

**DOUGLAS UNIFIED SCHOOL DISTRICT #27**  
**DOUGLAS, ARIZONA**

Board Room  
Central Administration Building

10:00 AM  
May 12, 2020

**Regular Board Meeting (Rescheduled)**  
**Minutes of the Board**

**I. PRELIMINARY MATTERS:**

CALL TO ORDER: Mr. Ray Borane, President

PRESENT: Mr. Mario Ramos, Member (Telephonically)  
Mr. Natalio Sabal, Member (Telephonically)  
Dr. Edward Gomez, Member (Telephonically)  
Mr. Mitch Lindemann, Member

Others Present: Ana C. Samaniego, Superintendent  
Fernando Nuñez, Assistant Superintendent  
Cesar Soto, Chief Financial & Operations Officer  
Alma Valenzuela, Superintendent's Secretary

**Approval of Minutes:**

Mr. Lindemann motioned to approve the following minutes. Mr. Sabal seconded the motion. Motion carried 5/0. <sup>1</sup>

1. December 3, 2019 – Regular
2. December 10, 2019 – Work Study Session
3. January 7, 2020 – Annual Organizational
4. January 14, 2020 - Regular

**Summary of Current Events:**

Mrs. Samaniego addressed the Board and informed them about the following:

- All of the grants have been submitted. We should be receiving responses and whether they were accepted in July.
- Human Resources is working on teacher contracts and administrator contracts. Wage notices will be issued out soon.
- Due to the school closure and COVID-19 situation, we will not be providing summer school in June. However, we plan on having a “Jump Start” program right before the beginning of the school year in July. It is still in the works. We feel that bringing some of

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<sup>1</sup>A unanimous (5/0) vote will show the members voting in this manner throughout the minutes:

Name	Aye	Nay	Abstain
Mr. Mario Ramos	√		
Mr. Mitch Lindemann	√		
Mr. Natalio Sabal	√		
Dr. Edward Gomez	√		
Mr. Ray Borane	√		

the kids back right before school starts will at least allow us to help some of the kids that have been struggling to get some schooling done before the beginning of the school year.

- Superintendent Katy Hoffman has created a task force for reopening schools in Arizona. They will be providing us guidelines in the next two weeks as to how they foresee our school's opening. Once we receive them, we will be working with our administrators to make a plan according to those guidelines. We have not received any information if schools will be back to normal or hybrid. As soon as we hear what the reopening of schools in August will look like, we will communicate to the Board and community.

### **Governing Board Members:**

Mr. Lindemann commented that the drive-thru Graduation went very well and was very well accepted by the community. Congratulations and thank you to the administration for putting it together. Mr. Borane commented that the decorum that the students showed, appreciation, and resilience were fantastic. It was a fantastic event. On behalf of the Board, would like to thank the administration for doing a very good job in putting the event together. Would be remiss if we didn't mention Mr. Randy Walker, Mr. Albert Young, Mrs. Geraldina Treviño, Mr. Angel Ortega, Counselors, Security, Cafeteria, Maintenance, Business Office, Mr. Marco Durazo and the IT staff and everyone that was involved. It took a lot of people to do it as effectively as it was done and we thank you. Our students are fantastic and they showed that. Hopefully we can reward them with something on June 20<sup>th</sup>.

### **Reports:**

#### **Business Office Reports – Cesar Soto**

Mr. Soto addressed the Board and stated that the Board was provided the April reports. We have a 4% budget remaining for potential carryover and that is good picture of what it may look like. We have capital monies available but we may be using a portion for the textbook adoption.

Mr. Borane asked if there is an update on CARES funding? Mr. Soto replied no, we are still waiting to do the final budget revision and waiting for the numbers. We don't know yet and we don't even have an idea how much the funding will be.

Mr. Borane asked if anyone knows if the graduation pictures will be placed in the newspaper as traditionally has been done? Mrs. Samaniego replied no but Mr. Bruce Whetten usually gets the pictures from DHS. She will contact Mr. Whetten to find out when it will be done. Mr. Borane commented that if it is a financial issue with the newspaper, then the District can purchase the announcement.

#### **Enrollment Report – Fernando Nuñez**

Mr. Nuñez advised there are 4,076 students, including preschool, enrolled at this time. The New Student Century is currently doing Open Enrollment.

## **II. CONSENT AGENDA ITEMS:**

Mr. Lindemann motioned to approve the consent agenda as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

- i. Expense Vouchers: 2045, 2046, 2047, 2048

- ii. Student Activities & Auxiliary Vouchers/Reports: 3012
- iii. Payroll Vouchers: 22

### **III. ACTION ITEMS:**

#### **A. Discussion/action on approval of certified hire.**

Mr. Lindemann motioned to approve the certified hires as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

- Danielle Hurtado      Elementary Teacher (Sarah Marley)      \$33,500.00 (BA)    M&O (10%); SEI (90%)

#### **B. Discussion/action on the approval of certified resignation.**

Mrs. Samaniego commented that Mr. Nuñez will be resigning from our District effective June 30, 2020, and moving to the Phoenix area. It is with much regret that it is brought to you. Want to thank Mr. Nuñez, he's been a great team player, my right hand, and he brought a lot of knowledge and skills to us. We are going to miss him deeply but we wish him well. Mr. Borane commented that on behalf of the Board they wish him the best in his new endeavors and will miss him. Mr. Nuñez thanked the Governing Board and Superintendent Samaniego for the opportunity to serve Douglas as the Assistant Superintendent. It was good to be home and learn so much. You made me a better administrator and a better person. Even though I've had experiences in many other places, include "the City", Douglas Unified has some of the most talented people and group of professionals that I've ever worked with. I do mean that sincerely. I feel that Superintendent Samaniego has demonstrated strong leadership in working alongside her. Her character and heart and a vision for being innovative and progressive in Douglas. I applaud her for that. It's been my honor to serve the staff, student, and community of Douglas in this capacity. Thank you all very much.

Mr. Lindemann motioned to approve the certified resignation as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

- Fernando Nuñez      Assistant Superintendent      Resignation effective 06/30/20

#### **C. Discussion/action on approval of classified transfer.**

Mr. Lindemann motioned to approve the classified transfer as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

- Tessie Malone      Transfer from Teacher (DHS) to Parent Liaison (DHS)      \$13.15      Title I

#### **D. Discussion/action on the approval of classified staff rehires for the 2020-2021 fiscal year.**

Mr. Lindemann motioned to approve the classified staff rehires for the 2020-2021 fiscal year as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

Mr. Borane asked if there has been any notification from the State regarding the legislation that kept it through the school year about how that's going to be carried on. Mr. Soto replied that they clarified that and we are good to go until June 30, 2020, which is the end of the fiscal year not the school year.

**E. Discussion/action on the request to Cochise County for disbursement of Taylor Grazing Funds and Forest Fees Funds.**

Mr. Lindemann motioned to approve the request to Cochise County for disbursement of Taylor Grazing Funds and Forest Fees Funds as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

- Taylor Grazing Funds \$1,342.67
- Forest Fees Funds \$8,592.66

**F. Discussion/action on approval of Continuing Investment Resolution with the Cochise County Treasurer's Office.**

Mr. Soto commented that this is a yearly item to confirm that the County is our bank and they handle our deposits and money.

Mr. Lindemann motioned to approve the Continuing Investment Resolution with the Cochise County Treasurer's Office as presented. Mr. Sabal seconded the motion.

Mr. Ramos asked that if the interest fees from the investment agreement with the county are deposited every year? Mr. Soto replied that they do that every year and the interest fees are deposited into the District accounts. The State sends the money to the County and then the County gives the District the money. For investment purposes, they have the authority to make decisions but they always ask the District what to do beforehand. Mr. Soto commented that in order for the us to get our money it has to go through the County. The State sends the funds every month, and it goes through the County. The County records everything and allocates the funds to the specific areas that it needs to go, and then they make it available for us. They are the in-between guys. In regards to the investment, the County has the authority to find the best places to invest the money that will give us the best interest rate or return in investment. They always ask for our approval.

There being no further discussion, motion carried 5/0.

**G. Discussion/action on the approval of the ASBA Proposed 2020 Political Agenda.**

Mr. Lindemann motioned to approve the ASBA Proposed 2020 Political Agenda as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

**H. Discussion/action on the approval of the Environmental Access Agreement between DUSD #27 and Arizona Department of Environmental Quality (ADEQ) Air Quality Division for air quality surveillance system.**

Mrs. Samaniego stated that the DUSD Attorney, Candy Pardee, has reviewed and approved the agreement. This is an air quality monitoring system located at one of our sites, next to the old Red Cross building in front of the high school. Every 10 years, this agreement needs to be presented.

Mr. Lindemann motioned to approve the 10-year Environmental Access Agreement between DUSD #27 and ADEQ Air Quality Division as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

**I. Discussion/action on the approval of the English Language Arts (ELA) Textbook Adoption for DUSD #27.**

Mrs. Samaniego commented that this District has not had a textbook adoption for a long time due to the cost. This is for ELA for K-12 grades and it involves a year-long process. Mr. Nuñez and the committee have made a recommendation. Very proud of the work that Mr. Nuñez and the committee did. Special thanks to Mrs. Karla Campillo-Soto who was Mr. Nuñez's assistant in getting all of the materials and having them reviewed by the committee.

Mr. Nuñez commented that having the opportunity to work closely with the Curriculum & Instruction Department this year, we looked at a lot of things that took place last year. Some of the concerns were having a researched based viable curriculum. The last curriculum adoption was prior to 2005. We wanted to involve as many stakeholders as possible in the committee and we had a total of 57 members. In accordance with Governing Policy IJJ, we developed the DUSD ELA Textbook Adoption Committee made up of 57 staff members. We sent out a request for bids based on our needs assessment for school improvement, and seven (7) publishers responded. We had all the materials for public display for a minimum of 60 days, with evaluation forms and rubrics. Based on the fact of COVID-19 and school closure happened, we were innovative enough to continue with virtual meetings and make the materials available. On April 30, 2020, three (3) publishers were selected, reviewed, and finalized by the stakeholders. Out of the 57 votes, 49 voted Pearson; 3 voted for Benchmark Advance; and 5 abstained including Mr. Nuñez and Mrs. Campillo-Soto. The DUSD ELA Textbook Adoption Committee is proudly recommending Pearson as our new ELA Textbook Adoption for Kindergarten through 12<sup>th</sup> Grade, as a means of grade level articulation.

Mrs. Campillo-Soto commented that the reason that Pearson was chosen is because it is a K-12 program. That was the main reason why. The committee decided that a consistent language amongst all grade levels was needed and this is something that hasn't happened before, at least since 2004. The goal was to develop a common language amongst all grade levels and the consistency and complexity on what is being taught goes from kinder all the way to 12<sup>th</sup> grade. They also have a technology component, that we didn't think it was as important before COVID-19 and now we deem as essential, most of their lessons are both online and connected to Google Classroom, which is the method we are using to connect to students. They are providing all of the consumables for the students for the next six (6) years. They are also including the six (6) year agreement for their intervention program that is called SuccessMaker, which is a true intervention program where students who are struggling are able to work along with their tutor even if they're at home. It doesn't require for an expert to sit next to the student to be able to use that and will be available for 20% of students and same for the ELD companion. The proposal includes a 6-year agreement; All student consumables/all digital courseware K-12; Teacher Editions; ELD digital Interventions for 6 years for 20% of students for 6 years; Teacher Assessment packages; Digital Courseware (app, assessments, writing program, connections to Google Classroom, Online tutorials for teachers, Online interventions); SuccessMaker (online intervention program) for 20% of students for 6 years; Professional Development (2 days); a discount of \$52,128.44 for S&H. The cost with discounts will be \$714,304.72. Pearson has agreed to allow us to make three (3)

fiscal year payments for the total cost, each year we will pay \$237,427.66. Mr. Soto worked with the committee and the vendor. We do receive professional development from the company but the grade levels are still going to have to do extra work to make it work for them. Mr. Borane asked how long has Pearson been in business specifically with ELD? Mrs. Campillo-Soto replied that she left that up to the committee to research. All the information was provided to the committee for them to review and decide. Mr. Nuñez commented that this program includes SuccessMaker that comes included and provides intervention support for our English Learners as well as our ESS students. There is a scope and sequence that is a part of this program that talks about the English Learner's scaffolds and how to differentiate in the classroom. This program provides a lot of interventions and professional development. Mr. Borane commented that this program is going to be of utmost importance, it's going to be the heart of it. He also asked what happens to the other program that was adopted? Mr. Nuñez replied that policy states that you do not utilize the former program when the new adoption is in place. We are looking at this adoption because many things have changed including our state assessment system. The level of difficulty has increased for Arizona's Measurement of Educational Readiness to Inform Teaching (AzM2) as well as our state standards have changed. When we had the original adoption we were still using the Arizona state standards and now it's the Arizona College and Career Ready Standards. So we have to shift with the times and this program adapts with those standards as well. Mr. Lindemann commented that any of our students that need to benefit from this program will get the opportunity to that since it was mentioned that only 20%, and there are more students that need a program such as this. Mr. Nuñez replied that the program is available for all students, K-12<sup>th</sup> grade. The intervention portion is provided as a minimum to 20% of students but if more is needed, then it is available. Mr. Borane commented that in a school district like Douglas and all others along the border, there is great importance that needs to be emphasized on the interjection of when those students are interjected into the program.

Mr. Borane asked if this vendor was the lowest interested party? Mrs. Campillo replied that they did not look at prices until the committee voted for the three (3) finalists. We wanted the teachers to look at the content of the program itself without taking into consideration anything else. Once they decided on those three (3) finalists, we went back to them and asked for six (6) year proposals, and then we brought them back to the committee. Pearson was about \$70 thousand to \$100 thousand less than the other vendors. Mrs. Samaniego commented that during the voting meeting, everyone had an opportunity to vote and look at all the resources. Mr. Soto commented that the total cost is \$714,304.72 but we don't have that amount of money to pay upfront. We didn't want the committee to have the money consideration so they could focus on what is best for the students. We are very pleased that in negotiating with Pearson, they approved a three (3) year payment plan and the first due date will be June 15, 2020, which will give us a little bit of time with monies from this school year and new school year allocations. Thank you to Pearson for giving us this discount and also for not charging interest for the payment plan. There is no penalty if paid before the due dates either. This is a capital item and will be paid from District Additional Assistance (Capital) monies. Mr. Borane asked if there are other areas or federal funds that can be used to pay for this? Mr. Soto replied yes, a portion will be paid from Title I. Mr. Borane asked how much of the District capital will be affected by this? Mr. Soto replied that it's not a big amount coming from federal programs, about \$15,000 per year, about 70% from Capital, and the rest from

the cash accounts we have. The money we generate from the ELC building is almost enough money to make the payment and complement it with Capital and Title I. Mr. Nuñez thanked Mrs. Campillo-Soto for all of her work and support. Mr. Borane asked when will the materials be available? Mrs. Campillo-Soto replied that on June 30, 2020, if we send the paperwork by May 14, 2020. Mr. Borane commented that curriculum always reflects the community you serve. We serve those students who have a dire need for this type of instruction. He hopes that with the adoption of this, that we start seeing some improvement. This is for our student, our kids, and that we offer them the best possible instruction that the District can provide. Thanks to everyone for all of their work.

Mr. Lindemann motioned to approve the ELA Textbook Adoption for DUSD #27 as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

#### **IV. DISCUSSION ITEMS:**

##### **A. Request for future agenda items**

None.

#### **V. ANNOUNCEMENTS:**

- Last Day of School ..... May 20, 2020
- Next Regular Board Meeting ..... June 2, 2020, at **10:00 a.m.**

Mrs. Samaniego commented that parents should be receiving communication from each of the schools and administration on possibly the last day that there will be assignments, either given or posted. The last paper packet was printed on May 11<sup>th</sup>. Thank you to all of our teachers that have been working very hard to complete the distance learning and our administrative staff too.

#### **VI. ADJOURNMENT:**

There being no further business, Mr. Lindemann motioned to adjourn the meeting. Mr. Sabal seconded the motion. Motion carried 5/0. The meeting was adjourned at 11:01 a.m.

Minutes prepared by Alma Valenzuela, Superintendent's Secretary.

The Board at their meeting on March 2, 2021, approved these minutes.

#### **Public Comments:**

Effective immediately and until further notice, the DUSD Governing Board will be enforcing the Center for Disease Control's health precautionary recommendation limiting all public gatherings to 10 people. There will be no call to the public. All Governing Board meetings will be live-streamed and available to view via DUSD's YouTube channel.

Details regarding presentations and discussions are available on the audio and video recordings posted on the Governing Board page on the DUSD website at [douglasusd27.schoolinsites.com](http://douglasusd27.schoolinsites.com) (For exact statements made during the board meeting, you may request a copy of the audio).