

The regular meeting of the Camden's Promise Charter School Board of Trustees, County of Camden, State of New Jersey, was held at 879 Beideman Ave, Camden and (Zone Platform) on Sept 1, 2022 at 5:02pm.

Members present: Ms. Maldonado, Mr. Loyola, Ms. Nieves, Ms. Hinson, Ms. Lombardo (zoom out @ 5:36) and Ms. Cruz
 Members absent: Ms. Figueroa and Mr. Gibson
 Also present: Dr. Conway, Mr. Helmbrecht, Ms. Baughn and Ms. Briggs

The pledge to the flag was led by Ms. Lombardo

Open
Meeting

The meeting opened at 5:02 pm at which time the following was stated: "The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Camden's Promise Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted on the door of the Camden Promise Charter School and in the Courier Post. "

Minutes

Motion by Ms. Nieves and seconded by Ms. Cruz that the Board of Trustees approve the regular minutes of the June 13, 2022.
 Unanimously Approved

Donation

Motion by Mr. Loyola and seconded by Ms. Cruz that the Board of Trustees accept the donation.
 Unanimously Approved

REORGANIZATION OF THE BOARD OF TRUSTEES

Election of
Officers

Motion by Ms. Hinson and seconded by Ms. Nieves that the Board of Trustees approve the election of officers:

1. President – Ms. Lombardo
2. Vice President – Ms. Maldonado

Ayes – (6)
 Noes – (0)
 Abstained – (0)

APPOINTMENTS AND DESIGNATIONS

Appoint-
ments and
Designations

Resolution authorizing the appointment of Auditor, Solicitor, Business Administrator/Board Secretary, School Physician, Treasurer of School Monies, Broker of Record Architectural Services.

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Resolution authorizing the appointment of Auditor, Solicitor, Business Administrator/Board Secretary, School Physician, Treasurer of School Monies, Broker of Record Architectural Services.

WHEREAS, the local Contracts Law (NJSA 40A:11.1 et seq.) requires the Resolution authorizing the award of contracts for “professional services” without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED The Board of Trustees of the Camden’s Promise Charter School, New Jersey is hereby appointing persons to serve in the designated positions for a one year term commencing September 1, 2022 until Reorganization of 2023.

- | | |
|---------------------------------|---|
| • Board Solicitor | Frank P. Cavallo, Jr. Esquire Parker McCay P.A. |
| • Special Board Counsel | TBD |
| • Broker of Records | Connor and Strong |
| • Bond Counsel | TBD |
| • School Auditor | Nightlinger, Colavita, & Volpa |
| • Purchasing Agent | Richelle H. Baughn |
| • Architectural Services | Garrison Architects |
| • Engineers | TBD |
| • Custodian of School Funds | Elizabeth DiPietro |
| • Camden Charter School Network | |

Official
Newspaper

Motion by Ms. Cruz and seconded by Ms. Hinson that these appointments and contracts are made without competitive bidding and public advertising. A copy of this Resolution shall be published in the official newspaper of the Board of Education as required by law within ten (10) days of its passage.

Ayes – (6)

Noes – (0)

Abstained – (0)

Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees approve the Courier Post and Philadelphia Inquirer
Unanimously Approved

Board Meeting
Dates

Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees approve the following schedule for the regular meeting dates, time and location: The first Thursday of each month unless designated otherwise * at the time of 5:00m, to be held at 879 Beideman Ave, Camden, NJ 08105.

	Oct. 6, 2022	Jan. 5, 2023	Apr. 6, 2023
	Nov. 3, 2022	Feb. 2, 2023	May 4, 2023
Sept 1, 2022	Dec. 1, 2022	March. 2, 2023	June 1, 2023
Unanimously Approved			

Policy
Statements

Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees accept and reaffirm the previous curriculum and textbooks, policies (including Student Records Policy 5125.1), practices, and procedures of the Camden's Promise Charter School Board recognizing that these items may be amended when necessary with Board approval.

Note: Except as otherwise provided by law, regulations of the State Department of Education, or by this Board of Education, meetings of the Camden Promise Charter School Board will be conducted in accordance with Robert's Rules of Order, Revised Legal Reference: N.J.S.A. 18A:11-1 General Mandatory Powers and Duties

Unanimously Approved

Depository
of School
Funds

Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees accept and reaffirm the TD Bank

Unanimously Approved

Wire
Transfers

Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees authorized the Board Secretary to make transfers of funds for the purpose of payroll for the 2022-2023 school year.

Unanimously Approved

Signatories
on Accounts

Motion by Ms. Maldonado and seconded by Mr. Loyola that the Board of Trustees approve the following accounts and authorized signatories.

#3864386	General	Board Secretary President/Vice President (Two signatures required)
#3865276	Salary Account	Custodian of School Funds President/Vice President (One signature required)
#3865284	Agency Account	Board Secretary President/Vice President
#5883095	Unemployment Trust	Board Secretary President/Vice President (Two signatures required)
#3864436	School Activities	Chief School Administrator Assistant Sch. Administrator (Two signatures required)
#3865292	Cafeteria	Board Secretary President/Vice President (Two signatures required)

Unanimously Approved

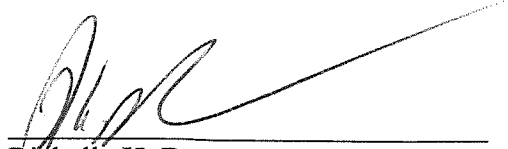
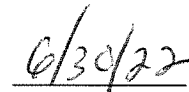
BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORTS:**Cash Reconciliation Report**Treasurer's
Reports

Motion by Mr. Loyola and seconded by Ms. Cruz that the Board of Trustees approve the Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of May and June 2022. The Cash Reconciliation Report and Secretary's Reports are in agreement for the months of May and June 2022. (See Pages 13674-13695)

Unanimously Approved

Board Secretary's ReportBoard
Secretary's
Report

Pursuant to N.J.A.C. 6:23-2.11 I 3, I certify that as of May and June 2022, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6 A:23A-16.10 (c)3. (See Pages 13696-13727)


Richelle H. Baughn, Board Secretary
Date**Certification**

Certification

Motion by Mr. Loyola and seconded by Ms. Cruz that the Board of Trustees certify pursuant to N.J.A.C. 6A:23A-16.10 (c)4, we certify that after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Unanimously Approved

Warrants

Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees approve the following warrants: (See Pages 13728-13739)

- Warrant, Food Services and Student Account for June and July 2022

Unanimously Approved

Architect of
Record

Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees approve the Garrison Architect as the architect of record 2022 – 2023. (See Pages 13740-13748)

Unanimously Approved

Statement of
Assurance

Motion by Ms. Cruz and seconded by Ms. Hinson that the Board of Trustees approve the NJ HS Voter Registration Law Annual Statement of Assurance. (See Pages 13749)

Unanimously Approved

Temporary Facilities	Motion by Nieves and seconded by Mr. Loyola that the Board of Trustees approve the Annual Temporary Facilities Approval for school year 2022-2023. (See Pages 13750) Unanimously Approved
Line of Credit	Motion by Ms. Hinson and seconded by Ms. Cruz that the Board of Trustees approve the TD bank \$1,000,000 line of credit. (See Page 13751) Unanimously Approved
Delta T Group Sub	Motion by Ms. Nieves and seconded by Ms. Cruz that the Board of Trustees approve the Delta T Group Sub rates for the 2022-2023 school year. (See Page 13752) Unanimously Approved
CEP Statement of Assurance	Motion by Ms. Cruz and seconded by Ms. Hinson that the Board of Trustees approve the Comprehensive Equity Plan Statement of Assurance for 2022-2023. (See Page 13753) Unanimously Approved
IDEA	Motion by Ms. Nieves and seconded by Mr. Loyola that the Board of Trustees approve the IDEA Consolidated application and Grant salaries. (See Pages 13754-13756) Unanimously Approved
Bayada Nurse Contract	Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees approve the Bayada Nurse contract for the 2022-2023 school year. (See Pages 13757-13760) Unanimously Approved
KM	Motion by Mr. Loyola and seconded by Ms. Cruz that the Board of Trustees approve the KM Agreement as presented. Unanimously Approved
2021-2022 Lead In School Drinking Water	Motion by Ms. Hinson and seconded by Ms. Nieves that the Board of Trustees approve the submission of the lead in School Drinking water statement of assurance. (See Pages 13761-13774) Unanimously Approved
Network Memorandum	Motion by Mr. Loyola and seconded by Ms. Cruz that the Board of Trustees approve the 2022-2023 Camden's Charter school Network memorandum of understanding. (See Pages 13775-13800) <ul style="list-style-type: none"> • MOU – Branding • MOU – WorkForce • Leases – Parking Lot and Garden • Sublease to Parkside Unanimously Approved

Year End Auditor	Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees approve the Year End Auditor Information. (See Page 13801) Unanimously Approved
C3 Consolidated Nutrition Program	Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees approve C3s Consolidate Nutrition Program. (See Pages 13802-13807) Unanimously Approved
2022-2023 Food Distribution Agreement	Motion by Ms. Hinson seconded by Mr. Loyola that the Board of Trustees approve the 2022-2023 Food Distribution Agreement. (See Pages 13808-13815) Unanimously Approved

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Correspondence

Board Vacancy	Motion by Ms. Nieves and seconded by Ms. Cruz that the Board of Trustees appoint Ms. Caban to the Board vacancy as presented. Unanimously Approved
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Business

Calendar	Motion by Ms. Hinson and seconded by Mr. Loyola that the Board of Trustees accept the school calendar with revisions as presented. (See Page 13816) Unanimously Approved
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Personnel

Resignations	Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees accept the attached resignations. (See Pages 13817-13819)
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Jessica Caraballo – with regret
Meyri De Los Santos – with regret
Vivian Everett – with regret
Unanimously Approved

Hiring	Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees accept the hiring of the following individuals contingent upon criminal history background check.. (See Page 13820) Ayes – (6) Noes – (0) Abstained – (0)
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Change of
Salary

Motion by Ms. Hinson and seconded by Ms. Nieves that the Board of Trustees accept the Limited Certificate of Eligibility for the following candidates with the with the change of salary as noted. (See Page 18321)
Unanimously Approved

Stipend

Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees accept the following stipend positions for 2022-2023 school year as presented.

MS Head Boys Soccer	Mr. Waggoner	\$5,000
MS Asst boys Soccer	Mr. Mitchell	\$3,800
MS Head Girls Soccer	Mr. McDougald	\$5,000
MS Asst Girls Soccer	Ms. Kerrigan	\$3,800
MS Head Girls Volleyball	Ms. Vazquez	\$5,000
MS Asst Girls Volleyball	Mr. Morales	\$3,800
HS Head Girls Volleyball	Ms. Petthyng	\$7,000
HS Asst Girls Volleyball	Mr. Kerns	\$5,000

Unanimously Approved

Adjourn

Motion by Ms. Nieves and seconded by Ms. Hinson that the Board of Trustees adjourn at 6:28pm.
Unanimously Approved



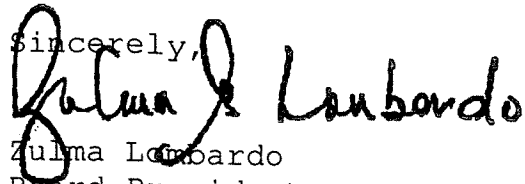
August 4, 2022

Marc Dickerson
marc.dickerson84@gmail.com

The Camden's Promise Charter School Board of Trustees would like to thank you for your gifts and books. Please accept our deepest appreciation for your contribution.

Please keep this written acknowledgement of your donation for your tax records

Once again, thank you for your generous donation.

Sincerely,


Zulma Lombardo
Board President
Camden's Promise Charter School

**CASH RECONCILIATION REPORT
TO THE BOARD OF EDUCATION**

Camden's Promise Charter School

All Funds
For the Month Ending May 31, 2022

Cash Report					
FUNDS		(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
	Governmental Funds	2,176,272.56	3,120,579.44	2,799,618.11	2,497,233.89
2	Special Revenue Fund - 20 (see page 2)	(1,109,303.85)	1,747,943.38	909,975.11	(271,335.58)
3	Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4	Debt Service Fund - Fund 40	0.00	0.00	0.00	0.00
5	Total Governmental Funds (Lines 1 thru 4)	1,066,968.71	4,868,522.82	3,709,593.22	2,225,898.31
6	Enterprise Fund Cafeteria	813,934.90	190,833.83	351,667.15	653,101.58
	Student Activities	20,158.31	12,658.24	6,977.50	25,839.05
7	Total Governmental & Enterprise Funds	1,901,061.92	5,072,014.89	4,068,237.87	2,904,838.94
	Payroll	4,072.36	1,216,779.33	1,216,777.79	4,073.90
10	Payroll Agency	82,467.88	849,757.58	829,136.91	103,088.55
11	Unemployment Trust	26,567.24	1.11	0.00	26,568.35
12	Total Trust & Agency Funds (Lines 9 thru 10)	113,107.48	2,066,538.02	2,045,914.70	133,730.80
13	Total All Funds (Lines 5, 6 and 10)	2,014,169.40	7,138,552.91	6,114,152.57	3,038,569.74

Prepared and Submitted By:

Elizabeth A. DiPietro

6/30/2022

Camden's Promise Charter School
Bank Reconciliation

Bank Name	TD Bank					
Account Number	3864386					
Statement Date	05/31/22					
Fund/Funds	WARRANT ACCOUNT					
1	Balance per Bank					2,536,693.69
	Reconciling Items					
	Additions					
	Deposits in Transit					
	café-May Payroll 13,357.91					
	Stdnt Act-ck# 2165 1,750.00					
2						
3	Total Additions 15,107.91					15,107.91
	Deductions					
	Outstanding Checks					
4	(Attach List) 329,983.83					
6	Total Deductions 329,983.83					
7	Net Reconciling Items					(314,875.92)
8	Adjusted Balance per Bank as of 5/31/22 *					2,221,817.77
9	Balance per Board Secretary's Records as of 5/31/22 * *					2,225,898.31
	Reconciling Items					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions 0.00					
	Deductions					
	#18313 clrd bnk 5 cnte hghr 0.05					
	19333/19606 SAVVAS learning 3,804.89					
	19368/19686 Pearson clinical 275.60					
14	Other (Explain)					
15	Total Deductions 4,080.54					
16	Net Reconciling Items					(4,080.54)
17	Adjusted Board Secretary's Balance as of 5/31/22 *					2,221,817.77

Prepared By:	e di Pietro
Date:	06/30/22

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Warrant Account

5/31/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
18747	2/14/20	rutger's center for the arts	320.00
18775	2/21/20	cooper health system	4,472.50
18816	2/28/20	eastern state penitentiary	655.00
18926	4/9/20	global industrial	63.06
18934	4/9/20	john cummins	83.00
19027	6/2/20	cameron miller	275.00
19119	6/30/20	Magnolia Board of Education	3,816.00
19527	12/11/20	Sean Stielow	500.00
20058	6/14/21	Kellie McDermott	500.00
20097	6/17/21	Tower Garden.com	1,010.00
20278	7/23/21	Zaner-Bloser	3,971.14
20411	8/19/21	Art in Motion Dance & Fitness	150.00
20666	10/14/21	Chris McMichael	80.00
21260	3/2/22	Makeblock Education U.S.	2,069.70
21334	3/10/22	Todd Hutchins	69.00
21480	4/12/22	Philadelphia Eagles, LLC	1,050.00
21550	4/29/22	Hotel Accounting Department C/O Ocean C	179.53
21614	5/12/22	CASA Reporting Service	496.50
21617	5/12/22	David Gould	83.00
21623	5/12/22	Floyd Martell	127.00
21625	5/12/22	James R DiLoreto	254.00
21629	5/12/22	Matthew Cloud	200.00
21635	5/12/22	Ron Weaver	127.00
21639	5/17/22	Any Garment Cleaners	90.00
21647	5/17/22	Lauren Angelozzi	4,389.60
21654	5/17/22	Total Excitement Entertainment	275.00
21659	5/19/22	Camden County College	142,770.08
21660	5/19/22	Camden County Ed Services	11,388.01
21667	5/25/22	Beauty Kit Solutions	2,722.50
21668	5/25/22	Brigid Murray	1,890.00
21669	5/25/22	CDWG	7,500.00
21670	5/25/22	Center for Aquatic Sciences	12,946.00
21671	5/25/22	College Board	5,706.00
21672	5/25/22	Constellation New Energy	9,102.31
21673	5/25/22	Dick Blick	760.00
21674	5/25/22	Fabrizio Pizza	970.30
21677	5/25/22	Lumen Impact Group, Inc.	30,000.00
21678	5/25/22	Marc Dabiel Enterprises	7,888.00
21680	5/25/22	Meghan Repici	1,890.00
21681	5/25/22	National BETA Club	3,381.00
21682	5/25/22	NJSIG	279.50
21683	5/25/22	Proforma Dynamic Resources	2,095.05
21684	5/25/22	Purchase Power	1,041.98
21686	5/25/22	Robolink	1,169.82
21687	5/25/22	School Nurse Supply, Inc.	71.25
21689	5/25/22	Wex Bank	7,715.71
21690	5/25/22	Wilcon Language Training	7,139.00
21694	5/31/22	Amazon Capital Services	149.40
21695	5/31/22	Anthony Davenport	300.00
21696	5/31/22	Brain Pop	4,486.25
21697	5/31/22	CASA Payroll Service	755.75
21698	5/31/22	Cecilia Snow	275.00
21699	5/31/22	Christopher Henderson	300.00
21700	5/31/22	Craig McEady	300.00
21701	5/31/22	Deluxe Bakery	1,155.00
21702	5/31/22	Frank Geiger	1,890.00
21703	5/31/22	Gangi Graphics	1,278.50
21704	5/31/22	Gopher Sports	2,119.00
21705	5/31/22	Grainger Industrial Supply	22,960.39
21706	5/31/22	Gregory Young	300.00
21707	5/31/22	Heydie Rios	1,720.00
21708	5/31/22	J Dogs, Inc.	521.00
21709	5/31/22	Magnolia Garden Village	149.75
21710	5/31/22	McCloskey Mechanical Contractors, Inc.	3,200.00
21711	5/31/22	On Deck Sports	1,011.14
21712	5/31/22	Robert McGriff	300.00
21713	5/31/22	Roland Carter	300.00
21714	5/31/22	School Nurse Supply, Inc.	1,387.86
21715	5/31/22	Steve Hardwick	300.00
21716	5/31/22	Tyree Nobles	300.00
21717	5/31/22	Metrovibe LLC	675.00
21718	5/31/22	Sam's Club	117.25
total			329,983.83

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		3865292			
Statement Date		05/31/22			
Fund/Funds		Food Services			

1	Balance per Bank					666,459.49
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date	Amount				
2a						
2b						
2c						
2d						
2	Total D.I.T.'s		0.00			
3	Total Additions			0.00		
	Deductions					
	Outstanding Checks					
4						
	Due warrant - May Payroll		13,357.91			
5						
6	Total Deductions			13,357.91		
7	Net Reconciling Items					(13,357.91)
8	Adjusted Balance per Bank as of 5/31/22 *					653,101.58

9	Balance per Board Secretary's Records as of 5/31/22 * *					653,101.58
	Reconciling Items					
	Additions					
10						
11						
12	Total Additions			0.00		
	Deductions					
13						
14						
	Total Deductions			0.00		
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of 5/31/22 *					653,101.58

* Line 8 MUST EQUAL line 17.
 * * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared by	e dipietro
Date:	06/30/22

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		00-3864436			
For the Month End		05/31/22			
Fund/Funds		Student			

1	Balance per Bank					33,868.55
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date					
2a						
2b						
2c						
2	Total D.I.T.'s					0.00
3	Total Additions					0.00
	Deductions					
4	Outstanding Checks (Attach List)					6,279.50
	ck#21656-xfer to warrant					1,750.00
6	Total Deductions					8,029.50
7	Net Reconciling Items					(8,029.50)
8	Adjusted Balance per Bank as of 5/31/22 *					25,839.05

9	Balance per Board Secretary's Records as of 5/31/22					25,839.05
	Reconciling Items					
	Additions					
10	Interest Earned					
12	Total Additions					0.00
	Deductions					
15	Total Deductions					0.00
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of 5/31/22 *					25,839.05

* Line 8 MUST EQUAL line 17.
 * * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	06/30/22

Camden's Promise Charter School

Bank Reconciliation

List of Outstanding Checks

Student Activities Account

5/31/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
3032	7/2/21	All Star Awards & Trophies	1,052.00
3050	5/31/22	Liberty Lake	5,227.50
		total	<hr/> 6,279.50

Camden's Promise Charter School
Bank Reconciliation

Bank Name		TD Bank			
Account Number		3865276			
Statement Date		5/31/22			
Fund/Funds		Payroll			

1	Balance per Bank				34,972.15
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date	Amount			
	9/30/21 Fraud-Novoa's Dir Dep	1,939.32			
2b	10/15/21 Fraud-Novoa's Dir Dep	1,939.31			
2c					
2d					
2	Total D.I.T.'s		3,878.63		
3	Total Additions			3,878.63	
	Deductions				
	Outstanding Checks				
4	(Attach List)				
			23,418.30		
	Mentor Fee		5,100.00		
	Mentor Fee		6,250.00		
6	Total Deductions			34,768.30	
7	Net Reconciling Items				(30,889.67)
8	Adjusted Balance per Bank as of 5/31/22 *				4,082.48

9	Balance per Board Secretary's Records as of 5/31/22 * *				4,073.90
	Reconciling Items				
	Additions				
11	unlocated difference		8.58		
12	Total Additions			8.58	
	Deductions				
14					
15	Total Deductions			0.00	
16	Net Reconciling Items				8.58
17	Adjusted Board Secretary's Balance as of 5/31/22 *				4,082.48

* Line 8 MUST EQUAL line 17.
* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	06/30/22

Camden's Promise Charter School**Bank Reconciliation**

List of Outstanding Checks

Payroll Account

5/31/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
15887	5/16/2019	Jolene Ivey	22.55
15890	5/16/2019	Amy Johnson	78.90
15934	5/16/2019	Julia Senski	22.93
16423	9/13/2019	Sofia Massaro	984.63
16469	10/15/2019	Amy Corrar	135.26
17286	11/30/2021	Kathleen Riess	293.45
17301	1/31/2022	Julia Summerhayes	141.00
17427	3/15/2022	Marissa Lindsay	862.98
17454	3/31/2022	Robert McGriff Jr	1,130.73
17464	4/14/2022	Marissa Lindsay	22.52
17473	4/14/2022	Robert McGriff Jr	1,370.83
17492	4/29/2022	Robert McGriff Jr	862.68
17508	5/13/2022	Robert McGriff Jr	622.74
17514	5/31/2022	Ashley Clark	1,588.61
17515	5/31/2022	Zenaida Falcon	871.52
17517	5/31/2022	Michael Kerns	1,884.50
17518	5/31/2022	Michael Kerns	678.92
17519	5/31/2022	Emely Acevedo	1,013.31
17520	5/31/2022	Emely Acevedo	243.39
17521	5/31/2022	Frederick Alden III	2,646.67
17522	5/31/2022	Norma Arroyo	986.52
17523	5/31/2022	Rolan Carter	1,760.90
17524	5/31/2022	Rolan Carter	217.61
17525	5/31/2022	Robert McGriff Jr	1,390.13
17528	5/31/2022	Anthony Davenport	1,035.86
17529	5/31/2022	Gregory Young	2,028.28
17530	5/31/2022	Gregory Young	520.88
Total			23,418.30

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		00-3865284			
For the Month Ending		5/31/22			
Fund/Funds		Agency			

1 Balance per Bank						601,355.10
		Reconciling Items				
		Additions				
		Deposits in Transit				
		Date				
2a		Swedesboro	50.00			
2b						
2c						
2		Total D.I.T.'s	50.00			
3		Total Additions		50.00		
		Deductions				
		Outstanding Checks				
4		(Attach List)	498,316.54			
		unlocated difference-immaterial	0.01			
6		Total Deductions		498,316.55		
7		Net Reconciling Items				(498,266.55)
8	Adjusted Balance per Bank as of 5/31/22 *					103,088.55

9 Balance per Board Secretary's Records as of 5/31/22						103,088.55
		Reconciling Items				
		Additions				
10		Interest Earned				
12		Total Additions		0.00		
		Deductions				
13		Bank Charges				
14		Other (Explain)				
15		Total Deductions		0.00		
16		Net Reconciling Items				0.00
17	Adjusted Board Secretary's Balance as of 5/31/22 *					103,088.55

* Line 8 MUST EQUAL line 17.
 * * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Page 5

Prepared By:	e dipietro
Date:	06/30/22

Camden's Promise Charter School**Bank Reconciliation**

List of Outstanding Checks

Agency Payroll Account

5/31/2022

Page 5 (a)

Check #	Check Date	Amount	Payable To
4428	5/31/2022	325.00	Camden County Sheriff Office
4429	5/31/2022	14,086.00	The Equitable - AXA
4430	5/31/2022	7,352.50	VOYA
4431	5/31/2022	742.00	Allied Resources for Kids
4432	5/31/2022	456.20	Met Life
4433	5/31/2022	51,662.80	Camden's Promise Charter School
4434	5/31/2022	1,534.50	Assoc of American Educators
4435	5/31/2022	243.56	Allstate Benefits
4436	5/31/2022	325.00	VOYA
4437	5/31/2022	1,543.98	SJFCU
eft	5/31/2022	224,711.43	941.00
eft	5/31/2022	29,106.52	NJIT
eft	5/31/2022	2,309.00	PA Dept of Revenue
eft	5/31/2022	493.63	Delaware Div of Taxation
eft	5/31/2022	22,768.62	PERS
eft	5/31/2022	140,655.80	TPAF
		498,316.54	

Camden's Promise Charter School
Bank Reconciliation

Bank Name		TD Bank			
Account Number		5883095			
For the Month Ending		5/31/22			
Fund/Funds		Unemploy. Trust			

1 Balance per Bank						26,568.35
Reconciling Items						
Additions						
Deposits in Transit						
Date						
2a						
2b						
2c						
2d						
2	Total D.I.T.'s					
3	Total Additions					0.00
Deductions						
Outstanding Checks						
6	Total Deductions					0.00
7	Net Reconciling Items					0.00
8	Adjusted Balance per Bank as of 5/31/22 *					26,568.35

9 Balance per Board Secretary's Records as of 5/31/22						26,568.35
Reconciling Items						
Additions						
10	Interest Earned					
11	Other (Explain)					
12	Total Additions					0.00
Deductions						
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					0.00
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of 5/31/22 *					26,568.35

* Line 8 MUST EQUAL line 17.
* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

**CASH RECONCILIATION REPORT
TO THE BOARD OF EDUCATION**

Camden's Promise Charter School

All Funds

For the Month Ending June 30, 2022

Cash Report				
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances
Governmental Funds	2,497,233.89	2,973,163.80	2,201,375.97	3,269,021.72
2 Special Revenue Fund - 20 (see page 2)	(271,335.58)	80,058.00	741,778.38	(933,055.96)
3 Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4 Debt Service Fund - Fund 40	0.00	0.00	0.00	0.00
5 Total Governmental Funds (Lines 1 thru 4)	2,225,898.31	3,053,221.80	2,943,154.35	2,335,965.76
6 Enterprise Fund Cafeteria	653,101.58	16,342.94	178,951.69	490,492.83
Student Activities	25,839.05	17,060.42	19,844.08	23,055.39
7 Total Governmental & Enterprise Funds	2,904,838.94	3,086,625.16	3,141,950.12	2,849,513.98
Payroll	4,073.90	909,442.44	909,441.03	4,075.31
10 Payroll Agency	103,088.55	649,190.92	726,518.05	25,761.42
11 Unemployment Trust	26,568.35	47,204.40	0.00	73,772.75
12 Total Trust & Agency Funds (Lines 9 thru 10)	133,730.80	1,605,837.76	1,635,959.08	103,609.48
13 Total All Funds (Lines 5, 6 and 10)	3,038,569.74	4,692,462.92	4,777,909.20	2,953,123.46

Prepared and Submitted By:

Elizabeth D. Petro

7/27/2022

Page 1

Prepared By:	e diptre
Date:	07/27/22

Camden's Promise Charter School
Bank Reconciliation
List of Outstanding Checks
Warrant Account
6/30/2022
Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
19527	12/11/20	Sean Stielow	500.00
20058	6/14/21	Kellie McDermott	500.00
20097	6/17/21	The Juice Plus & Company	1,010.00
20278	7/23/21	Zaner-Bloser	3,971.14
21260	3/2/22	Makeblock Education U.S.	2,069.70
21334	3/10/22	Todd Hutchins	69.00
21480	4/12/22	Philadelphia Eagles, LLC	1,050.00
21550	4/29/22	Hotel Accounting Department C/O Ocean C	179.53
21617	5/12/22	David Gould	83.00
21629	5/12/22	Matthew Cloud	200.00
21743	6/2/22	Robot Lab Inc.	19,382.00
21763	6/7/22	Domenic Lamonica	86.00
21772	6/7/22	Harry Steelman	80.00
21790	6/7/22	Ron Weaver	127.00
21803	6/13/22	Bridget O'Sullivan	275.00
21814	6/13/22	Mary News	500.00
21823	6/27/22	Amazon Capital Services	9,109.78
21824	6/27/22	Anthem Sports	1,930.33
21825	6/27/22	AT&T	624.25
21826	6/27/22	B&H Photo Video	5,706.48
21827	6/27/22	Barnes and Noble	3,127.09
21828	6/27/22	Benjamin Mitchell	199.56
21829	6/27/22	Blick Art Materials	695.30
21830	6/27/22	Brainco, Inc.	11,200.00
21831	6/27/22	Brigid Carnody	461.84
21832	6/27/22	Brittany Pannell	570.58
21833	6/27/22	Camden County Ed Services	11,127.51
21834	6/27/22	CASA Reporting Services	495.00
21835	6/27/22	CDWG	171,174.61
21836	6/27/22	Cigna Healthcare	474,476.85
21837	6/27/22	CM3 Building Solutions	3,068.28
21838	6/27/22	Coles Music Services	1,830.43
21839	6/27/22	Constellation New Energy	13,082.22
21841	6/27/22	Delta T Group	4,920.38
21842	6/27/22	Domenic Lamonica	86.00
21843	6/27/22	Edward Rainey	127.00
21844	6/27/22	Fabrizio Pizza	520.70
21845	6/27/22	Federal Express	501.03
21846	6/27/22	Henry Rocca	86.00
21847	6/27/22	Horizon AV, LLC	34,075.00
21848	6/27/22	House of Cheesecake	175.00
21849	6/27/22	ISTELive 22	10,235.00
21850	6/27/22	Jabin Lowney	567.19
21851	6/27/22	Joshua Fleig	673.82
21852	6/27/22	Jostens	384.47
21853	6/27/22	Justin Schoonmaker	179.57
21855	6/27/22	Kroc Center	1,093.00
21856	6/27/22	Lakeshore Learning Materials	431.94
21857	6/27/22	Lumen Impact Group, Inc.	37,500.00
21858	6/27/22	Madeline Fenner	297.50
21859	6/27/22	Mary Katherine News	490.00
21860	6/27/22	Matthew Curley	86.00
21861	6/27/22	Monkey Sports	974.51
21863	6/27/22	Patrick Ardis	493.07
21864	6/27/22	Proforma Dynamic Resources	690.00
21865	6/27/22	Purchase Power	520.99
21866	6/27/22	Robert Morales	398.57
21867	6/27/22	Ron Weaver	127.00
21868	6/27/22	Scholastic	499.25
21869	6/27/22	School Nurse Supply	1,547.97
21870	6/27/22	Staples Advantage	4,549.27
21871	6/27/22	Success by Design	4,162.23
21873	6/27/22	Wegmans	2,877.01
21874	6/27/22	Woodland Manufacturing	3,005.60
21879	6/28/22	Allison Hoag	297.56
21880	6/28/22	All in One Balloons	540.00
21881	6/28/22	CASA Payroll Service	1,407.20
21882	6/28/22	Center for Aquatic Sciences	12,946.00
21883	6/28/22	Delta T Group	1,399.78
21884	6/28/22	Equitable Equivest	3,000.00
21885	6/28/22	Hillman's Bus Service	575.00
21886	6/28/22	Home Depot	4,643.16
21887	6/28/22	Joseph Conway	200.75
21888	6/28/22	Robert Kelleher	654.58
21889	6/28/22	Staples Advantage	2,375.54
21890	6/28/22	VOYA Retirement Insurance	9,000.00
21891	6/28/22	Wex Bank	7,457.37
21893	6/29/22	Burlington City	18,524.00
21894	6/29/22	Gloucester City BOE	6,978.00
21895	6/29/22	Hi-Nella Board of Education	3,981.00
21897	6/29/22	Pennsauken Board of Ed	178,409.00
21896	6/29/22	Runnemed BOE	1,137.00
total			1,104,563.49

Prepared By:	e dipietro
	07/27/22

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		3865292			
Statement Date		06/30/22			
Fund/Funds		Food Services			

1 Balance per Bank						643,821.44
Reconciling Items						
Additions						
Deposits in Transit						
	Date	Amount				
2a						
2b						
2c						
2d						
2	Total D.I.T.'s		0.00			
3	Total Additions			0.00		
Deductions						
Outstanding Checks						
4	ck# 1674 - Sodexo - 6/28/22		153,328.61			
5						
6	Total Deductions			153,328.61		
7	Net Reconciling Items					(153,328.61)
8	Adjusted Balance per Bank as of 6/30/22 *					490,492.83

9 Balance per Board Secretary's Records as of 6/30/22 * *						490,492.83
Reconciling Items						
Additions						
10						
11						
12	Total Additions			0.00		
Deductions						
13						
14						
	Total Deductions			0.00		
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of 6/30/22 *					490,492.83

* Line 8 MUST EQUAL line 17.
 * * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepare: e dipietro
Date: 07/27/22

**Camden's Promise Charter School
Bank Reconciliation**

Bank Name		TD Bank			
Account Number		00-3864436			
For the Month Endi		06/30/22			
Fund/Funds		Student			

1	Balance per Bank				26,140.39
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date				
2a					
2b					
2c					
2	Total D.I.T.'s				0.00
3	Total Additions				0.00
	Deductions				
	Outstanding Checks				
4	(Attach List)				3,085.00
6	Total Deductions				3,085.00
7	Net Reconciling Items				(3,085.00)
8	Adjusted Balance per Bank as of 6/30/22 *				23,055.39

9	Balance per Board Secretary's Records as of 6/30/22				23,055.39
	Reconciling Items				
	Additions				
10	Interest Earned				
12	Total Additions				0.00
	Deductions				
15	Total Deductions				0.00
16	Net Reconciling Items				0.00
17	Adjusted Board Secretary's Balance as of 6/30/22 *				23,055.39

* Line 8 MUST EQUAL line 17.

* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Page 3

Prepared By:	e dipietro
Date:	07/27/22

Camden's Promise Charter School**Bank Reconciliation**

List of Outstanding Checks

Student Activities Account

6/30/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
3055	06/07/22	All Star Awards & Trophies	30.00
3064	6/28/22	All in One Ballloons	3,055.00
		total	<u>3,085.00</u>

Camden's Promise Charter School
Bank Reconciliation

Bank Name		TD Bank			
Account Number		3865276			
Statement Date		6/30/22			
Fund/Funds		Payroll			

1	Balance per Bank				44,208.10
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date	Amount			
	9/30/21 Fraud-Novoa's Dir Dep	1,939.32			
2b	10/15/21 Fraud-Novoa's Dir Dep	1,939.31			
2c	ck# 17894 - bank error	430.69			
2d					
2	Total D.I.T.'s		4,309.32		
3	Total Additions			4,309.32	
	Deductions				
	Outstanding Checks				
4	(Attach List)				
			37,584.53		
	June 2022 Mentor Fee		6,800.00		
	ck # 17895 - bank error		49.00		
6	Total Deductions			44,433.53	
7	Net Reconciling Items				(40,124.21)
8	Adjusted Balance per Bank as of 6/30/22 *				4,083.89

9	Balance per Board Secretary's Records as of 6/30/22 * *				4,075.31
	Reconciling Items				
	Additions				
	unlocated difference				8.58
11					
12	Total Additions			8.58	
	Deductions				
14					
15	Total Deductions			0.00	
16	Net Reconciling Items				8.58
17	Adjusted Board Secretary's Balance as of 6/30/22 *				4,083.89

* Line 8 MUST EQUAL line 17.
* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	07/27/22

Camden's Promise Charter School**Bank Reconciliation**

List of Outstanding Checks

Payroll Account

6/30/2022

Camden's Promise Charter School

Check #	Check Date	Payable to	Amount
17286	11/30/2021	Kathleen Riess	293.45
17301	1/31/2022	Julia Summerhayes	141.00
17464	4/14/2022	Marissa Lindsay	22.52
17473	4/14/2022	Robert McGriff Jr	1,370.83
17492	4/29/2022	Robert McGriff Jr	862.68
17508	5/13/2022	Robert McGriff Jr	622.74
17525	5/31/2022	Robert McGriff Jr	1,390.13
17536	6/15/2022	Elizabeth Alberto	1,796.91
17590	6/15/2022	Kiasia Clark	1,028.35
17608	6/15/2022	Mariely DeJesus	1,720.80
17645	6/15/2022	Sean Galbraith	1,867.42
17697	6/15/2022	Kimberly Kalitan	1,884.29
17701	6/15/2022	John Kelly	1,629.83
17702	6/15/2022	John Kelly	244.74
17703	6/15/2022	John Kelly	1,459.31
17720	6/15/2022	Kelli Levay	1,552.60
17766	6/15/2022	Jeff Monjack	1,356.89
17767	6/15/2022	Jeff Monjack	397.31
17783	6/15/2022	Mary Katherine News	134.03
17793	6/15/2022	Amber Parker	869.69
17794	6/15/2022	Amber Parker	1,561.94
17801	6/15/2022	Edwin Phillips	2,325.99
17870	6/15/2022	Julia Summerhayes	1,350.19
17881	6/15/2022	Robin Thorne	224.79
17955	6/15/2022	Marta Cruz	1,566.11
18042	6/15/2022	Robert McGriff Jr	1,112.02
18043	6/15/2022	Robert McGriff Jr	234.51
17366	6/30/2022	Jessica Caraballo	1,703.32
18070	6/30/2022	Zenaida Falcon	918.11
18071	6/30/2022	Emely Acevedo	953.58
18072	6/30/2022	Frederick Alden III	2,646.67
18073	6/30/2022	Norma Arroyo	1,091.04
18076	6/30/2022	Robert McGriff Jr	907.53
18079	6/30/2022	Gregory Young	343.21
Total			37,584.53

Camden's Promise Charter School
Bank Reconciliation

Bank Name		TD Bank			
Account Number		00-3865284			
For the Month Ending		6/30/22			
Fund/Funds		Agency			

1	Balance per Bank				137,824.81
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date				
2a	Swedesboro	50.00			
2b					
2c					
2	Total D.I.T.'s		50.00		
3	Total Additions			50.00	
	Deductions				
	Outstanding Checks				
4	(Attach List)		112,113.38		
	unlocated difference-immaterial		0.01		
6	Total Deductions			112,113.39	
7	Net Reconciling Items				(112,063.39)
8	Adjusted Balance per Bank as of 6/30/22 *				25,761.42

9	Balance per Board Secretary's Records as of 6/30/22				25,761.42
	Reconciling Items				
	Additions				
10	Interest Earned				
12	Total Additions			0.00	
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total Deductions			0.00	
16	Net Reconciling Items				0.00
17	Adjusted Board Secretary's Balance as of 6/30/22 *				25,761.42

* Line 8 MUST EQUAL line 17.
* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Prepared By:	e dipietro
Date:	07/27/22

Camden's Promise Charter School**Bank Reconciliation**

List of Outstanding Checks

Agency Payroll Account

6/30/2022

Page 5 (a)

Check #	Check Date	Amount	Payable To
4431	5/31/2022	742.00	Allied Resources for Kids
4444	6/30/2022	3,195.00	The Equitable - AXA
4445	6/30/2022	2,780.00	VOYA
4446	6/30/2022	524.00	Allied Resources for Kids
4447	6/30/2022	300.88	Met Life
4449	6/30/2022	772.20	Assoc of American Educators
4450	6/30/2022	243.56	Allstate Benefits
4451	6/30/2022	325.00	VOYA
4452	6/30/2022	368.98	SJFCU
eft	6/30/2022	61,498.02	941.00
eft	6/30/2022	8,219.33	NJIT
eft	6/30/2022	438.47	PA Dept of Revenue
eft	6/30/2022	394.76	Delaware Div of Taxation
eft	6/30/2022	32,311.18	St of NJ - NJ-927

112,113.38

Camden's Promise Charter School
Bank Reconciliation

Bank Name		TD Bank			
Account Number		5883095			
For the Month Ending		6/30/22			
Fund/Funds		Unemploy. Trust			

1 Balance per Bank						26,568.35
Reconciling Items						
Additions						
Deposits in Transit						
Date						
2a						
2b						
2c						
2d						
2	Total D.I.T.'s					
3	Total Additions					0.00
Deductions						
Outstanding Checks						
6	Total Deductions					0.00
7	Net Reconciling Items					0.00
8	Adjusted Balance per Bank as of 6/30/22 *					26,568.35

9 Balance per Board Secretary's Records as of 6/30/22						73,772.75
Reconciling Items						
Additions						
10	Interest Earned					
11	Other (Explain)					
12	Total Additions					0.00
Deductions						
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					0.00
16	Net Reconciling Items					0.00
17	Adjusted Board Secretary's Balance as of 6/30/22 *					73,772.75

* Line 8 MUST EQUAL line 17.
* * If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Page 6

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 1 of 8
07/27/2022 13:69:47

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$2,497,233.89
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$603,546.27

Accounts Receivable:

132	Interfund	\$1,305,470.30	
141	Intergovernmental - State	\$2,959,355.61	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$4,264,825.91

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

(\$863.47)

Resources:

301	Estimated revenues	\$33,547,918.00	
302	Less revenues	(\$33,726,166.75)	(\$178,248.75)

Total assets and resources

\$7,186,493.85

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 2 of 8
07/27/1369747

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$494,120.55
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$82,982.00
	Total liabilities	\$577,102.55

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$2,092,833.05
761	Capital reserve account - July	\$785,000.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$785,000.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$34,998,127.37	
602	Less: Expenditures	(\$30,707,010.60)	
	Less: Encumbrances	(\$2,167,685.89)	(\$32,874,696.49)
	Total appropriated		\$5,001,263.93
	Unappropriated:		
770	Fund balance, July 1		\$2,472,013.90
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$863,886.53)
	Total fund balance		\$6,609,391.30
	Total liabilities and fund equity		\$7,186,493.85

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$34,998,127.37	\$32,874,696.49	\$2,123,430.88
Revenues	(\$33,547,918.00)	(\$33,726,166.75)	\$178,248.75
Subtotal	<u>\$1,450,209.37</u>	<u>(\$851,470.26)</u>	<u>\$2,301,679.63</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$785,000.00)	\$785,000.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,450,209.37</u>	<u>(\$1,636,470.26)</u>	<u>\$3,086,679.63</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,450,209.37</u>	<u>(\$1,636,470.26)</u>	<u>\$3,086,679.63</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,450,209.37</u>	<u>(\$1,636,470.26)</u>	<u>\$3,086,679.63</u>
Less: Adjustment for prior year	(\$586,322.84)	(\$586,322.84)	\$0.00
Budgeted fund balance	<u>\$863,886.53</u>	<u>(\$2,222,793.10)</u>	<u>\$3,086,679.63</u>

Prepared and submitted by :

Board Secretary

Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	4,241,880	349,086	4,590,966	4,612,235		(21,269)
00520	SUBTOTAL – Revenues from State Sources	35,219,129	(6,262,177)	28,956,952	29,058,540		(101,588)
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	55,392		(55,392)
Total		39,461,009	(5,913,091)	33,547,918	33,726,167		(178,249)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	400,000	(250,102)	149,898	133,968	4,200	11,730
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	17,264,900	(1,071,019)	16,193,881	14,715,290	1,169,262	309,329
45300	Support Serv. - General Admin	3,332,600	435,448	3,768,048	3,023,781	261,363	482,904
46160	Support Serv. - School Admin	1,930,310	(75,000)	1,855,310	1,293,278	101,548	460,484
51120	Total Undist. Expend. – Oper. & Maint. O	6,107,552	212,791	6,320,343	5,968,594	77,500	274,248
52480	Total Undist. Expend. – Student Transpor	100,000	50,000	150,000	118,835	28,227	2,938
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	5,738,343	(437,357)	5,300,986	4,781,803	511,738	7,445
75880	TOTAL EQUIPMENT	1,700,000	(1,436,325)	263,675	263,675	0	0
76260	Total Facilities Acquisition and Constr	2,500,000	(1,504,014)	995,986	407,785	13,847	574,354
Total		39,073,705	(4,075,578)	34,998,127	30,707,011	2,167,686	2,123,431

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$271,335.58)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$2,319,354.30	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,319,354.30

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$20,094,144.56	
302	Less revenues	(\$6,300,384.05)	\$13,793,760.51

Total assets and resources

\$15,841,779.23

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$271,335.58)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$254,078.13
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$308,809.90
	Other current liabilities			\$1,297,993.30
	Total liabilities			\$1,860,881.33

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$567,971.22
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July		\$0.00	
607	Add: Increase in cur. exp. emer. reserve		\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$20,788,612.30	
602	Less: Expenditures	(\$6,390,901.73)		
	Less: Encumbrances	(\$1,164,655.42)	(\$7,555,557.15)	\$13,233,055.15
	Total appropriated			\$13,801,026.37
	Unappropriated:			
770	Fund balance, July 1			\$277,655.07
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$97,783.54)
	Total fund balance			\$13,980,897.90
	Total liabilities and fund equity			<u>\$15,841,779.23</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$20,788,612.30	\$7,555,557.15	\$13,233,055.15
Revenues	(\$20,094,144.56)	(\$6,300,384.05)	(\$13,793,760.51)
Subtotal	<u>\$694,467.74</u>	<u>\$1,255,173.10</u>	<u>(\$560,705.36)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$694,467.74</u>	<u>\$1,255,173.10</u>	<u>(\$560,705.36)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$694,467.74</u>	<u>\$1,255,173.10</u>	<u>(\$560,705.36)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$694,467.74</u>	<u>\$1,255,173.10</u>	<u>(\$560,705.36)</u>
Less: Adjustment for prior year	(\$596,684.20)	(\$596,684.20)	\$0.00
Budgeted fund balance	<u>\$97,783.54</u>	<u>\$658,488.90</u>	<u>(\$560,705.36)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	4,344,368	13,587,000	17,931,368	4,008,145	Under	13,923,223
00745	Total Revenues from Local Sources	0	0	0	14,395		(14,395)
00830	Total Revenues from Federal Sources	597,040	1,565,737	2,162,777	2,277,844		(115,067)
	Total	4,941,408	15,152,737	20,094,145	6,300,384		13,793,761
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	3,411,064	14,853,573	18,264,637	4,495,159	1,084,919	12,684,559
84100	Local Projects	0	21,537	21,537	15,503	591	5,443
88740	Total Federal Projects	1,886,927	615,511	2,502,438	1,880,240	79,145	543,053
	Total	5,297,991	15,490,621	20,788,612	6,390,902	1,164,655	13,233,055

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 ENTERPRISE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$653,101.58
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$72,575.00	
142	Intergovernmental - Federal	\$73,512.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$146,087.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$41,414.92

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$2,068,325.37)	(\$2,068,325.37)

Total assets and resources

(\$1,227,721.87)

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 ENTERPRISE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$2,788.36
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$2,788.36

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$478,155.84	
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$0.00		
602	Less: Expenditures	(\$1,357,134.80)		
	Less: Encumbrances	(\$522,201.89)	(\$1,879,336.69)	(\$1,879,336.69)
	Total appropriated		(\$1,401,180.85)	
	Unappropriated:			
770	Fund balance, July 1		\$126,624.57	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$44,046.05	
	Total fund balance			(\$1,230,510.23)
	Total liabilities and fund equity			(\$1,227,721.87)

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 ENTERPRISE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$1,879,336.69	(\$1,879,336.69)
Revenues	\$0.00	(\$2,068,325.37)	\$2,068,325.37
Subtotal	<u>\$0.00</u>	<u>(\$188,988.68)</u>	<u>\$188,988.68</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$188,988.68)</u>	<u>\$188,988.68</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$188,988.68)</u>	<u>\$188,988.68</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$188,988.68)</u>	<u>\$188,988.68</u>
Less: Adjustment for prior year	(\$44,046.05)	(\$44,046.05)	\$0.00
Budgeted fund balance	<u>(\$44,046.05)</u>	<u>(\$233,034.73)</u>	<u>\$188,988.68</u>

Prepared and submitted by : _____

Board Secretary

_____ Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 60 ENTERPRISE FUNDS

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	0	0	2,068,325		(2,068,325)
Total	0	0	0	2,068,325		(2,068,325)

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	0	0	1,357,135	522,202	(1,879,337)
Total	0	0	0	1,357,135	522,202	(1,879,337)

Starting date 7/1/2021 Ending date 5/31/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$25,839.05
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$1,383.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,383.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$51,529.59)	(\$51,529.59)

Total assets and resources

(\$24,307.54)

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$8,817.55	
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$0.00		
602	Less: Expenditures	(\$25,617.40)		
	Less: Encumbrances	(\$8,817.55)	(\$34,434.95)	(\$34,434.95)
	Total appropriated		(\$25,617.40)	
	Unappropriated:			
770	Fund balance, July 1		\$1,309.86	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$0.00	
	Total fund balance			(\$24,307.54)
	Total liabilities and fund equity			<u>(\$24,307.54)</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

Page 2 of 4
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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$34,434.95	(\$34,434.95)
Revenues	\$0.00	(\$51,529.59)	\$51,529.59
Subtotal	<u>\$0.00</u>	<u>(\$17,094.64)</u>	<u>\$17,094.64</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$17,094.64)</u>	<u>\$17,094.64</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$17,094.64)</u>	<u>\$17,094.64</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$17,094.64)</u>	<u>\$17,094.64</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$17,094.64)</u>	<u>\$17,094.64</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 5/31/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	51,530		(51,530)
Total		0	0	0	51,530		(51,530)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	25,617	8,818	(34,435)
Total		0	0	0	25,617	8,818	(34,435)

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$3,269,021.72
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$287,744.27

Accounts Receivable:

132	Interfund	\$1,305,470.30	
141	Intergovernmental - State	\$700,133.78	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,005,604.08

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

(\$863.47)

Resources:

301	Estimated revenues	\$33,145,040.00	
302	Less revenues	(\$33,745,338.01)	(\$600,298.01)

Total assets and resources

\$4,961,208.59

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$434,054.50
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$82,982.00
	Total liabilities		\$517,036.50

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$281,778.57
761	Capital reserve account - July	\$785,000.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$785,000.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$34,998,127.37	
602	Less: Expenditures	(\$32,465,271.27)	
	Less: Encumbrances	(\$356,631.41)	(\$32,821,902.68)
	Total appropriated		\$3,243,003.26
	Unappropriated:		
770	Fund balance, July 1		\$2,467,933.36
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,266,764.53)
	Total fund balance		\$4,444,172.09
	Total liabilities and fund equity		<u>\$4,961,208.59</u>

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$34,998,127.37	\$32,821,902.68	\$2,176,224.69
Revenues	(\$33,145,040.00)	(\$33,745,338.01)	\$600,298.01
Subtotal	<u>\$1,853,087.37</u>	<u>(\$923,435.33)</u>	<u>\$2,776,522.70</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$785,000.00)	\$785,000.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,853,087.37</u>	<u>(\$1,708,435.33)</u>	<u>\$3,561,522.70</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,853,087.37</u>	<u>(\$1,708,435.33)</u>	<u>\$3,561,522.70</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,853,087.37</u>	<u>(\$1,708,435.33)</u>	<u>\$3,561,522.70</u>
Less: Adjustment for prior year	(\$586,322.84)	(\$586,322.84)	\$0.00
Budgeted fund balance	<u>\$1,266,764.53</u>	<u>(\$2,294,758.17)</u>	<u>\$3,561,522.70</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	4,241,880	279,811	4,521,691	4,623,450		(101,759)
00520	SUBTOTAL – Revenues from State Sources	35,219,129	(6,595,780)	28,623,349	29,058,540		(435,191)
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	63,348		(63,348)
Total		39,461,009	(6,315,969)	33,145,040	33,745,338		(600,298)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	400,000	(250,102)	149,898	141,817	545	7,536
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	17,264,900	(1,069,019)	16,195,881	15,731,532	40,342	424,006
45300	Support Serv. - General Admin	3,332,600	435,448	3,768,048	3,249,222	20,464	498,362
46160	Support Serv. - School Admin	1,930,310	(75,000)	1,855,310	1,449,612	3,800	401,898
51120	Total Undist. Expend. – Oper. & Maint. O	6,107,552	212,791	6,320,343	6,061,375	7,118	251,850
52480	Total Undist. Expend. – Student Transpor	100,000	50,000	150,000	127,493	5,778	16,729
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	5,738,343	(439,357)	5,298,986	5,032,761	242,937	23,289
75880	TOTAL EQUIPMENT	1,700,000	(1,436,325)	263,675	263,675	0	0
76260	Total Facilities Acquisition and Constr	2,500,000	(1,504,014)	995,986	407,785	35,647	552,554
Total		39,073,705	(4,075,578)	34,998,127	32,465,271	356,631	2,176,225

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$933,055.96)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$2,319,354.30	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,319,354.30

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$20,094,144.56	
302	Less revenues	(\$6,380,442.05)	\$13,713,702.51

Total assets and resources

\$15,100,000.85

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$933,055.96)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$254,078.13
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$308,809.90
	Other current liabilities			\$1,297,993.30
	Total liabilities			\$1,860,881.33

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$1,065,539.58
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July		\$0.00	
607	Add: Increase in cur. exp. emer. reserve		\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$20,788,612.30	
602	Less: Expenditures	(\$7,132,680.11)		
	Less: Encumbrances	(\$1,662,223.78)	(\$8,794,903.89)	\$11,993,708.41
	Total appropriated			\$13,059,247.99
	Unappropriated:			
770	Fund balance, July 1			\$277,655.07
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$97,783.54)
	Total fund balance			\$13,239,119.52
	Total liabilities and fund equity			<u>\$15,100,000.85</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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07/27/2022

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$20,788,612.30	\$8,794,903.89	\$11,993,708.41
Revenues	(\$20,094,144.56)	(\$6,380,442.05)	(\$13,713,702.51)
Subtotal	<u>\$694,467.74</u>	<u>\$2,414,461.84</u>	<u>(\$1,719,994.10)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$694,467.74</u>	<u>\$2,414,461.84</u>	<u>(\$1,719,994.10)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$694,467.74</u>	<u>\$2,414,461.84</u>	<u>(\$1,719,994.10)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$694,467.74</u>	<u>\$2,414,461.84</u>	<u>(\$1,719,994.10)</u>
Less: Adjustment for prior year	(\$596,684.20)	(\$596,684.20)	\$0.00
Budgeted fund balance	<u>\$97,783.54</u>	<u>\$1,817,777.64</u>	<u>(\$1,719,994.10)</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	4,344,368	13,587,000	17,931,368	4,088,203	Under	13,843,165
00745	Total Revenues from Local Sources	0	0	0	14,395		(14,395)
00830	Total Revenues from Federal Sources	597,040	1,565,737	2,162,777	2,277,844		(115,067)
	Total	4,941,408	15,152,737	20,094,145	6,380,442		13,713,703
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	3,411,064	14,853,573	18,264,637	5,165,392	1,120,949	11,978,296
84100	Local Projects	0	21,537	21,537	16,086	0	5,451
88740	Total Federal Projects	1,886,927	615,511	2,502,438	1,951,202	541,275	9,962
	Total	5,297,991	15,490,621	20,788,612	7,132,680	1,662,224	11,993,708

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 ENTERPRISE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$490,492.83
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$72,575.00	
142	Intergovernmental - Federal	\$73,512.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$146,087.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$41,414.92

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$2,084,668.31)	(\$2,084,668.31)

Total assets and resources

(\$1,406,673.56)

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 ENTERPRISE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$2,090.36
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$2,090.36

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$54,763.97	
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$0.00		
602	Less: Expenditures	(\$1,535,388.49)		
	Less: Encumbrances	(\$98,810.02)	(\$1,634,198.51)	(\$1,634,198.51)
	Total appropriated		(\$1,579,434.54)	
	Unappropriated:			
770	Fund balance, July 1		\$126,624.57	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$44,046.05	
	Total fund balance			(\$1,408,763.92)
	Total liabilities and fund equity			<u>(\$1,406,673.56)</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 ENTERPRISE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$1,634,198.51	(\$1,634,198.51)
Revenues	\$0.00	(\$2,084,668.31)	\$2,084,668.31
Subtotal	<u>\$0.00</u>	<u>(\$450,469.80)</u>	<u>\$450,469.80</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$450,469.80)</u>	<u>\$450,469.80</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$450,469.80)</u>	<u>\$450,469.80</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$450,469.80)</u>	<u>\$450,469.80</u>
Less: Adjustment for prior year	(\$44,046.05)	(\$44,046.05)	\$0.00
Budgeted fund balance	<u>(\$44,046.05)</u>	<u>(\$494,515.85)</u>	<u>\$450,469.80</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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07/27/2022 13:23:48

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 ENTERPRISE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	2,084,668		(2,084,668)
Total		0	0	0	2,084,668		(2,084,668)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	1,535,388	98,810	(1,634,199)
Total		0	0	0	1,535,388	98,810	(1,634,199)

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$23,055.39
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$1,383.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,383.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$68,590.01)	(\$68,590.01)

Total assets and resources

(\$44,151.62)

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,022.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$1,022.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$3,098.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$46,483.48)	
	Less: Encumbrances	(\$3,098.00)	(\$49,581.48)
	Total appropriated		(\$46,483.48)

Unappropriated:

770	Fund balance, July 1		\$1,309.86
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$45,173.62)
	Total liabilities and fund equity		<u>(\$44,151.62)</u>

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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Starting date 7/1/2021 Ending date 6/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$49,581.48	(\$49,581.48)
Revenues	\$0.00	(\$68,590.01)	\$68,590.01
Subtotal	<u>\$0.00</u>	<u>(\$19,008.53)</u>	<u>\$19,008.53</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$19,008.53)</u>	<u>\$19,008.53</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$19,008.53)</u>	<u>\$19,008.53</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$19,008.53)</u>	<u>\$19,008.53</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$19,008.53)</u>	<u>\$19,008.53</u>

Prepared and submitted by : _____
Board Secretary Date

Report of the Secretary to the Board of Education
Camdens Promise Charter School

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07/27/2022 13:27:49

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 95 STUDENT ACTIVITY FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	68,590		(68,590)
Total		0	0	0	68,590		(68,590)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	46,483	3,098	(49,581)
Total		0	0	0	46,483	3,098	(49,581)

Check Journal
Rec and Unrec checks

Camdens Promise Charter School
Hand and Machine checks

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Starting date 6/1/2022

Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
001672	06/22/22		G826	Creativity Colaboratory		14,220.91
001673	06/07/22		M682	Commercial Kitchen Repairs, Inc.		698.01
001674	06/28/22		1230	SODEXO, INC & ASSOCIATES		153,328.61
002986	H 06/15/22		M398	Suhail Augusto		30.01
003032	V 07/02/21	06/30/22	1876	ALL STAR AWARDS & TROPHIES		(1,052.00)
003051	06/03/22		1236	PROFORMA DYNAMIC RESOURCES		2,501.91
003052	06/03/22		S934	Shirt Space		238.81
003053	06/03/22		1202	SIX FLAGS GREAT ADVENTURE		8,817.51
003054	06/03/22		1459	WESTMONT PARTY SUPPLY		269.21
003055	06/07/22		1876	ALL STAR AWARDS & TROPHIES		30.01
003056	06/07/22		T321	AUDREY JACOBSON		149.91
003057	06/07/22		1400	JOSTENS		18.81
003058	H 06/08/22		H897	First Nazarene Baptist Church		1,042.51
003059	06/13/22		1549	ALL IN ONE BALLOONS		738.81
003060	06/13/22		1457	JONES SCHOOL SUPPLY CO.		486.31
003061	06/13/22		1194	MARKET STREET PRINTING		2,472.01
003062	06/13/22		1235	PAUL'S CUSTOM AWARDS		195.01
003063	06/13/22		S113	Tri-State Gamerz, LLC		850.01
003064	06/28/22		1549	ALL IN ONE BALLOONS		3,055.01
020411	V 08/19/21	06/30/22	Z235	Art in Motion Dance & Fitness		(150.01)
020666	V 10/14/21	06/30/22	I275	Chris McMichael		(80.01)
021719	H 06/01/22		1057	SAM'S CLUB		272.01
021721	06/02/22		2162	Amazon Capital Services		156.01
021722	06/02/22		1841	AP PLUMBING DRAINS LLC		400.01
021723	06/02/22		1322	CM 3 BUILDING SOLUTIONS		1,086.01
021724	06/02/22		1719	CONSTELLATION NEW ENERGY		4,826.01
021725	06/02/22		8769	Dec Electrical Contractors Inc.		19,600.01
021726	06/02/22		N661	Delta T Group		13,881.01
021727	06/02/22		1819	FLEXFACTS		292.01
021728	06/02/22		E741	Gloucester City Sail		1,050.01
021729	06/02/22		1406	GM WHITE		2,541.01
021730	06/02/22		2040	GOPHERSPORT		1,678.01
021731	V 06/02/22	06/02/22		00.0 \$ Multi Stub Void	#021732 Stub	
021732	06/02/22		1152	HOME DEPOT		2,769.01
021733	06/02/22		1766	HORIZON AV, LLC		30,550.01
021734	06/02/22		E865	HUDL		8,000.01
021735	06/02/22		1404	IRON MOUNTAIN INFORMATION		1,258.01
021736	06/02/22		1600	J DOGS, INC.		13,436.01
021737	06/02/22		Z527	Jeremy J. Robinson		550.01

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021738	06/02/22		1457	JONES SCHOOL SUPPLY CO.		35.21
021739	06/02/22		1697	NICHOLAS MITCHELL		1,890.00
021740	06/02/22		1235	PAUL'S CUSTOM AWARDS		293.00
021741	06/02/22		H738	Pentair Aquatic Eco-Systems		752.70
021742	V 06/02/22	06/03/22	1236	PROFORMA DYNAMIC RESOURCES		
021743	06/02/22		T440	RobotLab, Inc		19,382.00
021744	06/02/22		1800	Ron Bright LLC		373.00
021745	06/02/22		1305	SCHOLASTIC		173.20
021746	06/02/22		1191	SCHOOL SPECIALTY		25.50
021747	V 06/02/22	06/03/22	S934	Shirt Space		
021748	06/02/22		1489	SWEETWATER		5,600.00
021749	06/02/22		G769	The Thrive Network		750.00
021750	V 06/02/22	06/03/22	1459	WESTMONT PARTY SUPPLY		
021751	H 06/08/22		1057	SAM'S CLUB		1,134.90
021752	06/07/22		2162	Amazon Capital Services		1,577.80
021753	06/07/22		2212	ANTHONY GINESI		254.00
021754	06/07/22		1846	BARNES AND NOBLE		29.90
021755	06/07/22		O419	Bass Pro Shop		2,035.10
021756	06/07/22		1904	CAROLINE SMITH		70.00
021757	06/07/22		1861	CDWG		1,570.00
021758	06/07/22		0919	Cigna Health & Life Insurance Co.		20,825.00
021759	06/07/22		1322	CM 3 BUILDING SOLUTIONS		899.00
021760	06/07/22		C358	Dave & Busters		1,555.00
021761	06/07/22		L810	David Tocarcheck		86.00
021762	06/07/22		N661	Delta T Group		5,134.00
021763	06/07/22		9223	Domenic Lamonica		86.00
021764	06/07/22		Z818	Donna Baines College Consulting		1,500.00
021765	06/07/22		1602	EZPASS		100.00
021766	06/07/22		1244	FABRIZIO PIZZA		1,227.00
021767	06/07/22		1923	FLOYD MARTELL		127.00
021768	06/07/22		1415	FRANK IANNUZZI		299.00
021769	06/07/22		2040	GOPHERSPORT		840.00
021770	06/07/22		2274	HAROLD PETERSON		82.00
021771	06/07/22		T041	Harry K Wong		5,547.00
021772	06/07/22		Q014	Harry Steelman		80.00
021773	06/07/22		O492	Henry Roccia		86.00
021774	06/07/22		T884	Jay Collins		80.00
021775	06/07/22		Z527	Jeremy J. Robinson		1,375.00
021776	06/07/22		5873	Joseph Hartman		82.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021777	06/07/22		2181	KIPP GAYNOR		86.00
021778	06/07/22		1098	Marc Daniel Enterprises		850.00
021779	06/07/22		X072	Matthew Curley		86.00
021780	06/07/22		J548	Mike Roddy		84.00
021781	06/07/22		H991	Moonbounce South Jersey		330.00
021782	06/07/22		2226	NJMVC		75.00
021783	06/07/22		J966	Pat DeFinizio		164.00
021784	06/07/22		1207	PETTY CASH		200.00
021785	06/07/22		1488	PLAQUES & SUCH		1,007.50
021786	06/07/22		1236	PROFORMA DYNAMIC RESOURCES		4,082.50
021787	06/07/22		1677	PRUDENTIAL Insurance Co. of America		4,361.60
021788	06/07/22		1071	PUBLIC EMPLOYEES RETIRE. SYST		62.40
021789	06/07/22		2213	RALPH RICCI		86.00
021790	06/07/22		2210	RON WEAVER		127.00
021791	06/07/22		2415	STAPLES ADVANTAGE		121.80
021792	06/07/22		1709	TEACHERS PENSION & ANNUITY		356.60
021793	06/07/22		A088	Telesystem		15,014.50
021794	06/07/22		6775	Vince Mancine		80.00
021795	06/07/22		1484	WB MASON		2,879.40
021796	06/07/22		2051	THE FUNPLEX GROUP		3,434.60
021797	H 06/09/22		1057	SAM'S CLUB		699.00
021798	06/13/22		N789	Allison Baker		275.00
021799	06/13/22		J604	Allison Hoag		275.00
021800	06/13/22		L845	Amanda Scirtotto		500.00
021801	06/13/22		B616	Anthony Joseph		500.00
021802	06/13/22		Z116	Ashley Kerrigan		275.00
021803	06/13/22		W898	Bridget OSullivan		275.00
021804	06/13/22		S166	Brittany Pannell		275.00
021805	06/13/22		Z750	Carrie Price		550.00
021806	06/13/22		D216	Chelsea McGhee		275.00
021807	06/13/22		J509	Christopher Hernandez		500.00
021808	06/13/22		H644	Daniela Santos		275.00
021809	06/13/22		O302	Faith Duffy		275.00
021810	06/13/22		L319	Haliya Bint-Habib		275.00
021811	06/13/22		9458	Heydie Rios		500.00
021812	06/13/22		P322	Laura Monte		275.00
021813	06/13/22		D307	Marissa Brown		500.00
021814	06/13/22		L856	Mary News		500.00
021815	06/13/22		F302	Molly Meath		500.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021816	06/13/22		N055	Monica Foley		275.00
021817	H 06/13/22		1057	SAM'S CLUB		418.76
021818	06/20/22		B441	JW MARRIOTT NEW ORLEANS		11,407.50
021819	H 06/14/22		1057	SAM'S CLUB		1,667.70
021821	06/27/22		D236	1ST Transportation LLC		450.00
021822	V 06/27/22	06/27/22		00.0 \$ Multi Stub Void	#021823 Stub	
021823	06/27/22		2162	Amazon Capital Services		9,109.70
021824	06/27/22		1997	ANTHEM SPORTS		1,930.30
021825	06/27/22		1068	AT & T		624.20
021826	06/27/22		1967	B&H PHOTO VIDEO		5,706.40
021827	06/27/22		1846	BARNES AND NOBLE		3,127.00
021828	06/27/22		821	Benjamin Mitchell		199.50
021829	06/27/22		1425	BLICK ART MATERIALS		695.30
021830	06/27/22		Q997	Brainco, Inc		11,200.00
021831	06/27/22		9655	Brigid Carmody		461.80
021832	06/27/22		S166	Brittany Pannell		570.50
021833	06/27/22		1775	CAMDEN COUNTY ED. SERVICES		11,127.50
021834	06/27/22		1532	CASA REPORTING SERVICE		495.00
021835	06/27/22		1861	CDWG		171,174.60
021836	06/27/22		1328	CIGNA HEALTHCARE		474,476.60
021837	06/27/22		1322	CM 3 BUILDING SOLUTIONS		3,068.20
021838	06/27/22		1737	COLES MUSIC SERVICES		1,830.40
021839	06/27/22		1719	CONSTELLATION NEW ENERGY		13,082.20
021840	06/27/22		8769	Dec Electrical Contractors Inc.		17,500.00
021841	06/27/22		N661	Delta T Group		4,920.00
021842	06/27/22		9223	Domenic Lamonica		86.00
021843	06/27/22		Z159	Edward Rainey		127.00
021844	06/27/22		1244	FABRIZIO PIZZA		520.00
021845	06/27/22		1031	FEDERAL EXPRESS		501.00
021846	06/27/22		O492	Henry Roccia		86.00
021847	06/27/22		1766	HORIZON AV, LLC		34,075.00
021848	06/27/22		P544	House of Cheesecake		175.00
021849	06/27/22		K691	ISTELive 22		10,235.00
021850	06/27/22		W175	Jabin Lowney		567.00
021851	06/27/22		1761	JOSHUA FLEIG		673.00
021852	06/27/22		1400	JOSTENS		384.00
021853	06/27/22		1525	JUSTIN SCHOONMAKER		179.00
021854	06/27/22		M845	Kelly McKeever		667.00
021855	06/27/22		1916	KROC CENTER		1.0930

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021856	06/27/22		1304	LAKESHORE LEARNING MATERIALS		431.94
021857	06/27/22		G633	Lumen Impact Group, Inc		37,500.00
021858	06/27/22		1769	MADELINE FENNER		297.50
021859	06/27/22		F687	Mary Katherine News		490.00
021860	06/27/22		X072	Matthew Curley		86.00
021861	06/27/22		S632	Monkey Sports		974.51
021862	06/27/22		9028	Parker McCay P.A.		3,079.60
021863	06/27/22		1949	PATRICK ARDIS		493.00
021864	06/27/22		1236	PROFORMA DYNAMIC RESOURCES		690.00
021865	06/27/22		1914	PURCHASE POWER		520.90
021866	06/27/22		U969	Robert Morales		398.50
021867	06/27/22		2210	RON WEAVER		127.00
021868	06/27/22		1305	SCHOLASTIC		499.20
021869	06/27/22		1540	SCHOOL NURSE SUPPLY, INC		1,547.90
021870	06/27/22		2415	STAPLES ADVANTAGE		4,549.20
021871	06/27/22		2329	SUCCESS BY DESIGN		4,162.20
021872	06/27/22		G769	The Thrive Network		4,200.00
021873	06/27/22		J683	Wegmans		2,677.00
021874	06/27/22		X372	Woodland Manufacturing		3,005.00
021879	06/28/22		C397	Alison Hoag		297.00
021880	06/28/22		1549	ALL IN ONE BALLOONS		540.00
021881	06/28/22		1218	CASA PAYROLL SERVICE		1,407.00
021882	06/28/22		1346	CENTER FOR AQUATIC SCIENCES		12,946.00
021883	06/28/22		N661	Delta T Group		1,399.00
021884	06/28/22		2299	EQUITABLE EQUIVEST		3,000.00
021885	06/28/22		1359	HILLMAN'S BUS SERVICE, INC.		575.00
021886	06/28/22		1152	HOME DEPOT		4,643.00
021887	06/28/22		1693	JOSEPH CONWAY		200.00
021888	06/28/22		2356	ROBERT KELLEHER		654.00
021889	06/28/22		2415	STAPLES ADVANTAGE		2,375.00
021890	06/28/22		2300	VOYA RETIREMENT INSURANCE		9,000.00
021891	06/28/22		1463	WEX BANK		7,457.00
021893	06/29/22		2326	BURLINGTON CITY		18,524.00
021894	06/29/22		2395	GLOUCESTER CITY BOE		6,978.00
021895	06/29/22		1772	HI-NELLA BOARD OF EDUCATION		3,981.00
021896	06/29/22		X575	Pennsauken Board of Ed		178,400.00
021897	06/29/22		L213	Runnemede BOE		1,137.00
B36434	06/29/22		9999	PAYROLL VENDOR	Other EFT Payments	11,351.00
B36437	06/08/22		1354	PSE &G	Other EFT Payments	33,270.00

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B36438	06/29/22		1354	PSE &G	Other EFT Payments	31,575.19
B36439	06/08/22		1356	NEW JERSEY AMERICAN WATER CO	Other EFT Payments	2,284.35
B36440	06/29/22		1356	NEW JERSEY AMERICAN WATER CO	Other EFT Payments	2,878.99
B36441	06/30/22		Q374	NJGOVSERVEV	Other EFT Payments	30.50
B36518	06/29/22		9999	PAYROLL VENDOR	Other EFT Payments	(11,350.00)
B36519	06/29/22		9999	PAYROLL VENDOR	Other EFT Payments	(11,350.00)
B36520	06/28/22		1354	PSE &G	Other EFT Payments	494.95
B36521	06/29/22		1356	NEW JERSEY AMERICAN WATER CO	Other EFT Payments	(0.01)
B36522	06/03/22		1057	SAM'S CLUB	Other EFT Payments	212.95
B36566	06/30/22		1234	CPCS-WARRANT ACCT		4,080.54
F36327	06/15/22		9999	PAYROLL VENDOR		1,284,709.41
F36412	06/30/22		9999	PAYROLL VENDOR		272,450.40


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Fund Totals		
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10	GENERAL FUND	\$280,594.22
11	GENERAL CURRENT EXPENSE	\$1,928,110.55
20	SPECIAL REVENUE FUNDS	\$734,449.58
60	ENTERPRISE FUNDS	\$178,951.69
95	STUDENT ACTIVITY FUNDS	\$19,844.08
Total for all checks listed		\$3,141,950.12

Prepared and submitted by:


Board Secretary


Date

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
001675	07/20/22		K177	TreeTop Products		13,544.68
001676	07/26/22		1230	SODEXO, INC & ASSOCIATES		85,265.34
021898	H 07/06/22		1917	FRONZ ROBERTS		10,900.00
021899	07/07/22		1841	AP PLUMBING DRAINS LLC		525.00
021900	07/07/22		1861	CDWG		25,289.40
021901	07/07/22		1766	HORIZON AV, LLC		17,625.00
021902	07/07/22		C584	O.P.R.A.H Line Dance C/O Debra Taylor		125.00
021903	07/07/22		9100	Raptor Technologies		2,975.00
021904	07/07/22		D374	Vanessa Sanchez		34.00
021905	H 07/10/22		1057	SAM'S CLUB		407.26
021906	07/11/22		V745	Advanta Health Solutions		1,683.60
021907	07/11/22		2162	Amazon Capital Services		71.56
021908	07/11/22		I470	ARTHUR J. OGREN, INC		92,860.00
021909	07/11/22		1152	HOME DEPOT		2,674.80
021910	07/11/22		G769	The Thrive Network		1,625.00
021911	H 07/11/22		1057	SAM'S CLUB		70.02
021913	07/13/22		1815	FUNPLEX		8,155.00
021914	07/13/22		A705	Ed & Sons Glass Shop, Inc.		695.00
021915	07/14/22		C584	O.P.R.A.H Line Dance C/O Debra Taylor		125.00
021916	07/18/22		E507	Albert Melendez		82.00
021917	07/18/22		D395	Albright & McCafferty, LLC		325,500.00
021918	07/18/22		C397	Alison Hoag		84.47
021919	07/18/22		1549	ALL IN ONE BALLOONS		470.00
021920	07/18/22		1876	ALL STAR AWARDS & TROPHIES		2,645.75
021921	V 07/18/22	07/18/22		00.0 \$ Multi Stub Void	#021922 Stub	
021922	07/18/22		2162	Amazon Capital Services		8,483.10
021923	07/18/22		1841	AP PLUMBING DRAINS LLC		525.00
021924	07/18/22		1068	AT & T		625.30
021925	V 07/18/22	07/18/22		00.0 \$ Multi Stub Void	#021926 Stub	
021926	07/18/22		1846	BARNES AND NOBLE		5,740.70
021927	07/18/22		1425	BLICK ART MATERIALS		542.30
021928	07/18/22		P205	Book Widgets		875.00
021929	07/18/22		1775	CAMDEN COUNTY ED. SERVICES		11,279.30
021930	07/18/22		1218	CASA PAYROLL SERVICE		625.60
021931	07/18/22		1861	CDWG		2,948.40
021932	07/18/22		0919	Cigna Health & Life Insurance Co.		20,906.10
021933	07/18/22		1328	CIGNA HEALTHCARE		467,495.60
021934	07/18/22		1810	Claudia Sunkett-Bakr		11.70
021935	07/18/22		9002	Committee For Children		2,220.00

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021936	07/18/22		O530	Concorde Education		2,376.00
021937	07/18/22		1033	Conner Strong & Buckelew		16,200.39
021938	07/18/22		1416	EASTERN DATACOMM		14,253.00
021939	07/18/22		2330	EDMENTUM		2,000.00
021940	07/18/22		1031	FEDERAL EXPRESS		142.83
021941	07/18/22		1819	FLEXFACTS		292.00
021942	07/18/22		K281	Franks Auto Body Shop		2,400.00
021943	07/18/22		1815	FUNPLEX		8,079.00
021944	07/18/22		1461	HOLCOMB COMMERCIAL		5,778.13
021945	07/18/22		1404	IRON MOUNTAIN INFORMATION		1,258.14
021946	07/18/22		1162	JENNIFER ARASIM		586.05
021947	07/18/22		T837	Joe Ireland		82.00
021948	07/18/22		2168	JOHN GALLAGHER		127.00
021949	07/18/22		1525	JUSTIN SCHOONMAKER		123.34
021950	07/18/22		C710	Kay-Twelve		44,357.79
021951	07/18/22		1304	LAKESHORE LEARNING MARTERIALS		1,176.04
021952	07/18/22		2332	LEARNING A TO Z		3,493.00
021953	07/18/22		O070	Little Stix Lacrosse		4,480.00
021954	07/18/22		J742	Magnolia Garden Village		149.75
021955	07/18/22		2226	NJMVC		241.50
021956	07/18/22		N838	NJPCSA		39,100.00
021957	07/18/22		1889	NJSIAA		2,500.00
021958	07/18/22		1093	NWEA		19,695.00
021959	07/18/22		1236	PROFORMA DYNAMIC RESOURCES		420.25
021960	07/18/22		1914	PURCHASE POWER		520.95
021961	07/18/22		1836	REALTIME		34,980.33
021962	07/18/22		O007	Restaurant Equippers		1,106.04
021963	07/18/22		1800	Ron Bright LLC		473.00
021964	07/18/22		2210	RON WEAVER		127.00
021965	07/18/22		Y837	Ross E. Hagstoz		127.00
021966	V 07/18/22	07/18/22		00.0 \$ Multi Stub Void	#021967 Stub	
021967	07/18/22		2415	STAPLES ADVANTAGE		14,812.33
021968	07/18/22		1614	TAMEKA YOUNG		75.00
021969	07/18/22		9003	Teaching Strategies LLC		4,160.00
021970	07/18/22		A088	Telesystem		15,067.80
021971	V 07/18/22	07/18/22	K177	TreeTop Products		
021972	07/18/22		J683	Wegmans		1,097.10
021973	07/18/22		X372	Woodland Manufacturing		2,429.70
021974	07/20/22		1846	BARNES AND NOBLE		22.50

Check Journal
Rec and Unrec checks

Camdens Promise Charter School
Hand and Machine checks

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Starting date 7/1/2022

Ending date 7/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021975	07/20/22		1425	BLICK ART MATERIALS		3,944.72
021976	07/20/22		D877	Classic Sport Floors		2,385.60
021977	07/20/22		1719	CONSTELLATION NEW ENERGY		7,117.74
021978	07/20/22		1296	CURRICULUM ASSOCIATES, INC.		6,900.00
021979	07/20/22		1416	EASTERN DATACOMM		4,425.00
021980	07/20/22		2040	GOPHERSPORT		732.92
021981	07/20/22		2226	NJMVC		241.50
021982	07/20/22		1812	PLANK ROAD PUBLISHING INC.		132.45
021983	07/20/22		1677	PRUDENTIAL Insurance Co. of America		4,166.21
021984	07/20/22		2355	SAFEGUARD BUSINESS SYSTEMS		618.43
021985	07/20/22		2415	STAPLES ADVANTAGE		817.17
021986	07/20/22		9003	Teaching Strategies LLC		783.00
021987	07/20/22		8769	Dec Electrical Contractors Inc.		11,000.00
021988	07/20/22		1400	JOSTENS		4,954.23
021989	07/20/22		2226	NJMVC		241.50
021990	07/20/22		9028	Parker McCay P.A.		1,072.76
021991	07/20/22		1540	SCHOOL NURSE SUPPLY, INC		200.00
021992	07/21/22		2226	NJMVC		241.50
021993	07/21/22		C584	O.P.R.A.H Line Dance C/O Debra Taylor		125.00
021994	07/22/22		9090	Apptegy, Inc.		11,000.00
021995	07/22/22		1532	CASA REPORTING SERVICE		495.00
021996	07/22/22		1861	CDWG		7,020.00
021997	07/22/22		F619	Peddlers Shop		279.73
021998	H 07/24/22		1057	SAM'S CLUB		57.96
021999	H 07/29/22		1057	SAM'S CLUB		339.67
022000	07/26/22		1036	BECKERS SCHOOL SUPPLIES		573.16
022001	07/26/22		1218	CASA PAYROLL SERVICE		472.40
022002	07/26/22		1861	CDWG		1,252.56
022003	07/26/22		1691	IXL		5,950.00
022004	07/26/22		1262	ORIENTAL TRADING CO.		289.31
022005	07/26/22		V402	Peaceful Playgrounds		6,323.21
022006	07/26/22		1717	PEARSON CLINICAL ASSESSMENT		1,250.00
022007	07/26/22		1485	RENAISSANCE LEARNING, INC		10,500.00
022008	07/26/22		1587	ROCHESTER 100 INC.		812.00
022009	07/26/22		9401	Rosetta Stone		6,795.00
022010	07/26/22		2333	SCHOOL MATE		790.00
022011	07/26/22		D732	Schoolmate		1,333.20
022012	07/26/22		Z384	Seroyer Educational Consulting Service		5,200.00
022013	07/26/22		2107	TRENTON THUNDER		200.00

Check Journal

Camdens Promise Charter School

Rec and Unrec checks

Hand and Machine checks

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Starting date 7/1/2022

Ending date 7/31/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
022014	07/26/22		1463	WEX BANK		6,256.37
022015	07/28/22		V745	Advanta Health Solutions		2,454.40
022016	07/28/22		1549	ALL IN ONE BALLOONS		820.00
022017	V 07/28/22	07/28/22		00.0 \$ Multi Stub Void	#022018 Stub	
022018	07/28/22		2162	Amazon Capital Services		3,701.85
022019	07/28/22		1359	HILLMAN'S BUS SERVICE, INC.		14,095.00
022020	07/28/22		1304	LAKESHORE LEARNING MARTERIALS		7,742.14
022021	07/28/22		C584	O.P.R.A.H Line Dance C/O Debra Taylor		125.00
022022	07/28/22		1236	PROFORMA DYNAMIC RESOURCES		2,500.00
022023	07/28/22		G645	SAVVAS		15,625.13
022024	07/28/22		1540	SCHOOL NURSE SUPPLY, INC		512.56
022025	07/28/22		D732	Schoolmate		350.00
022026	07/28/22		2415	STAPLES ADVANTAGE		5,522.35
022027	07/29/22		1719	CONSTELLATION NEW ENERGY		19,987.32
022028	07/29/22		1815	FUNPLEX		961.00
022029	07/29/22		1731	Hand2Mind, Inc		13.99
022030	07/29/22		1152	HOME DEPOT		6,077.21
022031	07/29/22		2226	NJMVC		50.00
022032	07/29/22		1074	NJSBA		2,500.00
B36443	07/03/22		1057	SAM'S CLUB	Other EFT Payments	481.75
F36606	07/15/22		9999	PAYROLL VENDOR		499,086.17
F36607	07/29/22		9999	PAYROLL VENDOR		513,449.41


Starting date 7/1/2022

Ending date 7/31/2022

Fund Totals

10	GENERAL FUND	\$23,422.20
11	GENERAL CURRENT EXPENSE	\$1,427,438.14
12	CAPITAL OUTLAY	\$10,900.00
20	SPECIAL REVENUE FUNDS	\$1,001,230.52
60	ENTERPRISE FUNDS	\$107,393.34
95	STUDENT ACTIVITY FUNDS	\$3,098.00
	Total for all checks listed	\$2,573,482.20

Prepared and submitted by:


Board Secretary


Date

ARCHITECT OF RECORD

AGREEMENT made this 1st day of July 2022, between the Camden's Promise Charter School Board of Education, 879 Beideman Avenue, Camden, NJ 08105 (hereinafter called the Board) and Garrison Architects, 713 Creek Road, Bellmawr, NJ 08031 (hereinafter called the Architect) for the calendar period from July 1, 2022 to June 30, 2023.

WHEREAS, the Board is a public corporation duly embodied under the statutes of the State of New Jersey, more specifically Title 18A, and as such is charged with the operation of the Camden's Promise Charter School; and

WHEREAS, the Board contemplates undertaking various building projects designed to maintain and improve the physical condition of the existing school buildings within the District.

WHEREAS, the Architect is qualified to act as the Board's representative and agent in all phases of design and construction of these various projects of the Board and as such, agrees to assist and render services upon the terms and conditions provided in this agreement; and

WHEREAS, the Architect represents that they are licensed architects in the State of New Jersey and desire to provide professional services for the Board as hereinafter provided in this agreement; and

WHEREAS, the Architect will or did submit a proposal of charges for specific projects (renovation/new construction) or hourly rates of professionals to be employed in further of representation of the Board, said proposal and supplemental letter being attached hereto and made part of this agreement as "Schedule of Fees" and Appendix "A". In addition, Appendix "A" represents a schedule of reimbursement for additional services and reimbursable costs and expenses.

NOW, THEREFORE, the parties agree as follows.

1. ARCHITECT'S RESPONSIBILITIES

The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the work. The Architect shall submit for the Board's approval a schedule for the performance of the Architect's services for each project which may be adjusted in writing by mutual agreement of the parties as any project proceeds, and shall include allowances for periods of time required for the Board's review and for approval of submissions by authorities having jurisdiction over any project. Time limits established by this schedule approved by the Board shall not, except for reasonable cause, be exceeded by the Architect or Board.

The Architect will follow the current accepted standards of the profession in the contract jurisdiction in performing all services under this agreement.

2. SCOPE OF ARCHITECT'S BASIC SERVICES

A. The Architect's basic services shall be performed by the Architect in accordance with Garrison Architects' standard AIA B141 1987 edition Owner / Architect Agreement, the terms and conditions of which are incorporated herein, by reference. To the extent there are any inconsistencies between that contract form and this document, the terms of this contract shall take precedence. This description of basic services shall be incorporated herein and shall include the normal architectural services, structural, mechanical and electrical engineering services necessary to produce a reasonable complete accurate set of construction documents. Identification and/or removal of hazardous materials, geotechnical engineering and site survey work are not included in our basic fee services as they would be

excluded from coverage by our Professional Liability Policy. In the event services which are not part of the architects' basic services such as asbestos, civil engineering or any other specialized engineering services are required, they will be contracted on an as-needed basis by the Owner.

B. The Architect shall review and analyze programs furnished by the Board to ascertain the requirements of any project and shall arrive at a mutual understanding of such requirements with the Board and then commit such understanding to writing and shall furnish a copy of said understanding to the Board for approval before proceeding with preliminary designs.

C. The Architect shall act as the Board's representative/agent in all pertinent phases of design and construction including assisting the Board with all aspects of documents preparation. Any documentation prepared by Architect, shall comply with all applicable laws, statutes, ordinances, codes, orders, rules and regulations in force as of the date of development of the documents. It is understood by Board and Architect that approval by the Board shall be deemed to be approval of the concept but not the means, techniques or methods of construction.

D. The Architect will provide other services to the Board in further completing the various projects of the Board. Such other services shall include preparation of documents, preparation of bid documents for projects, limited administration of construction for said projects as may be agreed to between the parties. The Architect shall be responsible for providing administration of construction contracts on projects approved by the Board and assist in the coordination of services necessary in connection with the construction performed or equipment needed, including establishing and conducting regular meetings as deemed necessary for assessing the progress of the project. During the construction phase of the project the Architect will advise/recommend payment of contractors' bills.

E. The Architect shall be prepared to serve and shall serve when requested by the Board as a witness in connection with any public hearing, arbitration proceeding, legal proceeding or administrative law proceeding to which the Board or the Architect is a party concerning any project as part of its basic services billable on an hourly rate.

F. The Architect shall also provide estimates of construction costs on proposed projects for approval by the Board or their representatives. The Board acknowledges that the Architect is not a guarantor of its construction cost estimates, which may vary based upon market conditions.

G. Hazardous Materials and Infectious Disease Transmission: Pursuant to section N.J.A.C. 13:27-5.1(c) of the NJ Administrative Code, architects may not provide services for which they do not have the requisite knowledge, skill, experience and training. Client acknowledges that it has been advised that Garrison has no expertise in, and is not being retained for the purposes of, investigating, detecting, abating, replacing, remediating, or removing any items, products, or materials containing hazardous materials or for making any design recommendations intended to limit the transmission of any infectious diseases, which recommendations should come from a properly qualified consultant, i.e. an industrial hygienist, retained by the Client. Client further acknowledges that Garrison shall bear no responsibility for any claims or circumstances arising out of or related to the implementation of any of the design recommendations made by client's consultant.

3. BOARD RESPONSIBILITIES

A. The Board shall provide full information regarding requirements for any project, including surveys, title work, and a program which shall set forth the Board's objectives, schedule, constraints and criteria. Architect shall be entitled to rely upon all such information.

B. The Board will provide budgetary information and in conjunction with and in agreement with will set the Project Budget.

C. In the event Architect determines any survey, environmental, legal, accounting or insurance counseling services are necessary for the Board, said request shall be made to the Board in writing.

D. The Board shall, with the Architect's assistance, identify requirements for any project including a program which shall set forth the Board's objectives, schedule, constraints and criteria including space requirements and relationships, flexibility, expendability, special equipment, systems and site improvements.

E. Prompt written notice shall be given by the Board to the Architect if the Board becomes aware of any faults or defects in any project or nonconformance with contract documents, but the Board's failure or omission to do so shall not relieve the Architect of its responsibilities hereunder and the Board shall have no duty of observation, inspection or investigation.

F. The Board shall fully disclose to the Architect any existing deficiencies, problems or defects with regard to mechanical, electrical, plumbing, storm water management or structural systems.

4. CLAIMS AND DISPUTES

A. Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof, shall be subject to and determined by a Court of competent jurisdiction venued in Camden County, New Jersey.

5. TERMINATION, SUSPENSION OR ABANDONMENT

A. This agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this agreement through no fault of the party initiating the termination.

B. This agreement may be terminated by the Board upon not less than seven (7) days written notice to the Architect in the event that any project is abandoned. If any project is abandoned by the Board for more than ninety (90) consecutive days, the Architect may terminate this agreement by giving written notice.

C. Failure of the Board to make payments to the Architect in accordance with this agreement and the schedule of payments agreed to between the parties shall be considered substantial nonperformance and cause of termination.

D. In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed to date prior to termination.

E. Notwithstanding any of the above contract language, either party may terminate this agreement without cause upon giving the other party sixty (60) days written notice of intention to terminate.

6. GOVERNING LAW, ASSIGNMENTS, REPRESENTATIONS

A. Unless otherwise provided, this agreement shall be governed by the laws of the State of New Jersey.

B. The Board and the Architect respectively bind themselves, their partners, successors, assigns and legal representatives to the other party to this agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this agreement. Neither Board nor Architect shall assign this agreement without the written consent of the other.

C. This agreement represents the entire integrated agreement between the Board and the Architect and supersedes all prior negotiations, representation or agreements, either written or oral. This agreement may be amended only by written instrument signed by both the Board and the Architect.

7. PAYMENTS TO THE ARCHITECT

Payments to on account of the Architect's services shall be made monthly upon presentation of the Architect's statement of services rendered and completion of affidavit of services provided in accordance with the Board's payment procedures.

8. BASIS OF COMPENSATION

The Board shall compensate the Architect for the scope of services provided in accordance with the attached "Schedule of Fees".

9. NOTICES

All notices and other communications shall be sent by certified mail, return receipt requested, and shall be deemed to have been given when sent to the parties at their respective addresses as set forth above, unless a different address has been selected after the execution of the agreement and has been duly communicated to the party given notice.

10. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or enforceability shall not affect any other provisions of this agreement and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained in it.

11. NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY PROVISIONS

11.1 For Projects subject to the provisions of the New Jersey Educational Facilities Construction and Finance Act, P.L. 2000, c. 72, enacted on July 18, 2000 and amended on August 6, 2007 by P.L. 2007, c. 137 (The ACT), the Architect agrees to comply with all requirements imposed upon the Board and by the New Jersey Schools Development Authority "Development Authority" in connection with the Board's application for a Grant therefrom to partially finance the Work. In the event of any inconsistencies between the Development Authority requirements and any other provisions of the Contract Documents, the Development Authority requirements shall prevail. The applicable Development Authority requirements include the following [references in brackets are applicable provisions of the current Development Authority Section 15 Grant Agreement]:

11.2 Architect understands that it may be debarred, suspended or disqualified from contracting and/or working on the Project if found to have committed any of the acts listed in N.J.A.C. 19:38A-4.1 et seq., N.J.A.C. 17:19-3.1 et seq. or any applicable regulation issued by the Financing Authority (e.g., N.J.A.C. 19:30-2.1 et seq.) or the Development Authority (e.g., N.J.A.C. 19:38A-4.1 et seq.) [3.3.3.1 & 2].

11.3 Architect agrees to comply fully with the anti-discrimination provisions of N.J.S.A. 10:2-1 et seq., the New Jersey Law Against Discrimination, N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27-1.1 et seq. and N.J.A.C. 6A:7-1.5. Architect agrees by contract and guarantee to afford equal opportunity in accordance with an affirmative action program approved by the State Treasurer. During the term of this Contract, Architect shall abide by the following provisions: [3.5]

11.3.1 Architect shall not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Architect shall take affirmative action to ensure that such applicants are recruited and employed, that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Architect agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. [3.5.1]

11.3.2 Architect, in all solicitations or advertisements for employees placed by or on behalf of the Architect, shall state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. [3.5.2]

11.3.3 Architect shall send to each labor union or representative of workers with which the Architect has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Board, advising the labor union or workers' representative of the Board's and Architect's commitments regarding nondiscrimination and shall post copies of the notice in conspicuous places available to employees and applicants for employment. [3.5.3]

11.4 Architect represents that, to the best of its knowledge, none of its employees are engaged in conduct which constitutes a conflict of interest under, or a violation of, the School Ethics Law, N.J.S.A. 18A:12-21 et seq. and N.J.A.C. 6A:28-1.1 et seq. [3.6.2]

11.5 This contract is assignable to the Development Authority. [3.7]

11.6 Architect agrees to diligently pursue the construction of the Project and its other responsibilities under this Agreement. [3.11.1]

11.7 Pursuant to Section 5.3 of the NJSDA Grant Agreement and its subsections, The Development Authority, the Financing Authority, the New Jersey State Police, the DOE, the DCA and the DOL, as well as their respective agents, may at their discretion and cost, investigate, audit, examine and inspect the activities, documents, work product arising from audits, records and accounts (pertaining to the Project) of the District.

Garrison Architects will maintain all records and accounts for the project necessary to evidence compliance with the ACT, NJSDA Agreement, the PSAL, the Grant Agreement and all relevant laws and regulations, and to submit these records and accounts to the Development Authority, the Financing Authority, the DCA, the DOL and the New Jersey State Police or their agents at their request.

Garrison Architects will retain financial records, supporting documents and all other records which relate in any way to the School Facilities Project and/or to the Grant. during the Term of the Agreement and for ten (10) years after Closeout, provided however, if any litigation, claim or audit

relating to the School Facilities Project and/or the Grant is commenced prior to the Expiration, such records and documents shall be retained until all litigation, claims or audit findings involving the records have been resolved.

The Financing Authority or the Development Authority may request transfer of certain records to its custody from the District and the Contracted Parties for a maximum period of ten (10) years after the Expiration Date in the event that the Financing Authority or the Development Authority determines, at their discretion, that such records possess long-term retention value. The Financing Authority and the Development Authority will make arrangements with Garrison Architects to reproduce or share retention, at the Financing Authority's and/or the Development Authority's expense, of any records that are continuously needed for joint use.

12. SOLICITATIONS

Garrison Architects in all solicitations or advertisements for employees placed by or on behalf of the District and its Contracted Parties state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

13. OTHER CONDITIONS OF SERVICE

A. It shall be the duty of the Architect throughout the term of this agreement, as part of basic services, to make a prompt written record of all meetings, conferences, discussions and decisions made between and/or among the Board, the Architect and contractor during all phases of any project and concerning any material condition in the requirements, scope, performance and/or sequence of the work and to provide promptly a copy of such record to the Board or the contractor.

B. The Architect shall maintain in force and effect for the life of the Project the following minimum types and levels of coverage. These coverages shall be maintained from one or more insurance companies licensed to do business in the State and rated as A or better as determined by A.M. Best Company or through formal, fully funded self-insurance programs authorized by law and acceptable to the Board and the Development Authority. All policies shall incorporate a provision requiring the giving of written notice to the Board and to the Development Authority by certified mail, return receipt requested, at least thirty (30) days prior to the cancellation or non-renewal of any such policies. The Architect shall submit two certificates of such insurance to the Board, and the Board shall forward one to the Development Authority. The minimum required coverages are:

- a. Professional Liability Insurance (Errors and Omissions). Such coverage shall not be less than \$1,000,000 per claim and shall cover a period from the commencement of the Architect's work on the Project to a date five (5) years after the date of final payment by the Development Authority or, if said coverage is not commercially available for such term, then for such term as is commercially available. [5.7.1]
- b. Commercial General Liability Insurance. Basic coverage shall not be less than \$1 million. Policy shall name the Board, the State of New Jersey, the NJ Department of Education, the New Jersey Schools Development Authority, and the New Jersey Economic Development Authority are named as additional insured with respect to commercial general liability. [5.7.2.]
- c. Workers Compensation Insurance. Such coverage shall be as follows [5.7.3.]:
 1. Workers' Compensation Statutory
 2. Employers' Liability \$500,000

- d. Comprehensive Automobile Liability Insurance. Such policy shall include coverage for all owned, non-owned and hired vehicles, covering bodily injury and property damage in the amount of \$1 million combined single limit. Policy shall name the Board, the State of New Jersey, the NJ Department of Education, the New Jersey Schools Development Authority, and the New Jersey Economic Development Authority are named as additional insured with respect to automotive liability. [5.7.5]

C. All of Architect's work product relating to the project feasibility, design and construction prepared by Architect shall become the property of the Board upon full payment for the Architect's services.

D. The Architect assumes no liability for plan changes that are required as part of an agency's review process, nor any liability for further ramifications which occur as a result.

E. The Architect offers no warranties or guarantees associated with the services rendered under this contract. It is understood that the services rendered shall be of the same "standard of care" as offered by other professionals in this field.

F. The Board agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, directors, employees and subconsultants (collectively, Architect) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the Architect or from any reuse of the Architect's work product without the prior written consent of the Architect.

IN WITNESS WHEREOF, the undersigned have executed this agreement as of the day and year first above written.

WITNESS:

**Camden's Promise Charter School
Board of Education**



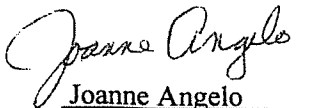
Charrie D. Henry
(print name)



BY: Richelle H. Buzhn
(print name)

WITNESS:

Garrison Architects



Joanne Angelo



BY: Robert N. Garrison, Jr.

APPENDIX A
GARRISON ARCHITECTS' SCHEDULE OF FEES
 2022 - 2023

1. Reports, surveys and studies - hourly fee, if incorporated into a construction project, the report fee will be credited to the design phase. See Standard Fee Schedule
2. The following percentages (based on estimated or actual project cost whichever is greater) will be billed:
 - A. Renovations/Alterations:

a. Project up to \$100,000	-	<u>12.0%</u>
b. Projects between \$100,000 - \$250,000	-	<u>11.0%</u>
c. Projects between \$250,000 - \$400,000	-	<u>10.5%</u>
d. Projects between \$400,000 - \$550,000	-	<u>10%</u>
e. Projects between \$550,000 - \$700,000	-	<u>9.5%</u>
f. Projects between \$700,000 - \$850,000	-	<u>9.0%</u>
g. Projects between \$850,000 - \$1,000,000	-	<u>8.5%</u>
h. Projects over \$1,000,000	-	<u>8.0%</u>
 - B. Additions with renovations (based on the size of the addition):

a. Projects up to 5,000 sq. ft.	-	<u>10.0%</u>
b. Projects between 5,000 - 10,000 sq. ft.	-	<u>9.5%</u>
c. Projects between 10,000 - 20,000 sq. ft.	-	<u>9.0%</u>
d. Projects between 20,000 - 30,000 sq. ft.	-	<u>8.5%</u>
e. Projects over 30,000 sq. ft.	-	<u>8.0%</u>
f. Projects over 40,000 sq. ft.	-	<u>7.5%</u>
 - C. New Construction (based on size of the building):

a. Projects up to 50,000 sq. ft.	-	<u>8.0%</u>
b. Projects 50,000 - 125,000 sq. ft.	-	<u>7.5%</u>
c. Projects over 125,000 sq. ft.	-	<u>7.25%</u>
3. Technology Information, Security, Telecommunication equipment - preparation of detailed plans and specifications, only as directed by the Board of Education, at a flat fee of 10%
4. Development and Update of Five-Year Maintenance and Capital Improvement Plan shall be billed hourly at the rate of \$85.00 per hour.
5. Billing breakdown:

Schematic Design	20%
Design Development	20%
Construction Documents	35%
Bidding and Negotiation	5%
Construction Administration	20%

APPENDIX A
STANDARD FEE SCHEDULE

1. ADDITIONAL SERVICES

1.1 The Board of Education shall pay for additional services performed by Garrison Architects at the request or with the authorization of the Board of Education, at the following rates, which are subject to adjustment during the months of June and December of each calendar year, or a percentage of the project cost or a negotiated fee agreed upon by all parties.

The hourly rate will be \$150.00 per hour for Principals Robert N. Garrison, RA, PP, Robert N. Garrison, Jr., and Brooks W. Garrison, RA. Project Architects Frank J. DeFranco, RA, Glenn S. Claypool, AIA, Louis V. Profera, RA and Scott C. McLaughlin, RA will be billed at the rate of \$110.00 per hour. Project Directors Sherri Cross-Murphy, Shawn Flaherty, and Michael Callahan will be billed at the rate of \$95.00 per hour. Computer Design time will be billed at the rate of \$65.00 per hour. Drafting will be billed at the rate of \$55.00 per hour and clerical at the rate of \$35.00 per hour

1.2 Such additional services shall include, but not limited to: (a) the preparation of additional studies, incorporation of criteria changes; (b) changes in governmental policies; (c) coordination and review of work by others on project; (d) if attendance at and/or preparation for meetings, hearings, etc. exceed contract allowance (e) contractor defaults or major workmanship defects; and (f) other services similar to those set forth in the Scope of Services and not otherwise covered by the Agreement.

2. REIMBURSABLE COSTS AND EXPENSES

The Base Fee and fees for additional services do not include the following reimbursable costs and expenses, which shall be reimbursed to Garrison Architects by the Board of Education, in accordance with the agreement:

A. All postage, shipping charges, and other similar charges will be billed at 1.1 times the amounts billed to Garrison Architects. Reproduction of full-sized prints will be billed at \$2.00 per sheet. Laminating of a foam core presentation board will be billed at the rate of \$50.00 per board. Color reproductions will be billed at the rate of .25¢ each for 8-1/2" x 11" and .50¢ each for 11" x 17".

B. Fees paid for securing approval of authorities having jurisdiction over the project.

C. Perspectives and renderings not described in the Scope of Services prepared by the Board of Education's request.

D. Fees paid for consultants performing functions for Garrison Architects outside the Scope of Services in the Agreement when such services are requested by the Board of Education will be billed at 1.25 times the amount of the Consultant's invoice.

E. Other costs and expenses similar to those set for the above incurred at the Board of Education's written request.



New Jersey High School Voter Registration Law Annual Statement Of Assurance

District Contact Information for Statement of Assurance

County: Camden

District, School or Entity Name: Camden's Promise Charter School

Address: 879 Beideman Ave

Superintendent or Lead Person Name: Joseph Conway Phone Number: 856-365-1000

Alternate Contact Person: William Helmbrecht Phone Number: 856-365-1000

Title: Charter Coordinator

Email: bhelmbrecht@camdencsn.org

The school district, charter school, renaissance school project, nonpublic high school and private agency that provides educational services for high schools by means of public funds has complied with all the requirements of the High School Voter Registrations Law (HSVRL), pursuant to N.J.S.A. 18A:36-27. By checking the box next to the requirement listed below, the superintendent or lead person is verifying that the required materials have been provided to each eligible student prior to the graduation date of the current school year.

Certification of Compliance

For each required material to be distributed, check if complied:

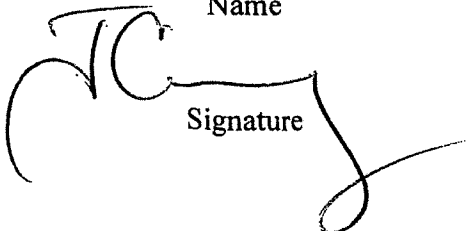
- ☒ Voter registration materials
- ☒ Summary of voter registration eligibility requirement
- ☒ Materials describing the role of a citizen
- ☒ Materials articulating the importance of voting

Certification:

By signing below, the Chief School Administrator or Lead Person certifies that all statements above are true and correct:

Joseph Conway

Name


Signature

Lead Person

Title

6/1/20

Date



**New Jersey Department of Education
Camden County Office**

Annual Temporary Facilities Approvals for School Year 2022-23

Indicate below the status of facilities in your district.
Check the appropriate statements – one statement must be checked in each section.
Negative reports are required.

Please complete and return this form to the County Office by June 30, 2022

Temporary:

<input type="checkbox"/>	I anticipate the need to <u>renew</u> temporary spaces for the 2022-23 school year.
<input type="checkbox"/>	I anticipate the need to use <u>new</u> temporary spaces for the 2022-23 school year.
<input checked="" type="checkbox"/>	I <u>will not</u> have any temporary spaces for the 2022-23 school year.
Note: All off-site facilities are considered temporary and require annual application and inspection.	

Dual Use:

<input type="checkbox"/>	I anticipate requesting dual use of instructional space for the 2022-23 school year.
<input checked="" type="checkbox"/>	There will be <u>no dual use</u> of instructional space during the 2022-23 school year.

Change of Use:

<input type="checkbox"/>	I anticipate applying for a change of use for the 2022-23 school year.
<input checked="" type="checkbox"/>	I <u>do not</u> anticipate applying for a change of use for the 2022-23 school year.

Kindergarten Toilet:

<input type="checkbox"/>	I will be requesting approval of alternate method of compliance for the 2022-23 school year.
<input checked="" type="checkbox"/>	All Kindergarten, Pre-K classrooms being used in 2022-23 school year have their own toilet facility.
<input type="checkbox"/>	There are <u>no</u> Kindergarten or Pre-K classrooms in the district.

Camden's Promise District
 [Signature] School Business Administrator
 6/30/22 Date



Bank

America's Most Convenient Bank®

TD Bank, N.A.
 1701 Route 70 East
 Cherry Hill, NJ 08034-5400
 T: 856-874-2418
 Peter.Musumeci@td.com

Date: April 22, 2022

To: Ms. Richelle H. Baughn
 CAMDEN'S PROMISE CHARTER SCHOOL INC
 879 BEIDEMAN AVE
 CAMDEN, NJ 08105

Re: Commercial Line of Credit - Loan #XXXXXXX0134-9004 dated 2/4/2019 in the amount of \$1,000,000.00 (as amended, modified or supplemented, the "Note")

Dear Richelle,

The Note referenced above is set to mature on 5/2/2022 unless extended in writing by the Bank in its sole and absolute discretion.

We are pleased to inform you that the Note has been temporarily extended and shall mature on **6/1/2022** (the "New Maturity Date") unless extended in writing by TD Bank (the "Bank") in its sole and absolute discretion.

This is a temporary extension only and not a renewal of the Note and any such renewal is subject to the Bank's further approval, in its sole and absolute discretion. Except as expressly set forth in this letter, all terms, conditions and provisions of the Note and each of the other loan documents continue unchanged and Borrower continues to be legally bound by all such terms, conditions and provisions. Nothing herein nor the Bank's provision of any advances under the loan documents shall constitute Bank's agreement: (i) to extend the New Maturity Date, (ii) to increase the Maximum Amount (as defined in the loan documents), (iii) to renew the Note or (iv) that any renewal shall be on the same terms presently applicable to the Note.

We appreciate your business and look forward to working with you in the future. If you have any questions regarding the information above, please do not hesitate to contact Peter Musumeci at 856-874-2418.

Sincerely,

TD Bank

BY: *Peter M. Musumeci, III*

Peter M. Musumeci, III
 Vice President

Member FDIC TD Bank, N.A.



Delta-T Group Education Rates

Educational Rate Sheet 2022-2023

Prepared for Camden's Charter School Network

Professional	Hourly Rate
ABA Therapist	\$36.00
ABA Aid	\$30.00
BCABA/BCBA	\$110.00
RN	\$50.00
LPN	\$45.00
One to One Aides/Teacher's Aide	\$26.00
Paraprofessionals	\$28.00
Teachers (Long Term) /Substitutes	\$40.00
Special Education Teachers	\$50.00
Special Education Teachers (Dual Certifications)	\$57.00
Home Instructor	\$42.00
Home Instructor (Dual Certifications)	\$47.00
Teacher of the Handicapped	\$52.00
ESL Teacher	\$50.00
Reading Specialist	\$60.00
School Psychologist	\$70.00
School Social Worker/Counselors	\$47.00
LDTC	\$70.00
Job Coach	\$42.00
Guidance counselor	\$42.00

Per Evaluation

Psychological Evaluations or Re-Evaluation	\$425.00
Psychological Evaluations or Re-Evaluation (Bi-Lingual)	\$500.00
Functional Behavioral Assessment	\$570.00
Functional Behavioral Assessment (Bi-Lingual)	\$620.00
LDTC Evaluations	\$425.00
LDTC Evaluations (Bi-Lingual)	\$500.00
IEP Meeting (Flat rate per Meeting)	\$145.00
Social Evaluations	\$425.00
Social Evaluations (Bi-Lingual)	\$500.00
Speech Evaluation	\$425.00
Speech Evaluation (Bi-Lingual)	\$500.00
OT Evaluation	\$425.00
OT Evaluation (Bi-Lingual)	\$500.00

Please, call for information on any needed positions you do not see above.

Signature of Client Representative

Date

Print Name and Title

Address

BEHAVIORAL HEALTHCARE REFERRAL AGENCY

DELTA-T GROUP

www.delta-tgroup.com

Comprehensive Equity Plan Statement of Assurance 2022-2023

send the signed form to your Executive County Superintendent
by June 30, 2022

School District, Charter School or Renaissance School Project Information School Year 2022-2023:

Name of County: Camden (Charter)

Name of School District/Charter School/Renaissance School Project: Camden's Promise Charter School

Address: 879 Beideman Ave Camden NJ 08105

Affirmative Action Officer (AAO) Richelle Baughn

Telephone #: 8563651000

AAO Email: rbaughn@camdensn.org

Alternate Contact Person: Bill Helmbrecht

Telephone #: 8563651000

Title: Charter Coordinator

Email: bhelmbrecht@camdensn.org

1. The school district, charter school or renaissance school project has reviewed its implementation strategies for school year 2021-2022 and provides assurance that the implementation timeline has been met at each school within the district, charter school or renaissance school project, if applicable. The areas of noncompliance as indicated in the CEP have met specific indicators of achievement at each site, if applicable, during this previous school year.
2. The school district, charter school or renaissance school project will continue to fully implement the NJDOE approved 2019-2022 Comprehensive Equity Plan through the 2022-2023 school year.
3. The district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

Certification:

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title: Richelle H. Baughn

Signature: [Signature]

Date: 7/6/22

Applicant: 80 6107 Camden Promise Charter - Camden

Application Sections

Basic

Application Cycle: IDEA Consolidated - 00-Original Application

Project Period: 7/1/2022 - 9/30/2023

Printer-Friendly

Application Due Date: 7/29/2022

[Click to Return to GMS Access/Select Page](#)

[Click to Return to Menu List / Sign Out](#)

Allocation	Consortium	Budget Detail	Budget Summary
------------	------------	---------------	----------------

Budget Summary

Function / Object	Expenditure Category	Public Amount	CEIS	Non Public Amount	Total Amount
100	Instruction				
100-100	Personal Services - Salaries	0	0	0	0
100-300	Instruction Purchased Services	0	0	0	0
100-500	Other Purchased Services	0	0	0	0
100-600	Instructional Supplies	14643	0	0	14643
100-800	Instruction Other objects	0	0	0	0
200	Support Services				
200-100	Personal Services - Salaries	280000	0	0	280000
200-200	Employee Benefits	142800	0	0	142800
200-300	Prof & Tech Services	118174	0	0	118174
200-400	Purchased Property Services	0	0	0	0
200-500	Other Purchased Services	0	0	0	0
200-600	Supplies and Materials	6750	0	0	6750
200-800	Other Objects	0	0	0	0
200-860	Indirect Cost Approved Rate 0.00959% Derived Rate 0%	0	0	0	0
400	Fac. Acq. and Construction Ser.				
400-720	Building/Renovation	0	0	0	0
400-731	Instructional Equipment	0	0	0	0
400-732	Non Instructional Equipment	0	0	0	0
520	Other				
520-930	Schoolwide	0	0	0	0
	Total Project Budgeted	562367	0	0	562367
	Allocation				562367
	Then Difference between allocation and total budget				0
	Nonpublic Proportional Share				0

PRD 2.0 user ID: GRANTS806107

New Jersey Department of Education
Send Questions to: eweghelp@doe.nj.gov

Applicant: 80 6107 Camden Promise Charter - Camden

Application Sections

Preschool

Application Cycle: IDEA Consolidated - 00-Original Application

Project Period: 7/1/2022 - 9/30/2023

Printer-Friendly

Application Due Date: 7/29/2022

Click to Return to GMS Access/Select Page

Click to Return to Menu List / Sign Out

Allocation	Consortium	Budget Detail	Budget Summary
------------	------------	---------------	----------------

Budget Summary

Function / Object	Expenditure Category	Public Amount	Non Public Amount	Total Amount
100	Instruction			
100-100	Personal Services - Salaries	0	0	0
100-300	Instruction Purchased Services	0	0	0
100-500	Other Purchased Services	0	0	0
100-600	Instructional Supplies	0	0	0
100-800	Instruction Other objects	0	0	0
200	Support Services			
200-100	Personal Services - Salaries	0	0	0
200-200	Employee Benefits	0	0	0
200-300	Prof & Tech Services	12322	0	12322
200-400	Purchased Property Services	0	0	0
200-500	Other Purchased Services	0	0	0
200-600	Supplies and Materials	0	0	0
200-800	Other Objects	0	0	0
200-860	Indirect Cost Approved Rate 0.00959% Derived Rate 0%	0	0	0
400	Fac. Acq. and Construction Ser.			
400-720	Building/Renovation	0	0	0
400-731	Instructional Equipment	0	0	0
400-732	Non Instructional Equipment	0	0	0
520	Other			
520-930	Schoolwide	0	0	0
	Total Project Budgeted	12322	0	12322
	Allocation			12322
	Then Difference between allocation and total budget			0
	Nonpublic Proportional Share			0

PRD 2.0 user ID: GRANTS806107

New Jersey Department of Education
Send Questions to: eweghelp@doe.nj.gov

Hocko, Melissa	CST	IDEA	\$ 60,000.00
Cassell, Helen	CST	IDEA	\$ 55,000.00
Ross, Keanna	CST	IDEA	\$ 55,000.00
Alimario, Erica	CST	IDEA	\$ 55,000.00
Thorne, Robin	CST	IDEA	\$ 55,000.00
			<u>\$ 280,000.00</u>

CONTRACT FOR SCHOOL NURSING SERVICES

13757

This AGREEMENT is made and entered into this 30th day of June 2022, by **BAYADA Home Health Care, Inc.**, with a service office located at 51 Haddonfield Road, Suite 145, Cherry Hill, NJ 08002 (hereinafter referred to as **BAYADA**) and **Camden's Charter School Network** (including the Promise, Pride, Academy and KATZ Academy Schools), located at 875 Beideman Avenue Camden, New Jersey 08105 (hereinafter referred to as **SCHOOL**).

BAYADA is a Home Care Agency, licensed to provide services in the states where care is rendered, and **SCHOOL** has identified a need for a nurse to provide basic nursing care to its students.

WHEREAS it is the desire of both parties to make provision for nursing services, to include any setting where student is receiving educational services, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **BAYADA** and **SCHOOL** agree to the terms and conditions outlined herein:

I. RESPONSIBILITIES OF BAYADA

- A. Qualifications of Personnel. The Nurse supplied by **BAYADA** shall be a Registered Nurse (RN) who shall hold all necessary licenses, registrations and/or certifications as requested by the **SCHOOL** district and in accordance with state and federal rules and regulations. All services shall be provided pursuant to applicable state and federal laws.
- B. Personnel Records Inspection. **BAYADA** shall make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurse who is providing onsite services. The contents of such file will include:
 - 1. Verification of current licensure or certification as applicable; and
 - 2. Completed application for employment or resume; and
 - 3. Verified references; and
 - 4. Evidence of annual performance evaluation; and
 - 5. A criminal record check, conducted upon hire, if required by state law; and
 - 6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
 - 7. Completed and Verified Sexual Misconduct/Child Abuse Disclosure forms.
 - 8. Attestation of employee or vaccination or exemption status where applicable.
- C. Service. **BAYADA** shall provide an RN to **SCHOOL** per **SCHOOL's** request. The RN will provide basic nursing services to **SCHOOL's** students currently attending schools located within **SCHOOL's** district. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse. Upon execution of this Agreement, **SCHOOL** will provide **BAYADA** with a schedule of the **SCHOOL** calendar including all scheduled days off.
- D. Place of Performance. **BAYADA** will provide services primarily at schools located within **SCHOOL's** district, to include any setting where student is receiving educational services, in

accordance with the terms of this Agreement. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse. 13758

E. Insurance.

1. **BAYADA** shall maintain general liability and professional liability coverage for any negligent acts or omissions of **BAYADA** employees which may give rise to liability under this Agreement.
2. **BAYADA** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.

F Indemnification. **BAYADA** agrees to indemnify and hold **SCHOOL** harmless with respect to all claims and expenses arising out of, or resulting from, the sole negligence or omission of **BAYADA** or its employees or agents while on assignment to **SCHOOL**.

G Equipment and Supplies. **BAYADA** will supply **BAYADA** employee with all Personal Protective Equipment (PPE).

H Payment of Personnel. **BAYADA**, as an employer, shall remain responsible for the payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State and local tax withholdings, Workers' Compensation, Social Security, employment and other insurance requirements for its personnel.

I. Equal Opportunity Employment. **BAYADA** agrees to comply with the New Jersey state requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27, and the Americans with Disabilities Act, where applicable, during the performance of this Agreement and will not Discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. **BAYADA** will provide required reports as requested.

II. RESPONSIBILITIES OF SCHOOL

A. Payment for Services. **SCHOOL** will remain responsible to compensate **BAYADA** for services rendered pursuant to this Agreement. Section III hereunder shall govern billing terms and compensation.

B. Insurance.

1. **SCHOOL** shall maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of **SCHOOL** acting through its directors, agents, employees or other personnel which may give rise to liability under this Agreement.
2. **SCHOOL** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.

C. Indemnification. **SCHOOL** agrees to indemnify, defend, and hold **BAYADA** harmless with respect to any and all claims and expenses arising from, relating to, or resulting from (1) any act or omission of **SCHOOL** or its employees or agents in connection with the performance of this Agreement, (2) those acts of **BAYADA** employees while working under the direction of **SCHOOL**, its staff or its policies or procedures, or (3) any exposure to the COVID 19 virus except when the sole cause was from a **BAYADA** specific confirmed exposure.

D. Equipment and Supplies. **SCHOOL** will supply **BAYADA's** RN with all necessary equipment, tools, materials and supplies necessary to perform services under this Agreement. 13759

E. Employment Status. **SCHOOL** understands and agrees that the RN is an employee of **BAYADA**, and **SCHOOL** will not attempt to solicit the RN to work privately for **SCHOOL**, without written authorization from **BAYADA**, during the term of this Agreement and for one (1) year following its termination or expiration. **SCHOOL** recognizes the recruiting, training and retention expenses that **BAYADA** encounters as an employer and acknowledges that **BAYADA** is not a placement or referral service. Should **SCHOOL** desire to hire one of **BAYADA's** employees, **SCHOOL** agrees to provide **BAYADA** with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's annual gross salary or \$10,000.00 whichever is greater. This fee shall apply to any **BAYADA** employee **SCHOOL** wishes to hire.

F. Compliance Program. **BAYADA** values honesty and confidentiality in all business interactions. **SCHOOL** agrees to report questionable activities involving **BAYADA's** employees to the local office Director named below or to the Compliance Hotline at 1-866-665-4295.

G. Orientation, Training and Supervision. **SCHOOL** will provide all necessary training prior to a nurse working independently. This includes but is not limited to:

1. Orientation to the school setting- nurses station; emergency equipment, administrative office and school geography.
2. Training to documentation requirements including forms and filing of forms.
3. Orientation to the general care and emergency protocols orders
4. Orientation to all relevant associated procedures.
5. Back up supervision or resource will be available for any questions or concern.

III. BILLING AND COMPENSATION

- A. **SCHOOL** agrees to compensate **BAYADA** at a rate of \$60.00/hour for RN services provided under this Agreement. **SCHOOL** must provide **BAYADA** a twenty-four (24) hour cancellation notice or will be subject to charges for services requested.
- B. **BAYADA** shall forward to **SCHOOL** an itemized bill on a weekly basis.
- C. **SCHOOL** agrees to pay submitted bills within sixty (60) days of receipt. Any bill not paid within the sixty (60) day period will be considered delinquent. **BAYADA** reserves the right to pursue any collection remedies to resolve a delinquent account. **SCHOOL** agrees to reimburse **BAYADA** for all collection costs, including attorneys' fees and expenses.

IV. TERM AND TERMINATION

- A. This Agreement will come into effect beginning on July 1, 2022 and will remain in effect through June 30, 2023. This Agreement may be extended upon the written consent of each party outlining the terms and time for extension.
- B. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice. If less than a thirty (30) day advance notice of cancellation is given, a service charge of fourteen (14) days will be incurred.
- C. Either party may terminate this Agreement for cause due to the occurrence of one of the following events by giving ten (10) days prior written notice:

1. Dissolution or bankruptcy of either **BAYADA** or **SCHOOL**.
2. Failure of either **BAYADA** or **SCHOOL** to maintain the insurance coverages required hereunder.
3. Breach by **BAYADA** or **SCHOOL** of any of the material provisions in this Agreement.

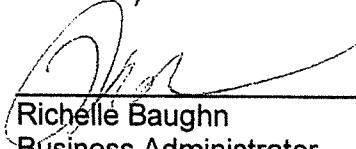
V. ADDITIONAL TERMS

- A. Governing Law. This Agreement will be construed and governed in all respects according to the laws of the State of New Jersey.
- B. Relationship to Parties. The parties enter into this Agreement as independent contractors. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- C. Assignment. This Agreement may not be assigned by either party, in whole or in part.
- D. Modification of Terms. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- E. Notices. Any Notice given in connection with this Agreement will be given in writing to the other party, at the party's address listed above. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.
- F. Confidentiality. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for **SCHOOL** and **BAYADA** are to be kept confidential by **SCHOOL** and **BAYADA** and not disclosed to any other party or used in part or whole without the permission of **SCHOOL** and/or **BAYADA**.
- G. Entire Agreement. This writing evidences the entire Agreement between **BAYADA** and **SCHOOL**; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Exhibit or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Delivery of an executed signature page of this Agreement by facsimile or electronic (email) transmission shall be effective as delivery of a manually executed counterpart hereof.

Date: _____

 Rose Sample
 Director
Signing with authority for
BAYADA Home Health Care, Inc.

Date: 7/1/22 _____



 Richelle Baughn
 Business Administrator
Signing with authority for
Camden's Charter School Network



2021-2022 Testing for Lead in School Drinking Water Statement of Assurance (SOA)

SOA due date: June 30, 2022


1. The purpose of the SOA is to confirm that water testing for lead was completed in accordance with N.J.A.C. 6A:26-12.4, required public notifications are provided, and alternate drinking water sources have been made available as required based on the testing results. The submission of a SOA is required regardless of whether an exemption from lead water testing has been granted.

SOA Completion Instructions:

The information listed below is required to complete the SOA form:

1. Results of lead water testing by a certified laboratory for all facilities serving students and staff;
2. The web address of the water testing results posted on the reporting entity's webpage;
3. The web address of the Notice of Exceedance Letter posted on your entity's webpage, if applicable; and
4. A Department-approved water testing exemption request and web address of posted exemption approval letter, if applicable

If you do not have access to the above information, you will not be able to complete the SOA and should not proceed to the next screen. All data entry fields must be completed in one sitting. Only one SOA should be completed for an entity; a subsequent submission will replace the prior submission. *

-  Click on the box to the left to confirm that items 1-4, as listed above, are available as applicable for reference, and you are authorized by the reporting entity to proceed with SOA completion.

Entity ID

2. Select your entity type from the list below. *

- ☐ Approved private school for students with disabilities (APSSD)
- ☒ Public School District, ESC, Jointure Commission, Charter or Renaissance School
- ☐ Early Childcare Facility

School District, ESC, Jointure Commission, Charter and Renaissance School - County ID

3. Select the county from the list below, except for Charter Schools.
Charter schools should select "Charter School (80)."

*

- ☐ ATLANTIC (1)
- ☐ BERGEN (3)
- ☐ BURLINGTON (5)
- ☐ CAMDEN (7)
- ☐ CAPE MAY (9)
- ☒ CHARTER SCHOOL (80)
- ☐ CUMBERLAND (11)
- ☐ ESSEX (13)
- ☐ GLOUCESTER (15)
- ☐ HUDSON (17)

- ☒ HUNTERDON (19)
- ☐ MERCER (21)
- ☐ MIDDLESEX (23)
- ☐ MONMOUTH (25)
- ☐ MORRIS (27)
- ☐ OCEAN (29)
- ☐ PASSAIC (31)
- ☐ SALEM (33)
- ☐ SOMERSET (35)
- ☐ SUSSEX (37)
- ☐ UNION (39)
- ☐ WARREN (41)

CHARTER SCHOOLS (80)

IMPORTANT: If your entity is not listed, use the "back" button at the bottom of the page to confirm that the correct entity type and county were selected. If correctly selected, email leadtesting@doe.nj.gov and provide the missing entity name, DOE code, entity type, and county.

4. Charter Schools - Select your entity from the list below. *

- ☐ Academy Charter High School (6010)
- ☐ Academy for Urban Leadership Charter School (6032)
- ☐ Achieve Community Charter School (6110)
- ☐ Achievers Early College Prep Charter School (7895)
- ☐ Atlantic Community Charter School (6060)
- ☐ Beloved Community Charter School (6082)
- ☐ Benjamin Banneker Prep CS (6076)

- ☐ Bergen Arts and Sciences Charter School (6013)
- ☐ Bridgeton Public Charter School (6100)
- ☐ Burch Charter School of Excellence (6022)
- ☒ Camden's Promise Charter School (6107)
- ☐ Central Jersey College Prep Charter School (6018)
- ☐ chARter~TECH HIGH SCHOOL (7410)
- ☐ Classical Academy Charter School of Clifton (6230)
- ☐ College Achieve Central Charter School (6101)
- ☐ College Achieve Greater Asbury Park Charter School (7891)
- ☐ College Achieve Paterson Charter School (7892)
- ☐ Community Charter School of Paterso (6021)
- ☐ Compass Academy CS (6089)
- ☐ Creativity CoLaboratory Charter School (7897)
- ☐ Cresthaven Academy Charter School (6102)
- ☐ Discovery CS (6320)
- ☐ Dr Lena Edwards Academic Charter School (6064)
- ☐ East Orange Community CS (6410)
- ☐ Elysian CS of Hoboken (6420)
- ☐ Empowerment Academy Charter School (6103)
- ☐ Englewood on the Palisades Charter School (6430)
- ☐ Environment Community CS (6232)
- ☐ Foundation Academy CS (6017)
- ☐ Freedom Prep Charter School (6240)
- ☐ Gray CS (6665)
- ☐ Great Oaks Legacy Charter School (6053)

- ☐ Greater Brunswick CS (6635)
- ☐ Hatikvah International CS (6041)
- ☐ Hoboken CS (6720)
- ☐ HOLA Hoboken Dual Lang CS (6036)
- ☐ Hope Academy CS (6740)
- ☐ Hope Community CS (6086)
- ☐ Hudson Arts and Science Charter School (6105)
- ☐ International Charter School (6810)
- ☐ Jersey City Comm. CS (6910)
- ☐ Jersey City Global CS (6093)
- ☐ Jersey City Golden Door Charter School (6915)
- ☐ John P Holland Charter School (6079)
- ☐ LEAD Charter School (6109)
- ☐ LEAP Academy University CS (7109)
- ☐ Learning Community CS (7115)
- ☐ Link Community Charter School (6099)
- ☐ M E T S Charter School (6068)
- ☐ Maria L. Varisco-Rogers CS (7735)
- ☐ Marion P. Thomas CS (7210)
- ☐ Middlesex Charter School (7896)
- ☐ Millville Public Charter School (6069)
- ☐ New Horizons Comm. CS (7290)
- ☐ Newark Educators Community Charter School (6029)
- ☐ North Star Academy Charter School (7320)
- ☐ Ocean Academy Charter School (7893)

- ☐ Pace CS of Hamilton (7500)
- ☐ Passaic Arts and Science Charter School (6080)
- ☐ Paterson Arts and Science Charter School (6096)
- ☐ Paterson CS for Sci/Tech (7503)
- ☐ Paul Robeson Humanities Charter School (6025)
- ☐ Peoples Preparatory Charter School (6057)
- ☐ Philip's Charter School of Paterson (6106)
- ☐ Phillip's Academy Charter School (6094)
- ☐ Pride Academy Charter School (6020)
- ☐ Princeton CS (7540)
- ☐ Principle Academy Charter School (6104)
- ☐ Queen City Academy CS (7600)
- ☐ Ridge and Valley CS (7727)
- ☐ Riverbank Charter School of Excellence (6026)
- ☐ Robert Treat Academy CS (7730)
- ☐ Roseville Community CS (6058)
- ☐ Soaring Heights CS (7830)
- ☐ Sussex County Technology Charter School (7850)
- ☐ TEAM Academy Charter School (7325)
- ☐ Teaneck Community CS (7890)
- ☐ The Barack Obama Green Charter High School (6033)
- ☐ The Ethical Community Charter School (6030)
- ☐ The Red Bank CS (7720)
- ☐ Thomas Edison EnergySmart Charter School (6081)
- ☐ Trenton Stem-to-Civics CS (6183)

- ☐ Union County TEAMS CS (8010)
- ☐ Unity CS (8050)
- ☐ University Academy CS (8060)
- ☐ University Heights CS (8065)
- ☐ Village CS (8140)
- ☐ Vineland Public Charter School (6028)

Authorized Representative

Enter contact information for an authorized administrator employed by the reporting entity and responsible for the contents of the SOA submission.

5. Authorized Representative Name: *

Ramon Garcia

6. Authorized Representative Title (Superintendent, Business Administrator, etc.): *

Facilities Director

7. Authorized Representative Email: *

Rgarcia@camdensn.org

8. Authorized Representative Phone Number (format: xxx-xxx-xxxx): *

8569869641

9. Authorized Representative Street Address: *

879 Beideman ave

10. Authorized Representative City: *

Camden

11. Authorized Representative State: *

NJ

12. Authorized Representative Zip Code: *

08105

13. Identify the person to be contacted by the Department should there be questions concerning the submission. *

☒ Click here if the SOA submission contact is the same as the authorized representative.

☐ Click here if the SOA submission contact is someone other than the authorized representative.

Water Testing Exemption Status

Entities may request an exemption from the lead testing requirements if they can demonstrate that they do not use any drinking water outlets for consumption or food preparation in any of their facilities (N.J.A.C. 6A:26-12.4(j)). **Water testing exemption requests must be submitted to and approved by the Department prior to the completion of the SOA.**

An exemption approval from the Department must be made available for inspection at the school facility and posted on the entity's website. **Do not proceed with the SOA unless the website link(s) to the required public reporting are live.**

If you plan to request an exemption or are waiting to receive Department approval for an exemption request, exit the SOA application until the exemption approval is received.

14. Exemption Status:

Is the entity exempt from water testing from July 1, 2021 to June 30, 2022? *

☐ Yes

☒ No

Water Testing Results

In accordance with N.J.A.C. 6A-12.4(e), the most recent lead test results collected between July 1, 2021 and June 30, 2022 for all water outlets used for consumption or food preparation must be posted and remain on the covered entity's website. A notification letter for results that exceed 15 µg/l (parts per billion [ppb]) must also be posted on the covered entity's website. If an entity does not have a website, test results and exceedance notification must be posted on the district website.

Do not proceed with the SOA unless the website link(s) to the required public reporting are live.

15. Water testing start date (July 1, 2021 through June 30, 2022 only): *

8/26/2022



16. Water testing end date (July 1, 2021 through June 30, 2022 only): *

8/26/2022



17. Website address of the posted water testing results: *

NOTE: To avoid typing errors, open the testing results in a separate browser window, copy the URL, and paste it in the field below. If water testing results are posted on multiple web pages, enter each URL separated by a comma.

Camdencsn.org

18. Notification of Exceedance:

Did one or more drinking water outlets exceed the lead action level of 15 µg/l (parts per billion [ppb])? *

☐ Yes

☒ No

Assurances

Answer true or false for each statement. If a response is false, the entity has not complied with all water lead testing requirements, and the SOA cannot be approved until the district resolves the compliance issue(s).

19. Water testing for lead was completed on or between July 1, 2021 and June 30, 2022 and in accordance with N.J.A.C. 6A:26-12.4. *

☒ True

☐ False

20. The lead in drinking water analysis was conducted by a NJ Certified Drinking Water Laboratory. *

☒ True

☐ False

21. All water outlets used for consumption and food preparation in school facilities, including auxiliary buildings and outside outlets on school grounds where a student or staff member has or may have access, were sampled. *

☒ True

☐ False

22. All drinking water outlets with a result exceeding the lead action level of 15 µg/l (parts per billion [ppb]) were taken out of service or permanently remediated. *

☐ True

☐ False

☒ Not Applicable

23. For any results that exceed the action level of 15 µg/l [ppb], written notification was provided to the parents/guardians of all students attending the facility and facility staff describing the steps taken to immediately end use of each drinking water outlet where water quality exceeds the permissible lead level and the measures taken to ensure that alternate drinking water has been made available to all students and staff.

*

☐ True

☐ False

☒ Not Applicable

24. Website link(s) to the water testing results that are entered in the SOA are live and available to the public. *

☒ True

☐ False

25. Website link(s) to the exceedance notification letter(s) that are entered in the SOA are live and available to the public.

*

- ☒ True
- ☐ False
- ☐ Not Applicable

26. The website link to the exemption approval letter issued by the Department to the entity that is entered in the SOA is live and available to the public.

*

- ☐ True
- ☐ False
- ☒ Not Applicable

Certification

27. 1) The school district, charter school, renaissance school, jointure commission, educational services commission, approved private school for students with disabilities acting under contract to provide educational services on behalf of New Jersey public school districts, state-funded early childcare facilities pursuant to N.J.A.C. 6A:13A, and receiving schools as defined by N.J.A.C. 6A:14-7.1(a) (hereinafter collectively referred to as "entity"), has reviewed N.J.A.C 6A:26-12.4 requiring testing for lead in drinking water and provides assurance of the following:

- Water testing for lead was completed in accordance with N.J.A.C. 6A:26-12.4; and
- The development and implementation of a testing program has been completed in accordance with the technical guidelines established by the NJ Department of Environmental Protection; and
- All notifications of test results have been provided consistent with this subchapter, including the requirement to make the test results publicly available on the entity's website, or
- An exemption from the Department for lead testing was granted because the entity did not, and still does not, use any drinking water outlets for consumption or food preparation in any of its facilities and provides an alternative source of drinking water.

2) The entity will continue to fully implement the N.J.A.C. 6A:26-12.4 regulations.

3) The entity will maintain compliance with all applicable laws, codes, and regulations governing the provision of potable drinking water and testing of drinking water for lead including, but not limited to, N.J.A.C. 6A:26-12.4; the Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq., and the rules promulgated pursuant thereto, N.J.A.C. 7:10 and N.J.A.C. 6A:26-6, Planning and Construction Standards for School Facilities. *



By clicking the checkbox to the left, the authorized representative of the entity certifies that all statements above are true and correct

28. Name: *

Ramon Garcia

29. Title: *

Facilities Director

30. Email: *

31. Date: *



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MEMORANDUM OF UNDERSTANDING

Camden Charter School Network, Inc. (the "Network"), with its principal place of business at 820 Lois Avenue, Camden, New Jersey 08105, and Camden's Promise Charter School, Inc. (the "School"), with its principal address at 879 Beideman Ave, Camden, New Jersey 08105, herein desire to enter into a Memorandum of Understanding with each other as follows:

WHEREAS, the School has been granted Final Approval by the State Commissioner of Education to operate effective the 2021-2022 school year; and

WHEREAS, the Network is furnishing certain student enrollment, public relations and charter management services to the School and desires to continue to do so; and

WHEREAS, the parties desire to memorialize in writing their current dealings and to foster a mutually beneficial relationship.

NOW THEREFORE BE IT RESOLVED:

1. **Services.** The Network shall provide the School administrative support in the development of student enrollment plans, enrollment marketing, professional development of employees, charter compliance reports development of "Charter Network" branding and, direct supervision of the planning and implementation of extracurricular mission centric activities. These mission centric activities are detailed in Appendix A. These services are highly specialized and qualitative in nature requiring expertise, training and proven reputation in the field of charter school management.

2. **Payment for Services.** In exchange for the delivery of the aforementioned services, the School shall pay the Network the total sum of Three Hundred Thousand Dollars (\$300,000), delivered to the Network on or before the 30th of each month in 10 equal installments of Thirty Thousand Dollars (\$30,000).

3. **Term of MOU.** The duration of this MOU shall be from July 1, 2021 through June 30, 2022 At or before the conclusion of this period, the parties shall endeavor to enter into a more formal agreement setting forth terms and conditions of the Network's continued services.

4. **Termination of MOU.** This MOU shall be terminated upon expiration of the term, or upon fourteen (14) days' written notice to the other party, with or without cause.

5. **Indemnification.** The School shall indemnify the Network its affiliates, officers, employees, and representatives from and against any losses, costs, damages, and expenses resulting from claims for injury, or property damage arising out of joint efforts through the term of this agreement unless such injury, or property damage, is determined to be the result of the sole negligence of the Network, their affiliates, officers, employees, or representatives.

6. **Insurance.** Both parties shall maintain insurance, including commercial general liability insurance with limits of no less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate, and workers compensation insurance.

7. **Protection of Proprietary Information and Trademarks.** The School acknowledges that the Network has a proprietary interest in the training materials, policies, processes, programs, and methodologies developed by the Network (collectively, "Network Proprietary Information"), and that the above the Network's Proprietary Information is core to the Network's business, and as such, is of significant value. The Network owns and shall own all existing, and hereafter created, copyrights, trademarks, and patents, and other intellectual property rights with respect to all training materials, policies, process, programs, and methodologies that are developed by the Network, its employees, agents or subcontractors. The Network shall have the sole and exclusive right to license any of its Proprietary Information to third parties. The School shall take all measures reasonably necessary to protect the Proprietary Information from being disclosed to or used by any third party without the Network's prior written approval, which may be withheld in its sole and absolute discretion. Nothing herein contained shall be construed in a manner that would cause the School to act or fail to act in a manner that would cause the School to be in violation of any State open records law. If any request is made under the State open records law for information or records which can be construed as proprietary to the Network, then the School shall provide the Network immediate written notice of same.

8. **Confidentiality.** The parties shall treat all the terms of this MOU confidentially and shall not disclose the terms hereof to any third party other than as required by law.

9. **Miscellaneous.** The parties to this agreement intend that the relationship between them under this MOU is that of an independent contractor, and not employer-employee. This MOU shall constitute the full and complete agreement between the parties. All prior understandings are merged herein and are superseded by this MOU. This MOU shall not be construed against the party that drafted it. This MOU may be amended only by written agreement executed by duly authorized representatives of the parties. By signing below, representatives of the parties acknowledge that they have authority to enter into this MOU.

For Camden Charter School Network, Inc.

For Camden's Promise Charter School

By: _____

By: _____

Date:

Date:

Appendix A

Mission Centric Activities: Elements core to the mission of the original founding charter schools of the Network whose programmatic continuation are necessary for the maintenance of the "Charter" ethos.

Responsibilities: Co-schedule, plan, staff, supervise and assist in funding core Missions Centric Activities with the Administration of the individual Network Schools.

Mission Centric Activities:

Evening Activities

- Summer Parent Orientations
- Elementary School Carnival
- Evening Arts Program assistance
- Family fun or community building nights
- Student Recruitment events

Overnight Activities

- Harvest Overnighter
- Williamsburg Overnighter
- 8th grade Overnighter
- Freshman Immersion Overnight experiences
- Junior College Immersion Trip
- AP Trip
- HS Band overnighiter
- Certain Staff conferences if deemed mission centric

Weekend Activities

- College visits
- Parades
- Student Ambassador and leadership programs
- Network 5K
- Tech expo
- Green Maker Space
- Certain Staff conferences if deemed mission centric
- Student recruitment events

Mission-Based Classes

- Certified staffing can be provided for classes.

Note:

- Additional Activities may be added upon mutual agreement of the Network and the Individual represented school by documented Board motions and addenda to contract.

- The individual school will be required to have a minimum of 1 assigned administrator at each event
- Appropriate insurance will be maintained by all entities for each event
- Parent and Student leader volunteerism will be utilized to assist in cost containment and more importantly community building
- Communication and Coordination of Activities with the ARK and Friends of Katz will be utilized to maximize resources and impact.

**AGREEMENT BY AND BETWEEN
CAMDEN'S PROMISE CHARTER SCHOOL, INC.
AND
CAMDEN'S CHARTER SCHOOL NETWORK, INC
Job Readiness and Support Services
July 1st, 2022 to June 30th, 2023**

13779

This Agreement is made as of July 1st 2022 (the "Effective Date") between Camden's Promise Charter School, Inc. located at 879 Beideman Avenue, Camden, New Jersey ("CPCS") and Camden's Charter School Network, Inc., a non-profit corporation located at 820 Lois Avenue, Camden, New Jersey ("CCSN"). CPCS and CCSN agree to the terms set forth below and any appendices and schedules attached hereto and incorporated by reference herein.

WHEREAS, CCSN is a non-profit entity dedicated to providing job readiness, academic enrichment and extracurricular activities before and after school, on weekends and during the summer to increase the amount of adult supervision each student receives and enable students to develop reinforcing peer relationships (the "Program"); and

WHEREAS, the CPCS and CCSN desire to create an educational partnership, dedicated to bringing job readiness and academic enrichment Program activities to CPCS students, families and alumni; and

WHEREAS, these are extraordinary unspecifiable services, qualitative in nature, and cannot reasonably be described by written bid specifications; and

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth in this Agreement, and for other good and valuable consideration, CPCS and CCSN agree as follows:

1. **Scope.** Acting under and in the exercise of its authority, CPCS hereby contracts with CCSN to provide Program services.
2. **Charter and Non-Profit Status.** CPCS has been granted a charter to organize and operate pursuant to the New Jersey Charter School Program Act, *N.J.S.A. 18A:36A-1 et seq.* CPCS is a tax exempt organization under Internal Revenue Code Section 501(c)(3).
3. **Authority to Contract and Perform; Financial Ability; Delegation of Authority.** CPCS represents and warrants that it is vested with the power to contract with CCSN as an extraordinary unspecifiable service under *N.J.S.A. 18A:18A-5(a)(2)* to provide the Program services contemplated in this Agreement. CPCS possesses the financial ability to pay for the Program services pursuant to the terms and conditions set forth below. CCSN represents and warrants that it, and its employees, possess all credentials necessary under the New Jersey law to carry out its obligations hereunder.
4. **Term.** The Term of this Agreement shall commence on the Effective Date and end on June 30th, 2023 (the "Initial Term"), unless terminated earlier in accordance with the terms of this Agreement.

**AGREEMENT BY AND BETWEEN
CAMDEN'S PROMISE CHARTER SCHOOL, INC.
AND
CAMDEN'S CHARTER SCHOOL NETWORK, INC
Job Readiness and Support Services
July 1st, 2022 to June 30th, 2023**

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5. **Payment.** CPCS will pay CCSN a total of \$300,000.00 (Three Hundred Thousand Dollars) for Program services during the Term of the Agreement. CCSN will receive 3 equal installments of \$100,000 on September 30th, 2022, January 30, 2023 and final payment of \$100,000.00 on June 30th, 2023. All payments shall be forwarded to the attention of Rebecca Phelan at 820 Lois Avenue, Camden, New Jersey unless otherwise instructed in writing by CCSN.
6. **Program Services.** CCSN agrees to perform Program services on behalf of CPCS under this Agreement. Program services will be performed at one of the campuses of CPCS and other off-site locations as may be determined by CCSN's Program Director. All dates and times of Program services will be pre-approved by CPCS administration. The CCSN program director is responsible for obtaining parental permission for all off-site trips for CPCS students.
7. **Use of CPCS Facilities/Insurance.** CPCS agrees CCSN may use its facilities located at 879 Beideman Avenue, Camden, NJ 08105, 3098 Pleasant Street, Camden, NJ 08105, 1725 Park Blvd, Camden NJ 08103, and 250 Federal Street, Camden, NJ 08103 to provide Program services. CCSN will abide by the rules and regulations set by CPCS. CCSN will submit proof of insurance for the use of CPCS facilities in the amount of \$1,000,000 and will assume the responsibility for any damages that may occur during the duration of the programs. CCSN will name CPCS as an additional insured on applicable insurance policies.
8. **Indemnification by CPCS.** CPCS shall indemnify, defend, and save and hold CCSN, its employees, officers, directors, subcontractors, and agents, harmless against any and all claims, demands, suits, costs, judgments, or other forms of liability to third parties, actual or claimed, including reasonable attorneys' fees (collectively, "Losses"), for injury to property or persons occurring due to the negligent conduct or willful misconduct of CPCS or of its employees, managers, members, officers, directors, subcontractors, or agents, during the Term of this Agreement, except to the extent such Losses may arise due to the negligence or willful misconduct of the ARK or its employees or agents.
9. **Indemnification by CSSN.** CCSN shall indemnify, defend, and save and hold CPCS, its employees, managers, members, officers, directors, subcontractors, and agents, harmless against any and all Losses, for injury to property or persons, occurring due to the negligent conduct or willful misconduct of CCSN or of its employees, officers, directors, subcontractors, or agents, during the Term of this Agreement except to the extent such Losses may arise due to the negligence or willful misconduct of CPCS or its employees or agents.
10. **Termination.** CPCS or CCSN may terminate this Agreement by providing 90 days written notice to the other party.

AGREEMENT BY AND BETWEEN
CAMDEN'S PROMISE CHARTER SCHOOL, INC.
AND
CAMDEN'S CHARTER SCHOOL NETWORK, INC
Job Readiness and Support Services
July 1st, 2022 to June 30th, 2023

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11. **Force Majeure; Legislative or Regulatory Action.** Neither party shall be liable if the performance of any part or all of this Agreement is prevented, delayed, hindered, or otherwise made impracticable or impossible by reason of any strike, flood, riot, fire, explosion, war, act of God, sabotage, terrorism, accident, or any other casualty or cause beyond either party's control, including legislative or regulatory action, and which cannot be overcome by reasonable diligence and without unusual expense.
12. **Survival.** All representations, warranties, and indemnities made herein shall survive termination of this Agreement.
13. **Independent Contractor Status.** The parties to this Agreement intend that the relationship between them created by this Agreement is that of an independent contractor, and not employer-employee.
14. **Subcontracting/Assignment.** CCSN may not subcontract or assign Program services without the written approval of CPCS.
15. **Amendments.** This Agreement may be amended in writing when executed by authorized representatives of CPCS and CCSN.
16. **Notices.** All notices required or permitted by this Agreement shall be in writing and shall be either personally delivered or sent by nationally-recognized overnight courier, facsimile, or by registered or certified U.S. mail, postage prepaid, addressed to the address set forth above.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Camden's Promise Charter School, Inc.

By: _____ Date: _____
President, Board of Trustees

Witness: _____
Leader, Joseph Conway, Ed.D.

Camden's Charter School Network, Inc.

By: _____ Date: _____
Executive Director

Witness: _____

**AGREEMENT BY AND BETWEEN
CAMDEN'S PROMISE CHARTER SCHOOL, INC.
AND
CAMDEN'S CHARTER SCHOOL NETWORK, INC
Job Readiness and Support Services
July 1st, 2022 to June 30th, 2023**

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EXHIBIT "A"

PROGRAM SERVICES TO BE PROVIDED BY CCSN

Program Services to be provided by CCSN include, but are not limited to:

1. Purpose of Agreement:

- a) Career Readiness Program: CCSN is engaged to organize, implement, and operate an intensive job and career readiness program for Camden Academy students.
- b) Job training and employment for High school students and CPCS families and Alumni at Camden's Charter School Network after school programs.
- c) Options Program: CCSN will provide assistance with the planning and implementation of the Camden Academy Charter High School Options program.
- d) Assistance in planning and implementing family and special events for Alumni programs.
- e) Community Involvement: The CCSN will seek community organizations to provide programs for students and families of Camden's Promise Charter School

2. Program description and goals:

- a) CCSN will meet with all CPCS students that meet the Program standards to participate in the career readiness program: High School students who attained a GPA of 2.0 or higher; with no discipline or attendance issues. Other participants will be considered on a case by case basis.
- b) Students, families and alumni will be provided job training to assist in the administration of CPCS after school programs. CCSN will employ up to 20 individuals to assist with after school programs, including administrative assistance, in-class support, and other tasks to assist in the implementation of the program.
- c) Options Program: CCSN will provide a scholarships for the Options Program. Scholarships will assist students in internship positions as well as credit bearing certificate programs.

**AGREEMENT BY AND BETWEEN
CAMDEN'S PROMISE CHARTER SCHOOL, INC.
AND
CAMDEN'S CHARTER SCHOOL NETWORK, INC
Job Readiness and Support Services
July 1st, 2022 to June 30th, 2023**

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- d) CCSN will provide assistance for the planning and implementation of family and special events. This will include, but is not limited to, providing up to 4 employees per event, for up to 12 events. Events include, but are not limited to: Parent Orientation, Family Days, Report Card Nights, and other events as needed by CPCS.
- e) Community Involvement: The CCSN will seek community involvement with the school community. This will include but is not limited to locating and implementing programs to provide enrichment opportunities for the students and their families at CPCS. The CCSN will promote the participation of students and their families in local events and encourage families to be involved in their communities.

LEASE AGREEMENT

This LEASE AGREEMENT ("Agreement") is entered into this 11th day of September 2017, by and between CAMDEN'S CHARTER SCHOOL NETWORK, INC., a New Jersey non-profit corporation ("Landlord") and CAMDEN'S PROMISE CHARTER SCHOOL, INC., a New Jersey non-profit corporation ("Tenant").

WITNESSETH:

NOW, THEREFORE, it is mutually agreed as follows:

1. PREMISES: Tenant hereby leases from Landlord the Premises, which Premises is more particularly designated in Exhibit "A" to the Agreement as **912 N. 31st Street**, Camden NJ 08105.

2. TERM: The term of the Lease shall commence on the date hereof (the "Commencement Date") and expire on June 30, 2022 (the "Expiration Date"), subject, nevertheless, to the contingencies set forth in Section 15 hereof. Additional options to renew at the end of the initial term for additional one-year terms shall be made available at the discretion of the Tenant.

3. USE: Tenant may use and occupy the Premises for charter school uses and for related purposes as permitted by State law and regulation and for no other purposes.

4. RENT:

The Tenant shall pay to the Landlord as Rent for its occupancy of the Premises the sums as defined in Exhibit "B."

(b) The rent shall be paid, without prior notice or demand, at the office of Landlord or at such other place as Landlord may designate, without any offset or deduction whatsoever. Payment shall be paid annually on or before the first day of September in each year of the Lease.

(c) In the event Tenant's charter is revoked, suspended or forfeited and it ceases to operate as a charter school, it will have no further obligation to pay Rent under this Agreement.

5. LANDLORD'S OBLIGATIONS: Tenant shall be entitled to and shall look solely to the Landlord for the performance of all obligations stipulated to be performed by Landlord under the Lease, and shall not make claim upon Landlord for any damages resulting from the failure of the Landlord to perform such obligations or resulting from any act or neglect on the part of the Landlord, its agents or employees. Tenant shall have the right, at its option and at its own expense, to enforce the Landlord's performance of any of the Landlord's obligations under the Lease by legal or equitable proceedings, in Tenant's name or, if required, in Landlord's name. At Tenant's request, Landlord shall furnish such documents which it may have and which are necessary for Tenant to pursue any such remedy.

6. COMPLIANCE WITH LEASE: INDEMNIFICATION:

(a) Tenant shall indemnify and hold Landlord harmless from and against actual losses, costs, damages, expenses and liability, including reasonable attorney's fees, which Landlord may sustain

or incur for any injury or damage to person or property occurring in, on or about the Premises (collectively, "Claims") by reason of any breach or default hereunder on Tenant's part, or any act or negligence on the part of Tenant or Tenant's agents, employees or invitees, excepting only such Claims which arise from any breach or default on the part of the Landlord or any act or negligence on the part of the Landlord's agents, employees, contractors or invitees.

(b) Landlord shall indemnify and hold Tenant harmless from and against all Claims arising by reason of any breach or default hereunder on Landlord's part, or any act or negligence on the part of Landlord or Landlord's agents, employees or invitees, excepting only such Claims which arise from any breach or default on Tenant's part, or any act or negligence on the part of the Tenant or Tenant's agents, employees, contractors or invitees.

(c) The Landlord and Tenant shall not be responsible or liable for consequential or punitive damages.

7. NON-PAYMENT OF CHARGES: ADDITIONAL RENT. All charges, costs and expenses which Tenant is required to pay hereunder together with all interest and penalties that may accrue thereon in the event of Tenant's failure to pay such amounts, and all damages, costs, and expenses which Landlord may incur by reason of any default by Tenant or failure on Tenant's part to comply with the terms of this Lease, shall be deemed to be additional rent and, in the event of Tenant's non-payment thereof, Landlord shall have all the rights and remedies with respect thereto as for the non-payment of the rent.

8. ASSIGNMENT: Other than as set forth herein, Tenant shall not assign, mortgage or hypothecate this lease, nor sublet or sublease the Premises or any part thereof without written permission of the Landlord.

9. TERMINATION:

In the event Tenant shall default in the payment of Rent or additional rent or in the performance of any of its other obligations hereunder, Landlord shall have the rights and remedies with respect to each such default as are conferred upon Landlord under the Lease.

(a) If the Lease is hereafter terminated by Landlord by reason of fire or other casualty or eminent domain affecting the Premises or by operation of law, this Lease shall terminate on the date Tenant is required to relinquish possession of the Premises to the Owner.

10. SURRENDER OF POSSESSION: At the expiration or sooner termination of this Lease, Tenant shall surrender to Landlord the Premises and all fixtures and equipment therein in accordance with the manner in which the Premises is to be surrendered at the termination of the term of the Lease.

11. NON-REPRESENTATION: Tenant acknowledges that it has inspected and is fully familiar with the physical condition of the Premises and is leasing the same "as is." In making and executing this Lease, Tenant has not relied upon or been induced by any statements or representations by anyone other than those, if any set forth expressly in this instrument, whether

respecting the physical condition of the Premises or any other matter affecting the Premises or this transaction.

12. ALTERATIONS: Tenant shall make no changes in or to the Premises of any nature without the Landlord's prior written consent.

13. NO BROKER: Tenant represents and warrants to Landlord that it has no dealings with any real estate broker, firm or salesman with respect to the Premises or this claim or liability (including costs and expenses and reasonable attorney's fees) for commissions and other compensation by any real estate broker, firm or salesman claiming to be entitled to commissions as a result of its acts.

14. NOTICES: All notices, demands or communications required to be given by either Landlord or Tenant to the other shall be valid if hand delivered and acknowledged in writing or if sent by certified mail addressed to Landlord or Tenant at their respective addresses set forth above, or at such other address which either Landlord or Tenant may hereafter furnish to the other by similar notice. Any notice or communication so given shall be effective as of the date of its mailing. Any bill or statement from Landlord to Tenant shall be deemed sufficiently rendered if in writing and addressed to Tenant, and delivered or left at the Premises or sent by ordinary mail, addressed to Tenant at its address set forth above.

15. CONTINGENCIES:

(a) Inability to Operate School. In the event that Tenant fails to continue operations as an active charter school as determined by the New Jersey Department of Education in its sole discretion, or if Tenant is prevented from operating the school for any cause beyond the reasonable control of Tenant, and such interruption continues beyond thirty (30) days, then Tenant may terminate this Lease immediately upon written notice to the Landlord and the parties shall have no further obligations to one another hereunder.

16. DAMAGE BY FIRE OR OTHER CASUALTY; CONDEMNATION: If during the term of this Lease the Premises is damaged by fire or other casualty, or all or any portion thereof are condemned by public authority, to the extent that it cannot be used for the Tenant's purposes, the Tenant shall promptly advise the Landlord in writing of such fact. Within thirty (30) days after receiving such advice, the Landlord shall advise the Tenant in writing whether or not it has elected to cause the Premises (or remaining portion) to be repaired or restored. If the Landlord elects to repair or restore the Premises, it shall do so as promptly as practicable and in a manner which is mutually agreeable to the Landlord and the Tenant. If the Landlord elects not to repair or restore the Premises, all obligations of the Tenant hereunder shall immediately terminate and neither party shall have further liability to the other hereunder. The Landlord shall not be liable for any damage, compensation or claim by reason of the necessity of repairing or restoring the Premises, the interruption of the use of the Premises or any inconvenience or annoyance arising as a result of such repairs or interruptions. Notwithstanding the foregoing, if following damage or condemnation Landlord elects not to repair or restore the Premises, Tenant may elect to do so in which event (i) Landlord shall make available to Tenant the proceeds of any insurance policy or condemnation award and (ii) this Lease shall not terminate. During any period of repair or restoration, rent under the Lease shall abate, and following any partial taking, rent shall be

equitably adjusted. If Tenant elects not to repair the damage or restore the Premises, then Tenant shall have the right to terminate this Lease following any casualty or condemnation that causes operation of the school to be interrupted in excess of thirty (30) days in Tenant's sole discretion.

17. COMPLETE AGREEMENT: This Lease contains the entire understanding between the parties hereto with respect to the subject matter hereof and supersedes all prior understandings or agreements between them relating thereto. No change, waiver or cancellation of any of the provisions hereof shall be valid unless in writing and signed by the party against whom enforcement is sought.

18. BINDING EFFECT: This Lease shall bind and inure to the benefit of Landlord and Tenant and their respective permitted successors and assigns.

[signatures on following page]

IN WITNESS WHEREOF, Landlord and Tenant have caused this Lease to be signed by their respective authorized officers and their respective corporate seals to be affixed hereto the day and year first above written.

LANDLORD:

CAMDEN'S CHARTER SCHOOL
NETWORK, INC.

By: _____
Name:
Title: President

TENANT:

CAMDEN'S PROMISE
CHARTER SCHOOL, INC.

By: _____
Name:
Title: President

Exhibit A

PROPERTY DESCRIPTION

Exhibit B

6

Camden's Promise Lease Payments

Year	Promise
2015-2016	\$24,000
2016-2017	\$24,000
2017-2018	\$24,000
2018-2019	\$24,000
2019-2020	\$24,000
2020-2021	\$24,000
2021-2022	\$24,000

LEASE AGREEMENT

This LEASE AGREEMENT ("Agreement") is entered into this 11th day of September 2017, by and between CAMDEN'S CHARTER SCHOOL NETWORK, INC., a New Jersey non-profit corporation ("Landlord") and CAMDEN'S PROMISE CHARTER SCHOOL, INC., a New Jersey non-profit corporation ("Tenant").

WITNESSETH:

NOW, THEREFORE, it is mutually agreed as follows:

1. PREMISES: Tenant hereby leases from Landlord the Premises, which Premises is more particularly designated in Exhibit "A" to the Agreement as **911 N. 31st Street**, Camden NJ 08105.

2. TERM: The term of the Lease shall commence on the date hereof (the "Commencement Date") and expire on June 30, 2023 (the "Expiration Date"), subject, nevertheless, to the contingencies set forth in Section 15 hereof. Additional options to renew at the end of the initial term for additional one-year terms shall be made available at the discretion of the Tenant.

3. USE: Tenant may use and occupy the Premises for charter school uses and for related purposes as permitted by State law and regulation and for no other purposes.

4. RENT:

The Tenant shall pay to the Landlord as Rent for its occupancy of the Premises the sums as defined in Exhibit "B."

(b) The rent shall be paid, without prior notice or demand, at the office of Landlord or at such other place as Landlord may designate, without any offset or deduction whatsoever. Payment shall be paid annually on or before the first day of September in each year of the Lease.

(c) In the event Tenant's charter is revoked, suspended or forfeited and it ceases to operate as a charter school, it will have no further obligation to pay Rent under this Agreement.

5. LANDLORD'S OBLIGATIONS: Tenant shall be entitled to and shall look solely to the Landlord for the performance of all obligations stipulated to be performed by Landlord under the Lease, and shall not make claim upon Landlord for any damages resulting from the failure of the Landlord to perform such obligations or resulting from any act or neglect on the part of the Landlord, its agents or employees. Tenant shall have the right, at its option and at its own expense, to enforce the Landlord's performance of any of the Landlord's obligations under the Lease by legal or equitable proceedings, in Tenant's name or, if required, in Landlord's name. At Tenant's request, Landlord shall furnish such documents which it may have and which are necessary for Tenant to pursue any such remedy.

6. COMPLIANCE WITH LEASE: INDEMNIFICATION:

(a) Tenant shall indemnify and hold Landlord harmless from and against actual losses, costs, damages, expenses and liability, including reasonable attorney's fees, which Landlord may sustain

or incur for any injury or damage to person or property occurring in, on or about the Premises (collectively, "Claims") by reason of any breach or default hereunder on Tenant's part, or any act or negligence on the part of Tenant or Tenant's agents, employees or invitees, excepting only such Claims which arise from any breach or default on the part of the Landlord or any act or negligence on the part of the Landlord's agents, employees, contractors or invitees.

(b) Landlord shall indemnify and hold Tenant harmless from and against all Claims arising by reason of any breach or default hereunder on Landlord's part, or any act or negligence on the part of Landlord or Landlord's agents, employees or invitees, excepting only such Claims which arise from any breach or default on Tenant's part, or any act or negligence on the part of the Tenant or Tenant's agents, employees, contractors or invitees.

(c) The Landlord and Tenant shall not be responsible or liable for consequential or punitive damages.

7. NON-PAYMENT OF CHARGES: ADDITIONAL RENT. All charges, costs and expenses which Tenant is required to pay hereunder together with all interest and penalties that may accrue thereon in the event of Tenant's failure to pay such amounts, and all damages, costs, and expenses which Landlord may incur by reason of any default by Tenant or failure on Tenant's part to comply with the terms of this Lease, shall be deemed to be additional rent and, in the event of Tenant's non-payment thereof, Landlord shall have all the rights and remedies with respect thereto as for the non-payment of the rent.

8. ASSIGNMENT: Other than as set forth herein, Tenant shall not assign, mortgage or hypothecate this lease, nor sublet or sublease the Premises or any part thereof without written permission of the Landlord.

9. TERMINATION:

In the event Tenant shall default in the payment of Rent or additional rent or in the performance of any of its other obligations hereunder, Landlord shall have the rights and remedies with respect to each such default as are conferred upon Landlord under the Lease.

(a) If the Lease is hereafter terminated by Landlord by reason of fire or other casualty or eminent domain affecting the Premises or by operation of law, this Lease shall terminate on the date Tenant is required to relinquish possession of the Premises to the Owner.

(b) Both parties can terminate the lease with 30 day notice.

10. SURRENDER OF POSSESSION: At the expiration or sooner termination of this Lease, Tenant shall surrender to Landlord the Premises and all fixtures and equipment therein in accordance with the manner in which the Premises is to be surrendered at the termination of the term of the Lease.

11. NON-REPRESENTATION: Tenant acknowledges that it has inspected and is fully familiar with the physical condition of the Premises and is leasing the same "as is." In making and executing this Lease, Tenant has not relied upon or been induced by any statements or

representations by anyone other than those, if any set forth expressly in this instrument, whether respecting the physical condition of the Premises or any other matter affecting the Premises or this transaction.

12. ALTERATIONS: Tenant shall make no changes in or to the Premises of any nature without the Landlord's prior written consent.

13. NO BROKER: Tenant represents and warrants to Landlord that it has no dealings with any real estate broker, firm or salesman with respect to the Premises or this claim or liability (including costs and expenses and reasonable attorney's fees) for commissions and other compensation by any real estate broker, firm or salesman claiming to be entitled to commissions as a result of its acts.

14. NOTICES: All notices, demands or communications required to be given by either Landlord or Tenant to the other shall be valid if hand delivered and acknowledged in writing or if sent by certified mail addressed to Landlord or Tenant at their respective addresses set forth above, or at such other address which either Landlord or Tenant may hereafter furnish to the other by similar notice. Any notice or communication so given shall be effective as of the date of its mailing. Any bill or statement from Landlord to Tenant shall be deemed sufficiently rendered if in writing and addressed to Tenant, and delivered or left at the Premises or sent by ordinary mail, addressed to Tenant at its address set forth above.

15. CONTINGENCIES:

(a) Inability to Operate School. In the event that Tenant fails to continue operations as an active charter school as determined by the New Jersey Department of Education in its sole discretion, or if Tenant is prevented from operating the school for any cause beyond the reasonable control of Tenant, and such interruption continues beyond thirty (30) days, then Tenant may terminate this Lease immediately upon written notice to the Landlord and the parties shall have no further obligations to one another hereunder.

16. DAMAGE BY FIRE OR OTHER CASUALTY; CONDEMNATION: If during the term of this Lease the Premises is damaged by fire or other casualty, or all or any portion thereof are condemned by public authority, to the extent that it cannot be used for the Tenant's purposes, the Tenant shall promptly advise the Landlord in writing of such fact. Within thirty (30) days after receiving such advice, the Landlord shall advise the Tenant in writing whether or not it has elected to cause the Premises (or remaining portion) to be repaired or restored. If the Landlord elects to repair or restore the Premises, it shall do so as promptly as practicable and in a manner which is mutually agreeable to the Landlord and the Tenant. If the Landlord elects not to repair or restore the Premises, all obligations of the Tenant hereunder shall immediately terminate and neither party shall have further liability to the other hereunder. The Landlord shall not be liable for any damage, compensation or claim by reason of the necessity of repairing or restoring the Premises, the interruption of the use of the Premises or any inconvenience or annoyance arising as a result of such repairs or interruptions. Notwithstanding the foregoing, if following damage or condemnation Landlord elects not to repair or restore the Premises, Tenant may elect to do so in which event (i) Landlord shall make available to Tenant the proceeds of any insurance policy or condemnation award and (ii) this Lease shall not terminate. During any period of repair or

restoration, rent under the Lease shall abate, and following any partial taking, rent shall be equitably adjusted. If Tenant elects not to repair the damage or restore the Premises, then Tenant shall have the right to terminate this Lease following any casualty or condemnation that causes operation of the school to be interrupted in excess of thirty (30) days in Tenant's sole discretion.

17. COMPLETE AGREEMENT: This Lease contains the entire understanding between the parties hereto with respect to the subject matter hereof and supersedes all prior understandings or agreements between them relating thereto. No change, waiver or cancellation of any of the provisions hereof shall be valid unless in writing and signed by the party against whom enforcement is sought.

18. BINDING EFFECT: This Lease shall bind and inure to the benefit of Landlord and Tenant and their respective permitted successors and assigns.

[signatures on following page]

IN WITNESS WHEREOF, Landlord and Tenant have caused this Lease to be signed by their respective authorized officers and their respective corporate seals to be affixed hereto the day and year first above written.

LANDLORD:

CAMDEN'S CHARTER SCHOOL
NETWORK, INC.

By: _____
Name:
Title: President

TENANT:

CAMDEN'S PROMISE
CHARTER SCHOOL, INC.

By: _____
Name:
Title: President

Exhibit A

PROPERTY DESCRIPTION

Exhibit B

6

Camden's Promise Lease Payments

Year	Promise
2015-2016	\$1.00
2016-2017	\$1.00
2017-2018	\$1.00
2018-2019	\$1.00
2019-2020	\$1.00
2020-2021	\$1.00
2021-2022	\$1.00

FIRST AMENDMENT TO SUBLEASE AGREEMENT

THIS FIRST AMENDMENT TO SUBLEASE AGREEMENT (the "First Amendment") is made and entered into as of this 1st day of September, 2022, by and between **CAMDEN'S CHARTER SCHOOL NETWORK, INC.**, a New Jersey nonprofit corporation having an address of 801 Lois Avenue, New Jersey 08105 ("Sublandlord") and **CAMDEN'S PROMISE CHARTER SCHOOL, INC.**, a New Jersey nonprofit corporation having an address 879 Beideman Aveune, Camden, New Jersey 08105 ("Subtenant").

WITNESSETH:

WHEREAS, pursuant to a certain Amended and Restated Prime Lease (the "Prime Lease") dated as of July 1, 2017 between the Boys & Girls Club of Parkside, Inc., as landlord ("Prime Landlord") and Friends of Knowledge A to Z Charter School, Inc., as tenant ("Tenant"), Tenant leased certain real property located at 1725 Park Boulevard, Camden, New Jersey (the "Prime Lease Property") from Prime Landlord;

WHEREAS, pursuant to that certain Amended and Restated Sublease dated as of July 1, 2017, as amended, between Tenant and Sublandlord (the "Amended Sublease"), Sublandlord possesses the right of use and occupancy of certain real property known as 1725 Park Boulevard, Camden, New Jersey, which property includes a school building and a 20-space parking lot (collectively referred to herein as the "Property");

WHEREAS, Sublandlord and Subtenant have entered into that certain Sublease Agreement dated July 1, 2021 (the "Sublease") pursuant to which Sublandlord leases to Subtenant a portion of the Property, as further described in the Sublease (the "Subleased Premises"); and

WHEREAS, Landlord and Tenant desire to modify and amend certain terms and conditions of the Sublease as hereinafter provided.

NOW, THEREFORE, in consideration of the promises set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be bound thereby, the parties do hereby agree as follows:

1. **Extended Term; Rent.** Sublandlord and Subtenant hereby agree to extend the current Sublease term for one (1) year, commencing on September 1, 2022 and continuing until August 31, 2023 (the "Extended Term"). During the Extended Term, Tenant shall pay rent in the amount of One Hundred Thirty Thousand Dollars (\$100,000.00) per annum, payable in equal quarterly installments of Twenty-Five Thousand Dollars (\$25,000.00) each. The parties acknowledge and agree that the Sublease is subject to amendment if the Prime Landlord transfers the Property to the Sublandlord.

2. **Estoppel.** Sublandlord acknowledges and affirms that as of the date of this First Amendment, Subtenant is not in default under any of the terms, covenants, conditions or provisions of the Sublease and Sublandlord has no offsets, claims or defenses against Subtenant with respect to any obligation or duty of Subtenant arising pursuant to the Sublease.

3. **Representations and Warranties of Sublandlord.** Sublandlord hereby makes the following representations and warranties, each of which is material and being relied upon by Subtenant:

(a) The persons executing this First Amendment on behalf of Sublandlord are authorized to do so and, upon execution by such parties, this First Amendment shall be a valid and binding obligation of Sublandlord, enforceable against Sublandlord in accordance with its terms.

(b) Sublandlord has not sold, transferred, conveyed, assigned and/or subrogated any of its interest as Sublandlord in the Sublease or the Premises.

(c) The consent to this First Amendment of any ground lessor, mortgagee, other lending institution or any other entity or individual having an interest in the Premises is not necessary. Sublandlord further agrees to indemnify, defend and hold Subtenant harmless from and against any losses or claims arising from Sublandlord's failure to obtain consent to this First Amendment from any such ground lessor, mortgagee, lending institution or other entity or individual.

(d) Sublandlord is duly authorized to conduct business in the State of New Jersey.

4. **Brokers.** Each party represents to the other that neither party has dealt with any broker in such a manner as to incur any liability for any commission, fee or compensation whatsoever in connection with this First Amendment, and each shall indemnify the other against any loss, cost or expense resulting from any such claim and shall hold the other harmless from any liability in connection with such claim as may result from their dealing with any brokers.

5. **Counterparts.** This First Amendment may be executed in one or more electronic or original counterparts, all of which, when taken together, shall constitute one agreement. Delivery of an executed signature page by fax transmission or by e-mail in PDF format shall be as effective as delivery of a manually signed counterpart.

6. **Full Force and Effect.** Except as specifically modified hereby, all of the terms, covenants and conditions of the Sublease shall remain in full force and effect and shall be binding on the parties hereto, their successors and assigns. To the extent that there is a conflict between the provisions of this First Amendment and the provisions of the Sublease, the provisions of this First Amendment shall govern and control.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties have caused this First Amendment to be executed as of the day and year first above written.

WITNESS:

LANDLORD:

**CAMDEN'S CHARTER SCHOOL NETWORK,
INC.**

By: _____

Name:

Its:

WITNESS:

TENANT:

**CAMDEN'S PROMISE CHARTER SCHOOL,
INC.**

By: _____

Name:

Its:

To: Charter and Renaissance School Leaders/SBA
From: Office of Charter and Renaissance Schools – Finance Unit
New Jersey Department of Education

Year-End Auditor Information

Name of Charter/Renaissance School:

Camden's Promise Charter School

Name of Auditing Firm:

Nightingale, Colavita & Volpe

Address of Auditor

Street: 991 S Black Horse Pike

City: Williamstown State: NJ Zip Code: 08094

Dates

Please enter dates as mm/dd/yyyy. For example, 09/01/2020.

Date of Appointment: 6/30/22

Start Date of Fieldwork: 6/30/22

Anticipated Date of Audit Completion: 12/1/22

Attach a copy of the board resolution appointing the auditor.

**AGREEMENT FOR SCHOOL FOOD AUTHORITY (SFA's)
CONSOLIDATION OF SCHOOL NUTRITION PROGRAMS**

13802

1. **CREATIVITY COLABORATORY CHARTER SCHOOL (Relinquishing SFA)** hereby transfers and relinquishes its authority, duties and obligations associated with the programs designated below to **CAMDENS PROMISE CHARTER (Sponsoring SFA)**, for the school year starting **July 01, 2022** and ending **June 30, 2023**.

Relinquishing SFA address: 457 SHIRLEY ROAD,
ELMER,
NJ-08318

Sponsoring SFA address: 879 BEIDEMAN AVE,
CAMDEN, NJ - 08105

Relinquishing SFA

- ☒ Public School
☐ Non-Public School.
New Jersey Department of Education Identification No.

2. **Sponsoring SFA** shall assume **Relinquishing SFA's** authority, duties and obligations for the following School Nutrition Programs:

- ☒ National School Lunch Program (NSLP) 7 CFR Part 210.10
☒ School Breakfast Program (SBP) 7 CFR Part 220.8.
☒ After School Snack Program (ASSP) 7 CFR Part 210.10
☒ At-Risk Afterschool Meals Program ("Dinner") 7 CFR Part 226.20
☒ Special Milk Program (SMP) 7 CFR Part 215.7(a).

3. Food Service Employees at the **Relinquishing SFA** will be employed by

- ☒ Relinquishing SFA
☐ Sponsoring SFA
☐ Sponsoring SFA Food Service Management Company

4. In the event that **Sponsoring SFA** is not in session and the **Relinquishing SFA** is in session:

- ☐ Reimbursable meals will not be served or claimed.
☒ Relinquishing SFA will provide meals and record meal counts by eligibility
☐ Sponsoring SFA will provide meals and record meal counts by eligibility category.
☐ Relinquishing SFA will provide non-reimbursable meals and meals will not be claimed for reimbursement.

- ☐ Sponsoring SFA will provide meals and Relinquishing SFA will record meal count by eligibility category.
- ☐ Other:

A. School calendars for both SFAs will be shared prior to the start of the school year/agreement.

B. Schedules and meal adjustments/cancellations (snow days, delayed openings) will be developed to the mutual agreement of both SFAs. Contact persons, procedures and timeframes will be established for both SFAs.

Appropriate documentation (rosters, POS reports, etc.) shall be maintained if meals are claimed for reimbursement.

5. The purpose and intent of this Agreement is to assist SFAs in the administration of the School Nutrition Programs and meal service. Therefore, no additional fees (i.e. Rental Agreements, administrative fees) may be charged by the Sponsoring SFA to the Relinquishing SFA.
6. All legal and financial authority, duties, and obligations associated with operating the School Nutrition Programs designated above are hereby transferred from the **Relinquishing SFA** to the **Sponsoring SFA**.
7. The **Sponsoring SFA** accepts all legal and financial authority, duties and obligations associated with operating the **Relinquishing SFA's** School Nutrition Programs designated above including, but not limited to:
 - a. Distributing the household free and reduced-price meal eligibility applications.
 - b. Processing the free and reduced-price meal eligibility applications and determining student eligibility, performing Direct Certification on the schedule established by the SA, notifying applicants of eligibility, completing verification requirements, providing a hearing official, updating eligibility changes, and generating and revising the Master Eligibility List and benefit issuance documents.
 - c. Maintaining all School Nutrition Programs records and Direct Certification documentation.
 - d. Planning all menus and maintaining production records.
 - e. Determining the meal and a la carte meal menu item prices.
 - f. Determining the method of collecting money and recording and reporting point of service meal counts by eligibility category.
 - g. Overseeing all fiscal aspects including, but not limited to, revenue and expenses associated with School Nutrition Programs.
 - h. Ensuring that all income received for reduced and paid meals and a la carte sales at the Relinquishing SFA, shall be deposited or transferred to the Sponsoring SFA's food service account.
 - i. Completing Edit Check Worksheets.
 - j. Submitting and certifying claims for reimbursement.
 - k. Maintaining all records relating to receipt of reimbursement.
 - l. Complying with Federal and State mandated training requirements for food service and administrative personnel.
 - m. Paying over claims as a result of Administrative Reviews.
 - n. Complying with USDA Smart Snacks requirements.
 - o. Performing on-site accountability reviews for the NSLP and, if applicable, the SBP and/or ASSP.
 - p. Complying with all State and Federal laws, regulations and guidelines applicable to the

- q. Complying with Civil Rights requirements, including compiling data, maintaining records, and submitting reports as required to permit effective enforcement of nondiscrimination laws, regulations, policies, instructions, and guidelines to ensure that no person shall, on the grounds of, race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the SFA receives Federal financial assistance from USDA-FNS.
- r. Submitting and certifying the annual documents and reports on New Jersey Department of Agriculture (NJDA) SNEARS web based system.
- s. Sponsoring SFA is responsible for entering the Consolidation Agreement information in the ECAS (Electronic Contract Approval System) in SNEARS to submit the agreement to the State Agency.
- t. Complying with Buy American regulations.
8. The parties agree to cooperate fully with each other in the performance of this agreement and will meet on a quarterly basis to discuss the status of, and to amicably resolve any issues associated with, the School Nutrition Programs designated above.
9. This agreement shall remain in effect unless terminated by a prior notice of not less than sixty (60) days from one party to the other.

10. LIST OF RELINQUISHING SFA'S SCHOOLS

<u>Creativity Colaboratory</u>	<input type="checkbox"/> Elementary	<input type="checkbox"/> Grades K-5	<input checked="" type="checkbox"/> Breakfast
	<input checked="" type="checkbox"/> Middle	<input checked="" type="checkbox"/> Grades K-8	<input checked="" type="checkbox"/> Lunch
457 Shirley Road	<input type="checkbox"/> High	<input type="checkbox"/> Grades 6-8	<input checked="" type="checkbox"/> Snack
Elmer 08318	<input type="checkbox"/> Ungraded	<input type="checkbox"/> Grades 9-12	<input type="checkbox"/> Dinner

**School Food Authorities
Consolidation Agreement Signature Page**

13806

Check one of the following:

☐ First time consolidation agreement OR ☒ Recurring consolidation agreement

Does the vendor SFA have a Food Service Management Company (FSMC) contract ?

☐ Yes OR ☐ No

If yes, indicate name of FSMC: Sodexo

Initial each statement and sign the agreement.

1. The Consolidation Agreement was reviewed by each SFA prior to both parties signing.
Relinquishing SFA has received a copy of the State Agency Approved contract document.

Relinquishing SFA _____ Sponsoring SFA [Signature]

2. Both SFAs will notify the State Agency of intent to terminate this Consolidation Agreement. Dates of notification and termination must be documented.

Relinquishing SFA _____ Sponsoring SFA [Signature]

The Parties have expressed their mutual agreement to the Consolidation Agreement, and in consideration thereof, the undersigned, as the duly authorized representatives of their respective agencies, hereby make the above certifications and execute this Agreement.

Relinquishing SFA Name:

Sponsoring SFA Name:

**Relinquishing SFA Business Administrator /
Administrator:**

Printed Name: _____

Signature: _____

Title: _____

Date: _____

**Sponsoring SFA Business Administrator /
Administrator:**

Printed Name: Richelle H. Boush

Signature: [Signature]

Title: SFA

Date: 7/12/22

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. 13807

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint (AD-3027) found online How to file a Complaint, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.



Division of Food and Nutrition
Food Distribution Programs
22 South Clinton Avenue
Trenton, NJ 08609
(609) 292-0337

FOOD DISTRIBUTION AGREEMENT

For Distribution and Use of USDA Foods In the National School Lunch Program

2022-2023

I. PARTIES TO THE AGREEMENT:

New Jersey Department of Agriculture, Food Distribution Program (NJDA) as the United States Department of Agriculture (USDA) authorized distributing agency in the State of New Jersey and the Recipient Agency (RA), inclusive but not limited to, School Food Authorities, public schools and private non-profit schools.

II. DEFINITION OF TERMS:

All definitions found at 7 CFR § 250 are incorporated herein and made part of this Agreement including but not limited to the following:

"USDA Foods" means foods donated, or available for donation, by the USDA, whichever is the donor under the applicable legislation. The terms *USDA Foods*, *commodities* and *donated foods* are interchangeable.

"Distributing Agency" means, in part, a state agency which enters into an agreement with USDA for the distribution of USDA Foods to eligible recipient agencies.

"Nonprofit school food service" means the restricted account in which all the revenue from all food service operations conducted for the school food authority principally for the benefit of school children is retained and used only for the operation or improvement of the nonprofit school food service. Also referred to as Recipient Agency (RA).

III. TERMS AND CONDITIONS

In accordance with the Agreement between New Jersey Department of Agriculture Food Distribution Program (NJDA) and the United States Department of Agriculture (USDA), the Recipient Agency (RA) hereby makes application for USDA Donated Foods and agrees with NJDA as follows:

A. Purpose:

1. The RA agrees to use the USDA Donated Foods in its USDA Child Nutrition Programs in accord with all applicable laws and regulations, including but not limited to the Food Distribution regulations found at 7 CFR 250 et. seq., at the schools listed in SNEARS under the separate agreement the RAs entered into with NJDA entitled "LEA Agreement".
2. Said LEA Agreement is hereby incorporated by reference and made part of this Agreement.

B. Nonprofit Food Service:

The RA will operate a non-profit school food service as provided in the Child Nutrition Act of 1966 (42 USC 1771 et seq.), and/or the Richard B. Russell National School Lunch Act (42 USC 1751 et

seq.), as amended. The RA will ensure the food received under the terms of this Agreement will be used to serve nutritious lunches and/or other meals to children of high school grade and under (disabled individuals and programs for the disabled excepted), who are participating in the Child Nutrition Program(s) being administered by the RA at the sites listed on the Recipient Agency Attachment Form in SNEARS.

C. Receipt and Distribution of USDA Foods:

1. The RA agrees to accept USDA Donated Foods available for distribution in accordance with Federal laws and regulations pertaining thereto. The RA agrees to comply with all Federal and State laws and regulations now in effect or hereafter enacted or promulgated as well as any regulations and instructions now or hereafter promulgated by NJDA about the receipt, use, storage, and distribution of such USDA foods and as otherwise relates to the Food Distribution Program. The cost and expense of all acts to be performed by the RA hereunder shall be borne by the RA.
2. The RA must provide computer equipment, web access, and training to Food Service employees to enable electronic USDA Foods ordering and selection through the current electronic ordering system. All data must be submitted by the specified deadline.
3. All warehouse allocation selections **must be submitted by the 10th of the month** prior to the actual allocation or other date as specified by NJDA.
4. Pick up date changes should be arranged with the RA's contracted trucker and NJDA by the **12th of the month** prior to the actual allocation or other date as specified by NJDA.
5. NJDA must be notified at least **24 hours** in advance of your scheduled pick-up date if your warehouse allocation will not be picked up as scheduled.

D. Administrative Service Charges:

The RA agrees to pay the NJDA an administrative service charge, when applicable, at a rate established by NJDA upon receipt of monthly warehouse and processed invoices. The RA cannot transfer payment responsibility to a food service management company.

E. In addition to compliance with the aforesaid provisions the RA specifically agrees that:

1. USDA Foods shall be requested and accepted only in such quantities as can and will be fully utilized without waste.
2. USDA Foods received under this agreement shall be used solely for the benefit of those eligible persons served or assisted by the RA.
3. USDA Foods shall be distributed only to eligible persons and care shall be taken to prevent waste, deterioration or misuse of such foods.
4. All loss of USDA Foods must be reported to the School Business Administrator and to NJDA, immediately, regardless of the reason for the loss.
5. USDA Foods shall not be sold, exchanged, or otherwise disposed of without the written approval of the NJDA.
6. USDA Foods will not be used as a component of a vended or prepackaged meal from an outside vendor.
7. USDA Foods may be transferred between like RAs (e.g., school to school) only with NJDA approval and between unlike RAs (school to a non-school RA) only with the approval of the **Federal Food and Nutrition State Regional Office (FNSRO)**. When seeking transfers, the RA agrees to obtain School Business Administrator approval before obtaining NJDA approval.
8. The RA shall provide adequate facilities for the proper handling and storage of the USDA Foods and shall provide adequate supervision for the proper management and control of all activities pertaining to the program.

F. Complaints

The RA shall immediately notify NJDA of all complaints following the complaints process posted

on SNEARS. NJDA shall investigate promptly, or instruct the RA to investigate promptly, complaints received in connection with the distribution or use of USDA foods. Irregularities which are disclosed shall be corrected immediately. Serious irregularities shall be promptly reported to NJDA and the USDA. NJDA shall maintain or file evidence of all investigations and actions. The determination of the Manager, Food Distribution Programs as to the resolution of the complaint shall be binding upon the RA, except for those cases where the determination must be made by USDA in accord with 7 CFR §250.

All USDA Foods complaints identified directly by the RA or reported to the RA by an outside constituent should be reported using the "USDA Foods Product Complaint Form" available in the USDA Foods section of "Resources" in SNEARS.

G. Damaged Commodities:

The RA agrees that whenever USDA foods are found to be damaged or out of condition and are unfit for human consumption by Federal, State or local health officials or by other inspection services, they shall be disposed of in accordance with USDA instructions as provided in 7 CFR §250, upon receiving approved by NJDA.

H. Food Recalls:

RAs will be promptly notified by NJDA of any USDA Foods food recalls. The RA is responsible for following the guidance issued by NJDA and/or USDA and for providing any follow up documentation by the specified deadline.

I. Claims:

The RA has and reserves the right to assert claims against other persons or entities to whom USDA Foods are delivered, for improper care, handling, or distribution. The RA will act to obtain restitution in connection with claims arising in their favor for improper distribution, use, loss of, or damage to USDA Foods in accord with 7 CFR §250.

J. Records and Inspections:

1. The RA shall keep and maintain complete and accurate books and records pertaining to the receipt, distribution and use of USDA Foods, including end products processed from donated foods for a period of 3 years following the close of the federal fiscal year to which they pertain. When a claim, action and/or audit findings have not been resolved, the records shall be retained as long as required for the resolution of such action or findings. Such books and records shall be made available by the RA to NJDA as required. At a minimum these books and records shall contain the following:
 - a. A single monthly inventory record that includes all USDA Foods on hand and/or stored off site. Commercial storage facilities must keep USDA foods inventoried and physically separate from commercial foods.
 - b. Such other records as may be required by NJDA or its representatives and/or the USDA, who shall have the right to inspect such books and records at any reasonable time and place to ensure compliance with the terms of this Agreement. Copies of such records shall be furnished to NJDA or its representatives and/or USDA promptly upon request.
 - c. RA will carry insurance to indemnify the NJDA against any claim for loss, damage or injury to property or persons arising out of the performance of the RA or its employees and agents pursuant to this Agreement and the use, misuse, or failure of any equipment used by the RA or its employees or agents and shall provide certificates of such insurance to the State upon request.
 - d. A food service office file which must contain at a minimum:
 1. Approved copy of this Agreement and the Recipient Agency Attachment Form
 2. Monthly warehouse picking tickets/invoices for the past 12 months.

3. Copy of the Food Service Contract – Food Service Management Contract or Vended Meal Contract, as applicable.
 4. Off-premises storage agreements and Trucking agreements.
 5. Invoices showing Net-Off Invoice (NOI) pass through value, if applicable.
 6. Monthly report of processed commodity usage from K-12, Processor Link or another applicable program.
 7. Copy of the monthly inventory.
 8. Biosecurity Plan.
 9. Commodity Acceptance Report from the previous school year.
 10. Monthly Operating Statement showing the value of all USDA foods **received**, including the value of USDA foods contained in processed end products (FSMC Only).
 11. Final Operating Statement from the previous school year showing the value of all USDA foods **received** for the school year, including the value of USDA foods contained in processed end products (FSMC Only).
- e. Such records, whenever applicable, regarding the determination made as to the liability for any claims under paragraph I of this Agreement and the results obtained from the pursuit of such claims in accord with 7 CFR §250.
 - f. Failure by the RA, Processor, Food Service Management Company, Warehouse, or other entity to maintain records in accord with 7 CFR §250 shall be considered prima facie evidence of improper distribution or loss of donated foods and shall be subject to the improper distribution, loss and damaged provisions found at 7 CFR §250.

K. Commercial Trucking Contracts:

1. If the RA contracts with a commercial trucking company to pick up USDA Foods at assigned State warehouses, the RA shall hold the trucker accountable for all cases damaged, lost or for any illegal diversion of USDA Foods. Accountability of all USDA Foods will be at the full market value. RAs should verify cases received against their picking tickets and note any discrepancies. The trucking contracts should specify if the USDA Foods are being transported in a refrigerated truck. If a refrigerated truck is not used the RA should maintain a receiving log identifying the temperature of the USDA Foods when received.

L. Indemnification Agreement:

1. The RA hereby agrees to indemnify, defend, and hold harmless the State of New Jersey, its departments, officers, agents, agencies and employees from any and all claims, demands, damages, recoveries, judgments, costs, expenses, suits, actions, and causes of action arising out of any act or occurrence pertaining to the performance of this Agreement, including the storage, use and distribution of any USDA Foods received hereunder, by the RA, its officers, agents, and employees. This indemnification agreement shall survive the termination of this contract, as hereinafter provided, as to any acts or occurrences performed or to be performed hereunder.

M. Food Service Management Companies:

1. Requirements must be met as identified in the contract/addendum between NJDA and RA on file and approved annually by NJDA.
2. The RA agrees to ensure that all contract, procurement, crediting and use, storage, inventory, recordkeeping, and review requirements specific for Food Service Management Company contracts found in 7 CFR 250 are met.

N. Civil Rights Requirement:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.
05/05/2022

1. The RA assures the USDA and the NJDA's Division of Food and Nutrition, that it complies with and will continue to comply with all requirements imposed by or pursuant to the Civil Rights Act of 1964 and the USDA nondiscrimination regulations (7 CFR Part 15, 15a, and 15b) and civil rights instructions, including any subsequent amendments, issued to effectuate that Act and to abide by all of New Jersey's anti-discrimination laws including those contained within N.J.S.A. 10:2-1 through N.J.S.A. 10:2-4, N.J.S.A. 10:5-1 et seq. and N.J.S.A 10:5-31 through 10:5-38, and all rules and regulations issued thereunder.
2. The RA understands that federal financial assistance is extended under this Agreement in reliance on this representation made herein.
3. The RA agrees that all USDA Foods will be made available to all eligible recipients without regard to race, color, national origin, sex, age or disability and retaliation. All eligible persons and households must have an equal opportunity to participate in the program.
4. The RA understands that THE USDA "AND JUSTICE FOR ALL" POSTER MUST BE DISPLAYED IN A PROMINENT AREA. All posters must be 11"x17".
5. The RA agrees it will, in all solicitations or advertisement for employees placed by or on behalf of the RA, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex (including gender identity and sexual orientation), or disability.

O. USDA Foods Processing:

1. NJDA enters into agreements with commercial firms, hereinafter called Processors, to convert USDA Foods into finished end products for sale and delivery to RAs at a savings equal to the value of USDA Foods utilized.
2. By virtue of entering into this Agreement, the RA becomes eligible to receive finished end products made under a Processing Agreement, between NJDA and a Processor, whenever the RA chooses to participate under such Processing Agreements and such participation has been approved by NJDA. Signing of this Agreement in no way constitutes an obligation by the RA to participate in any Processing Agreement but simply provides the authorization for such participation.
3. Processors agree that the donated food value of the USDA Foods will be reflected as a credit in the net cost to the RA. NJDA will provide periodic lists of approved Processors, finished end products available, and the value of USDA donated foods contained therein.
4. The RA agrees it will maintain accurate records of all products purchased under Processing Agreements. This includes Invoices showing Net-Off Invoice (NOI) pass through value, if applicable, monthly report of processed commodity usage from, K-12, Processor Link or other applicable program and the Monthly Operating Statement showing USDA Foods Credits (FSMC Only).
5. The RA will track its processed commodity usage monthly and understands that a draw down will occur at the end of January and the end of May. The RA must use at least 55% of their processed commodity allocation by January 31st and 95% of their processed commodity allocation by May 31st. If any excess remains in the RA account in January and May, the excess will be removed from the individual RA account at the processor and placed into a State Bank to be used by any RA that requires additional processed commodities. NJDA will conduct a sweep of 100% of all remaining pounds at the end of the school year.
6. The RA will submit all rebate applications to the appropriate processors on a quarterly basis for reimbursement.
7. The RA promises NJDA to initiate legal action against, and to cooperate in any enforcement action by NJDA against, Food Processors that appear to have failed to perform under any Processing Agreements.
8. The RA promises NJDA that when and if it is sued by NJDA under this Agreement, it will bring in as a third-party Food Processors that appear to have failed to perform under Processing Agreements.
9. Purchases of end products produced under state processing agreements by RAs must comply with State and Federal procurement requirements.

P. USDA DoD Fresh Fruit and Vegetable Program

The United States Department of Agriculture (USDA) Department of Defense (DoD) Fresh Fruit and Vegetable Program allows schools to use USDA Foods entitlement dollars to buy fresh produce. The program is operated by the Defense Logistics Agency (DLA) at the Department of Defense (DoD).

1. School Districts determine the amount of Entitlement to set aside for DoD produce when completing the DoD-Warehouse Allocation Worksheet
2. School Districts have an account in the web based FFAVORS system to select and order produce on a weekly basis.
3. \$150 minimum order per delivery.
4. Produce is delivered weekly directly to the School District
5. No out-of-pocket expenses: funds are drawn down from DOD Entitlement

Q. Program Statutes, Program Regulations, Instructions, Policy Memoranda, and Guidance:

1. Whenever there is an enactment or issuance of new or changed statutes, regulations, instructions, policy memoranda, and guidance applicable to the Food Distribution Program covered under this Agreement and/or to any written directive interpreting these statutes or regulations, the RA must provide to NJDA, on a timely basis, any changed information resulting from these revisions to the law and policy and guidance, including but not limited to changes in site locations and the number of meals or needy persons to be served [7 CFR § 250].
2. If the RA does not wish to comply with changes required by revisions to the law, the RA must terminate this Agreement in accordance with the termination provisions provided in Section IV of this Agreement.

R. Other Requirements:

1. NJDA reserves the right to immediately discontinue further shipments of USDA purchased foods to the RA if the shipments fail to comply with the general intents and purpose set forth in this Agreement or any instruction issued pursuant hereto. Either the NJDA or the USDA, or both, shall have the right to take further action through available means when considered necessary, including prosecution under applicable State and/or Federal statutes or other judicial means of enforcement.
2. The RA agrees that in performance of this Agreement it will obey, abide and comply with applicable Federal and State laws and regulations.
3. The RA Agrees to pay the Food Distribution Programs invoices within 60 days of receipt.
4. The RA agrees and guarantees to afford equal opportunity in performance of the Agreement in accordance with an affirmative action program approved by the Treasurer of the State of New Jersey.

IV. ADDITIONAL PROVISIONS**A. Validity:**

1. This Agreement is valid once approved by NJDA and will remain in effect if there is an approved LEA Agreement and Recipient Agency Attachment Form in SNEARS, or unless terminated as provided below.
2. The RA official certifying both this Agreement and the LEA Agreement expressly represents that he/she is duly authorized to sign the contracts. Such certification is incorporated herein by reference and shall have the same valid and binding obligation as if such certification were an original signature from the certifying official under either of the Agreements.
3. NJDA's obligation to distribute USDA donated foods under this Agreement is contingent upon the availability of appropriated USDA donated foods and receipt of USDA donated foods in amounts from which distributions can be made. No legal liability on the part of NJDA for distribution shall arise unless and until USDA donated foods are appropriated each fiscal year to NJDA and made available through receipt of the USDA donated foods and until this Agreement becomes valid as provided in the Validity provision herein.
4. Notwithstanding subparagraph 3 above, once this Agreement is approved, NJDA shall have no obligation to distribute to the RA USDA donated foods in any specific amounts or quantities and shall have sole discretion in determining what amounts, if any, NJDA will allocate to the RA under this Agreement.

B. Termination:

1. This agreement shall become effective upon approval in the School Nutrition Electronic Agreement and Reimbursement System (SNEARS) and shall continue until September 30th of the following school year as provided herein. Either party may terminate this Agreement for cause by giving 30 days written notice of termination. Any termination of this Agreement due to non-compliance with Title VI of the Civil Rights Act of 1964 shall be in accordance with applicable laws and regulations.
2. Upon termination of this Agreement, the RA agrees to comply with the instructions of the Manager,

Food Distribution Programs as to the disposition of USDA Foods remaining in the possession of the RA.

3. The RA must notify the Food Distribution Office if the decision is made to discontinue receipt of USDA Foods.

C. Criminal Penalties:

Whoever embezzles, willfully misapplies, steals or obtains by fraud, donated foods or any funds, assets, or property deriving from donated foods or whoever receives, conceals or retains such donated foods, funds or assets or property for his/her own use or gain knowing such donated foods, funds, assets or property have been embezzled, willfully misapplied, stolen, or obtained by fraud shall be subject to federal criminal prosecution in accord with 7 CFR §250, in addition to any State and local remedies.

This Agreement, and the rights and obligations of the parties hereto, shall be governed by and construed in accordance with applicable federal law and the laws of the State of New Jersey.

- 4 Independence Day
5-29 Summer Program

JULY '22						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2 NO SCHOOL
13 ½ Day / Teacher PD
16 NO SCHOOL
25 End of Marking Period 2

20/94

- 22 NEW STAFF REPORT
25-26 All Teaching Staff
Virtual, Administrative in person
29-2 ALL STAFF RETURN

AUGUST '22						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

- 1 ½ Day Promise &
Academy
2 ½ Day Pride & Katz
Academy
20 NO SCHOOL

- 5 NO SCHOOL
6 First Day of School
13 Back to School Night –
Pride & Katz
14 Back to School Night
Promise
19 Back to School Night
Academy

SEPTEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MARCH '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 19/113
2 Progress Report
30 End of Marking Period

19/19

- 7 ½ Day / Teachers P.D.
10 NO SCHOOL
12 Progress Report
31 Halloween

OCTOBER '22						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL '23						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 23/136
4 ½ Day Pride & Katz
Academy
5 ½ Day Promise &
Academy
6 ½ Day All Schools
7-14 Spring Break

19/38

- 9 End of Marking Period 1
10 No School / Teacher PD
11 NO SCHOOL
16 ½ Day Promise &
Academy
17 ½ Day Pride & Katz
Academy
23 ½ Day All Schools
24-25 NO SCHOOL

NOVEMBER '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY '23						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 14/150
11 Progress Reports
29 NO SCHOOL

22/172

19/57

- 20 Progress Report
23 Half Day All Schools
26-30 Winter Break

DECEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE '23						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 13-15 Half Day All Schools
15 Last Day
16 NO SCHOOL Juneteenth

11/183

17/74

Conway, Joseph

From: Caraballo, Jessica
Sent: Wednesday, July 20, 2022 12:37 PM
To: Conway, Joseph; Arasim, Jennifer
Cc: Baughn, Richelle; McDougald, Kevin; Harris, Nicole; Ehrgood, Tamara
Subject: Letter of Resignation

Categories: HR

July 20, 2022

Dear Dr. Conway, Mrs. Arasim, and CPCS Family,

After much consideration, I decided to submit my formal 60-day notice of resignation. Please accept this letter as the formal notice of my resignation from my current position as a 5th Grade Science Teacher, effective today, July 20, 2022. Being a teacher at Camden's Promise Charter School has been a great privilege, as well as an invaluable experience. I am grateful for the opportunity.

This decision was not an easy one; nevertheless, I had to do what was best for me and my family. I assure you that I will be working closely with Mr. Hernandez during this transitional period. At your earliest convenience, please inform me of my last official day at Camden's Promise as I understand it is summertime and you'll need to hire a new candidate for my position. I can be reached at my personal cell number or email address should you have any further questions.

Sincerely,

Jessica F. Caraballo, M.A.T.
609-217-8024 (cell)
JessyCaraballo@gmail.com

"Let both sides seek to invoke the wonders of science instead of its terrors. Together let us explore the stars, conquer the deserts, eradicate disease, tap the ocean depths, and encourage the arts and commerce." John F. Kennedy

08/29/2022

Dear Ms. Arasim,

I regret to inform you that I am resigning from my position as a 7th grade Math teacher. Although I will miss my job and appreciate my time here at Camden Promise, I was offered an opportunity at another institution. My last day will be September 9th, 2022.

I apologize for any inconvenience this may have caused, however, please advise if there is anything that I could do to help with a smooth transition.

I appreciate your understanding.

Best,

A handwritten signature in black ink, appearing to read 'Meyri De Los Santos', with a stylized, cursive script.

Meyri De Los Santos

August 16, 2022

Dear Mrs. Rosario

Please accept this letter as a 60 notice of my official resignation from the ESL Teacher position at Camden Academy Charter HS. Fortunately, I have been offered another ESL Teacher's position with another school district to pursue a new avenue in my career. I'm offering this notice as a professional courtesy informing you that my last day with the Camden Academy Charter HS will be Sept 16,2022. I am asking for a release of 30 days early so I will officially begin my new position on Sept 19,2022

It has been my pleasure working for you and I extend my sincerest appreciation to you and the Camden staff for allowing me to work for you and with you for the past year and a half. I have gained a vast amount of knowledge, experience, and expertise during my time here. Your support, training, friendship, and sincerity will always be remembered.

Again, I thank you for your time and commitment you have shown me. In addition, I'm grateful for the friendships I have experienced with the staff at Camden Academy Charter HS School. I will forever be appreciative.

Sincerely,

Vivian Everett
ESL Teacher

<i>Name</i>	<i>Salary</i>	<i>Steps</i>	<i>Position/Campus</i>	<i>Start Date</i>
Alejandro Bautista-Garcia	40,000	Support Staff	Promise Tech 5-8 Grade	June 3rd, 2022
Shannon Farley	70,000	BA/16	Promise Science Grade 8th	July 5th, 2022
Nicholas Gentile	60,000	BA/6	Promise Art/Art Therapy	July 5th, 2022
John Carpenter	58,000	BA/4	Academy- Choir	August 22, 2022
Staci Edmonds	78,000	MA/9	Promise 8th Grade Team Leader	July 1st, 2022
Jillian Hough	65,000	MA/8	Promise 5/6 Grade Teacher	August 22, 2022
Thomas McGlinchey	62,000	MA plus 30	Music Teacher at Rosedale	August 22, 2022
Michelle Strockbine	61,000	MA/5	Katz Rosedale 3/4 Grade Teacher	August 22, 2022
Jacob Summers	58,000	BA/4	Audio Engineer Teacher Parkside	July 6th, 2022
Shereal Valisno	61,000	MA/5	Promise Math 7/8 Grade level	August 22, 2022
Christina Reyes	\$16.00	Support Staff	Hall Monitor at Promise	Sept. 6, 2022
Jason Carter	55,000		Pride Gym Teacher	August 22, 2022
Anthony Wayne	40,000		Katz Rosedale Gym Teacher	August 22, 2022
Caitlin Burd	55,000		K/1 Pride Teacher	August 22, 2022
John Repici	54,000	BA/1	3rd Grade at Katz	August 22, 2022
Brian Cavanagh	60,000	BA/6	7th Grade LA/Soc Stud Promise	August 22, 2022
Maria Honorio	72,000	MA/16	Athletic Trainer Promise/Academy	August 22, 2022
Antonesia Whitaker	35,000	Substitute	Associated Teacher Katz Pre-k	August 22, 2022
Tiffany Lindsay	54,000		Kindergarten Katz Rosedale	August 22, 2022
Angela Kelley	56,000		Promise 5/6 Grade Teacher	August 22, 2022
Carl Moman	35,000	Substitute	Associated Teacher for Promise	August 22, 2022
Caleb Rosario	18/hr	Support Staff	Tech Dept	Sept. 1, 2022
Shamus O'Connor	50,000	MA/	Promise Technology	August 16th, 2022
Lidia Gonzales	\$16.00	Support Staff	Hall Monitor at Promise	Sept. 6th, 2022
Felix Padilla	\$16.00	Support Staff	Hall Monitor at Promise	Sept. 6th, 2022
Dilenia Jimenez-Hiciano	\$26.00	Support Staff	Bus Driver	Sept. 12th, 2022
Maria Toro	33,000	Support Staff	Cafeteria Worker	Sept. 12th, 2022

Limited Certificate of Eligibility Change of Step

Name	Campus	Salary	New Salary
Ian Goode	Academy	35,000	56,000
Enrique Morgan	Promise	35,000	56,000
Mariely DeJesus	Pride	35,000	56,000
Ernest Grice	Academy	35,000	56,000
Eva Xoxe	Promise	35,000	56,000
Anthony Choy	Pride	35,000	56,000
Amber Parker	Academy	35,000	56,000
Marquisse Grant	Promise	35,000	56,000
Emily Foley	Pride	35,000	56,000
Annabel Estevez	Academy	35,000	56,000
Amanda Vega	Katz	35,000	56,000
Neisha Vazquez	Katz	35,000	56,000