

**Hicksville Exempted Village Board of Education
Regular Board Meeting Agenda
October 9, 2017
6:00 p.m.**

The Hicksville Village School Board of Education met in Regular Session on Monday, October 9, 2017, at 6:00 p.m. in the Community Room. The meeting was opened by President Stephanie Mazur with Board members Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter present.

REGULAR BUSINESS

Principal Reports:

✓ *Middle School/High School:*

- Andy Hunter, Middle School Principal, provided the following update:
 - 9/13/17 Antwerp hosted Anti-Bullying Program
 - 10/11/17 Parent-Teacher Conferences
 - 10/12/17 Parent-Teacher Conferences
 - 10/13/17 No School & Homecoming Football Game/Parade
 - 10/14/17 Homecoming Dance
 - 10/16/17 Teacher In-Service (No School)
 - 10/27/17 End of 9 weeks
 - 11/8/17 In-service (2-hour delay)
 - 11/10/17 Veteran's Day Assembly
- Test Scores – State Report Card was a “C”
 - Teachers put in a lot of time and effort preparing kids for the test.
 - Hicksville ranked 52nd out of 600+ schools in the State.
- Traffic
 - Thank you to the Hicksville Police Department for their efforts in controlling traffic flow in the morning and afternoon.
 - A stop sign has been removed, and cones have been placed in the drive, to help control traffic flow.
- T.A.C.K.L.E.
 - Mental health organization that screens at-risk children
 - Free service to the school
 - The organization screens children, assigns case workers as needed, meets with families, assists them at IEP meetings, and spends time with the children in

their homes to evaluate and assist them.

- Athletics – OHSAA Regional Meeting
 - Competitive Balance has become a big issue.
 - Open enrolled children are assign point values that affect the District's ADM
- Class of 2018 Graduation
 - Alternate pathways
 - Special education students may be handled differently
 - May be able to graduate, but not count towards school graduation rate.
- HB410 – Truency/Attendance
 - Legislation not ready yet
 - Ensuring “Attendance Policy” meets standards

✓ Elementary School:

- Kirsten Coffman, Elementary Principal, provided her update:
 - 10/9– 10/13/17 Bookfair (also available during conferences)
 - 10/11/17 Parent-Teacher Conferences
 - 10/12/17 Parent-Teacher Conferences
 - 10/27/17 Dance Party
 - 11/10/17 Veteran's Day Program
 - Approximatley 150 individuals attended last year
 - 11/17-11/18/17 Elementary Drama presents “Alladin”
 - 92 participants
- Coffman busy preparing ELL Plans for students not proficient in English
 - 15 students
 - ELL Plans document the interventions' focus
 - 4 students tested out
 - Take OPELA test in February to see how well they're progressing
- 3rd Grade Guarantee
 - working to get students on plan if need help
 - currently two (2) students have been identified that need help

- ✓ Dennis Vetter noted the “Wall of Fame” was to be held 10/16/17, and that the cafeteria would be a spotlight item for the remainder of the year.

Superintendent's Report

- ✓ Keith Countryman, Superintendent, provided the following report:
- Cafeteria requirements are easing up slightly
 - Preschool
 - Current have 41 students (21 in the morning class, and 20 in the afternoon)
 - Max is 24 students per classroom
 - Four (4) adults are currently in the room (2 teachers – one regular/one special ed.) and 2 aides.
 - ESC concerned with high numbers this early in the school year.
 - Ratio has to be 50:50 Special Ed to Typical students
 - No openings at Good Sam's
 - He has attended a few conferences:
 - Steve Constanido spoke about the importance of involving families with school
 - Noelle Ellerson spoke about the Federal Education policy
 - Mr. Countryman may be interested in being involved in “Voice for public schools”

CONSENT AGENDA

Jennifer Caryer moved and Minda Jones seconded to approve the following consent agenda as it reads.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Motion carried 5 to 0.

MINUTES AND FINANCIALS

Dennis Vetter moved and Craig Eiden seconded to approve the following as stated:

1. Minutes from the regular board meeting on September 11, 2017.
2. Treasurer's Report
 - ✓ Melissa Tope gave a presentation of the October 2017 5-year Forecast.
 - Deficit spending has decreased approximately \$600,000 from the May 2017 Forecast to the October 2017 Forecast primarily due to:
 - 1) Unrestricted Aid – being moved from the “cap” to the “guarantee” helped make the District whole
 - 2) Income Tax – slight increase due to forecast of decreased “Refunds” being paid out.
 - 3) Purchased Services – further analysis decreased this line item approximately \$170,000.
 - a. Cash Reconciliation as of September 2017.
 - b. Financial Statements for September 2017.

3. Accept the following donations:

- \$ 100.00 from Kelly Onstott for Family & Consumer Science Class in memory of Patricia Miller
- \$ 100.00 from Shari Hook for scholarship in memory of Tim Dotts
- \$ 120.00 from Patricia Miller Living Trust for Family & Consumer Science Class in memory of Patricia Miller
- \$ 100.00 from Anonymous Donor for House Initiative Fund
- \$ 250.00 from Dennis & Joy Geiger for House Initiative Fund
- \$ 500.00 from Tizz Crowley for scholarship in memory of Tim Dotts
- \$ 500.00 from First Presbyterian Church for Elementary Principal’s Fund in honor of Nathan Ferrell
- \$ 500.00 from First Presbyterian Church for Middle School Principal’s Fund in honor of Nathan Ferrell
- \$ 1500.00 from First Presbyterian Church for STEM in honor of Nathan Ferrell

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Motion carried 5 to 0.

Craig Eiden moved and Minda Jones seconded to approve the following as stated:

4. Recommend to approve the Five Year Forecast for the October 2017 submission to the Ohio Department of Education as presented.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Motion carried 5 to 0.

Jennifer Caryer moved and Dennis Vetter seconded to approve the following as stated:

5. Recommend to approve a \$500.00 contribution from the High School Principal’s Fund to the Middle School Principal’s Fund.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Motion carried 5 to 0.

EMPLOYMENT/CERTIFIED STAFF

Dennis Vetter moved and Minda Jones seconded to approve the following as stated:

- Recommend to advance Andrew Gahagan to seven (7) years experience at the Master’s Degree level on the salary schedule to be effective the 2017-2018 school year.
- Recommend to approve the following as Homebound Tutors for a maximum of 5 hours per week at a rate of \$26.88 per hour.

Christine Blue Dave Blue
Kathy Laney

- Recommend to approve John Michael as a certified substitute for the 2017-2018

school year.

- Recommend to approve the following supplemental contracts for the 2017-2018 school year.

Mike Blue – Co-High School Student Council Advisor (50%)
Heather Chapman – Sophomore Class Advisor (1/3)
Joy Geiger – Foreign Language Advisor
Joy Geiger – Coronation Advisor
Elaine Gerken – Co-High School Student Council Advisor (50%)
Elaine Gerken – Drama Club Advisor
Andy Hunter – Sixth Grade Camp Staff (50%)
Zach Kohlmeier – Extra Band (Pep Band for Winter)
Kathy Laney – Sophomore Class Advisor (1/3)
Kathy Laney – Newspaper Advisor
Kathy Laney – Quiz Bowl Advisor
Kathy Laney – Science Fair Advisor
Kathy Laney – Yearbook Advisor
Paul Payne – Science Club Advisor
Emily Rees – Jr. High Student Council Advisor
Missy Ruoff – Senior Class Advisor (1/3)

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Motion carried 5 to 0.

EMPLOYMENT/CLASSIFIED STAFF

Jennifer Caryer moved and Minda Jones seconded to approve the following as stated:

- Recommend to approve the following supplemental contracts for the 2017-2018 school year.

Jennifer Bergman – High School Musical Assistant
Jennifer Bergman – Senior Class Advisor (1/3)
Shelly Commisso – Sophomore Class Advisor (1/3)
Lisa Early – Co-Junior Class Advisor
Danelle Myers – Co-Junior Class Advisor
Chad Yoder – Senior Class Advisor (1/3)

- Recommend to approve the following as classified substitutes for the 2017-2018 school year.

Martha Ringenberg Dennis Siebeneck

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Motion carried 5 to 0.

SERVICES AND AGREEMENTS

Minda Jones moved and Craig Eiden seconded to approve the following as stated:

- Recommend to approve the updated Section 125 Flexible Benefit Plan agreement with American Fidelity Assurance Company effective November 1, 2017.
- Recommend to approve a service agreement with Northern Buckeye Education Council (NBEC), for technical services from July 1, 2017 – June 30, 2018.
- Recommend to approve membership fees with Northwest Ohio Computer Association (NWOCA), for fiscal year 2018.
- Recommend to approve membership fees with Northwest Ohio Computer Association (NWOCA), for fiscal year 2019.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Motion carried 5 to 0.

OTHER BUSINESS

Jennifer Caryer moved and Craig Eiden seconded to approve the following as stated:

- Recommend to approve the revised Elementary School (Grades K-4) grading scale to coincide with the high school and middle school grading scale for the the 2017-2018 school year. This change is noted in the 2017-2018 Elementary Student Handbook.
- Recommend to approve the wrestling team to attend the following overnight match.

January 26, 2018 – January 27, 2018 @ Lima

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Motion carried 5 to 0.

EXECUTIVE SESSION

Dennis Vetter moved and Craig Eiden seconded at 7:42 p.m. to hold an executive at this meeting in order to consider the purchase of property for public purposes, or for the sale of property at competitive bidding.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Motion carried 5 to 0.

The Board returned to Regular Session at 8:42 p.m.

ADJOURNMENT

Craig Eiden moved and Jennifer Caryer seconded to adjourn this meeting until the next board meeting to be held on Monday, November 27, 2017 at 6:00 p.m.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 to 0.

Board President

Treasurer