

HICKSVILLE EXEMPTED VILLAGE BOARD OF EDUCATION
Regular Board Meeting
July 10, 2017
6:00 p.m.

The Hicksville Exempted Village School Board of Education met in Regular Session on Monday, July 10, 2017 at 6:00 p.m. in the Community Room. The meeting was opened by President Stephanie Mazur with Board members Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter present.

REGULAR BUSINESS

Presentation: Class of 2018 - Senior Class Trip Proposal

Chad and Gage Yoder, along with Jen Bergman, were present to discuss the possibility of the Class of 2018’s proposed Senior Class trip. They noted they would like to fly to Orlando, Florida, in March to enjoy the warm weather, beaches, SeaWorld, Universal, and various other locations for both relaxation and educational purposes.

The Board noted it is support of the class proposal.

Principal Reports

✓ *Elementary*

- Mrs. Kirsten Coffman introduced the new elementary music teacher, Christopher Olsen, to the Board.
- Kindergarten Jump Start will be held in August.
 - 2 Classes – 27 Students
- “Tools for School”
 - This program helps to supply qualifying students school supplies for the upcoming year.
 - 201 students qualified for free/reduced lunches
 - Believes Total Cost to be approximatley \$6,800 (based on 201 students that qualified for free & reduced lunches last school year).
 - Working with the United Way and various other local businesses to support this program.

✓ *Middle School/High School*

- 6/5-15/17 HS Summer School (session 1)
- 7/10-20/17 HS summer session (session 2)
- 7/31-8/11/17 MS Summer Session
- 8/1/17 Senior Banner Shoot
- 8/18, 8/21-22/17 Class Rescheduling

Four County Career Center Report

Dennis Vetter noted the following items:

- ✓ The Board approved the 5-year Forecast
- ✓ The Genreal fund will need to transfer \$100,000 to the cafeteria to make it whole.
- ✓ Air Conditioning replacement is still in the forefront of their mind

Superintendent's Report

Keith Countryman noted the following:

- ✓ Thanked Christopher Olsen for coming
- ✓ The new phone system is being installed
 - Phones will be paid for over a three (3) year period, and then will no longer be billed.
 - The E-rate rebate has been phased out that had paid for the phones in the past.
 - Need to figure out a wireless solution for the custodians
- ✓ New camera system is also being installed
- ✓ Asphalt cracks in the loop will be repaired shortly.
- ✓ Auction – Mr. Countryman hasn't received any further information regarding the property.
- ✓ Denny Vetter noted the District currently has "no voice" on the ESC due to it's "Exempted" school status.
 - Noted we may need legislation to change that.

CONSENT AGENDA

Dennis Vetter moved and Craig Eiden seconded to approve the following consent agenda.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephannie Mazur, and Dennis Vetter.

Vote: Motion carried 5 to 0.

MINUTES AND FINANCIALS

Jennifer Caryer moved and Minda Jones seconded to approve the following as stated.

1. Minutes from the regular board meeting on June 7, 2017 and special board meetings on June 29, 2017 and July 5, 2017.
2. Treasurer's Report
 - ✓ Melissa Tope noted the Strategic Solutions workflow system has been installed, and is currently being used.
 - a. Cash Reconciliation as of June 2017.
 - b. Financial Statements for June 2017.
3. Accept the following donations:

\$ 271.35 from APT Manufacturing for Student of the Quarter Lunch

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Vote: Motion carried 5 to 0.

EMPLOYMENT/CERTIFIED STAFF

Craig Eiden moved and Jennifer Caryer seconded to approve the following as stated:

- Recommend issuing a two (2) year contract to Kirsten Coffman as Elementary (K-4) School Principal commencing August 1, 2017 and ending July 31, 2019.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Vote: Motion carried 5 to 0.

Minda Jones moved and Dennis Vetter seconded to approve the following as stated:

- Recommend issuing a two (2) year contract to Andrew Hunter as Middle School (5-8) Principal commencing August 1, 2017 and ending July 31, 2019.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Vote: Motion carried 5 to 0.

❖ Craig Eiden noted the Board has opted to reduce its Administrative staff from four (4) to three (3) in the hopes to cut costs while maintaining the same services.

❖ Jennifer Caryer added she is excited about this new arrangement, and believes it will be successful.

Jennifer Caryer moved and Stephanie Mazur seconded to approve the following as stated:

- Recommend issuing a one (1) year contract to Christopher Olsen as Classroom Instructor with a Master's Degree and six (6) years experience for the 2017-2018 school year.
- Recommend to approve the following supplemental contracts for extended days during the 2017-2018 school year, to be served before and after the scheduled school year.

Mike Blue – 12 days
 Robin Chamberlain – 10 days
 Jeff Haught – 10 days
 Matt Hoffman – 25 days
 Zach Kohlmeier – 10 days (Band Camp)
 Marilyn Leon – 10 days
 Rachael Mann – 10 days
 Paul Overmyer – 10 days
 Jeff Shaffer – 35 days

- Recommend to approve the following supplemental contract for the 2017-2018 school year (pending certification and background check).

Robin Chamberlain – Co-Coronation Advisor
 Kirsten Coffman – Sixth Grade Camp Staff (50%)
 Andrea Diehl – Sixth Grade Camp Staff (50%)
 Andrea Diehl – Sixth Grade Camp Director (50%)

Nathan Ferrell – Sixth Grade Camp Staff
Joy Geiger – Co-Coronation Advisor
Elaine Gerken – National Honor Society Advisor
Andy Hunter – Sixth Grade Camp Staff (50%)
Amy Karacson – Sixth Grade Camp Staff (50%)
Amy Karacson – Sixth Grade Camp Director (50%)
Christopher Olsen – Extra Vocal Duties
Don Perna – Sixth Grade Camp Staff
Tim Shock – Volunteer Football
Lucas Smith – Assistant Athletic Director
Heather Taylor – Sixth Grade Camp Staff

- Recommend to approve the following as LPDC committee members for the 2017-2018 school year.

Jeff Haught Andy Hunter
Matt Hoffman Jeff Slattery
 Beth Stuckey

- Recommend to approve the following as SLO committee members for the 2017-2018 school year.

Mike Blue Nathan Ferrell Linda Linquist
Sandy Brown Chris Gaghan
Andrea Diehl Jeff Haught

- Recommend to approve the following as volunteers for the 2017-2018 school year (pending certification and background check).
Sean Bergman - Volunteer Football
Heather Chapman – Jr. High Cheerleading
Julie Siebenaler – Jr. High Cheerleading
- Recommend to approve the following as Kindergarten Jump Start Camp Instructors from August 14 – August 18, 2017.

Miranda Decator – Teaching Assistant at a rate of
\$15.00 per hour
Linda Husted – Teaching Assistant at a rate of \$15.00 per hour
Destiny Nye – Lead Instructor at a rate of \$26.88 per hour
Missy Ruoff – Lead Instructor at a rate of \$26.88 per hour

- Recommend to approve the following as 50/50 Middle School Summer School Instructor from August 7 – August 11, 2017.

Amber Mack – \$26.88 per hour, not to exceed 45 hours

- Recommend to approve all certified Elementary staff in grades K thru 6 for after school intervention at a rate of \$26.88 per hour for the 2017-2018 school year; to be funded through Federal Title 1A Grant Funds.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Vote: Motion carried 5 to 0.

EMPLOYMENT/CLASSIFIED STAFF

Minda Jones moved and Jennifer Caryer seconded to approve the following as stated:

- Recommend to approve LMC extended hours for Connie Clinker as a rate of

\$16.21 per hour for the 2017-2018 school year.

- Recommend to approve the resignation from Todd Shock as Assistant Football Coach for the 2017-2018 school year.
- Recommend to approve the following supplemental contracts for the 2017-2018 school year (pending certification and background check).

Jake North – Weight Room Strength/Conditioning Coach
Nick Post – Assistant Football Coach
Troy Potter – Mini Aces Football
Riley Witte – Cheerleading Advisor, Grades 7-8
Jaimee Slattery – Mini-Aces Volleyball Coach

- Recommend to approve the following as a volunteer for the 2017-2018 school year (pending certification and background check).

Kate Berenyi – Volunteer Volleyball
Shane Bostic - Volunteer Football
Avery Demland - Volleyball

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Vote: Motion carried 5 to 0.

Jennifer Caryer expressed her deep appreciation for all the Districts coaches and volunteers.

SERVICES AND AGREEMENTS

Dennis Vetter moved and Craig Eiden seconded to approve the following as stated:

- Recommend to approve Julian & Grube, Inc. to perform the agreed upon procedures engagement for the district’s 2017-2018 and 2018-2019 Medicaid School Program Cost Report as specified by the Ohio Department of Education at a cost not to exceed \$1600.00 per year.
- Recommend to approve a NOVA service agreement with Fayette Local Schools for GradPoint licenses beginning with the 2017-2018 school year.
- Recommend to approve the following athletic department issues for the 2017-2018 school year.
 - Involvement in the OHSAA regular season and tournament events for gymnastics at no cost to the school district.
 - Involvement in indoor track events at no cost to the school district.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Vote: Motion carried 5 to 0.

OTHER BUSINESS

Craig Eiden moved and Minda Jones seconded to approve the following as stated:

**RESOLUTION OF INTENT NOT TO PROVIDE CAREER-TECHNICAL
EDUCATION IN GRADES 7 AND 8**

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in [grade seven] [grade eight] [both grades seven and eight] and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Hicksville Exempted Village Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in [grade seven] [grade eight] [both grades seven and eight] during the 2017-2018 school year; and

BE IT FURTHER RESOLVED that the Hicksville Exempted Village Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90 (B) and

BE IT FURTHER RESOLVED that the Treasurer/CFO is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2017.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Vote: Motion carried 5 to 0.

Jennifer Caryer moved and Dennis Vetter seconded to approve the following as stated:

- Recommend to approve the annual payment of property, liability, and fleet insurance invoice in the amount of \$39,240.00 from the Ohio School Plan. Premium includes Ohio School Plan’s Risk Management Services.
- Recommend to approve the Elementary Student Handbook for the 2017-2018 school year.
- Recommend to approve the Middle School/High School Student Handbook for the 2017-2018 school year.
- Recommend to approve the Elementary Staff Handbook for the 2017-2018 school year.
- Recommend to approve the Middle School/High School Staff Handbook for the 2017-2018 school year.
- Recommend to approve the following Elementary School student fees for the 2017-2018 school year.

Preschool - \$45.00 Grades K thru 12 - \$55.00

- Recommend to approve the following breakfast/lunch prices for the 2017-2018 school year.

Grades K-5 Breakfast - \$1.25	Grades K-5 Lunch - \$2.35
Grades 6-12 Breakfast - \$1.25	Grades 6-12 Lunch - \$2.65
Adult Lunch - \$2.95	Extra Milk - \$.35
- Recommend to approve the Certification of Standards Governing Types of Foods

and Beverages Sold on School Premises Report from the Ohio Department of Education for the 2016-2017 school year.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Vote: Motion carried 5 to 0.

OLD BUSINESS

- ✓ There hasn’t been any communication from the surveyer since the last meeting.
- ✓ Question regarding the need for an auction
 - Ms. Tope noted she believes an auction would be necessary, but will look into it further.

DISCUSSION

- OSBA Capital Conference – November 12–14, 2017
- Change the November Board Meeting Date

EXECUTIVE SESSION

Jennifer Caryer moved and Minda Jones seconded to hold an executive session at 7:15 p.m. To consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, or issuing suspension, or termination of a license, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual unless the public employee, official, licensee, or regulated individual requests a public hearing.

The Board returned to Regular Session at 8:05 p.m.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Vote: Motion carried 5 to 0.

ADJOURNMENT

Craig Eiden moved and Minda Jones seconded to adjourn this meeting until the next board meeting to be held on August 14, 2017, at 6:00 p.m.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.
Vote: Motion carried 5 to 0.

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Board President	Treasurer