTERS
GARRETSON SD 57030

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019610⑆ ⑆091400606⑆ ⑆0404444⑆

19610 Date: 02/03 Amount: \$118.20

THE BACK OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/02/2021 19611

AMOUNT: 186.00

PAY: * One Hundred Eighty Six And 00/100 Dollars *

TO THE ORDER OF: UNION LIFE INSURANCE COMPANY OF AMERICA
PO BOX 406955
ATLANTA GA 30384-6955

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019611⑆ ⑆091400606⑆ ⑆0404444⑆

19611 Date: 02/08 Amount: \$186.00

THE BACK OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19612

AMOUNT: 1,404.02

PAY: * One Thousand Four Hundred Four And 02/100 Dollars *

TO THE ORDER OF: CASH-WA DISTRIBUTING CO.
PO BOX 309
KEARNEY NE 68848-0309

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019612⑆ ⑆091400606⑆ ⑆0404444⑆

19612 Date: 02/10 Amount: \$1,404.02

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GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19613

AMOUNT: 440.94

PAY: * Four Hundred Forty And 94/100 Dollars *

TO THE ORDER OF: CHESTERMAN COMPANY
2301 S. MINNESOTA AVE
SIoux FALLS SD 57101

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019613⑆ ⑆091400606⑆ ⑆0404444⑆

19613 Date: 02/12 Amount: \$440.94

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GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19614

AMOUNT: 209.21

PAY: * Two Hundred Nine And 21/100 Dollars *

TO THE ORDER OF: GARRETSON FOOD CENTER
816 N. MAIN AVE.
GARRETSON SD 57030

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019614⑆ ⑆091400606⑆ ⑆0404444⑆

19614 Date: 02/08 Amount: \$209.21

THE BACK OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19615

AMOUNT: 258.75

PAY: * Two Hundred Fifty Eight And 75/100 Dollars *

TO THE ORDER OF: KIM MACIEWSKI
129 S. LESLIE DR.
GARRETSON SD 57030

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019615⑆ ⑆091400606⑆ ⑆0404444⑆

19615 Date: 02/10 Amount: \$258.75

THE BACK OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19616

AMOUNT: 44,163.24

PAY: * Forty Four Thousand One Hundred Sixty Three And 24/100 Dollars *

TO THE ORDER OF: ATTH: BRICE CHRISTENSEN
NORTHERN PLAINS INSURANCE POOL
2821 E. 10TH ST. PMB #10
SIOUX FALLS SD 57103-0010

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019616⑆ ⑆091400606⑆ ⑆0404444⑆

19616 Date: 02/19 Amount: \$44,163.24

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GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19617

AMOUNT: 52.15

PAY: * Fifty Two And 15/100 Dollars *

TO THE ORDER OF: PALISADES KITCHEN
117 H. SPITROCK BLVD.
PO BOX 527
BRANDON SD 57005

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019617⑆ ⑆091400606⑆ ⑆0404444⑆

19617 Date: 02/12 Amount: \$52.15

THE BACK OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19618

AMOUNT: 40.00

PAY: * Forty And 00/100 Dollars *

TO THE ORDER OF: SOUTH DAKOTA FFA ASSOCIATION
107 KERONA HALL
PO BOX 507
BROOKINGS SD 57007

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019618⑆ ⑆091400606⑆ ⑆0404444⑆

19618 Date: 02/16 Amount: \$40.00

THE BACK OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19619

AMOUNT: 35.99

PAY: * Thirty Five And 99/100 Dollars *

TO THE ORDER OF: SUNSHINE FOODS
117 H. SPITROCK BLVD.
PO BOX 527
BRANDON SD 57005

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019619⑆ ⑆091400606⑆ ⑆0404444⑆

19619 Date: 02/10 Amount: \$35.99

THE BACK OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19620

AMOUNT: 533.01

PAY: * Five Hundred Thirty Three And 01/100 Dollars *

TO THE ORDER OF: TOP PROMOTIONAL PRODUCTS
2227 WESTBROOKE DR.
BUILDING H
COLUMBUS OH 43228

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019620⑆ ⑆091400606⑆ ⑆0404444⑆

19620 Date: 02/11 Amount: \$533.01

THE BACK OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

GARRETSON SCHOOL DISTRICT NO. 49-4
TRUST AND AGENCY FUNDS
P.O. BOX C
GARRETSON, SD 57030

DATE: 02/05/2021 19621

AMOUNT: 544.13

PAY: * Five Hundred Forty Four And 13/100 Dollars *

TO THE ORDER OF: WASTE MANAGEMENT
PO BOX 4648
CAROL STREAM IL 60197-4648

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

Jacob Schweitzer
BUSINESS MANAGER

⑆019621⑆ ⑆091400606⑆ ⑆0404444⑆

19621 Date: 02/10 Amount: \$544.13

DATE: 02/11/2021 19622

78-60 914

AMOUNT: 328.76

PAY: Three Hundred Twenty Eight And 76/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: TIM BOLOT, 303 JACKSON AVE., VOLGA SD 57071

Jacob Schweitzer, BUSINESS MANAGER

#019622# #091400606# 04=044=4#

19622 Date: 02/22 Amount: \$328.76

DATE: 02/11/2021 19623

78-60 914

AMOUNT: 79.08

PAY: Seventy Nine And 08/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: ERIKA BROWN, 521 CENTER AVE., GARRETSON SD 57030

Jacob Schweitzer, BUSINESS MANAGER

#019623# #091400606# 04=044=4#

19623 Date: 02/17 Amount: \$79.08

DATE: 02/11/2021 19624

78-60 914

AMOUNT: 8,037.20

PAY: Eight Thousand Thirty Seven And 20/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: ATTN: FIRST BANK & TRUST, CITY OF GARRETSON, PO BOX C, GARRETSON SD 57030-0385

Jacob Schweitzer, BUSINESS MANAGER

#019624# #091400606# 04=044=4#

19624 Date: 02/12 Amount: \$8,037.20

DATE: 02/11/2021 19626

78-60 914

AMOUNT: 903.00

PAY: Nine Hundred Three And 00/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: FIRST DAKOTA INDEMNITY CO., PO BOX 850005, MINNEAPOLIS MN 55486-0065

Jacob Schweitzer, BUSINESS MANAGER

#019626# #091400606# 04=044=4#

19626 Date: 02/16 Amount: \$903.00

DATE: 02/11/2021 19627

78-60 914

AMOUNT: 302.72

PAY: Three Hundred Two And 72/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: ROD FORZIN, 520 N. JAMES AVE., TEA SD 57064

Jacob Schweitzer, BUSINESS MANAGER

#019627# #091400606# 04=044=4#

19627 Date: 02/17 Amount: \$302.72

DATE: 02/11/2021 19629

78-60 914

AMOUNT: 307.44

PAY: Three Hundred Seven And 44/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: GUY JOHNSON, 1169 4TH ST., GARRETSON SD 57030

Jacob Schweitzer, BUSINESS MANAGER

#019629# #091400606# 04=044=4#

19629 Date: 02/22 Amount: \$307.44

DATE: 02/11/2021 19630

78-60 914

AMOUNT: 525.00

PAY: Five Hundred Twenty Five And 00/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: BRADY NEISES, 5112 S. WOODLAND AVE., SIOUX FALLS SD 57108

Jacob Schweitzer, BUSINESS MANAGER

#019630# #091400606# 04=044=4#

19630 Date: 02/17 Amount: \$525.00

DATE: 02/11/2021 19631

78-60 914

AMOUNT: 17.57

PAY: Seventeen And 57/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: TIFFANY RADFORD, 820 N. JOSLYN DRIVE APT. #3, BRANDSON SD 57005

Jacob Schweitzer, BUSINESS MANAGER

#019631# #091400606# 04=044=4#

19631 Date: 02/17 Amount: \$17.57

DATE: 02/11/2021 19632

78-60 914

AMOUNT: 150.00

PAY: One Hundred Fifty And 00/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: KEVIN STECKLER, PO BOX 83, GARRETSON SD 57030

Jacob Schweitzer, BUSINESS MANAGER

#019632# #091400606# 04=044=4#

19632 Date: 02/12 Amount: \$150.00

DATE: 02/11/2021 19633

78-60 914

AMOUNT: 224.03

PAY: Two Hundred Twenty Four And 03/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: SUNSHINE FOODS, 117 N. SPLITROCK BLVD., PO BOX 527, BRANDSON SD 57005

Jacob Schweitzer, BUSINESS MANAGER

#019633# #091400606# 04=044=4#

19633 Date: 02/17 Amount: \$224.03

DATE: 02/11/2021 19635

78-60 914

AMOUNT: 231.32

PAY: Two Hundred Thirty One And 32/100 Dollars

FIRST BANK & TRUST
Garretson, SD

STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: JOSEPH WEBER, 276 TIGER WAY PLACE, UNIT #6, HARRISBURG SD 57032

Jacob Schweitzer, BUSINESS MANAGER

#019635# #091400606# 04=044=4#

19635 Date: 02/23 Amount: \$231.32

DATE: 02/11/2021 19638

78-60 914

AMOUNT: 376.00

PAY: Three Hundred Seventy Six And 00/100 Dollars

FIRST BANK & TRUST
Garretson, SD


STUDENT ACTIVITY ASSOCIATION

TO THE ORDER OF: CASH

Jacob Schweitzer, BUSINESS MANAGER

#019638# #091400606# 04=044=4#

19638 Date: 02/24 Amount: \$376.00

 <p>GARRETSON SCHOOL DISTRICT NO. 49-4 TRUST AND AGENCY FUNDS P.O. BOX C GARRETSON, SD 57030</p>	<p>DATE</p> <p>02/24/2021</p>	<p>19652</p>
	<p>AMOUNT</p> <p>95.00</p>	<p>FIRST BANK & TRUST GARRETSON, SD</p> <p>STUDENT ACTIVITY ASSOCIATION</p>
<p>PAY - Ninety Five And 00/100 Dollars -</p>	<p>TO THE ORDER OF</p> <p>BRIAN ROOK 3108 N. AURORA AVE. SIOUX FALLS SD 57107</p>	<p><i>Jacob Schweizer</i> Jacob Schweizer BUSINESS MANAGER</p>
<p>⑆019652⑆ ⑆09140606⑆ 04⑆044⑆4⑆</p>		

19652 Date: 02/26 Amount: \$95.00

FOR A CHANGE OF NAME OR ADDRESS, PLEASE COMPLETE THE FORM BELOW.

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

SOCIAL SECURITY NUMBER _____ PHONE NUMBER _____ DATE _____

CLIP AND RETURN TO BANK.

HOW TO BALANCE YOUR ACCOUNT		NEW BALANCE		\$
1. Subtract from your check register any service, miscellaneous, or automatic charge(s) posted on this statement. 2. Mark (✓) your register after each check listed on front of the statement. 3. Check off deposits shown on the statement against those shown in your check register. 4. Complete the form at the right. 5. The final "balance" in the form at the right should agree with your check register balance. If it does not, read "HINTS FOR FINDING DIFFERENCES" below.		ADD		
		DEPOSIT(S) MADE SINCE ENDING DATE ON STATEMENT		
		SUBTOTAL		\$
HINTS FOR FINDING DIFFERENCES		CHECKS NOT LISTED ON THIS OR PRIOR STATEMENTS		
		NUMBER	AMOUNT	
<ul style="list-style-type: none"> • Recheck all additions and subtractions or corrections. • Verify the carryover balance from page to page in your check register. • Make sure you have subtracted any service or miscellaneous charge(s) from your check register balance. • For information or help on electronic transactions, call the telephone number on the front of this statement. 				
INFORMATION REGARDING YOUR DEPOSIT ACCOUNT				
FOR CONSUMER ACCOUNTS AND TRANSACTIONS ONLY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS If you think your statement or receipt is incorrect, or if you need more information about a transfer on the statement or receipt, telephone us or write us at the telephone number or address on the reverse side of this statement as soon as possible. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. (1) Tell us your name and account number. (2) Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need information. (3) Tell us the dollar amount of the suspected error. We will investigate your complaint and will correct any error promptly. If we take more than ten business days to do this, we will credit your account the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.				
INFORMATION ON YOUR OVERDRAFT PROTECTION PLAN				
FOR CONSUMER ACCOUNTS ONLY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR BILLING STATEMENT If you think your billing statement is incorrect, or if you need more information about a transaction on your billing statement, write us on a separate sheet at the address shown on your billing statement as soon as possible. We must hear from you no later than 60 days after we sent you the first billing statement on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, please include the following information: <ul style="list-style-type: none"> • Your name and account number. • The dollar amount of the suspected error. • Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your billing statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.				
COMPUTATION OF INTEREST CHARGE				
Interest charges begin to accrue immediately upon each advance made under the line of credit agreement. The interest charge on your account is calculated by multiplying the balance subject to interest rate by the annual percentage rate and dividing that by 365 then multiplying that by the number of days in the billing cycle. (To determine the balance subject to interest rate on which each daily interest charge is computed, we take the beginning balance on your account each day, add any new purchases/advances, and subtract any payments, credits, and unpaid interest charges.)		TOTAL OF CHECKS NOT LISTED →		
		Subtract "TOTAL OF CHECKS NOT LISTED" from "SUBTOTAL" above. BALANCE		\$
This should agree with your check register balance.				

Garretson School District 49-4
Executive Summary
Information Report – Drivers’ Ed, 2021

Contact: Guy Johnson
Phone: 594-3452

Purpose:

To provide information and recommend an exception to Policy KG: Use of School facilities

Explanation:

Policy KG prohibits the school from offering the use of our facilities for a fee. We have allowed the Junior Olympics volleyball program to use the facility in the past. There is a fee for participation.

General information follows:

Directors

Tina Hove
Jackie Rotert

*Facility Use Agreement would be signed by coaches/directors.

\$150.00 per athlete - \$130.00 for a second child...money will be used for the following:

1. Tournaments
2. Uniforms
3. Coaches Payment
4. Coaches Fees (background checks)
5. Equipment
6. Help with future athlete registration fees

Coaches

Dennis Northrup
Tina Hove
Jackie Rotert
Lauren Stoterau
Aftyn Heitkamp
Cindy Genzler
Jill Stiefvater

*Practice would take place 2 times a week beginning the week of March 13th, 2021 (Old and New Gym)

*Garretson JO Volleyball has established a 501 (C) Non Profit

Recommendation:

Board Action to allow an exception to policy KG, to allow JO volleyball to proceed with the use of school facilities.

ATTENTION TAXPAYERS: NOTICE OF PROPERTY TAX INCREASE OF \$350,000

RESOLUTION FOR OPT-OUT AND VOTE TO BE HELD

THE GOVERNING BOARD OF Garretson School District #49-4 do state that the above said Board is unable to operate under the tax limitation measure currently in statute for the General Fund. We therefore opt-out of such tax limitation in the amount of \$350,000 starting with calendar year 2021 taxes payable in the calendar year 2022. This opt-out will be for five years, which will be through taxes payable in the calendar year 2026. This action has been taken by the Board and approved by at least a two-thirds vote of the board. In addition, be it resolved that the GOVERNING BOARD OF THE GARRETSON SCHOOL DISTRICT #49-4 will conduct an election to approve or disapprove the tax levy opt-out pursuant to SDCL 10- 12-43. The election will be held on May 11, 2021.

Signed

_____ Board Chairman

_____ Board Member

_____ Board Member

_____ Board Member

_____ Board Member

DATE _____

Garretson Student Handbook 2020-2021



A Source of Information on
School Policies, Behavioral Standards, Curriculum and
Activities

Grades K-12

Garretson School District No. 49-4
Garretson, South Dakota

Academic Eligibility Policy	4
Academic Lettering	4
Accessories in Lockers.....	4
Activity Tickets.....	4
Athletics.....	5
Athletic Lettering Policy	5
Attendance	5-6
Building Hours	6
Busing	7
Busing for Student Activity Trips	7
Cell Phones	8
Cheating or Acting in a Dishonest or Unfair Manner	8
Church Night	8
Civil Defense.....	8
Conduct at School Activities	8
Confidentiality	8
Co-Curricular Activities Philosophy.....	9
Curfew.....	10
Dangerous Items	11
Detention	11
Discipline Policy	11
Code of Behavior.....	12
Discipline Chart	13-14
Damage to School Property.....	14
Discipline Procedures for Determining Alleged Misconduct or Violations	14
Dress Code	15
Drugs/Alcohol on School Grounds or School Activities	15
Dual Credit	16
Due Process..... (See Suspension/Expulsion)	
Elastic Clause	16
Eligibility.....	16-19
• Attendance	
• Middle School Students Participating in High School Activities	
Field Trips	19
Fines.....	19
Fire Drills/Tornado Drills/Lockdown Drills	20
Forgery	20
Fund-Raising Projects	20
Grading Scale	20
Graduation Exercise Requirements	21
Graduation Requirements	21-22
Graduation (Early).....	23-24
Harassment & Violence Policy	24
Health Policies/Medications.....	24-26
Home School/Alternative Instruction.....	26
Honor and Merit Roll, Grade Point Average Scale.....	26
Immunizations and Birth Certificates – New Students.....	27
ICU - Intensive Care Unit	27
Incentive Plan for Secondary Students	27
Injuries.....	28
Internet Policies	28
Library	28
Lockers	29
Lost and Found.....	29
Lunch and Breakfast Program.....	29-30
Married Students	30
National Honor Society Selection Guidelines	30
Parent/Teacher Conferences	31
Parking Policy.....	31
Physicals.....	31
Pictures.....	31
Public Complaints about School	31
Public Participation at Board Meetings	32
School Counselor Services	32

School Closing Policy.....32

Senior Privileges.....32

Semester Tests (Assessment)33

Semester Test Procedure (All Students 9-12)33

Special Education33

Suspension/Due Process.....33

Telephones33

Testing Program — District Wide34

Title IX Grievance Procedure34

Tobacco Free Environment34

Transferring In34

Transferring Out or Withdrawing34

Visitation.....34

Volunteers.....35

Standards and Guidelines 6-12

All students in the Garretson Schools, 6-12, and their parents should be familiar with the policies included in this section. Items are listed alphabetically. For your convenience a complete list of topics is found in the Table of Contents.

ACADEMIC ELIGIBILITY POLICY

This policy will apply to all students in extra-curricular activities in grades 6-12. This includes anyone associated with the team including managers and statisticians.

Below is the recommended Academic Eligibility Policy:

1. All South Dakota High School Activities Association (SDHSAA) requirements and policies must be met.
2. Students will be eligible for the first two (2) weeks of each semester of the school year. Upon week three (3) and week 20 (second week of second semester) of the school year, a grade report will be run Monday morning at 11am. A grade report will be run every subsequent Monday of the school year at 11am with the exception listed in #3 below.
3. The first two weeks of Quarter 2 and Quarter 4, there will be no grade checks. Students with no failing grades for Quarter 1 and Quarter 3 will be eligible those two (2) weeks. Students that failed a Quarter 1 or Quarter 3 class will be ineligible for the first week of Quarter 2 and Quarter 4. .

**Students with a failing grade either Quarter 1 or Quarter 3 may remain ineligible the second week of Quarter 2 and Quarter 4 if they still have incomplete work from the previous quarter.*

4. Students will be ineligible if:
 - They have one (1) or more failing grades in a class. The student is ineligible for all school-sponsored activities held Monday through Saturday of that week. If the next week the student continues to have a failing grade in that same class, the student, teacher, coach/advisor and administrator will meet to discuss circumstances and factors leading to the failing grade.
 - Parents of students with failing grades will be contacted and informed of the failing grade and details of the ineligibility period. This contact will be made by the instructor or administration (Principal/Activities Director).
 - Students will still be allowed to practice and attend home events. They will not attend events in which they would be required to be absent from school.
 - Eligibility will be reinstated if they have no failing grades when the next eligibility report is run.
 - Failing grades due to missing or incomplete work as a result of an excused/exempt absence will not result in eligibility during the time period in which a student is allowed per school policy to complete that work. (1 day for every day absent + 1 day).

ACADEMIC LETTERING POLICY

A student can earn an academic letter by accumulating a grade point average of 3.5 or higher for current school year. (Note: All subjects in which the student is enrolled in will be counted in the accumulation of the GPA.)

The awards will be given out in the following order:

First Year Lettering	Letter "G" with Academics
Second Year	Lamp of Learning Pin
Third Year	Lamp of Learning Pin
Fourth Year	Lamp of Learning Pin

ACCESSORIES IN LOCKERS

All book bags, backpacks, gym bags and coats or jackets will remain in the students' lockers throughout the school day.

ACTIVITY TICKETS

Students may purchase activity tickets in the main business office. Students must present their activity ticket or have an electronic photo of their ticket for admittance into home athletic events. Student tickets are \$20 and adult tickets are \$40.

The price of admission to all athletic events will be \$5.00 for adults, \$3.00 for students.

Senior citizens (62 and older and residents of the Garretson School District) are admitted free to all Garretson school activities except tournaments sponsored by other organizations

ATHLETICS

Football, Soccer, Cross Country, Boys Basketball, Girls Basketball, Wrestling, Volleyball, Track, and Golf are the major sports offered at Garretson High School. Students who wish to participate in two or more sports during a season must work with both head coaches to create a mutually acceptable schedule.

Extra-curricular activity may present up to three (3) awards that are sponsored by the school. Additional awards will be at the discretion of the coach or advisor and any expenses incurred for these awards will be the responsibility of the coach or advisor.

ATHLETIC LETTERING POLICY:

An athlete who letters for the first time will be awarded a cloth letter "G". All subsequent letters will be recognized by certificate.

1. Football – To win an award, a player must have played in at least one-half of the total quarters of season games.
2. Basketball – A player must have played in at least $\frac{1}{4}$ of the total season games.
3. Soccer – Player must appear in over 50% of varsity halves.
4. Track –
 - A. Set a school record
 - B. Qualify and go to State Meet
 - C. Earn a total amount of points set up by the coach
5. Wrestling – To win an award, a wrestler must earn at least 72 points. Points are awarded as follows:
 - A. Double actual team points earned for varsity matches and tournaments.
 - B. Actual team points earned for junior varsity matches.
 - C. Qualify and go to the State Meet.
6. Cross Country – Place in Conference or Region Cross Country Meet or earn a total amount of points set up by the coach.
7. Volleyball – Must participate in half the number of total games.
8. Golf – To win an award, a player must participate as a member of the varsity team in at least one half of the scheduled meets.
9. Cheerleading – Varsity Cheerleaders will be awarded a varsity letter at the end of the year if they fulfill these requirements: Cheerleaders begin each school year with fifteen (15) merit points. If a varsity cheerleader does not lose all merit points through the demerit guidelines or is not removed from the squad by the coach, administration, or athletic director.
10. Club Softball – To win an award, a player must play in at least 50% of the defensive innings.
11. Fine Arts – To win an award a student will be required to earn a total of 40 points during their four years of high school in order to letter in Speech and Theater. After the initial letter the student must continue to earn at least 15 points every subsequent year to earn another drama pin.
12. Club Baseball – To win an award a player must play in at least 50% of the defensive innings.
13. Trap Club – Athlete must average 18 points or more per round in competition play at the end of the season.
 - Athlete must not miss any competition weeks (weeks 4-8) during the season.
 - Athlete participates in the State Tournament.
 - Athlete must participate consistently with the team for 2 years or more.

Athletes may receive awards in any sport for conscientious attendance at practice even though failing to meet the listed requirements. The coaching staff will make the final decision.

ATTENDANCE

Any person having control of a child, who is not younger than five or older than six years old by the first day of September, or any child who, by the first day of September, is at least six years old, but who has not exceeded the age of eighteen, shall cause the child to regularly attend some public or nonpublic school for the entire term during which the public school in the district in which the person resides, or the school to which the child is assigned to attend, is in session, until the child reaches the age of eighteen years, unless the child has graduated or is excused as provided in this chapter

Attendance is taken in each class and study hall and a record is kept of absences from each class. Hours of absence will be accumulated and recorded on report cards each nine weeks and on permanent school records at the end of each school year.

The following regulations apply to all students and pertain to absences of all types. Administrative discretion will be used when necessary.

Be aware that a note from home does not automatically excuse a student from school. A note is merely a request to have a student excused. The school reserves the right to excuse a student from school.

- A. **Absenteeism:** Absence from school during regularly scheduled school hours.
 1. Generally, the only absences excused are:
 - Personal illness
 - Family emergency (death, serious illness)
 - Funeral
 - Dental or medical appointments that cannot be made on Saturdays or after school hours.

- a. School sponsored activities
- b. Parental request 6-12: Parental request will be discouraged for repair of vehicles, shopping without parents, employment or babysitting outside of the home, oversleeping, recreational trips and vacations without parents, or missing class to study for another class. Lessons assigned and class discussions for the duration of a parental request absence becomes the responsibility of the student and the parents and should be made up in advance or immediately upon return to school whenever possible.
2. If a student is expected to be absent, parents should call the school by 8:30am. If no call or email is received by 8:30am, the school will call the home and make every effort to contact a parent to verify the absence. A written excuse is not necessary if a phone call has been made by the parent.
3. A student shall not leave school during the school day without reporting to the principal's office or attendance clerk and obtaining permission prior to the absence. Failure to report to the office shall result in an unexcused absence.
4. If a student becomes ill while in school, he/she shall report to the principal's office or attendance clerk. An attempt will be made to contact a parent before allowing the student to go home. All students will be asked to list two (2) additional people whom the school may call if contact cannot be made with either parent.
5. If a student knows he/she is going to be absent, he/she should communicate the intended absence to his/her teachers and make arrangements to make up all school work before the absence.
6. In the case of an excused absence, an unexcused absence or truancy, the student shall be afforded the opportunity to make up the work and receive full credit. Students will be given at least as many school days as they were absent plus one additional school day to make up the work for full credit. The following example will illustrate the above policy: Student A misses three days of school. Monday, Tuesday, and Wednesday. He now has four school days to make up the work missed and receive full credit, Thursday, Friday, Monday, and Tuesday. It will be the sole responsibility of the student to make arrangements with the teacher for assignments and class activities missed during a parental request absence. If a grading period ends within the allowed time to make up work due to an absence, an "incomplete" shall be recorded. Incompletes become a "failure" if not made up within time allowed although teachers may extend deadlines under unusual circumstances.
7. Attendance will be taken every period of the day.

All absences, excused or unexcused will be processed as follows for students in grades 6-12.

Students who miss more than 15 minutes of a class period will be assessed one absence. Students who are late to the beginning of a class by 15 minutes or less will be assessed one tardy.

1. After a student has been absent five (5) times, the student and parent/guardian will be notified by the high school office. The notification will stress the importance of attendance in school achievement. The parent will also be informed that should the number of absences exceed eight (8) the student may be dropped from the class. A student conference or referral to a counselor will also take place at this time.
2. After a student has been absent seven (7) times, a second student and parent notification will be given emphasizing the importance of attendance for that class period the remainder of the semester. Also included in the notification will be detailed information regarding policy relating to the number of allowed absences and consequences for exceeding this number.
3. After a student has been absent eight (8) times from any class during a semester, notification will be given to the parent of the student stating this fact and further, that any additional absences may result in dropping the student from the course.

When the student has been absent from any class nine (9) times during a semester, the student may be deemed to not have sufficient credit in the affected class to obtain a passing grade and will be dropped from the course with an "F" recorded. A student may be referred to the Board of Education for long term suspension in the event a student no longer has at least three (3) valid classes.

4. A student who is dismissed from a class because of excessive absences will be afforded the opportunity to buy back one absence per class per semester by spending 3 hours in Saturday School. If this is done the student may remain in the class and still obtain full credit as long as they do not accumulate any more absences in that particular class.

For Clarification:

- (1) School Sponsored Activities. No count for any school related activities. (Athletic contests, music, debate, field trips, and any other approved by the School Administration or Counselor.)
- (2) Absences due to prolonged illness, hospitalization, counseling, or a series of medical treatments will be counted as one (1) absence whenever the number of absences reaches three consecutive school days and the treatment is supported by a physician's statement.
- (3) Absences due to bereavement or serious illness in the student's immediate family will be counted as one (1) absence.
- (4) A student may be excused for any other exceptional reason with approval by the Administration.

B. Tardiness: Tardiness is defined as failure to be at the assigned work station when the final bell rings. A student who is late arriving for any period class must report to the study hall where the tardy must be accounted for. An admit slip to enter class or study hall will be given upon receiving accountability.

A student will receive a warning for the first tardy received each nine week period. A student will receive a detention for each subsequent tardy. Exceptions will be made if the tardy is caused by circumstances beyond the student's control. Each situation will need to be confirmed by school officials before the exception will be granted. Each exception must meet reasonable criteria and the satisfactory judgment of the principal. A student assigned five (5) tardies in a nine-week period will be assigned an automatic Saturday School. Every subsequent tardy in that nine week period will result in a Saturday School.

C. Truancy: Unexcused Absence from school. One day, or any part thereof, equals one violation.

Any student absent from school without proper notification will receive a Saturday School assignment. The student may be subject to the assignment of multiple Saturday Schools or a short-term suspension depending on the severity or repeat violations of the truancy policy.

BUILDING HOURS

The school building will be locked until 7:25a.m. Students will not be allowed in the school building before 7:25am. Students will not be allowed to remain in the building after 3:20p.m. unless they are under adult supervision. All doors-will be locked after 8:20 and not reopened until 3:15p.m..

Custodians will lock ALL school doors at 4:00 p.m. with the exception of the gym lobby doors on the nights there are events.

From 8:00am until the start of the school day, students are expected to be in the commons unless students have arranged to be with another teacher. In order to cut down on excessive traffic in the Middle School and Senior High complex, the following additional procedures apply:

1. Custodians will lock all outside doors at 4:00 p.m. on nights when there are no activities.
2. All sponsors of activities will remain in the building until students have left. If necessary, students may wait in the area just inside the front doors.
3. The advisors of any non-athletic activity held after 6:15pm will notify the night custodian (or request that they be notified) as to when the doors should be unlocked and locked.
4. Coaches will require players or participants to remain in the practice area at all times during practice.
5. Arrangements will be made so that a coach is the last to leave after everyone is out of the locker room and the door is locked.

A student in the school during non-building hours and is not under the direct supervision of a school employee or a responsible adult designated by a school official will be subject to disciplinary action based upon the frequency and seriousness of the violation.

BUSING

The Garretson School District has provided a fleet of buses for those who ride to school on them and the Board of Education has employed reliable, responsible and trained people to drive these buses. The bus driver is an official representative of the school and has full authority to discipline students on the bus. It is the duty of each student who rides the bus to do his/her part to keep the buses in good condition and to abide by the stated rules.

Violation of these rules could mean a reprimand, detention, or cancellation of bus privileges on all buses. If a student is removed from a bus, that student will have to obtain other means of transportation at no expense to the school district.

- A. Students should be on time. If the bus had to wait as much as one minute at each stop, it would be 20 to 30 minutes late to school.
- B. The loading of students will be done at regular stops and loading zones only. Students should not stand in the traffic lanes while waiting for the bus or rush to the bus. Students should not approach the bus until it has come to a complete stop.
- C. All students must be seated while the bus is in motion.
- D. Arms and hands must be kept inside the bus.
- E. The aisles must be kept as clear as possible. Traffic through them must not be blocked.
- F. Boisterous or profane language will not be tolerated.
- G. Absolutely no smoking and/or possession of drugs or other controlled substances will be permitted on the bus.
- H. The bus driver is responsible for the safety and welfare of the students in the bus and should never be bothered or distracted in any way which will interfere with responsible, safe driving. Rowdiness, pushing, crowding, shouting or unnecessary noises will not be permitted.
- I. All school buses must stop for railroad crossings as a matter of safety as well as law. Students must be quiet at this time.
- J. Students will assist the driver in keeping the interior of the bus clean. No food, gum or drink will be consumed on the bus. The throwing of anything on the bus will not be tolerated. It is against the law to throw anything from a vehicle on the streets or highways.
- K. Students will immediately report to the driver any damage occurring on the bus. The party responsible, or their parents, will be held responsible for the total cost of the property replacement or repair.
- L. Students will not open or close the windows without the permission of the bus driver.
- M. Bus drivers will not discharge riders at any other place than the regular stops without proper written authorization from the parent or school official.
- N. If it is necessary to cross the road when leaving the bus, students shall cross at least 10 feet in front of the bus in full view of the driver, and cross only after looking to be sure no vehicles are approaching from either direction, and at the signal of the driver.
- O. In the event of road emergency, students are to remain in their seats unless otherwise directed by the bus driver.
- P. Each student is expected to inform the driver if he/she is not returning on the bus. If the student fails to do this, the driver is relieved of responsibility.
- Q. Courtesy is expected at all times, both to the driver and to the other passengers on the bus.
- R. Non-bus students are discouraged from riding on an incidental basis and will not be allowed to do so without prior approval from the administration.
- S. The Garretson School District realizes that cell phone use is an important line of communication between parents and their child
 - Cell phones may be used for emergency purposes only.
 - Cell phones may be placed on vibrate but may not be visible while on the school bus.
 - Using the cell phone for taking pictures/vidoe of self or others to transmit or store, and/or illegal activities will be considered inappropriate use of the cell phones.
 - Parents/students will assume any and all responsibility for loss of the phone and will be responsible for its safe keeping.

BUSING FOR STUDENT ACTIVITY TRIPS

- A. All school district bus rules will be in effect.
- B. Students taking part in school sponsored activities must use school provided transportation when going out of town. They can be released to their parents if the parents come to the person in charge and sign a release form. The parents may transport his/her own son or daughter home from the activity.
- C. C. For Fan Bus:
 1. There will be a charge which will be determined at the time of the activity trip.
 2. A minimum of 25 paid riders will be necessary before arrangements will be made for a spectator bus.
 3. Only students in grades six through twelve are permitted to take the bus for "away" games.

4. The bus leaves for home immediately after the game.
5. Adults may ride spectator bus.

CELL PHONES

The use and possession of cell phones in the general classroom are prohibited at the Garretson School during normal school hours (8 a.m.-3:25 p.m.) unless permission is granted by the classroom teacher. Cell phones shall be kept in student lockers during the school hours listed above with the exception listed below.

Students may be asked to remove wearable electronic devices during class and place them in their lockers or have teachers hold them until after the class is over. If it continues to be an issue a student may be asked to either leave these devices at home or leave them in the office during the school day.

Students found violating this policy will have their ECD confiscated and turned in to the office. A parent will be contacted and come to the school to retrieve the confiscated device.

Students who continue to violate this policy (third offense or greater) may have their ECD confiscated for a reasonable period of time pending a conference with parents/guardians and a resolution of an investigation into the matter.

EXCEPTION: For Garretson Middle and High School Students...The use of cell phones and electronic devices will be allowed in the school's "PHONE ZONE" which is identified as the main entrance area, lunchroom ramp and lunchroom during the dedicated lunch periods, respectively.

CHEATING OR ACTING IN A DISHONEST OR UNFAIR MANNER

Any student caught cheating or plagiarizing on any test and/or assignment will have a zero assigned to that test and/or assignment. All cases will be referred to the principal and the teacher will notify the parents of the infraction. Disciplinary action will be taken and will be left up to the discretion of the teacher and the principal.

CHURCH NIGHT – WEDNESDAY

There are to be no school activities scheduled on Wednesday evening after 6:15. Only state sanctioned events will be scheduled on Wednesday evening.

CONDUCT AT SCHOOL ACTIVITIES

Students are encouraged to attend and support all school sponsored functions. The following rules apply.

A. School Parties, Mixers or Dances

1. All administration approved school parties, mixers, or dances may continue until 12:00 p.m.
2. Any person admitted to a dance or party must remain in the school building until he/she is ready to leave. No one will be allowed to re-enter the dance or party after having once left. Doors may be closed or locked one-half hour after the start of dance or party.
3. Proper conduct must be observed. Chaperones may remove immediately any student misbehaving. Any student ejected for misbehavior may be excluded from future mixers and/or activities for the remainder of the school year.
4. All faculty members, their escorts, wives, or husbands, school board members, their escorts, wives, or husbands, and parents are welcome to attend the dances (provided they abide by school rules).
5. Combination Jr. & Sr. High dances may be permitted with prior approval from the administration.
6. Any party, mixer, or dance will have as many adult chaperones as classes invited.

B. Athletic Events, Assemblies, Concerts, Plays, and Programs:

Garretson students (Pre-K through grade 8) must have parental supervision at all school activities outside of the regular school day. These events are being held for the enjoyment and educational benefit of all students. Students Pre-K through grade 8 who are not supervised will be asked to leave the stadium or school.

Frisbees and footballs will not be allowed at sporting events. Students are expected to watch the game and support the team. Food and drink may not be brought from outside of the school to these activities.

Good sportsmanship is one of the primary purposes of the high school interscholastic athletic program and it is essential for the success of these programs.

CONFIDENTIALITY

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

- (1) The right to inspect and review the student's education records within 45 days of the day the Garretson School District receives a request for access.
- (2) The right to request the amendment of student's education records that the parent or eligible student believes are inaccurate or misleading.
- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Garretson School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

U.S. Department of Education
Family Policy Compliance Office
400 Maryland Ave, SW
Washington, DC 20202-8520

FERPA DIRECTORY INFORMATION:

The Garretson School District may disclose information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed, such as:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user
- A student ID number or other unique personal identifier that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.

A copy of these policies and regulations may be obtained in the superintendent's office of the School District. Complaints regarding violation or rights accorded parents and students should be submitted to the Superintendent of Schools of the Garretson School District.

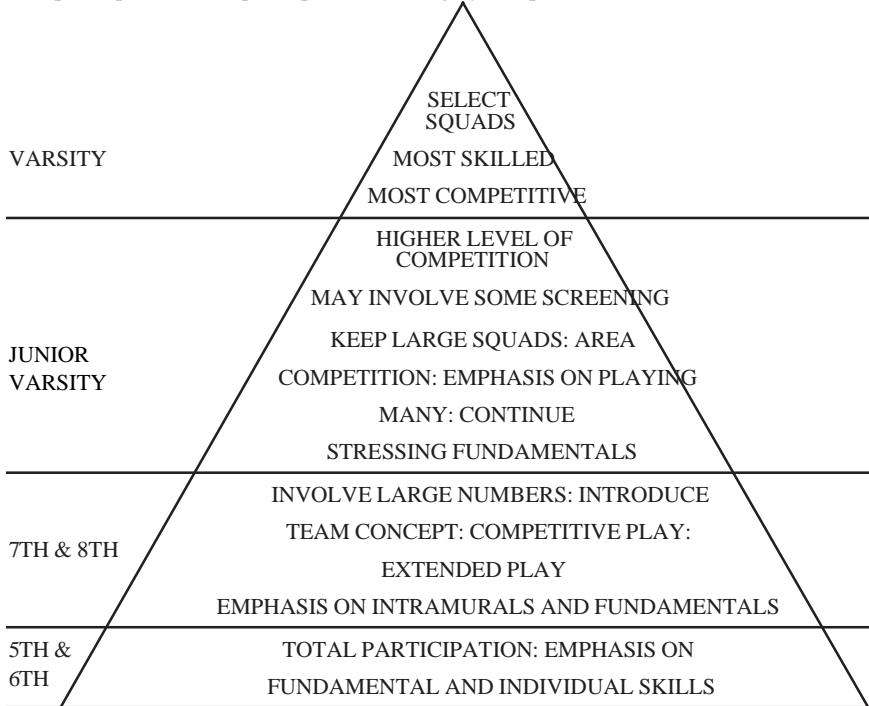
CO-CURRICULAR ACTIVITIES PHILOSOPHY I.

PURPOSE:

- A. For the student: Co-curricular programs provide opportunities for developing fine school morale; for being sportsmanlike hosts to visiting fans, officials, and athletes; and for exercising the qualities of fair play and courtesy. Co-curricular activities should be considered a part of the school curriculum, educational in the purpose and conduct.
 - B. For the participant: Competition offers an opportunity to develop skills, learn team concepts, attain a high level of fitness, promote friendships, and learn and practice good sportsmanship. It is fully intended that co-curricular competition develops the understanding that the rules of the activity are similar to the rules of everyday life.
 - C. For the community: Co-curricular programs encourage wholesome school/community relations under constructive conditions. These programs provide entertainment, a sense of pride, and a vehicle for fans to make a positive impression of our community to others outside the Garretson School District.
- II. THE SCHOOL PROVIDES:
- A. An opportunity for every student to participate in some phase of the activities
 - B. Leadership in the form of coaches and other supervisors
 - C. Necessary equipment and facilities
- III. THE STUDENT PROVIDES:
- A. Sacrifice, self-discipline, desire, determination, and dedication
 - B. A good attitude which would include:
 1. High regard and willingness to conform to training rules
 2. Proper care and accounting of equipment
 3. Acting as a representative of the school, student body, and community
 4. An understanding of the team concept before individual goals
- IV. THE PARENTS PROVIDE:
- a. Positive encouragement to their son or daughter
 - b. Support and enforcement of training rules
 - c. Support to the program in which their son or daughter is participating
- V. CO-CURRICULAR COACHES AND SUPERVISORS PROVIDE THE FOLLOWING:
- A. The proper ideals of sportsmanship, ethical conduct, and fair play.
 - B. Emphasis of the values derived from participating in the activity fairly.
 - C. Cordial courtesy to visiting teams, officials, and participants.
 - D. A respectful relationship between visitor and host.

- E. The respect, integrity, and judgement of officials.
- F. A thorough understanding and acceptance of the rules of the game and/or activity standards of eligibility.
- G. Leadership, use of initiative and good judgement by the participants on the team.
- H. Recognition that the purpose of activities is to promote the physical, mental, moral, social, and emotional well-being of the individual players.

The chart shown below describes the Garretson Schools Athletic Philosophy at the various level of the program. The base of the triangle represents total participation. The apex represents the highly competitive level.



CURFEW

The incorporated towns within our school district have established curfews. The City of Garretson cooperates with the school district in extending that curfew 1/2 hour beyond the ending time of a school activity. Students are expected to cooperate with these city ordinances. They can be found below:

ORDINANCE NO. 594

AN ORDINANCE OF THE CITY OF GARRETSON, SD, AMENDING THE MUNICIPAL ORDINANCES OF THE CITY OF GARRETSON, SD, BY AMENDING TITLE 8, MISCELLANEOUS OFFENSES, CHAPTER 8-4, MINORS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARRETSON, SD:

Section 1. That Chapter 8-4, of the Municipal Ordinances of Garretson, SD, is hereby amended to read as follows:

8-4-1 CURFEW HOURS AND EXCEPTIONS

No person under the age of eighteen (18) years shall be or remain in or upon the public streets, alleys, parks, playgrounds, public grounds, public places, public buildings, public places of amusement and entertainment, vacant lots, or other unsupervised public places within the city between the hours of 11:00 p.m. and 6:00 a.m. of the following day, unless accompanied by his or her parent, guardian or other adult person having the care and custody of the person or where the person is upon an emergency errand or legitimate business directed or authorized by his or her parent, guardian or such other adult person having the care and custody of the person. The provisions shall not apply to any minor within the half hour following the formal dismissal time of any service or authorized activity of any church, school, club or other adult sponsored organization provided said minor shall have actually attended said service or authorized activity.

8-4-3 RESPONSIBILITY OF PARENTS OR GUARDIANS

It shall be unlawful for the parents, guardian or other adult person having the care and custody of a person under the age of eighteen (18) years to knowingly permit such a person to be or remain in or upon the public streets, alleys, parks, playgrounds, public grounds, public places, public buildings, public places of amusement and entertainment, vacant lots or other unsupervised public places within the City between the hours of 11:00 p.m. and 6:00 a.m. of the following day, except when the person is accompanied by his or her parent, guardian or other adult person having the care

and custody of the person or when the person is upon an emergency errand or legitimate business directed or authorized by his or her parent, guardian or other adult person having the care and custody of the person.

Adopted this 14th day of December, 2009.

DANGEROUS ITEMS

The Board recognizes the importance of establishing and maintaining a safe and orderly school environment for students, staff and community. Students must feel safe and secure in the school setting to benefit from the educational program.

The possession of firearms and dangerous weapons in school buildings, vehicles or on school premises is a Class I misdemeanor and is strictly prohibited by this policy. (This does not include law enforcement officers.)

A dangerous weapon is defined as: any firearm, air gun, knife, instrument, object, destructive device, explosive material or substance, whether animate or inanimate that is calculated or designed to inflict death or serious bodily injury.

SDCL 13-32-7. Possession of firearms on or in elementary or secondary school premises or vehicle as misdemeanor--Exceptions. Any person, other than a law enforcement officer or school sentinel acting pursuant to § 13-64-1, who intentionally carries, has in his possession, stores, keeps, leaves, places, or puts into the possession of another person, any firearm, or air gun, whether or not the firearm or air gun is designed, adapted, used, or intended primarily for imitative or noisemaking purposes, or any dangerous weapon, on or in any elementary or secondary school premises, vehicle, or building or any premises, vehicle, or building used or leased for elementary or secondary school functions, whether or not any person is endangered by such actions, is guilty of a Class 1 misdemeanor. This section does not apply to starting guns while in use at athletic events, firearms, or air guns at firing ranges, gun shows, and supervised schools or sessions for training in the use of firearms. This section does not apply to the ceremonial presence of unloaded weapons at color guard ceremonies.

Source: SL 1961, ch 49; SL 1979, ch 120; SL 1982, ch 86, § 145; SL 1990, ch 129; SL 1991, ch 147, § 1; SL 1993, ch 142; SL 2002, ch 90, § 1; SL 2013, ch 93, § 8.

Any student who brings an item fitting the above definition on to any school premises, vehicle, or building leased for any school function, activity, or event may be expelled for not less than twelve months and will be referred to law enforcement authorities. Any student who threatens to inflict death or serious bodily injury by way of written message, verbal message, telephone message, or e-mail message will be subject to the same consequences. The Superintendent shall have the authority to recommend to the school board that the expulsion requirement be modified on a case by case basis but may not increase the length of the period of expulsion.

DETENTION

Students that are assigned to detention will report on the day specified by the principal. If a student cannot come before school because of transportation problems, an effective alternative may be worked out by the principal.

1. Detention – Middle School and Secondary School

A detention can be assigned by any certified and/or classified employee of the Garretson School District. Detention will be conducted every morning from **7:30AM-8:00AM** as needed. Exceptions may be made if the absence is caused by circumstances beyond the student's control.

The absence will be confirmed by the principal before the exception is granted. An unexcused absence from an assigned detention will result in the student being assigned a subsequent detention.

A school staff member may assign an informal detention which is a detention served with the assigning staff member. Some infractions will require Saturday School, detention, and suspension.

DISCIPLINE POLICY

A student in violation of a Garretson School policy will be assigned the appropriate consequence per the school-adopted discipline chart. It will be the student's responsibility to work around the inconveniences of family obligations, work, and school and community activities. Exceptions will be made if the absence is caused by circumstances beyond the student's control. Each situation will need to be confirmed by the principal before the exception will be granted. Each exception must meet reasonable criteria and the satisfactory judgment of the principal.

The administration of Garretson School reserves the right to implement effective disciplinary measures after due process procedures. Discipline problems that are not specifically mentioned or detailed will be dealt with in an effective manner.

CODE OF BEHAVIOR

Garretson Middle and High School's Uniform Code of Behavior has been developed by Faculty and Administration. The Code contains three parts:

1. A statement of appropriate behavior that is to be demonstrated at all times by all students.
2. A description of inappropriate behavior that, if practiced, will lead to;
3. A progressive level of consequences for inappropriate behavior.

Students are expected to read, understand, and follow the Uniform Code of Behavior. Both the expectations and the consequences of this document are practiced at Garretson Middle and High School.

GARRETSON MS/HS EXPECTATIONS

- **Respect yourself, others and property through your words and actions**
- **Follow Directions**
- **Keep hands, feet and objects to yourself**
- **Be in your classroom and have materials ready when the bell rings.**

Inappropriate Behavior:

Offense: An incident which takes place during normal school hours or school activities in the halls, cafeteria, school buses, or at school activities which disturb or disrupt the educational process or violate an individual's rights or are not in the best interest of the school.

CLASS ONE

Name Calling: Inappropriate language directed towards other students or staff that is derogatory, inflammatory, or negative.

Taunting / Teasing: Relates to making joking comments and or actions and being made fun of. It is delivered by verbal comment, written words, gestures, actions, or the spreading of rumors. It is deliberate and hurtful to the victim and it may be repeated over a period of time.

Inappropriate Dress: Students are expected to dress with standards that enhance a learning environment. Profanity and suggestive themes, such as alcohol, drugs, tobacco, sex, death, suicide, violence, or other dress that is provocative or distracting to the learning environment, will not be permitted.

Profanity / Graffiti: Use of obscene language or communication either verbal, written or graphic. Communication with sexual overtones and innuendo are included. The writing or graffiti on school property does not need to be permanent or damage said property.

Classroom Disturbances: Behavior which distracts from the educational process and disrupts the learning environment.

CLASS TWO

Failure to Serve Office Detention: Failure to appear for detention at the time assigned or expected by the principal. Also includes leaving or being dismissed before the entire detention has been served.

Falsifying Information: Incidents which are designed to deceive teachers, administrators, or other authorities including falsifying an admit slip, falsifying a parent phone call to excuse an absence or falsely using another student's ID.

Academic Misconduct: The act of deception or fraud; claiming a dishonest gain. Altering marks, letter grades or percentages, and stealing another student's or author's work, without giving credit, are included. In all instances of cheating or plagiarism, no credit will be allowed.

Intimidation: To coerce, inhibit, or frighten to make someone change behavior, submit, or comply.

Insubordination: Student conduct deemed as unwillingness to submit to authority, refusal to respond to a reasonable request, or situations in which the student is shown to be habitually disobedient.

CLASS THREE

Leaving Without Authorization: Leaving the high school building to go to another place without permission of the principal or counselor. Parents/guardians must be contacted and give consent before the student may be dismissed from school.

Pushing / Shoving: To push or shove.

Theft: Stealing or attempting to steal private or school property. This includes illegal confiscation of the school's or another student's computer files and documents.

Harassment: Use of threats, bullying, coercion, intimidation, humiliation, or similar conduct that constitutes interference with an individual's rights or school purposes.

Gross Misconduct: Insulting teachers, administrators, or any other staff member in a way that is disrespectful.

CLASS FOUR

Vandalism: Willfully causing or attempting to cause damage to private or school property. This includes alteration of the school's or a student's computer programs, files, or systems.

Expulsion from Saturday School: Being dismissed before the completion of the Saturday School assignment as a result of violating Saturday school rules.

Excessive ISS: Excessive ISS accumulates all class period ISS assignments together.

Alcohol: Using, possessing, selling, dispensing, or being under the influence of any mood altering alcohol on school property or at a school sponsored activity. Law Enforcement Authorities will be notified to administer appropriate legal consequences. Students will be encouraged to participate in an alcohol prevention class for alcohol violations.

Tobacco: Using, possessing, selling, or dispensing, tobacco on school property, or at a school sponsored activity. Law Enforcement Authorities will be notified to administer appropriate legal consequences. Students will be encouraged to participate in a non-smoking class for tobacco violations. This includes the use of e-cigarettes or any other means of nicotine delivery.

Fighting: Use of force, physical aggression or similar conduct that constitutes interference with school purposes or an individual's rights. Causing or attempting to cause physical injury to a school employee or to any student. Cases in which physical injury caused by accidents or

other action undertaken on the reasonable belief that it was necessary to protect another person or self shall not constitute violation of this inappropriate behavior.

CLASS FIVE

Arson: The act of setting fire to school property or personal property within a school building to cause destruction of said property.

Drugs: Using, possessing, selling, dispensing, or being under the influence of any mood altering drugs, other drugs or material represented to be a controlled substance or possessing drug paraphernalia at school, on school property, or at a school sponsored activity. Law Enforcement Authorities will be notified to administer appropriate legal consequences.

Weapons: A dangerous weapon is defined as any firearm, or air gun, knife or device, instrument, material or substance, whether animate or inanimate, which is calculated or designed to inflict death or serious bodily harm, or by the manner in which it is used is likely to inflict death or bodily harm. This includes items meant to simulate or look like a dangerous weapon.

Endangerment to Life: Any negligent, threatening or reckless behavior which could endanger a person's life or be capable of causing significant physical harm to an individual.

Because it is not possible to list every inappropriate behavior that occurs, the administration reserves the right to administer alternative consequences to inappropriate behaviors not included in this code.

DISCIPLINE CHART

Offense	1st	2nd	3rd
CLASS ONE	Detention	Multiple Detentions	*Saturday School/*ISS
CLASS TWO	Multiple Detentions	*Saturday School	*ISS/*OSS
CLASS THREE	*Saturday School/*ISS	*#ISS/*OSS	*#OSS (Possible Long Term)
CLASS FOUR	*#ISS/*#OSS	*#ISS/*#OSS	*#OSS (Possible Long Term)
CLASS FIVE	*#OSS (Possible Long Term)	*#OSS (Possible Long Term)	8#Possible Expulsion

*-Denotes Parent Contact

#-Referral to Law Enforcement

Administration reserves the right to assign alternative consequences.

DAMAGE TO SCHOOL AND/OR PRIVATE PROPERTY

Any student who steals or intentionally or accidentally damages school and/ or private property, or who shall deface by cutting or with writing or pictures, any fence, furniture, building or other school and/or private property shall immediately compensate for said damage or theft and upon refusal to do so, may be suspended from school until compensation has been made, or compliance with whatever decision has been made by the administration or Board of Education.

DISCIPLINE PROCEDURE FOR DETERMINING ALLEGED MISCONDUCT OR VIOLATIONS

The following steps will be utilized when appropriate:

1. The principal shall investigate the alleged misconduct or violation.
2. If the alleged misconduct or violation has occurred requiring Saturday school detention, ISS, or OSS, the principal will give oral or written notice of the incident to the student and to the parents as soon as possible after the incident.
3. When appropriate, the notice shall state the policy allegedly violated, and, if needed, the time and place where a hearing will be conducted by the principal.
4. The principal shall render a decision as soon as possible after the hearing and inform the student and parents.

DRESS CODE

It is expected that all students at Garretson Middle School and Garretson High School will use good judgment in the selection of personal clothing that is neat, clean and not offensive in taste or modesty. Safety requirements in specialized subject areas must also be considered. For reasons of health and other considerations, the following restrictions will be observed.

- A. Shoes must be worn at all times. Novelty slippers are not acceptable footwear.
- B. Students may not wear anything on their heads in the building or classroom unless required for safety or health reasons. This includes sweatshirt hoods.
- C. All students must wear shirts, blouses, or sweaters that cover the chest, stomach, shoulders and back. Apparel worn for sensationalism or clothing that exposes bare skin or undergarments will not be permitted. Bare midriffs, muscle shirts, tank tops, tattered clothing and spaghetti straps are considered inappropriate.
- D. Sunglasses may not be worn in the building unless required for medical reasons and a note has been issued from a doctor.
- E. Shorts may be worn during the 1st and 4th nine-week periods. Shorts and skirts of reasonable length are permitted. Dresses, skirts and shorts, as well as slits in any of these garments and shorts are not to be shorter than fingertip length. Shorts must be of acceptable length and remain that length the entire circumference of the short. EXCEPTION: Student may wear shorts during 2nd and 3rd nine-week periods if they wear leggings or tights underneath the shorts.
- F. Pants are not to be worn so that they expose the posterior part of the body or any underclothing.

- G. Clothing bearing inappropriate images or messages is not permitted. Inappropriate is identified as related to drugs, alcohol, cigarettes, sexual content, racism, discrimination, gang referenced or affiliated or any other subject, image or message deemed inappropriate by the administration.
- H. Clothing that is excessively torn, haggard, or baggy in appearance will not be permitted.
- I. Pajamas or bed garments are not permitted. Under garments shall not be exposed or worn as outer garments.
- J. Spikes, chokers, dog collars, and chains are not permitted.
- L. All backpacks, purses or carry bags must be left in the student's locker.
- M. Winter Coats/Parkas are not to be worn during school hours.

Parents should take care that children are dressed appropriately for the weather conditions. Unless otherwise stated, this policy applies to all school activities, practices, and trips. Inappropriate dress will result in the appropriate action to remedy the issue. Continuous disregard for this policy may result in detention, suspension and/or the student may be required to relinquish the item in violation of school policy.

Acceptability of attire will be determined by the building administration. Students failing to meet stated standards of dress will be sent to the office where they will change, be sent home, or request of change of clothes from a parent or guardian. Students will not be allowed back into the classroom until they have changed.

DRUGS/ALCOHOL ON SCHOOL GROUNDS OR AT SCHOOL ACTIVITIES

A student shall not possess, use, distribute, transfer, conceal, sell, attempt to sell, deliver, nor be under the influence of tobacco or any nicotine delivery device or substance, alcohol and/or other drugs which affect the educational process of the school. Students shall not engage in alcohol and/or other drug use/abuse, nor possess paraphernalia specific to the use of alcohol and/or other drugs. Students who use prescription drugs authorized by a licensed physician do not violate this policy if the students conform to the prescription and appropriate school policies.

This policy is in effect on premises owned, leased or maintained by the school district, at all school related activities on and off campus, on vehicles used to transport students to and from school or at other activities and in vehicles parked on school property. Violation is a Class 4 Offense of the discipline chart.

Disciplinary Sanctions and Implementation Procedures

The following procedures will be used in dealing with possession, use, distribution, or being under the influence of alcohol and other drugs on school property or at school sponsored events:

A. First Offense –

1. The administration will try to notify the parent(s)/guardian(s) by phone to explain the incident and arrange a conference;
2. The administration may notify available law enforcement authorities.
3. The administration may suspend the student for ten (10) days in compliance with student due process procedures.

B. Second and Subsequent Offenses –

1. The administration will contact the parent(s)/guardian(s) to arrange for a conference;
2. The administration may notify available law enforcement authorities. The administration may suspend the student for ten (10) days in compliance with student due process procedures.
3. The administration will notify the parent(s)/guardian(s) in writing of the suspension;
4. The administration may recommend to the school board that the student be expelled unless the following procedure is followed:
 - a. The student must agree to be assessed by a trained chemical dependency counselor or a licensed physician trained in chemical dependency;

C. Supplying/Distributing or Selling Alcohol and Other Drugs of Material Represented to be a Controlled Substance –

- A. The administration will notify parent(s)/guardian(s) in writing of the suspension;
- B. Supplying or selling chemicals may result in a ten (10) day suspension.
- C. The administration will refer the case to available law enforcement authorities;
- D. A hearing on the case will be conducted by the school board pursuant to due process rules for expulsion. Expulsion may be recommended by the administration.

Students whose observed behavior indicates possible use of alcohol and or other drugs will be referred to the building administrator. The building administrator and/or law enforcement will determine whether to contact the parent for further instruction, refer to the emergency authorization form or immediately seek additional medical treatment. Following the handling of the medical emergency, this Policy Statement for Alcohol and/or Other Drug Abuse will be followed.

The school district will encourage in anyone in violation of this policy to seek professional assessment from a trained chemical dependency counselor or a licensed physician trained in chemical dependency. Because we believe that chemical dependency is preceded by misuse, we feel confident that such early intervention can benefit the student before significant harm or dependency results. Individuals that enroll and complete such a program may have their consequences modified to reflect the intervention.

The administration will provide a list of agencies/professionals who can do the assessment and provide treatment. Fees for this assessment and treatment are the responsibility of the student and family.

Upon receipt of appropriate authorization, the agency or professional will notify the school administration that the student is willing to be evaluated and to comply with the treatment process.

DUAL CREDIT

Students who attend Garretson High School and are either Juniors or Seniors are afforded the opportunity to take college level courses via the Distance Learning program, the Internet, Correspondence courses, AP program, and dual credit classes offered through the South Dakota Board of Regents. Students may enroll in a course or courses in the fall or spring semester which are offered at an institution of higher education or post-secondary vocational-technical institution. The student shall obtain the districts approval of the course prior to enrolling. Students will be required to carry a full load of courses while at Garretson. Exceptions to this can only be determined by the administration.

If an eligible student successfully completes a post-secondary course requirement the student will receive credit towards high school graduation as well as post-secondary credit. Garretson School will award a 1/2 credit per semester upon successful completion of a post-secondary course regardless of the course being a three (3), four (4), or five (5) semester credit hour course. Garretson School will assign credit and place the course on the official student high school transcript after documented proof of successful completion of the course has been filed with the principal. It is the student's responsibility to ensure the post-secondary institution sends all official transcripts or documentation of successful completion of the course(s). The grades will be recorded on the student's official high school transcript and will be calculated into the student's grade point average and class rank.

A 0.33 weight will be added for Advanced Placement, Dual Credit and other college-level courses. The grade for the class will be inserted into the district grading scale and the corresponding grade point average will be entered into the student's transcript. See GRADING SCALE.

ELASTIC CLAUSE

The student and parent handbooks do not include everything that may possibly happen during the school year. If any situation not specifically covered should arise, the administration will make every effort to act fairly and quickly. Each situation is different and will be handled on an individual basis. The best interest of the student, school, and community will be considered.

ELIGIBILITY RULES FOR EXTRA- OR INTRA-CURRICULAR ACTIVITIES

- **Attendance:**

A student must be in school no later than the start of the 3rd period in order to participate in extra- or intra-curricular activities, including practice. This includes all school-sponsored activities that are not part of the regular day. Medical appointments are excused if the student has a slip signed by the medical practitioner. Special cases may be reviewed by the administration.

Middle School student participation in HS athletic activities.

The SDHSAA sanctions the participation of students in grades 7-12 in activities. Students in grade 6 are not eligible for participation in school-sponsored athletic activities.

Student athletes in grades 7 and 8 may participate in individual sports (XC, Track and Field, Wrestling and Golf) if their objective performance warrants their participation at the high school level.

Student athletes in grades 7 and 8 may participate in team sports (football, volleyball, Boys basketball, girls basketball and **soccer) only if the following conditions are met.

** See paragraph following conditions

1. Petitions for students in grades 7 and 8 may only be initiated by the Head Coach of the sports in which the athlete may be allowed to participate at the high school level. Coaches are not able to petition for students in grades 7 and 8 to participate on Junior Varsity teams. The skill level of the student athlete must be such that the student will see significant playing time at the Varsity level in order to be considered to play up.

2. After the Head Coach initiates the petition for participation on the Varsity team with the Activities Director, a meeting will be held with the coach, parents, Middle School Principal and Athletic Director. This team will consider the athlete's level of skill in the game, physical maturity, academic maturity and social maturity in making the decision to allow a 7th or 8th grade student to participate on the High School Varsity team. The decision to allow a 7th or 8th grade student to participate on the Varsity Team must be unanimous, with all team members agreeing that participation is in the best interest of the child.

3. Decisions made by this team are final. There is no opportunity for appeal.

At this time, the Garretson School District does not have a program for middle school soccer. In order to be considered for participation on the Varsity Soccer Team, all potential 7th or 8th grade students must participate in a skills test to determine if their skill level meets the requirement set in #1 above. The Head coach will be responsible for identifying the components of the skills test and for conducting the test at a time when the Athletic Director and Middle School Principal can be present to assist with the assessment.

GMS/GHS Activity Guidelines

The Garretson School District believes that it is important that our student athletes understand the importance of exhibiting proper conduct as a member of our school and community. For this reason, the Garretson Possession/Use Policy will be in effect for the entire calendar year.

A violation of the possession/use policy consists of a student possessing, using, distributing, ingesting, or inhaling any of the following: Tobacco or any other nicotine delivery device or substance, alcohol, drugs, or controlled substances.

This policy also addresses conduct unbecoming of a student/athlete and unlawful activity of student/athletes as stated below.

- Students are required to attend and participate in all practices. The student will be expected to travel with and attend extra-curricular activities at the discretion of the coach/advisor and activities director.
- Violations will accumulate during grades 7-12
- Policy is in effect 24/7 and 365 days/year
- Penalties will apply to the activity(s) the student is participating at the time. If the full ineligibility period is not served during a season or activity, it will continue the next season or activity in which the student is a participant. (IE. Football to Wrestling; Volleyball to Basketball, etc.)
- Dismissal from a team, the student ceasing their involvement with the activity or unsatisfactory participation during the ineligibility period will result in the suspension being voided and carried over to the next season/ activity. This is at the sole discretion of the head coach or activity advisor and the activities director.
- Activity which would constitute a felony or misdemeanor (other than minor traffic offenses) are also violations of this policy and subject to the same consequences.
- The administration and coach/advisor reserve the right to take disciplinary action for any conduct unbecoming of a student/athlete.

**A student charged by law enforcement of possession/use of tobacco, alcohol, illegal drug or controlled substance or for illegal activities other than minor traffic offenses will be considered in violation of this policy until said charges are dismissed or the student has been adjudicated.*

First and Second Offenses: See chart for length of ineligibility for extra-curricular activities offered by Garretson School District. Before eligibility is reinstated the student must have or verify they have made arrangements for a chemical abuse or dependency assessment (**First Violation**); or verify completion of chemical abuse or dependency program (**Second and Third Violations**) before eligibility will be reinstated.

- A second offense or third offense may also result in forfeiture of any awards or honors for the applicable season(s).
- Numbers below are by session - examples of sessions are (not limited to):
 - Volleyball tournament with three games in one day = 1 Session
 - Varsity football on Friday and junior varsity football on Monday =1 Session
 - Junior varsity basketball followed by varsity basketball = 1 Session (Same with VB)
 - National FFA Conference = 1 Session
 - All State Band or Choir or Band Choir trip = 1 Session
 - Student-athletes that participate in junior high and high school track meets. Ineligibility will be for two (2) varsity meets and any junior high meets that fall between those varsity meets.

Number of Sessions of Ineligibility:

** For students that are involved in multiple activities, the ineligibility period for each activity may be different. The ineligibility period will be deemed complete for each activity when the appropriate number of sessions of ineligibility have been met. Cancelled or postponed sessions DO NOT count toward meeting the requirements.*

** If involved in numerous activities - ONLY activities that take place during the time period outlined above will be missed.*

Sport/Activity	Violation #1	Violation #2	Violation #3
Football	2	4	1 Calendar Year
Volleyball	4	8	1 Calendar Year
Cross Country	2	4	1 Calendar Year
Soccer	2	4	1 Calendar Year
Basketball	4	8	1 Calendar Year
Wrestling	2	4	1 Calendar Year
Track and Field	2	4	1 Calendar Year
Golf	2	4	1 Calendar Year

Club Baseball	2	4	1 Calendar Year
Club Softball	2	4	1 Calendar Year
Oral Interpretation	2	4	1 Calendar Year
Trap Club	1	2	1 Calendar Year
FFA	2	4	1 Calendar Year
+Band	1	2	1 Calendar Year
+Choir	1	2	1 Calendar Year
1-Act Play	1	2	1 Calendar Year
3-Act Play	1	2	1 Calendar Year
#Cheerleading	Same # as sport	Same # as sport	1 Calendar Year

***Homecoming Royalty**

*Prom	If occurs during ineligibility period - 1	1 Calendar Year
	If occurs during ineligibility period –	1 Calendar Year

***Homecoming Royalty and Prom:** Students who are ineligible for extracurricular activities are also ineligible for prom and homecoming (royalty, head usher, flag-bearer) if these events occur during the ineligibility period.

Also, students who have violated policy and have not met ineligibility requirements through another extra-curricular activity prior to homecoming or prom will serve their ineligibility with these events. For prom this includes sophomores’ eligibility to serve as waiter or waitresses or any other student eligible to attend prom. For homecoming this includes participating as a member of the royalty court or as a head usher or flag-bearer.

*****IF A STUDENT IS NOT INVOLVED IN ANY EXTRA-CURRICULAR ACTIVITIES AT GARRETSON HIGH SCHOOL and VIOLATES ANY OF THE POLICIES LISTED IN THE Activity Guidelines THEY ARE SUBJECT TO THE ABOVE HOMECOMING ROYALTY AND PROM INELIGIBILITY.**

+Band and Choir ineligibility will include: All-State events; honor band and choir events; band and choir contests; band or choir trips. Band and choir members will be required to participate in any event that is part of the classroom grade.

#Cheerleading: Other organized performances (pep rallies, homecoming coronation, etc.) **ARE NOT** recognized as a session.

Third Offense: A third violation or subsequent violation greater than three (3) will result in a suspension from all extra-curricular activities for a period of one (1) calendar year.

Self-Report – Any student that self-reports a violation will have their penalty reduced by one half (1/2) for their first offense. An admission of guilt is considered a self-report if the student initiates the reporting of the incident and if the incident is reported to the Activities Director or Principal. The self-report option may be used if a student cooperates with school officials in the process of investigating possible violations of the Garretson Possession/Use policy.

**A self-report may be used on a first offense only and may only be used one (1) time.*

RESET Option – Any student who violates the Garretson possession/use policy as stated above will have a reset option and rewarded for subsequent adherence to school policy. If the student is not in violation of the possession/use policy for fifteen (15) months from the date of reinstatement, the student will move down one offense level.

EXAMPLE: A student who has satisfactorily completed the ineligibility period of a First Violation and does not violate the possession/use policy for 15 months (calendar), any subsequent violation after this time will be considered as a first violation.

**RESET Option may only be used 1 time.*

VIOLATION and CREDIBLE WITNESS: Judgment as to whether a student has violated this code will be based upon an arrest, citation, or notification from law enforcement, self-admission, court proceedings or credible witness. Credible witness is defined as law enforcement or parents of the violator. Additional witnesses may enter evidence to be considered if they are willing to submit information in a signed statement.

Suspension from Extracurricular Activities for use or possession of controlled substances or marijuana—SDCL 13-32-9

Any person adjudicated, convicted, the subject of an informal adjustment or court-approved diversion program, or the subject of a suspended imposition of sentence or suspended adjudication of delinquency for possession, use, or distribution of controlled drugs or substances or marijuana as defined in chapter 22-42, or for ingesting, inhaling, or otherwise taking into the body any substances as prohibited by 22-42-15, is ineligible to participate in any extracurricular activity at any secondary school accredited by the Department of Education for one calendar year from the date of adjudication, conviction, diversion, or suspended imposition of sentence.

The one-year suspension may be reduced to sixty school days if the person participates in an assessment with a certified chemical dependency counselor or completes an accredited intensive prevention or treatment program. If the assessment indicates the need for a higher level of care, the student is required to complete the prescribed program before becoming eligible to participate in extracurricular activities. Upon a subsequent adjudication, conviction, diversion, or suspended imposition of sentence for possession, use, or distribution of controlled drugs or substances or marijuana as defined in chapter 22-42, or for ingesting, inhaling, or otherwise taking into the body any substances as prohibited by 22-42-15, by a court of competent jurisdiction, that person is ineligible to participate in any extracurricular activity at any secondary school accredited by the Department of Education. Upon such a determination in any juvenile court proceeding the Unified Judicial System shall give notice of that determination to the South Dakota High School Activities Association and the chief administrator of the school in which the person is participating in any extracurricular activity. The Unified Judicial System shall give notice to the chief administrators of secondary schools accredited by the Department of Education for any such determination in a court proceeding for any person eighteen to twenty-one years of age without regard to current status in school or involvement in extracurricular activities. The notice shall include name, date of birth, city of residence, and offense. The chief administrator shall give notice to the South Dakota High School Activities Association if any such person is participating in extracurricular activities.

Upon placement of the person in an informal adjustment or court-approved diversion program, the state's attorney who placed the person in that program shall give notice of that placement to the South Dakota High School Activities Association and chief administrator of the school in which the person is participating in any extracurricular activity.

As used in this section, the term, extracurricular activity, means any activity sanctioned by the South Dakota High School Activities Association.

DUE PROCESS (ELIGIBILITY FOR ACTIVITIES)

In the event a student has become ineligible to participate in school sponsored activities the student will be afforded their due process in the following manner.

1. The student and parent(s) or guardian(s) will be informed when a violation has occurred and disciplinary action is taken.
2. The student and parent(s) or guardian(s) will be afforded a hearing before the administration.
3. A determination of eligibility shall be made by the administration and will become effective immediately.

The determination may be appealed to the Board of Education. Such an appeal shall be in writing and received by the Superintendent within seven (7) calendar days after notification of determination is given.

FIELD TRIPS

Field trips are conducted during school time as the planned culmination of a class or unit. Students are expected to comply with district busing rules when school vehicles are used and to leave and return on school vehicles when provided. Students on field trips should view themselves as ambassadors for the school and behave in an orderly manner. Permission slips signed by parents/guardians are necessary for students to be able to go on the field trip. Parent chaperones may be permitted to drive their own vehicles, however, in order to transport their own children, signed documentation must be given to the teacher. Parents are asked to not bring younger children with them during field trips/excursions. The privilege of attending a field trip may be restricted by the teacher and/or principal due to disciplinary problems at school or lack of academic effort.

EXPULSION – See DUE PROCESS

Shall mean denial to a student to participate in any instructional and/or school activity for a period of time as determined by the school board, but in no instance shall expulsion extend beyond the end of the current school year.

FINES

Students who owe the school district money for book fines, repair costs, replacement costs and any other financial obligation will be held responsible for payment.

Textbooks are furnished by the district. Replacement costs will be expected for books damaged through inappropriate use or handling. Students should make teachers aware immediately of any damage to their textbook or any other school property. Lost books will be paid for based on actual value of the article.

iPads© damage is outlined in the technology handbook that each student must sign prior to being given a device.

FIRE DRILLS/TORNADO DRILLS/LOCKDOWNS

Fire, tornado and lockdown drills will be held on a regularly scheduled basis with procedures for each building to be announced the first week of school. Fire exits and tornado designated areas are posted in each classroom.

FOOD AND DRINK

Food and beverages other than water will not be allowed in students lockers or hallways. Water bottles will be allowed as long as they are in clear containers.

Gum may be chewed but teachers may use discretion in their individual classrooms if it becomes a problem.

School lockers are subject to search and any food or drink items that are not allowed will be discarded. Disciplinary actions may be imposed for repeat violations.

FORGERY

Students committing forgery involving all types of passes and/or parental excuse notes as well as false phone calls will be subject to consequences determined by the school administration.

FUND-RAISING PROJECTS

All fund-raising activities must have prior approval by the Garretson School administration. Staff and students are discouraged from bringing items to school for distribution or sale to other students and staff. The school will not accept responsibility for lost or stolen items/money.

GRADING SCALE

<u>%</u>	<u>Grade</u>	<u>GPA</u>
95-100	A	4.0
92-94	A-	3.67
89-91	B+	3.33
86-88	B	3.0
83-85	B-	2.67
80-82	C+	2.33
77-79	C	2.0
74-76	C-	1.67
70-73	D+	1.33
68-69	D	1.0
65-67	D-	0.67
64 and below	F	0.0

A 0.33 weight will be added for Advanced Placement, Dual Credit and other college-level courses. The grade for the class will be inserted into the district grading scale and the corresponding grade point average will be entered into the student's transcript.

Ex. Student A receives a 92% in college level/AP class and the grade was an A due to it being in the college grading scale. It would be an A on our grading scale and with the .33 weight the GPA recorded to the Student A's transcript would be a 4.33.

*If the class is a locally offered AP class, the weight would only be added to the class if the student completed the entire year of the course.

Grades are available on the internet for parent's convenience. On the Garretson School homepage, click Parent/Student Portal. Call the school if you do not have an account.

GRADUATION EXERCISE REQUIREMENTS

Students must be actively engaged and working towards all graduation requirements set forth by the South Dakota Department of Education and the Garretson School District and must have accumulated a total of 20 credits before being allowed to participate in the graduation exercises at Garretson High School. No High School Diploma will be awarded until all graduation requirements of the state and the district are completed in full.

GRADUATION REQUIREMENTS (See Chart)

In order to graduate from Garretson High School a student is required to have completed 23 units of credit. In addition to the requirements approved by the South Dakota Department of Education, the Garretson School District has adopted the following requirements for graduation:

- 0.5 additional unit Language Arts
- 1.0 unit Employability
- 1.0 unit Computer

Students may not drop a class after the first week of each semester. The principal, teaching staff and guidance counselor retain the right to make the final decision.

Selection of Garretson High School Valedictorian and Salutatorian will be made after the seventh high school semester. The senior student with the highest grade point average after the seventh semester will be the class valedictorian and the student with the second highest will be the salutatorian

Garretson Graduation Requirements:

The following are the base requirements to graduate from Garretson High School. Every student, at a minimum, must complete the requirements below. Students will earn graduation endorsements based on curriculum they attain in addition to the base requirement. (See Endorsement Descriptions).

*23 credits required to graduate from Garretson High School

- (4.5) Language Arts –
 - Writing – 1.0 Units
 - Literature – 1.0 Units *Must include .5 unit of American Literature
- (3.0) Mathematics –
 - Algebra I – 1.0 Units
- (3.0) Lab Science –
 - Biology – 1.0 Units
- (3.0) Social Science –
 - U.S. History – 1.0 Units
 - U.S. Government – .5 Units
- (1.0) Of any of the following –
 - Approved CTE & Technical Education
 - Capstone Experience or Service Learning
 - World Language
- (1.0) Fine Arts
- (0.5) Personal Finance or Economics
- (0.5) Physical Education
- (0.5) Health or Health Integration

Additional required credits for Garretson High School (23 required)

- 0.5 unit in Language Arts (4.5 Total)
- 1.0 unit Employability
- 1.0 unit in Computer

ENDORSEMENTS

Advanced Endorsement	Advanced Career Endorsement	Advanced Honors Endorsement <i>*All Coursework at a C or higher</i>
<p>4.0 of Language Arts</p> <ul style="list-style-type: none"> • Writing – 1.0 units • Literature - 1.0 units <p>(must include .5 unit of American Literature)</p> <ul style="list-style-type: none"> • Speech or Debate - .5 unit • Language Arts elective - 1.5 unit 	<p>4.0 of Language Arts</p> <ul style="list-style-type: none"> • Writing - 1.0 units • Literature - 1.0 units <p>(must include .5 unit of American Literature)</p> <ul style="list-style-type: none"> • Speech or Debate - .5 unit • Language Arts elective - 1.5 unit 	<p>4.0 of Language Arts</p> <ul style="list-style-type: none"> • Writing - 1.5 units • Literature - 1.5 units <p>(must include .5 unit of American Literature)</p> <ul style="list-style-type: none"> • Speech or Debate - .5 unit • Language Arts elective - .5 unit
<p>3.0 of Mathematics - must include:</p> <ul style="list-style-type: none"> • Algebra I - 1 unit • Algebra II - 1 unit • Geometry - 1 unit 	<p>3.0 of Mathematics - must include:</p> <ul style="list-style-type: none"> • Algebra I - 1 unit • Math Electives – 2 units 	<p>4.0 of Mathematics - must include:</p> <ul style="list-style-type: none"> • Algebra I - 1 unit • Algebra II - 1 unit • Geometry - 1 unit • Advanced Math – 1 unit
<p>3.0 of Lab Science - must include:</p> <ul style="list-style-type: none"> • Biology - 1 unit • Lab Sciences – 2 units 	<p>3.0 of Lab Science - must include:</p> <ul style="list-style-type: none"> • Biology - 1 unit • Science Electives – 2 units <p>*State-approved computer science course may be used as 1 elective unit.</p>	<p>4.0 of Lab Science - must include:</p> <ul style="list-style-type: none"> • Biology - 1 unit • Any Physical Science - 1 unit • Chemistry or Physics - 1 unit • Science elective – 1 unit
<p>3.0 of Social Studies - must include:</p> <ul style="list-style-type: none"> • U.S. History - 1 unit • U.S. Gov - .5 unit • Social Studies elective – 1.5 units 	<p>3.0 of Social Studies - must include:</p> <ul style="list-style-type: none"> • U.S. History - 1 unit • U.S. Gov - .5 unit • Social Studies elective – 1.5 units 	<p>3.0 of Social Studies - must include:</p> <ul style="list-style-type: none"> • U.S. History - 1 unit • U.S. Gov - .5 unit • World History - .5 unit • Geography - .5 unit <ul style="list-style-type: none"> • Social Studies elective - .5 unit
<p>1.0 unit of the following-any combination:</p> <ul style="list-style-type: none"> • Approved Career & Technical Education units from the same career cluster. • Capstone Experience or Service Learning 	<p>2.0+ units of the following-any combination:</p> <ul style="list-style-type: none"> • Approved Career & Technical Education units from the same career cluster. • Capstone Experience or Service Learning <p>AND</p> <ul style="list-style-type: none"> • Attainment of an industry-recognized credential or National Career Certificate 	<p>2.0 units of the following-any combination:</p> <ul style="list-style-type: none"> • Approved Career & Technical Education • Capstone Experience or Service Learning • Modern or Classical Language (including American Sign Language) – Must be in the same language.
1.0 of Fine Arts	1.0 of Fine Arts	1.0 of Fine Arts
.5 unit of Personal Finance or Economics	.5 unit of Personal Finance or Economics	.5 unit of Personal Finance or Economics
.5 unit of Physical Education	.5 unit of Physical Education	.5 unit of Physical Education
.5 unit of Health or Health Integration	.5 unit of Health or Health Integration	.5 unit of Health or Health Integration
6.5 Units of Electives	5.5 Units of Electives	3.5 Units of Electives

Approval to offer credit must be obtained through an application process with the Department of Education. The application must include: course syllabus; standards based curriculum; teacher certification; and assessment of standards by methods including end-of-course exams, authentic assessment, project-based learning or rubrics.

*With school and parent/guardian approval, a student may be excused from this course in favor of a more appropriate course. A student may be excused from Algebra II or Geometry, but not both. A student is still required to take three units of Math. If a student is excused from Chemistry or Physics, the student must still take three units of Lab Science.

Regarding the health requirement: Beginning with students who are freshmen in the fall of 2013, students will be required to take .5 unit of health at any time grades 6-12. A district may choose to integrate health across the curriculum at the middle or high school level in lieu of a stand-alone course. See Frequently Asked Questions for details.

A district may decide to offer credit for extracurricular Fine Arts activities. Students may be granted up to one credit in Fine Arts for participation in extracurricular activities.

If a student fails a class, the following options are available:

1. Retake the course
2. Correspondence course
3. Summer school, or
4. Alternative class

GRADUATION - EARLY

Early graduation is defined as gradating prior to 8 consecutive semesters of high school beginning with the first semester of the student's freshman year. Early graduation at Garretson High School will be allowed under the following guidelines:

1. Early Graduation request form must be completed and filed with the principal prior to the start of the student's sixth (6th) semester.
2. Early graduation is only allowed at the end of the seventh (7th) semester.
3. All graduation requirements for Garretson High School Graduation must be met.
4. Graduation exercises and the awarding of diplomas for early graduates will be on the same date of graduation for his/her classmates corresponding to the year they entered Garretson High School. Students that graduate early are encouraged to participate in the graduation exercises.
5. Students who graduate early will no longer be considered a student at Garretson High School and will forfeit student privileges upon their completion of required credits. These include but may not be limited to being recognized as valedictorian and salutatorian and participation in any school activities during the traditional eighth (8th semester) of their senior year.
6. Transcripts will be finalized for students that graduate early as soon as possible after confirmation that the student has met all requirements at Garretson High School.

EARLY GRADUATION REQUEST FORM (SAMPLE)

(Can be Obtained from the Principal or School Counselor)

Must be completed and filed with principal prior the start of the student's sixth (6th) semester.

_____ has requested to graduate early from Garretson High School. He/She understands the following requirements for early graduation.

- Arrange a conference with the principal, school counselor and parents to form the plan of study for the 6th and 7th semesters for the student to ensure all requirements are met. All courses must be approved by the principal.
- Complete a minimum of seven (7) semesters.
- Maintain a minimum of C+ average (2.33 GPA) at the end of the student's junior year.
- Complete all requirements by the conclusion of the first semester of the senior year (7th semester) including the required Senior Project.

Student Signature / Date: _____

Parent Signature / Date: _____

High School Counselor Signature / Date: _____

High School Principal Signature / Date: _____

HARASSMENT AND VIOLENCE POLICY

It is the policy of the Garretson School District that racial, sexual, religious/ ethnic harassment and violence will not be tolerated under any circumstances. We firmly believe that all persons are to be treated with respect and dignity. Harassment and violent incidents will be responded to in a manner that effectively deters future incidents.

Racial, sexual, religious/ethnic harassment and violence refers to unwelcome and unwanted behavior related to sex, race, religion, or ethnic group that makes the recipient feel afraid, embarrassed, helpless, angry or unsafe or upsets the recipient to the point that he/she cannot learn, cannot teach or be effective at school or at his/her job.

Harassment and violence is prohibited between staff members, between staff members and students, between students, and from members of the public directed at students or staff on school property or at school-sponsored events. Some examples of harassment and violence may include, but are not limited to: unwelcome patting, pinching, or physical contact; obscene gesturing or calling someone gay; ethnic or racial slurs; or threats, insults, or assaults against someone due to their sex, race, religion or ethnic group.

If a staff member or student feels that his/her emotional well-being, his/her sense of safety and security or sense of self-worth is being affected by such conduct, a complaint should be filed by contacting his/her school principal or by calling the school superintendent

HEALTH POLICIES – COMMUNICABLE DISEASES/MEDICATIONS

The Garretson School District does not employ a full-time school nurse, but instead provides a nurse four hours per week to assist with our student health program and is available by phone or email on a daily basis. The school nurse conducts hearing and vision screenings throughout the year at various grade levels, tracks student immunizations, is in charge of emergency response policies and procedures, and oversees the school health program. Screenings can be done on students throughout the school year upon parent or teacher request if suspecting a problem.

If your child becomes ill or is hurt during school hours (outside of minor scrapes and bruises), we will attempt to contact you. If we are unable to contact you, we will attempt to contact a person named by you on the **Garretson School Information Update Form** completed by you during the registration week. For serious injuries, an accident report will be completed by the school immediately following the injury and EMS will be activated.

Communicable Diseases

Rules for school attendance: When ill, students should not be sent back to school until they are vomit, diarrhea, or fever-free (without medication) for 24 hours.

Chicken Pox

The first symptoms include a slight fever, and feeling tired and weak. An itchy blister-like rash soon follows. The blisters become dry, crust over, and form scabs within 4 to 5 days. They may appear on the scalp, armpits, trunk and even on the eyelids and in the mouth. Cases must be excluded from school until all scabs are dry and there have been no new pox for two days.

Pink Eye

Symptoms include white or yellowish discharge from one or both eyes, tears, pain, swelling and reddening of the eyelids, matted eyelids after sleep, and sensitivity to light. In severe cases, infiltration of the cornea may occur. The illness may last from 2 days to 2-3 weeks. Child should be excluded from school and not return until seen by a physician.

Common Cold

Common viral respiratory diseases can be characterized by fever and one or more cold symptoms such as chills, headache, body ache, weakness, and loss of appetite. Fevers greater than 100 should be excluded from school.

Ring Worm

Ringworm is a skin infection caused by a fungus that can affect the scalp, skin, fingers, toe nails or foot by direct skin-to-skin contact with infected people or pets. Ringworm of the body appears as flat, spreading ring-shaped areas. The edge is reddish and may be either dry and scaly or moist and crusted. As it spreads, the center area clears and appears normal. Child should be excluded from school unless child has physician's written permit for re-entering. Infected area should be covered when child is in school.

Impetigo

Symptoms are characterized by pustule (crusted sore with oozing) appearing on face, neck and hands – occasionally on body. Exclude from school until all areas are healed (usually about one week) or until child has a doctor's written statement for re-entry.

Scabies

Scabies is a fairly common infectious disease of the skin caused by a mite. Scabies mites are transferred by direct skin-to-skin contact. Indirect transfer from undergarments or bedclothes can occur only if these have been contaminated by infected people immediately beforehand. The most prominent symptom of scabies is intense itching particularly at night. The areas of the skin most affected by scabies include the webs and sides of the fingers, around the wrists, elbows and armpits, waist, thighs, genitalia, nipples, breasts and lower buttocks. Symptoms will appear from two to six weeks in people who have not previously been exposed to scabies infestations, and within one to four days after subsequent re-exposures. Exclude from school until treated. Itching may still be present, and avoid physical contact with infested individuals and their belongings, especially clothing and bedding.

Head Lice

Lice can be found anywhere on the scalp but are heaviest behind the ears and just above the hairline along the nape of the neck. Head lice attach their eggs (nits) to human hair. Head lice transmission can occur during direct contact with an infested individual. Head lice cannot jump or fly. Head to head contact or sharing items of clothing, combs, brushes, hats, or headphones may also result in transmission. Shared surfaces such as pillows, mattresses, sleeping bags, cars seats, or upholstered furniture may also transmit head lice. Usually, the first indication of an infestation is the itching on the head. Scratching at the back of the head or around the ears should lead to an examination for head louse eggs (nits) on the hair, and can be spread as long as lice or eggs remain alive on the infested person. Medicated shampoos or cream rinses containing pyrethrin (Rid), permethrin (Nix), lindane (Kwell), or malathion (Ovide) are used to kill lice. Always shampoo twice, 1 week apart to kill all live and newly hatched lice. Nightly comb-through and nit-picking are required to remove all nits from hair, and stop the live cycle. Thorough cleaning should be done of household items including: vacuuming upholstered furniture and carpet; laundering clothing and bedding in hot water (130° F for 20 minutes) and drying on hot cycle or dry cleaning to destroy lice and eggs; soaking combs and brushes in hot water (130° F for 10 minutes). Anything that cannot be laundered should be sealed in a plastic bag for two weeks.

If live lice or evidence of nits is found on the student during the school day, the student may remain in school and finish out the day. They are required to treat with medicated lice shampoo and do a thorough comb-through to eliminate nits that same day and/or evening and can return to school the following day if cleared by office staff. If the student does not treat with medicated lice shampoo and continues to present to school with evidence of live lice and nits, the school will send the student home to be treated. The school reserves the right to check the students in question for lice until cleared and send them home as needed to reduce transmission.

Parents of Pre-5th grade students will be notified of the presence of lice via letter from school nurse. Parents of Middle and High school students are notified via phone, email, or letter if their student has lice.

Influenza

Influenza is highly contagious and is easily transmitted through contact with droplets from the nose and throat of an infected person who is coughing and sneezing. Typical flu symptoms include headache, fever, chills, cough and body aches. Intestinal symptoms are uncommon, and symptoms can occur within 1 to 3 days after exposure to an infected person. Good handwashing and hygiene and getting a flu shot annually are ways to prevent or lessen the severity of the flu.

Common communicable disease guidelines and questions can be found on the South Dakota Department of Health website:

<http://doh.sd.gov/diseases/infectious/diseasefacts/>

MEDICATIONS POLICY

The following procedure will be followed for those students who take any medications while at school. Medication includes all prescription and nonprescription (over the counter) drugs.

1. Students in grades PreK-5 are not allowed to administer, or have in their possession any medications, including over the counter and/or prescription medications. They are required to fill out the medication and treatment authorization form, option III, and have a parent and physician signatures for any and all medications being administered while at school. If no medications are being administered during school hours for students in grades Pre-5, choose option I, and sign at bottom.
2. Students in grades 6-12 are allowed to self-administer 1 dose only of over the counter medication, only when it will not be a potential health risk to your child or others. Epi Pen, Auvi-Q, and inhalers are also allowed for 6-12th grade students if they have been instructed to self-administer. All medications must be kept on the student at all times and are not allowed in desks, backpacks, lockers, etc. Medication and treatment authorization form must filled out with option II selected, and signed at the bottom.

3. All prescription medication is required to be brought to the school office at the beginning of the day. Trained school personnel will be available Monday through Friday to administer medication. Option III on the Medication and Treatment Authorization Form needs to be filled out and signed by parent and physician for medications to be administered at school. First dose of any new prescription medications must be given at home, and can't be given at school.

4. Prescription medication must be in a pharmacy container with a label. The label is to include the following: student's name, date, dose, time of day the medication is to be taken, and the doctor's name. Ask your pharmacist to provide you with a second container for school use. Medication that comes to school in a container that is not a labeled pharmacy container will not be administered.

5. Over the counter medication administered at school by school staff must be in original labeled container. Medication that is not in original container will not be administered.

1. All medication to be taken in school must be accompanied by a Medication and Treatment Authorization Form. Extra forms may be obtained from the office or downloaded from the school website.
2. A daily log of medication taken by the student will be kept and overseen by school nurse.
3. In the event of a school-sponsored field trip, your child's medication may be sent with designated personnel in the amount to be administered during the activity, unless otherwise specified by the parent or guardian.
4. If medication is not picked up within 1 week after school is out, it will be destroyed.

HOME SCHOOL / ALTERNATIVE INSTRUCTION

ADMISSION OF NEW RESIDENTS AND STUDENTS FROM UNACCREDITED SCHOOLS

Grade placement shall be the responsibility of the principal. In general, pupils transferring into the system from accredited schools will be placed in the same grade level as in the school from which they transferred.

The Principal will consider the following when placing a student in grades K-8 from an unaccredited school:

- A Standardized achievement test may be administered to the transfer student. The administration and evaluation of the test will be carried out by the principal or other designated staff.
- The student's initial placement may not be in a grade level higher than warranted by the student's chronological age assuming entry into the first grade at age six (6) and annual advancement thereafter. After initial placement the student may be advanced according to his demonstrated performance.

Credit shall be accepted for students in grades 9-12 from schools accredited by the SD Department of Education or other parallel state accrediting agency. Initial, temporary placement in high school courses will be based on an interview with the Principal until it is determined which courses the student needs in order to satisfy graduation requirements of the Garretson School District and the State of South Dakota. High School credit may be granted for courses taken from an unaccredited school based on the following criteria:

- Placement in, and credit awarded for Mathematics and English coursework will be determined by the level of achievement demonstrated the student on a standardized achievement test, criterion-referenced achievement test or appropriate end of course exam as determined by the Principal.
- Placement in, and credit awarded for other classes may be determined by a combination of end of course exam / departmental exam, interview with the student conducted by the Principal and/or appropriate classroom teachers and a review of completed work.
- Credit will not be granted for any lab science course, unless the student is able to pass the end of course / departmental exam and is able to provide documentation of completion of lab experience which is parallel to and consistent with requirements in the District's science course.

Only students who have completed at least six semesters in a state-accredited school will be considered for academic honors related to the student's Grade Point Average (GPA). In order to receive a diploma from Garretson High School, students who have completed at least a portion of their high school experience in an unaccredited school must meet all of the Garretson School District graduation requirements and be enrolled as a full time student the entire senior year

HONOR AND MERIT ROLL—GRADE POINT AVERAGE SCALE

The Honor and Merit Roll will be computed at the end of each quarter. Only those courses that are considered to be full credit classes will be used in computing grade point averages. Grade point average will be computed on a 4.0 scale-

See GRADING SCALE to see grade point average calculation.

To be recognized for the Honor Roll, a student must average 3.67 for the quarter in all subjects. To be recognized for the Merit Roll, a student must average 3.0 for the quarter.

IMMUNIZATIONS AND BIRTH CERTIFICATES – NEW STUDENTS

13-28-7.1. Immunizations required for admission to school or early childhood program--Exceptions--Rules. Any child entering school or an early childhood program in this state, shall, prior to admission, be required to present to the appropriate school authorities certification from a licensed physician that the child has received or is in the process of receiving adequate immunization against poliomyelitis, diphtheria, pertussis, rubeola, rubella, mumps, tetanus, meningitis, and varicella, according to recommendations provided by the Department of Health. The Department of Health may modify or delete any of the required immunizations. As an alternative to the requirement for a physician's certification, the child may present:

(1) Certification from a licensed physician stating the physical condition of the child would be such that immunization would endanger the child's life or health; or

(2) A written statement signed by one parent or guardian that the child is an adherent to a religious doctrine whose teachings are opposed to such immunization.

ICU - INTENSIVE CARE UNIT

Garretson Middle School and High School has implemented the Power of ICU program during the final 20 minutes of each class day. The purpose of this program is to create accountability with students in the middle school and high school. ICU provides a time for students that may require more individualized instruction to work with teachers in the specific content areas requiring attention. ICU is not optional for students. They are assigned to ICU by teachers on an "as-needed" basis. That being said, ICU is also not a disciplinary tool, rather it's a time for students to be able to have the guidance they may require to be more successful in the classroom.

Students that have a missing assignment, unsatisfactorily completed assignment, poor quiz or test grade, etc. MAY be assigned to ICU by the teacher of the class in which it occurred. The student reports to that teacher during the ICU time at the end of the school day to work toward remedying the issue. GMS/GHS students that have their work completed at quality levels are free to leave school at the beginning of the ICU period.

The Garretson Middle School Dismissal time is 3:24, only kids that are involved in ICU will be in the school until that time. If they are not assigned to ICU they will be dismissed at 3:01. At the high school level, the dismissal time is 3:26 and high school students not assigned to ICU will be dismissed at 3:06. All students will be required to have an ICU Waiver on file in order for them to be allowed to be dismissed from school on days in which they are not in ICU. MS and HS students not on ICU and remaining in the school building for after-school activities or for the busses will be supervised in the gymnasium or school commons.

INCENTIVE PLAN FOR STUDENTS 9-12

Students will earn one (1) incentive day for the following school year based on their attendance and classroom performance for the current school year. In order for a student to earn an incentive day they must meet the all of the following criteria.

1. No more than 21 period absences (three full days of school) for the school year.
2. A grade point average of 3.33 (B+ Average) for the previous school year.
3. No behavioral incidences recorded during the school year.

Examples: Detentions, Skipped ICUs, Training Rules Violations

One (1) full incentive day will earned based on previous year's performance for all sophomores, juniors, and seniors.

- Freshmen will earn a half (1/2) day as an incentive based on the first quarter performance of their freshman year. They may not have more than 7 period absences. Their full freshman year will determine their sophomore year's incentive day.

The following expectations are in place and must be met in regards to a student taking an incentive day:

- Incentive day may not be taken within the first ten (10) days or the last ten (10) days of either semester.
- Students must apply for an incentive day at least one (1) school day in advance of taking their incentive day.
- Students will be responsible for all missed school work, assignments, or tests during their incentive day.
- Absence from school because of the incentive day applied for, done in the proper manner, will not be recorded or accumulated on the student's attendance record.
- Must have parents/guardians signature on an incentive day request form. – Form must be handed in 1 school days before requested day.
- Students must get teacher signatures on an incentive day request form guaranteeing that they have talked to each teacher and notified them that he/she will be absent from class due to an incentive day.
- If a student has over eight (8) absences, per school policy, the incentive day earned from the previous year will be forfeited.
 - An appeal process will be in place for students who experience a major event during the year such as a significant injury or a funeral

INJURIES

Students are encouraged to play safe and avoid injuries, but if injured, the student should report any injuries, no matter how small, to the teacher in charge or to the office. This is especially important for insurance purposes.

INTERNET POLICY

Student Use of Computer Networks:

The Superintendent shall encourage use of local and wide area networks for improvement of instruction and in-district communication. The computer and its abilities to connect with other sites worldwide should serve as an enhancement to teacher-led instruction within the classroom.

The administration is directed to develop regulations that insure proper use of District networks and the Internet by students and members of the community.

The use of the School District's network and its connection to the Internet is a privilege, not a right. Guidelines are provided to make students aware of the responsibilities associated with efficient, ethical and lawful use of network resources. If a student violates any of these provisions, his or her account and privileges may be terminated, future access through School District facilities may be denied, and the School District's discipline policies shall be applied. Students or their parents or guardians will be required to compensate the District for any damage done to the network and/or hardware.

The School District shall make every effort to restrict access to inappropriate materials; however, it is impossible to control all materials on a global network. Therefore, the District shall not be liable for the content of viewing of any materials not prepared by the District.

Rules of Network Use:

Use of the School District network facilities may only be made in conformance with this regulation and the Acceptable Use Agreement signed by the student. Network users are expected to abide by generally accepted rules of network etiquette.

The student will:

2. be responsible for all use of the network under his/her account, regardless of whether access is gained with or without the student's knowledge and/ or consent;
3. immediately notify the School District if he/she suspects any unauthorized use of his/her account. A student shall remain liable and responsible for any unauthorized use until the School District is notified of the suspected unauthorized use and has a reasonable opportunity to act upon such notice;
4. not transmit any abusive, defamatory, obscene, profane, sexually explicit, threatening, or illegal material;
5. not engage in any advertising or soliciting the sale or purchase of any goods, products or services, or to solicit the performance of any activity which is prohibited by law;
6. be responsible for any costs, fees, charges or expenses incurred under the student's account number in connection with the use of the network, save and except such costs, fees, charges and expenses as the School District explicitly agrees to pay;
7. not transmit copyrighted material without the express consent or authorization of the owner of the copyright; and
8. not give out his/her home address, phone number, or password.

Student accounts are considered the property of the District. The School District expressly reserves the right, in its sole discretion to:

- (a) change or eliminate any portion of any transmission of any user without notice or liability;
- (b) review and edit any material to be transmitted by anyone on the network including private electronic messages. (By reserving this right, the School District assumes no obligation to review or edit any such material and assumes no responsibility or liabilities therefore.) and
- (c) remove or delete any transmission the School District believes violates the School District's policy or is harmful to others.

By signing the Acceptable Use Agreement, the student expressly agrees and recognizes that use of the network is at the student's own risk. The School District does not guarantee the network will be uninterrupted or error-free; nor does it make any warranty as to the results to be obtained from use of the service or the accuracy or quality of the information obtained on or by the network or the Internet. Access to the network is provided on an "as is" basis without warranties of any kind. Neither the School District nor any of its agents or employees shall be liable for any direct, indirect, incidental, special or consequential damages arising out of the use of or inability to use the network or out of any breach of any warranty.

Network Security

Security of all networks connected to the Garretson School District is a high priority. Anyone observing a security problem on Internet or any District network must notify District personnel. Any use identified as a security risk or having a history of problems with other computer systems may be denied access to Internet or other District networks.

Intentional damage to equipment or software or any intentional attempt to harm or destroy data of another user on the Internet or any other network may result in the cancellation of computer privileges and the District's discipline policy shall be invoked. The vandal or his/her parents/guardians will be responsible for damages or the cost of correcting the problem. Any student who does not follow the proper usage of the Garretson School Computer Network and Internet as communicated in the Acceptable Use Agreement will be subject to consequences that will be determined by the administration.

LIBRARY

Library Books – The school library, community library, and bookmobile all operate under Siouland Library System. It is the responsibility of the students to return library books on time and in good condition. Parents are notified of overdue books through automated phone calls and emails. Replacement costs for library books that are damaged or not returned will be issued to parents if necessary. As a convenience, books may be returned to any Siouland Library, not just the library in which a book was checked out.

Students who would like to use the library may do so with permission from a teacher accompanied with a signed hall pass. Students must maintain appropriate behavior in the library or will be asked to return to their class.

The following rules apply to use of the library:

1. Current magazines may not leave the library.

2. All materials must be personally checked out by the student using those materials. The student is responsible for returning the materials in the same condition they were loaned.
3. Reference books (which include encyclopedias) may not leave the library because of their high cost and needed availability in the library at all times.
4. Students with overdue materials may not check out additional materials. Students with outstanding fines have no library privileges until the fines are paid and the book(s) are returned or renewed.
5. Students are responsible for any materials checked out to them and will be required to pay the replacement cost plus \$1.00 processing fee for any lost or damaged items. In the event the item is returned later, the replacement cost minus fines and processing fee will be refunded.
6. No students, except library aides, are allowed behind the counter or in the Audio Visual room in the library.

LOCKERS

Each student will be issued a locker and is expected to keep his or her books and personal belongings properly secured at all times. Students should not exchange lockers and are also advised against leaving money or other valuables in unlocked lockers. Lockers can be locked, students are encouraged to do so but locks are not provided by the school.

The following rules apply to the search of school property assigned to a specific student (locker, desk, etc.) and the seizure of items in his/her possession:

1. Inspection of school property including lockers may be conducted at any time and for any reason.
2. Illegal items (drugs, weapons, etc.) or other possessions reasonable determined to be a threat to the safety or security of others may be seized by school authorities at any time.

LOST AND FOUND

A lost and found department will be maintained in the principal's office. Lost articles should be reported and found articles turned into the office.

LUNCH and BREAKFAST PROGRAM

A hot lunch program is offered through Lunchtime Solutions for all K-12 students at the Garretson School. The school breakfast and lunch programs fall under the guidelines of the National School Lunch program for free and reduced price meals. Students may bring their lunch to school if desired. Sack lunches are available upon request. There are a la carte items available for purchase if students have a positive balance in their account.

- Lunch accounts are set up as STUDENT ACCOUNTS
- Lunch accounts are computerized individually
- To ensure proper credit to the account, the student's lunch account number should accompany payments
- Payments can be made in the form of a check or made on line
- All money must be turned into the office or given to kitchen staff by 9:00 AM to be credited that day
- If accounts reach a \$0.00 balance, your child will not be able to purchase a reimbursable meal or a la carte item until money is available in the account
- If there are not sufficient funds in their accounts, students will be offered an alternative meal consisting of a sandwich, one trip through the fruit and vegetable bar and milk at no charge
- The lunchroom computer will give the cashier a "low balance" warning whenever a student's individual account is \$20.00 or below
- Notification via email and text are sent out daily when a student's balance reaches \$20.00 or lower
- Balances cannot go below \$0.00
- Parents and/or students can check their account balance by calling the food service bookkeeper at 605-594-3451
- Cost of meals are published in the fall before school starts and can be found in the newsletter and on the Garretson School website

· Application forms for free and reduced meals are sent to all homes in the fall, along with a letter which provides information of the school income criteria. Forms can also be picked up in the business office. Applications may be submitted anytime during the school year. The information provided on the application is strictly confidential and will be limited to the certifying official or officials.

· Students with a balance that is too low to purchase a regular meal cannot eat the regular meal until money is deposited into their lunch account. Students will be offered an alternative meal consisting of a sandwich, fruit and vegetable bar and milk at no charge. Students can receive the alternative meal a maximum of five times during the school year. After students have used two alternative meals the principals are notified and phone calls are made to the parents of students. When students have used all alternative meals, he/she will have the opportunity to call home during the lunch period; however, the student will not be provided food by the school district.

· After two insufficient fund checks have been written from the same checking account, only cash or a cashier's check will be accepted for future account deposits

· After thirty days of any negative balance, collection procedures will be initiated on all negative balance accounts, starting with a letter to the responsible party. If there is no response, a second letter will be sent. After it is determined that the usual methods to collect the money owed the district have failed, then action will be taken to collect in small claims court

The Garretson School District does not allow the delivery of food or beverages from outside vendors or fast food establishments for a student or an adult's breakfast or lunch meal. All meals are to be provided by the district's school food service or a prepared meal from home.

MARRIED STUDENTS

The educational opportunities provided by the Garretson School will be available to all students, married or unmarried, on an equal basis.

NATIONAL HONOR SOCIETY GUIDELINES

Selection Process

Students at Garretson High School first become eligible for selection to National Honor Society in the spring of their freshman year. Qualified sophomores and juniors may also be selected as new members. Students who have a cumulative grade point average of 3.25 on a 4.0 scale after the first semester of the current school year are invited by the advisors to an informational meeting at which the criteria for membership and for dismissal are explained. Selection to the society is based on outstanding scholarship, leadership/service, and character. Students who meet all criteria are invited to join the society.

Criteria for Selection

Scholarship Students must have an accumulative scholastic average of 3.25 on a 4.0 scale.

Leadership/ Candidates must participate in three of the following areas or

Service Similar areas per academic year. Candidates fill out a form listing their areas of participation.

Character

Candidates and members are expected to be good school and community citizens. They will be held to a standard of conduct to include, but not limited to: No cheating on a quiz, test, or project specified by the respective teacher and must not have admitted to, been adjudicated a delinquent in connection with, or been convicted of a violation of the law other than minor traffic violations.

Candidates will be evaluated on their performances in the above areas the year (12 months) prior to their eligibility date (spring selection) except in the case of scholarship which is based on an accumulative grade point from freshman through senior year.

DISMISSAL GUIDELINES FOR NATIONAL HONOR SOCIETY

Once selected to the National Honor Society, members have a responsibility to the Chapter and themselves to maintain their eligibility. A student may be dismissed from the society if he/she no longer meets the standards described under the scholarship, leadership/service and character sections. If a member fails to meet these criteria once he/she has been admitted, he/she will be subject to the following warning and dismissal system:

Scholarship: A warning letter will be issued to a member and their parents who drops below a "B" average. He/she will have a semester to return his/her average to the acceptable standard. If he/she fails to do so, he/she will be dismissed from the society.

Leadership: A warning letter will be sent to the student and his/her parents if the student fails to participate in at least three areas of school activities or community service by the end of the third nine weeks. The purpose of this letter is merely to remind the student that he/she has only one nine weeks left to become active in an activity. If he/she fails to do so by the end of the year, he/she will be dismissed from the society.

Character: A warning letter will be sent to the student and his/her parents if the student is found guilty of cheating on a quiz, test, or project or has admitted to, been convicted of, or adjudicated a delinquent in connection with any violation of the law, other than minor traffic violations. If the student is found guilty of cheating or has admitted to, been convicted of, or adjudicated a delinquent in connection with any violation of the law, other than

minor traffic violations a second time he or she will be immediately dismissed from the National Honor Society and written notification will be sent to the student and the parents/ guardians at the time of the dismissal.

- * An incident of Out of School Suspension by a NHS member will be reviewed on a case by case basis by the Garretson School Board before dismissal from the society is determined.
- * Expulsion: An expulsion from school will automatically result in dismissal from the National Honor Society.

Once a student is dismissed from National Honor Society, he/she may never be readmitted. Dismissed students will return society pins.

PARENT/TEACHER CONFERENCES

Parents may make appointments for conferences with teachers, counselors, or the principal by telephoning the school office. Regular conferences will be scheduled yearly and those dates published in the adopted school calendar.

PARKING POLICY

The main entrance (northeast) parking lot will be designated for staff and visitors. Visitors should use the allotted visitor parking available in this lot. The west lot is available for all students.

The following rules will apply to the search of vehicles that are parked on school property and seizure of items therein.

1. There should be reasonable suspicion for school authorities to believe that articles kept in the vehicle whose possession constitutes a crime or violation of the school handbook before searching.
2. Search of a vehicle on school property shall be for, but not limited to, a specific item.
3. Illegal items in vehicles parked on school property (drugs, weapons, etc.) or other possessions reasonably determined to be a threat to the safety or security of others will be seized by school authorities and/or proper law enforcement officials.

PHYSICALS

Athletic physicals are required as stipulated in Article I, Section 11 of the South Dakota High School Activities Association Constitution and Bylaws:

"Doctor's Health Statement. Every year every student, before being allowed to participate in interschool athletics, shall be certified as to the adequacy of his/her health for such participation, by a duly licensed doctor of medicine or a duly licensed four-year college trained osteopath, on official blanks furnished by the Executive Secretary. The date of such required health certification shall be one of the entries on the annual report of student athletic participation made to the Executive Secretary by each member school."

The student will pay the full cost of the physical.

PICTURES

Student pictures are taken early in the school year. Students have an opportunity to purchase packets of pictures at a special price if they so desire. At the junior-senior high level these are used for the annual and/or activity tickets as well

PUBLIC COMPLAINTS ABOUT SCHOOL PERSONNEL, FACILITIES & SERVICES

Constructive criticism of the schools is welcomed by the Garretson School District when it is motivated by a sincere desire to improve the quality of the education program and to help the school personnel in performing their tasks more effectively.

The Board places trust in its employees and desires to support their actions in such a manner that employees are freed from unnecessary, spiteful, or negative criticism and complaints.

Whenever a complaint is made directly to the Board as a whole or to a Board member as an individual, it shall be referred to the school administration for study and possible solutions. The individual employee involved shall be advised of the nature of the complaint and shall be given the opportunity for explanation, comment, and presentation of the facts as he or she sees them.

The Board recognizes that situations may arise in the operation of the school system which are of concern to parents or the public. Such concerns are best dealt with through communication with appropriate staff members, the principals, the superintendent, and the Board.

The following guidelines are the proper procedure to be followed by persons with questions or complaints:

1. Matters concerning individual students should first be addressed to the teacher.
2. Unsettled matters from (1) above or problems and questions concerning individual schools should be directed to the principal of the school.
3. Unsettled matters from (2) above or problems and questions concerning the system should be directed to the Superintendent.
4. The Board will consider hearing citizen complaints at a regular scheduled meeting when they cannot be resolved by the administration. Matters referred to the Board must be in writing and should be specific in terms of the complaint and the action desired. The Board will not consider or act on complaints that have not been explored at the appropriate administrative level.

If it appears necessary, the administration, the person who made the complaint, or the employee involved may request an executive session of the Board for the purpose of further study and decision by this body. Generally, all parties involved, including the school administration, shall be asked to attend such a meeting for the purposes of presenting additional facts, making further explanations, and clarifying the issues. Hear-say and rumor shall be discounted as well as emotional feelings except those directly related to the facts of the situation.

The Board shall conduct such meetings in as fair and just a manner as possible. The Board may request a disinterested third party to act as moderator to help it reach a mutually satisfactory solution.

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes citizens of the district to attend its sessions so they may become better acquainted with the operation and programs of the school.

In order to assure that citizens who wish to appear before the board may be heard, and at the same time conduct its meeting properly and efficiently, the following procedures and policies have been adopted:

1. Any individual who desires to speak about an item on the agenda is asked to present the "request to speak" to the Superintendent, the Business Manager, or the Board President.
2. Persons who wish to speak about an item that is not on the agenda are asked to present such request to the Superintendent or the Board President prior to the beginning of the meeting. Persons who present such a request will be allowed to speak about the topic before the meeting is adjourned.
3. Citizens who desire Board action on an item not on the agenda shall submit the item to the Superintendent's office at least ten (10) days prior to the meeting of the Board at which they wish for the item to be considered.
4. Presentations should be as brief as possible. Unless an extension of time is granted, a speaker shall be limited to five minutes. The Board vests in its President, or other presiding officer, authority to terminate the remarks of any individual when they do not adhere to the rules established above.

SCHOOL COUNSELOR SERVICES

School counseling services are provided throughout the Garretson School system to help each student develop toward social, emotional, and intellectual maturity. In addition to the school counseling offices available to students, it is our philosophy that any individual involved in the supervision of students should render positive and constructive help to any student within the school at any time the activities of the student indicate that he or she is not working for the improvement of him/herself or for the welfare of his or her fellow students.

Our school counseling program provides individual and group counseling, career guidance and the district wide testing program under the direction of the district guidance offices.

Students should feel free at any time to ask for the help of the school counselor with their problems with the assurance that confidentiality will be maintained. The counselor will assist the individual student in discovering why he or she is unsuccessful in school work, what favors are producing financial, emotional, social or family difficulties, and will help to find ways of altering the unsatisfactory conditions to the advantages of the individual, and help the student to explore the various alternatives.

SCHOOL CLOSING POLICY BECAUSE OF INCLEMENT WEATHER

If the weather conditions are so bad that it is unsafe to send the buses out in the morning and it does not appear possible to hold school, an announcement will be on the radio/TV as soon as possible. Stations KSOO, KXRB, KELO, KRRO, and KTWB will broadcast the announcement as well as TV stations KSFY, KELO, and KDLT.

The school will also use its automated school messaging system and social media to disseminate information about school closings, late starts and early dismissals.

In the event a storm develops during the school day so that we feel it is unsafe to send the buses out after school, we will find places in town for the students to stay. We will have record of where the student is staying in case it is necessary to contact you. Parents will be informed via automated school messaging system, school social media and media outlets shown above.

If an evening event is to be cancelled, we will try to get this information broadcasted before 6:00 P.M.

Any days of discontinuance due to weather, emergency or disease will be made up to meet the school term as established by the school district.

SENIOR PRIVILEGES

It shall be understood and accepted that with "Senior Privileges" goes a corresponding emphasis on "senior responsibilities!" The primary purpose of Senior Privileges is to bridge the responsibility gap between high school and college, vocational school, or other post-high school endeavors. Other reasons may include: (1) as an incentive to maintain or improve grades in each subject; (2) as an opportunity to work part-time in planning for post-high school expenses; (3) to help at home as time permits; (4) to assume greater responsibility for using unscheduled time wisely. Seniors who meet eligibility requirements will not be required to be present during their study hall period or over the noon hour. Seniors will be permitted to leave the building promptly at the beginning and for the duration of the study hall period - NO LOITERING. A parental permission letter will be sent home with eligible students and must be returned with permission for Senior Privileges to be granted. With this parental permission, students will be allowed to drive motor vehicles or ride with others during the school day.

Revocation of Senior Privileges: As stated above "Senior Privileges" go hand-in-hand with "senior responsibilities!" Senior privileges are just that – privileges– not rights. Senior privileges may be revoked at any time for reasons involving academic matters, violations of school policies, etc. Students will be informed of the reason and duration of time privileges are lost if and when they are revoked. The duration of the revocation of said privileges is at the sole discretion of the administration.

It is the sole responsibility of the student to know whether or not they have had their privileges revoked. Unexcused absence from school while privileges are revoked will result in termination of privileges for that individual.

SEMESTER TESTS (ASSESSMENT)

Student assessment is a pivotal piece to the measurement of school success. Student assessment is a means to set targets for student achievement, focus staff development, provide for instructional accountability, and encourage curriculum reform.

All teachers at the high school level at Garretson School will be required to assess student performance in their classroom on a semester basis using a semester examination or test. Each teacher will be responsible for assessment of student performance at the course level or grade level during the semester.

The post-semester assessment will be used to determine a semester grade as follows:

Two nine weeks grades – 4/5

Semester examination – 1/5

A student must have passing grades in at least two (2) of the three (3) major grades offered in a course during a semester. These two passing grades do not guarantee a student will pass the course if the average of these grades is failing.

(A major grade includes two (2) quarter grades and the post-semester exam grade.)

Teachers will be responsible to hand in semester exams for each course taught in the semester to the principal. A semester test schedule will be created to provide equitable test distribution.

SEMESTER TEST PROCEDURES: (All students 9-12)

All students in grades 9-12 will take semester tests in all classes in both the 1st and 2nd semesters.

SPECIAL EDUCATION

In order to provide appropriate educational opportunities, special education programs are available for student's ages 0-21. Resource rooms enhance the regular classroom instruction. Speech, language, and occupational and physical therapies are available. Services outside the district are provided when all necessary special education criteria are met. (The "Comprehensive Plan for Special Education" is on file with the principal.) Parents are encouraged to contact their child's teacher or the school administrator with their child's academic concerns or if they think an evaluation for special services would be helpful.

SUSPENSION / DUE PROCESS

Suspensions shall mean temporary denial of a student to participate in any of the school day, extra-curricular, co-curricular, organization or club or school activity for the length of the assigned suspensions.

SDCL 13-32-4.2. The school board in any district may authorize the summary suspension of pupils by principals of schools for not more than ten school days and by the superintendent of schools for not more than ninety school days. In case of a suspension by the superintendent for more than ten school days, the pupil or his parents or others having his custodial care may appeal the decision of the superintendent to the board of education. Any suspension by a principal shall be immediately reported to the superintendent who may revoke the suspension at any time. In event of an appeal to the board, the superintendent shall promptly transmit to the board a full report in writing of the facts relating to the suspension, the action taken by him and the reasons for such action; and the board, upon request, shall grant a hearing to the appealing party.

No pupil may be suspended unless: (DUE PROCESS)

1. The pupil is given oral or written notice of the charges against him;
2. The pupil is given an oral or written explanation of the facts that form the basis of the proposed suspension; and
3. The pupil is given an opportunity to present his version of the incident.

In the event of a suspension for more than ten school days, if the pupil gives notice that he wishes to appeal the suspension to the board, the suspension shall be stayed until the board renders its decision, unless in the judgment of the superintendent of schools, the pupil's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, in which case the pupil may be immediately removed from school, and the notice and hearing shall follow as soon as practicable.

1. **Short-Term Suspensions** shall mean suspensions for a period of ten (10) school days or less. A school principal shall have authority to invoke a short-term suspension. However, a conference involving the student, principal, and one or both parents shall be held before the student is readmitted.
2. **Long-Term Suspensions** shall mean a suspension for a period of eleven (11) school days or more. Long term suspensions may be ordered only by action of the Superintendent. A formal hearing involving the student, principal, one or both parents, and the Board of Education may be held before the student is readmitted.
3. **In-School Suspensions** shall mean a suspension up to five (5) days to be served in the school building in the central office.
4. Three or more suspensions will result in automatic referral to the Board of Education for consideration of long term suspensions or expulsion.
5. All daily work shall be made up on suspensions days.
6. In the event a student discontinues enrollment and later re-enrolls within the same school year, any suspensions(s) received by the student during the first enrollment period shall be in effect during the second or subsequent enrollment period(s) within the same school year.
7. Any student on a full day suspensions will not be able to participate in any co-curricular or extra-curricular activities and/or practices for that day or evening.
8. **Regulations regarding special education** - See the "Comprehensive Plan for Special Education".

TELEPHONES

The phone in the school's central office is available for student use before school, at noon and after school. The phone should only be used for essential communication between students and parents at these times.

TESTING PROGRAM-DISTRICT WIDE

Testing and proper use of test results have long been considered an essential part of the student evaluation process. A district-wide testing program is in effect in the Garretson School as follows:

Early Childhood Screening - Ongoing

The SmarterBalanced Assessment will be administered to all students in grades 3-8 & 11 in the spring of the year.

THE FOLLOWING TESTS ARE AVAILABLE TO HELP DETERMINE ELIGIBILITY FOR SCHOLARSHIPS, JOB PLACEMENT, AND MILITARY, VOCATIONAL, AND HIGHER EDUCATION ENTRANCE:

PSAT-NMSQT, ACT - Eleventh Grade

ACT, SAT, GATB - Twelfth Grade

TITLE IX GRIEVANCE PROCEDURE

GARRETSON SCHOOL DISTRICT GRIEVANCE PROCEDURE
REQUIRED BY TITLE IX

Title IX Coordinator, Superintendent

TITLE IX of the 1972 EDUCATION AMENDMENTS prohibits discrimination on the basis of sex. It requires that:

. . . No person . . . shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance.

If an individual has a complaint of possible sex discrimination which has taken place in the Garretson School District the following procedure has been adopted by the School Board to resolve all complaints at the lowest possible levels.

Step 1: The Title IX coordinator shall be responsible for explaining the entire grievance procedure to the complainant.

Step 2: The aggrieved person may file a written complaint containing information about the alleged discrimination on the basis of sex, the time that it occurred, the person apparently responsible for the discrimination, and whether or not it is a continuing form of discrimination. This written complaint shall be filed within 30 calendar days of a specific incident of discrimination on the basis of sex. The complaint shall be filed with the Title IX coordinator for the Garretson School District.

Step 3: The Title IX coordinator shall attempt to conciliate the complainant with the immediate supervisor or other person apparently responsible for discrimination on the basis of sex. This shall be concluded within 30 days of the filing of the complaint. The Title IX coordinator shall keep a written record of investigations, attempts at conciliation and final dispositions.

Step 4: If the complaint has not been resolved at Step 3, the aggrieved person may request a decision by the Title IX coordinator.

Step 5: If the attempt to conciliate has failed or the aggrieved person is not satisfied with the decision at Step 4, the aggrieved person may ask for a hearing with the Board of Education for a final disposition of the complaint.

TOBACCO FREE ENVIRONMENT

Effective July 2001, the use of any substance or item which contains tobacco, including but not limited to cigarettes, cigars, pipes, or other smoking tobacco, or its use as snuff or smokeless tobacco in school buildings, any time of the day or night, by all people who utilize the Garretson School District #49-4 school buildings is prohibited. This policy also prohibits having in one's possession a lit cigarette, cigar, pipe, or other substance or item containing tobacco. Further, the policy includes, but is not limited to all school grounds, school administration buildings, indoor athletic facilities, outdoor athletic facilities when hosting school sponsored events, school gymnasiums, school locker rooms, school buses, and field trips, other school vehicles, and other school buildings.

TRANSFERRING IN

Students transferring in to the Garretson School should arrange for the forwarding of their transcripts from their previous school. We reserve the right to final approval on all credits which may or may not be applied towards graduation.

TRANSFERRING OUT OR WITHDRAWING

1. The office will give the student sign-out sheet which he or she must present and have signed by each of his or her teachers, showing the student has returned all school property.
2. The parent is asked to fill out a release form. Transfer will then be given and credits forwarded to the school of his or her request.
3. Please make final check-out with the building principal.
4. No confirmation regarding the status of a student will be released until all obligations have been satisfied. These obligations include rental fees, fines for lost or damaged books and equipment, unreturned books and equipment.

VISITATION

We encourage parents to visit our classrooms. Children are eager to share their school experiences and want parents to show interest in their school life. Please call the teacher and make arrangements to visit whenever possible.

If a student from another school visits a classroom, arrangements must be made prior to the visit. We require that ANYONE coming to school during the school day report directly to the school office and receive a visitor sticker. Please do not proceed to any area of the building or playground until the office is aware of your presence. We ask that when leaving the building, visitors stop into the office as well. This is for your child's safety and also to prevent any disruption of classroom learning time.

VOLUNTEERS

Volunteer help is always welcomed at Garretson School. If you are interested in helping out at school, please inform your child's teacher unless working under direct supervision of a staff member, volunteers will need a background check to volunteer at Garretson School. This includes those involved with the mentoring program.

Garretson Student Handbook

2020 -2021



A source of information on school policies, behavioral standards, curriculum & activities

Grades PreK-5
Garretson School District No. 49-4
Garretson, South Dakota

Table of Contents

ACTIVITY TICKETS	4
ACTIVITIES	4
ALCOHOL/DRUGS AND TOBACCO	4
ARRIVAL AT SCHOOL / BUILDING HOURS	4
ATTENDANCE	4
BICYCLES	5
BOOKS	5
BREAKFAST & LUNCH PROGRAM	5
BUSING	6
CELL PHONES	6
CHEATING OR ACTING IN A DISHONEST OR UNFAIR MANNER See High School policy	6
CHILD CUSTODY	6
COMMUNICABLE DISEASES – SEE HEALTH POLICIES	6
CONDUCT AT SCHOOL ACTIVITIES	6
CONFIDENTIALITY	7
DANGEROUS ITEMS	7
DISCIPLINE	8
DRESS CODE	9
DUE PROCESS	9
EARLY CHILDHOOD	9
EMERGENCY PROCEDURES	10
ENTRANCE REQUIREMENTS	10
FIELD TRIPS	10
FINES	11
FIRE DRILLS/TORNADO DRILLS/LOCKDOWNS	11
FOOD IN THE CLASSROOM	11
FORGERY	11
FUND-RAISING PROJECTS	11
GRADING SYSTEM	11
GUIDANCE AND COUNSELING	11
HARASSMENT AND VIOLENCE POLICY	11
HEALTH POLICIES – COMMUNICABLE DISEASES/MEDICATIONS	11
MEDICATIONS POLICY	12
HOME SCHOOL ALTERNATIVE INSTRUCTION	13
HOMECOMING	13
HOMEWORK	13
INJURIES	13
INTERNET POLICY	13

LIBRARY / BOOKMOBILE	14
LOST AND FOUND	15
MEDICATIONS – SEE HEALTH POLICIES.....	15
MESSAGES	15
PARENT-TEACHER CONFERENCES	15
PARTY INVITATIONS	15
PATRIOTISM.....	15
PICTURES.....	15
PHYSICAL EDUCATION.....	15
PUBLIC CONCERNS AND/OR COMPLAINTS ABOUT SCHOOL PERSONNEL, FACILITIES & SERVICES	15
RECESS AND INCLEMENT WEATHER.....	15
RETENTION POLICY	16
SCHOOL CLOSING POLICY BECAUSE OF INCLEMENT WEATHER	16
SPECIAL EDUCATION	16
STUDENT RELATIONSHIPS.....	16
VISITATION	16
VOLUNTEERS.....	16
WITHDRAWAL AND TRANSFER.....	17
TITLE ONE PARENT INVOLVEMENT POLICY	17
DISCIPLINE DEFINITIONS	17

Standards and Guidelines Elementary

ACTIVITY TICKETS

Elementary students may purchase activity tickets in the main business office. Students must present their activity ticket or have an electronic photo of their ticket for admittance into home athletic events. Student tickets are \$20 and adult tickets are \$40.

ACTIVITIES

Band is a school-sponsored activity at the elementary level. Band is offered to 5th grade students.

ALCOHOL/DRUGS AND TOBACCO

No student shall possess, use, sell, or dispense any over the counter medication, controlled or mind altering substance or drug paraphernalia including, but not limited to: glue for inhaling, marijuana, drugs, alcoholic liquor, wine, beer, etc., at a school activity or on school property, which includes buildings, grounds, parking lots, and school buses. Any student who reports to school or an activity with evidence of having used the above substances, shall be subject to disciplinary action. Because it is our goal to keep our school drug-free, anything that resembles a drug (although artificial in means) that a student shall possess, use, sell, or dispense may result in a consequence under the Garretson Elementary Discipline Chart.

Students who use prescription drugs authorized by a licensed physician do not violate this policy if the students conform to the prescription and appropriate school policies.

ARRIVAL AT SCHOOL / BUILDING HOURS

The school building will be locked until 7:25 every morning. Students will not be allowed in the school building before 7:25. Students will not be allowed to remain in the building after 3:20 unless they are under adult supervision. All doors will be locked after 8:20 and not reopened until 3:15.

Custodians will lock ALL school doors at 4:00 p.m. with the exception of the gym lobby doors on the nights there are events.

School hours are: 8:15 a.m. - 3:20 p.m.

Adult supervision begins at 8:00 a.m. 4th and 5th grade students should report to the old gym 8:00 (no earlier). Kindergarten, 1st, 2nd and 3rd graders should remain on the playground until 8:15. Classrooms, lockers, and hallways are not accessible to students until 8:15 as those areas are not supervised until then.

ATTENDANCE

Education is a state function under the control of the legislature. It is compulsory that all children from age six to eighteen regularly attend school. Attendance is part of each student's permanent record. A casual attitude toward a regular school attendance extends into adulthood. It is the duty of the school officials to know the whereabouts of students during the school hours. Attendance is taken daily. A record of absences is kept and is recorded quarterly on report cards and on permanent school records at the end of each school year.

Be aware that a note from home does not automatically excuse a student from school. When possible, students should notify teachers in advance of an absence and parents are required to call or email when their student is absent. The following regulations apply to all students and pertain to absences of all types. Administrative discretion will be used when necessary.

- A. Generally, the only excused absences are:
 - Personal illness
 - Family emergency
 - Funeral
 - Dental or medical appointments that cannot be made on Saturdays or after school hours
 - Parent's request for other special family events (students who go on extended vacations during the school year will be encouraged to read and write every day)
- B. If a student becomes ill while at school, he/she shall report to the office. A parent will be contacted to take make arrangements for their child to go home. All parents will be asked to list two (2) emergency contacts whom the school may call when contact cannot be made with either parent.
- C. In the case of an excused absence, an unexcused absence or truancy, students will complete all missed assignments and receive full credit. Making up a test or quiz due to an absence will be at the discretion of the teacher. If a grading period falls within the allowed time to make up work due to an absence, an "incomplete" shall be recorded. Parents are encouraged to request work before a planned student absence.
- D. If a student is absent for more than one and one half hours anytime during the school day, the student will be counted as absent for 1/2 of the day. If a child misses more than four (4) hours, that child will be counted as absent for the day.
- E. Students are asked to present documentation from a doctor's office for medical absences of more than three (3) consecutive school days.
- F. Whenever any student is absent more than seven (7) days in any one quarter, more than ten (10) days in a semester, or more than seventeen (17) days during the entire school year, the parents shall be notified that the student's absentee record

is being reviewed by the school principal. Should a student start falling behind with academics, parents will be requested to meet with the teacher and principal.

BICYCLES

Students may ride bicycles to school but should exercise proper caution and follow bicycle safety rules. Once the student arrives at school, bicycles must be walked on school sidewalks and should be properly parked. Bicycles are not to be ridden during recess and noon hour. We strongly suggest locking the bicycles.. The school is not responsible for lost or stolen bikes.

BOOKS

Textbooks – Teachers will issue textbooks to students at the beginning of the school year. Textbooks become the responsibility of the students to whom they are issued. Should the textbook get lost or receive excessive damage, a fine will be levied against the student to whom it was issued. Fines will be determined by the teacher and the principal based on the actual cost of replacement of the book.

Library Books – The school library, community library, and bookmobile all operate under Siouxland Library System. It is the responsibility of the students to return books on time and in good condition. Parents are notified of overdue books through automated phone calls and emails. Replacement costs for books that are damaged or not returned will be issued to parents if necessary. As a convenience, books may be returned to any Siouxland Library, not just the library in which a book was checked out of.

BREAKFAST & LUNCH PROGRAM

A hot lunch program is offered through Thrive for all K-12 students at the Garretson School. The school breakfast and lunch programs fall under the guidelines of the National School Lunch program for free and reduced price meals. Students may bring their lunch to school if desired. Sack lunches are available upon request. There are a la carte items available for purchase if students have a positive balance in their account.

- A. Lunch accounts are set up as STUDENT ACCOUNTS
- B. Lunch accounts are computerized individually
- C. To ensure proper credit to the account, the student's lunch account number should accompany payments
- D. Payments can be made in the form of a check or made on line
- E. All money must be turned into the office or given to kitchen staff by 9:00 AM to be credited that day
- F. If accounts reach a \$0.00 balance, your child will not be able to purchase a reimbursable meal or a la carte item until money is available in the account
- G. If there are not sufficient funds in their accounts, students will be offered an alternative meal consisting of a sandwich, one trip through the fruit and vegetable bar and milk at no charge
- H. The lunchroom computer will give the cashier a "low balance" warning whenever a student's individual account is \$20.00 or below
- I. Notification via email and text are sent out daily when a student's balance reaches \$20.00 or lower
- J. Balances cannot go below \$0.00
- K. Parents and/or students can check their account balance by calling the food service bookkeeper at 605-594-3451
- L. Cost of meals are published in the fall before school starts and can be found in the newsletter and on the Garretson School website
- M. Application forms for free and reduced meals are sent to all homes in the fall, along with a letter which provides information of the school income criteria. Forms can also be picked up in the business office. Applications may be submitted anytime during the school year. The information provided on the application is strictly confidential and will be limited to the certifying official or officials.
- N. **Students with a balance that is too low to purchase a regular meal cannot eat the regular meal until money is deposited into their lunch account. Students will be offered an alternative meal consisting of a sandwich, fruit and vegetable bar and milk at no charge. Students can receive the alternative meal a maximum of five times during the school year. After students have used two alternative meals the principals are notified and phone calls are made to the parents of students. When students have used all alternative meals, he/she will have the opportunity to call home during the lunch period; however, the student will not be provided food by the school district.**
- O. After two insufficient fund checks have been written from the same checking account, only cash or a cashier's check will be accepted for future account deposits
- P. After thirty days of any negative balance, collection procedures will be initiated on all negative balance accounts, starting with a letter to the responsible party. If there is no response, a second letter will be sent. After it is determined that the usual methods to collect the money owed the district have failed, then action will be taken to collect in small claims court.

The Garretson School District does not allow the delivery of food or beverages from outside vendors or fast food establishments for a student or an adult's breakfast or lunch meal. All meals are to be provided by the district's school food service or a prepared meal from home may be sent or brought in. No soda pop is allowed during the breakfast and/or lunch serving times.

BUSING

The Garretson School District provides a fleet of buses to those who ride to and from school on them. The Board of Education has employed reliable, responsible and trained people to drive these buses. The bus driver is an official representative of the school and has full authority to discipline students on the bus. It is the duty of each student who rides the bus to do his/her part to keep the buses in good condition and abide by the stated rules when being transported to and from school and/or school related activities.

Together, bus drivers and administration have the right to remove a student from a bus route for a period of time. If a student is removed from a bus, that student will have to obtain other means of transportation at no expense to the school district. A student's absence due to suspension of bus privileges is an unexcused absence.

- A. Students should be on time. If the bus had to wait as much as one minutes at each stop, it would be 20 to 30 minutes late to school.
- B. The loading of students will be done at regular stops and loading zones only. Students should not stand in the traffic lanes while waiting for the bus or rush to the bus. Students should not approach the bus until it has come to a complete stop.
- C. All students must be seated while the bus is in motion.
- D. Arms and hands must be kept inside the bus.
- E. The aisles must be kept as clear as possible. Traffic through them must not be blocked.
- F. Boisterous or profane language will not be tolerated.
- G. Absolutely no smoking and/or possession of drugs or other controlled substances will be permitted on the bus.
- H. The bus driver is responsible for the safety and welfare of the students in the bus and should never be bothered or distracted in any which will interfere with responsible, safe driving. Rowdiness, pushing, crowding, shouting or unnecessary noises will not be permitted.
- I. All school buses must stop for railroad crossings as a matter of safety as well as law. Students must be quiet at this time.
- J. Students will assist the driver in keeping the interior of the bus clean. Students are not allowed to chew gum on the bus. The throwing of anything on the bus will not be tolerated. It is against the law to throw anything from a vehicle on the streets or highways.
- K. Students will immediately report to the driver any damage occurring on the bus. The party responsible, or their parents, will be held responsible for the total cost of the property replacement or repair.
- L. Students will not open or close the windows without the permission of the bus driver.
- M. If it is necessary to cross the road when leaving the bus, students shall cross at least 10 feet in front of the bus in full view of the driver, and cross only after looking to be sure no vehicles are approaching from either direction, and at the signal of the driver.
- N. In the event of road emergency, students are to remain in their seats, unless otherwise directed by the bus driver.
- O. Each student is expected to inform the driver if he/she is not returning on the bus. If the student fails to do this, the driver is relieved of responsibility.
- P. Courtesy is expected at all times, both to the driver and to the other passengers on the bus.
- Q. Inappropriate use of cell phones on the bus will result in the phone being confiscated by the driver and turned over to administration.

CELL PHONES

The use and possession of cell phones in the general classroom are prohibited at the Garretson Elementary School during normal school hours (8:15-3:20). Cell phones shall be kept in student lockers during the school hours listed above. Students may be asked to remove wearable electronic devices during class and place them in their lockers or hold them until after the class is over. If it continues to be an issue a student may be asked to either leave these devices at home or leave them in the office during the school day. Students found violating this policy will have the phone or wearable device confiscated and turned in to the office. A parent will be contacted to come and retrieve it. Inappropriate use of cell phones on the bus will result in the phone being confiscated by the driver and turned over to administration.

CHEATING OR ACTING IN A DISHONEST OR UNFAIR MANNER See High School policy.

CHILD CUSTODY

In most cases, when parents are divorced, both Mom and Dad continue to have equal rights where their children are concerned. If any parent has a court order that limits the right of one parent in matters such as custody or visitation, please bring a copy to the office. Unless a court order is on file in the office, we must acknowledge equal rights for both natural parents.

COMMUNICABLE DISEASES – SEE HEALTH POLICIES

CONDUCT AT SCHOOL ACTIVITIES

Assembly Programs, Plays, Concerts, etc. - Students are expected to attend, listen, and be courteous.

Athletic Events - Garretson students (Pre-K through grade 8) must have parental supervision at all school activities outside of the regular school day. These events are being held for the enjoyment and educational benefit of all students. Students Pre-K through grade 8 who are not supervised will be asked to leave the complex or school. Frisbees and footballs will not be allowed at sporting events. Elementary aged students are not to bring food and drink into sporting events. Students are expected to watch the game and support the team. Good sportsmanship is one of the primary purposes of the high school interscholastic athletic program and it is essential for the success of these programs.

CONFIDENTIALITY

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the Garretson School District receives a request for access.
Parents or eligible students should submit to the building principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of student's education records that the parent or eligible student believes are inaccurate or misleading.
 - A. The parents or eligible students may ask the Garretson School District to amend a record that they believe is inaccurate or misleading. They should write the building principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.
 - B. If the Garretson School District decides not to amend the record as requested by the parent or eligible student, the Garretson School District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
 - A. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the Garretson School District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the Garretson School Board; a person or company with whom the school district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
 - B. A school official has legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities.
 - C. Upon request, the Garretson School District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Garretson School District to comply with requirements of FERPA. The name and address of the Office that administers FERPA is:

U.S. Department of Education
Family Policy Compliance Office
400 Maryland Ave, SW
Washington, DC 20202-8520

The Garretson School District may disclose information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed, such as the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. A copy of these policies and regulations may be obtained in the superintendent's office of the School District. Complaints regarding violation or rights accorded parents and students should be submitted to the Superintendent of Schools of the Garretson School District or the Family Policy Compliance Office

DANGEROUS ITEMS

The school district recognizes the importance of establishing and maintaining a safe and orderly school environment for students, staff and community. Students must feel safe and secure in the school setting to benefit from the educational program.

The possession of firearms and dangerous weapons in school buildings, vehicles or on school premises result in police and/or resource officer referral and possible long term ISS.

1. A *dangerous weapon* is defined as any firearm or air gun, knife or device, instrument, explosive material or substance, whether animate or inanimate, which is calculated or designed to inflict death or serious bodily harm.
2. A *look alike weapon* is any item which resembles guns, water rifles, pistols, slingshots, toy guns, toy grenades, toy knives, swords, and other similar items. No student shall carry, have in his or her possession, store, keep, leave, place or put into the possession of another student any look-alike weapon on any school premises, in any school vehicle, or any vehicle used by the school or for school purpose, in any school building or other building or premises used for school functions, whether or not any person is endangered by such actions. At the elementary level, students are prohibited from imitating violent acts and weapon use.

DISCIPLINE

Disciplinary action may be taken by any teacher or the principal. Parents will be advised of disciplinary action when the principal or teacher feels it necessary. Parents can assist in promoting good behavior by:

1. Supporting the school in requiring students to observe all school rules and regulations. Encourage students to accept responsibility for any willful misbehavior.
2. Maintaining an active interest in your child's daily work. Make it possible for students to complete assigned homework, particularly by providing suitable conditions for study at home.
3. Being open-minded to the viewpoints of all who are involved.
4. Speaking positively about school and teachers in front their children.

Discipline issues that are not specifically mentioned or detailed in the chart below will be dealt with in an effective manner. Administration reserves the right to assign alternative consequences.

Class One (Per Quarter)	1 st Offense	2 nd Offense	3 rd Offense	Habitual
Name calling, Taunting-teasing, Classroom disruption, Playground violation, Disrespectful/profane language	Conference with teacher.	Conference with principal. Parents notified.	Parent meeting. Plan & behavior contract written.	Partial day ISS
Class Two (Per Quarter)				
Insubordination Pornographic Material	Conference with teacher and principal. Parents notified.	Loss of privileges. Plan & behavior contract written. Counselor meetings. Parent meeting.	TAT Loss of privileges. Partial day ISS. Parent meeting.	Full day ISS TAT Referral
Class Three (Per Semester)				
Threatening/harassment, Physical/verbal aggression, Intimidation	Conference with teacher and principal. Parents notified. Loss of privileges.	Loss of privileges. Plan & behavior contract written. Counselor and/or Resource officer meetings. Parent meeting. Partial day ISS.	Partial day ISS TAT	Full day ISS TAT Referral
ILLEGAL OFFENSES				
Class Four (Per Year)				
Tobacco, Gross insubordination, Destruction of property	Parent notification. Partial day ISS. Resource officer meeting	Parent meeting. Full day ISS. TAT Counselor and/or Resource officer meetings	Full day ISS TAT Referral	Two day ISS
Class Five (Per Year)				
Arson, Drugs/Alcohol, Weapons, Endangering others	Police/Resource Officer Referral Long term ISS or OSS			

DRESS CODE

It is expected that all students at Garretson Elementary School will use good judgment in the selection of personal clothing that is neat, clean and not offensive in taste or modesty. Safety requirements in specialized subject areas must also be considered. For reasons of health and other considerations, the following restrictions will be observed.

- A. Shoes must be worn at all times. Slippers are not acceptable footwear. Flip flops and sandals may be worn in the school building, but tennis shoes are required for recess and PE
- B. Students may not wear anything on their heads in the building or classroom unless a designated reason to do so has been set (ie: hat day)
- C. All students must wear shirts, blouses, or sweaters that cover the chest, stomach, shoulders and back. Apparel worn for sensationalism or clothing that exposes bare skin or undergarments will not be permitted. Bare midriffs, muscle shirts, tank tops, tattered clothing and spaghetti straps are considered inappropriate.
- D. Shorts may be worn during the 1st and 4th nine-week periods. Only shorts and skirts of reasonable length are permitted.
- E. Clothing bearing inappropriate images or messages is not permitted. Inappropriate is identified as related to drugs, alcohol, cigarettes, sexual content, racism, discrimination, gang referenced or affiliated or any other subject, image or message deemed inappropriate by the administration.
- F. During winter months all elementary students must have footwear for indoor use and snow boots for outdoor wear. During winter months students in grades K-5 will not be allowed to play on snow hills without snow pants and boots.

DUE PROCESS

In compliance with SDCL 14-32-4 (1973), on January 22, 1974, the South Dakota State Board of Education adopted a resolution defining the minimal standards of procedural due process guaranteed a public school student when suspended or expelled from school. The Garretson School District is in compliance with the resolution, which sets forth the following minimum standards:

- Adequate notice of charges.
- Reasonable opportunity to prepare for and meet the charges.
- An orderly hearing adapted to the nature and circumstances of the situation, and
- A fair and impartial decision.

Due process as defined in Article 24:07 Administrators Rules of the Division of Education (DOE).

EARLY CHILDHOOD

The Garretson School is committed to the belief that early education is essential to the future success of children. Through this commitment the Garretson Early Childhood program has developed into a two section pre-school for three, four, and five year olds. The program has a cost of \$125.00 per month, September – April.

Eligibility and Entrance Requirements

All students must have an Early Childhood screening before being considered for entrance into the Early Childhood Program. Students will then be considered eligible for the program based on one of the following three criteria:

- A. **Special Needs and/or Head Start eligible:** Three, four, and five year olds on a current academic or language (not articulation) IEP and/or who meet the eligibility criteria for Head Start, will be given top priority for entrance. The program fee is waived for these students.
- B. **At Risk:** Using the DIAL-R as a screening tool, students whose scores fall in the "Potential Delay" range in two areas or on the total score, or scores in the "Potential Delay" in one area. Other factors may be taken into consideration as potential delay factors also. Students in this category must be three on or before September 1st of the current school year to be considered for school entrance.
- C. **Non-At-Risk:** Four and five year olds whose screen scores fall in the average or above average range will be considered for enrollment. Students must be four or five on or before September 1st of the current school year to be considered for school entrance.

Required Documentation

Each student entering the program will be required to have documentation of a current physical, updated shots, and a certified birth certificate. These documents must be on file before each student will be allowed to start school. Please refer to the elementary policy for more information on these items.

Attendance

Attendance in the Early Childhood program is not required but is strongly recommended. If a student is enrolled in the program, it is very important that they be there as much as possible. It is important to each young child to have a consistent routine in order to get maximum benefit from the program.

- A. Attendance is taken each day. It will also become a part of each student's permanent record.
- B. If a student is expected to be absent, parents should call the school between 8:00 and 9:00 a.m. for the morning section, or between 12:30 and 1:30 p.m. for the afternoon section.
- C. If a student becomes ill while at school, he/she shall report to the principal's office. A parent will be contacted to take the student home. Parents will be asked to list two (2) additional people whom the school may call if contact cannot be made with either parent.

Field Trips

Parents will be notified at least two days in advance of any upcoming trip. Parents are required to sign a Field Trip Permission form at the beginning of the year if they want to have their child go on such trips. This form is designed to cover all trips taken throughout the year. Some trips may require money, lunches or other materials to be sent with each student. Please let your student's teacher know at least one day in advance if your child will not be able to attend a class trip.

Late Starts / Early Dismissals

Each winter we face the possibility of bad weather and school cancellations. Parents should listen to the radio and TV stations listed in this handbook if the weather appears to be getting bad. The following school schedule changes will affect the Early Childhood classes.

- A. If school starts late, the morning session will be canceled. Missed sessions will not be rescheduled.
- B. If school dismisses early, the afternoon session will follow the revised schedule. These sessions will not be rescheduled. The students will be transported in their usual manner to their normal drop off site. If there are to be changes in transportation or drop off sites for these days, please have that listed on the Student Enrollment Information Sheet given at the beginning of the school year.
- C. If school is canceled for the entire day, make up days will be added to the end of the school year. Parents will be updated on changes to the last day of school

Parent Involvement

There are a number of opportunities throughout the year for parents to participate in the school setting.

- A. Parent-teacher conferences are held twice a year. Schedules for these conferences will be sent home with each student.
- B. Field trip chaperones are often needed. Notes will be sent home when there is a need for these.
- C. Parents are always welcome in the classroom. If any parent would like to spend a day in the Early Childhood classroom, notify the teacher in advance.

Program Schedules

Each section of the Early Childhood program will run four days per week, Monday through Thursday.

- A. Morning Session: 8:00-10:45.
- B. Afternoon Session: 12:30 - 3:15 (snack will be included in this session).
- C. Students should not be dropped off any more than 10 minutes prior to the start of class. Teachers and assistants have other duties before each class, therefore supervision will not be guaranteed before this time. Students must not be left unattended in the classroom.

Supplies

Parents will be required to supply their student with some basic school supplies. A list will be sent out prior to the first day of school. Supplies should be sent the first day that the student attends school.

Transportation

All students in the Early Childhood program are eligible for school transportation. The school has limited transportation services outside of the school bus. We encourage families to transport their preschoolers to and from school if at all possible.

- A. Students who live within the city limits have the option to be picked up for and dropped off from school by the school van.
- B. If a student lives or goes to day care in the country, they will be transported on a school bus at the beginning and ending of the regular school day.
- C. Students attending a rural daycare (within district boundaries) will be transported to and from preschool by a school van in the middle of the day (at the end of the morning section or at the beginning of the afternoon section).
- D. The school van will run on a curb to curb basis. Your child should be brought to and picked up at the van by an adult.
- E. If your student will not be using school transportation for a day, please contact the school or transportation driver prior to 7:30 a.m.
- F. Parents must call the school when there is an address change for pickup and/or drop off.
- G. Families who qualify for Head Start and/or IEP services qualify for transportation to and from school.

EMERGENCY PROCEDURES

Procedures to be followed in the event of tornado or other emergency will be announced and posted for each building the first week of school with revision as needed.

ENTRANCE REQUIREMENTS

Children may enter kindergarten if they have reached their fifth birthday by September 1 of the school year. All children enrolling in the Garretson School district must have the following on file at the time of enrollment:

- Certificate of immunization or letter of religious exemption
- A certified copy of your child's birth certificate.
- Copies are placed in students' permanent cumulative folders at school.

FIELD TRIPS

Field trips are conducted during school time as the planned culmination of a class or unit. Students are expected to comply with district busing rules when school vehicles are used and to leave and return on school vehicles when provided. Students on field trips should view themselves as ambassadors for the school and behave in an orderly manner. Permission slips signed by parents/guardians are necessary for students to be able to go on the field trip. Parent chaperones may be permitted to drive their

own vehicles, however, in order to transport their own children, signed documentation must be given to the teacher. Parents are asked to not bring younger children with them during field trips/excursions. The privilege of attending a field trip may be restricted by the teacher and/or principal due to disciplinary problems at school or lack of academic effort.

FINES

Students who owe the school district money for such things as book fines, repair cost, replacement costs and any other type financial obligation will be held responsible for payment before the end of the school year.

FIRE DRILLS/TORNADO DRILLS/LOCKDOWNS

Fire, tornado and lockdown drills will be held on a regularly scheduled basis with procedures for each building to be announced the first week of school. Fire exits and tornado designated areas are posted in each classroom.

FOOD IN THE CLASSROOM

Pop, gum, candy, or sunflower seeds are not allowed in the school building.

Gum is allowed if it is deemed necessary by the classroom teacher, IEP, or TAT team to benefit individual students.

Students are encouraged to bring a healthy snack to school every day and are allowed to have water bottles in class (with water only). Pop, juice, and candy are not allowed in the school building unless arrangements are made by the teacher to have these items as part of a class incentive/reward or party.

Elementary classrooms have a milk and snack break each day. Examples of healthy snack options are popcorn, crackers, granola bars, string cheese, fruit/fruit snacks, raisins, etc. We discourage high-sugar snacks and prohibit candy at snack time.

FORGERY

Students committing forgery involving all types of passes and/or parental excuse notes as well as false phone calls will be subject to consequences as determined by school administration.

FUND-RAISING PROJECTS

All fund-raising activities must have prior approval by the Garretson School administration.

Staff and students are discouraged from bringing items to school for distribution or sale to other students and staff. The school will not accept responsibility for lost or stolen items/money.

GRADING SYSTEM

The following grading system will be used in grades 3-5:

100 - 94% = A

93 - 88% = B

87 - 80% = C

79 - 70% = D

69 - 0% = F

GUIDANCE AND COUNSELING

The counselor visits each classroom, performs individual and small group counseling activities, and works with parents and teachers in promoting positive social and emotional student growth. School counselors assist students in the development of those lifelong skills necessary for optimum character development, coping with life's difficulties, and building cohesive relationships.

Students and parents should feel free at any time to ask the help of the Guidance Counselor with the assurance that confidentiality will be maintained.

HARASSMENT AND VIOLENCE POLICY

See High School policy.

HEALTH POLICIES – COMMUNICABLE DISEASES/MEDICATIONS

The Garretson School District does not employ a full-time school nurse, but instead provides a nurse four hours per week to assist with our student health program and is available by phone or email on a daily basis. The school nurse conducts hearing and vision screenings throughout the year at various grade levels, tracks student immunizations, is in charge of emergency response policies and procedures, and oversees the school health program. Screenings can be done on students throughout the school year upon parent or teacher request if suspecting a problem.

If your child becomes ill or is hurt during school hours (outside of minor scrapes and bruises), we will attempt to contact you. If we are unable to contact you, we will attempt to contact a person named by you on the **Garretson School Information Update Form** completed by you during the registration week. For serious injuries, an accident report will be completed by the school immediately following the injury and EMS will be activated.

Communicable Diseases

Rules for school attendance: When ill, students should not be sent back to school until they are vomit, diarrhea, or fever-free (without medication) for 24 hours.

Chicken Pox	The first symptoms include a slight fever, and feeling tired and weak. An itchy blister-like rash soon follows. The blisters become dry, crust over, and form scabs within 4 to 5 days. They may appear on the scalp, armpits, trunk and even on the eyelids and in the mouth. Cases must be excluded from school until all scabs are dry and there have been no new pox for two days.
Pink Eye	Symptoms include white or yellowish discharge from one or both eyes, tears, pain, swelling and reddening of the eyelids, matted eyelids after sleep, and sensitivity to light. In severe cases, infiltration of the cornea may occur. The illness may last from 2 days to 2-3 weeks. Child should be excluded from school and not return until seen by a physician.
Common Cold	Common viral respiratory diseases can be characterized by fever and one or more cold symptoms such as chills, headache, body ache, weakness, and loss of appetite. Fevers greater than 100 should be excluded from school.
Ring Worm	Ringworm is a skin infection caused by a fungus that can affect the scalp, skin, fingers, toe nails or foot by direct skin-to-skin contact with infected people or pets. Ringworm of the body appears as flat, spreading ring-shaped areas. The edge is reddish and may be either dry and scaly or moist and crusted. As it spreads, the center area clears and appears normal. Child should be excluded from school unless child has physician's written permit for re-entering. Infected area should be covered when child is in school.
Impetigo	Symptoms are characterized by pustule (crusted sore with oozing) appearing on face, neck and hands – occasionally on body. Exclude from school until all areas are healed (usually about one week) or until child has a doctor's written statement for re-entry.
Scabies	Scabies is a fairly common infectious disease of the skin caused by a mite. Scabies mites are transferred by direct skin-to-skin contact. Indirect transfer from undergarments or bedclothes can occur only if these have been contaminated by infected people immediately beforehand. The most prominent symptom of scabies is intense itching particularly at night. The areas of the skin most affected by scabies include the webs and sides of the fingers, around the wrists, elbows and armpits, waist, thighs, genitalia, nipples, breasts and lower buttocks. Symptoms will appear from two to six weeks in people who have not previously been exposed to scabies infestations, and within one to four days after subsequent re-exposures. Exclude from school until treated. Itching may still be present, and avoid physical contact with infested individuals and their belongings, especially clothing and bedding.
Head Lice	<p>Lice can be found anywhere on the scalp but are heaviest behind the ears and just above the hairline along the nape of the neck. Head lice attach their eggs (nits) to human hair. Head lice transmission can occur during direct contact with an infested individual. Head lice cannot jump or fly. Head to head contact or sharing items of clothing, combs, brushes, hats, or headphones may also result in transmission. Shared surfaces such as pillows, mattresses, sleeping bags, cars seats, or upholstered furniture may also transmit head lice. Usually, the first indication of an infestation is the itching on the head. Scratching at the back of the head or around the ears should lead to an examination for head louse eggs (nits) on the hair, and can be spread as long as lice or eggs remain alive on the infested person. Medicated shampoos or cream rinses containing pyrethrin (Rid), permethrin (Nix), lindane (Kwell), or malathion (Ovide) are used to kill lice. Always shampoo twice, 1 week apart to kill all live and newly hatched lice. Nightly comb-through and nit-picking are required to remove all nits from hair, and stop the live cycle. Thorough cleaning should be done of household items including: vacuuming upholstered furniture and carpet; laundering clothing and bedding in hot water (130° F for 20 minutes) and drying on hot cycle or dry cleaning to destroy lice and eggs; soaking combs and brushes in hot water (130° F for 10 minutes). Anything that cannot be laundered should be sealed in a plastic bag for two weeks.</p> <p>If live lice or evidence of nits is found on the student during the school day, the student may remain in school and finish out the day. They are required to treat with medicated lice shampoo and do a thorough comb-through to eliminate nits that same day and/or evening and can return to school the following day if cleared by office staff. If the student does not treat with medicated lice shampoo and continues to present to school with evidence of live lice and nits, the school will send the student home to be treated. The school reserves the right to check the students in question for lice until cleared and send them home as needed to reduce transmission.</p> <p>Parents of Pre-5th grade students will be notified of the presence of lice via letter from school nurse. Parents of Middle and High school students are notified via phone, email, or letter if their student has lice.</p>
Influenza	Influenza is highly contagious and is easily transmitted through contact with droplets from the nose and throat of an infected person who is coughing and sneezing. Typical flu symptoms include headache, fever, chills, cough and body aches. Intestinal symptoms are uncommon, and symptoms can occur within 1 to 3 days after exposure to an infected person. Good handwashing and hygiene and getting a flu shot annually are ways to prevent or lessen the severity of the flu.

Common communicable disease guidelines and questions can be found on the South Dakota Department of Health website: <http://doh.sd.gov/diseases/infectious/diseasefacts/>

MEDICATIONS POLICY

The following procedure will be followed for those students who take any medications while at school. Medication includes all prescription and nonprescription (over the counter) drugs.

- A. Students in grades PreK-5 are not allowed to administer, or have in their possession any medications, including over the counter and/or prescription medications. They are required to fill out the medication and treatment authorization form,

- option III, and have a parent and physician signatures for any and all medications being administered while at school. If no medications are being administered during school hours for students in grades Pre-5, choose option I, and sign at bottom.
- B. Students in grades 6-12 are allowed to self-administer 1 dose only of over the counter medication, only when it will not be a potential health risk to your child or others. Epi Pen, Auvi-Q, and inhalers are also allowed for 6-12th grade students if they have been instructed to self-administer. All medications must be kept on the student at all times and are not allowed in desks, backpacks, lockers, etc. Medication and treatment authorization form must filled out with option II selected, and signed at the bottom.
 - C. All prescription medication is required to be brought to the school office at the beginning of the day. Trained school personnel will be available Monday through Friday to administer medication. Option III on the Medication and Treatment Authorization Form needs to be filled out and signed by parent and physician for medications to be administered at school. First dose of any new prescription medications must be given at home, and can't be given at school.
 - D. Prescription medication must be in a pharmacy container with a label. The label is to include the following: student's name, date, dose, time of day the medication is to be taken, and the doctor's name. Ask your pharmacist to provide you with a second container for school use. Medication that comes to school in a container that is not a labeled pharmacy container will not be administered.
 - E. Over the counter medication administered at school by school staff must be in original labeled container. Medication that is not in original container will not be administered.
 - F. All medication to be taken in school must be accompanied by a Medication and Treatment Authorization Form. Extra forms may be obtained from the office or downloaded from the school website.
 - G. A daily log of medication taken by the student will be kept and overseen by school nurse.
 - H. In the event of a school-sponsored field trip, your child's medication may be sent with designated personnel in the amount to be administered during the activity, unless otherwise specified by the parent or guardian.
 - I. If medication is not picked up within 1 week after school is out, it will be destroyed.

HOME SCHOOL ALTERNATIVE INSTRUCTION

The Garretson School District will accept students transferring from non-accredited schools subject to the following conditions and guidelines:

- A standardized achievement test shall be administered to the transfer student. The administration and evaluation of the test will be done by the principal and appropriate staff of the school to which the student is seeking admission.
- Based on the evaluation of the standardized test, the principal will make an appropriate placement. The student's placement may not be in a grade level higher than warranted by the student's chronological age, assuming entry into the first grade at age six and annual grade placement thereafter. After initial placement, the student may be advanced according to the student's demonstrated performance.

HOMECOMING

All students K through 5th grade will walk with their class during the homecoming parade and remain with their class until dismissal from school. If a parent provides a **written or personal** request for the release of a student from homecoming activities, the student will be counted absent according to our absence policy and the school will be released from responsibility.

HOMEWORK

K-5 students may have routine, weekly assignments that are expected to be completed at home (ie: Thursday night spelling work) in addition to unfinished classroom assignments. When necessary, incomplete work will be made up during recesses. Students have an extra day to turn in assignments that are given on the day of an absence. When possible, teachers should be notified of absences ahead of time to keep students from falling behind in their work.

INJURIES

Students are encouraged to play safely and avoid injuries, but if injured, the student should report any injuries, no matter how small, to the teacher in charge or to the office. This is especially important for insurance purposes. When an accident report is deemed necessary, it is submitted to the principal and parents are notified.

INTERNET POLICY

Student Use of Computer Networks:

The School District shall encourage use of local and wide area networks for improvement of instructions and in-district communication. The computer and its abilities to connect with other sites worldwide should serve as an enhancement to teacher-led instruction within the classroom.

The administration is directed to develop regulations that insure proper use of District networks and the Internet by students and members of the community.

The use of the School District's network and its connection to the Internet is a privilege, not a right. Guidelines are provided to make students aware of the responsibilities associated with efficient, ethical and lawful use of network resources. If a student violates any of these provisions, his or her account and privileges may be terminated, future access through School District facilities

may be denied, and the School District's discipline policies shall be applied. Students or their parents or guardians will be required to compensate the District for any damage done to the network and/or hardware.

The School District shall make every effort to restrict access to inappropriate materials; however, it is impossible to control all materials on a global network. Therefore, the District shall not be liable for the content of viewing of any materials not prepared by the District.

Rules for Network Use:

Use of the School District network facilities may only be made in conformance with this regulation and the Acceptable Use Agreement signed by the student. Network users are expected to abide by generally accepted rules of network etiquette.

The student will:

- Be responsible for all use of the network under his/her account, regardless of whether access is gained with or without the student's knowledge and/or consent;
- Immediately notify the School District if he/she suspects any unauthorized use of his/her account. A student shall remain liable and responsible for any unauthorized use until the School District is notified of the suspected unauthorized use and has a reasonable opportunity to act upon such notice;
- Not transmit any abusive, defamatory, obscene, profane, sexually explicit, threatening, or illegal material;
- Not engage in any advertising or soliciting the sale or purchase of any goods, products or services, or to solicit the performance of any activity which is prohibited by law;
- Be responsible for any costs, fees, charges or expenses incurred under the student's account number in connection with the use of the network, save and except such costs, fees, charges and expenses as the School District explicitly agrees to pay;
- Not transmit copyrighted material without the express consent or authorization of the owner of the copyright; and
- Not give out his/her home address, phone number, or password.
- Student accounts are considered the property of the District. The School District expressly reserves right, in its sole discretion to:
 - Change or eliminate any portion of any transmission of any user without notice or liability;
 - Review and edit any material to be transmitted by anyone on the network, including private electronic messages. (By reserving this right, the School District assumes no obligation to review or edit any such material and assumes no responsibility or liabilities therefore.)
 - Remove or delete any transmission the School District believes violates the School District's policy or is harmful to others.
- By signing the Acceptable Use Agreement, the student expressly agrees and recognizes that use of the network is at the student's own risk. The School District does not guarantee the network will be uninterrupted or error-free; nor does it make any warranty as to the results to be obtained from use of the service or the accuracy or quality of the information obtained on or by the network or the Internet. Access to the network is provided on an "as is" basis without warranties of any kind. Neither the School District nor any of its agents or employees shall be liable for any direct, indirect, incidental, special or consequential damages arising out of the use of or inability to use the network or out of any breach of any warranty.

Network Security

Security of all networks connected to the Garretson School District is a high priority. Anyone observing a security problem on Internet or any District network must notify District personnel. Any use identified as a security risk or having a history of problems with other computer systems may be denied access to Internet or other District networks.

Intentional damage to equipment or software or any intentional attempt to harm or destroy data of another user on the Internet or any other network may result in the cancellation of computer privileges and the District's discipline policy shall be invoked. The vandal or his/her parents/guardians will be responsible for damages or the cost of correcting the problem. Any student who does not follow the proper usage of the Garretson School Computer network and Internet as communicated in the Acceptable Use Agreement and school policy handbook will be subject to consequences determined by the administration.

LIBRARY / BOOKMOBILE

All elementary classes are scheduled for 30 minutes of library time once each week. Library skills are taught during this time and books can be checked out. Students may check out books from the school library for one week (K-3) and two weeks for grades (4-6).

The school library, community library, and bookmobile all operate under Siouxland Library System. It is the responsibility of the students to return books on time and in good condition. Parents are notified of overdue books through automated phone calls and emails. Replacement costs for books that are damaged or not returned will be issued to parents if necessary. As a convenience, books may be returned to any Siouxland Library, not just the library from which a book was checked out of.

The Siouxland Library Bookmobile comes to the school once each month for grades K-5.

LOST AND FOUND

A lost and found box will be maintained in the school office. Lost articles should be reported and found articles turned into the office. Students and parents are encouraged to check the box periodically for lost articles.

MEDICATIONS – SEE HEALTH POLICIES

MESSAGES

Phone messages left with the secretary or principal will be delivered to students and teachers in a timely manner. When possible, we encourage messages to students be sent electronically and directly to teachers and cc'd to the secretary. Students may use the office phone for valid reasons but will not be permitted to use a telephone without permission from office staff.

PARENT-TEACHER CONFERENCES

Parents may make appointments for conferences with teachers, counselors, or the principal. Regular parent/teacher conferences are scheduled for the end of the 1st quarter. Student-led conferences are scheduled at midterm of the 3rd quarter.

PARTY INVITATIONS

Invitations to parties are to be sent to the home by mail or children invited by phone unless **all** boys or **all** girls in the class are invited.

If the child is to ride the bus to a friend's house:

- make arrangements the night before from home;
- check with the bus driver to make sure there is adequate room on the bus
- drivers must be notified if children are to ride a different bus.

PATRIOTISM

The Garretson School encourages patriotism. The school day begins with the Flag Salute. In addition, the National Anthem is played before varsity athletic events.

PICTURES

Student pictures are taken early in the school year. Students have the opportunity to purchase packets of pictures but are not required to. Regardless of making a purchase or not, pictures of every student will be taken for student records.

PHYSICAL EDUCATION

All students K-5 have the opportunity for Physical Education during the school week. Each student must wear his/her tennis shoes. All students are required to participate in Physical Education unless a written excuse is given. If a student must miss Physical Education for an extended period, a doctor's excuse is required.

PUBLIC CONCERNS AND/OR COMPLAINTS ABOUT SCHOOL PERSONNEL, FACILITIES & SERVICES

(See High School Policy.)

RECESS AND INCLEMENT WEATHER

All students will be taken out for recess. It is important that the students get fresh air and the activity made possible at recess. If students are ill, they may infect others in their class and should probably stay home from school that day rather than staying in for recess. A written note from a doctor may be required if a child is to stay in during recess for an extended period of time. In the event of inclement weather and/or when the wind chill or temperature is 5° F or below, students will be kept inside for an indoor recess.

Playground Rules:

- No gum, candy, pop, seeds, etc. are allowed on the playground during school hours.
- No balls or toys from home are allowed on the playground.
- No throwing rocks, snowballs, leaves, etc.
- Students are not to play around cars or delivery vehicles.
- Students must ask permission to retrieve a ball from the parking lot or street. Adult eye contact and proximity is to be present when students retrieve balls. Retrieved balls need to be given to the teacher for the remaining part of recess.
- Students must ask permission before entering the building or leaving the playground. When returning to the playground, please let the teacher know.
- Students are not to climb fences.
- Spitting is prohibited.
- Jump ropes and other toys are to be used for their intended purpose.
- Climbers must stay off the top of the monkey bars and are not allowed to hang from their knees
- No swinging side to side, twisting, or standing on swings. No underdogs.
- No climbing up the slide. Sliders must go down feet first. The slide must be cleared before going down it.
- No pushing, shoving, tackling, or other rough play on the playground or snow hills.

- Students may slide on their knees on the ice, one at a time.
- Students are not to play tag on the jungle gyms.
- Students are not to climb trees

Winter Weather Rules:

- K-5 must wear coats, snow pants, gloves/mittens and boots to play on snow hills.
- General safe play is allowed on snow hills. No pushing, shoving, tackling, or other rough play on snow hills.
- No throwing snow or snowballs.

Teachers reserve the right to prohibit any activity if students are not playing safely.

RETENTION POLICY

Retaining of students at a given grade level is a procedure practiced when students are functioning at a level below grade level expectations. Criteria used to determine whether or not a student should be retained are:

- Basic skills mastered in reading and math
- Physical, emotional, and mental maturity
- Work habits and attitude
- Any of these in addition to a significant number of absences

No child will be retained until such decision is reached jointly by parents, teacher(s), and principal.

SCHOOL CLOSING POLICY BECAUSE OF INCLEMENT WEATHER

If the weather conditions are so bad that it is unsafe to send the buses out in the morning and it does not appear possible to hold school, an announcement will be on the radio/TV as soon as possible. Do not call the superintendent or principal, but listen to the radio/TV. During these mornings when this decision has to be made, local farmers, the highway department and weather bureau are depended on heavily for weather information. Telephone lines must be kept open for the information. Stations KSOO, KELO, KRRO, KKLS, WSN will broadcast the announcement as well as TV stations KSFY, KELO, KTTW and KDLT.

The school will also use its automated school messaging system and social media to disseminate information about school closings, late starts and early dismissals.

In the event a storm develops during the school day and we feel it is unsafe to send the buses out at 3:15 P.M., students will be sent to the place parents listed on the student's Garretson School Information Update Form filled out at the beginning of the year. Parents will be informed via automated school messaging system, school social media and media outlets listed above.

If an evening event is to be called off, we will try to get this information broadcast before 6:00 P.M.

Any days missed due to weather, emergency or disease will be made up to meet the school term as established by the school district.

SPECIAL EDUCATION

In order to provide appropriate educational opportunities, special education programs are available for student's ages 0-21. Resource rooms enhance the regular classroom instruction. Speech, language, and occupational and physical therapies are available. Services outside the district are provided when all necessary special education criteria are met. (The "Comprehensive Plan for Special Education" is on file with the principal.) Parents are encouraged to contact their child's teacher or the school administrator with their child's academic concerns or if they think an evaluation for special services would be helpful.

STUDENT RELATIONSHIPS

Students are to refrain from use of excessive affection in the hallways, classrooms, on school property or at a school activity. Excessive affection is defined as anything more than holding hands. Examples include: kissing, excessive hugging, touching of inappropriate areas, etc.

VISITATION

We encourage parents to visit our classrooms. Children are eager to share their school experiences and want parents to show interest in their school life. Please call the teacher and make arrangements to visit whenever possible.

If a student from another school visits a classroom, arrangements must be made prior to the visit.

We require that ANYONE coming to school during the school day report directly to the school office and receive a visitor sticker. Please do not proceed to any area of the building or playground until the office is aware of your presence. We ask that when leaving the building, visitors stop into the office as well. This is for your child's safety and also to prevent any disruption of classroom learning time.

VOLUNTEERS

Volunteer help is always welcomed at Garretson School. If you are interested in helping out at school, please inform your child's teacher. Unless working under direct supervision of a staff member, volunteers will need a background check to volunteer at Garretson School. This includes those involved with the mentoring program.

WITHDRAWAL AND TRANSFER

If you are moving out of the district, the school needs to be notified at least a day in advance. Student records are electronically sent to new schools upon request.

TITLE ONE PARENT INVOLVEMENT POLICY

The Board of Education of Garretson School District recognizes the necessity and value of parent involvement to support student and academic achievement. In order to assure collaborative partnerships between parents and schools, the board is committed to achieving the following goals in ways that recognize and respect the diversity and differing needs of families. The Garretson School District intends to include parents in all aspects of the district's Title 1 program. The goal is a home-school partnership that helps all students in the district succeed.

The following provisions and activities have been reviewed and considered appropriate to the Title 1 program by parents, teachers, administration and school board.

- A. Involving parents as partners in school governance, including decision making.
- B. Establishing effective two-way communication with all parents.
- C. Developing strategies and programmatic structures to enable parents to participate actively in their children's education.
- D. Providing support and coordination for school staff and parents to implement and sustain appropriate parent involvement.
- E. Utilizing community resources to enrich the educational environment and promote family and student success.
- F. Supporting parents in their roles as the child's first and most important teacher.
- G. Providing parents at least 2 open meetings for Title 1 activities each year. Dates and sites of meetings will be printed in the school newsletter and the local paper.
- H. Parents will have access to the Garretson School District Consolidated Application and the District Improvement Plan.
- I. The Garretson School District will be receptive to parental requests for information and ideas which will enhance the Title 1 program and activities.
- J. Special forms are designated for Title 1. Parents will be informed of a student's referral and placement in a Title 1 program. Written progress reports will be sent home quarterly.
- K. Parent/School Compacts will be developed and disseminated to parents of participating students each year prior to the fall Parent/Teacher Conferences.

DISCIPLINE DEFINITIONS

Bus Behavior: While on district-provided buses, students shall adhere to the same behavior expectations, standards, and consequences as at school.

Computer Violation: Consequences for computer violations will be applied according to the nature of the offense on the Discipline Plan. (i.e. - copying administrative files = theft; destroying files = destruction of property; not following computer rules = insubordination.) Violations may result in restriction and or loss of computer privileges.

Conflict Resolution: Programs designed to teach students to deal with conflict in a constructive manner.

Destruction or Stealing Property: Willfully causing or attempting to cause damage to private or school property, stealing or attempting to steal private or school property, or repeated damage or theft involving private or school property. Includes alteration of student/school computer programs/systems.

Disrespectful/Obscene Language: Use of obscene or disrespectful language, communication or action.

Electronic Devices: Electronic devices including items such as, cellular phones, iwatches and laser lights will be used under school guidelines or will be confiscated and returned only to the students' parents.

Expulsion: Denial of a student's membership in school for a period of time.

Fighting: Physical violence in an angry or quarrelsome manner with intent to harm another person or to disrupt the process of education while on school property; including parking lot and buses.

In School Suspension (ISS): Temporary denial to a student by a principal or participation in a class. Suspension will be served in school. Credit for completed class work.

Insubordination/Habitual Disobedience: Student conduct deemed as unwillingness to submit to authority, refusal to respond to a reasonable request or situations in which the student is shown to be habitually disobedient.

Intimidation/Threat To Others: Use of coercion, force, threats, violence, intimidation or similar conduct that constitutes a threat to a person's safety or interferes with school purposes.

Long-Term Suspension: Temporary denial to a student by the superintendent or school board of participation in school for more than ten days and not more than ninety days.

Out of School Suspension (OSS): Temporary denial to a student by the principal, superintendent or school board of participation in class or classes. Suspension will be served out of school.

Nuisance Items: Items that disrupt the teaching and learning process or could cause harm or disturbance to a fellow student or teacher.

Profanity: Swearing; use of obscene, threatening or flagrantly disrespectful oral or written language, gestures.

Suspension After School (SAS): An option for the principal to use in place of ISS that requires students to serve suspension before or after school.

Teacher Assistance Team: A team of staff members who work together to help students become and remain successful in school.

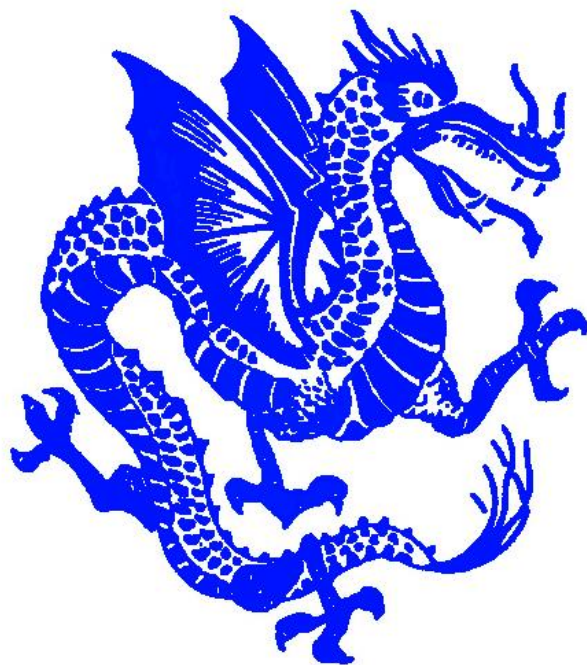
Garretson School District 49-4

iPad Policies, Procedures, and Information

The Garretson School District is committed to our mission: Preparing every student to meet the challenges of learning, living and leading in a changing world. We believe that iPads are one tool that will help us to empower our students to open that door, think creatively and meet those challenges. We believe that the use of iPads in a 1:1 environment will allow our students to personalize their education in ways that will help to prepare them for their lives beyond the schoolhouse.

The Policies, Procedures, and Information Handbook is provided to help students and parents/guardians understand the expectations and responsibilities for care and use of the iPad. While this handbook provides some guidance, it should be understood that teachers may develop additional expectations and procedures for the use of technology at the classroom level. Students are expected to comply with staff directives at all times. Students in high school and middle school will be allowed to take their iPads out of the school, while students in elementary school will be required to leave the iPads in the school during non-school hours.

1. Taking Care of School-Owned iPads
 - General Use and Precautions
 - Taking Care of the iPad
2. iPad Use at School and at Home
 - Ready to Use
 - Apps
 - Sound and Music
 - Pictures and Video
 - Network Connectivity
 - Internet Access From Home or Other Locations
 - Managing and Saving Files
 - Mobile Device Management Settings (MDM)
 - Apple IDs
3. Acceptable Use
 - Student Responsibilities
 - Prohibited Activities
 - Copyright and Plagiarism
 - Hacking
 - Student Discipline
4. Repair or Replacement of iPad
 - Repair Procedure
 - iPad Protection Plan
 - Cost of Repairs
5. iPad Handbook Acknowledgement
 - Statement of Understanding
 - Parent/Student Signatures



1. Taking Care of School-Owned iPads

Before students are allowed to check out a school-owned iPad, students and parents must read, sign, and return copies of the Garretson iPad Protection Plan (with usage fee), Student Pledge for iPad Use, and the Acceptable Use Policy. After these documents are signed and returned, students will be issued an iPad for their use. Both high school students and middle school students will be allowed to take the iPad out of the school building.

General Use and Precautions

Students will be issued a school-owned iPad, and it is expected that all of the equipment checked out to them will be returned to the school in similar condition as it was when checked out. If students terminate their enrollment with the Garretson School District for any reason, they are expected to return the equipment. The Garretson School District reserves the right to charge students for equipment that is damaged up to the full replacement cost of the device and accessories. Normal wear and evidence of use is expected and students will not result in fines or fees. Failure to return the equipment to the school may also result in a theft report being filed with the Minnehaha County Sheriff's Department, criminal prosecution, or civil liability.

Taking Care of the iPad

Students are responsible for the general care of the iPad that they have been issued by the district.

- Students are expected to keep the iPad in its protective case at all times.
- iPads and cases must remain free of any writing, drawing, stickers, or labels that are not the property of the Garretson School District.
- Only use a clear, soft cloth to clean the screen. Chemicals or cleansers will damage the screen.
- iPad screens will crack if placed under pressure. Special care must be taken to ensure that undue pressure is not applied to the screen.
- Students are expected to keep the iPad under their control at all times. These devices should not be left unsecured.

2. iPad Use at School and at Home

Ready for Use

Students are expected to have their device ready for use at school each day. Students are expected to charge their device overnight at home. Students who consistently leave their device at home may be placed on an alternative plan to store the device in school and check it in and out on a daily basis. Students are expected to comply with all staff directives, including instructions regarding the appropriate use of technology. Students who have difficulty following instructions or staying on task when using the iPad may be required to use "guided access" in which the teacher limits the students' ability to use non-essential apps.

Apps

All software/apps must be district provided and managed. Students will be given a managed Apple ID created through Apple School Manager. This Apple ID will allow them to save files to the Cloud for up to 200 GB of storage. Apps on district-owned iPads will be managed through this account. Students may not enter their personal Apple ID. Game apps and Internet based games are generally not allowed. Students may make a request to add an app through classroom teachers or the district technology director. Requests will be evaluated based on educational merit.

Students have no expectation of privacy on district-owned devices, and may be asked to provide their device to a teacher or administrator for inspection at any time. Inspections may include the physical device, apps, or content on the device. If technical difficulties occur, or students are found to have apps that have not been approved by the district, the iPad will be reset to factory settings. The school does not accept responsibility for the loss of any software or files that are deleted due to the need to reset the device.

Sound and Music

Students are expected to keep the iPad on "mute" to minimize distractions in the classroom. Students may not download iTunes music files on the iPad. Use of headphones and streaming music services may be done with permission from the teacher.

Pictures and Video

iPads are equipped with a camera that has both still photo and video capabilities. The camera may not be used to take pictures or video of students or staff without their consent. Pictures and videos that are taken with the intent to embarrass, hurt, harass, tease, or humiliate others will be dealt with severely. The device also has the capability to download images from the Internet. Students are expected to use this technology appropriately, and may not possess media that is deemed inappropriate. Inappropriate content includes, but is not limited to: weapons, drugs, alcohol, tobacco, gangs, violence, pornographic content, sexually explicit material, or material with sexual innuendo or double-entendre.

Network Connectivity

The Garretson School District makes no guarantee that their network will be up and running 100% of the time. In the rare case that the network is down, the district will not be responsible for lost or missing data.

Internet Access From Home or Other Locations

Students are granted permission to access the Internet from home or other locations that are equipped with Wi-Fi. The school's content filters will still be in effect on district-owned iPads when accessing the Internet from locations other than the school.

Managing and Saving Files

Students may back up their files using the K-12 email system or other cloud based storage solutions. Storage space is available on student iPads, but the district will not back up student iPads to the server. Students are responsible for their own back up.

Mobile Device Management Settings (MDM)

Student iPads are equipped with certain MDM profiles that allow our district staff to update and manage the iPads in an appropriate and timely manner. Students must not tamper with the MDM profiles or settings in any way. Tampering with MDM settings may result in the loss of access to the technology or disciplinary action.

Apple IDs

Students will be given a managed Apple ID created through Apple School Manager. This Apple ID will allow them to save files to the Cloud for up to 200 GB of storage. This Apple ID will be used for school purposes. Apple IDs will be regulated through the district mobile device management (MDM) system. Students may not use this Apple ID for the purchase of music, apps, or other media from the iTunes Store. Students may not enter another personal or family Apple ID into school-owned devices.

3. Acceptable Use

The use of the Garretson School District's technology resources is a privilege, not a right. The privilege of using the technology resources provided by the Garretson School District is not transferable and extendible by students to people or groups outside the district and terminates when students are no longer enrolled in the Garretson School District. This policy is provided to make all users aware of the responsibilities associated with the efficient, ethical, and lawful use of technology resources. If students violate any of the User Terms and Conditions named in this policy, privileges may be terminated, access to the school district technology resources may be denied, and the appropriate disciplinary action shall be applied. The Garretson School District's Acceptable Use Policy as well as the Student Handbook shall be applied to student infractions. Violations may result in disciplinary action up to and including suspension or expulsion for students. When applicable, law enforcement agencies may be involved.

Student Responsibilities

- Students will use computers/devices in a responsible and ethical manner.
- Students will obey general school rules concerning behavior and communication that apply to computer/device use.
- Students will use all technology resources in an appropriate manner so as not to damage school equipment. This "damage" includes, but is not limited to, the loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by the students' own negligence, errors, or omissions. Use of any information obtained via the Garretson School District's designated Internet system is at your own risk. Garretson School District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- Students will help the Garretson School District protect its computer system/devices by contacting an administrator regarding any security issues that they may encounter.
- Students will actively monitor all of their accounts with the district.

- Students will report incidents of inappropriate use of technology to staff.

Student Activities Strictly Prohibited

- Any action that violates Garretson School District Board policy or public law
- Illegal installation or transmission of copyrighted materials
- Sending, accessing, uploading, downloading, or distributing threatening, harassing, profane, offensive, pornographic, obscene, or sexually explicit materials
- The use of any Internet chat room or site with the intent of academic dishonesty
- Use of external data disks or external peripheral attachments without permission from the network administrator
- Accessing another student's account, files, data, or device
- Tampering with MDM profiles
- Spamming or sending mass or inappropriate emails
- Using the school's Internet/email for financial or commercial gain or for illegal activity
- Participation in credit card fraud, electronic forgery, or other forms of illegal behavior
- Vandalism (any malicious attempt to harm or destroy hardware, software, or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment or networks
- Bypassing the Garretson School District web filter through the use of a web proxy or any other means

Copyright and Plagiarism

Students are expected to comply with trademark and copyright laws and all license agreements. Ignorance of the law does not provide students with immunity. If students are not sure if their activity is in violation of the law, they are encouraged to seek guidance from a teacher.

Plagiarism is a violation of the Garretson School District Student Handbook. Students must cite sources used in classroom work. This applies to all forms of media on the Internet including graphics, video, and text.

Hacking

Use or possession of hacking software is strictly prohibited and violators will be subject to disciplinary action. Violation of applicable state or federal laws may result in criminal prosecution and/or disciplinary action of the district.

Student Discipline

Students who violate expectations set out in this handbook are subject to consequences as defined in the Garretson School District Student Handbook.

4. Repair or Replacement of iPad

Damage Procedure

If a student iPad is damaged, the student is responsible for bringing the damage to the attention of staff. If the iPad needs to be sent in to the repair shop, a student may have access to a loaner iPad, depending on the availability of additional units. When the original iPad is back from the repair shop, the student will use the original device.

iPad Protection Plan

The Garretson School District Protection Plan is required for all students, grades 6 through 12, who are issued a district-owned iPad. The protection plan includes a \$25.00 fee that will cover the cost of repair or replacement in the case of theft, loss, accidental damage, or maintenance. This cost is not to exceed \$75.00 per family annually. Intentional damage to the iPad is not covered by the Garretson School District Protection Plan. If it is determined that damage to the iPad was intentional, students will be responsible for the entire cost of repair and/or replacement. Intentionally damaged or lost chargers will be assessed the cost of replacement. Intentionally damaged iPad cases will be assessed the cost of replacement.

iPad Handbook Acknowledgement

I certify that I have received a copy of the Garretson School District iPad Handbook and that I have read it in its entirety.

I also understand that participation in the Garretson School District Protection Plan is mandatory for every student in grades 6-12, and that the plan does not cover intentional damage to the iPad. In the case of intentional damage to the district's equipment, I realize that I am responsible for full payment to cover the damage.

Student (Print Name) _____ **Grade:** _____

Parent Signature: _____ **Date:** _____

This form must be returned to the school with payment before students are given access to district-owned iPads.



_____ \$25.00 Fee Received
_____ Cash _____ Check # _____

REPORTING CHILD ABUSE

The term, abused or neglected child, means a child:

1. Whose parent, guardian or custodian has abandoned the child or has subjected the child to mistreatment or abuse;
2. Who lacks proper parental care through the actions or omissions of the child's parent, guardian or custodian;
3. Whose environment is injurious to the child's welfare;
4. Whose parent, guardian, or custodian fails or refuses to provide proper or necessary subsistence, supervision, education, medical care, or any other care necessary for the child's health, guidance or well-being;
5. Who is homeless, without proper care, or not domiciled with the child's parent, guardian, or custodian through no fault of the child's parent, guardian, or custodian;
6. Who is threatened with substantial harm;
7. Who has sustained emotional harm or mental injury as indicated by observable and substantial impairment in the child's ability to function within the child's normal range of performance and behavior, with due regard to the child's culture;
8. Who is subject to sexual abuse, sexual molestation, or sexual exploitation by the child's parent, guardian, custodian, or any other person responsible for the child's care;
9. Who was subject to prenatal exposure to abusive use of alcohol, marijuana, or any controlled drug or substance not lawfully prescribed by a practitioner; or
10. Whose parent, guardian, or custodian knowingly exposes the child to an environment that is being used for the manufacture, use or distribution of methamphetamines or any other unlawfully manufactured controlled drug or substance.

Any teacher or other school employee who suspects that a child under eighteen (18) years of age has been neglected or abused (including sexual or emotional abuse) by a parent/guardian or other person, will report orally or in writing this information to the building principal or superintendent. The principal or superintendent should immediately report this information to the state's attorney, the Department of Social Services, the county sheriff, the city police, or the school resource officer. If the principal or superintendent does not confirm to the teacher or other employee within twenty-four (24) hours that action has been initiated, the employee will report this information directly to the proper authorities.

The report will contain the following information: name, address, and age of child; name and address of parent or caretaker; nature and extent of injuries or description of neglect; and any other information that might help establish the cause of injuries or condition.

School employees, including administrators, will not contact the child's family or any other persons to determine the cause of the suspected abuse or neglect. It is not the responsibility of the school employees to prove that the child has been abused or neglected, or to determine whether the child is in need of protection, but only to report his suspicions of abuse or neglect.

Anyone who participates in making a report in accordance with the law and in good faith is immune from any civil or criminal liability that may otherwise arise from the reporting, or from any resulting judicial proceeding, even if the suspicion is proved to be unfounded.

Any personal interview or physical inspection of the child should be conducted in a considerate, professional manner. Information or records concerning reports of suspected abuse or neglect are confidential. The release to persons other than those provided by law is a class one misdemeanor. Failure to make a report where abuse or neglect is suspected is a class one misdemeanor.

Copies of this policy will be distributed by the superintendent to all school employees at the beginning of each school term, and to new employees when they begin employment if at a different time than the beginning of the school term.

LEGAL REFS.: SDCL 26-8A-6
26-8A-3; 26-8A-6 through 26-8A-15

Adoption date: July 12, 2010
Revised on: March 12, 2018

SPECIAL USE OF SCHOOL BUSES

Although the regular transportation of students to and from school will always be given first priority, school buses may also be used to take students to and from school-sponsored activities. At times, school administration may authorize the use of school transportation services for non-school events or entities in accordance with policy KG: Community Use of School Facilities.

Driving regulations, safety rules, and insurance coverage will be the same for special uses as for regular student transportation to and from school. Regular bus drivers will, whenever possible, be given priority in assignments.

The transportation supervisor will work with the appropriate school administrators to establish regulations governing transportation for special district programs.

LEGAL REFS.: SDCL 13-29-1
32-32-1; 32-32-2; 32-32-4

CROSS REF.: IICA, Field Trips and Excursions

**PRINTING AND DUPLICATION SERVICES
REPRODUCTION OF COPYRIGHT MATERIALS**

Works Protected by Copyright

Copyright protection extends to literary works, musical works, dramatic works, pantomimes, and choreographic works, pictorial, graphic, and sculptural works, motion pictures, and other audiovisual works including television, and sound recording.

Unpublished works by U.S. and foreign authors are protected by the new copyright statute, as are published works by U.S. authors. The published works of foreign authors are subject to copyright under certain conditions, including coverage under national treaties such as the Universal Copyright Convention.

U.S. government works are excluded. Works produced for the U.S. government by its officers and employees are not subject to copyright.

District Procedure

Copyright materials, be they print or non-print and including computer software, will NOT be duplicated unless such reproduction meets "fair use" standards or unless written permission from the copyright holder has been received.

The board does not sanction illegal duplication in any form. Employees who willfully disregard the district's copyright position are in violation of board policy and the law and assume all liability and responsibility related thereto.

Guidelines shall be developed and made available to all employees of the district to insure the fair use of copyright work.

The principal of each school site is responsible for establishing practices, which will enforce this policy.

LEGAL REF.: PL 94-553 Copyright Law

Adoption date: November 13, 2006

Reviewed: April 12, 2021

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Unpublished works by U.S. and foreign authors are protected by the new copyright statute, as are published works by U.S. authors. The published works of foreign authors are subject to copyright under certain conditions, including coverage under national treaties such as the Universal Copyright Convention.

U.S. government works are excluded. Works produced for the U.S. government by its officers and employees are not subject to copyright.

District Procedure

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LEGAL REF.: PL 94-553 Copyright Law

Adoption date: November 13, 2006

Reviewed: April 12, 2021

PRINTING AND DUPLICATING SERVICE - COPYRIGHT MATERIAL**1. Purpose**

The board recognizes that the United States Code makes it illegal for anyone to duplicate copyrighted materials without permission. The board further realizes that severe penalties are provided for unauthorized copying of audio, visual, or printed materials unless the copying falls within the bounds of the "fair use" doctrine. P.L. 94-553 Sec. 107

2. Definition

Under the "fair use" doctrine, unauthorized reproduction of copyrighted materials is permissible for such purposes as criticism, comment, news reporting, teaching, scholarship, or research. If duplicating or changing a product is to fall within the bounds of fair use, these four standards must be met for any of the foregoing purposes:

- a. **THE PURPOSE AND CHARACTER OF THE USE.** The use must be for such purposes as teaching or scholarship and must be nonprofit.
- b. **THE NATURE OF THE COPYRIGHTED WORK.** Staff may make single copies of: book chapters for use in research, instruction, or preparation for teaching; articles from periodicals or newspapers; short stories, essays, or poems; and charts, graphs, diagrams, drawings, cartoons, or pictures from books, periodicals, or newspapers in accordance with these guidelines.
- c. **THE AMOUNT AND SUBSTANTIALITY OF THE PORTION USED.** Copying the whole of a work cannot be considered fair use; copying a small portion may be if these guidelines are followed.
- d. **THE EFFECT OF THE USE UPON THE POTENTIAL MARKET FOR OR VALUE OF THE COPYRIGHTED WORK.** If resulting economic loss to the copyright holder can be shown, even making a single copy of certain materials may be an infringement, and making multiple copies presents the danger of greater penalties.

3. Authority

Staff may make copies of copyrighted school district materials that fall within the following guidelines. Where there is reason to believe the material to be copied does not fall within these guidelines, prior permission shall be obtained from the principal. Staff members who fail to follow this policy may be held personally liable for copyright infringement.

Permitted Copies

1. Multiple copies, not exceeding more than one per pupil, may be made for classroom use or discussion if the copying meets the tests of "brevity, spontaneity, and cumulative effect" set by the following guidelines. Each copy must include a notice of copyright.
 - a. Brevity
 - A complete poem, if less than 250 words and two pages long, may be copied; excerpts from longer poems cannot exceed 250 words;
 - Complete articles, stories, or essays of less than 2500 words or excerpts from prose works not more than 1000 words or 10% of the work, whichever is less, may be copied; in any event, the minimum is 500 words;
 - Each numerical limit may be expanded to permit the completion of an unfinished line of a poem or prose paragraph;

- One chart, graph, diagram, drawing, cartoon or picture per book, book, or periodical issue may be copied. "Special" works cannot be reproduced in full; this includes children's books combining poetry, prose or poetic prose.
- b. Spontaneity
- Should be at the "instance and inspiration" of the individual teacher.
- c. Cumulative Effect
- Teachers are limited to using copied material for only one course in the school in which copies are made. No more than one short poem, article, story, or two excerpts from the same author may be copied, and no more than three works can be copied from a collective work or periodical column during one class term. Teachers are limited to nine instances of multiple copying for one course during one class term. Limitations do not apply to current news periodicals, newspapers, and current news sections of other periodicals.
2. A library or archive may reproduce one copy or recording of a copyrighted work and distribute it if: the reproduction or distribution is made without any purpose of direct or indirect commercial advantage; the collection of the library or archives is open to the public, or available not only to researchers affiliated with the library or archives or with the institution of which it is a part, but also to other persons doing research in a specialized field; and if the reproduction or distribution of a work includes a notice of copyright. Libraries and their employees are not liable for unsupervised use.
3. Copies of materials for "face-to-face" teaching activities involving performances or displays made by students or instructors, religious services, live performances without commercial advantage, and the use of instructional broadcasts are permitted.

Prohibited Copies

1. The act prohibits using copies to replace or substitute for anthologies, consumable works or compilations, or collective works. "Consumable" works include: workbooks, exercises, standardized tests, test booklets, and answer sheets. Teachers cannot substitute copies for the purchase of books, publishers' reprints, or periodicals, nor can they repeatedly copy the same item from term-to-term. Copying cannot be directed by a "higher authority" and students cannot be charged more than actual cost of photocopying.
2. Schools must be licensed to play copyrighted music where the performer is paid or admission is charged, even if the admission is used to cover refreshment costs.
3. Jukeboxes must be licensed and a certificate of license must be displayed on each machine.
4. Taping copyrighted audiovisual works (such as broadcasts) and using them in the classroom is not fully resolved in the new law. When such use is contemplated, a request for an approved method of such use shall be made to the Superintendent's office.

LEGAL REF.: Federal Regulations P.L. 94-553

Adoption date: November 13, 2006

~~File: EEACA~~
~~Page 1 of 2~~

~~PART I~~
~~BUS DRIVER EXAMINATION AND TRAINING~~

~~The driver of a school bus is charged with a serious responsibility for the safety of the children in his care. It is therefore important that school buses only be operated by a properly licensed driver who has passed all examinations prescribed by the statute and the department of public safety.~~

~~In application for a CDL bus driver's license and in accordance with state law, each bus driver will be required to have a physical examination every other year.~~

~~LEGAL REFS.: SDCL 32-12-76 through 32-12-117, ARSD 61:25~~

~~File: EEACA~~
~~Page 2 of 2~~

~~PART II~~
~~DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS~~

~~The school district shall adhere to federal law and regulations requiring a school bus driver drug and alcohol testing program. An employee will be prohibited from refusing to take a required test.~~

~~**NOTE:** Implementation of this policy includes the following options:~~

- ~~**Option 1:** Large school districts with fifty or more covered employees on March 17, 1994, must implement and comply with the new requirements beginning on January 1, 1995. The superintendent or designee shall implement this program.~~
- ~~**Option 2:** Small school districts with fewer than fifty covered employees on March 17, 1995, must implement and comply with the new requirements beginning on January 1, 1996. The superintendent or designee shall implement this program.~~
- ~~**Option 3:** For districts that wish to initiate a testing program before the compliance date should seek legal counsel.~~

~~LEGAL REFS.: United States Code, Title 49 — 2717 Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991); Code of Federal Regulations, Title 49 — 40 Procedures for Transportation Workplace Drug and Alcohol Testing Programs, 382 Controlled Substance and Alcohol Use and Testing, 395 Hours of Service of Drivers~~

~~CROSS REF.: File: GBEC Use of Alcohol, Drugs, and Controlled Substance by Employees (Drug Free Workplace)~~

~~Adoption date: November 13, 2006~~

~~Replace existing language with language from EEACA-R, per recommendation from ASBSD~~

DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS

School bus drivers shall be subject to a drug and alcohol testing program that fulfills the requirements of the Federal Code of Federal Regulations. Other persons who drive vehicles designed to transport sixteen or more passengers, including the driver, are likewise subject to the drug and alcohol testing program.

In an effort to comply with federal law by the required compliance date, any testing done under the district's permissive authority before that date shall be conducted in accordance with the procedures set forth in federal regulations.

Pre-employment Tests

Tests shall be conducted before the first time a driver performs any safety-sensitive function for the district. Any driver who refuses to submit to a pre-employment, post- offer test shall not perform safety-sensitive functions.

Safety-sensitive functions include on-duty functions performed from the time a driver begins work or is required to be ready to work until he/she is relieved from work and all responsibility for performing work. It includes driving, waiting to be dispatched, inspecting and servicing equipment, supervising, performing or assisting in loading and unloading, repairing or obtaining and waiting for help with a disabled vehicle, performing driving requirements related to accidents, and performing any other work for the district or paid work for any other entity.

Drug and Alcohol Testing For School Bus Drivers

The tests shall be required of an applicant only after he/she has been offered the position.

Exceptions may be made for drivers who have had the alcohol test required by law within the previous six months and participated in the drug testing program required by law within the previous thirty days, provided that the district has been able to make all verifications required by law.

Post-accident Tests

Alcohol and controlled substance tests shall be conducted as soon after an accident as practicable on any driver:

1. Who was performing safety-sensitive functions with respect to the vehicle, if the accident involved loss of human life; or
2. Who receives a citation under state or local law for a moving traffic violation arising from the accident.

No such driver shall use alcohol for eight hours after the accident, or until after he/ she undergoes a post-accident alcohol test, whichever occurs first.

If an alcohol test is not administered within two hours or if a drug test is not administered within thirty-two hours, the district shall prepare and maintain records explaining why the tests were not conducted. Tests need not be given if not administered within eight hours after the accident for alcohol or within thirty-two hours for drugs.

Tests conducted by authorized federal, state, or local officials will fulfill post-accident testing requirements provided they conform to applicable legal requirements and are obtained by the district. Breath tests will validate only the alcohol test and cannot be used to fulfill controlled substance testing obligations.

~~File: EEACA-R~~
~~Page 2 of 4~~

Random Tests

Tests shall be conducted on a random basis at unannounced times throughout the year. Tests for alcohol shall be conducted just before, during, or just after the performance of a safety-sensitive function. Drivers shall be selected by a scientifically valid random process, and each driver shall have equal chance of being tested each time selections are made.

Reasonable Suspicion Tests

Tests shall be conducted when a supervisor or district official trained in accordance with the law has a reasonable suspicion that the driver has violated the district's alcohol or drug prohibitions. This reasonable suspicion must be based on specific, contemporaneous, and articulable observations concerning the driver's appearance, behavior, speech, or body odors. The observations may include indications of the chronic and withdrawal effects of a controlled substance.

Alcohol tests are authorized for reasonable suspicion only if the required observations are made during, just before, or just after the period of the workday when the driver must comply with alcohol prohibitions. An alcohol test may not be conducted by the person who determines that reasonable suspicion exists to conduct such a test. If an alcohol test is not administered within two hours of a determination of reasonable suspicion, the district shall prepare and maintain a record explaining why this was not done. Attempts to conduct alcohol tests shall terminate after eight hours.

A supervisor or district official who makes a finding of reasonable suspicion shall also make a written record of his/her observations leading to a reasonable suspicion drug test within 24 hours of the observed behavior or before the results of the drug test are released, whichever is earlier.

Return-to-Duty Tests

A drug or alcohol test shall be conducted when a driver who has violated the district's drug or alcohol prohibition returns to work to perform safety-sensitive duties.

Employees whose conduct involved drugs cannot return to duty in a safety-sensitive function until the return-to-duty drug test produces a verified negative result.

Employees whose conduct involved alcohol cannot return to duty in a safety-sensitive function until the return-to-duty alcohol test produces a verified result that meets federal and district standards.

Follow-up Tests

A driver who violates the district's drug or alcohol prohibition and is subsequently identified by a substance abuse professional as needing assistance in resolving a drug or alcohol problem shall be subject to unannounced follow-up testing as directed by the substance abuse professional in accordance with the law. Follow-up alcohol testing shall be conducted just before, during, or just after the time when the driver is performing safety-sensitive functions.

Records

Employee drug and alcohol test results and records shall be maintained under strict confidentiality and released only in accordance with the law. Upon written request, a driver shall receive copies of any records pertaining to his/her use of drugs or alcohol, including any records pertaining to his/her drug or alcohol tests. Records shall be made available to a subsequent employer or other identified persons only as expressly requested in writing by the driver.

File: EEACA-R
Page 3 of 4

Notifications

Each driver shall receive educational materials that explain the requirements of the Code of Federal Regulations, Title 49, Part 382, together with a copy of the district's policy and regulations for meeting these requirements. Representatives of employee organizations shall be notified of the availability of this information. The information shall identify:

1. The person designated by the district to answer driver questions about the material;
2. The categories of drivers who are subject to the Code of Federal Regulations;
3. Sufficient information about the safety-sensitive functions performed by drivers to make clear what period of the work day the driver is required to comply with Part 382;
4. Specific information concerning drivers conduct that is prohibited by Part 382;
5. The circumstances under which a driver will be tested for drugs and/or alcohol;
6. The procedures that will be used to test for the presence of drugs and alcohol, protect the driver and the integrity of the testing process, safeguard the validity of test results, and ensure that test results are attributed to the correct driver;
7. The requirement that a driver submit to drug and alcohol tests;
8. An explanation of what constitutes a refusal to submit to a drug or alcohol test and the attendant consequences;
9. The consequences for drivers found to have violated the drug and alcohol prohibitions of Part 382, including the requirement that the driver be removed immediately from safety-sensitive functions and the procedures for referral, evaluation, and treatment;
10. The consequences for drivers found to have an alcohol concentration of 0.02 or greater but less than 0.04; and
11. Information concerning the effects of drugs and alcohol on an individuals' health, work, and personal life; signs and symptoms of drug or alcohol problems (the driver's or a co-worker's); and available methods of intervening when there is a drug or alcohol problem and/or referral to management.

Each driver shall sign a statement certifying that he/she has received a copy of the above materials.

Before any driver operates a commercial motor vehicle, the district shall provide him/ her with post-accident procedures that will make it possible to comply with post-accident testing requirements.

When tests are given pursuant to the Code of Federal Regulations, Title 49, Part 382, the district shall so inform drivers before drug and alcohol tests are performed.

The district shall notify a driver of the results of a pre-employment drug test if the driver requests such results within sixty calendar days of being notified of the disposition of his/her employment application.

The district shall notify a driver of the results of random, reasonable suspicion, and post-accident drug tests if the test results are verified positive. The district shall also tell the driver which controlled substance(s) was (were) verified as positive. Drivers shall inform their supervisors if at any time they are using a controlled substance in which their physician has prescribed for therapeutic purposes. Such a substance may be used only if the physician has advised the driver that it will not adversely affect his/her ability to safely operate a commercial motor vehicle.

~~File: EEACA-R~~
Page 4 of 4

Enforcement

Any driver who refuses to submit to post-accident, random, reasonable suspicion, or follow-up tests shall not perform or continue to perform safety-sensitive functions.

A driver who is tested and found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall not perform or continue to perform safety-sensitive functions including driving a commercial motor vehicle until the start of the driver's next regularly scheduled duty period, but not less than twenty-four hours after the test was administered.

A driver who in any other way violates district prohibitions related to drugs and alcohol shall receive from the district the names, address, and telephone numbers of substance abuse professionals and counseling and treatment programs available to evaluate and resolve drug and alcohol-related problems. The employee shall be evaluated by a substance abuse professional who shall determine what help, if any, the driver needs in resolving such a problem. Any substance abuse professional who determines that a driver needs assistance shall not refer the driver to a private practice, person, or organization in which he/she has a financial interest, except under circumstances allowed by law.

An employee identified as needing help in resolving a drug or alcohol problem shall be evaluated by a substance abuse professional to determine that he/she has properly followed the prescribed rehabilitation program and shall be subject to unannounced follow-up tests after returning to duty.

LEGAL REFS.: United States Code, Title 49-2717 Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991); Code of Federal Regulations, Title 49-40 Procedures for Transportation Workplace Drug and Alcohol Testing Programs, 382 Controlled Substance and Alcohol Use and Testing, 395 Hours of Drivers

CROSS REF.: File: GBEC - Use of Alcohol, Drugs, and Controlled Substance by Employees (Drug-Free Workplace)

Adoption date: November 13, 2006
Revised: March 8, 2021

Delete Policy

File: ~~EEACA-E~~

~~PART II
DRUG AND ALCOHOL TESTING INFORMATION~~

~~49 CFR Parts 382, 391 Subpart H~~

~~1991 Omnibus Transportation Employee Testing Act~~

~~January 1, 1995 Fleet with 50 or more CDL drivers~~

~~January 1, 1996 Fleet with less than 50 CDL drivers~~

~~Published in Federal Register, February 15, 1994~~

~~**DRUG TESTING**~~

~~Drugs~~

~~_____ Marijuana~~

~~_____ Cocaine~~

~~_____ Opiates~~

~~_____ PCP~~

~~_____ Amphetamines~~

~~Tests - split specimen analysis at DHHS approved lab, results to MRO~~

~~_____ Pre-employment~~

~~_____ Post-accident (tow-away)~~

~~_____ Reasonable suspicion by trained supervisor~~

~~_____ Random (50%) (may decrease)~~

~~_____ Return to duty/follow-up~~

~~**ALCOHOL TESTING**~~

~~Tests - 0.02-0.04% - hold for 24 hours~~

~~Test - 0.04% or more~~

~~_____ Pre-employment~~

~~_____ Post-accident (tow-away)~~

~~_____ Reasonable suspicion by trained supervisor~~

~~_____ Random (25%) (may decrease)~~

~~_____ Return to duty/follow-up~~

~~Tested by a Evidential Breath Testing (EBT) device by a Breath Alcohol Technician (BAT)~~

~~GENERAL~~

~~Any employee testing positive must be evaluated by a Substance Abuse Professional (SAP)~~

~~Rehabilitation through an Employee Assistance Program (EAP) optional~~

~~Adoption date: November 13, 2006~~

Delete Policy - Transfer this language into Policy EEACA, as recommended by ASBSD.

~~**PART II**~~
~~**DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS**~~

~~School bus drivers shall be subject to a drug and alcohol testing program that fulfills the requirements of the Federal Code of Federal Regulations. Other persons who drive vehicles designed to transport sixteen or more passengers, including the driver, are likewise subject to the drug and alcohol testing program.~~

~~In an effort to comply with federal law by the required compliance date, any testing done under the district's permissive authority before that date shall be conducted in accordance with the procedures set forth in federal regulations.~~

~~**Pre-employment Tests**~~

~~Tests shall be conducted before the first time a driver performs any safety sensitive function for the district. Any driver who refuses to submit to a pre-employment, post-offer test shall not perform safety sensitive functions.~~

~~Safety sensitive functions include on duty functions performed from the time a driver begins work or is required to be ready to work until he/she is relieved from work and all responsibility for performing work. It includes driving, waiting to be dispatched, inspecting and servicing equipment, supervising, performing or assisting in loading and unloading, repairing or obtaining and waiting for help with a disabled vehicle, performing driving requirements related to accidents, and performing any other work for the district or paid work for any other entity.~~

~~**Drug and Alcohol Testing For School Bus Drivers**~~

~~The tests shall be required of an applicant only after he/she has been offered the position.~~

~~Exceptions may be made for drivers who have had the alcohol test required by law within the previous six months and participated in the drug testing program required by law within the previous thirty days, provided that the district has been able to make all verifications required by law.~~

~~**Post-accident Tests**~~

~~Alcohol and controlled substance tests shall be conducted as soon after an accident as practicable on any driver:~~

- ~~1. Who was performing safety sensitive functions with respect to the vehicle, if the accident involved loss of human life; or~~
- ~~2. Who receives a citation under state or local law for a moving traffic violation arising from the accident.~~

~~No such driver shall use alcohol for eight hours after the accident, or until after he/she undergoes a post-accident alcohol test, whichever occurs first.~~

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are obtained by the district. Breath tests will validate only the alcohol test and cannot be used to fulfill controlled substance testing obligations.

File: EEACA-R

Page 2 of 4

Random Tests

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Reasonable Suspicion Tests

Tests shall be conducted when a supervisor or district official trained in accordance with the law has a reasonable suspicion that the driver has violated the district's alcohol or drug prohibitions. This reasonable suspicion must be based on specific, contemporaneous, and articulable observations concerning the driver's appearance, behavior, speech, or body odors. The observations may include indications of the chronic and withdrawal effects of a controlled substance.

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Return to Duty Tests

A drug or alcohol test shall be conducted when a driver who has violated the district's drug or alcohol prohibition returns to work to perform safety sensitive duties.

Employees whose conduct involved drugs cannot return to duty in a safety sensitive function until the return to duty drug test produces a verified negative result.

Employees whose conduct involved alcohol cannot return to duty in a safety sensitive function until the return to duty alcohol test produces a verified result that meets federal and district standards.

Follow up Tests

A driver who violates the district's drug or alcohol prohibition and is subsequently identified by a substance abuse professional as needing assistance in resolving a drug or alcohol problem shall be subject to unannounced follow up testing as directed by the substance abuse professional in accordance with the law. Follow up alcohol testing shall be conducted just before, during, or just after the time when the driver is performing safety sensitive functions.

Records

Employee drug and alcohol test results and records shall be maintained under strict confidentiality and released only in accordance with the law. Upon written request, a driver shall receive copies of any records pertaining to his/her use of drugs or alcohol, including any records pertaining to his/her drug or alcohol tests. Records

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~~File: EEACA-R~~

~~Page 3 of 4~~

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- ~~4. Specific information concerning drivers conduct that is prohibited by Part 382;~~
- ~~5. The circumstances under which a driver will be tested for drugs and/or alcohol;~~
- ~~6. The procedures that will be used to test for the presence of drugs and alcohol, protect the driver and the integrity of the testing process, safeguard the validity of test results, and ensure that test results are attributed to the correct driver;~~
- ~~7. The requirement that a driver submit to drug and alcohol tests;~~
- ~~8. An explanation of what constitutes a refusal to submit to a drug or alcohol test and the attendant consequences;~~
- ~~9. The consequences for drivers found to have violated the drug and alcohol prohibitions of Part 382, including the requirement that the driver be removed immediately from safety-sensitive functions and the procedures for referral, evaluation, and treatment;~~
- ~~10. The consequences for drivers found to have an alcohol concentration of 0.02 or greater but less than 0.04; and~~
- ~~11. Information concerning the effects of drugs and alcohol on an individuals' health, work, and personal life; signs and symptoms of drug or alcohol problems (the driver's or a co worker's); and available methods of intervening when there is a drug or alcohol problem and/or referral to management.~~

~~Each driver shall sign a statement certifying that he/she has received a copy of the above materials.~~

~~Before any driver operates a commercial motor vehicle, the district shall provide him/her with post accident procedures that will make it possible to comply with post accident testing requirements.~~

~~When tests are given pursuant to the Code of Federal Regulations, Title 49, Part 382, the district shall so inform drivers before drug and alcohol tests are performed.~~

~~The district shall notify a driver of the results of a pre-employment drug test if the driver requests such results within sixty calendar days of being notified of the disposition of his/her employment application.~~

~~The district shall notify a driver of the results of random, reasonable suspicion, and post accident drug tests if the test results are verified positive. The district shall also tell the driver which controlled substance(s) was (were) verified as positive. Drivers shall inform their supervisors if at any time they are using a controlled substance in which their physician has prescribed for therapeutic purposes. Such a~~

~~substance may be used only if the physician has advised the driver that it will not adversely affect his/her ability to safely operate a commercial motor vehicle.~~

~~File: EEACA-R~~

~~Page 4 of 4~~

Enforcement

~~Any driver who refuses to submit to post accident, random, reasonable suspicion, or follow up tests shall not perform or continue to perform safety sensitive functions.~~

~~A driver who is tested and found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall not perform or continue to perform safety sensitive functions including driving a commercial motor vehicle until the start of the driver's next regularly scheduled duty period, but not less than twenty-four hours after the test was administered.~~

~~A driver who in any other way violates district prohibitions related to drugs and alcohol shall receive from the district the names, address, and telephone numbers of substance abuse professionals and counseling and treatment programs available to evaluate and resolve drug and alcohol related problems. The employee shall be evaluated by a substance abuse professional who shall determine what help, if any, the driver needs in resolving such a problem. Any substance abuse professional who determines that a driver needs assistance shall not refer the driver to a private practice, person, or organization in which he/she has a financial interest, except under circumstances allowed by law.~~

~~An employee identified as needing help in resolving a drug or alcohol problem shall be evaluated by a substance abuse professional to determine that he/she has properly followed the prescribed rehabilitation program and shall be subject to unannounced follow up tests after returning to duty.~~

~~LEGAL REFS.: United States Code, Title 49-2717 Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991); Code of Federal Regulations, Title 49-40 Procedures for Transportation Workplace Drug and Alcohol Testing Programs, 382 Controlled Substance and Alcohol Use and Testing, 395 Hours of Drivers~~

~~CROSS REF.: File: GBEC Use of Alcohol, Drugs, and Controlled Substance by Employees (Drug Free Workplace)~~

~~Adoption date: November 13, 2006~~

Elementary	Middle School	High School	Title I	Career/Garretson Academy	Counseling Services	Co-Curricular	Library
\$286,882.28	\$158,753.33	\$222,514.20	\$8,465.96	\$7,811.38	\$25,565.10	\$115,965.00	\$8,082.78
\$12,650.00	\$6,875.00	\$10,175.00	\$770.00	\$300.00	\$1,100.00		\$300.00
\$2,312.56	\$1,744.00	\$9,313.20	\$5,222.30	\$772.58	\$2,574.80		\$663.16
\$5,115.00	\$9,771.43	\$300.00	\$864.05	\$180.67	\$1,777.60		\$155.09
\$17,222.42	\$2,285.35	\$4,683.00	\$116.10	\$747.65	\$415.77		\$768.73
\$4,028.01	\$9,906.03	\$274.31	\$861.88	\$18.00	\$1,754.40		\$5,408.04
\$17,749.18	\$15,004.50	\$15,282.68	\$837.64	\$7,041.00	\$4,056.00		\$24.00
\$43,940.86	\$1,984.30	\$3,340.50	\$22.53	\$3,950.00	\$18.00		\$189.08
\$776.40	\$112.68	\$14,960.65	\$9,306.12		\$379.00		\$4,081.70
\$211.32	\$3,384.92	\$32,580.54	\$3,164.54		\$41.50		
\$10,536.16	\$2,257.50	\$1,569.87	\$767.21		\$25,600.62		
\$289.02	\$2,280.33	\$190.20	\$265.41		\$1,100.00		
\$5,365.50	\$215.00	\$2,103.00	\$687.12		\$399.10		
\$7,788.65		\$2,177.50	\$2,846.88		\$1,638.37		
\$2,280.34		\$10,567.26	\$6.45		\$383.35		
\$31,956.01		\$35.13			\$1,626.02		
		\$3,524.00			\$4,056.00		
		\$869.74			\$18.00		
		\$2,613.66			\$234.00		
		\$17.60			21.95		
		\$849.70					
		\$168.00					
		\$4,075.10					
\$436,453.71	\$207,699.37	\$331,709.84	\$33,434.19	\$20,521.28	\$70,559.58	\$115,965.00	\$19,372.58
BUDGETED AMOUNTS							
\$980,751.00	\$479,120.00	\$723,812.00	\$70,382.00	\$42,515.00	\$138,427.00	\$212,534.00	\$52,478.00
PERCENT OF BUDGETED SPENT THROUGH 2/26 PAYROLL							
44.50%	43.35%	45.83%	47.50%	48.27%	50.97%	54.56%	36.92%
ON PACE FOR BELOW PERCENT OF BUDGET							
89.00%	86.70%	91.66%	95.01%	96.54%	101.94%	109.13%	55.37%
Through 2/26 PR = 12/24 total payrolls							
50.00%							

Tech. Services	Superintendent	Business Office	Oper. & Maint.	Transportation	MS/HS Principal	Elem. Principal	TOTALS
\$39,061.16	\$64,503.23	\$41,000.00	\$144,113.30	\$58,352.52	\$48,818.75	\$23,598.52	\$1,253,487.51
\$2,000.00	\$2,000.00	\$2,000.00	\$2,600.00	\$2,900.00	\$2,000.00	\$2,000.00	\$47,670.00
\$700.00	\$4,811.73	\$16,000.85	\$13,942.74	\$4,591.79	\$6,234.70	\$6,234.73	\$75,119.14
\$2,290.17	\$4,248.78	\$300.00	\$2,163.38	\$1,073.97	\$150.00	\$150.00	\$28,540.14
\$535.64	\$993.68	\$307.83	\$6,665.04	\$2,158.61	\$700.00	\$700.00	\$38,299.82
\$2,440.12	\$3,990.24	\$3,955.15	\$1,558.86	\$4,552.13	\$207.85	\$207.91	\$39,162.93
\$5,145.92	\$14,221.20	\$924.96	\$5,271.44	\$24.00	\$3,753.75	\$2,051.42	\$91,387.69
\$388.80	\$1,058.24	\$3,861.65	\$20,223.61	\$8,980.87	\$884.89	\$479.79	\$89,323.12
\$24.00	\$24.00	\$5,688.45	\$91.67	\$401.00	\$3,743.54	\$2,073.99	\$41,663.20
\$35.00	\$67.20	\$1,447.04	\$11,125.36	\$7,121.12	\$16,925.24	\$5,548.20	\$81,651.98
\$7,820.50	\$1,433.75	\$48.00	\$53,464.09	\$11,996.66	\$1,058.24	\$529.12	\$117,081.72
\$3,795.00	\$270.87	\$5,305.00	\$1,595.00		\$35.90	\$23.90	\$15,150.63
\$57.45	\$100.00	\$1,222.00	\$22,706.50		\$1,433.75	\$1,433.75	\$35,723.17
\$873.51		\$1,375.20	\$23,850.04		\$4,633.34	\$201.12	\$45,384.61
\$1,764.00		\$1,433.75	\$533.54		\$797.00		\$17,765.69
\$400.00		\$1,745.02	\$124.73				\$35,886.91
-\$943.00		\$350.00	\$470.25				\$7,457.25
		\$2,233.11	\$1,055.89				\$4,176.74
		\$666.00	\$4.33				\$3,517.99
		\$79.00					\$118.55
		\$2,116.12					\$2,965.82
		\$750.00					\$918.00
\$64,388.27	\$95,722.92	\$90,509.13	\$308,959.77	\$99,252.67	\$89,226.95	\$43,082.45	\$2,072,452.61
\$111,858.00	\$150,889.00	\$168,213.00	\$410,736.00	\$201,044.00	\$123,352.00	\$97,194.00	\$3,963,305.00
57.56%	63.44%	53.81%	75.22%	49.37%	72.34%	44.33%	52.53%
86.34%	95.16%	80.71%	112.83%	74.05%	123.69%	75.80%	93.10%
Through 2/26 PR = 16/24 total payrolls					Through 2/26 PR = 14/24 total PRs		
66.67%					58.33%		