Patrick Hamilton Elementary School



Building Times: 8:56 am – 3:57 pm Half Day: 12:10 pm www.dowagiacschools.org Principal: Nicole Robinson <u>nrobinson@dowagiacschools.org</u> Secretary: Tonya Brooks tbrooks@dowagiacshools.org

Building Schedule of Events

March 5th March 12th March 19th	Crazy Sock Day Crazy Hair Day Pajama Day
March 26th	Dress like your favorite
	Non-Fiction Character Day
Mar. 29-31st	Parent Teacher Conferences
Mar. 31st	Half Day- Dismissal 12:10
April 1st	Half Day- Dismissal 12:10
April 2nd	No School
April 5-9th	Spring Break
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Parent Drop Off, Messages and Early Pick Up

Our building doors are locked until 8:50. Please use the drop off location that was assigned to your student either Lot A (office parking lot) or Lot B (Spruce St.). All students that are dropped off are to enter through the front door by the flagpole. **Do not drop your children off at the front door before 8:50 and do not drive in the bus parking area.** The end of the day is a difficult time to release students early and make sure all students have their messages. If there is a change in the way a child is going home or if a message needs to be delivered, you will need to contact our office **prior to 2:30 pm.** Interrupting classes to call students to the office also distracts other students and interrupts the classroom routines. Please try to limit early dismissal to emergency situations and special circumstances. If you do need to come and pick your student up, please call and let us know when you are on your way and we will have your student ready for you in the office.

Collecting Box Tops and Family Fare Receipts

Please save you Box Tops and Family Fare receipts. Both collections will benefit our school with additional funds to purchase school supplies and field trips for our students. Thank you for your help!



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<u>Attendance</u>

Please have your child here on time. If your child is dropped off between 9:15 and 9:30 they will be marked tardy. If they arrive after 9:30 they will be marked absent for the morning. If your child is going to be absent for the day, please report your child's absence by calling the office. If your child's absence is not reported, you will receive an automated phone call. Children that leave before 3:20 will be marked absent for the afternoon.

<u>Winter</u>

Winter is upon us! Please make sure that your student is sent with everything that they will need to go outside for recess. They will need boots, snow pants, gloves and a hat. If you have gently used coats, hats and gloves that you would like to donate, they would be appreciated.

Job Opportunities

We have 2 part time positions available at Pat Ham. We are looking for a Lunch Aide and an Utility Aide. If you are interested and would like more information please call the office at 269-782-4450.

March is Reading Month

Reading month is almost here and we want to encourage everyone to enjoy reading at home! Help your students keep track of the number of minutes they read at home each day and return their reading slips every Friday for their chance to win a bicycle. Everyone who returns a slip on Fridays will also be entered in a drawing to receive a free book. The goals for grades K-2 are 30 minutes a week and grades 3-5, 60 minutes a week. We are also having fun Fridays for every Friday in March. March 5th-crazy sock day, March 12th- crazy hair day, March 19th- pajama day and March 26th is dress like your favorite Non-Fiction character. Students will bring their reading slips home beginning on Monday March 1st! The more you read, the more you learn!



January Student of the Month Ezekiel Shouse and Ms. Moore

