

Max Public School District Number 50

Box 297 • Max, North Dakota 58759 • Phone 701-679-2685

TRAVIS ENGEN
Superintendent

TRENT SHERVEN
K-12 Principal

NATALIE HAUF
Business Manager

Dear Applicant:

Thank you for your interest in a teaching position in the Max Public school District #50. Our district is committed to selecting the best teaching candidates available for our students, making it a very competitive environment.

For consideration, all applicants must have on file:

- A letter of interest in the advertised position
- A current resume
- Letters of recommendation
- College/university transcripts (copies are acceptable)
- A copy of your North Dakota teaching license (or evidence of eligibility), and applicable certifications

Applications are reviewed for advertised positions to see if they are complete and match the needs of the position and system. If a match exists, you may be selected for an interview. You will be contacted if that is the case. If you are not contacted within a reasonable period after a position posting closes, you may assume you will not be interviewed at this time.

Applications are kept on file for 12 months and then will be purged. You must submit a letter of interest for each advertised vacancy to be considered an applicant for that position.

Enclosed please find an application form that must be completed along with the submission of the required documentation. Please complete and return with other required documentation as soon as possible.

If you have any questions regarding this process or the status of your application, please contact me at 701-679-2685.

Sincerely,



Travis Engen
Superintendent Max Public School

"Home of the Cossacks"