

Minutes - Special Meeting
Seminole Board of Education I001 School District
Monday, July 13, 2020 6:00 PM
Board of Education I001 School District
SPS District Administration and Educational Services Center, BOE Conference Room
600 W. Strother
Seminole, OK 74868

Attendance Taken at 4:12 PM.

Lisa Cobb: Present
Marc Donaho: Present
Shevlyn Foutz: Present
Linda Hampton: Present
Claudia Willis: Present

1. Call the meeting to order.
2. Roll call of members.
3. Moment of silence.
4. Flag salute.
5. Consider and take necessary action to accept the certified results of the school board election held on June 30, 2020.

Motion was made to accept the certified results of the June 30, 2020 school board election.

This motion, made by Lisa Cobb and seconded by Linda Hampton, passed.

Lisa Cobb: Yea, Marc Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea

Yea: 5, Nay: 0

6. Annual organization of the officers of the board of education.

Motion for Marc Donaho to be President of the board, Claudia Willis to be Vice President of the board, Lisa Cobb to be Clerk of the board, and for Linda Hampton and Shevlyn Foutz to remain members of the board. This motion, made by Shevlyn Foutz and seconded by Linda Hampton, passed.

Lisa Cobb: Yea, Marc Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea

Yea: 5, Nay: 0

7. Introduction of guests and public discussion by those who requested to speak to the board regarding any item on the agenda. **(Submit written comments at least one hour prior to the start of the meeting to either Marc Donaho (Board President):**

mdonaho@jasminemoran.com, or Dr. Bob Gragg (Superintendent):

bgragg@sps.k12.ok.us.

No one asked to address the board.

8. CONSENT AGENDA

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve consent agenda items listed in agenda item 8. This motion, made by Lisa Cobb and seconded by Claudia Willis, passed.

Lisa Cobb: Yea, Marci Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea

Yea: 5, Nay: 0

8.A. Minutes:

8.A.1. June 22, 2020 Regular Meeting

8.B. Financial reports:

8.B.1. Activity Accounts

8.B.2. Treasurer's Report

8.C. Encumbrances and changes as follows:

8.C.1. General Fund FY20: #1003-1653

8.C.1.a. General Fund (FY21) - #1107-1130; #50000-50037

8.C.2. Child Nutrition Fund FY20: #1-42

8.C.3. Child Nutrition FY 21: #1-25; #50000-50007

8.C.4. Bond Fund FY20: #78

8.C.5. Building Fund FY21: #1; #50000-50008

8.D. Fundraisers: NONE

8.E. Contracts:

8.E.1. SPED Services Contract for Randy Randelman for Psychological Testing Services; rescind the services contract previously approved with Mercy Mackey. (FY21)

8.E.2. Ryan Therapy Services - OT - FY21

9. Administrative reports:

9.A. Principal's Reports

9.B. Facilities and Operations Reports

9.C. Related Services Reports (food service, technology, student services)

9.D. Superintendent's Report

9.E. Budget Reports

10. Discussion and possible action to accept bids for Child Nutrition Program for bread, milk, and pizza.

Motion to accept the bid from Highland Milk, (milk) Bimbo Bakery (bread), and Mazzio's (pizza) for FY21. This motion, made by Claudia Willis and seconded by Linda Hampton, passed.

Lisa Cobb: Yea, Marci Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea

Yea: 5, Nay: 0

11. Discussion and possible action to approve the surplus list from the Middle School Librarian.

Motion to approve the surplus list from the Middle School Library. This motion, made by Lisa Cobb and seconded by Shevlyn Foutz, passed.

Lisa Cobb: Yea, Marci Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea

Yea: 5, Nay: 0

12. Transfer of funds to Gift Fund 81 as follows:

a. \$ from General Fund 11 to Gift Fund 81

b. \$ from Endowment Fund to Gift Fund 81

c. \$ from Activity Fund 60 to Gift Fund 81

13. Discussion and possible action on Policy Review and Updates.

Motion to approve all items listed in agenda item 13. This motion, made by Claudia Willis and seconded by Linda Hampton, passed.

Lisa Cobb: Yea, Marci Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea

Yea: 5, Nay: 0

13.A. Section E - Instruction

13.B. Section F - Students

13.C. Student Handbooks (2020-2021)

13.D. Recent updates from OSSBA Policy Services

13.E. Reopening of School Plans and Policies (2020-2021)

13.F. Request to the State Board of Education/SDE Accreditation Department for a Blended-Framework (In-person traditional and Virtual/Distance) Instructional Calendar; and/or the Days-to-Hours (1080 hours) formula if necessary, for 2020-2021. (Note: This request does not alter the current board approved instructional calendar for 2020-2021.)

14. Consider and take possible action regarding a proposal for LED lighting update from Oklahoma LED.

No action was taken on Agenda item 14.

15. Discussion and possible action to approve the following specific assignments for 2020-2021:

Angie Turner - Encumbrance clerk

Kala Miller - Treasurer

Angela Yott - Activity Clerk, Deputy Encumbrance Clerk

Ann Biddy - Payroll Clerk, Co-Custodian Activity Fund, Minutes Clerk, Deputy Treasurer
Danielle Anson - Deputy Payroll Clerk, Deputy Minutes Clerk, District Website Clerk
All School Sites - Receiving

Motion to approve the assignments listed in agenda item 15. This motion, made by Claudia Willis and seconded by Lisa Cobb, passed.

Lisa Cobb: Yea, Marci Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea

Yea: 5, Nay: 0

16. Discussion and possible to approve the following specific assignments for Bob Gragg for FY21: purchasing agent, authorized representative for all Federal Programs, custodian for the general fund, building fund, child nutrition fund, bond funds, sinking fund, activity fund, endowment fund, gifts fund, all state programs and all other school programs and activities not listed, district representative for Special Education programs, and district representative for donated foods for the breakfast and lunch programs.

Motion to approve assignments listed in agenda item 16. This motion, made by Claudia Willis and seconded by Shevlyn Foutz, passed.

Lisa Cobb: Yea, Marci Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea

Yea: 5, Nay: 0

17. POSSIBLE EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT OF THOSE CERTIFIED AND/OR NON-CERTIFIED PERSONNEL LISTED IN AGENDA ITEMS 18-19 PURSUANT TO 25 O.S. SEC. 307 (B) (1).

No executive session was held.

17.A. Consider and take necessary action to convene in executive session.

17.B. Return of the board to open session and the board president's executive session statement.

18. Discussion and possible action to approve the following certified/non-certified personnel as listed below:

1. Elementary Teacher (Wilson Elementary), Aubree Minter, - temporary contract

2. Science Teacher (Middle School), William Harvey, - temporary contract

3. PK-12 Instructional Technology Coach, Matthew Todd Gragg

4. Custodian/Maintenance/Transportation, Matthew Scholz

Motion to approve hiring those listed in agenda item 18. This motion, made by Claudia Willis and seconded by Lisa Cobb, passed.

Lisa Cobb: Yea, Marci Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea

Yea: 5, Nay: 0

19. Discussion and possible action to accept the following resignations:

A. Rick Amos - School Resource Officer

B. Joseph Blanchard - Title VI

Motion to approve resignations listed in agenda item 19. This motion, made by Linda Hampton and seconded by Claudia Willis, passed.

Lisa Cobb: Yea, Marci Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea
Yea: 5, Nay: 0

20. Adjourn

Motion to adjourn. This motion, made by Lisa Cobb and seconded by Claudia Willis, passed.

Lisa Cobb: Yea, Marci Donaho: Yea, Shevlyn Foutz: Yea, Linda Hampton: Yea, Claudia Willis: Yea
Yea: 5, Nay: 0