

Hicksville Exempted Village Board of Education  
Regular Board Meeting  
November 27, 2017  
6:00 p.m.

The Hicksville Village School Board of Education met in Regular Session on Monday, November 27, 2017, at 6:00 p.m. in the Community Room. The meeting was opened by President Stephanie Mazur with Board members Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter present.

**REGULAR BUSINESS**

*Presentation*

Jerry Hayes, Defiance County Economic Development Director, was present to discuss the Community Revitalization Agreement (aka “CRA”):

- ✓ This agreement is being established to help spur improvements in building and construction throughout the Village.
- ✓ Housing survey was done by Maumee Valley Planning
- ✓ Village “task force” has been formed.
- ✓ Proposing a 75% tax exemption for a period of 7-years.
- ✓ Countryman noted the exemption percentage is less than that of neighboring areas
- ✓ Exemption only allowed on new projects and remodels
- ✓ Time frame – the legislation will stay in place until it is recinded
- ✓ Village Housing officer will receive application, and will forward them to the County Auditor
- ✓ Business Exemptions will be approved by both the School and Village.
- ✓ Should receive “payments in lieu of taxes”
- ✓ Resolution to be emailed to Board along with the survey
- ✓ Will be on the December 11<sup>th</sup> agenda for approval

*Proclamation*

Jennifer Caryer moved and Minda Jones seconded to approve the following proclamation as stated:

**PROCLAMATION**

WHEREAS, Michael Myers and Makayla Sullivan have completed the 2017-2018 season by qualifying for the State Cross Country Meet; and

WHEREAS, it is especially desirous at this time to publicly express the appreciation of the Hicksville Administration and Board of Education and commend these athletes and their coaches for this fine achievement; and

WHEREAS, it is proper and fitting to accord official recognition to these athletes and coaching staff for this outstanding example of what dedication and talent can accomplish;

NOW, THEREFORE, we as the Administration and Members of the Hicksville Exempted Village Schools Board of Education, issue this proclamation as a tribute of appreciation from the entire Hicksville Exempted Village School District and urge our citizenry to approve and support those events that honor these fine young adults and the coaches for bringing recognition and honor to the Hicksville Exempted Village School District.

IN WITNESS THEREOF, we have hereunto subscribed our names and have properly entered this resolution into the minutes of the Hicksville Exempted Village Schools Board of Education meeting this 27<sup>th</sup> day of November, Two Thousand Seventeen.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

Principal Reports:

✓ Elementary School:

- Kirsten Coffman, Elementary Principal, provided her update:
  - 10/24 & 10/26/17 1<sup>st</sup> Round Assessments
  - 11/8/17 Lock Down Drill
  - 11/10/17 Veterans' Day Program – approximately 80 guests.
  - 11/17-11/18/17 Aladdin Junior
  - 12/1/17 Dance Party – 71 participants
  - 12/4/17 Morning Assembly re: Rain Forests
    - Antwerp to host an evening program

- ❖ Minda Jones commended the staff for the Veterans' Day program, and made mention of the video on the school's website showing Veterans leaving the program walking pass a line of students holding American flags.

✓ Middle School:

- ✓ Andy Hunter, Middle School Principal, provided the following:
  - 10/27/17 Student of the Quarter luncheon
    - Thank you to FWT for being the sponsor
  - 11/10/17 Veterans' Day Program
  - 11/20/17 98.1 "Christmas for Kids"
    - Bins outside offices
  - 11/21/17 5<sup>th</sup>-8<sup>th</sup> Grade Spelling Bee
    - Adilyn Crawford and Emily Harmon were champions
    - Jocelyn McClish and Jacob Evans were runners-up
  - 11/17-11/18/17 Aladdin Junior
  - 11/28/17 Winter Sports Events begin
  - 12/1/17 Mid-terms
  - 12/5/17 Band & Choir Concert
  - 12/11/17 STEAM Presentation at Hicksville Schools
    - LMC & Mr. Ferrell's classroom to host
    - 30 schools, variety of local business and community members to be on-site
  - End of December 6<sup>th</sup> Grade Camp

✓ High School:

- ✓ Jeff Slattery, High School Principal, discussed the following:
  - 10/11-10/12/17 Parent-Teacher Conferences
  - 10/13/17 Homecoming
    - Thanked Police and Fire Departments for their involvement
  - 10/23/17 Fall Concert
  - 11/10 Veterans' Day Program
    - Thank you to Mrs. Coffman for her efforts
  - 11/16 Teacher In-Service

- 11/18 NWO Leadership Conference
- 11/19 Mrs. Leon's Intervative Interviews
- 11/28/17 Auditions for the "Sound of Music"
- 12/15/17 Winter Concert
- December 2017 RCA
- ❖ Congrats to Fall Sports Teams on their success
  - Cross Country – State Qualifiers
    - Michael Myer placed 14<sup>th</sup> at State meet
    - Makayla Sullivan placed 45<sup>th</sup>
  - Football – won the GMC and made playoffs
  - Volleyball – very competitive
  - Golf – advanced to Districts
  - Eagle Scouts – three (3) students achieved their Eagle Scout awards
- ❖ Mr. Slattery spoke about "Graduation" requirements
  - Test prep and remediation will take place in December
  - Will retest in the spring if need to
  - Kids on IEP's must pass to be counted in the "graduation rate", and then also take an alternate pathway
  - District will take hit on graduation rate
- ❖ District received a "Momentum Award" from the state for growth and value-added scores.
  - Mr. Vetter noted he doesn't get excited about state scores as he's more worried about the students we're producing.
- ❖ Jenn Caryer noted 7 of the 8 seniors that achieved their Eagle Scout award this year in their troop were from Hicksville.
- ❖ Craig Eiden thanked Mr. Slattery for recognizing the scouts, and also thanked Mrs. Coffman for the Veterans' Day program.

#### Four County Career Center Report

- ✓ Dennis Vetter provided an update on Four County:
  - 5-year forecast has been completed, and looks well
  - Working on grants to replace the air conditioning
  - Summer Service jobs gave their reports at the last meeting
  - Adult Ed has received national recognition for Fire and EMT trainings it hosts.
    - Advisor passes almost everyone first time.

#### Superintendent's Report

- ✓ Keith Countryman, Superintendent, gave his report:
  - New members of staff will be attending the Ron Clark Academy in a couple weeks
  - Thanked Mr. Slattery and Mrs. Coffman for going to Ottawa Elementary to speak
  - Thanked the Fire Department, Police and EMS for their efforts in the lock down drill.
  - Meeting with John Kaylor of NEOLA to discuss policy updates.
  - Eric Bassett to be at next meeting to discuss solar project.

#### **CONSENT AGENDA**

Craig Eiden moved and Minda Jones seconded to approve the following consent agenda.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

**MINUTES AND FINANCIALS**

Dennis Vetter moved and Jennifer Caryer seconded to approve the following as stated:

- 1. a. Minutes from the regular board meeting on October 9, 2017.  
b. Minutes from the Work Session on November 12, 2017.
- 2. Treasurer’s Report
  - ✓ Melissa Tope, Treasurer, noted the following:
    - A \$20,000 Grant Application has been submitted to the EPA for a new school bus
    - Income tax collections remain 27% greater than the same time last year after the October 2017 receipt
    - Discussed financial variances from same time frame last fiscal year.
    - Licensure update – short-term subs may now teach in a “given-classroom” for 60-days without a long-term sub license.
  - a. Cash Reconciliation as of October 2017.
  - b. Financial Statements for October 2017.

3. Accept the following donations:

- \$ 100.00 from Lifeline Connect Baptist Church for Girls Basketball
- \$ 100.00 from Steven & Bobbie Eyers for Girls Basketball
- \$ 300.00 from Hicksville Athletic Boosters for Girls Basketball
- \$ 300.00 from FWT, LLC. for Student of the Quarter Lunch
- \$ 318.00 from Northwest Ohio and Welch Trophy for Cross Country
- \$ 400.00 from Hicksville Athletic Boosters for Cross Country
- \$ 1,000.00 from Hicksville P.T.O. for Elementary Principal’s Fund
- \$ 1,000.00 from Margaret Camp for Elementary Principal’s Fund

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

Minda Jones moved and Dennis Vetter seconded to approve the following as stated:

- Recommend to approve the following funds.
  - 014-9001 Hicksville Foundation
  - 018-9003 Middle School Principal
  - 019-9006 Supply Shop
  - 451-9017 One Net Connectivity FY17
  - 451-9018 One Net Connectivity FY18

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

**EMPLOYMENT/CERTIFIED STAFF**

Jennifer Caryer moved and Craig Eiden seconded to approve the following as stated:

- Recommend to approve the following supplemental contracts for the 2017-2018 school year.
  - Jamie Altman – Jr. High Girls Track Coach

Dave Blue – Girls Mini-Aces Track Coach  
 A.J. Klausning – Jr. High Boys Track Coach  
 Christopher Olsen – Elementary Musical Assistant  
 Paul Payne – Boys Mini-Aces Track Coach  
 Paul Payne – Co-Archery Director  
 Don Perna – Co-Archery Director

- Recommend to approve the following as a HSTW/MMGW committee member for the 2017-2018 school year, to be paid from the HSTW/MMGW Grant Fund.

Andrew Gahagan – Team Co-Chairman - \$200.00

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
 Motion carried 5 to 0.

#### EMPLOYMENT/CLASSIFIED STAFF

Dennis Vetter moved and Jennifer Caryer seconded to approve the following as stated:

- Recommend to approve the resignation from Jason Keeley as Assistant Wrestling Coach, for the 2017-2018 school year.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
 Motion carried 5 to 0.

Craig Eiden moved and Minda Jones seconded to approve the following as stated:

- Recommend to approve the resignation from Casie Metz effective November 22, 2017.
- Recommend to approve Kristen Culler as a classified substitute for the 2017-2018 school year.
- Recommend to approve the following supplemental contracts for the 2017-2018 school year. (pending certification and background check)

James Egly – Assistant Track Coach  
 Pete Figgins – Assistant Wrestling Coach  
 Jeff Friend – Co-Archery Director Assistant  
 Gabe Inkrott – Co-Archery Director Assistant  
 Kara Johns – Co-Mini-Aces Girls Basketball Coach  
 Pam Payne – Assistant Track Coach  
 Jeff Schroeder – Co-Assistant Softball Coach  
 Mike Villena – Co-Assistant Softball Coach  
 Bob Weatherhead – Co-Mini-Aces Girls Basketball Coach

- Recommend to approve the following as volunteers for the 2017-2018 school year. (pending certification and background check)

Jeff Graves – Archery                      Nando Jasso – Track  
 Caleb McAlexander – Archery

- Recommend to approve a \$100.00 per occurrence stipend to Eric Bassett for snow

removal during non-school hours.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

### **SERVICES AND AGREEMENTS**

Jennifer Caryer moved and Dennis Vetter seconded to approve the following as stated:

- Recommend to approve snow removal from Hurni’s Snow Plow Service on an as needed basis for the 2017-2018 school year.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

### **OTHER BUSINESS**

Craig Eiden moved and Dennis Vetter seconded to approve the following as stated:

- Recommend to approve a change to NEOLA Policy 5200 – Attendance.
- Recommend to approve an attendance change to the Middle School/High School Student Handbook
- Recommend to extend recognition and congratulations to the football team for their outstanding performance in hosting a home district playoff game.
- Recommend to extend recognition and congratulations Christopher Olsen, a host of volunteers, and the cast and crew of the elementary musical, “Disney’s Aladdin Jr.!” for their outstanding performances on November 17, 2017 – November 18, 2017.
- Recommend to approve a four (4) day trip for the Class of 2018 to Florida.
  - The anticipated dates of travel are March 21, 2018 to March 24, 2018.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

### **OLD BUSINESS**

Minda Jones mentioned the need to create a Finance Committee to help give input into the District’s budget as we are forecasted to deficit spend the next 5 years. The Committee is to be made up of two Board members along with 2-3 members of the community.

### **DISCUSSION**

Minda Jones noted Capital Conference 2017 provided valuable break-out sessions.

### **NEW BUSINESS**

Discussion regarding starting school two weeks earlier to provide valuable teaching days to staff and students before State testing at the end of the year.

Would start school year with three (3) teaching days in the school week, with another three (3) day week the week of fair, and then a regular five (5) day week.

Puts District on same academic calendar as Four County and the IEC.

4-H students would be excused, if necessary

**EXECUTIVE SESSION**

Craig Eiden moved and Stephanie Mazur seconded to move into executive session at 7:54 p.m. to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, or issuing suspension, or termination of a license, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual unless the public employee, official, licensee, or regulated individual requests a public hearing.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

The Board returned to Regular Session at 8:16 p.m.

**ADJOURNMENT**

Minda Jones moved and Craig Eiden seconded to adjourn this meeting until the next board meeting to be held on Monday, December 11, 2017 at 6:00 p.m.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

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Board President	Treasurer/C.F.O.