

North Kingstown School Department

FUNCTIONAL JOB DESCRIPTION

Job Title:	ESY Summer 2023 Special Education Teaching Positions				
Department:	Special Education				
Reports to:	Assistant Director of Pupil Personnel Services, ESY Coordinator				
Supervises:	N/A				
Description of job:					
<p>Extended School Year Summer Special Education Teacher positions are available. This program services North Kingstown students, from Prek- Grade 12+, who have a current Individualized Education Plan and have demonstrated regression or emerging skills throughout the academic year. English Language Arts (reading decoding/fluency, comprehension, and writing) and Mathematics will be addressed.</p> <p>Responsibilities include but not limited to:</p> <ul style="list-style-type: none">● Implement and monitor the delivery of academic, functional and behavioral instruction.● Maintain and interpret data related to monitoring student progress.● Produce necessary adaptations of materials for students in collaboration with other related service providers (SLP, OT, PT).● Completion of an end of summer progress report for each student in the ESY program assigned to your caseload.● Other duties as outlined in the district special education teacher job description.● Other duties as assigned by ESY Coordinator or Office of PPS. <p>Program runs four days per week (except for preschool which runs 3 days per week).</p> <p>Teachers will be paid \$56 per hour.</p> <p>RI Special Education Certification required and demonstrated experience in implementing specialized instruction in accordance with the students IEP.</p> <p>Preschool - Tuesday through Thursday, 3 days, July 11th through August 3rd</p> <p>Grades K-4 - Monday through Thursday, 4 days, July 10th through August 3th</p> <p>Grades 5 - 8, Monday through Thursday, July 10th through August 3th</p> <p>Life Skills Grades K-4, Monday through Thursday, July 10th through August 10th</p> <p>Life Skills Grades 5-12, Monday through Thursday, July 6th through August 10th</p>					
Protective Personal Equipment:		N/A			
Classification:	Sedentary:	Light: X	Medium:	Heavy:	Very Heavy:
Classification Key: <i>Sedentary – Exerting up to 10 lbs. of force occasionally; negligible amount of force frequently to lift, carry, push/pull or otherwise move objects;</i> <i>Light – Exerting up to 20 lbs. of force occasionally and/or 10 pounds of force frequently or negligible amounts of force constantly to move objects;</i>					

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Medium – Exerting 20 lbs. – 50 lbs. of force occasionally; 10 lbs. – 20 lbs. frequent; and/or greater than negligible up to 10 lbs. of force constantly to move objects;
Heavy – Exerting 50 lbs. – 100 lbs. of force occasionally; in excess of 50 lbs. frequently; 10 lbs. – 20 lbs. of force constantly to move objects;
Very Heavy – Exerting in excess of 100 lbs. of force occasionally; and/or in excess of 50 lbs. of force frequently; in excess of 20 lbs. of force constantly to move objects.

Driving Requirements:	None: X	Manual:	Automatic:
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Work Environment

Floor Surface:	Tile and/or carpet		
Inside:	100%	Outside:	
Lighting:	Fluorescent or Incandescent		
Vibration:	n/a		

PHYSICAL DEMANDS

LIFTING

Maximum weight lifted: up to 20 pounds occasionally

WEIGHT	Never	Occasionally	Frequently	Constant	Heights	Description of object
0 – 10 lbs.		X				
10 – 20 lbs.		X				
20 – 35 lbs.	X					
35 – 50 lbs.	X					

CARRYING

Maximum weight carried: up to 20 lbs.

WEIGHT	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.		X				
10 – 20 lbs.		X				
20 – 35 lbs.	X					
35 – 50 lbs.	X					

PUSHING/PULLING

Maximum push/pull: 20 lbs

WEIGHT or FORCE	Never	Occasionally	Frequently	Constant	Distances	Description of object
0 – 10 lbs.		X				
10 – 20 lbs.		X				
20 – 35 lbs.	X					
100 + lbs.	X					

ACTIVITY	Never	Occasionally	Frequently	Constant	Comments
Sitting				X	
Standing		X			
Walking		X			
Bending		X			
Twisting		X			
Crawling	X				
Kneeling		X			
Squatting		X			
Climbing		X			
Reaching – Vertical		X			

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Reaching – Horizontal				X	
Grasping		X			
Pinching		X			
Manual Dexterity		X			
Fine Dexterity		X			

FREQUENCY KEY: *Never (0%); Occasionally (0 – 33% of shift); Frequently (34-66% of shift); Constant (67 – 100% of shift)*

Qualification Requirements:

To perform this job successfully, an individual must be able to perform each of the above noted essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

Bachelor's Degree or higher
Previous experience working ESY preferred
Wilson Reading training Level 1 and/or Level 2 OR Orton-Gillingham certification preferred

License/Certificate/Certification:

RI Special Education Certification required and demonstrated experience in implementing specialized instruction in accordance with the students IEP.

Technological and/or Technical Skills:

Computer literacy.

Communication Skills:

Demonstrated strong communications skills.

Planning Skills:

Demonstrated organizational skills.

Interpersonal and Problem solving skills:

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Ability to interact with students, staff and members of the community in a respectful and positive manner. Ability to effectively handle issues utilizing a personable problem solving approach

Terms of Employment:

Through length of summer ESY program

Evaluation:

Per Director of Pupil Personnel Director

Date: 02/2023