

**Hicksville Exempted Village Schools  
Regular Meeting of the Board of Education  
January 9, 2017  
6:10 p.m.**

The Hicksville Exempted Village School Board of Education met in Regular Session on Monday, January 9, 2017, at 6:10 p.m. in the Community Room. The meeting was opened by President Stephanie Mazur with Board members Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter present.

**REGULAR BUSINESS**

*Director of Operations Report:*

Eric Bassett, Director of Operations, was present to discuss his report:

- ✓ Maintenance and repairs were performed over Christmas Break.
- ✓ Lighting in the Commons was remodified.
- ✓ HVAC issues:
  - Low temperatures were felt by staff and students on the first day back from break.
  - The main computer that monitors the HVAC system has been out for repair.
    - It has been determined that the unit is unable to be fixed.
  - Mr. Bassett is unable to view alerts/alarms/etc. via his laptop without the main computer operating properly.
  - The old system is obsolete, and will cost approximately \$70,000 to replace.
  - Ms. Tope recommended using the “004” Fund to pay for the upgrade.

*Principal's Reports:*

- High School  
Jeff Slattery, High School/Middle School Principal, presented his report:
  - ✓ 12/20/16 Mrs. Leon – Real World/Real Money
  - ✓ 12/21/16 Junior High Choir to attend the Defiance County Senior Center
  - ✓ 12/22/16 2-hr Early dismissal
  - ✓ 1/9/17 Evening of the Scenes
  - ✓ 1/12/17 Band and Choir Concert
  - ✓ 1/13/17 End of the 2<sup>nd</sup> Quarter
  - ✓ 1/16/17 In-Service (No School)
  - ✓ 1/26/17 Poetry Outloud
  - ✓ 2/8/17 Teacher In-Service (2-hour delay)
  - ✓ 3/6/17 EOC Assessment Parent-Student Meeting
    - Q&A session to answer questions
  - ✓ Congrats to Spelling Bee Winners:
    - 1<sup>st</sup> Emily Harmon
    - 2<sup>nd</sup> Titan Snider
    - 3<sup>rd</sup> Isaac Ridgeway
  - ✓ Congrats to Basketball Classic Champions
    - HS Boys
    - HS Girls
    - JV Boys
  - ✓ Thanked Mrs. Welling & FWT for helping with the Christmas program
  - ✓ Mr. Blue will be speaking to students about test scores
  - ✓ Class Scheduling
    - Transitioning government from senior year to junior year
  - ✓ Discussions regarding the assessment schedule have begun
- Elementary  
Travis Lichty, Elementary Principal, presented his report:
  - ✓ Thanked Mrs. Stuckey for her help with the Christmas program
  - ✓ Thanked Mrs. Coffman for her help with the Food Drive for Christ's Cupboard

- ✓ Thanked Miss Mann for her efforts with “Adopt-A-Family” for Christmas
- ✓ 3<sup>rd</sup> Grade Reading results:
  - 40 out of 74 students passed
  - 80% of students will pass by spring
    - remediation will be scheduled to work with students needing help
- ✓ Intervention Specialists will be going to Pokagon for retreat
- ✓ Grade cards to be issued for 1<sup>st</sup> time online for students
- ✓ Spelling Bee: 1/24/17 Noah Harmon & Joda Freese will be Ayersville
- ✓ 1/16/17 Teacher In-Service (No School)

#### Four County Career Center Report

Dennis Vetter provided a Four County updates:

- ✓ Brian Baker has been elected president of the Board, and Larry Fruth vice-president

#### Superintendent's Report

Keith Countryman provided the following updates:

- ✓ New copiers have been installed in building
  - Have eliminated printers and reduced number of copiers to save money
- ✓ IEP Meetings online
- ✓ Bus Drivers
  - Fine tuning routes
  - Rotating buses
    - Met with representative from Cardinal bus to help improve fleet
- ✓ Budget Items
- ✓ Board Recognition Month
  - Presented members with certificates from OSBA
  - Mr. Countryman thanked each of the members for their service

#### Treasurer's Report

Melissa Tope provided the following update(s):

- ✓ State Auditors were to be onsite soon to begin 2015-2016 audit
- ✓ Excess Cost reports have been completed and submitted to ODE
- ✓ 1099's are being prepared
- ✓ Licensure requirements was a hot topic at Superintendent/Treasurers meeting.

### **CONSENT AGENDA**

Jennifer Caryer moved and Minda Jones seconded to approve the following consent agenda as it reads.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 to 0.

### **MINUTES AND FINANCIALS**

Dennis Vetter moved and Craig Eiden seconded to approve the following as stated:

1. Minutes from the regular board meeting on December 12, 2016.
2. Treasurer's Report

- a. Cash Reconciliation as of December 2016.
  - b. Financial Statements for December 2016.
  - c. Approve the attached changes to permanent appropriations and estimated revenues.
3. Accept the following donations:
- \$100.00 from Anonymous Donor for Archery Club
  - \$500.00 from Paul & Denise Overmyer for Scholarship in  
Memory of Noah Karacson
  - \$13,710.00 from Hicksville Eagles for Athletic Department

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter

Motion carried 5 to 0.

### **EMPLOYMENT/CERTIFIED STAFF**

Craig Eiden moved and Minda Jones seconded by to approve the following as stated:

- Recommend to approve the following supplemental contracts for the 2016-2017 school year. (pending certification)

Jamie Altman – Jr. High Girls Track Coach

A.J. Klausing – Jr. High Boys Track Coach

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 to 0.

### **EMPLOYMENT/CLASSIFIED STAFF**

Jennifer Caryer moved and Minda Jones seconded to approve the following as stated:

- Recommend to approve the following supplemental contracts for the 2016-2017 school year. (pending certification)

James Egly – Assistant Boys Track Coach

Pam Payne – Assistant Girls Track Coach

- Recommend to approve the following as volunteers for the 2016-2017 school year. (pending certification)

Fernando Jasso - Track

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.

Motion carried 5 to 0.

### **SERVICES AND AGREEMENTS**

Minda Jones moved and Dennis Vetter seconded to approve the following as stated:

- Recommend to approve a Clinical Affiliation Agreement between Northwest State

Community Collge and Hicksville Exempted Village Schools.

- Recommend to approve the annual Virtual Transporation Supervisor subscription.
- Recommend to approve Dunbar Mechanical to upgrade/replace the HVAC controlling system up to \$70,000.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

**EXECUTIVE SESSION**

Dennis Vetter moved and Jennifer Caryer seconded to hold an executive session at 7:12 p.m. to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, or issuing suspension, or termination of a license, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual unless the public employee, official, licensee, or regulated individual requests a public hearing.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

The Board returned to Regular session at 7:38 p.m.

**ADJOURNMENT**

Dennis Vetter moved and Stephanie Mazur seconded to adjourn this meeting at 7:39 p.m. until the next board board meeting to be held on Monday, February 13, 2017 at 6:00 p.m.

Roll Call: Ayes – Jennifer Caryer, Craig Eiden, Minda Jones, Stephanie Mazur, and Dennis Vetter.  
Motion carried 5 to 0.

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Board President

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Treasurer