

The regular meeting of the Camden's Promise Charter School Board of Trustees, County of Camden, State of New Jersey, was held at 879 Beideman Ave, Camden on November 3, 2022 at 5:00 pm.

Members present: Ms. Maldonado, Mr. Loyola, Ms. Figueroa, Ms. Lombardo, Ms. Cruz and Ms. Caban

Members absent: Mr. Gibson and Ms. Hinson

Also present: Dr. Conway, Mr. Helmbrecht, Ms. M. Cruz and Ms. Ash

The pledge to the flag was led by Ms. Lombardo

Open
Meeting

The meeting opened at 5:00 pm at which time the following was stated: "The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Camden's Promise Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted on the door of the Camden Promise Charter School and in the Courier Post. "

Minutes

Motion by Ms. Maldonado and seconded by Ms. Cruz that the Board of Trustees approve the regular minutes of October 6, 2022.

Unanimously Approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORTS:

Cash Reconciliation Report

Cash
Reconciliation
Report


Motion by Ms. Cruz and seconded by Mr. Loyola that the Board of Trustees approve the Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of September 2022. The Cash Reconciliation Report and Secretary's Reports are in agreement for the months of September 2022. (See Pages 13919-13929)

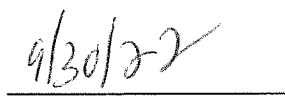
Unanimously Approved

Board Secretary's Report

Secretary's
Report

Motion by Ms. Cruz and seconded by Mr. Loyola that the Board of Trustees approve the Board of Secretary's Report that as of September 2022 no budgetary line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c) 3. (See Pages 13930-13945)


Richelle H. Baughn, Board Secretary


Date

Certification

Certification

Motion by Ms. Cruz and seconded by Mr. Loyola that the Board of Trustees certify pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major accounts or funds has been over expended in violation of N.J.A.C. 6A:23-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Unanimously Approved

Warrants

Warrants

Motion by Ms. Maldonado and seconded by Ms. Cruz that the Board of Trustees approve the following warrants. (See Pages 13946-13950)

- October 2022 Warrant, Food Service and Student Account

Unanimously Approved

Health and
Safety SOA

Motion by Mr. Loyola and seconded by Ms. Figueroa that the Board of Trustees approve the Health and Safety evaluation statement of Assurance School year 2022-2023. (See Pages 13951-13962)

Unanimously Approved

Cooperative
Agreement

Motion by Ms. Figueroa and seconded by Ms. Maldonado that the Board of Trustees approve the Local Food funding participation attestation statement. (See Page 13963-13965)

Unanimously Approved

CHIEF SCHOOL ADMINISTRATOR'S REPORT**Business**Fire Drill and
Lock Down

Motion by Mr. Loyola and seconded by Ms. Maldonado that the Board of Trustees accept the fire drill and lock down as presented. (See Page 13966)

Unanimously Approved

HIB Report

Motion by Mr. Loyola and seconded by Ms. Cruz that the Board of Trustees approve the HIB report. (13967-13969)

Unanimously Approved

HIB Self
Assessment
Report

Motion by Ms. Figueroa and seconded by Ms. Maldonado that the Board of Trustees approve the HIB Self Assessment Report. (13970-13974)

Unanimously Approved

Personnel

Resignations

Motion by Ms. Figueroa and seconded by Mr. Loyola that the Board of Trustees accept the attached resignations as presented. (See Page 13975)

Unanimously Approved

Hiring

Motion by Ms. Maldonado and seconded by Ms. Figueroa that the Board of Trustees accept the hiring of the following individuals contingent upon criminal history background check. (See Pages 13976-13977)

Ayes – (5)

Noes – (0)

Abstained – (1)

Motion by Ms. Maldonado and seconded by Ms. Figueroa that the Board of Trustees accept the following stipend positions as presented.

Stipends

Cheer Head	Keanna Ross	\$ 7,000.00
Cheer Asst	Jennifer Tran Vega	\$ 5,000.00
HS Boys Basketball Head	Ernest Grice	\$7,500.00
HS Boys Basketball Asst	James Moore	\$5,500.00
HS Girls Basketball Head	Sharon Waller	\$7,500.00
HS Girls Basketball Asst	Patrick Ardis	\$5,500.00
Swim Head	Michael Kerns	\$7,000.00
MS Boys Basketball Head	Juan Caraballo	\$5,000.00
MS Boys Basketball Asst	Mr. Rankin	\$3,800.00
MS Girls Basketball Head	Dr. Conway	\$5,000.00
MS Girls Basketball Asst	Amy Loyola	\$3,800.00
MS Girls Basketball Asst	Mr. Pulaski	\$3,800.00

Unanimously Approved

Thematic
Month
Proposal

Motion by Ms. Figueroa and seconded by Ms. Maldonado that the Board of Trustees approve the thematic month proposal for the high school November through February as presented. (See Pages 13978-13981)

Unanimously Approved

November: **Social Work Department** – Thanksgiving Food Drive

December: **Arts Department** – The Evening of the Arts

January: **Guidance Department** – College Month

February: **History Department** – Black History Month

November: **Gratitude** – Thanksgiving Food Drive/Winter Clothing Drive

December: **Generosity** – Holiday Toy Drive

January: **Perseverance** – MLK Day of Service

February: **Love** – Teen Dating Violence/Random Acts of Kindness

Handbook

Motion by Mr. Loyola and seconded by Ms. Maldonado that the Board of Trustees approve the Academy handbook proposed changes as presented. (See Page 13982)
Unanimously Approved

Adjournment

Motion by Mr. Loyola and seconded by Ms. Figueroa that the Board of Trustees adjourn at 6:25pm.
Unanimously Approved

**CASH RECONCILIATION REPORT
TO THE BOARD OF EDUCATION**

Camden's Promise Charter School

All Funds

For the Month Ending September 30, 2022

Cash Report					
FUNDS		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
	Governmental Funds	1,888,143.33	3,729,821.65	3,829,892.20	1,788,072.78
2	Special Revenue Fund - 20 (see page 2)	(1,910,724.96)	3,637,774.00	1,393,238.46	333,810.58
3	Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4	Debt Service Fund - Fund 40	0.00	0.00	0.00	0.00
5	Total Governmental Funds (Lines 1 thru 4)	(22,581.63)	7,367,595.65	5,223,130.66	2,121,883.36
6	Enterprise Fund Cafeteria	749,535.83	77,291.76	18,999.22	807,828.37
	Student Activities	19,957.81	8,264.84	700.00	27,522.65
7	Total Governmental & Enterprise Funds	746,912.01	7,453,152.25	5,242,829.88	2,957,234.38
	Payroll	4,076.84	1,365,684.89	1,365,683.97	4,077.76
10	Payroll Agency	33,601.73	926,884.49	932,221.16	28,265.06
11	Unemployment Trust	73,774.01	0.00	0.00	73,774.01
12	Total Trust & Agency Funds (Lines 9 thru 10)	111,452.58	2,292,569.38	2,297,905.13	106,116.83
13	Total All Funds (Lines 5, 6 and 10)	858,364.59	9,745,721.63	7,540,735.01	3,063,351.21

Prepared and Submitted By:

Elizabeth A. D'Amico

10/31/2022

Camden's Promise Charter School
Bank Reconciliation

Bank Name	TD Bank				
Account Number	3864386				
Statement Date	09/30/22				
Fund/Funds	WARRANT ACCOUNT				

1	Balance per Bank				3,975,503.89
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Ck# 22183-Bk Error	1.00			
2					
3					
	Total Additions		1.00		
	Deductions				
	Outstanding Checks				
4	(Attach List)	1,853,621.53			
6	Total Deductions		1,853,621.53		
7	Net Reconciling Items				(1,853,620.53)
8	Adjusted Balance per Bank as of	9/30/22	*		2,121,883.36

9	Balance per Board Secretary's Records as of	9/30/22	* *		2,121,883.36
	Reconciling Items				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions		0.00		
	Deductions				
14	Other (Explain)				
15	Total Deductions		0.00		
16	Net Reconciling Items				0.00
17	Adjusted Board Secretary's Balance as of	9/30/22	*		2,121,883.36

Prepared By:	e dipietro
Date:	10/31/22

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Warrant Account

9/30/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
21260	3/2/22	Makeblock Education U.S.	2,069.70
21334	3/10/22	Todd Hutchins	69.00
21480	4/12/22	Philadelphia Eagles, LLC	1,050.00
21617	5/12/22	David Gould	83.00
21629	5/12/22	Matthew Cloud	200.00
21743	6/2/22	Robot Lab Inc.	19,382.00
22036	8/2/22	Ds Kitchen	1,380.00
22062	8/18/22	College Board	1,050.00
22065	8/18/22	Donna Baines College Consulting	8,500.00
22105	8/23/22	College Board	400.00
22182	9/13/22	Infobase Publishing	4,295.57
22192	9/13/22	Mary Katherine News	1,230.00
22210	9/13/22	William Bradley	134.00
22214	9/15/22	Drexel University School of Education	8,050.00
22222	9/15/22	Proforma Dynamic Resources	75.00
22227	9/21/22	ADT Commercial	34,378.00
22231	9/21/22	Camden County ASBO	100.00
22234	9/21/22	Constellation New Energy	17,141.46
22239	9/21/22	Hawthorne Educational Serices	97.75
22250	9/21/22	NCESSE/Tides Center	13,500.00
22266	9/27/22	All in One Balloons	1,110.00
22268	9/27/22	Amazon Capital Services	9,981.44
22269	9/27/22	Barnes and Noble	441.30
22270	9/27/22	Carolina Biological	1,189.55
22271	9/27/22	CASA Payroll Service	1,477.50
22272	9/27/22	CASA Reporting Service	517.50
22274	9/27/22	Cigna Health & Life Insurance Co.	20,928.76
22276	9/27/22	CM3 Building Solutions	3,451.85
22277	9/27/22	Eastern Volleyball Academy	500.00
22278	9/27/22	Epic Environmental	3,160.00
22280	9/27/22	Grainger Industrial Supply	1,578.55
22282	9/27/22	Jim Chojnacki	129.00
22283	9/27/22	Kino-mo Ltd	5,484.00
22284	9/27/22	Lakeshore Learning Materials	53.99
22285	9/27/22	OPRAH Line Dance c/o Debra Taylor	250.00
22286	9/27/22	Paul Rugarber	129.00
22287	9/27/22	Prudential Insurance Co of America	4,846.88
22888	9/27/22	Restaurant Equipppers	379.00
22289	9/27/22	Ross Hagstoz	129.00
22290	9/27/22	School Nurse Supply	662.98
22291	9/27/22	School Pass Inc,	5,645.00
22292	9/27/22	Spiraledge, Inc.	138.00
22296	9/27/22	Sylvester Pompoil	129.00
22297	9/27/22	Todd Walker	129.00
22298	9/27/22	West Music	644.00
22299	9/29/22	ADT Commercial	5,394.00
22300	9/29/22	Amazon Capital Services	3,382.42
22301	9/29/22	Camden Charter School Network	130,000.00
22303	9/29/22	Cigna Healthcare	503,399.64
22304	9/29/22	Hand2Mind, Inc.	173.92
22305	9/29/22	Lakeshore Learning Materials	386.10
22306	9/29/22	McGraw Hill Education	101.71
22307	9/29/22	Themes & Variations	174.95
22308	9/29/22	Thomas Preferred Transportation LLC	1,750.00
22309	9/29/22	Treasurer State of Newe Jersey	1,020,505.00
22310	9/29/22	Babbel GmbH	7,200.00
22312	9/29/22	Elmwood Park Zoo	3,256.90
22313	9/29/22	Global Industries	472.85
22314	9/29/22	Root24 Inc.	495.00
22315	9/30/22	Sam's Club	658.26

total

1,853,621.53

Prepared By:	e dipietro
	10/31/22

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		3865292			
Statement Date		09/30/22			
Fund/Funds		Food Services			

1 Balance per Bank						808,828.37
Reconciling Items						
Additions						
Deposits in Transit						
	Date	Amount				
2a						
2b						
2c						
2d						
2	Total D.I.T.'s		0.00			
3	Total Additions			0.00		
Deductions						
Outstanding Checks						
4	Ck# 1680 - Commercial Kitchen Repairs		1,000.00			
5						
6	Total Deductions			1,000.00		
7	Net Reconciling Items					(1,000.00)
8	Adjusted Balance per Bank as of				9/30/22 *	807,828.37

9 Balance per Board Secretary's Records as of						9/30/22 * *	807,828.37
Reconciling Items							
Additions							
10							
11							
12	Total Additions			0.00			
Deductions							
13							
14							
	Total Deductions			0.00			
16	Net Reconciling Items					0.00	
17	Adjusted Board Secretary's Balance as of				9/30/22 *	807,828.37	

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared by	e dipietro
Date:	10/31/22

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name	TD Bank			
Account Number	00-3864436			
For the Month End	09/30/22			
Fund/Funds	Student			

1	Balance per Bank			28,222.65
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date			
2a				
2b				
2c				
2	Total D.I.T.'s	0.00		
3	Total Additions		0.00	
	Deductions			
	Outstanding Checks			
4	(Attach List)	700.00		
6	Total Deductions		700.00	
7	Net Reconciling Items			(700.00)
8	Adjusted Balance per Bank as of	9/30/22	*	27,522.65

9	Balance per Board Secretary's Records as of	9/30/22	27,522.65
	Reconciling Items		
	Additions		
10	Interest Earned		
12	Total Additions		0.00
	Deductions		
15	Total Deductions		0.00
16	Net Reconciling Items		0.00
17	Adjusted Board Secretary's Balance as of	9/30/22	*

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	10/31/22

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Student Activities Account

9/30/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
3065	9/29/2022	Scholastica Travel	700.00
total			<hr/> 700.00

Camden's Promise Charter School
Bank Reconciliation

Bank Name		TD Bank			
Account Number		3865276			
Statement Date		9/30/22			
Fund/Funds		Payroll			

1	Balance per Bank				29,071.44
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date	Amount			
	9/30/21 Fraud-Novoa's Dir Dep	1,939.32			
2b	10/15/21 Fraud-Novoa's Dir Dep	1,939.31			
2c	ck # 18101 - Bank Error	10.00			
2d					
2	Total D.I.T.'s		3,888.63		
3	Total Additions			3,888.63	
	Deductions				
	Outstanding Checks				
4	(Attach List)				
			22,024.73		
	June 2022 Mentor Fee		6,800.00		
	ck # 17895 - bank error		49.00		
6	Total Deductions			28,873.73	
7	Net Reconciling Items				(24,985.10)
8	Adjusted Balance per Bank as of 9/30/22 *				4,086.34

9	Balance per Board Secretary's Records as of 9/30/22 * *				4,077.76
	Reconciling Items				
	Additions				
	unlocated difference				8.58
11					
12	Total Additions			8.58	
	Deductions				
14					
15	Total Deductions			0.00	
16	Net Reconciling Items				8.58
17	Adjusted Board Secretary's Balance as of 9/30/22 *				4,086.34

* Line 8 MUST EQUAL line 17.
* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	10/31/22

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Payroll Account

9/30/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
17286	11/30/2021	Kathleen Riess	293.45
17464	4/14/2022	Marissa Lindsay	22.52
17525	5/31/2022	Robert McGriff Jr	1,390.13
18042	6/15/2022	Robert McGriff Jr	1,112.02
18104	7/29/2022	Jasmine Beatty	1,164.52
18173	9/30/2022	Emely Acevedo	732.95
18174	9/30/2022	Norma Arroyo	632.82
18175	9/30/2022	Jessica Caraballo	280.09
18176	9/30/2022	Zenaida Falcon	655.67
18177	9/30/2022	Michael Kerns	2,005.36
18178	9/30/2022	Michael Kerns	1,890.29
18179	9/30/2022	Felix Padilila	929.32
18180	9/30/2022	Amber Parker	2,070.30
18181	9/30/2022	Maria Toro	1,477.84
18182	9/30/2022	Rolan Carter	1,797.29
18183	9/30/2022	Tyree Nobles	1,972.17
18184	9/30/2022	Gregory Young	2,116.04
18185	9/30/2022	Gregory Young	920.74
18068	9/30/2022	Ibonny Heredia-Echevarria	561.21
		Total	22,024.73

Camden's Promise Charter School Bank Reconciliation

Bank Name		TD Bank			
Account Number		00-3865284			
For the Month Ending		9/30/22			
Fund/Funds		Agency			

1	Balance per Bank				422,963.41
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date				
2a	Swedesboro	50.00			
2b					
2c					
2	Total D.I.T.'s	50.00			
3	Total Additions			50.00	
	Deductions				
	Outstanding Checks				
4	(Attach List)	394,748.34			
	unlocated difference-immaterial	0.01			
6	Total Deductions			394,748.35	
7	Net Reconciling Items				(394,698.35)
8	Adjusted Balance per Bank as of	9/30/22	*		28,265.06

9	Balance per Board Secretary's Records as of				28,265.06
	Reconciling Items				
	Additions				
10	Interest Earned				
12	Total Additions			0.00	
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total Deductions			0.00	
16	Net Reconciling Items				0.00
17	Adjusted Board Secretary's Balance as of	9/30/22	*		28,265.06

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e di Pietro
Date:	10/31/22

Camden's Promise Charter School**Bank Reconciliation**

List of Outstanding Checks

Agency Payroll Account

9/30/2022

Page 5 (a)

Check #	Check Date	Amount	Payable To
4461	7/29/2022	306.00	Allied Resources for Kids
4491	9/30/22	105.60	John H Franklin, Court Officer
4492	9/30/22	355.00	Camden County Sheriff's Office
4493	9/30/22	13,707.25	The Equitable AXA
4494	9/30/22	7,487.50	VOYA
4495	9/30/22	757.00	Allied Resources for Kids
4496	9/30/22	456.20	Met Life
4497	9/30/22	58,792.98	Camden's Promise Charter School
4498	9/30/22	1,366.20	AAE
4499	9/30/22	243.56	Allstate benefits
4500	9/30/22	450.00	VOYA - Roth 403b
4501	9/30/22	1,995.00	The Equitable Equi-vest ROTH 403b
4502	9/30/22	1,543.98	SJFCU
eft	9/30/22	253,761.53	941.00
eft	9/30/22	33,877.95	NJIT
eft	9/30/22	2,433.22	PA Dept of Revenue
eft	9/30/22	542.14	Delaware Division of Revenue
eft	9/30/22	16,567.23	St of NJ - NJ-927

394,748.34

Camden's Promise Charter School
Bank Reconciliation

Bank Name		TD Bank			
Account Number		5883095			
For the Month Ending		9/30/22			
Fund/Funds		Unemploy. Trust			

1 Balance per Bank						73,774.01
Reconciling Items						
Additions						
Deposits in Transit						
Date						
2a						
2b						
2c						
2d						
2	Total D.I.T.'s					
3	Total Additions					0.00
Deductions						
Outstanding Checks						
6	Total Deductions					0.00
7	Net Reconciling Items					0.00
8	Adjusted Balance per Bank as of 9/30/22 *					73,774.01

9 Balance per Board Secretary's Records as of 9/30/22						73,774.01
Reconciling Items						
Additions						
10	Interest Earned					
11	Other (Explain)					
12	Total Additions					0.00
Deductions						
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					0.00
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of 9/30/22 *					73,774.01

* Line 8 MUST EQUAL line 17.
* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Page 6

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 13930 of 8
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$1,788,072.78
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$3,565,231.27

Accounts Receivable:

132	Interfund	\$1,305,470.30	
141	Intergovernmental - State	\$29,733,000.68	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$31,038,470.98

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

(\$863.47)

Resources:

301	Estimated revenues	\$37,540,352.00	
302	Less revenues	(\$36,687,569.61)	\$852,782.39

Total assets and resources

\$37,243,693.95

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Pa 13931 f 8
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$1,119,065.26
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$82,982.00
	Total liabilities	\$1,202,047.26

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$25,134,905.98
761	Capital reserve account - July	\$785,000.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$785,000.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$38,532,701.00	
602	Less: Expenditures (\$6,198,043.56)		
	Less: Encumbrances (\$25,199,291.32)	(\$31,397,334.88)	\$7,135,366.12
	Total appropriated		\$33,055,272.10

Unappropriated:

770	Fund balance, July 1	\$3,978,723.59
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$992,349.00)
	Total fund balance	\$36,041,646.69
	Total liabilities and fund equity	<u>\$37,243,693.95</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Pa 13932 f 8
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$38,532,701.00	\$31,397,334.88	\$7,135,366.12
Revenues	(\$37,540,352.00)	(\$36,687,569.61)	(\$852,782.39)
Subtotal	<u>\$992,349.00</u>	<u>(\$5,290,234.73)</u>	<u>\$6,282,583.73</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$785,000.00)	\$785,000.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$992,349.00</u>	<u>(\$6,075,234.73)</u>	<u>\$7,067,583.73</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$992,349.00</u>	<u>(\$6,075,234.73)</u>	<u>\$7,067,583.73</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$992,349.00</u>	<u>(\$6,075,234.73)</u>	<u>\$7,067,583.73</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$992,349.00</u>	<u>(\$6,075,234.73)</u>	<u>\$7,067,583.73</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Pa 13933 f 8
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	0	4,472,812	4,472,812	4,424,108	Under	48,704
00520	SUBTOTAL – Revenues from State Sources	0	33,067,540	33,067,540	32,251,660	Under	815,880
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	11,801		(11,801)
Total		0	37,540,352	37,540,352	36,687,570		852,782

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	300,000	300,000	13,351	12,000	274,649
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	0	17,705,400	17,705,400	3,270,905	12,046,603	2,387,892
45300	Support Serv. - General Admin	0	3,648,000	3,648,000	747,576	1,986,053	914,371
46160	Support Serv. - School Admin	0	2,492,800	2,492,800	331,101	1,089,412	1,072,287
51120	Total Undist. Expend. – Oper. & Maint. O	0	6,460,001	6,460,001	396,134	5,637,118	426,749
52480	Total Undist. Expend. – Student Transpor	0	114,025	114,025	63,009	50,067	950
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	0	5,801,575	5,801,575	1,365,068	4,343,595	92,913
76260	Total Facilities Acquisition and Constr	0	2,010,900	2,010,900	10,900	34,444	1,965,556
Total		0	38,532,701	38,532,701	6,198,044	25,199,291	7,135,366

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 5 of 8
11/01/2022 1393432

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$333,810.58
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$4,960,182.30	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$4,960,182.30

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$14,498,288.77	
302	Less revenues	(\$6,562,672.77)	\$7,935,616.00

Total assets and resources

\$13,229,608.88

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 13935 of 8
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$509,038.80
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$308,809.90
	Other current liabilities		\$1,297,993.30
	Total liabilities		\$2,115,842.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$4,910,767.99
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$16,874,901.96	
602	Less: Expenditures	(\$1,571,531.52)	
	Less: Encumbrances	(\$5,181,952.19)	(\$6,753,483.71)
	Total appropriated		\$15,032,186.24
	Unappropriated:		
770	Fund balance, July 1		(\$1,541,806.17)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$2,376,613.19)
	Total fund balance		\$11,113,766.88
	Total liabilities and fund equity		\$13,229,608.88

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Pa 13936 f 8
11/01/22 11.32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$16,874,901.96	\$6,753,483.71	\$10,121,418.25
Revenues	(\$14,498,288.77)	(\$6,562,672.77)	(\$7,935,616.00)
Subtotal	<u>\$2,376,613.19</u>	<u>\$190,810.94</u>	<u>\$2,185,802.25</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,376,613.19</u>	<u>\$190,810.94</u>	<u>\$2,185,802.25</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,376,613.19</u>	<u>\$190,810.94</u>	<u>\$2,185,802.25</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,376,613.19</u>	<u>\$190,810.94</u>	<u>\$2,185,802.25</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$2,376,613.19</u>	<u>\$190,810.94</u>	<u>\$2,185,802.25</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Pa 13937 f 8
11/01/22 11.32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	11,932,067	11,932,067	3,876,779	Under	8,055,288
00830	Total Revenues from Federal Sources	0	2,566,222	2,566,222	2,685,894		(119,672)
	Total	0	14,498,289	14,498,289	6,562,673		7,935,616
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	14,379,468	14,379,468	1,309,917	3,831,903	9,237,647
84100	Local Projects	0	15,300	15,300	8,204	7,096	0
88740	Total Federal Projects	0	2,480,134	2,480,134	253,410	1,342,953	883,771
	Total	0	16,874,902	16,874,902	1,571,532	5,181,952	10,121,418

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Pa 13938 f 4
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 60 ENTERPRISE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$807,828.37
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$72,575.00	
142	Intergovernmental - Federal	\$73,512.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$146,087.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$41,414.92

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$530,931.90)	(\$530,931.90)

Total assets and resources

\$464,398.39

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 4
11/01/22 11.32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 60 ENTERPRISE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$2,090.36
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$2,090.36

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$1,715,489.06
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures (\$114,786.34)		
	Less: Encumbrances (\$1,759,535.11)	(\$1,874,321.45)	(\$1,874,321.45)
	Total appropriated		(\$158,832.39)

Unappropriated:

770	Fund balance, July 1		\$621,140.42
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$462,308.03
	Total liabilities and fund equity		<u>\$464,398.39</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Pa 1394014
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 60 ENTERPRISE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$1,874,321.45	(\$1,874,321.45)
Revenues	\$0.00	(\$530,931.90)	\$530,931.90
Subtotal	<u>\$0.00</u>	<u>\$1,343,389.55</u>	<u>(\$1,343,389.55)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,343,389.55</u>	<u>(\$1,343,389.55)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,343,389.55</u>	<u>(\$1,343,389.55)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$1,343,389.55</u>	<u>(\$1,343,389.55)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$1,343,389.55</u>	<u>(\$1,343,389.55)</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 4
11/01/2022 13941

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 60 ENTERPRISE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	530,932		(530,932)
Total		0	0	0	530,932		(530,932)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	114,786	1,759,535	(1,874,321)
Total		0	0	0	114,786	1,759,535	(1,874,321)

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Pa 13942 4
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$27,522.65
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$1,383.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,383.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$8,265.26)	(\$8,265.26)

Total assets and resources

\$20,640.39

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 4
11/01/2022 13943.32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,022.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$1,022.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$10,763.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$700.00)	
	Less: Encumbrances	(\$10,763.00)	(\$11,463.00)
	Total appropriated		(\$700.00)

Unappropriated:

770	Fund balance, July 1		\$20,318.39
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$19,618.39
	Total liabilities and fund equity		<u>\$20,640.39</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 13944 of 4
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$11,463.00	(\$11,463.00)
Revenues	\$0.00	(\$8,265.26)	\$8,265.26
Subtotal	<u>\$0.00</u>	<u>\$3,197.74</u>	<u>(\$3,197.74)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$3,197.74</u>	<u>(\$3,197.74)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$3,197.74</u>	<u>(\$3,197.74)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$3,197.74</u>	<u>(\$3,197.74)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$3,197.74</u>	<u>(\$3,197.74)</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 13945 of 4
11/01/22 11:32

Starting date 7/1/2022 Ending date 9/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	8,265		(8,265)
Total		0	0	0	8,265		(8,265)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	700	10,763	(11,463)
Total		0	0	0	700	10,763	(11,463)

Check Journal
Rec and Unrec checks

Camdens Promise Charter School
Hand and Machine checks

P13946 of 5
11/01/22 11:29

Starting date 10/1/2022

Ending date 10/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
003066	10/11/22		1823	WORLD CLASS VACATIONS		13,950.00
003067	10/14/22		9490	Luciens Distinguished Catering		1,000.00
003068	10/14/22		1476	YMCA OF THE PINES		5,495.00
003069	10/20/22		1822	PHILADELPHIA ZOO		1,550.00
003070	10/20/22		1264	SCHOLASTICA TRAVEL		18,324.00
022036	V 08/02/22	10/12/22	V919	Ds Kitchen		(1,380.00)
022310	V 09/29/22	10/26/22	R666	Babbel GmbH		(7,200.00)
022316	10/04/22		2162	Amazon Capital Services		109.88
022317	10/04/22		U130	B. Tice Farms, LLC		750.00
022318	10/04/22		1036	BECKERS SCHOOL SUPPLIES		433.75
022319	10/04/22		1861	CDWG		21,630.14
022320	10/04/22		8117	Dell Financial Services		32,513.00
022321	10/04/22		2344	DUFFIELD'S FARM		430.00
022322	10/04/22		1819	FLEXFACTS		372.00
022323	10/04/22		1213	GRAINGER INDUSTRIAL SUPPLY		1,198.94
022324	10/04/22		T041	Harry K Wong		5,547.80
022325	10/04/22		1404	IRON MOUNTAIN INFORMATION		1,267.50
022326	10/04/22		1916	KROC CENTER		580.00
022327	10/04/22		1207	PETTY CASH		300.00
022328	10/04/22		2331	SCHOLASTIC		3,808.00
022329	10/04/22		1369	SCHOOL OUTFITTERS		1,714.40
022330	10/04/22		2415	STAPLES ADVANTAGE		4,169.40
022331	10/04/22		F499	The Gillespie Group, Inc.		13,846.80
022332	10/04/22		N008	Unicheck		1,440.00
022333	10/04/22		1463	WEX BANK		5,524.00
022334	10/04/22		D507	Wilson Language Training		6,195.00
022335	H 10/04/22		1057	SAM'S CLUB		1,078.10
022336	10/11/22		1481	ACADEMMY EXPRESS, LLC		800.00
022337	10/11/22		2162	Amazon Capital Services		830.00
022338	10/11/22		1261	AMERICAN RED CROSS		82.00
022339	10/11/22		U570	Arline J. Cooper		129.00
022340	10/11/22		1425	BLICK ART MATERIALS		55.00
022341	10/11/22		2046	CAMDEN CHARTER SCHOOL NETWORK		506,400.00
022342	10/11/22		1218	CASA PAYROLL SERVICE		787.00
022343	10/11/22		1861	CDWG		33,992.00
022344	10/11/22		O530	Concorde Education		5,940.00
022345	10/11/22		1719	CONSTELLATION NEW ENERGY		7,994.00
022346	10/11/22		N661	Delta T Group		5,179.00
022347	10/11/22		7011	DFX		1,075.00

Check Journal
Rec and Unrec checks

Camdens Promise Charter School
Hand and Machine checks

P13947 of 5

11/01/22 11:29

Starting date 10/1/2022

Ending date 10/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
022348	10/11/22		9119	Emergency Care Health and Safety LLC		3,000.00
022349	10/11/22		X281	ESIS Inc		1,900.00
022350	10/11/22		1923	FLOYD MARTELL		129.00
022351	10/11/22		1213	GRAINGER INDUSTRIAL SUPPLY		329.16
022352	10/11/22		2030	HELEN CASSELL		180.00
022353	10/11/22		1152	HOME DEPOT		7,533.75
022354	10/11/22		1304	LAKESHORE LEARNING MATERIALS		2,023.72
022355	10/11/22		9379	Learning Ally		1,999.00
022356	V 10/11/22	10/11/22	9490	Luciens Distinguished Catering		
022357	10/11/22		1650	MCGRAW HILL EDUCATION		148.00
022358	10/11/22		0336	MY ASSET TAG		494.10
022359	10/11/22		1262	ORIENTAL TRADING CO.		156.60
022360	10/11/22		1531	REALLY GOOD STUFF		935.40
022361	10/11/22		O007	Restaurant Equippers		3,441.80
022362	10/11/22		1506	SAFETY BUS		1,200.00
022363	10/11/22		G645	SAVVAS		173.20
022364	10/11/22		1369	SCHOOL OUTFITTERS		1,617.00
022365	10/11/22		1191	SCHOOL SPECIALTY		832.20
022366	10/11/22		9403	Security Latch		129.80
022367	10/11/22		2415	STAPLES ADVANTAGE		847.00
022368	10/11/22		D507	Wilson Language Training		5,539.50
022369	V 10/11/22	10/11/22	1476	YMCA OF THE PINES		
022370	10/14/22		1861	CDWG		99,628.20
022371	10/14/22		G709	Collins Sports Medicine		1,124.40
022372	10/14/22		2291	COOPER UNIVERSITY PHYSICIANS		445.70
022373	10/14/22		1124	DEMCO		5,900.70
022374	10/14/22		1135	NASCO ARTS & CRAFTS		736.70
022375	10/14/22		1678	NJSIG		46,398.80
022376	10/14/22		1262	ORIENTAL TRADING CO.		295.10
022377	10/14/22		2313	PRO-ED		491.70
022378	10/14/22		1484	WB MASON		3,839.20
022379	10/14/22		J683	Wegmans Food Market Inc		1,812.60
022380	H 10/14/22		1057	SAM'S CLUB		315.70
022381	H 10/18/22		1057	SAM'S CLUB		1,500.00
022382	H 10/18/22		1057	SAM'S CLUB		236.90
022383	10/20/22		V745	Advanta Health Solutions		1,482.00
022384	10/20/22		1876	ALL STAR AWARDS & TROPHIES		45.00
022385	V 10/20/22	10/20/22		00.0 \$ Multi Stub Void	#022386 Stub	
022386	10/20/22		2162	Amazon Capital Services		5,910.00

Check Journal
Rec and Unrec checks

Camdens Promise Charter School
Hand and Machine checks

P 13948 of 5
11/01/22 11:29

Starting date 10/1/2022 Ending date 10/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
022387	10/20/22		1835	ANY GARMENT CLEANERS		70.00
022388	10/20/22		1470	ARTHUR J. OGREN, INC		102,414.90
022389	10/20/22		1068	AT & T		624.88
022390	10/20/22		1846	BARNES AND NOBLE		782.60
022391	10/20/22		1861	CDWG		14,155.90
022392	10/20/22		1868	Chick-fil-A		1,579.50
022393	10/20/22		0919	Cigna Health & Life Insurance Co.		21,046.01
022394	10/20/22		1328	CIGNA HEALTHCARE		545,508.52
022395	10/20/22		1417	COLLEGE BOARD		2,680.00
022396	10/20/22		Q501	Daisy Rivera		1,380.00
022397	10/20/22		N661	Delta T Group		800.00
022398	10/20/22		1464	E RATE PARTNERS		3,500.00
022399	10/20/22		1156	FRANKLIN INSTITUTE		570.00
022400	10/20/22		0399	Global Compliance Network, Inc.		1,400.00
022401	10/20/22		2339	HAWTHORNE EDUCATIONAL SERVICES		97.71
022402	10/20/22		2015	IAABO 34		298.00
022403	10/20/22		9587	James R. DiLoreto		129.00
022404	10/20/22		E023	Jim Schmidt		86.00
022405	10/20/22		2168	JOHN GALLAGHER		129.00
022406	10/20/22		1304	LAKESHORE LEARNING MATERIALS		1,194.20
022407	10/20/22		K140	McCloskey Mechanical Contractors, Inc.		12,800.00
022408	10/20/22		1586	NJPSA		1,690.00
022409	10/20/22		C584	O.P.R.A.H Line Dance C/O Debra Taylor		250.00
022410	10/20/22		1262	ORIENTAL TRADING CO.		102.20
022411	10/20/22		9028	Parker McCay P.A.		333.00
022412	10/20/22		1236	PROFORMA DYNAMIC RESOURCES		869.70
022413	10/20/22		1914	PURCHASE POWER		520.90
022414	10/20/22		1658	ROOT24 INC		700.00
022415	10/20/22		9401	Rosetta Stone		6,000.00
022416	10/20/22		1783	SCOTT SCRAGG		194.00
022417	10/20/22		2415	STAPLES ADVANTAGE		3,577.20
022418	10/20/22		1521	Teach For America New Jersey Region		20,000.00
022419	10/20/22		3999	Wilfred Rivera		129.00
022420	10/20/22		0658	ADT Commercial		1,902.00
022421	10/20/22		1846	BARNES AND NOBLE		26.00
022422	10/20/22		1532	CASA REPORTING SERVICE		516.00
022423	10/20/22		Z527	Jeremy J. Robinson		550.00
022424	10/20/22		F836	Royale Management Group LLC		2,394.00
022425	10/20/22		1051	THE ACADEMY OF NATURAL SCIENCE		50.00

Check Journal
Rec and Unrec checks

Camdens Promise Charter School
Hand and Machine checks

P 13949 of 5
11/01/22 11:29

Starting date 10/1/2022

Ending date 10/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
022426	H 10/25/22		1057	SAM'S CLUB		590.92
022427	H 10/25/22		1057	SAM'S CLUB		2,469.06
022428	10/25/22		2162	Amazon Capital Services		3,486.64
022429	10/25/22		R267	Branagh Group		1,609.20
022430	10/25/22		A030	Camden Bag & Paper Co.		598.25
022431	10/25/22		1775	CAMDEN COUNTY ED. SERVICES		12,661.15
022432	10/25/22		1482	JC TOURS		5,768.15
022433	10/25/22		D394	Ka Tom Restaurant Supply		6,920.64
022434	10/25/22		V892	Michael Napolsky		129.00
022435	10/25/22		1678	NJSIG		191.15
022436	10/25/22		Y837	Ross E. Hagstoz		129.00
022437	10/25/22		1230	SODEXO, INC & ASSOCIATES		152,774.75
022438	10/25/22		2415	STAPLES ADVANTAGE		4,773.77
022439	10/25/22		6772	The Lifeguard Store		150.00
B37046	10/18/22		1354	PSE &G	Other EFT Payments	38,957.84
B37047	10/18/22		1356	NEW JERSEY AMERICAN WATER CO	Other EFT Payments	3,446.61
B37048	10/26/22		1354	PSE &G	Other EFT Payments	186.81
BAT001	10/31/22		J568	A+ TECHNOLOGY & SECURITY		108,919.71
F36943	10/14/22		9999	PAYROLL VENDOR		1,221,107.00
F37016	10/31/22		9999	PAYROLL VENDOR		1,178,263.11

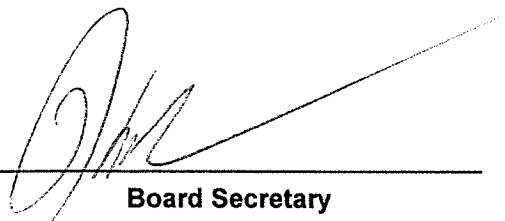
Starting date 10/1/2022

Ending date 10/31/2022

Fund Totals

10	GENERAL FUND	\$128,001.13
11	GENERAL CURRENT EXPENSE	\$3,317,837.79
12	CAPITAL OUTLAY	\$13,846.88
20	SPECIAL REVENUE FUNDS	\$720,799.02
60	ENTERPRISE FUNDS	\$172,878.75
95	STUDENT ACTIVITY FUNDS	\$41,509.00
	Total for all checks listed	\$4,394,872.57

Prepared and submitted by:


Board Secretary

10/31/22
Date

**Health and Safety Evaluation of School Buildings Checklist
Statement of Assurance
School Year 2022-2023**

Contact Information for Statement of Assurance

County: Camden

District, School or Entity Name: Camden's Promise Charter School

Address: 879 Beideman ave Camden NJ 08105

Superintendent or Charter Lead Name: Joseph Conway

Telephone Number: 8563651000

Alternate Contact Person: Ramon Garcia

Title: Director of Facilities

Telephone Number: 8569869641

Email: RGARCIA@CAMDENCSSN.ORG

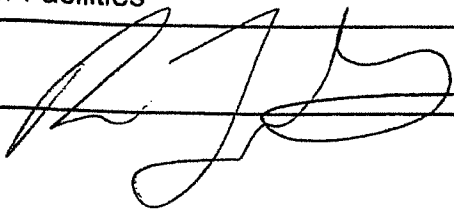
The school district has completed the Health and Safety Evaluation of School Buildings Checklist for every school building in the district before December 30, 2022. Each checklist is signed by the Chief School Administrator or Certified Educational Facilities Manager (if applicable) and maintained at the building for inspection.

Certification

By signing below, the Chief School Administrator or Lead Person certifies that all statements above are true and correct:

Name: Ramon Garcia

Title: Director of Facilities

Signature: 

Date: 10/13/22



Health and Safety Evaluation Of School Buildings Checklist 2022-2023

County: Camden District Occupying Building: Camden's Promise

(check one) Leased ☒ Owned ☐ School Building Name: Camden's Promise

Completed By: Ramon Garcia Date: 10/13/22

- This form shall be used for the evaluation of school buildings (pursuant to 6A:26-6.1 and 6A:26-8.1) Traditional Public School Districts (owned or leased), Private Schools for the Disabled, Charter Schools, Renaissance School Projects and any other setting used for instruction.
- This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDCA, NJUCC, OSHA, NFPA.
- The emphasis of this evaluation checklist is for the health and safety of students and staff, even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may cite. See "Facility Checklist Instructions and Guidance" document for additional detailed information.
- The items denoted with 6A:26-8.1 cover all buildings but are also in the Temporary Facilities Code.

Section A: 100% Items

(this section must have full compliance with items)

100% Compliance				
Current Licenses and Certificates #1 to #10	Yes	No	N/A	Violation Location
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location. (or current abatement inspection is available)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. A 3-year asbestos management plan, as required by A.H.E.R.A., is available including current 6-month surveillance letters. If constructed without asbestos, a letter of certification from the architect is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Current boiler inspection certificate(s) posted at site of boiler.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Current license(s) for high and low pressure boiler operators, as required by code, are properly posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act. (N.J.A.C 58:12A-1) (6A:26-12.4) Also, evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Current Licenses And Certificates #1 to #10	Yes	No	N/A	Violation Location
8. One fire drill and <i>one</i> school security drill are held each month; [See "Checklist Instructions" for Certificate of Assurance]18A:41-1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Right To Know requirements are properly posted and MSDS reporting materials on file for review.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. District has defibrillators identified with appropriate signage and made available in an unlocked location on school property, which is accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and is within reasonable proximity of the school athletic field or gymnasium, as applicable (Janet's Law 18A:40-41a-41c).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exits/Exterior #11 to #12	Yes	No	N/A	Violation location
11. Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. All exterior exits are in good condition, locked from outside access; readily accessible and free of obstructions for use in an emergency; including: a. Fire escapes and/or exterior stairs can be safely negotiated. Exterior doors shall not be propped open. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interior #13 to #21	Yes	No	N/A	Violation Location
13. All electrical outlets; switches, receptacles and junction boxes; electric wires; fuses and/or circuit breaker panels; etc. are properly covered and/or secured and/or protected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Sufficient access and working space is provided and maintained around all electrical spaces. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment; i.e.: circuit breaker panels, fuse boxes, transformers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas are free of all unapproved construction; e.g.: walls; partitions; doors and stairs; etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. The hardware on doors of any space occupied by students shall permit egress from the room at all times. Key-operated locks, thumb-turn locks, hasps dead bolts, slide bolts or similar types of locking devices shall not be permitted. 6A:26-8.1 (d.1.i.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Unobstructed vision panels with code approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. 6A:26-8.1 (d.1.i.3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Kindergarten and Pre-K toilet requirements are met. N.J.A.C. 6A:26-6.3(h)4.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. District approves as needed: Dual Use, Change of Use, Alternate Toilet, Temporary sites (TCU or rented faculties). Required DOE approvals in place.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Interior #13 to #21	Yes	No	N/A	Violation Location
20. Dangerous chemicals (i.e., liquefied petroleum gas/propane) and/or explosive materials (i.e.: gunpowder; picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; <i>not</i> in boiler room/hazardous areas).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21. Carbon Monoxide Detectors Must be in the vicinity of all fuel burning appliances. <ul style="list-style-type: none"> • Gas and oil heating systems: Boilers, Furnaces, central and unitary equipment. • Generators: portable and permanent. • Natural gas and propane appliances: Water heaters, ranges, stoves, ovens, laundry washers and dryers • Fireplaces • Required in hallways connected to space with the source NJAC 5:70-4.3(a), NJAC 5:70-4.9(d) and NJAC 5:70-4.19 (d)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
22. Power machinery and equipment, as well as science labs, have appropriate safety features in place, including as applicable: <ol style="list-style-type: none"> Appropriate placement on the floor and required point of operation guards to protect users from injury due to moving parts. Clearly visible and accessible push-type emergency cut-out switches at appropriate locations within shops to de-energize electrical supply to nonportable machinery. Non-portable machinery provided with magnetic type switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the emergency cut-off switch. Key-operated electric solenoid shut-off valves on natural gas lines in science laboratories and shops constructed after 1979. On all other gas lines there is an emergency shut off valve which is clearly marked and accessible. 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
23. At a minimum, one # 20 BC rated fire extinguisher is provided in each laboratory and vocational area.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Adequate eye and body protection is provided, including: <ol style="list-style-type: none"> Eye protection devices (glasses, goggles) for students and faculty in each laboratory and shop area, including appropriate provision for their sanitation. Emergency eyewash device(s), with 15 minutes continuous flow, where caustic or corrosive materials are used. An emergency cold-water shower for chemistry laboratory if constructed after October 1985. (NJAC 6A:12.5) 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
25. Room provides for proper local or general ventilation and/or exhaustion of toxic and/or dangerous fumes and/or odors, including for the following activities, as applicable: <ul style="list-style-type: none"> a. For science activities (i.e.: via fume hoods) b. For welding operations c. For paint spraying operations: <ul style="list-style-type: none"> 1 Auto: should have separate exhaust system. 2 Art: proper ventilation for spray/ paint with fumes d. Art: Safe designated space/room for kilns with proper ventilation e. For dust generating operations, such as wood working, (i.e.: a dust collecting system which should be either single or multi-use vacuum packs or a central dust collection system) 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Yes	No	N/A	
100% Items Total				

Space for Notes:

Section B: 80% Items

(Must be compliant with 80% of these items to pass along with corrective action on the non-compliant items)

80% Compliance				
Exits/Exterior #1 to #4	Yes	No	N/A	Violation Location
1. No evidence of major exterior building structural damage. Example(s) would include: a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create drainage or soil erosion.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. All exterior receptacles are GFI protected in accordance with code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. All school grounds, including general purpose play areas and athletic fields, are free of holes; glass; stumps, roots; rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for the temporary facility enrollment and program needs and be protected from hazards or traffic conditions. 6A:26-8.1(1.ix)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Playground area and equipment appear to be in safe operating condition and in compliance with code and district maintains documentation of compliance and regular (annual and/or monthly) inspections.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interior Items #5 to #26	Yes	No	N/A	Violation Location
5. All interior exits and corridors are in good condition; readily accessible; and free of obstructions and/or excessive materials which would hinder exiting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas. 6A:26-8.1 (d.1.i.4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Doors leading to interior courtyards are clearly marked: "Not an Exit."	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8. Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features which may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Stage curtains need to indicate flame proof or flame retardant and certificates are on file.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. All education spaces shall be equipped with a communication devise/system connected to the main office and capable of emergency communication to local authorities or 9-1-1. 6A:26-8.1 (d.1.i.6).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Interior Items #5 to #26	Yes	No	N/A	Violation Location
11. Electric outlets and/or wiring appear appropriate, including: <ol style="list-style-type: none"> GFI protection for receptacle(s) within 6 ft of water in accordance with code. Electrical extension cords and surge protectors used appropriately, with extension cords only used for temporary need(s). Sufficient electrical duplex outlets shall be provided to satisfy the program needs as provided in N.J.A.C. 6A:26-6.3 6A:26-8.1(1.vii.2). 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Nurse's Office: District boards of education shall provide the necessary facilities, equipment and supplies for the performance of the duties required under State law and the rules by health services personnel. (6A:26-12.3 & 6A:26-6.3(b))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Individual or central mechanical ventilation unit(s) are operating in all student and staff occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas. Heating and ventilation requirements shall be as set forth in N.J.A.C. 6A:26-6.3 and the UCC. 6A:26-8.1 (1.iii).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Lighting levels in all instructional areas at least 50 foot candles, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection. (6A:26-8.1(1.vi) & 6A:6.3(g)(1))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms. 6A:26-8.1 (i1) Dangerous touch points in educational spaces should be covered such as hot pipes, radiators(see end of checklist copied from guidance document).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. A chalkboard or whiteboard, and/or display board is provided in each instructional space and is free of cracks and jagged edges. 6A:26-8.1 (vii1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Ceilings, walls and floors are free of holes, sags, and evidence of water damage. The average ceiling height shall be at least 8' feet for instructional spaces in temporary facilities in an existing public school, in a district owned facility and in rented or leased buildings not on school district owned sites. 6A:26-8.1 (ii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off and capped.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping and / or other hazards. Egress through halls and exits are clear and accessible. Concrete floors in all instructional areas, except shops, shall be covered with a resilient floor covering. 6A:26-8.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Interior Items #5 to #26	Yes	No	N/A	Violation Location
20. Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. In general, there is no storage within 24 inches of a ceiling. In buildings with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access through space.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21. Provision shall be made for storage of students' clothing in other than a corridor or exitway. Student lockers are usable; i.e.: doors, handles and locks are operable. 6A:26-8.1 (i7)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22. Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. (6A:26-12.4) Potable water shall be available and drinking fountains shall be provided for students in cafeterias, preschool and kindergarten programs in accordance with N.J.A.C. 5:23-7; 6A:26-8.1(v).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23. Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away, and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. 6A:26-8.1 (iv)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24. Food and nonfood items (i.e.: cleaning products, etc.) in home economics rooms & cafeteria are stored separately.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25. Non-instructional areas are free of all unapproved construction; e.g.: walls, partitions, doors and stairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26. Furniture and equipment that is in good condition and suitable for the age and size of the students and purposes of instruction shall be provided; NJAC 6A:26-8.1(vii)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
27. Corrosives, toxic and other hazardous substances are stored in proper corrosive storage cabinets and are properly labeled.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28. Required space is available for the safe operation of machinery.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
30. Floor(s) and aisles in all shops are free of slipping and tripping hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
31. Eye Hazard Area- Wear Your Eye Protection" signs are posted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
32. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (goggles, aprons, etc.) are provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Yes	No	N/A	
80% Items Total	X			

Space for Notes:

Details from Guidance Document

Since items 12, 16 & 17 from the 100% section and item 15 from the 80% section are the most egregious, the details below are re-posted from the Guidance Document for quick reference and emphasis.

80% Compliance Section

Item #15

Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms.

(Requirements noted below are extracted into NFPA 1 from NFPA 101, Life Safety Code)

The question encompasses elements of the Uniform Fire Code NJAC 5:70-3.1(a)8, 807.1.2, NFPA 1 and 101 as well as health and safety violations not referenced elsewhere on the checklist, including:

- Educational occupancies, defined in NFPA 1, Fire Code, as "an occupancy used for educational purposes through the twelfth grade by six or more persons for 4 or more hours per day or more than 12 hours per week" include preschools, elementary schools, high schools, and the like.
- One area that educational occupancies must pay close attention to is furnishings, decorations, and interior finish. NFPA 1 provides the following requirements with respect to these materials:
 - Draperies, curtains, and other similar loosely hanging furnishings and decorations have to meet specific performance criteria from NFPA 701, Standard Methods of Fire Tests for Flame Propagation of Textiles and Films.
 - Clothing and other personal supplies cannot be stored in the corridors unless the corridor is sprinklered, has a smoke detection system, or where the supplies are stored in metal lockers that do not interfere with the egress width. Clothing hung on hooks along corridor walls or on racks in school lobbies greatly increases the combustible load and will generally allow flame to spread quickly.
 - Artwork and teaching materials can be attached to the walls but cannot exceed 20% of the wall area in a non-sprinklered building and cannot exceed 50% of the wall area if the building is fully sprinklered. Because the combustibility of the artwork cannot be effectively controlled, the quantity, in terms of the percentage of wall area covered, is regulated to avoid creating a continuous combustible surface that will spread flame across the room. It may be advantageous not only to limit the quantity of artwork displayed but also to avoid placing such materials near a room's exit access doors. Materials/decorations should not be hanging from ballasts.
 - Stoves, microwaves, toasters, hotplates, coffeemakers, refrigerators, portable fans or any other unauthorized equipment or personal furniture in classrooms. The use of such equipment, **if warranted**:
 - (1) should only be by Board or CSA approval and
 - (2) should be used in an appropriately safe manner. Uniform Fire Code NJAC 5:70-3, 104.3
 - Ceiling fans are required to have metal guards and 8 feet clearance under NJAC 6A:26-6.3(e)5 unless installation was prior to August 1991 the effective date of the code. Code requires guards on all fans and other moving electrical devices. PEOSHA requires such devices on anything placed eight (8) feet or lower.
 - Dangerous touch points in educational spaces should be covered such as hot pipes, radiators.

100% Compliance Section**Item #12:**

All exterior exits are in good condition; readily accessible and free of obstructions for use in an emergency; including: (new point added)

NFPA 101 permits exterior exit doors (those that lead directly to the outside) to be locked from the outside to control who can enter the building. From the inside, those same doors need to allow people to leave during emergencies. All occupants must be able to exit the building without needing a key, tool, or special knowledge or effort to open the door. For security issues, these exterior doors shall not be propped open. (NFPA Fact Sheet: School Safety and Security)

Item 16

Doors on any occupied space are free of dead bolts or slide bolts and permit exiting without need of a key or special knowledge (i.e., password or combination code).

- 29 CFR 1910.36(d), 1910.37(b)(4) and Uniform Fire Code NJAC 5:70-3.1(a)10, 1008.1.8.4
- Exit and classroom doors must be maintained so as to provide free and unobstructed exit during school hours. Doors must be unlocked such that the door can be opened from the inside at all times without keys, tools, or special knowledge. No locks, chains or fastenings to prevent free escape from the inside are permitted.
- The BOCA code states that means of egress doors shall not be locked. Chains and orange locking devices do not need to be removed from the doors when the building is occupied if they are not securing the door.
- Corridor doors are not allowed to be propped open by any means, i.e. kick-stops, chocks, chairs, ropes, etc. except if held open with a magnetic hold open, tied into the fire alarm.
- Door wedges or holding devices are prohibited (NJAC 5:18-3.3(j))2
- Student lockers may be padlocked for the security of student possessions. All other storage rooms and storage closets cannot have padlocks.

Item 17

Unobstructed vision panels with code approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing.

- NJAC 6A:26-6.3(c)6
- Glazing must be a minimum of 100 square inches, be wire glass or the same materials as the original door when approved and must not be covered.
- OSHA regulation 29 CFR 1910.36(e) (2) requires doors to swing in the direction of travel when an area is occupied by more than 50 people or where there are hazardous operations.
- Plexiglas may be used except in any assembly that requires a fire rating, i.e., classroom doors, corridor windows, stair tower enclosures, etc. Plexiglas may be used in other interior locations and on exterior windows in classrooms, offices, etc., as long as the assembly does not require fire rating. The district should consult their local fire official.



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

13962

School Facility Score Summary 2022-2023

Scoring Sections	100% Section A	80% Section B
Maximum # of Compliant Questions:	25	34

100% Section A Compliance	Score	NJSAC FISCAL DPR [All items are in compliance in building(s)]
# of No responses in section A	25	<input checked="" type="checkbox"/> Compliant (No Exceptions) <input type="checkbox"/> Non-Compliant (Corrective Action Needed)

80% Section B Compliance	Score	NJSAC DPR [At least 80% of items are in compliance in building(s)]
A. Number of Yes responses	29	<input checked="" type="checkbox"/> Compliant Line (A) is equal to or greater than Line (D) <input type="checkbox"/> Non-Compliant Line (A) is less than Line (D)
B. Number of No responses	1	
C. Subtotal [A + B]	30	
D. Multiply [(C) × 80%]	24	

LEA Assurance Signatures

School Facility Name: Camden's Promise Charter School

Ramon Garcia Director of Facilities 10/13/22
Completed By Title Date

Ramon Garcia (CEFM) 10/13/22
Certified Educational Facilities Manager Date
(if position used by district)

[Signature] 10/15/22
Chief School Administrator Date

{REQUIRED}

**NJ LFS FY22
FUNDING PARTICIPATION – ATTESTATION STATEMENT**

To receive Local Food for Schools Cooperative Agreement (LFS) funding, you must complete and submit the following attestation statement. Please return this document no later than **November 14, 2022** to nidaLFS@ag.nj.gov.

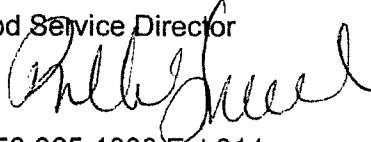
School Food Authority Name: Camden Promise

School Food Authority Agreement Number: 08006215

Authorized Representative Name: Rebecca Leadbeater

Authorized Representative Title: Food Service Director

Authorized Representative Signature:



Authorized Representative Phone: 856-365-1000 Ext 314

**Option 1**

I hereby elect to receive LFS Funding and certify the information below to be correct.

- Will only use funds to purchase local whole, unprocessed or minimally processed foods.
- Will submit invoices quarterly for reimbursement along with a procurement tracking sheet.
- Primary source of purchases will be made from small, socially disadvantaged, businesses and farms in New Jersey. Purchases can also be from a vendor who works with small and socially disadvantaged farmers. Documentation of farmers/producers/vendors is required.
- Will not use funds for any labor, indirect or other administrative expenses.
- Will comply with all recordkeeping and review requirements per 7 CFR 210.9(b)(17) and 7 CFR 210.18, which would include maintaining documentation demonstrating appropriate use of LFS funds.
- Will comply with all applicable State procurement regulations and Federal procurement and financial management requirements per 2 CFR 200.

OR

**Option 2**

I hereby elect to decline to participate and declines all additional funding.

Business Administrator Name: *Richelle H. Baughn*

Business Administrator Signature:





State of New Jersey

DEPARTMENT OF AGRICULTURE
DIVISION OF FOOD AND NUTRITION
PO Box 334
TRENTON NJ 08625-0334

PHILIP D. MURPHY
Governor
SHEILA Y. OLIVER
Lt. Governor

DOUGLAS H. FISHER
Secretary

Division of Food and Nutrition Food Distribution Programs Local Food for Schools Cooperative Agreement (LFS) Funding Opportunity

The New Jersey Department of Agriculture, Division of Food and Nutrition has been awarded \$4,983,590 through the Agricultural Marketing Service (AMS)'s new Local Food for School Cooperative Agreement Program. USDA will award up to \$200 million to states for food assistance purchases of domestic local foods for distribution to school. This grant opportunity will allow New Jersey Schools participating in the National School Lunch and School Breakfast Programs to procure local foods that are unique to their geographic area and meet the needs of their program. In addition to increasing local food consumption, funds are expected to help build and expand economic opportunity for local, small, and socially disadvantaged farmers/producers. All food purchased must be whole, unprocessed or minimally processed and must meet the definition of local. **Local is defined as domestic products grown and sourced in New Jersey.**

Minimally processed, for example is chopped, shredded, grilled, sliced, etc. It is not to be used towards the purchase of end products.

Examples of allowable purchases:

Fruits
Veggies
100% juice
Grains, pasta, rice
Meats – whole, pieces, ground
Beans – Legumes
Fluid milk, Cheese, Yogurt, Eggs

Examples of non-allowable purchases:

Baked goods
Premade rice or pasta dishes
Pre-packed sandwiches or meals
Prepared or precooked ready to eat foods
Chicken nuggets, Chicken patties
Fish Sticks
Pizza pies, pizza rolls

NJDA will provide purchasing resources to all participants. Virtual Office Hours meetings will be scheduled for grantees to ask questions, obtain guidance, and connect with farmers/producers. A webinar will also be posted detailing rules and implementation of the grant.

Please complete the funding participation and attestation statement below and return to njda.LFS@ag.nj.gov no later than November 14, 2022. The subject line of the email should include your RA number and District/School Name.

SFAs will receive their entitlement amounts on or about December 2, 2022. Entitlements will be no less than \$1,000.

December 2, 2022 - March 31, 2024

Instructions:

Reminders:

[illegible]

Fire Drills

	Date	Time	Duration	Weather
Academy - Downtown	10/21	2:29	15	Sunny
Academy - Parkside	10/12	1:02	4	Sunny
Promise - Main Campus	10/21	12:52	13	Sunny
Pride	10/25	12:30	10	Sunny
Katz	10/12	10:45	8:55	Sunny

Lockdowns

	Date	Time	Duration
Academy - Downtown	10/26	9:02	3
Academy - Parkside			
Promise - Main Campus	10/28	2:50	8
Pride	10/20	9:00	5
Katz	10/31	10:15	3

Harassment, Intimidation, and Bullying
Board Reporting Requirement- Reports of Violations
October 2022

Camden Academy Charter High School - (9th - 12th grade)

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Summary	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
4138336157	7287978280	9/30/2022	10/03/2022	Female student felt uncomfortable with the way a male student touched her.	10/14/22	HIB Founded	Discipline Imposed
5514941125	8814732824	10/21/2022	10/24/2022	Discriminatory comment of facial appearance.	Pending	Pending	N/A

Camden's Promise Charter School (5th - 8th grade)

Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Summary	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
9337810351	1244252851	10/4/2022	10/06/2022	Sexual Harrassment and inappropriate gestures	10/17/2022	Harassment occurred	Discipline imposed

7564344073	4979271876	9/30/2022	10/11/2022	Mental or Physical or Sensory disability (Mocking)	10/24/2022	Inconclusive	N/A
1311839860	9440438237	10/3/22 10/4/22 10/7/22	10/12/22	Perceived characteristic (size, weight, height and age)	10/24/2022	HIB occurred	Imposed discipline
5925430465	9810455680	September 2022 October 20, 2022	10/20/22	Sexual orientation, gender identity and expression and harrasment	Pending	Pending	N/A
2770404490	8479246797 5708136384 9972590694 2274710050 8067230327 4968186412 1772530396 2288749359	September-0 ctober	10/24/22	Sensory disability: mocking and teasing students about speech impairment and hair.	Pending	Pending	N/A

Camden's Pride Charter School (K-4th)

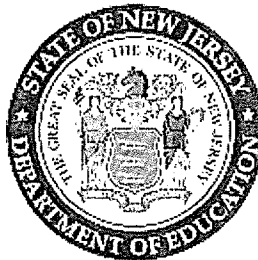
Reported Victim (SID)	Reported Bully (SID)	Date of Incident	Date of Initial Summary	Summary of Initial Report	Date of Report	Result of Investigation	Action Taken
No Reports							

New Jersey Department of Education

School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*

School Name: Camden's Promise Charter School

School Year: July 1, 2020 - June 30, 2021



School Name: Camden's Promise Charter School

School Year: July 1, 2020 - June 30, 2021

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)

Indicators	Score (0-3)
A. The school annually <i>established</i> HIB programs, approaches or other initiatives.	3
B. The school annually <i>implemented</i> and documented HIB programs, approaches, or other initiatives.	3
C. The school annually <i>assessed</i> HIB programs, approaches or other initiatives.	3
D. The school's HIB programs, approaches or other initiatives were designed to <i>create school-wide</i> conditions to prevent and address HIB.	3
E. The school safety/school climate team (SS/SCT) <i>identified patterns</i> of HIB and <i>reviewed</i> school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	14

Core Element #2: Training on the BOE-approved HIB Policy and Procedures (N.J.S.A. 18A:37-17b and c)

Indicators	Score (0-3)
A. School employees, contracted service providers and volunteers were provided <i>training</i> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <i>protected categories</i> enumerated in the ABR and <i>other distinguishing characteristics</i> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <i>discussed</i> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	8

School Name: Camden's Promise Charter School

School Year: July 1, 2020 - June 30, 2021

Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)

Indicators	Score (0-3)
A. Each teaching staff member completed at least 2 hours of <i>instruction in suicide prevention that included information on HIB</i> , in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <i>instruction on HIB prevention</i> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <i>time during the usual school schedule</i> to participate in in-service training in preparation to act as the ABS.	2
D. The members of the school safety/school climate team (SS/SCT) were provided with professional development in effective practices of successful school climate programs or approaches.	3
E. School building leaders* have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	14

Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)

Indicators	Score (0-3)
A. The school <i>provided ongoing, age-appropriate instruction</i> on preventing HIB in accordance with the New Jersey Student Learning Standards	3
B. The school observed the " <i>Week of Respect</i> ," during the week beginning with the first Monday in October of each year, <i>recognizing the importance of character education</i> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	6

School Name: Camden's Promise Charter School

School Year: July 1, 2020 - June 30, 2021

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)

Indicators	Score (0-3)
A. The principal <i>appointed</i> a school anti-bullying specialist (ABS).	3
B. The ABS <i>met</i> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety/school climate team (SS/SCT) <i>met</i> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	3
SUB-TOTAL (possible 9)	9

Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))
Option A

Indicators	Score (0-3)
A. The school <i>implemented</i> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <i>implemented</i> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6

School Name: Camden's Promise Charter School

School Year: July 1, 2020 - June 30, 2021

Camden's Promise Charter School (6107-998)

STATEMENT OF ASSURANCES

By submitting the *School Self-Assessment for Determining Grades under the ABR* (Self Assessment), the chief school administrator (CSA) assures that:

1. The school safety/school climate team (CC/SCT) had the lead role in completing the Self-Assessment.
2. The public was given the opportunity to comment on the Self-Assessment prior to district board of education (BOE) approval.
3. The BOE approved the Self-Assessment at a public meeting, prior to submission to the New Jersey Department of Education (NJDOE).
4. All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts at implementing the ABR at the time of submission, the SS/SCT's report, the public comment on the report, and the district BOE's review of and decision on the report.
5. The NJDOE or its authorized representatives will be provided with access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.
6. The grade assigned by the Commissioner for the school and for the school district in the district will be posted on the home page of the *school's* website within 10 days of its receipt from the NJDOE.
7. The grade assigned by the Commissioner for the school district and each school in the district will be posted on the home page of the *school district's* website within 10 days of its receipt from the NJDOE.
8. The BOE at a public meeting will review the grades assigned by the Commissioner for each school and the school district.

Board Date: 2022-01-06

October 31, 2022
Camden's Promise Charter School Network
Katz-Dalsey Academy

Dear Ms. Conway, Dr. Conway, and Ms. Rosario,

I am writing to inform you that I am resigning from my position as teacher in the music department of Katz-Dalsey Academy. I am proposing January 2nd, 2023 as my last day of employment.

I have received an offer to work for a startup company, and after careful consideration, have decided to accept the position.

It has been a pleasure working with you for the last 2 and a half years. I will cherish the relationships I have made with the passionate and hardworking educators on your team. I have learned so much from the mentorship and experiences I have had.

Please let me know if there is anything you might need from me in regard to this transition. You can contact me by email at ceceliasnow@gmail.com or by phone at (260)797-3989

Thank you again for the opportunity to work for the Camden's Promise Charter School Network.

Warmly,
Cecelia Snow

<i>Name</i>	<i>Salary</i>	<i>Steps</i>	<i>Position/Campus</i>	<i>Start Date</i>
Walkiria Gonzalez	67,200		Nurse at Promise	1st November 2022
Siani Carrion	16/hr	Support Staff	Hall Monitor at Academy	October 17th, 2022
Christine Acevedo	35,000	Substitute	Substitute Teacher Pride	November 1st, 2022
William Harris	35,000	Substitute	Substitute Teacher Promise	November 1st, 2022
Erica Weathers	35,000	Substitute	Substitute Teacher Promise	November 2nd, 2022
Alessandra Ocampos	120/pd	Substitute	Substitute Teacher Parkside/Academy	November 17th, 2022

November: GRATITUDE

Thanksgiving Food Drive

Why Gratitude?

Gratitude is a positive emotion that involves being thankful and appreciative and is associated with several mental and physical health benefits.

What is the Thanksgiving Food Drive?

Students and staff will bring non-perishable food items and turkeys to donate to Network families and Saint Joseph Cathedral Church and/or Roman Catholic Church. Students and staff will have an opportunity to bring items to their homeroom class. The HR with the highest amount of non-perishable items will receive a pizza party.

When?

The month of November: Friday November 18th- the last day for non-perishable items.

Monday November 21st- last day for Turkey donations

Tuesday November 22nd- the distribution of items

What will it look like in school?

Social Workers will collaborate with other schools in the network to coordinate the event. A Food Drive flyer will be disseminated to advertise the event for the month of November. Social Workers will collect items from the homerooms and keep track of the amounts. Social workers will organize the items in the cafeteria for distribution.

December: GENEROSITY

Angel Tree

Holiday Toy Drive

Why Generosity?

Generosity is the art of being kind and nice. It's the art of giving and understanding the importance of selfishness. There are seven forms of generosity: **Thoughts, words, money, time, things, influence, and attention.**

What is the Holiday Toy Drive? What is the Angel Tree?

Holiday Toy Drive will allow students to donate any new or gently used toys or board games and earn volunteer hours as well. A Tree will be located in the Main Office with tags that correspond to the items on the child's wish list. Social workers will coordinate with James/Milanese to determine the distribution of toys.

When?

Throughout the month of December.

What will it look like in school?

A school flyer will be provided and posted to all staff and students

January: PERSEVERANCE

National Thank You Month

17- Martin Luther King, Jr. Day

Why Perseverance?

Perseverance is the continued effort to do or achieve something despite difficulties, failure, or opposition: the action or condition or an instance of persevering; steadfastness. This is an important skill to demonst

What is National Thank you month?

National Thank You Month is celebrated every year in January. National Thank You Month teaches our students and staff to be kind to others and to acknowledge others' efforts to support us.

When?

January 9th-13th, 2023

What will it look like in school?

1. Saying "thank you" around the world bulletin board
2. Thank you note activity
 - a. Student will be given the opportunity to learn how to write a thank you note and can choose to send 1 thank you card to anyone of their choosing

February: LOVE

Teen Dating Violence Awareness and Prevention Month
 International Boost Self-Esteem Month
 14-18 Random Acts of Kindness Week
 Valentine's Day

What is Teen Dating Violence Awareness Month?

TDVAM is a campaign dedicated to raising awareness about teen dating abuse. Every February, young people, families, schools, and communities join together across the country for a national effort to raise awareness about the issue of teen dating violence. Congress declared the month of February to be National Teen Dating Violence Awareness and Prevention Month in 2010.

Why is it important?

Nationwide, youth age 12 to 19 experience the highest rates of rape and sexual assault. Studies show that approximately 10% of adolescents report being the victim of physical violence at the hands of an intimate partner during the previous year. Girls are particularly vulnerable to experiencing violence in their relationships and are more likely to suffer long-term behavioral and health consequences, including suicide attempts, eating disorders, and drug use. Adolescents in abusive relationships often carry these unhealthy patterns of violence into future relationships. Indeed, children who are victimized or witness violence frequently bring this experience with them to the playground, the classroom, later into teen relationships and, ultimately, they can end up the victims and perpetrators of adult intimate partner violence.

How will we handle students who are triggered by this conversation topic?

If a student is determined to need additional support given the nature of this conversation, the student will be directed to a school counselor (they will be on standby). Following their conversation, if a school counselor determines the student needs a higher level of care, the student will then be referred to a social worker for more intensive assessment.

When?

February 20, 2023-February 24, 2023

What will it look like in school?

1. Info booth in the cafeteria for students to visit during their lunch periods
 - a. Learn what's essential in a healthy relationship
 - b. Learn the warning signs of abuse
 - c. Learn Consent
 - d. Take away information for where to go & who to talk to in the community
 - e. Practicing self care
2. Community & hotline resources for students in poster format
3. Self-care digital bulletin board
4. Dress down day Friday, February 24, 2023 (wear ORANGE)

Uniform Changes:

Camden Academy will adopt a Class A and Class B uniform policy.

Class A-

- Standard Uniform
- Solid Black Sneakers may be worn with a Doctor's Note

Class B-

- Approved Polo shirt may be worn, May 15-Sept 30 and during special announced events.
 - Note: Polo shirts will be designed by students and presented to the board for approval.
 - Solid Black Sneakers may be worn with a Doctor's Note
- Approved Hooded sweatshirts may be worn in place of sweater or blazer.
 - Note: Sweatshirts will be designed by in-house staff

Roll-out

- Board Approval- November 2022
- December-Announcements of Hooded sweatshirt option and orders taken
- January-Receive sweatshirt and distribute
- February- Present Polo design to Board for approval
- March- Announce to students and take orders
- April- Students receive Polo shirts

Transition from Detentions to STRIDE Program:

After school detentions will now fall under the **STRIDE (Student Taking Responsibility in Developing Excellence)** restorative justice program. In these after school programs students will be assigned a seminar discussion on various topics that may pertain to the infraction which they violated. For example, someone who was disruptive in class and hindered learning time would be assigned to the RESPECT after school program.

Saturday School/Suspensions would still be utilized with Saturday School also having longer discussions on topics of the STRIDE Program.