

Davisville Academy

Clinical Day Program



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2022-2023
Student & Family Handbook

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MISSION AND VISION STATEMENTS

Mission Statement

Our mission is to create a safe, positive, nurturing environment by building a school community based on the value and respect for self and others.

We will collaborate with students, families and the community to encourage self advocacy and investment in society to promote life-long learners.

Vision Statement

At Davisville Academy we will provide students with a safe, supportive and trusting learning community, where they are able to strengthen their individual skills in the least restrictive environment in order to maximize their potential and excel in life.

ABOUT THE PROGRAM

The Clinical Day Program (CDP) at Davisville Academy (DA) is part of the North Kingstown School Department. It services children from North Kingstown schools as well as students from neighboring districts throughout RI. The program was created to serve children from kindergarten through grade 12 who experience behavioral, social and/or emotional challenges that significantly interfere with their ability to access the general curriculum from within their home schools.

Students receive individualized educational services to enable them to grow in academic skills acquisition, social-emotional development and behavioral functioning. The short-term objective is to provide appropriate instruction of lacking skills and supports in an environment that allows for maximum academic growth and emotional-behavioral development. The long-term goal for all students is to increase social skills, develop independent work habits and the self confidence that will enable them to succeed in life.

Students are taught to self-monitor and chart their own successes in the areas of Academic Persistence, Respectful Interactions, and Safety, allowing for personal goal setting and advocacy using data sources.

Students Served by DA-CDP

Students serviced by the Clinical Day Program have experienced limited success in the general education environment for a number of reasons. Students at DA-CDP exhibit significant social-emotional and behavioral adjustment difficulties that significantly interfere with their ability to form interpersonal relationships, respond appropriately to behavioral expectations, and make academic progress in their home schools.

For these children, academic readiness has been impeded such that the student requires targeted instruction, significant support, and therapeutic treatment. At DA-CDP, measured supports and clinical strategies are implemented in order to provide students with a safe and secure learning environment.

Students who attend DA-CDP from districts outside of North Kingstown remain enrolled in their home districts and the Local Educational Representative (LEA) from that district is required to attend all Individualized Educational Plan (IEP) meetings. As such, graduating students from other districts receive diplomas from their sending districts.

SCHOOL PROCEDURES

School Day Hours

K-12			
Start Time	7:15 am	End Time	1:45 pm

Attendance

Students are expected, and by law are required to be in school every day. If a parent or guardian is aware that a student will be absent, it is his/her responsibility to notify the school by contacting the school nurse prior to 9:00 a.m. on the day of the absence. If the school does not hear from the parent/guardian, someone will contact you at work or home to verify the absence. This is not meant as an annoyance but as a reflection of our concern for the safety and welfare of all students.

School Cancellations

DA-CDP follows the NKSD school calendar and the building is closed on days of severe weather when the NK School District is closed. Information regarding closing will be conveyed through a School Messenger phone call to all parent(s)/guardian(s) and will broadcast over the following radio and TV stations after 6:00am:

WPRO (630 AM; 92.3 FM)

B101 (101.5 FM)

WHJJ (920 AM)

WHJY (94.1 FM)

Channel 6 (WLNE)

Channel 10 (WJAR)

Channel 12 (WPRI)

Delayed Opening Start Times

All Grades	
1-Hour Delay	8:15 am
2-Hour Delay	9:15 am

Arrival

Students may not enter the building until 7:00am. All students proceed directly to their "check-in" classrooms.

All students are expected to arrive on time.

Dismissal

For the safety of all of our students, students are expected to leave school grounds immediately upon dismissal unless given prior permission from a staff member to stay after school with supervision. Students who are provided bus transportation are expected to take their assigned buses and to maintain expected behavior while on the school bus.

Early Dismissal

Students need a written note from a parent/guardian to be dismissed from school before normal dismissal time. Parents/guardians must come into the building to sign out and pick up the student. Identification and masks are required. Students will only be released to individuals listed on the emergency contact list. It is the parent's/guardian's responsibility to update this list in Aspen. The student must report to the office before leaving and will not be called to the office until the person picking them up has arrived. All requests for early dismissal must be submitted in writing and signed by the student's parent/guardian. If the written request does not release the student to a specific authorized adult or give specific permission for the child to be dismissed and walk to an appointment, the student will not be released. Children will not be released to Uber/Lyft or other rideshare drivers.

Excusals

Absences, tardies, and dismissals prior to the end of the school day may be excused for the following reasons only: participation in an approved school-sponsored activity, suspension days, religious holidays, a court appointment, family emergencies as approved by a school administrator, and illness or injury as documented in writing by a medical professional and provided upon the student's return.

Attendance Intervention

If a student has missed ten percent (10%) or more of the days in a particular school year due to unexcused absences, tardies, and early dismissals, the parent/guardian will be notified in writing and the administrator will request that the parent(s)/guardian(s) attend a meeting with school personnel and the district truancy officer.

If the student's attendance does not improve after school-based interventions have been implemented, the administrator may request that a truancy petition be filed.

Long Term Absences

Parent(s)/guardian(s) and the student may access work for a student who will be out for an extended period of time *due to* documented excused absences by utilizing CANVAS. We ask that parent(s)/guardian(s) pick up requested work and return completed work in a timely manner so teachers can continue to update grades. In cases of hospitalization, we ask that parent(s)/guardian(s) come to the school to sign a release so that we can coordinate academic assignments directly with hospital educational staff. Work will only be compiled for students whose parent/guardian provides documentation of excusal from school.

Transportation

Bus Transportation

Bus transportation is provided to North Kingstown students who live within the radius of the school as determined by the district or who require transportation within their IEP. Transportation for students enrolled from other districts is the responsibility of the home school district.

Exception: Except in the event of an emergency, students are not allowed to ride on buses other than the one they are regularly assigned to, and must use their assigned stop. Parent(s)/guardian(s) are responsible for providing transportation to destinations not serviced by the assigned bus. For safety reasons, large items that cannot safely be held on one's lap, may not be brought on the bus. Large items cannot be safely secured in empty seats and may become missile hazards in the event the bus stops short or is involved in an accident. The bus driver has the authority to prevent unsafe items from being brought on the bus.

Bicycles/Scooters

Students may ride a bicycle to school with parent or guardian permission. Bikes must be parked in the rack at the front of the building. No bicycle may be stored in the building. Bicycle riders should follow the rules for bicycle safety. The school is not responsible for lost or damaged property.

Changes in Transportation

We ask that parent(s)/guardian(s) notify the main office of any changes in a student's typical method of transportation (i.e., picking up a student who typically takes a bus) by no later than 1pm.

Parent/Guardian Transportation Due to Safety Concerns

In rare circumstances, parent(s)/guardian(s) may be contacted to provide transportation for their child if the child's behavior prevents them from safely boarding or riding the bus. In these situations, it is expected that parent(s)/guardian(s) pick their child up from the school.

Meals

Students are to eat lunch in the classroom during the time assigned and are to stay in the classroom during the entire lunch period unless given permission by a supervising adult to leave. Students are expected to clean their table/area prior to the start of the next class. High School students will receive a grab-n-go lunch while schools are following Pandemic Protocol.

Lunch Orders

Students order lunch upon their arrival to school each morning. If your child will be late to school and requires a lunch, please call the office clerk prior to 9:30am to order your child a lunch.

Meal Payment

Students are responsible for bringing lunch money. Additionally, parent(s)/guardian(s) may prepay for lunch by sending a check to the office clerk made out to "North Kingstown Food Services." Parent(s)/guardian(s) within the NKSD also have the option to pre-pay online.

Families need to apply each year for free and reduced lunch programs. The forms are available in the office and are updated each year. They are also available online at: <http://www.school lunchapp.com/>

Individualized Meal Plans

We are able to support the implementation of individualized meal plans and dietary requirements as ordered by doctors and dieticians. If your child requires an individualized meal plan, please ask your child's doctor to send a record of their nutritional needs to the school nurse.

Student Belongings

Lockers

Middle and high school students are assigned lockers for their coats, books, backpacks, and materials. Each student may also request a combination lock. The lock combination should not be shared with other students. The student, not the school, is responsible for stolen books or materials. Students may go to their lockers upon arrival, at dismissal and lunch. Since it should not be necessary for students to go to their lockers at times other than these, a pass must be signed by a teacher for additional locker visits. In the interest of the maintenance of health and safety, school authorities may inspect school properties. Lockers, though assigned to pupils, are school property and may be reasonably inspected.

The right to inspect students' lockers is inherent in the authority granted the School Committee and administrators. Whenever possible, the pupil to whom the locker is assigned should be present for an inspection. At least two members of the staff should conduct inspections together, particularly when the pupil is not present.

Inspection for the location of drugs, narcotics, liquor, weapons, poisons, or missing properties are matters relating to health and safety and may be regarded as reasonable purposes for inspection by school personnel.

Personal Electronic Devices

DA-CDP has a "NO CELL PHONE POLICY" for its students which supports the goal of providing students with a distraction-free environment. Parents are encouraged to have their child leave cell phones, tablets, smartwatches, and all personal electronics at home.

Students who choose to bring their cell phones and/or any other personal WiFi-enabled or photographing device, must turn them in immediately upon entering the building prior to entering the classroom hallway.

Students in violation of this policy whose device is seen or heard at any point during the school day are expected to leave the classroom area and turn their electronic device into an

administrator prior to re-entering the classroom. Refusal to turn over the device will result in disciplinary action.

Parent(s)/guardian(s) should not call or text their students during the school day. If you need to get in touch with your child, please call the main office. Students who need to contact a parent or guardian may do so by using a school telephone.


ACADEMIC INSTRUCTION


Curriculum


Students at DA-CDP are provided with grade-level curriculum that meet the North Kingstown School District's graduation requirements and are based on the Common Core State Standards (CCSS). DA-CDP serves children in grades K-12 in two (2) elementary and four (4) middle/secondary classrooms. Each classroom is staffed with Behavior Management Assistants (BMA) who provide academic, behavioral, and emotional support and transition services. Students receive instruction from content-certified teachers in the areas of English Language Arts, Math, Science and Social Studies and may be supported with a Special Educator. Students at particular grade levels also receive itinerant instruction in Art, Media, Technology, Music and Physical Education. For more information on grade-specific curriculum, please visit the NKSD website.


Grading

DA-CDP follows NKSD grade-level timelines and grading policies. For more detailed information on specific grade scales for each grade level, please refer to your child's home school handbook.

 [NKSD Elementary School Handbook 2022-23.pdf](#)

 [DMS Handbook 2022-2023 updated.pdf](#)

 [2022-23 Wickford Middle Handbook.pdf](#)

 [2022-2023 Student Handbook NKHS.pdf](#)

Incomplete or Failing Work

Staff and teachers at DA-CDP will make multiple attempts to intervene with and communicate with students and parent(s)/guardian(s) about incomplete or failing work.

Revision of Summative Assignments (Middle & High School)

Students who do not complete or score below a 50% on any summative assignment (except for final exams), shall be provided time to revise the assignment or be provided the opportunity to complete an alternate assessment of the same standards. Recognizing the unique needs of all DA-CDP students, specific timelines for revision will be determined together by the content-area and special education teachers based on individual student needs.

Make-Up/Late Assignments Due to Excused Absences

Students who have excused absences shall be given the opportunity to complete missed assignments, including tests and quizzes. Specific timelines for completion will be determined together by special education and content-area teachers.

Make-Up/Late Assignments Due to Unexcused Absences

Students who have unexcused absences shall be given the opportunity to complete only summative assignments. All missed summative assignments must be completed within one (1) week of their original due date unless otherwise determined by the student's IEP team and DA-CDP administrator.

Homework

Homework is typically a means of practice and reinforcement that promotes learning and is assigned to students at their teachers' discretion. As such, students are expected to complete homework assignments as part of their growing responsibilities to their own learning. In addition, homework is also part of the transition steps necessary for return to the home school. Appropriate attention and supports to facilitate homework completion may be offered on an individual basis if the need arises. A flexible program of homework assignments may also be arranged specific to individual needs and in concert with individual student goals.

RI State-Wide Assessments

Students at DA-CDP complete grade-level RI State-Wide Assessments as listed below. Students complete assessments during the regularly scheduled school day with accommodations outlined within their individual IEPs.

Assessment	Subject Area	Grades Assessed
RI Comprehensive Assessment System (RICAS)	English Language Arts & Mathematics	Grades 3 through 8
Rhode Island Next Generation Science Assessment (NGSA)	Science	Grades 5, 8 & 11
PSAT 10	English Language Arts & Mathematics	Grade 10
SAT School Day	English Language Arts & Mathematics	Grade 11

Extracurricular Activities

Students within the North Kingstown school district who attend DA-CDP are encouraged to participate in extracurricular activities at their home schools. North Kingstown students who meet the academic and behavioral requirements for eligibility may participate in extracurricular activities at their home schools, including, but not limited to, dances and social events, sports, and/or after-school clubs.

STUDENT EXPECTATIONS

DA-CDP is a structured, clinical day program designed to meet the individual needs of students who exhibit social, emotional, and behavioral difficulties. The program teaches and reinforces several foundational expectations of a safe, respectful member of the community.

Each student at DA-CDP adheres to the school-wide behavioral expectations and procedures to ensure that all within the community are able to focus on obtaining goals in academic persistence, respectful interactions, and contributing to a safe learning environment.

Dress Code

School is a place of learning and we ask all members of our learning community to dress with that in mind. As in the adult world, dress expectations are determined by employers. All members of our learning community should dress in a manner that is tasteful, hygienic, comfortable and functional.

1. Decency: Students may not dress in a fashion that over exposes the human body or wear clothing which portrays suggestive or obscene graphics or words (guns/weapons, alcohol, sex, drugs, profanity, hate-crimes or any suggestive inappropriate subject). Students must wear properly fitting clothing and undergarments. Clothing that is not fitting properly includes, but is not limited to, bottoms that are worn low showing skin/underwear and clothing that shows the navel and/or any part of the chest. This applies to all genders.

2. Inappropriate Attire: Includes but is not limited to: bathing suits, bare midriffs, strapless or backless clothing, tube tops and sheer clothing or clothing that leaves a visible gap between the top and bottom articles of clothing. This includes muscle shirts and shirts that have been modified. This applies to all genders.

3. Shorts/Skirts/Pants: Students must wear lower body garments in the proper position, at the waist, with no undergarments showing

4. Headgear: No hats, sunglasses, visors, hoods (up on sweatshirts) may be worn in school. Hats must be kept in school lockers (not carried on person).

5. Health: Proper footwear must be worn at all times.

6. Safety: No garment or accessories shall be worn that can contribute to unsafe classroom conditions, or which are designed as potential weapons; e.g., no spiked bracelets/collars, razor blades, long chains on wallets, or safety pins.

*All final decisions regarding Dress Code will be at the discretion of the principal.

Technology Use

Internet access is available to the students of North Kingstown for educational purposes such as research for class assignments and career development. Network access is available to students for project development and sharing, communications and file storage. These resources are made available to all students through classrooms, media centers and computer labs. Students should not be directed to unsupervised areas that have Internet access. Everyone using the North Kingstown School computers and computer network will be held responsible for his or her actions.

Any activity which may be intentionally disruptive to normal operation of the North Kingstown network, the Internet, computers, or the instructional process, will be considered unacceptable. Unacceptable use of computers, the network/Internet, or other educational technology may result in the suspension or revoking of the privilege of using the computers and/or the network, and disciplinary and/or legal action may be taken. Some examples of unacceptable use include, but are not limited to:

Develop or activate programs that harass other users, infiltrate a computer system or alter the software components of a computer system (viruses).

Crash or attempt to crash the network and/or connected systems.

Steal data and/or equipment and/or software.

Use the network for illegal activity, including the violation of copyright or other contracts.

Access or transmit information that is inappropriate or offensive.

Users are entitled to a reasonable expectation of privacy for their files and email. It is inappropriate and possibly dangerous to reveal one's own or anyone else's personal address, phone number, password or confidential information including credit card numbers, bank account numbers or other financial information. No user may have access to another's private files. The system administrator will access the private files of users only to purge them or to investigate a suspected or proven violation of school rules. A user whose privileges have been terminated may not be able to remove personal files.

Possession of any data in any form, which might be considered a violation of the North Kingstown School Department Acceptable Use Policy, may result in the termination of privileges and may result in disciplinary and/or legal action.

Chromebooks

Each student that is actively enrolled in grades 4 through 12 is loaned a Chromebook laptop computer, including an AC adapter by the school department for educational use by students at school and at home. Parent(s)/guardian(s) are required to sign a "Chromebook Agreement" in order for their child to bring a Chromebook home with them. Please see the Chromebook Agreement on the NKSD web page and specifically note the following procedures specific to DA-CDP:

- Students are expected to bring their Chromebooks to school fully charged and to turn them into their Check-In teacher upon arrival to school each morning;
- Students are expected to follow the six conditions of digital citizenship (Respect Yourself, Protect Yourself, Respect Others, Protect Others, Respect Intellectual Property, Protect Intellectual Property) as outlined in the NKSD Chromebook Agreement.
 - Failure to follow any of six conditions of digital citizenship at any point during the school day may result in limited, suspended, or revoked Chromebook use, including the ability to bring the device home, as determined by the school administrator.

THERAPEUTIC SUPPORTS

Students have access to and may receive individual and/or group support services by grade level Social Worker(s), Special Educator(s), and Behavior Management Assistants(s). Additionally, a Clinical Psychologist consults to the program. Additional related services, such as Speech-Language and Occupational Therapy, are provided as required by individual student IEPs.

Students with existing IEPs have specific IEP goals that target individual academic, social, emotional and/or behavioral areas to be developed, improved, and strengthened along with the support services necessary to meet those goals. This plan is developed and monitored by the student's IEP team. Progress toward IEP goals is monitored by staff daily to determine student growth and students practice self-monitoring strategies to track their growth over time. Progress is reported to parents at least quarterly.

Supportive Learning Spaces

DA-CDP is designed to provide students with a structured school setting while allowing for flexible spaces to respond to the needs of all learners. All of our students learn in classrooms with a high level of staff and teacher support. However, at times, students request or demonstrate that they need a less distracting environment with more individualized support to focus on their academic assignments and/or regain emotional regulation. During these times, when staffing allows, teachers and staff may ask students to go to a separate classroom location with more individualized support to facilitate student regulation and prepare them for success within the classroom setting upon their return.

Personal and Career Readiness (PCR)

Personal and Career Readiness teaches students in grades 6-12 the skills needed for success in school, the community, and in the workplace. Lessons in PCR support the development of functional skills and strategies to increase competence in self-awareness, self-management, determination, social awareness, relationship building, and responsible decision making across grade levels in preparation for a successful transition into a less restrictive academic or work environment.

Social Skills Groups

Social Skills Groups provide students with the concepts, tools, and practice they need to successfully understand their emotions, understand the emotions of others, embrace diversity and differences, navigate social situations, and build positive relationships with others within the community.

Individual Counseling

Individual counseling with a licensed and certified mental health professional allows students to formulate and progress on individual goals related to their success within the school setting and learn skills specifically tailored to support individual progress toward their IEP goals.

Individualized Behavioral Interventions

DA-CDP is committed to providing students with multiple opportunities to learn and demonstrate expectations within the school community through the use of supportive classroom conditions and intervention strategies. Intervention strategies are specifically designed to de-escalate situations and offer students the opportunity to re-engage in their learning as quickly as possible.

Conflict Resolution & Mediation

Students at DA-CDP often demonstrate difficulties with navigating social conflicts or disagreements. As such, we offer supported conflict resolution and mediation to students throughout the day to support them in resolving minor social conflicts and disagreements as they arise.

Tiered Incentive System

Students are provided with opportunities to earn “points,” incentives, and recognition for meeting specific behavioral expectations in the areas of Academic Persistence (A), Respectful Interactions (I), and Safety (S). Points are earned daily at scheduled intervals during classroom instruction time, as well as unstructured times throughout the school day. Points are redeemed in exchange for menu choices based on age/grade appropriateness and number of total points earned.

Incentive Tiers

Students are provided at least two (2) opportunities throughout the day to engage in an activity based on the number of total points earned. Menu options are broken into three (3) separate tiers. These tiers are not designed to “rank” students; rather, they are reflective of each individual student’s demonstrated readiness for various types of activities and levels of stimulation.

DA Schoolwide Level Sheet

Level 1 < 65%	Level 2 65%-85% No Missing Work or Safety Behaviors	Level 3 >85% YAY!! No Missing Work or Safety Behaviors
<ul style="list-style-type: none"> ★ Will Require adult escort for all hallway transitions, restroom breaks, and nurse visits ★ Chromebook/tablet use for academics only ★ Must complete missing work during advisory and/or Fun Friday 	<ul style="list-style-type: none"> ★ Adult supervision for all hallway transitions, bathroom breaks and nurse visits ★ Fun Friday (given no unsafe behaviors & completed academics) ★ Chromebooks/usage during breaks for approved sites (no social media) ★ Interactive Indoor Advisory 	<ul style="list-style-type: none"> ★ Use of hallway passes for all transitions ★ Chromebook use during breakfast, breaks & Fun Friday ★ Advisory Choice to go outside ★ Indoor or outdoor games of your choice ★ Art activities ★ Your choice :)

Fun Friday!!!

- ★ Every Friday at 1:00 Students will have Fun Friday, if you earn an average of 85+ for the week you can choose an activity of your choice. Although, you will not be able to earn Fun Friday if you unsafe behaviors or missing academics, despite what level you have earned. (So...get your work done and be safe) :)

SAFETY PROCEDURES

Recognizing the unique needs of students who attend DA-CDP, teachers and staff are committed to exhausting a variety of de-escalation strategies and interventions to ensure each child's safety and continued growth. As such, individualized intervention plans are developed in collaboration with students and their families to specifically target the development of behavioral regulation and social-emotional skills. Every effort is made to develop and implement interventions that limit the use of out-of-school suspensions as a method of ensuring the continued safety of the community. However, it should be understood that major safety concerns may result in temporary removal from school and/or referrals to community-based agencies. In accordance with NKSD policy, to ensure that the school environment remains a safe space for all community members, the following actions will be taken to ensure that all students have access to a safe learning environment:

Physical Crisis Intervention

DA-CDP is committed to ensuring that all students are free from unreasonable and unnecessary physical restraints and such interventions are only used in emergency situations after other less intrusive alternatives have failed or are deemed inappropriate. These procedures reflect a policy prohibiting corporal punishment. They are established to promote the use of positive, preventive behavioral supports that significantly limit the need for physical intervention, restrict the use of physical force, and ensure that physical restraint is administered in the least intrusive manner possible. These procedures delineate appropriate practice in those instances where physical restraint is absolutely necessary to protect a student or students, staff and/or other school members from imminent, serious physical harm.

In accordance with NKSD Policy JICD-2 and RI State Law, physical restraint is only used in situations where all of the following three (3) criteria are met:

- 1) Non-physical interventions were not or would not be effective;
- 2) The student's behavior poses a threat of imminent, serious physical harm to self and/or others;
- 3) In circumstances where a behavioral intervention plan is already developed for the student, the plan has been fully implemented as specified.

Staff conducting physical restraint techniques have been trained in Crisis Prevention Intervention (CPI) and receive ongoing professional development and consultation in the use of preventative interventions.

In cases where restraint is necessary to ensure safety, the student's parent(s)/guardian(s) will be notified and will receive a mailed copy of the restraint report form.

Tobacco Use

DA-CDP is a SMOKE FREE ZONE – This applies to everyone on school property, regardless of age.

RI state law prohibits smoking on school premises; therefore, smoking or possession of tobacco products is strictly prohibited on school property and school buses at all times. This includes chewing tobacco, pipes, e-cigarettes, vape pens, etc.

Confirmed suspicion of tobacco use or possession will result in:

- Confiscation of all tobacco-related products and paraphernalia - student refusal to turn over paraphernalia and/or tobacco products will result in disciplinary action.
- Required escort at all times during the school day for a period of time determined by the administrator
- Referral to a substance abuse counselor or contact with existing substance abuse counselor
- Subsequent offenses may result in immediate suspension from school

Substance Use

Possession of drug related paraphernalia or use, possession, or under the influence of alcohol and/or other illicit drugs on DA-CDP property or at any school-sponsored activity will result in:

- Nurse examination to determine physical well-being of the student with possible contact of emergency personnel if the student appears to be at imminent medical risk
- Student search in accordance with NKSD Interrogations & Searches Policy JIH
- Disciplinary Action
- Referral to law enforcement
- Referral to a substance abuse counselor or contact with existing substance abuse counselor
- Exclusion from extracurricular activities for thirty (30) consecutive days

Weapon Use & Possession

The possession, use and or/intended use of item(s) legally classified as a weapon as defined by RI State Law shall be subject to immediate referral to law enforcement and immediate removal from the school environment.

Judgment on student discipline will be reflective of the specific weapon involved, circumstances leading to its presence, use or intended use on school grounds, and conditions under which weapon(s) were apprehended.

Bullying

Bullying is defined as the use of one or more students of a written, verbal or electronic expression or physical act or gesture or any combination thereof directed at a student that:

- a. Causes physical or emotional harm to the student or damage to the student's property;
- b. Places the student in reasonable fear of harm to himself/herself or of damage to his/her property;
- c. Creates an intimidating, threatening, hostile, or abusive educational environment for the student;
- d. Infringes on the rights of the student to participate in school activities; or
- e. Materially and substantially disrupts the education process or the orderly operation of the school.

The expression, physical act or gesture may include, but is not limited to, an incident or incidents that may be reasonably perceived as being motivated by characteristics such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression or mental, physical, or sensory disability, intellectual ability or by any other distinguishing characteristic.

Parent(s)/guardian(s) of students who have been victims of serious and persistent bullying will be contacted and the school administrator will immediately intervene to provide the victim with a safe educational environment. If possible, intervention will be planned with input from the student, parent(s)/guardian(s), outside service providers, and other school staff. Additionally, a mental health service provider will meet with the victim to determine the impact the bullying has had on the child's wellbeing.

Parent(s)/guardian(s) of students who engage in bullying will be contacted and asked to attend a meeting with DA-CDP staff to develop an individualized intervention plan with the goals of teaching the perpetrator expected communication skills and behaviors. Repeated serious offenses after a variety of interventions have been exhausted may result in suspension from school and/or police contact.

Sexual Harrassment

Sexual harassment that interferes with the ability of a student to receive an education is any unwelcome physical, electronic or verbal conduct of a sexual nature. This includes, but is not limited to, touching, grabbing or sexual comments, directed at another student, teacher, or staff member because of his or her gender.

Students are expected to treat their fellow students as well as all teachers and staff members with dignity, courtesy and respect at all times. In accordance with this philosophy, sexual harassment is strictly forbidden. Please see the district policy: [Title IX Policy -- Non Discrimination on the Basis of Sex](#)

Assault of Staff or Peers

Students who attempt or engage in physical harm of any member of the school community will be asked to immediately leave the classroom and receive individualized support to regain regulation and complete a risk assessment with a mental health service provider upon regaining emotional regulation. Parents/guardians will be notified immediately. Student will face disciplinary action. Charges may be filed with the North Kingstown Police Department.

Threats of Harm to Self or Others

Students who make direct and specific threats to harm themselves or any other member of the community including spoken, written, or otherwise communicated threats will be referred to a mental health provider within the school setting to complete a risk assessment. The mental health professional, in concert with the school administrator, will determine further action based on the presenting situation and results of the assessment. Further action may include 1:1 support in a separate location away from the classroom, recommendation of further mental health evaluation to the parent/guardian, contact with the child's community-based provider(s), suspension from school, referral to emergency services and/or police involvement.

Sounding of False Alarms

Students who remove fire alarm covers, open fire extinguisher cases, open alarmed doors, and pull fire alarms in the absence of an emergency situation are subject to immediate suspension from school and possible law enforcement contact. The student and parent(s)/guardian(s) are required to attend a re-entry meeting with the school administrator prior to the student's return to school.

Destruction of Property & Vandalism

Students who intentionally damage or destroy school property are subject to suspension from school, required staff escort upon return from school at all times throughout the day, and possible law enforcement contact. Parent(s)/guardian(s) are responsible for financial restitution as a result of destruction of property and/or vandalism.