

## North Kingstown School Department

### FUNCTIONAL JOB DESCRIPTION

Job Title:	ESY Summer 2023 School Nurse Teacher Positions				
Department:	Special Education				
Reports to:	Assistant Director of Pupil Personnel Services, ESY Coordinator				
Supervises:	N/A				
Description of job:					
<p>Extended School Year Summer School Nurse Teacher positions are available. This program services North Kingstown students, from Prek- Grade 12, who have a current Individualized Education Plan and have showcased regression or emerging skills throughout the academic year.</p> <p>Responsibilities include but not limited to:</p> <ul style="list-style-type: none"><li>● Protecting the rights and dignities of individuals with disabilities and extending those rights and dignities to family members or guardians.</li><li>● Providing first aid care and medically prescribed services.</li><li>● Assessing injuries of staff and children, treating and documenting.</li><li>● Medication administration or treatments as well as G-Tube feedings.</li><li>● Developing individual and emergency health care plans as needed.</li><li>● Monitoring compliance with federal, state and local regulations and policies.</li><li>● Other duties as outlined in the district nursing positions.</li><li>● Other duties as assigned by ESY Coordinator or Office of PPS.</li></ul> <p>Program runs four days per week (except for preschool which runs 3 days per week).</p> <p>Nurses will be paid \$56/hr.</p> <p>Appropriate RI Nursing Certification required.</p> <p><b>Preschool</b> - Tuesday through Thursday, 3 days, July 11th through August 3rd</p> <p><b>Grades K-4</b> - Monday through Thursday, 4 days, July 10th through August 3th</p> <p><b>Grades 5 - 8</b>, Monday through Thursday, July 10th through August 3th</p> <p><b>Life Skills Grades K-4</b>, Monday through Thursday, July 10<sup>th</sup> through August 10th</p> <p><b>Life Skills Grades 5-12</b>, Monday through Thursday, July 6<sup>th</sup> through August 10<sup>th</sup></p>					
Protective Personal Equipment:		N/A			
Classification:	Sedentary:	Light: X	Medium:	Heavy:	Very Heavy:
<b>Classification Key:</b> <i>Sedentary</i> – Exerting up to 10 lbs. of force occasionally; negligible amount of force frequently to lift, carry, push/pull or otherwise move objects; <i>Light</i> – Exerting up to 20 lbs. of force occasionally and/or 10 pounds of force frequently or negligible amounts of force constantly to move objects; <i>Medium</i> – Exerting 20 lbs. – 50 lbs. of force occasionally; 10 lbs. – 20 lbs. frequent; and/or greater than negligible up to 10 lbs. of force constantly to move objects;					

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**Heavy** – Exerting 50 lbs. – 100 lbs. of force occasionally; in excess of 50 lbs. frequently; 10 lbs. – 20 lbs. of force constantly to move objects;  
**Very Heavy** – Exerting in excess of 100 lbs. of force occasionally; and/or in excess of 50 lbs. of force frequently; in excess of 20 lbs. of force constantly to move objects.

<b>Driving Requirements:</b>	None: <b>X</b>	Manual:	Automatic:
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Work Environment			
<b>Floor Surface:</b>	Tile and/or carpet		
<b>Inside:</b>	100%	<b>Outside:</b>	
<b>Lighting:</b>	Fluorescent or Incandescent		
<b>Vibration:</b>	n/a		

### PHYSICAL DEMANDS

LIFTING						
Maximum weight lifted: up to 20 pounds occasionally						
WEIGHT	Never	Occasionally	Frequently	Constant	Heights	Description of object
0 – 10 lbs.		<b>X</b>				
10 – 20 lbs.		<b>X</b>				
20 – 35 lbs.	<b>X</b>					
35 – 50 lbs.	<b>X</b>					

CARRYING						
Maximum weight carried: up to 20 lbs.						
WEIGHT	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.		<b>X</b>				
10 – 20 lbs.		<b>X</b>				
20 – 35 lbs.	<b>X</b>					
35 – 50 lbs.	<b>X</b>					

PUSHING/PULLING						
Maximum push/pull: 20 lbs						
WEIGHT or FORCE	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.		<b>X</b>				
10 – 20 lbs.		<b>X</b>				
20 – 35 lbs.	<b>X</b>					
100 + lbs.	<b>X</b>					

ACTIVITY	Never	Occasionally	Frequently	Constant	Comments
Sitting				<b>X</b>	
Standing		<b>X</b>			
Walking		<b>X</b>			
Bending		<b>X</b>			
Twisting		<b>X</b>			
Crawling	<b>X</b>				
Kneeling		<b>X</b>			
Squatting		<b>X</b>			
Climbing		<b>X</b>			
Reaching – Vertical		<b>X</b>			

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Reaching – Horizontal				X	
Grasping		X			
Pinching		X			
Manual Dexterity		X			
Fine Dexterity		X			

**FREQUENCY KEY:** *Never (0%); Occasionally (0 – 33% of shift); Frequently (34-66% of shift); Constant (67 – 100% of shift)*

### Qualification Requirements:

To perform this job successfully, an individual must be able to perform each of the above noted essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### Education and/or Experience:

Bachelor's Degree or higher  
Previous experience working ESY preferred but not required.

### License/Certificate/Certification:

Current Rhode Island RN license  
RI School Nurse Teacher Certification

### Technological and/or Technical Skills:

Computer literacy.

### Communication Skills:

Demonstrated strong communications skills.

### Planning Skills:

Demonstrated organizational skills.

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### Interpersonal and Problem solving skills:

Ability to interact with students, staff and members of the community in a respectful and positive manner. Ability to effectively handle issues utilizing a personable problem solving approach

### Terms of Employment:

Through length of summer ESY program

### Evaluation:

Per Assistant Director of Pupil Personnel

**Date: 02/2023**