
Keppel Union School District School Planning Coalition Meeting #1



October 14, 2020

Agenda

Welcome

- Welcome and Introductions
- Purpose of the School Planning Coalition
- Expectations of SPC Members & Group Norms
- What we Know Now about Reopening
- Overview of Reopening Actions by Department
- Resources
- Preview of Next Meeting's Agenda

Introductions

- List your name, affiliation (organization/school), and role in the chat box.
- List one thing that makes you proud of the Keppel Union School District.



Cross Section of Representatives

- Students
- District Partners
- Classified Union Leadership and Representatives
- Teachers Union Leadership and Representatives
- District and Site Administrators
- Superintendent and Board

Purpose of the School Planning Coalition (SPC)

- The SPC is part of Keppel's stakeholder engagement and consultation process for planning for the reopening of schools
- The SPC provides valuable insight and recommendations to the SPC District Leadership Team
- The District Leadership Team crafts the Reopening Plan and reports out portions of the plan for feedback and recommendations as part of an iterative process
- The information helps to inform next steps to ensure students, staff, and visitors remain safe and healthy

Expectations of SPC Members

- Review materials provided
- Pose questions to help the District Leadership Team to be reflective and responsive to “what if,” “what now,” and “what next”
- Provide viable solutions and options from various vantage points

Norms

- Respect each other's ideas and opinions
- Engage and contribute
- Assume positive intent
- Seek to understand



What We Know About Reopening

- We rely on guidance from the California Department of Education, the Los Angeles Department of Public Health, and the Los Angeles County Office of Education
- Information is fluid and frequently changes
- Regulations are robust and specific

What we Know about Reopening (as of 9/7-Most recent LA Public Health Order Available)

- Schools are generally restricted to remote learning
 - Specialized support and services are permitted (English learners/Students with special needs)
 - Early Childhood Education-licensed child care/daycare is permitted
- Programming must be provided individually or in stable cohorts of no more than 12 children and no more than 2 supervising adults

What we Know about Reopening (as of 9/7)



- Total on campus population may not exceed 10%

What we Know about Reopening (as of 9/29)

- The LA County Board of Supervisor passed a motion on 9/29 to begin implementing a school waiver program for grades TK-2
 - Requires that all compliance Reopening Protocols for K-12 Schools are addressed in a 17-page checklist

Services in Place Now in Keppel

- Assessment for students with special needs - ongoing since September
- Initial English Language Proficiency Assessments for California (ELPAC) assessment began on 10/13
- Online therapy and counseling
- Save the Children family wellness kits
- “Meals to Go” daily

Overview of Department Planning Actions



Department Planning – Business Services

- Elementary & Secondary School Emergency Relief (ESSER) Fund
 - Expiration date: 9/30/2022
- Learning Loss Mitigation (LLM) Fund - three funding sources
 - Governor's Emergency Education Relief (GEER) Fund (Exp. 9/30/22)
 - Coronavirus Relief (CR) Fund (Exp. 12/30/20)
 - State General Fund (GF) (Exp. 6/30/21)

Department Planning – Business Services

- SB 117 (No expiration)
- Total funding: \$4.2M
- Attend available webinars related to CARES Act funding

Department Planning - Child Nutrition Services

- Attended CDE webinars and Health Department trainings for the safety, health, and proper procedures that are constantly changing during this time
- Purchased new equipment- canopies, tables, and social distancing while wearing masks- we needed to adjust procedures as more information became public
- Extended waivers for seamless summer serving through December 31, 2020 & now through the end of the school year 6-30-2020

Department Planning - Child Nutrition Services

- To ensure financial security- We started with a small crew (one per site) based on our meals per labor hour (meals served) -adjusted our staffing as meals increased. All food service staff is working now; while serving more meals than we did before COVID-19.
- Started with daily meetings- now weekly meetings with Cafe managers
- Used food “on-hand” to ensure we minimized food waste & maximized our financial costs
- Endured and still enduring food shortages- the menu is a constant hurdle that we have to work very diligently to ensure that we are meeting the USDA nutritional standards

Department Planning - Child Nutrition Services

- Household Income Verification forms have been an extreme challenge this year due to parents and students being off campus- currently only have 121 outstanding applications district wide
- CNC staff has served in the rain, the snow, the wind, and MOSTLY the HEAT! We have endured power outages while having to move food within the hour; CNC has endured evacuations during the LA RIOTS, leadership changes, and Covid-19 concerns that even impacted our own staff member. Initially, we had our masks made since we had no where to buy them. The hand made mask prevented me and my staff from getting Covid-19
- CNC is prepared to continue meeting the needs of our students. We are prepared to serve in a class, on the grass, or take our serve to the curve...Hybrid program; we are ready for you!

Department Planning – Human Resources

- Memorandums with KUTA and CSEA
- Staffing needs by department and site
- Working from home protocols and guidelines
- COVID-19 Protocols
- Department of Public Health Liaison for COVID-19
- Contact tracing and employee leaves HR.6201
- Payroll and Benefits

Department Planning – Instructional Services

- Teachers will receive special PPE Take Away Tote Bags
- Professional Development will continue
 - Teachers will receive social and emotional support and workshops through Familias Unidas focusing on self-care, work-life balance, and supporting families during distance learning
 - Teachers will continue to focus on best practices and utilize engagement strategies

Department Planning – Special Education

- In-person assessments
- On-site specialized services
- Social and Emotional Support for parents and students
- Virtual Professional Development & Workshops
- Community Advisory Council Meeting
- Monthly Ice Cream with the Director of Special Education

Department Planning - Transportation

- Working on a Transportation prevention plan to make sure all guidelines, protocols and recommendations are followed and in place before we start transporting students for assessments.
- Creating routes to ensure compliance with all Health guideline recommendations
- Special needs equipment and buses have been cleaned and disinfected.
- Disinfecting supply orders have been placed to ensure every bus will have enough supplies to disinfect and clean between shuttles.

Department Planning - Transportation

- Social distancing bands order has been placed.
- The placement of the social distancing bands will facilitate the loading procedures by providing a visual knowledge of the available open seats.

Department Planning – Support Services

- Social Emotional Supports - Counseling Department
 - Daily check-ins with students
 - Outreach to families
 - Counselor resource pages/links
 - Wellness Wednesday Challenges for staff
 - Counselors virtual offices with resources for students and parents

Department Planning – Support Services

- Sample of one Site's Virtual Counselor's Office (Bitmoji Classroom)
https://docs.google.com/presentation/d/1EHUalNawfX1jDIpvqO5GoTr6hgJjeh575U-MNvPTA0E/present?slide=id.g906aa5a80d_0_146
- Parent Counseling Request Form
<https://docs.google.com/forms/d/e/1FAIpQLSehwjwyDFwURz9aKbsPbEQKPyzmc0ozmElsaxg2xMouKqgnAQ/viewform>
- Student Self-Referral Form
<https://docs.google.com/forms/d/e/1FAIpQLSfRODfzID7PVT3qoaB3yYnxXOxgMNlyYbAzhm7XQyadCMTttQ/viewform>
- Teacher Counseling Referral
https://docs.google.com/forms/d/e/1FAIpQLSfqO3rPjC640RefrC_Ue-TXhxvlyarW-jVehTg4o_KRBPJo5A/viewform

Next Meeting

- Department Updates - New actions to prepare for reopening
- Update on Health Officer Orders and Protocols, if applicable
- Breakout into SPC Support Groups to delve into components of the Reopening Plan to provide input
- SPC Support Groups report out key insights/recommendations to the whole SPC group

Thank you for being here!



Please join us at our upcoming meetings
at 5:00 p.m. on:

- October 21, 2020
- October 28, 2020
- November 4, 2020
- November 18, 2020
- December 2, 2020