

The regular meeting of the Camden's Promise Charter School Board of Trustees, County of Camden, State of New Jersey, was held at 879 Beideman Ave, Camden on January 5, 2022 at 5:10 pm.

Members present: Ms. Maldonado, Mr. Loyola, Ms. Hinson in @ 5:20pm, Ms. Figueroa, Ms. Lombardo, Ms. Cruz and Ms. Caban

Members absent:

Also present: Dr. Conway, Mr. Helmbrecht and Ms. Baughn

The pledge to the flag was led by Ms. Lombardo

Open  
Meeting

The meeting opened at 5:10 pm at which time the following was stated: "The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Camden's Promise Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted on the door of the Camden Promise Charter School and in the Courier Post. "

Minutes

Motion by Mr. Loyola and seconded by Ms. Caban that the Board of Trustees approve the regular minutes of December 1, 2022.

Unanimously Approved

## BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORTS:

### Cash Reconciliation Report

Cash  
Reconciliation  
Report

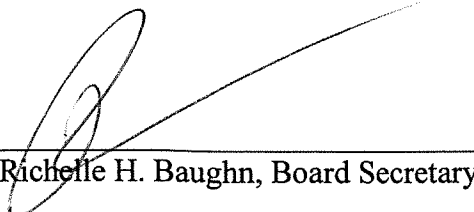
Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees approve the Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of November 2022. The Cash Reconciliation Report and Secretary's Reports are in agreement for the months of November 2022. (See Pages 14068-14078)

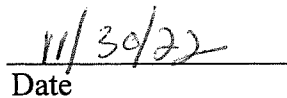
Unanimously Approved

### Board Secretary's Report

Secretary's  
Report

Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees approve the Board of Secretary's Report that as of November 2022 no budgetary line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c) 3. (See Pages 14079-14098)

  
Richelle H. Baughn, Board Secretary

  
Date

**Certification**

Certification

Motion by Ms. Hinson and seconded by Ms. Caban that the Board of Trustees certify pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major accounts or funds has been over expended in violation of N.J.A.C. 6A:23-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Unanimously Approved

**Warrants**

Warrants

Motion by Ms. Hinson and seconded by Ms. Figueroa that the Board of Trustees approve the following warrants. (See Pages – 14099-14102)

- December 2022 Warrant, Food Service and Student Account

Unanimously Approved

Budget

Motion by Mr. Loyola and seconded by Ms. Hinson that the Board of Trustees approve the revised 2022-2023 Budget. (See Pages 14103-14109)

Unanimously Approved

D.H.  
Settlement

Motion by Mr. Loyola and seconded by Ms. Hinson that the Board of Trustees approve the Settlement agreement for D.H.

Unanimously Approved

Line of Credit

Motion by Ms. Hinson and seconded by Ms. Caban that the Board of Trustees approve the TD bank line of credit \$1,000,000 mature on 5/1/2023. (See Page 14110)

Unanimously Approved

**CHIEF SCHOOL ADMINISTRATOR'S REPORT****Business**Fire Drill and  
Lock Down

Motion by Ms. Figueroa and seconded by Ms. Caban that the Board of Trustees accept the fire drill and lock down as presented. (See Page 14111)

Unanimously Approved

HIB Report

Motion by Mr. Loyola and seconded by Ms. Maldonado that the Board of Trustees approve the HIB report. (See Page 14112-14113)

Unanimously Approved

Support  
Contract

Motion by Ms. Hinson and seconded by Ms. Figueroa that the Board of Trustees accept the Partnering for Change Organizational Development Support Contract as presented. (See Pages 14114-14118)

Unanimously Approved

**Personnel**

Resignations

Motion by Ms. Maldonado and seconded by Ms. Hinson that the Board of Trustees accept the attached resignations as presented. (See Page 14119-14121)

Unanimously Approved

Admin  
Stipend

Motion by Mr. Loyola and seconded by Ms. Figueroa that the Board of Trustees accept the stipend per administrative step of of \$3,750 for Ashley Clark, Seventh Grade Team Leader for her student load adjustment from January through June 30, 2023.

Unanimously Approved

Nursing  
Dept Head  
Stipend

Motion by Mr. Loyola and seconded by Ms. Figueroa that the Board of Trustees accept the Nursing Dept Head Stipend for Nazalia Cuevas of \$2,500 from January through June 2023.

Unanimously Approved

NJTLC  
Program

Motion by Ms. Hinson and seconded by Ms. Caban that the Board of Trustees approve Dr. Fenner for her application and appropriate internships with the NJTLC Program. (New Jersey teacher leadership Certification).

Unanimously Approved

Termination

Motion by Ms. Hinson and seconded by Ms. Maldonado that the Board of Trustees accept the termination of Stephanie Steele as school bus driver for conduct unbecoming. (See Page 14122-14123)

Ayes – (7)

Noes – (0)

Abstained – (0)

Adjournment

Motion by Ms. Hinson and seconded by Ms. Figueroa that the Board of Trustees adjourn at 6:06pm.

Unanimously Approved

**CASH RECONCILIATION REPORT  
TO THE BOARD OF EDUCATION**

**Camden's Promise Charter School**

All Funds

For the Month Ending November 30, 2022

Cash Report					
FUNDS		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
	Governmental Funds	2,303,284.47	3,785,720.17	3,598,275.83	2,490,728.81
2	Special Revenue Fund - 20 (see page 2)	663,213.56	460,324.25	671,526.16	452,011.65
3	Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4	Debt Service Fund - Fund 40	0.00	0.00	0.00	0.00
5	Total Governmental Funds (Lines 1 thru 4)	2,966,498.03	4,246,044.42	4,269,801.99	2,942,740.46
6	Enterprise Fund Cafeteria	640,636.16	50,447.52	210,682.21	480,401.47
	Student Activities	7,098.47	3,553.08	24,854.00	(14,202.45)
7	Total Governmental & Enterprise Funds	3,614,232.66	4,300,045.02	4,505,338.20	3,408,939.48
	Payroll	4,079.27	1,447,056.63	1,447,054.90	4,081.00
10	Payroll Agency	35,756.33	984,567.83	975,466.32	44,857.84
11	Unemployment Trust	73,774.62	0.00	0.00	73,774.62
12	Total Trust & Agency Funds (Lines 9 thru 10)	113,610.22	2,431,624.46	2,422,521.22	122,713.46
13	Total All Funds (Lines 5, 6 and 10)	3,727,842.88	6,731,669.48	6,927,859.42	3,531,652.94

Prepared and Submitted By:

Elizabeth A. Di Pietro

12/22/2022

Prepared By:	e dipietro
Date:	12/22/22

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		3864386			
Statement Date		11/30/22			
Fund/Funds		WARRANT ACCOUNT			

1	Balance per Bank				3,028,200.48
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Oct Café Salaries	13,183.32			
	from café ck 22433	6,920.64			
	from st activity ck 22443	1,190.00			
	Nov Café Salaries	13,183.32			
	from café ck 22437	152,774.79			
	from st activity ck 22558	4,590.00			
2					
3	Total Additions				191,842.07
	Deductions				
	Outstanding Checks				
4	(Attach List)				277,002.09
	Ck# 22593 - Bank Error				300.00
6	Total Deductions				277,302.09
7	Net Reconciling Items				(85,460.02)
8	Adjusted Balance per Bank as of 11/30/22 *				2,942,740.46

9	Balance per Board Secretary's Records as of 11/30/22 * *				2,942,740.46
	Reconciling Items				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions				0.00
	Deductions				
14	Other (Explain)				
15	Total Deductions				0.00
16	Net Reconciling Items				0.00
17	Adjusted Board Secretary's Balance as of 11/30/22 *				2,942,740.46

Prepared By:	e di Pietro
Date:	12/22/22

**Camden's Promise Charter School****Bank Reconciliation**

List of Outstanding Checks

Warrant Account

11/30/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
21260	3/2/22	Makeblock Education U.S.	2,069.70
21334	3/10/22	Todd Hutchins	69.00
21480	4/12/22	Philadelphia Eagles, LLC	1,050.00
21617	5/12/22	David Gould	83.00
21629	5/12/22	Matthew Cloud	200.00
21743	6/2/22	Robot Lab Inc.	19,382.00
22105	8/23/22	College Board	400.00
22192	9/13/22	Mary Katherine News	1,230.00
22250	9/21/22	NCESSE/Tides Center	13,500.00
22339	10/11/22	Arlene Cooper	129.00
22419	10/20/22	Wilfred Riveria	129.00
22443	10/31/22	American Cancer Society	2,380.00
22449	10/31/22	FastSpring	2,499.00
22454	10/31/22	KAMI	3,520.00
22524	11/8/22	zspace	70,011.00
22545	11/15/22	Apple Computers	1,779.00
22553	11/15/22	Drexel University school of Education	14,700.00
22555	11/15/22	Flyers Skate Zone	870.00
22561	11/15/22	Proquest	1,037.14
22563	11/15/22	Robonation	2,235.00
22566	11/15/22	Wegman's Food Market, Inc.	1,346.70
22574	11/22/22	Beyond Trust	5,387.16
22576	11/22/22	Camden County Ed Services	12,204.82
22578	11/22/22	Cengage Learning	6,084.00
22579	11/22/22	Eastern Datacomm	3,858.00
22581	11/22/22	Gophersport	145.04
22583	11/22/22	High Noon Books	712.00
22584	11/22/22	NCESSE/Tides Center	13,500.00
22585	11/22/22	Purchase Power	1,041.98
22586	11/22/22	Realtimie	400.00
22592	11/22/22	The Academy of Natural Science	1,096.00
22596	11/22/22	Academy Express, LLC	4,200.00
22597	11/28/22	Amazon Capital Services	385.39
22598	11/28/22	Chick-Fil-A	900.00
22599	11/28/22	CM3 Building Solutions	1,825.00
22600	11/28/22	Constellation New Energy	8,382.28
22601	11/28/22	Delta T Group	960.00
22602	11/28/22	DocuSign	3,158.54
22603	11/28/22	Follet School Solutions	2,357.35
22604	11/28/22	Gophersport	536.48
22605	11/28/22	GovDesigns	7,700.00
22606	11/28/22	NJSIAA	90.00
22608	11/28/22	Staples Advantage	356.90
22609	11/28/22	Worthington Direct	22,782.38
22610	11/30/22	ACT, Inc.	5,410.00
22611	11/30/22	Camden County College	149.00
22612	11/30/22	CDWG	2,412.52
22613	11/30/22	Center for Autism and Early Childhood	325.00
22614	11/30/22	Cinemark Somerdale	2,508.94
22615	11/30/22	Claudia Sunkett-Bakr	27.28
22616	11/30/22	Collins Sports Medicine	439.18
22617	11/30/22	CommonLit	3,000.00
22618	11/30/22	Constellation New Energy	4,032.81
22619	11/30/22	Delta T Group	796.80
22620	11/30/22	Discount School Supply	505.99
22621	11/30/22	Eastern Datacomm	4,925.00
22622	11/30/22	First	380.08
22623	11/30/22	Iron Mountain Information	1,267.53
22624	11/30/22	Jim Schmidt	86.00
22625	11/30/22	Kroc Center	588.75
22626	11/30/22	LiveView Technologies	2,995.00
22627	11/30/22	MBM Sports	900.00
22628	11/30/22	Pear Deck, Inc.	7,612.00
22629	11/30/22	US Regional II of NJ DBA Worknet, OBOM	72.25
22630	11/30/22	William H Sadler, Inc.	1,905.10

total

277,002.09

Prepared By:	e dipietro
	12/22/22

**Camden's Promise Charter School  
Bank Reconciliation**

<b>Bank Name</b>		TD Bank			
<b>Account Number</b>		3865292			
<b>Statement Date</b>		11/30/22			
<b>Fund/Funds</b>		Food Services			

<b>1 Balance per Bank</b>						668,163.54
<b>Reconciling Items</b>						
<b>Additions</b>						
<b>Deposits in Transit</b>						
	<b>Date</b>	<b>Amount</b>				
2a						
2b						
2c						
2d						
2	<b>Total D.I.T.'s</b>		0.00			
3	<b>Total Additions</b>			0.00		
<b>Deductions</b>						
<b>Outstanding Checks</b>						
4	<b>Oct Café Salaries</b>		13,183.32			
	<b>xfer to warrant ck# 22433</b>		6,920.64			
	<b>xfer to warrant ck# 22437</b>		152,774.79			
	<b>Nov Café Salaries</b>		13,183.32			
	<b>Ck# 1682 Advanced Restaurant Technolo</b>		1,700.00			
5						
6	<b>Total Deductions</b>			187,762.07		
7	<b>Net Reconciling Items</b>					(187,762.07)
8	<b>Adjusted Balance per Bank as of</b>			11/30/22	*	480,401.47

<b>9 Balance per Board Secretary's Records as of</b>						480,401.47
<b>Reconciling Items</b>						
<b>Additions</b>						
10						
11						
12	<b>Total Additions</b>			0.00		
<b>Deductions</b>						
13						
14						
16	<b>Total Deductions</b>			0.00		
	<b>Net Reconciling Items</b>					0.00
17	<b>Adjusted Board Secretary's Balance as of</b>			11/30/22 *		480,401.47

\* Line 8 MUST EQUAL line 17.  
 \* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared by	e dipietro
Date:	12/22/22

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		00-3864436			
For the Month End		11/30/22			
Fund/Funds		Student			

1	Balance per Bank				8,167.55
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date				
2a					
2b					
2c					
2	Total D.I.T.'s	0.00			
3	Total Additions		0.00		
	Deductions				
	Outstanding Checks				
4	(Attach List)	16,590.00			
	Ck#22443 xfer to warrant	1,190.00			
	Ck#22558 xfer to warrant	4,590.00			
6	Total Deductions		22,370.00		
7	Net Reconciling Items				(22,370.00)
8	Adjusted Balance per Bank as of	11/30/22	*		(14,202.45)

9	Balance per Board Secretary's Records as of		11/30/22		(14,202.45)
	Reconciling Items				
	Additions				
10	Interest Earned				
12	Total Additions		0.00		
	Deductions				
15	Total Deductions		0.00		
16	Net Reconciling Items				0.00
17	Adjusted Board Secretary's Balance as of	11/30/22	*		(14,202.45)

\* Line 8 MUST EQUAL line 17.

\* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.



Prepared By:	e dipietro
Date:	12/22/22

**Camden's Promise Charter School****Bank Reconciliation**

List of Outstanding Checks

Student Activities Account

11/30/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
3072	11/22/2022	Lupus Walk Donation	800.00
3073	11/22/2022	Temple University Aramark Student Taining	1,065.00
3074	11/22/2022	World Class Vacations	14,725.00
			<hr/>
		total	16,590.00

Prepared By:	e dipietro
Date:	12/22/22

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		3865276			
Statement Date		11/30/22			
Fund/Funds		Payroll			

1	Balance per Bank				28,316.78
	<b>Reconciling Items</b>				
	<b>Additions</b>				
	Deposits in Transit				
	Date	Amount			
	9/30/21 Fraud-Novoa's Dir Dep	1,939.32			
2b	10/15/21 Fraud-Novoa's Dir Dep	1,939.31			
2c					
2d					
2	Total D.I.T.'s		3,878.63		
3	Total Additions			3,878.63	
	<b>Deductions</b>				
	Outstanding Checks				
4	(Attach List)		19,308.42		
	June 2022 Mentor Fee		6,800.00		
	Ck# 18195 - Bank Error		5.00		
	TPAF Prior Yr 375 & TPAF C/I Pr Yr Kappra Illuminati		395.00		
6	Total Deductions			26,508.42	
7	Net Reconciling Items				(22,629.79)
8	Adjusted Balance per Bank as of 11/30/22 *				5,686.99

9	Balance per Board Secretary's Records as of 11/30/22 * *				4,081.00
	<b>Reconciling Items</b>				
	<b>Additions</b>				
	unlocated difference				8.58
11	Fagnani dir dep reversal				1,597.41
12	Total Additions				1,605.99
	<b>Deductions</b>				
14					
15	Total Deductions				0.00
16	Net Reconciling Items				1,605.99
17	Adjusted Board Secretary's Balance as of 11/30/22 *				5,686.99

\* Line 8 MUST EQUAL line 17.  
 \* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	12/22/22

### Camden's Promise Charter School

#### Bank Reconciliation

List of Outstanding Checks

Payroll Account

11/30/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
17286	11/30/2021	Kathleen Riess	293.45
17464	4/14/2022	Marissa Lindsay	22.52
18104	7/29/2022	Jasmine Beatty	1,164.52
18180	9/30/2022	Amber Parker	2,070.30
18205	10/31/2022	Zenaida Falcon	812.31
18223	11/15/2022	Michael Kerns	2,052.66
18232	11/30/2022	Christine Acevedo	1,428.88
18233	11/30/2022	Emely Acevedo	905.89
18234	11/30/2022	Norma Arroyo	820.36
18235	11/30/2022	Zenaida Falcon	855.79
18236	11/30/2022	Michael Kerns	2,005.37
18237	11/30/2022	Michael Kerns	533.15
18238	11/30/2022	Katherine Kohler	447.17
18239	11/30/2022	Ericka Weathers	1,364.45
18240	11/30/2022	Rolan Carter	2,143.17
18242	11/30/2022	Gregory Young	2,116.04
18243	11/30/2022	Gregory Young	272.39
		Total	19,308.42

Prepared By:	e di Pietro
Date:	12/22/22

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		00-3865284			
For the Month Ending		11/30/22			
Fund/Funds		Agency			

1 Balance per Bank						619,876.91
Reconciling Items						
Additions						
Deposits in Transit						
Date						
2a	Swedesboro					50.00
2b						
2c						
2	Total D.I.T.'s					50.00
3	Total Additions					50.00
Deductions						
Outstanding Checks						
4	(Attach List)					575,069.06
unlocated difference-immaterial						0.01
6	Total Deductions					575,069.07
7	Net Reconciling Items					(575,019.07)
8	Adjusted Balance per Bank as of 11/30/22 *					44,857.84

9 Balance per Board Secretary's Records as of 11/30/22						44,857.84
Reconciling Items						
Additions						
10	Interest Earned					
12	Total Additions					0.00
Deductions						
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					0.00
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of 11/30/22 *					44,857.84

\* Line 8 MUST EQUAL line 17.  
 \* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	12/22/22

**Camden's Promise Charter School****Bank Reconciliation**

List of Outstanding Checks

Agency Payroll Account

11/30/2022

Page 5 (a)

Check #	Check Date	Amount	Payable To
4534	11/30/2022	113.03	John H Franklin, Court Officer
4535	11/30/22	355.00	Camden County Sheriff's Office
4536	11/30/22	355.00	Camden County Sheriff's Office
4537	11/30/22	15,032.25	The Equitable AXA
4538	11/30/22	8,202.50	VOYA
4539	11/30/22	747.00	Allied Resources for Kids
4540	11/30/22	456.20	Met Life
4541	11/30/22	63,138.21	Camden's Promise Charter School
4542	11/30/22	1,356.30	AAE
4543	11/30/22	243.56	Allstate Benefits
4544	11/30/22	450.00	VOYA - Roth 403(b)
4545	11/30/22	1,845.00	The Equitable - Roth 403(b)
4546	11/30/22	1,543.98	SJFCU
eft	11/30/22	253,731.98	941.00
eft	11/30/22	33,965.94	NJIT
eft	11/30/22	2,684.59	PA Dept of Revenue
eft	11/30/22	561.48	Delaware Division of Revenue
eft	11/30/22	25,591.56	PERS
eft	11/30/22	164,695.48	TPAF

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**575,069.06**


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Prepared By:	e dipietro
	12/22/22

**Camden's Promise Charter School  
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		5883095			
For the Month Ending		11/30/22			
Fund/Funds		Unemploy. Trust			

1	Balance per Bank				73,774.62
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date				
2a					
2b					
2c					
2d					
2	Total D.I.T.'s				
3	Total Additions				0.00
	Deductions				
	Outstanding Checks				
6	Total Deductions				0.00
7	Net Reconciling Items				0.00
8	Adjusted Balance per Bank as of 11/30/22 *				73,774.62

9	Balance per Board Secretary's Records as of 11/30/22				73,774.62
	Reconciling Items				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions				0.00
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total Deductions				0.00
16	Net Reconciling Items				0.00
17	Adjusted Board Secretary's Balance as of 11/30/22 *				73,774.62

\* Line 8 MUST EQUAL line 17.  
 \* \* If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

Pag 14079 10  
01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$2,490,728.81
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premurns on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$2,849,846.27
Accounts Receivable:			
132	Interfund	\$1,305,470.30	
141	Intergovernmental - State	\$23,282,648.76	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$24,588,119.06
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		(\$863.47)
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$36,724,472.00	
302	Less Revenues	(\$36,687,896.78)	\$36,575.22

Total assets and resources

\$29,964,405.89

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

Pag1408010  
01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 10 GENERAL FUND

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Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$82,982.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$375,351.70
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
<b>Total liabilities</b>		<b>\$458,333.70</b>



Report of the Secretary to the Board of Education  
Camdens Promise Charter School

Pac 14081 10  
01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$20,354,550.12

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$785,000.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$785,000.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$38,532,701.00	
602	Less: Expenditures (\$11,917,738.06)		
	Less: Encumbrances (\$20,418,935.46)	(\$32,336,673.52)	\$6,196,027.48
	Total appropriated		\$27,335,577.60

Unappropriated:

770	Fund balance, July 1	\$3,978,723.59
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$1,808,229.00)

Total fund balance

\$29,506,072.19

Total liabilities and fund equity

\$29,964,405.89

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

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Starting date 7/1/2022 Ending date 11/30/2022 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$38,532,701.00	\$32,336,673.52	\$6,196,027.48
Revenues	(\$36,724,472.00)	(\$36,687,896.78)	(\$36,575.22)
Subtotal	<u>\$1,808,229.00</u>	<u>(\$4,351,223.26)</u>	<u>\$6,159,452.26</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$785,000.00)	\$785,000.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,808,229.00</u>	<u>(\$5,136,223.26)</u>	<u>\$6,944,452.26</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,808,229.00</u>	<u>(\$5,136,223.26)</u>	<u>\$6,944,452.26</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,808,229.00</u>	<u>(\$5,136,223.26)</u>	<u>\$6,944,452.26</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,808,229.00</u>	<u>(\$5,136,223.26)</u>	<u>\$6,944,452.26</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,808,229.00</u>	<u>(\$5,136,223.26)</u>	<u>\$6,944,452.26</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,808,229.00</u>	<u>(\$5,136,223.26)</u>	<u>\$6,944,452.26</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,808,229.00</u>	<u>(\$5,136,223.26)</u>	<u>\$6,944,452.26</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,808,229.00</u>	<u>(\$5,136,223.26)</u>	<u>\$6,944,452.26</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,808,229.00</u>	<u>(\$5,136,223.26)</u>	<u>\$6,944,452.26</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

Pa14083F 10  
01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	4,472,812	0	4,472,812	4,424,154	Under	48,659
00520	SUBTOTAL – Revenues from State Sources	33,067,540	(815,880)	32,251,660	32,251,660		0
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	12,083		(12,083)
Total		37,540,352	(815,880)	36,724,472	36,687,897		36,575
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	300,000	300,000	31,781	0	268,219
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	18,585,500	(834,600)	17,750,900	6,607,684	8,783,210	2,360,006
45300	Support Serv. - General Admin	3,679,500	(31,500)	3,648,000	1,191,104	1,578,122	878,774
46160	Support Serv. - School Admin	2,492,800	0	2,492,800	671,903	750,510	1,070,387
51120	Total Undist. Expend. – Oper. & Maint. O	6,264,001	196,000	6,460,001	1,580,068	4,515,762	364,171
52480	Total Undist. Expend. – Student Transpor	100,000	85,864	185,864	106,220	67,767	11,876
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	5,400,000	284,237	5,684,237	1,709,089	3,714,436	260,711
76260	Total Facilities Acquisition and Constr	2,000,000	10,900	2,010,900	19,889	1,009,128	981,883
Total		38,521,801	10,900	38,532,701	11,917,738	20,418,935	6,196,027

**Report of the Secretary to the Board of Education**  
**Camdens Promise Charter School**

Pa14084: 10  
01/02/23 11:56

**Starting date 7/1/2022 Ending date 11/30/2022 Fund: 20 SPECIAL REVENUE FUNDS**

**Assets and Resources**

**Assets:**

101	Cash in bank		\$452,011.65
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$4,273,035.30	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$4,273,035.30

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

**Resources:**

301	Estimated Revenues	\$15,314,168.77	
302	Less Revenues	(\$7,386,052.02)	\$7,928,116.75

**Total assets and resources**

**\$12,653,163.70**

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

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01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

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Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$1,297,993.30
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$304,215.16
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$308,809.90
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
<b>Total liabilities</b>		<b>\$1,911,018.36</b>

**Report of the Secretary to the Board of Education**  
**Camdens Promise Charter School**

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**Starting date 7/1/2022 Ending date 11/30/2022 Fund: 20 SPECIAL REVENUE FUNDS**

**Fund Balance:**

**Appropriated:**

753,754 Reserve for Encumbrances \$4,973,934.73

**Reserved Fund Balance:**

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$16,893,805.96	
602	Less: Expenditures	(\$2,759,033.06)	
	Less: Encumbrances	(\$5,245,118.93)	(\$8,004,151.99)
	Total appropriated		\$13,863,588.70

**Unappropriated:**

770	Fund balance, July 1	(\$1,541,806.17)
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$1,579,637.19)

Total fund balance

**\$10,742,145.34**

Total liabilities and fund equity

**\$12,653,163.70**

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

Page 10  
01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$16,893,805.96	\$8,004,151.99	\$8,889,653.97
Revenues	(\$15,314,168.77)	(\$7,386,052.02)	(\$7,928,116.75)
Subtotal	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,579,637.19</u>	<u>\$618,099.97</u>	<u>\$961,537.22</u>

Prepared and submitted by : \_\_\_\_\_ Date \_\_\_\_\_  
Board Secretary

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

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01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	1,500,000	11,247,947	12,747,947	4,191,829	Under	8,556,118
00745	Total Revenues from Local Sources	0	0	0	367,634		(367,634)
00830	Total Revenues from Federal Sources	2,640,828	(74,606)	2,566,222	2,826,589		(260,367)
	Total	4,140,828	11,173,341	15,314,169	7,386,052		7,928,117
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	2,315,880	12,082,492	14,398,372	2,207,790	4,154,841	8,035,741
84100	Local Projects	0	15,300	15,300	12,269	26,311	(23,280)
88740	Total Federal Projects	2,640,828	(160,694)	2,480,134	538,974	1,063,967	877,194
	Total	4,956,708	11,937,098	16,893,806	2,759,033	5,245,119	8,889,654



**Report of the Secretary to the Board of Education**  
**Camdens Promise Charter School**

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01/02/23 11:56

**Starting date 7/1/2022 Ending date 11/30/2022 Fund: 60 ENTERPRISE FUNDS**

**Assets and Resources**

**Assets:**

101	Cash in bank		\$480,401.47
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
<b>Accounts Receivable:</b>			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$71,503.45	
142	Intergovernmental - Federal	\$73,512.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$145,015.45
<b>Loans Receivable:</b>			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$32,688.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$8,726.92

**Resources:**

301	Estimated Revenues	\$0.00	
302	Less Revenues	(\$585,509.41)	(\$585,509.41)

**Total assets and resources**

**\$81,322.43**

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

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01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 60 ENTERPRISE FUNDS

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Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$2,090.36
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$2,090.36

**Report of the Secretary to the Board of Education**  
**Camdens Promise Charter School**

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01/02/23 11:56

**Starting date 7/1/2022 Ending date 11/30/2022 Fund: 60 ENTERPRISE FUNDS**

**Fund Balance:**

Appropriated:

753,754	Reserve for Encumbrances	\$1,333,089.74
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures (\$497,862.30)		
	Less: Encumbrances (\$1,377,135.79)	(\$1,874,998.09)	(\$1,874,998.09)
	Total appropriated		(\$541,908.35)

Unappropriated:

770	Fund balance, July 1	\$621,140.42
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

**\$79,232.07**

Total liabilities and fund equity

**\$81,322.43**

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

P14092 of 5  
01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 60 ENTERPRISE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$1,874,998.09	(\$1,874,998.09)
Revenues	\$0.00	(\$585,509.41)	\$585,509.41
Subtotal	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,289,488.68</u>	<u>(\$1,289,488.68)</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

P14093 of 5  
01/02/23 11:56

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 60 ENTERPRISE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	585,509		(585,509)
Total		0	0	0	585,509		(585,509)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	497,862	1,377,136	(1,874,998)
Total		0	0	0	497,862	1,377,136	(1,874,998)

**Report of the Secretary to the Board of Education**  
**Camdens Promise Charter School**

P14094 of 5  
01/02/23 11:57

**Starting date 7/1/2022 Ending date 11/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS**

**Assets and Resources**

**Assets:**

101	Cash in bank		(\$14,202.45)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$1,383.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,383.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

**Resources:**

301	Estimated Revenues	\$0.00	
302	Less Revenues	(\$32,903.16)	(\$32,903.16)

**Total assets and resources** **(\$45,722.61)**

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

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01/02/23 11:57

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$14,202.45)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$1,022.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$1,022.00

**Report of the Secretary to the Board of Education**  
**Camdens Promise Charter School**

F14096 of 1  
01/02/23 11:57

**Starting date 7/1/2022 Ending date 11/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS**

**Fund Balance:**

**Appropriated:**

753,754 Reserve for Encumbrances \$724.99

**Reserved Fund Balance:**

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures (\$67,063.00)		
	Less: Encumbrances (\$724.99)	(\$67,787.99)	(\$67,787.99)
	Total appropriated		(\$67,063.00)

**Unappropriated:**

770	Fund balance, July 1	\$20,318.39
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

(\$46,744.61)

Total liabilities and fund equity

(\$45,722.61)



**Report of the Secretary to the Board of Education  
Camdens Promise Charter School**

F14097 of 1  
01/02/23 11:57

**Starting date 7/1/2022 Ending date 11/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS**

**Recapitulation of Budgeted Fund Balance:**

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$67,787.99	(\$67,787.99)
Revenues	\$0.00	(\$32,903.16)	\$32,903.16
Subtotal	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$34,884.83</u>	<u>(\$34,884.83)</u>

Prepared and submitted by : \_\_\_\_\_  
Board Secretary Date

Report of the Secretary to the Board of Education  
Camdens Promise Charter School

F14098 of 1  
01/02/23 11:57

Starting date 7/1/2022 Ending date 11/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	32,903		(32,903)
Total		0	0	0	32,903		(32,903)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	67,063	725	(67,788)
Total		0	0	0	67,063	725	(67,788)

Check Journal  
Rec and Unrec checks

Camdens Promise Charter School  
Hand and Machine checks

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01/04/23 10:06

Starting date 12/1/2022

Ending date 12/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
001683	12/13/22		M682	Commercial Kitchen Repairs, Inc.		410.00
022595	H 12/02/22		1057	SAM'S CLUB		490.82
022631	H 12/05/22		1057	SAM'S CLUB		471.11
022632	H 12/06/22		1057	SAM'S CLUB		268.30
022634	H 12/07/22		1057	SAM'S CLUB		907.41
022635	12/07/22		2162	Amazon Capital Services		701.11
022636	12/07/22		1841	AP PLUMBING DRAINS LLC		525.00
022637	12/07/22		2069	APPLE COMPUTERS		18,090.00
022638	12/07/22		2016	BOB CLARK SR		301.00
022639	12/07/22		1532	CASA REPORTING SERVICE		516.00
022640	12/07/22		N661	Delta T Group		1,106.80
022641	12/07/22		7011	DFX		5,942.00
022642	12/07/22		1602	EZPASS		500.00
022643	12/07/22		1244	FABRIZIO PIZZA		639.11
022644	12/07/22		1819	FLEXFACTS		364.00
022645	12/07/22		1152	HOME DEPOT		4,387.11
022646	12/07/22		1895	LIFE SAVERS, INC.		230.00
022647	12/07/22		1749	LOTI		26,500.00
022648	12/07/22		L056	Mangates		599.00
022649	12/07/22		7112	NJ Baseball&Softball Umpire Association		149.00
022650	12/07/22		1207	PETTY CASH		300.00
022651	12/07/22		1677	PRUDENTIAL Insurance Co. of America		5,458.00
022652	12/07/22		2355	SAFEGUARD BUSINESS SYSTEMS		551.00
022653	12/07/22		8121	SJ Swim Officials		70.00
022654	12/07/22		2415	STAPLES ADVANTAGE		3,359.00
022655	12/07/22		U351	Unifirst Uniform Services		502.00
022656	12/07/22		1463	WEX BANK		8,723.00
022657	12/09/22		V745	Advanta Health Solutions		1,425.00
022658	12/09/22		0919	Cigna Health & Life Insurance Co.		45,300.00
022659	12/09/22		1328	CIGNA HEALTHCARE		1,075,740.00
022660	12/09/22		F462	ECS - Energy Conservation & Supply		93,480.00
022661	12/09/22		9924	Health Mats		33.00
022662	12/09/22		1766	HORIZON AV, LLC		6,600.00
022663	12/09/22		J323	LiveView Technologies		2,990.00
022664	12/09/22		1306	NIGHTLINGER, COLAVITA & VOLPA		26,700.00
022665	12/09/22		1484	WB MASON		2,870.00
022666	H 12/12/22		1057	SAM'S CLUB		1,520.00
022667	12/13/22		J604	Allison Hoag		21.00
022668	12/13/22		1036	BECKERS SCHOOL SUPPLIES		7.00

Check Journal  
Rec and Unrec checks

Camdens Promise Charter School  
Hand and Machine checks

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01/04/23 10:06

Starting date 12/1/2022

Ending date 12/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
022669	12/13/22		A395	Caitlin Burd		275.00
022670	12/13/22		1218	CASA PAYROLL SERVICE		1,875.60
022671	12/13/22		1346	CENTER FOR AQUATIC SCIENCES		15,000.00
022672	12/13/22		N661	Delta T Group		2,063.60
022673	12/13/22		2119	ELIJAH AUSTIN		300.00
022674	12/13/22		1244	FABRIZIO PIZZA		417.00
022675	12/13/22		O302	Faith Duffy		275.00
022676	12/13/22		T055	George Oconnell		500.00
022677	12/13/22		L319	Haliya Bint-Habib		275.00
022678	12/13/22		1766	HORIZON AV, LLC		193,693.00
022679	12/13/22		A153	Jasmine Beatty		500.00
022680	12/13/22		C521	John Repici		500.00
022681	12/13/22		U663	Melissssa Wegfahrt		275.00
022682	12/13/22		K359	Mikes Garage		1,565.00
022683	12/13/22		N227	Nicholas Gentile		275.00
022684	12/13/22		1306	NIGHTLINGER, COLAVITA & VOLPA		3,500.00
022685	12/13/22		1528	NJ DEPT OF TREASURY		85.00
022686	12/13/22		9028	Parker McCay P.A.		1,091.00
022687	12/13/22		1191	SCHOOL SPECIALTY		2,018.00
022688	12/13/22		2415	STAPLES ADVANTAGE		2,415.00
022689	12/13/22		1348	WOLFINGTON BODY COMPANY		320.00
022690	12/13/22		2162	Amazon Capital Services		2,729.00
022691	12/13/22		1306	NIGHTLINGER, COLAVITA & VOLPA		3,260.00
022692	12/13/22		1306	NIGHTLINGER, COLAVITA & VOLPA		68.00
022693	H 12/13/22		1057	SAM'S CLUB		493.00
022694	H 12/14/22		1057	SAM'S CLUB		561.00
022695	12/14/22		1068	AT & T		625.00
022696	12/14/22		2096	CATHY'S CATERING		4,625.00
022697	12/14/22		1262	ORIENTAL TRADING CO.		340.00
022698	12/14/22		1540	SCHOOL NURSE SUPPLY, INC		1,287.00
022699	12/14/22		G820	Sunrise Signs		2,526.00
022700	12/14/22		J683	Wegmans Food Market Inc		1,040.00
022701	H 12/16/22		1057	SAM'S CLUB		521.00
022702	H 12/22/22		1057	SAM'S CLUB		354.00
022703	H 12/19/22		1057	SAM'S CLUB		337.00
022704	12/19/22		1549	ALL IN ONE BALLOONS		351.00
022705	12/19/22		2162	Amazon Capital Services		511.00
022706	12/19/22		2241	ANDERSON'S		451.00
022707	12/19/22		2046	CAMDEN CHARTER SCHOOL NETWORK		111.00

Check Journal  
Rec and Unrec checks

Camdens Promise Charter School  
Hand and Machine checks

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01/04/23 10:0

Starting date 12/1/2022

Ending date 12/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
022708	12/19/22		1775	CAMDEN COUNTY ED. SERVICES		12,530.7
022709	12/19/22		1737	COLES MUSIC SERVICES		778.6
022710	12/19/22		G331	DINOSAURS ROCK		1,595.0
022711	12/19/22		F462	ECS - Energy Conservation & Supply		17,556.7
022712	12/19/22		1244	FABRIZIO PIZZA		1,433.0
022713	12/19/22		Q849	Full Compass Systems		437.1
022714	12/19/22		1222	GARRISON ARCHITECTS		75,000.0
022715	12/19/22		F544	Hectors General Contractor		4,800.0
022716	12/19/22		V368	Philly Pretzel Factory		80.0
022717	12/19/22		O007	Restaurant Equippers		276.6
022718	12/19/22		L571	Stephanie Rayes		275.0
022719	12/20/22		A797	Camden County College		166,915.4
022720	12/20/22		N661	Delta T Group		2,200.0
022721	12/20/22		1722	DELUXE BAKERY		507.1
022722	V 12/20/22	12/20/22		00.0 \$ Multi Stub Void	#022723 Stub	
022723	12/20/22		1244	FABRIZIO PIZZA		1,534.0
022724	12/20/22		5490	Generation Genius		1,795.0
022725	12/20/22		G913	Lanyards USA		230.0
022726	12/20/22		0257	Leslie Bryant		5,220.0
022727	12/20/22		J086	Mascot Junction, Inc		5,749.0
022728	12/20/22		2415	STAPLES ADVANTAGE		1,525.0
022729	12/20/22		9281	Worthington Direct		33,508.0
B37315	12/13/22		R666	Babbel GmbH	Other EFT Payments	7,200.0
B37329	12/13/22		1354	PSE &G	Other EFT Payments	35,200.0
B37330	12/13/22		1356	NEW JERSEY AMERICAN WATER CO	Other EFT Payments	3,409.0
F37261	12/15/22		9999	PAYROLL VENDOR		1,423,502.0
F37262	12/16/22		9999	PAYROLL VENDOR		
F37327	12/23/22		9999	PAYROLL VENDOR		1,206,181.0

Check Journal  
Rec and Unrec checks

Camdens Promise Charter School  
Hand and Machine checks

14102 of

01/04/23 10:0


Starting date 12/1/2022

Ending date 12/31/2022

Fund Totals		
-------------	--	--

10	GENERAL FUND	\$132,013.46
11	GENERAL CURRENT EXPENSE	\$4,008,248.07
12	CAPITAL OUTLAY	\$92,556.70
20	SPECIAL REVENUE FUNDS	\$856,315.22
60	ENTERPRISE FUNDS	\$13,593.32
Total for all checks listed		\$5,102,726.77

Prepared and submitted by:

  
Board Secretary

12/31/22  
Date

**Budget Summary**

USE FOR OPERATING CHARTER SCHOOLS

**Charter School Name: Camden Promise Charter School**

		<b>FY Year:</b>	
<b>Line</b>		<b>2022-2023</b>	
<b>1</b>	<b>Enrollments</b>		
<b>2</b>	District of Residence		2,301
<b>3</b>	Non-Resident District		
<b>4</b>	<b>Total Enrollments</b>		2,301
<b>5</b>			
<b>6</b>	Beginning Fund Balance		2,403,934
<b>7</b>			
<b>8</b>	<b>Revenues</b>		
<b>9</b>	<b>General Fund</b>		
<b>10</b>			
<b>11</b>	Equalization/Local Levy Aid - Local Share		4,749,591
<b>12</b>	Equalization/Local Levy Aid - State Share		30,968,318
<b>13</b>	<b>Total Equalization/Local Levy Aid (Lines 11,12)</b>		35,717,909
<b>14</b>	<b>Categorical Aid</b>		
<b>15</b>	Categorical Special Education Aid		840,487
<b>16</b>	Categorical Security Aid		1,237,376
<b>17</b>	<b>Total Categorical Aid (Lines 15 and 16)</b>		2,077,863
<b>18</b>	<b>Other State Revenue</b>		
<b>19</b>	First Year Nonpublic Student Aid		0
<b>20</b>	Adjustment Aid		0
<b>21</b>	Other State Revenue		0
<b>22</b>	<b>Total Other State Aid (Lines 19 through 21)</b>		0
<b>23</b>	Other Revenue		50,000
<b>24</b>	<b>Total General Fund (Lines 13, 17, 22, 23)</b>		37,845,772
<b>25</b>	<b>Restricted - Special Revenue Fund</b>		
<b>26</b>	Revenue from State Sources:		0
<b>27</b>	Source:		815,880
<b>28</b>	Other:		0
<b>29</b>	<b>Total State Projects (Lines 27, 28):</b>		815,880
<b>30</b>	Revenue from Federal Sources:		
<b>31</b>	Source: NCLB		2,012,436
<b>32</b>	Other: IDEA		576,070
<b>33</b>	<b>Total Federal Projects (Lines 31, 32):</b>		2,588,506
<b>34</b>	Revenues from Other Restricted Sources		
<b>35</b>	Source:		10,432,792
<b>36</b>	Source:		
<b>37</b>	Other:		0
<b>38</b>	<b>Total Other Sources (Lines 35, 36, 37):</b>		10,432,792
<b>39</b>	<b>Total Special Revenue Fund (Lines 29, 33, 38)</b>		13,837,178
<b>40</b>	<b>Total Revenues (Lines 24,39)</b>		51,682,950

<b>41 Expenditures-General Fund</b>	
<b>42 Instruction</b>	
43 Salaries of Teachers	16,047,881
44 Other Salaries for Instruction	391,753
45 Purchased Professional/Technical Services	550,000
46 Other Purchased Services	160,000
47 General Supplies	886,523
48 Textbooks	190,528
49 Miscellaneous Expense	5,000
<b>50 Total Instructional Expense</b>	<b>18,231,686</b>
<b>51 Administrative</b>	
52 Salaries - Administration	1,339,436
53 Salaries of Secretarial/Clerical Assistants	915,056
54 Total Benefit Costs	6,084,709
55 Purch. Professional/Tech.Serv.(Consultants)	0
<b>55.1 Legal costs</b>	<b>100,000</b>
<b>55.2 Other Purch. Professional/Tech Serv. (Consultants)</b>	<b>150,000</b>
56 Other Purchased Services	800,000
57 Communications/Telephone	250,000
58 Supplies and Materials	266,424
59 Judgments Against Charter Schools	0
60 Interest on Current Loans	0
61 Interest for Lease Purchase Agreements	0
62 Mortgage Payments-Interest	0
63 Miscellaneous Expense	5,000
<b>64 Total Administrative Expense</b>	<b>9,910,625</b>
<b>65 Support Services</b>	
66 Salaries	1,787,640
67 Purch. Professional/Tech. Serv.(Consultants)	310,000
68 Other Purchased Services	0
69 Rental of Land and Buildings	5,114,001
70 Insurance for property, liability and fidelity	450,000
71 Supplies and Materials	150,000
72 Transportation - Other than to/from school	285,864
73 Reserved for future use	0
74 Energy Costs (Heat and Electricity)	641,600
75 Miscellaneous Expense	5,000
<b>76 Total Support Services Expense</b>	<b>8,744,105</b>
<b>77 Capital Outlay</b>	<b>0</b>
78 Instructional Equipment	0
79 Noninstructional Equipment	0
80 Purchase of Land/Improvements	2,000,000
81 Lease Purchase Agreements-Principal	0
82 Mortgage Payments-Principal	0
83 Building Purchase other than Lease Purchase	0
84 Miscellaneous Expense	0
<b>85 Total Capital Outlay</b>	<b>2,000,000</b>



86	<b>Total General Fund (Lines 50, 64, 76, 85)</b>	<b>38,886,415</b>
87	<b>Expenditures-Special Revenue Fund</b>	
88	<b>Restricted /Special Revenues Programs</b>	
89		
90	State Projects:	
91	Source:	815,880
92	Other:	0
93	<b>Total State Projects:</b>	<b>815,880</b>
94		
95	Federal Projects:	
96	Source: NCLB	2,012,436
97	Other: IDEA	576,070
98	<b>Total Federal Projects:</b>	<b>2,588,506</b>
99	Other Restricted Expenditures:	
100	Source:	10,432,792
101	Source:	0
102	Other:	0
103	<b>Total Other Sources:</b>	<b>10,432,792</b>
104	<b>Total Special Revenue Fund (Lines 93, 98, 103)</b>	<b>4,904,386</b>
105		
106	<b>Total Expenditures ( Lines 86, 104)</b>	<b>52,723,593</b>
107		
108	<b>Ending Fund Balance (Lines 6 + 40 - 106)</b>	<b>1,363,291</b>

<b>Total</b>	
Benefits	6,084,708.86
Salaries	20,481,766.00
%	29.71%
<b>Instr. %</b>	
23,115,560.58	72.75%
<b>Admin. %</b>	
4,495,678.98	14.15%
<b>Support %</b>	
4,161,174.45	13.10%
<b>Total</b>	
31,772,414.02	
<b>% fund bal. to Gen Fund</b>	
3.51%	

**Budget Summary**  
**USE FOR OPERATING CHARTER SCHOOLS**  
**Charter School Name: Camden Promise Charter School**

FY Year: 2022-2023

Line		2022-2023
1	Enrollments	
2	District of Residence	2,301
3	Non-Resident District	-
4		2,301
5	Total Enrollments	
6	Beginning Fund Balance	2,403,934
7		
8	Revenues	
9	General Fund	
10		
11	Equalization/Local Levy Aid - Local Share	4,749,591
12	Equalization/Local Levy Aid - State Share	30,968,318
13	Total Equalization/Local Levy Aid (Lines 11,12)	35,717,909
14	Categorical Aid	
15	Categorical Special Education Aid	840,487
16	Categorical Security Aid	1,237,376
17	Total Categorical Aid (Lines 15 and 16)	2,077,863
18	Other State Revenue	
19	First Year Nonpublic Student Aid	-
20	Adjustment Aid	-
21	Other State Revenue	-
22	Total Other State Aid (Lines 19 through 21)	-
23	Other Revenue	50,000
24	Total General Fund (Lines 13, 17, 22, 23)	37,845,772
25	Restricted - Special Revenue Fund	
26	Revenue from State Sources:	
27	Source:	815,880
28	Other:	-
29	Total State Projects (Lines 27, 28):	815,880
30	Revenue from Federal Sources:	
31	Source: NCLB	2,012,436
32	Other: IDEA	576,070
33	Total Federal Projects (Lines 31, 32):	2,588,506
34	Revenues from Other Restricted Sources	
35	Source:	10,432,792
36	Source:	-
37	Other:	-
38	Total Other Sources (Lines 35, 36, 37):	10,432,792
39	Total Special Revenue Fund (Lines 29, 33, 38)	13,837,178
40	Total Revenues (Lines 24,39)	51,682,950
41	Expenditures-General Fund	
42	Instruction	
43	Salaries of Teachers	16,047,881
44	Other Salaries for Instruction	391,753
45	Purchased Professional/Technical Services	550,000
46	Other Purchased Services	160,000
47	General Supplies	886,523
48	Textbooks	190,528
49	Miscellaneous Expense	5,000
50	Total Instructional Expense	18,231,686
51	Administrative	

Teacher Incentives, Aquatic Science, AP Exams, Camden County College, Loti, Aquarium  
Course Reimbursement  
Chromebok, replacement desk and chairs, Smartboards, Paper, Tech supplies, etc  
Library, replace books & online books renew fees  
Miscellaneous Expense

**USE FOR OPERATING CHARTER SCHOOLS**

### **Budget Summary**

**Charter School Name: Camden Promise Charter School**

**FY Year:**

Line	2022 2023	1,339,436
52 Salaries - Administration		1,339,436
53 Salaries of Secretarial/Clerical Assistants		915,056
54 Total Benefit Costs		6,084,709
55 Purch. Professional/Tech.Serv.(Consultants)		
55.1 Legal costs		100,000
55.2 Other Purch. Professional/Tech.Serv. (Consultants)		150,000
56 Other Purchased Services		800,000
57 Communications/Telephone		250,000
58 Supplies and Materials		266,424
59 Judgments Against Charter Schools		
60 Interest on Current Loans		
61 Interest for Lease Purchase Agreements		
62 Mortgage Payments-Interest		
63 Miscellaneous Expense		5,000
64 Total Administrative Expense		9,910,625
65 Support Services		
66 Salaries		1,787,640
67 Purch. Professional/Tech. Serv.(Consultants)		310,000
68 Other Purchased Services		
69 Rental of Land and Buildings		5,114,001
70 Insurance for property, liability and fidelity		450,000
71 Supplies and Materials		150,000
72 Transportation - Other than to/from school		285,864
73 Reserved for future use		
74 Energy Costs (Heat and Electricity)		641,600
75 Miscellaneous Expense		5,000
76 Total Support Services Expense		8,744,105
77 Capital Outlay		
78 Instructional Equipment		
79 Noninstructional Equipment		
80 Purchase of Land/Improvements		2,000,000
81 Lease Purchase Agreements-Principal		
82 Mortgage Payments-Principal		
83 Building Purchase other than Lease Purchase		
84 Miscellaneous Expense		
85 Total Capital Outlay		2,000,000
86 Total General Fund (Lines 50, 64, 76, 85)		38,886,415
87 Expenditures-Special Revenue Fund		
88 Restricted /Special Revenues Programs		
89		
90 State Projects:		
91 Source:		815,880
92 Other:		
93 Total State Projects:		815,880
94		
95 Federal Projects:		
96 Source: NCLB		2,012,436
97 Other: IDEA		576,070
98 Total Federal Projects:		2,588,506
99 Other Restricted Expenditures:		
100 Source:		10,432,792

USE FOR OPERATING CHARTER SCHOOLS

Budget Summary

Charter School Name: Camden Promise Charter School

FY Year:

Line		2022 2023
101	Source:	-
102	Other:	-
103		10,432,792
104	Total Special Revenue Fund (Lines 93, 98, 103)	13,637,178
105		
106	Total Expenditures ( Lines 86, 104)	52,723,593
107		
108	Ending Fund Balance (Lines 6 + 40 - 106)	1,363,291





**Bank**

America's Most Convenient Bank\*

**TD Bank, N.A.**

1701 Route 70 East

Cherry Hill, NJ 08034-5400

T: 856-874-2418

Peter.Musumeci@td.com

Date: June 21, 2022

To: Ms. Richelle H. Baughn  
CAMDEN'S PROMISE CHARTER SCHOOL INC  
879 BEIDEMAN AVE  
CAMDEN, NJ 08105

Re: Commercial Line of Credit - Loan #XXXXXXX0134-9004\_R4 dated 2/4/2019 in the amount of \$1,000,000.00 (as amended, modified or supplemented, the "Note")

Dear Richelle,

We are pleased to inform you that pursuant to the terms of the Note referenced above, this letter constitutes written notice that the Note has been renewed and shall mature on 5/1/2023 (the "Maturity Date") unless further extended in writing by TD Bank in its sole and absolute discretion. Except as expressly set forth in this letter, all terms, conditions and provisions of the Note and each of the other loan documents continue unchanged and Borrower continues to be legally bound by all such terms, conditions and provisions.

We appreciate your business and look forward to working with you in the future. If you have any questions regarding this information, please contact Peter Musumeci at 856-874-2418.

Sincerely,

TD Bank

BY: *Peter M. Musumeci, III*

Peter M. Musumeci, III  
Vice President

cc: CAMDEN CHARTER SCHOOL NETWORK

### Fire Drills

	Date	Time	Duration	Weather
Academy - Downtown	12/21/22	2:32	13	Chilly
Academy - Parkside	12/22/22	1:50	5	Chilly
Promise - Main Campus	12/21/22	1:08	7	Chilly
Pride	12/13/22	1:45	10	Chilly
Katz	12/23/22	10:45	9	Chilly

### Lockdowns

	Date	Time	Duration
Academy - Downtown	12/8/22	2:33	3
Academy - Parkside			
Promise - Main Campus	12/21/22	2:45	3
Pride	12/20/22	2:15	5
Katz	12/23/22	8:50	3

Harassment, Intimidation, and Bullying  
Board Reporting Requirement- Reports of Violations  
December 2022

Camden Academy Charter High School - (9th - 12th grade)

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Summary	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
None							

Camden's Promise Charter School (5th - 8th grade)

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Summary	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
6356584995	9116745642	November 16, 2022	11/16/22	Mental or Physical; or Sensory Disability	11/30/22	Inconclusive	N/A
2422337763	3289016703	November 11, 2022	11/18/2022	Race	12/2/22	HIB Confirmed	HIB Suspension Anti-Bias Training
9830266334	31460887355	11/28/22	12/12/22	Romanticism/Harassment	1/3/23	HIB Confirmed	HIB Suspension Counseling
69252218256	2473762760	Ongoing	12/12/22	Physical appearance	1/3/23	Inconclusive	Anti-Bias Training



**Camden's Pride Charter School (K-4th)**

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Summary	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
3912120058	7023163841	9/2022-1 15/2022	11/18/2022	Physical aggression on school bus	11/9/2 022	HIB Confirmed	Assigned seats on bus; removal from bus pending re-evaluation

**Katz Dalsey Academy Charter School (PreK-4th)**

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Summary	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
NONE							

Joe Conway  
Superintendent  
Camden's Promise Charter Schools  
Camden's Charter School Network  
879 Beideman Ave  
Camden, NJ 08105

**RE: Draft Proposal for Organization Development Support (High Level Goal Setting Process)**

**UNDERSTANDING OF CURRENT SITUATION**

Camden's Promise Charter Schools has experienced success and growth as demonstrated by growing from 1600 to 2400 students in a relatively short period of time prior to the onset of the Global Pandemic. Leadership is working on managing normal challenges that accompany rapid growth such as balancing the tensions between the needs of a small school and those of a larger school; shifting expectations around roles and responsibilities; adapting policies and procedures accordingly and creating a sustainable and adaptable culture that is aligned with the mission, vision and values. In addition, the board, faculty and leadership have also had to quickly adapt to the needs and requirements through the ever evolving circumstances as a result of the pandemic. As a result of this ever-changing landscape, leadership believes it would be helpful to take a step back and determine 3-5 high level goals that will support leadership in guiding Camden's Promise Charter Schools in the next few years.

**PROJECT OBJECTIVES**

- Execute a customized project to explore and identify 3-5 high level goals for the district
- Leverage faculty and staff to engage in a process that will incorporate input from all parts of the district ensuring that input is valued.

**SHARED RESPONSIBILITIES**

Both the consultants and the client agree to maintain open and honest communication, to give as much notice as possible if a meeting needs to be rescheduled and to work together for the betterment of the organization.

We propose to utilize a **planning team** made up of a small team from Camden's Promise Charter School and the Consultants to support the development and delivery of this project. The planning team will meet throughout the project to provide critical input and feedback before, during and after the project milestones.

## APPROACH

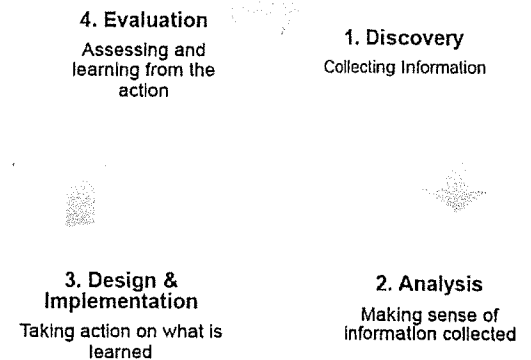
The consultants work with clients to provide customized services consistent with the strategic goals for the organization as defined above. Efforts are customized to focus on issues deemed critical to the organization.

*Values:* Our approach is a “values-based planned change process” that solicits the participation of those affected by the change. The consultants’ approach to organizational change is guided by a commitment to social responsibility, justice and equity, diversity and inclusion, collaboration and the unleashing of human potential.

*Approach:* The consultants will use an approach that involves collaborative steps requiring full participation and investment of the organization in:

- Collecting information,
- Analyzing the data,
- Taking action based on what is learned, and
- Evaluating the action.

Throughout the project, the consultants will be intentional in sharing tools and skills in order to build the capacity of the organization and reduce the group’s reliance on outside consultant support. Through the process, the group will be guided to learn about and develop its own organization.



## **SCOPE OF SERVICES**

### **Phase 1 - Planning & Discovery**

- A virtual meeting (up to 90 minutes) with the consultants and key leadership to review the purpose, objectives and scope of the project, discuss the creation of the planning team and discuss content of interview questions, and stakeholders to be included in discovery.
- Creation of a committee/planning team (possibly composed of a few members of the leadership team and faculty who represent a cross-section of the district). The committee will meet to review the draft design of the retreat.
- The client will send any relevant documents that will help the consultants understand the current situation and inform the design of the retreat.
- Included in Discovery, the consultants will conduct one-on-one interviews and/or a few focus groups (aka “community conversations”) with a cross section of the board, faculty, staff and other identified stakeholders. As stated above, the consultants will work with the client/planning team to develop the interview/focus group questions. The interviews will be approximately thirty to forty-five minutes each in duration. Interviews will be conducted via Zoom or telephone, depending on availability. Focus groups/community conversations would be 90 minutes in length.
- Planning team meeting: a virtual planning team meeting (up to 90 minutes) to review the draft design, provide input and feedback to the consultants.

### **Phase 2 - Action / Implementation**

- We will meet with the planning team (up to 2 hour virtual meeting) to review the themes and design for the data feedback meeting.
- The data collected from the interviews/focus groups will be analyzed by the consultants and themes will be presented back to the client/planning team for validation, discussion and to inform the design of the full day session. In addition, the consultants will design a data feedback meeting (up to 3 hours) to include an opportunity through an interactive dialogue for leadership and the board to determine the areas of focus and to prioritize next steps.
- Design and delivery of a full day session in which faculty will experience and learn how to conduct appreciative interviews to surface stories of “vision and values in action” from staff members in their practices throughout the organization.
- In this session, the leadership team will:
  - Participate in Appreciative interviews
  - Share their stories with each other
  - Discern the themes that emerge from the appreciative interviews
  - Agree on 3-5 high level goals for the district
  - Consolidate what they heard and develop 3-5 goal statements and a high level action plan to share the goals back to the organization

## **RESOURCES REQUIRED**

Any meetings and interviews will occur over the phone, via video call or at your facilities. In consideration of you and your staff, we will do our best to keep to the schedules provided.

### CONFIDENTIALITY

Any information disclosed to the consultants will be treated with full confidentiality within the guidelines of the organization's code of ethics. Sensitive issues and concerns discussed individually with the consultant will be used only in summary form and without attribution, as necessary in follow-up discussions and subsequent recommendations.

### Schedule / Cost Estimate:

Phase / Activity	Timing	Cost
<b>Phase I - Planning &amp; Discovery</b>		
(1) Design and facilitation of 2 planning meetings (up to 90 minutes each meeting)	January - February	\$2,000.00
Interviews (up to 10)	January - February	\$2,500.00
(3) Design and facilitation of Focus Groups/Community Conversations (90 minutes each)	February	\$3,000.00
<b>Phase II - Planning &amp; Implementation</b>		
Planning team meeting (2 hour) to review themes and plan for full day session	February	\$1,500.00
Design and facilitation of a full day session with the leadership team to experience Appreciative Interviews, discern themes, agree on 3-5 high level goals for the district	February - March	\$6,000.00
	Total	\$15,000.00

### FEES

Fees are based on a discounted rate of \$15,000.00, which includes all design, preparation, facilitation, coordination and occasional phone calls and emails between scheduled meetings and sessions. The total fee plus expenses will be paid to Partnering For Change, LLC. The project fee above is for the work as described. Should the scope of work change during the project, the client will be notified and we will work together to make a collaborative decision regarding additions or changes to work/costs. Meetings canceled within less than 24 hours will be invoiced at the full amount.

## Partnering for Change

### **Payment Schedule:**

- One half of the total amount (\$7,500.00) will be invoiced upon receipt of a signed contract.
- The final half of the total amount including expenses (which will be billed at cost) will be invoiced upon completion of the project.

### **NEXT STEPS:**


Upon receipt of the signed proposal, the consultants will contact you to schedule a planning meeting with Leadership (per scope of services).

### **AGREEMENT**

To indicate your acceptance of this proposal, all or in part (if in part, please note changes in writing), please sign below and return a copy to Ellen Greenberg at [EGreenberg@Partneringforchange.com](mailto:EGreenberg@Partneringforchange.com).

  
Joe Conway  
Superintendent

1/18/23  
Date

  
Ellen Greenberg, MSOD  
Partnering for Change, LLC

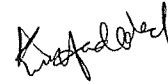
4/19/2023  
Date

December 5, 2022,

Dear Ms. Ash and Dr. Conway,

Please accept this letter as my resignation for my biology teacher position at Camden Academy High School. This decision comes with a heavy heart as I am thankful for all the opportunities that I have had here for the past 5 years, however I must do what is best for myself and my family. I have been able to grow as a teacher, because of the support I had received from many teachers and administration throughout the years. I will forever cherish the relationships I have made with my students and fellow staff. I understand that per my contract I must give 60 days notice, to that end, my last day will be Friday, February 3, 2023. Please let me know how I can help the school in the next 60 days to prepare my transition out.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kimberly Haddad', written in a cursive style.

Kimberly Haddad  
Biology Teacher  
Camden Academy Charter High School

## Resignation

Harris, Shawn <sharris@camdencsn.org>

Wed 12/14/2022 11:31 AM

To: Ash, Dara <dash@camdencsn.org>; Downs, Ed <edowns@camdencsn.org>; Helmbrecht, Bill <bhelmbrecht@camdencsn.org>; Briggs, Kelly <kbriggs@camdencsn.org>; Rosario, Wanda <wrosario@camdencsn.org>

Cc: Rivera, Samuel <srivera@camdencsn.org>

To Whom all concerns,

Today I am giving my resignation from the Charter Promise Academy as the Culinary Arts Instructor. To honor the 60 days' notice in the contract, February 14th will be my last day .

Thank you for the Opportunity.

Blessings,

Chef Shawn Harris

Sent from my T-Mobile 5G Device

Get [Outlook for Android](#)



1.5.23

14121

I Dilenia Jimenez, want to notify camden charter school that my last day will be January 18. Thank you very much for giving me the opportunity to work for you. I have to leave work due to personal problems. I notified Davenport 12-16-23  
Thank you

Dilenia Jimenez



Stephanie Steele  
550 Bilper Ave Apt 5301  
Lindenwold, New Jersey 08021-1858

December 1, 2022

Dear Ms. Steele:

This letter serves as formal notice of your immediate suspension without pay, due to misconduct involving unauthorized use of the District's gas card on the following dates:

1. November 03, 2022, at 8:30 a.m. in the amount of \$66.50
2. November 08, 2022, at 8:34 a.m. in the amount of \$43.34
3. November 14, 2022, at 8:50 a.m. in the amount of \$60.42
4. November 21, 2022, at 6:31 p.m. in the amount of \$61.14
5. November 28, 2022, at 6:45 p.m. in the amount of \$57.62

These unauthorized charges have resulted in the District being billed \$289.02.

As an employee of Camden's Promise Charter School, your actions have resulted in violating District Policy 4119.22 - **Conduct Unbecoming** by way of theft (when an employee, either within the schools or outside normal duties, creates conditions under which the proper operation of the schools is affected).

Effective immediately, you are to surrender all school-issued equipment, keys, and ID badges. In addition, your access to the district's email and other systems will be disabled.

Sincerely,

Kelly Briggs  
Director of Human Resources



Supervisor's Signature

Supervisor's Signature: \_\_\_\_\_

*Anthony L. O.*

Date: \_\_\_\_\_

*12/1/22*

**Employee's Acknowledgement**

I acknowledge that I have received this Notice. I understand that my signature below does not necessarily imply agreement with this action or the incident(s) identified within this Notice.

Employee's Signature: \_\_\_\_\_

*Stephanie Stubbs*

Date: \_\_\_\_\_

*12/1/22*

cc: Dr. Joseph Conway, Superintendent  
Mr. William Helmbrecht, Co-founder  
Ms. Richelle Baughn, School Business Administrator  
Anthony Davenport, Director of Transportation  
employee file