

CLAWSON ELEMENTARY SCHOOL

HOME OF THE



PANTHERS

teaching since 1916

Returning to In-Person Learning Expectations

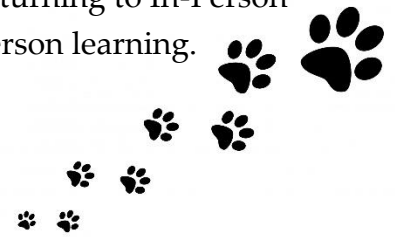
March 2, 2021

Clawson Families,

This document in conjunction with DUSD Return to School “In Person” Operational Safety Plan will help guide us through the next 9 weeks. In order to maintain everyone’s safety the protocols and procedures that are established in this document and the District Safety Plan will be enforced, and everyone including parents, guardians, students, and staff will be expected to adhere to them. This is the first time in a year that we have had students back in classrooms, as new situations occur and as we learn this document will be updated and posted for everyone to view. Please make sure you are familiar with the District Safety Plan and this document, our Clawson Returning to In-Person Expectations. We ask for your patience and support as we return to in-person learning.

Thank you

Corinna Moen, Principal



Before Leaving Home

- Parents/Guardians will review the DUSD COVID-19 Protocols Employee and Student Handbooks.
- Parents/Guardians will ensure that their child is not ill and adhere to the protocol below for symptom screening:
 - Check in with your child each morning for signs of illness. If your child has a temperature of 100.4 degrees or higher, he/she should not go to school.
 - **Make sure your child does not have a sore throat or other signs of illness, like a cough, congestion or running nose, fatigue, shortness of breath or difficulty breathing, loss of taste or smell, diarrhea, severe headache, vomiting, or body aches.** Parents should routinely check <https://covid-cochisehealth.hub.arcgis.com/> regarding what symptoms are related to COVID-19.
 - **If your child has tested positive for COVID-19 (or is awaiting test results), he/she should not go to school.** Please inform your child’s school office immediately and follow CCDH guidance on what to do when someone has tested positive or awaiting test results.
 - **If your child has had close contact with a COVID-19 case, he/she should not go to school and will need to quarantine for 14 days.** Please inform your child’s school office immediately and follow CCDH guidelines for reporting.
 - If you have to give your child any medication to help them feel better, than that is a reason to keep them home for the day.
- If you are keeping your child home for the day please call the front office.
 - If your child is staying home sick they **can** join the class online.
 - If your child is staying home sick and they **cannot join** the class online, **please call the front office and excuse their absences.**

At School

- As is normally practiced, staff members will visually assess students for illness symptoms throughout the day. Staff has received training to identify symptoms.
- Any student with visible symptoms will be isolated from the rest of the school, and parents will be contacted to pick up their child.
 - School nurses will identify a quarantine space(s) to place a student (or staff member) who presents COVID-19 symptoms so as to separate the child from other students who are in the nurse's office for other reasons (e.g. taking medication, etc.).
 - School nurses will be provided with specific Personal Protective Equipment (PPE) (e.g. masks, gowns, gloves, eye protection, etc.).
- If a student becomes ill while at school, the school nurse will evaluate the student to determine next steps.
 - If a student is sent home sick from school they cannot return until they are symptom free without the use of medication for 24 hours.
- **Violations of these protocols will result in in-person students being asked to return to online learning. Including:**
 - **Any parent who knowingly and/or continuously sends their child to school ill will be in violation of our protocols and the students will be asked to return to online learning.**
- Temperature checks will not be conducted on students upon entering the site.
- For students on IEPs/504s, teams will meet with families to address concerns of students with unique health considerations.
- The emotional wellbeing of our students and employees continues to be a priority and only working together can we keep each other safe.

Uniforms

- This year we will not be enforcing school uniforms however all students must adhere to District dress code policy.
 - Students must wear close-toe shoes at all times.
 - T-shirts must not have any inappropriate images or sayings.
 - Clothes should be clean and appropriate for school.
- **Violation of district dress code will result in disciplinary action following the disciplinary matrix.**

Face Masks

Cochise County Department of Health (CCDH) and CDC state that face masks are the most effective mitigation strategy in the prevention and spread of COVID-19.

- All PK-12 students and staff will be required to wear face masks (i.e. cloth face masks). The use of face shields alone is not recommended by the CDC. Neck gaiters, bandanas and valve

masks are not allowed as CDC has identified these as less effective. Although we know that some may prefer one of these coverings, we are using what CDC and CCHD advises is the most effective. By doing so, this increases our chances of continuing in-person school with minimal disruptions

- If your child has a medical reason why they cannot wear a mask, you will need to consult with your campus nurse and administration.
 - **If a child refuses to wear a face mask, the following will be implemented:**
 1. **Verbal warning and a phone call home**
 2. **Second violation will result in a disciplinary action that will be administered including a removal from in person learning for a week.**
 3. **Further violation will result in a disciplinary action that will be administered including a removal from in-person learning from 3weeks up to the rest of the quarter.**
- We recommend families provide a clean cloth face mask for their child(ren) on a daily basis. If a child arrives at school without a face covering, one will be provided in an emergency.
 - It is also recommended to provide an additional face mask that a student can keep in their desks for emergencies.
- Face covering requirements will be determined in conjunction with local and/or state agencies. Cochise County Health Department and CDC recommends the use of face masks.
- Breaks may be provided for students to remove their face masks combined with appropriate social distancing.

Health & Hygiene Considerations, Cleaning and Disinfection

- Frequent hand washing or sanitizing will be encouraged at regular intervals throughout the day. At a minimum, this will be encouraged at:
 - Start and end of day.
 - Before and after lunch and recess.
 - Before and after using the restroom.
- Hand sanitizer will be provided by the school.
 - Hand sanitizing stations in critical areas such as front offices, cafeterias, nurse offices, libraries, etc.
 - Although DUSD has ample supply of hand sanitizer, parents are encouraged to send hand sanitizer with their child for personal use.
- Sanitizing & Disinfecting
 - Periodic sanitization of frequently touched surfaces during the school day to reduce bacteria, viruses, parasites, or fungi on surfaces to levels acceptable by public health agencies. Teachers and students will assist with cleaning protocols within the classroom setting.
 - DUSD utilizes the safest and most effective cleaning chemicals to use around stakeholders. Both staff and students can safely sanitize using these chemicals.

- Disinfection to occur at the end of each school day by trained cleaning staff members of frequently touched surfaces (e.g. tables, desks, faucets, sinks, light switches, doorknobs, etc.
- Clawson will promote health and safety protocols by posting health and hygiene posters throughout the school.
- Indoor Air Quality & Management
 - All classrooms will provide open windows and doors to aide in the ventilating of the room.

Technology

- In order to discourage disruptions in the classroom all electronic devices will be left at home.
- If technology is needed it will be provided at the school.

Supplies

- Students will be encouraged to bring at least a full 32 oz water bottle each day with the student's name clearly labeled on it. Water dispensers will be operational. If students need more than a 32 oz bottle of water each day, families will be encouraged to bring multiple water bottles or water bottles that hold larger amounts of water. Families are encouraged to donate extra bottles of water to classrooms.
- Water dispensers are located throughout the school. All water spigots have been disabled and only the bottle dispenser is operational.
- Schools will attempt to provide K-5 classrooms with their own set of recreational equipment to be used at recess (e.g. soccer balls, etc.).
- Students will have their personal set of supplies to use throughout the day.
 - Supplies will not travel between home and school everything will remain on site.
- Students will not be allowed to bring backpacks of any kind.
 - All assignments will be done on site and do not need to travel between school and home.

Food Services

- Students will continue to receive meals through Nutrition Services or they may bring meals from home.
 - **We will not be allowing parents to drop off lunch in the front office.**
- There will be no self-service bar for staff and students - condiments will be pre-packaged.
- Students will eat in the cafeteria, patio, and/or other areas with first preference in the cafeteria. When possible, students will be physically distanced at least 3-6ft apart.
- Teachers and students may need to help clean and sanitize their eating area.
- DUSD will follow the CDC's "No Sharing" guidelines with all food and drinks.
- Cafeteria staff will use touchless procedures to key students in for meals or limited extra items.

Social/Physical Distancing

- Classrooms will be organized to allow for physical distancing as much as possible. Schools will strive to provide at least 6 ft. of physical distancing when possible. If not feasible, then schools will aim to provide at least 3 ft. of physical distancing. When this is not possible, students will be seated in “pod” arrangements where groups of students will be separated by at least 3-6 ft. There is no guarantee that physical distancing will always occur.
- Students will be taught how to walk in the hallways and to line up to provide as much distancing as possible.

Volunteers/Visitors

- All persons entering the front office must wear a face mask.
- Limited visitors will be permitted on school campuses.
- Volunteer opportunities on campus will be postponed until further notice.
- Front office staff will attempt to conduct all business with the public via appointments.
- Front offices will be configured in a manner that limits the number of persons so that all persons can be socially distanced from one another. Front office staff will direct the public to wait outside if the maximum number of persons is reached inside the front office.

Attendance

- Attendance for Students who attend In-Person- The expectation is that students will attend daily, unless a student is ill or experiencing any symptoms.
 - If so, any in-person student who is unable to attend, may attend their classes virtually or online.
 - Parents must notify the school in such cases or excuse their absence.
- Attendance for Students who attend On-line-The expectation is that students will continue to answer the attendance question everyday by 7pm.
- **ALL students are expected to turn in attendance on Wednesday.**
- Student expectations- all students are expected to adhere to all policies and procedures as outlined in their student handbooks and COVID-19 Safety protocols.

COVID- Protocols

- **Protocol - Notification of COVID-19 Case to Community** - DUSD will follow the guidelines outlined in our DUSD COVID-19 Employee and Student Handbook and notify current staff, faculty, students, and students’ parents and guardians if an outbreak due to COVID-19 occurs within the population of a school within 24 hours of confirming such information.
 - ADHS defines an outbreak as two or more laboratory-confirmed COVID-19 cases among students or staff with onsets within a 14-day period, who are epidemiologically linked, do not share a household, and were not identified as close contacts of each other in another setting during standard case investigation or contact tracing.

- **Protocol - When a student tests positive for COVID-19:**
 - Students should stay at home and not report to school. Students and parents should follow DUSD COVID-19 Procedures by calling the school's COVID-19 point of contact/nurse or school office.
 - Family will be contacted by a school staff member to complete the contact tracing interview protocol.
 - School or district staff members will notify those student(s) or staff who have close contact with the student who tested positive. The school will notify all other students in the class as applicable.
 - Students may return to school after the student meets the requirements set forth by Cochise County Health Department.
 - Students and staff members who have had close contact with a student or staff member who has tested positive will be notified via a phone call and a letter. Students who have had close contact will need to quarantine at home for 14 days. The parent must provide proof of the negative result along with the date of the test and the student must be symptom free since the last exposure.
 - Schoolwork will be provided via online during the 14-day quarantine.
 - DUSD will adhere to the reporting requirements as stated in ADHS Emergency Measure 2020-03 which require the school to notify current staff, students, and students' parents if an outbreak of COVID-19 occurs within the population of the school.
 - The classroom and other areas where the student who tested positive for COVID-19 will be disinfected according to guidelines.
- **Protocol - Student is sick with COVID-19 Symptoms without a Positive Test or Awaiting Test Results**
 - Protocol is the same as if the student had tested positive for COVID-19. If the test returns a negative result, the student must stay home until symptom-free and they have been fever-free without medication for 24 hours
- **Protocol - Closing of a Classroom, Section of a Building, or Entire School**
 - If an outbreak were to occur, DUSD will consult with Cochise County Health Department to determine if a closure at any level (i.e. classroom, grade level(s), school) is needed.
- **Protocol - Close Contact for a Student with a Someone Who is COVID-19 Positive**
 - If a student is in close contact with a positive case of COVID-19 (e.g. household member or other member of the community), then:
 - Students should stay at home and not go to school. Students and parents should follow DUSD reporting procedures as outlined in our COVID-19 Employee and Student Handbook.
 - Stay home and monitor for symptoms for 14 days.
 - Work will be provided by the student's On Campus teacher(s) during the 14-day quarantine period

Daily Routine at Clawson:

Morning Drop-Off

- All students will be dropped off between 7:30-7:55 at the MPR through the gated area.
 - Due to District COVID protocols and CDC guidelines parents **will not** be allowed to stay with students during breakfast.
- Tables will be set up both inside and outside to allow for social distancing.
- The gate will close at 8:00 am
 - Tardiness will not be tolerated
 - **Students who are continuously tardy will result in being asked to return to online learning.**
- Students will have the opportunity to eat breakfast and students may be allowed on the playground in the morning.
 - Students will follow our Clawson Safety Protocols.

Classrooms

- Students will be seated between 3-6ft apart as allowable due to the number of students in a room.
- All work will be done and turned in on-site.
 - **Any work that is sent home to be completed must be uploaded through Google Classroom.**
- All students will follow classroom and school rules and safety protocols.
- Students follow our Clawson Safety Protocols when cleaning their area.

Restroom use

- All students will ask teacher for permission to use the restroom.
- Students will keep their mask on when walking through the halls.
- **No more than 2 students in the restroom at a time.**
 - If there are 2 students, please wait on the red sticker for your turn.
- All students are expected to wash their hands after the use of the restroom.
 - Please review our Clawson Safety Protocols.
- Clawson staff will monitor restrooms throughout the day.

Lunch/Recess

- Lunch for all students, on-line and in-person will be as follows:
 - **K-1st 11:00-12:00**
 - **2nd -3rd 11:30-12:30**
 - **4th -5th 12:00-1:00**
- Lunchtime will be in the MPR.

- Tables will be located inside and outside to allow for social distancing.
- Students who bring a sack lunch will be asked to discard all food that was not eaten.
 - Using disposable containers are highly recommended instead of reusable ones.
 - **Parents/Guardians will not be allowed to drop off lunch at the front office.**
- Recess
 - All K-5 students will have 2 recess per day per AZ state law.
 - Students will keep face masks on when playing with other children.
 - Students will wash or sanitize hands before and after recess

Afterschool Pick-Up

- The school day ends at 2:30 pm
- Each grade level will have a designated area for pick-up:
 - Pre-Kinder and Kinder –Carmelita Avenue Gate
 - 1st-Bonita Avenue Gate
 - 2nd- Corner of Bonita and 7th Street
 - 3rd- Front of School
 - 4th-5th – Corner of Bonita and 6th Street
- Students will stand between 3-6ft apart as they wait.
- Parents/Guardians must wear a face mask when picking up their child.
- Teachers will be outside until 2:45pm.
 - Any child not picked up by 2:45 will return to the teachers classroom for parents to be called.
 - **Any child who is continuously not picked up on time will result in being asked to return to online learning.**