

**REGULAR BOARD MEETING AGENDA  
HICKSVILLE EXEMPTED VILLAGE BOARD OF EDUCATION  
March 13, 2017  
6:00 p.m.**

The Hicksville Exempted Village School Board of Education met in Regular Session on Monday, March 13, 2017, at 6:00 p.m. in the Community Room. The meeting was opened by President Stephanie Mazur with Board members Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter present.

**REGULAR BUSINESS**

*Proclamation*

Jennifer Caryer moved and seconded by Craig Eiden to approve the following proclamation as read:

**PROCLAMATION**

WHEREAS, Malika Haver has completed the 2016-2017 season by qualifying as a team member for the State Gymnastics Meet; and

WHEREAS, it is especially desirous at this time to publicly express the appreciation of the Hicksville Administration and Board of Education and commend this athlete and her coaches for this fine achievement; and

WHEREAS, it is proper and fitting to accord official recognition to this athlete and coaching staff for this outstanding example of what dedication and talent can accomplish;

NOW, THEREFORE, we as the Administration and Members of the Hicksville Exempted Village Schools Board of Education, issue this proclamation as a tribute of appreciation from the entire Hicksville Exempted Village School District and urge our citizenry to approve and support those events that honor this fine young adult and her coaches for bringing recognition and honor to the Hicksville Exempted Village School District.

IN WITNESS THEREOF, we have hereunto subscribed our names and have properly entered this resolution into the minutes of the Hicksville Exempted Village Schools Board of Education meeting this 13<sup>th</sup> day of March, Two Thousand Seventeen.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 to 0.

*Presentation*

Emily Rees, Junior High Science Teacher, was present to discuss her use Virtual Reality Headseats in the classroom:

- ✓ Students are able to visit sites around the world, and learn about them from the comfort of

their own classroom(s).

- ✓ The school purchased twenty headseats from Walmart late last fall.
- ✓ The devices use smart phones and various apps to operate the devices.
- ✓ Donation of smart phones for educational purchases are appreciated.

### Technology Report

Jeff Shaffer, Director of Technology, was present to discuss school technology:

- Apple Lease
  - ✓ The annual lease payment for the new machines (to be delivered in March) is \$117,315.98.
  - ✓ The buyback will occur sometime at the end of July 2017 with the estimated value being approximately \$50,000.
- Phones/E-rate
  - ✓ E-rate was a Federal program that reimbursed districts for their phone service and internet connectivity, but the program has being phased out.
  - ✓ Current cost of services is now over \$18,000, but with no reimbursements being received.
  - ✓ NWOCA has agreed to let us out of our contract with them should we choose.
  - ✓ Mr. Shaffer has met with a phone representative to discuss alternate options (as recommended by Bryan Schools), and the district could be equipped with all new phones for approximately \$50,000 and payable over a three (3) year period.
  - ✓ The new phones are good quality (and long life), and would provide many additional security features.
  - ✓ Rossford Schools have had the same type of phones since 2003, and have only had to pay \$20,000 to upgrade services.

### Director of Operations Report

Keith Countryman, Superintendent, presented Eric Bassett's Operation's report:

- ✓ The close-out meeting with the Lighting contractor has been completed.
- ✓ Dimmer issues were resolved in the commons
- ✓ He noted the company was great to work with.

### Principal Reports

- Elementary

Travis Lichty, Elementary Principal, presented his report:

- ✓ He gave a shout-out to the Kindergarten and 1<sup>st</sup> grade students for a great program, and commended Mrs. Chamberlin and Mr. Gaghan on their efforts.
- ✓ United Way sponsored a Dr. Suess birthday celebration for the kindergarten and 1<sup>st</sup> grade.
- ✓ He gave a shout-out to the Class of 2018 for hosting the Daddy-Daughter dance.
- ✓ OTES evaluations are almost completed.
- ✓ Kindergarten registration will be hosted at the Presbyterian church
- ✓ 244 participants in the 3<sup>rd</sup> Quarter Principal's Math Club
- ✓ 4/12/17 2-hr Delay
- ✓ 4/13/17 3-4<sup>th</sup> grade concert

- High School

Jeff Slattery, MS/HS Principal, presented his report:

- ✓ Thanked Ms. Rees for her presentation
- ✓ The following events have taken place:
  - 2/24/17 Paulding High School Exchange Program (Hicksville students visited Paulding High School)
  - 2/28/17 8<sup>th</sup> graders to Four County Career Center
  - 3/1/17 Student Council sponsored Red Cross Blood Drive
  - 3/4/17 High School & Middle School Cheer Squads both placed 1<sup>st</sup> at GMC's
  - 3/6/17 Graduation Pathway Meeting
  - 3/8/17 Defiance County Drug Free Coalition assembly
- ✓ The following events are coming up:
  - 3/13/17 Class of 2017-Coronation
  - 3/16-18/17 High School musical
  - 3/17/17 End of 3<sup>rd</sup> Quarter
  - 3/21/17 Mrs. Leon Innovative Interview Process
    - Thank you to participants and interviewers
    - Mr. Vetter expressed his appreciation for Mrs. Leon, and the Sophomore Class for their efforts and being well prepared.
  - 3/21-25/17 Senior Trip
  - 3/27-31/17 Spring Break

- ✓ Congrats to the 26 newly inducted members of the National Honor Society (72 total members)
- ✓ Congrats to the High School Girls' Basketball Team for their trip to Regionals
- ✓ Congrats to Malika Haver for her participation at the State Gymnastics meet
- ✓ Congrats to Chase Railing for his participation at the State Junior High Wrestling meet
- ✓ Air Testing to commence the week after spring break
- ✓ Currently conducting scheduling class for next year.
- ✓ May possibly move from 8 current class periods to 7 class periods per day
- ✓ Mr. Ferrell may possibly add STEM to the Junior High curriculum
  - STEM enriches students in Math and Science.
  - Mr. Ferrell will be present at the next Board meeting to discuss the program
    - The program includes:
      - CAD
      - Programming
      - Electric Circuit
      - Design
      - Robotics
      - NWOCA has also expressed interest in helping develop Professional Development.
- ✓ Truency is transitioning from days to hours

#### Four County Career Center Report

Dennis Vetter presented the Four County report:

- ✓ Maintenance Items
  - Heating and a/c units on roof
- ✓ Recommended everyone visit the nursing program
- ✓ Directors excused from last meeting as they were busy with testing

#### Superintendent's Report

Keith Countryman, Superintendent, presented his report:

- ✓ Suspensions have dropped since the induction of the Hicksville Initiatives program
- ✓ He noted the high yearly phone cost reported by Jeff Shaffer is not NWOCA's fault
- ✓ Thanked the Administrative team for scheduling 1-on-1 testing for IEP students.
- ✓ OTES revisions are to be implemented within the next 2 years
- ✓ Bus stops are to remain the same for next year (times and drivers may change).
- ✓ Still looking at options to purchase some new buses
- ✓ The school van has been put out of commission due to safety issues.

- ✓ Would like to look into the possibility of purchase/lease of a new Transit Van after July 1<sup>st</sup>
- ✓ He is currently looking to find a used vehicle to drive back and forth to Four-County everyday

### **CONSENT AGENDA**

Dennis Vetter moved and Minda Jones seconded to approve the consent agenda, and inserting the addendum after the Employee/Cert Staff section.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter

Motion passed 5 to 0.

### **MINUTES AND FINANCIALS**

Jennifer Caryer moved seconded by Criag Eiden to approve the following as stated:

1. Minutes from the regular board meeting on February 13, 2017.
2. Treasurer's Report
  - ✓ Melissa Tope presented her Treasurer's report:
    - Auditors – are wrapping up there work off-site
    - Strategic Solutions – proposed contracting with Strategic Solutions for doument archiving and requisition software.
    - Public Records – requested she be approved as the designee for Public Records Training for training in April 2017.
  - a. Cash Reconciliation as of February 2017.
  - b. Financial Statements for February 2017.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 ro 0.

Dennis Vetter moved and seconded by Jennifer Caryer to approve the following as stated.:

- Recommend to approve Melissa Tope as Public Records Training Designee.

Vote: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

### **EMPLOYMENT/CERTIFIED STAFF**

Jennifer Caryer moved and Craig Eiden seconded to approve the following as stated:

- Recommend to approve the following supplemental contracts for the 2016-2017 school year. (pending certification and background check)

Arlena Fleming – Co-Coronation Advisor  
 Elaine Gerken – High School Musical Director  
 Missy Ruoff – Prom Advisor (1/3)  
 Sharon Sweet – Co-Coronation Advisor

- Recommend to approve the following supplemental contracts for the 2017-2018 school year. (pending certification and background check)

Jeff Haught – Head Golf Coach

- Recommend issuing a one (1) year limited contract to Andrew Gahagan as Classroom Instructor with seven (7) years experience with a Bachelor’s Degree (150 hours), for the 2017-2018 school year.

Roll Call: Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

Mr. Slattery welcomed Mr. Gahagan to the staff. He noted that Mr. Gahagan comes highly recommended by Edgerton’s principal, and that he will truly benefit the students of Hicksville as he is qualified to teach college credit courses. Students will be able to earn college credit while attending Hicksville Schools.

**EMPLOYMENT/CLASSIFIED STAFF**

Craig Eiden moved and Minda Jones seconded to approve the following as stated:

- Recommend to approve the following supplemental contracts for the 2016-2017 school year. (pending certification and background check)

Jennifer Bergman – Prom Advisor (1/3)  
Chad Yoder – Prom Advisor (1/3)

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

**SERVICES AND AGREEMENTS**

Jennifer Caryer moved and Dennis Vetter seconded to approve the following as stated:

- Recommend to approve the following resolution for computer bidding from Apple Inc.:

**SECTION III**

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

- Approve the following resolution for computer leasing from Apple Inc.

**RESOLUTION AUTHORIZING THE LEASE-PURCHASE  
OF TECHNOLOGY EQUIPMENT AND AUTHORIZING A  
LEASE-PURCHASE AGREEMENT IN  
CONNECTION THEREWITH  
(R.C. Section 3313.37)**

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Hicksville Exempted Village School District, Defiance County, Ohio that:

Section 1. The Board of Education (the “Board”) of the Hicksville Exempted Village School District, Defiance County, Ohio is hereby authorized to enter into an equipment lease-purchase agreement (the “Lease-Purchase Agreement”) with Apple Financial Services, or such financing entity as determined by the Treasurer, for the lease and purchase of technology equipment.

Section 2. On behalf of the Board, the Treasurer is hereby authorized to execute the Lease-Purchase Agreement, which agreement shall be in such form, not inconsistent with the terms of this resolution. The treasurer is also hereby authorized to execute any other agreements, or other documents necessary in connection with the Lease-Purchase Agreement. The Treasurer’s execution of such documents shall be conclusive evidence of the Board’s approval of such documents.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 to 0.

Craig Eiden moved and Jennifer Caryer seconded to approve the following as stated:

- Recommend to approve a Master Service Agreement with Strategic Solutions, LLC, for Professional Services and Imaging Software.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 to 0.

**OTHER BUSINESS**

Minda Jones moved and Dennis Vetter seconded to approve the following as stated:

- Recommend to extend recognition to Science Fair Advisor Kathy Laney, faculty members, and a host of volunteers, for their work and dedication to the students in preparation for the Science Fair.
- Recommend to extend recognition and congratulations to the following High School students for their superior award ratings at the Science Fair held on February 13, 2017.

Edith Avalos	Carley Hammond
Katelyn Bergman	Brady Hootman
Addison Bergman	Samantha Klima
Angela Betz	Emma Payne
Gabriel Contreras	Emily Sanders
Nazareth Garcia	Autumn Scher
Tony Gilbert	Micah Schroeder
Taylor Gipple	Kasadi Shock

Zachary Grimes                      Sidney Slattery  
Sierra Whitehead

- Recommend to extend recognition and congratulations to the following High School students for their superior award ratings at the Regional Science Fair held on March 4, 2017.

Angela Betz  
Sidney Slattery

Samantha Klima

- Recommend to extend recognition and congratulations to the Junior High and Varsity Cheerleaders for finishing first place at the Defiance College Green Meadows Conference cheerleading competition.
- Recommend to extend recognition and congratulations to the girls basketball team for their outstanding performances at district and regional levels.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 to 0.

## OLD BUSINESS

Pre-K building – large kindergarten classes

Mr. Countryman noted another facility to host (ESC)???

Survey – Mr. Countryman hasn't heard anything further about the survey

Fieldhouse – Committee will not be established until June.

**ADJOURNMENT**

Craig Eiden moved and Minda Jones seconded to adjourn this meeting at 7:43 p.m. until the next board meeting to be held on Monday, April 10<sup>th</sup> at 6:00 p.m. with a work session immediately following.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 to 0.

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Board President

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Treasurer



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