

Regular
Monday, January 18, 2021 6:00 PM

Central Office Conference Room
225 Pleasant St
Saranac, Michigan 48881

Agenda

1. Call to Order _____
2. Pledge of Allegiance
3. Elect Acting Chairperson
4. Appoint Temporary Secretary
5. Annual Organization Meeting
 Nomination and Election of Officers:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
6. Approval of Minutes
7. Treasurer's Report for December
8. Additions, Deletions & Modifications to the Agenda
9. Comments from Guests - Agenda Items
10. Board Committees
11. Board Compensation
12. Appoint School Attorney
13. Meeting Schedule for Calendar Year - 2021
14. Adjournment of Organization Meeting: _____
15. Continue Regular Meeting: _____
16. Review Confirmation Meeting - February
17. Action Items
 - a. Approve the Confirmation Meeting - February
 - b. Accept Gifts
 - c. Pay Bills
18. Reports/Presentations
 - a. Non-Affiliated Support Staff Wages
 - b. Mascot Discussion
19. Comments from Guests - Non Agenda Items
20. Superintendent's Report
21. Board Requests/Reports
22. Communications
23. Other
24. Adjournment _____

Saranac Community Schools

Jason Smith, Superintendent
225 Pleasant Street
Saranac, Michigan 48881

www.saranac.k12.mi.us

Telephone 616-642-1400
Fax 616-642-1405

Election of Acting Chairperson:

Motion by _____, supported by _____ and unanimously approved that the Saranac Board of Education appoint _____ as acting Chairperson until the election of the President is decided.

Acting Chairperson, _____ appointed _____ as temporary Secretary until such time as the Secretary of the Board of Education has been elected

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We will now move to the Annual Organizational Meeting and begin with the Nomination and Election of the President.

Motion by _____, supported by _____ that _____ be nominated for ***President*** of Saranac Board of Education for calendar year 2021.

Motion by _____, supported by _____ that the nominations be closed and a ballot be cast for _____ as ***President***.

Discussion: Yes _____ No _____

Roll Call Vote: Yes _____ No _____

Motion by _____, supported by _____ that _____ be nominated for ***Vice-President*** of Saranac Board of Education for calendar year 2021.

Motion by _____, supported by _____ that the nominations be closed and a ballot be cast for _____ as ***Vice-President***.

Discussion: Yes _____ No _____

Roll Call Vote: Yes _____ No _____

Motion by _____, supported by _____ that _____ be nominated for **Secretary** of Saranac Board of Education for calendar year 2021.

Motion by _____, supported by _____ that the nominations be closed and a ballot be cast for _____ as **Secretary**.

Discussion: Yes _____ No _____

Roll Call Vote: Yes _____ No _____

Motion by _____, supported by _____ that _____ be nominated for **Treasurer** of Saranac Board of Education for calendar year 2021.

Motion by _____, supported by _____ that the nominations be closed and a ballot be cast for _____ as **Treasurer**.

Discussion: Yes _____ No _____

Roll Call Vote: Yes _____ No _____

Saranac Community Schools
Board of Education
Meeting #8

The regular meeting of the Saranac Community Schools Board of Education was held on Monday, December 14, 2020 in the Conference Room, Saranac Central Office, 225 Pleasant Street, Saranac, MI.

President, Sarah Doll called the meeting to order at 7:01 p.m.

Present: Courtney, Doll, Elliott, Hawkins, Jackson, Price & VanKuiken.
This meeting was held via zoom.

Sarah Doll led in the Pledge of Allegiance.

APPROVAL OF MINUTES: Minutes from regular meeting dated November 9, Finance Committee Minutes dated November 17, Special Meeting dated December 1, and Finance Committee Minutes dated December 7, 2020 were approved as presented.

ADDITIONS, DELETIONS & MODIFICATIONS TO THE AGENDA: Superintendent, Jason Smith would like to add Treasurer's Report for November to the agenda.

TREASURER'S REPORT: The board reviewed the Treasurer's Report for November.

RECONFIRMATION MEETING: Superintendent, Jason Smith reported that every month we are required to hold a reconfirmation meeting on the Extended COVID-19 Learning Plan. We have to show how we are delivering instruction and if anything has changed. This is the reconfirmation meeting for January 2021.

COMMENTS FROM GUESTS – AGENDA ITEMS: None

EXTENDED LEARNING PLAN-RECONFIRMATION FOR JANUARY 2021: Motion by Price, supported by Jackson that the Saranac Board of Education approve the Extended COVID-19 Learning Plan Reconfirmation meeting for January 2021 as presented. Roll Call Vote: Voting Yes: Courtney, Doll, Elliott, Hawkins, Jackson, Price, & VanKuiken. Motion Carried.

ACCEPT GIFTS: Motion by Hawkins, supported by Courtney that the Saranac Board of Education accept the gifts as listed below totaling \$100,675.00 for the months of November & December as presented. Roll Call Vote: Voting Yes: Courtney, Doll, Elliott, Hawkins, Jackson, Price, & VanKuiken. Motion Carried.

To:	Donation for:	Amount
Saranac Promise	Donation	\$ 75.00
Saranac Promise	Donation	\$ 100.00
Saranac Jr/Sr & Elementary	Donation of paper	\$ 500.00
Saranac Elementary	Donation to fund tutoring program	\$ 100,000.00
Total This Month		\$ 100,675.00
Total Gifts for 2020-2021 Including This Month		\$ 106,983.89

PAY BILLS: Motion by Doll, supported by VanKuiken that the Saranac Board of Education approve the bills paid from General Fund for November & December for \$807,998.68 as presented. Roll Call Vote: Yes Votes: Courtney, Doll, Elliott, Hawkins, Jackson, Price & VanKuiken. Motion Carried.

NEOLA POLICY UPDATE (AUG-2020): Motion by Hawkins, supported by Price that the Saranac Board of Education approve NEOLA Policy updates for (August 2020) as presented.

Roll Call Vote: Yes Votes: Courtney, Doll, Elliott, Hawkins, Jackson, Price & VanKuiken. Motion Carried.

Policy 4362.01 – Threatening Behavior toward Staff Members (Revised)

- The corresponding policy (Policy 3362.01) for instructional staff was revised in the Volume 34 Number 2 Update in February 2020 in response to client requests to provide more clarity to the characterization of “threatening behavior”.

Policy 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students (Revised)

Policy 5611 – Due Process Rights (Revised)

- Revisions to these two policies provide for the use of the “Preponderance of Evidence” standard of evidence in determination of student discipline. This standard is consistent with the standard of evidence that has been applied in the Nondiscrimination and Anti-Harassment policies in effect. In addition, “Retention of Investigatory Records” has been added to both policies.

Policy 7440 – Facility Security (Revised)

- This policy has been revised in response to Public Act 2020-45 (effective June 1, 2020), which authorizes the Superintendent to install temporary door locking devices when deemed necessary. The law requires notification and approval of local fire department and law enforcement agencies, as well as the training of staff working in the building where such devices are used.

Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs and Activities overview and comments

- Nondiscrimination on the Basis of Sex in Education Programs and Activities is a replacement policy for Policy 5517.02, which is being eliminated. Policy 2266 is a mandatory policy that memorializes the key requirements of the new Title IX regulations that the U.S. Department of Education, Office for Civil Rights (“OCR”) released on May 6, 2020. The new regulations go into effect on August 14, 2020, which means that public school districts must follow its mandates when addressing, investigating and adjudicating allegations of sexual harassment occurring in the district’s education program and activities that the district received notice of on or after August 14. It is expected that districts will need to certify/affirm their compliance with Title IX and these new implementing regulations when applying for and receiving federal funds related to the 2020-2021 school year.

SET ORGANIZATIONAL MEETING DATE: Motion by Elliott, supported by Hawkins that the Saranac Board of Education set January 18, 2021 as the Organizational Meeting Date as presented.

Roll Call Vote: Voting Yes: Courtney, Doll, Elliott, Hawkins, Jackson, Price, & VanKuiken. Motion Carried.

S.E.S.A. CONTRACT: Motion by VanKuiken, supported by Courtnay that the Saranac Board of Education approve the S.E.S.A. 2-year contract agreement through June 20, 2022 as presented. Roll Call Vote: Voting Yes: Courtnay, Doll, Elliott, Hawkins, Jackson, Price, & VanKuiken. Motion Carried.

FACILITY USE ADDENDUM: Motion by VanKuiken, supported by Jackson that the Saranac Board of Education approve the Use of School Facilities Addendum for the 2020-2021 school year as presented. Roll Call Vote: Voting Yes: Courtnay, Doll, Elliott, Hawkins, Jackson, Price, & VanKuiken. Motion Carried.

DISCIPLINE DATA: Superintendent, Jason Smith, reported the Elementary and Jr/Sr High Schools have provided discipline data from 2019-2020 school year. This is a state requirement that Matt's Law information be presented to board regarding potential bullying. The board reviewed the information presented.

MCKINNEY-VENTO DATA: Superintendent, Jason Smith reported as a new state requirement the information needs to be presented to the board. The questionnaire form is presented to families at the beginning of the school year to determine if they qualify for services. Secretary, Becky Bowen is our Homeless Liaison.

BOARD MEETING DATES – 2021: Superintendent, Jason Smith presented the board meeting dates for calendar year 2021. This will be approved at the organization meeting in January.

COMMENTS FROM GUESTS – NON-AGENDA ITEMS: None

SUPERINTENDENT'S REPORT: Mr. Smith asked board members about starting the organizational meeting at 6 p.m. on January 18, 2021.

At the next board meeting, we will have a presentation item to start discussions on the Mascot. We need to come up with a resolution, timeline and community input.

Mr. Smith had discussions with the health department regarding the COVID-19 vaccine. They should be available the first part of January. Mr. Smith will be sending out a survey to staff to see who might be interested in getting the vaccine.

BOARD REQUESTS/REPORTS: A board member asked if we could get some type of metrics on student's performance with online classes. How the remote learning is going, and to review this on a monthly basis.

COMMUNICATIONS: None

OTHER: None

There being no further business to come before the Board at this time, and no objection, the meeting adjourned at 7:43 p.m.

Respectfully submitted,

Ted VanKuiken
Secretary

Saranac Community Schools
Finance Committee Meeting
January 4, 2021

The meeting began at 4:00 p.m. at Central Office, 225 Pleasant Street, Saranac, MI. Present: Sarah Doll, David Price, Jason Smith & Kevin Courtney

- Re-confirmation Meetings – Will send out information right before the January 18 meeting
- Mascot – Sample board resolution with presentation
- Non-affiliated – Raises completed and updated, will present at the January 18 meeting
- Old Board Policy – Summer project – Teri & Jason will prioritize
- SEA Communications – Week of January 18 would like a board rep to attend
- Requested board info, on-going – Administration working on it weekly
- Organizational meeting – January 18 no further information needed
- CARES money, Round 2 – Will discuss at the January 18 meeting
- Initial staffing and budget discussion – Administration will begin talks this week
- Board Meeting – January 18- will be virtual
- Superintendent's Report for January 18 – CARES ACT and Vaccine update

Meeting adjourned at 4:41 p.m.

Respectfully submitted,

Kevin Courtney
Treasurer

SARANAC COMMUNITY SCHOOLS
GENERAL FUND TRIAL BALANCE
DECEMBER 31, 2020

Cash Checking	\$3,179,570.60
Cash Savings	\$260,370.59
Cash Payroll Checking	\$1,132.69
Petty Cash Petty Cash	\$400.00
Petty Cash Cash on Hand - Athletic Cash Box	\$800.00
Accounts Receivable Outside source to reimburse	\$250.00
Due From Other Funds Food Service	\$18.50
Inventory Supplies	\$55,736.50
Prepaid/Deferred Expenditures Apple iPad Apps	\$94.05
TOTAL ASSETS	<u>\$3,498,372.93</u>

Accounts Payable	\$100.01
Accounts Payable Workers Comp	(\$1,393.71)
Tax Anticipation Notes and Loans Payable	\$2,400,000.00
Due to Other Governmental Units Taxes Retirement	\$73,065.36
Due to Other Governmental Units Taxes Retirement - Stabilization 147c	(\$140,177.90)
Payroll Related Accrual Liabilities State Withholding Tax EFT	\$12,460.70
Payroll Related Accrual Liabilities Insurance Employee Portion	(\$330.52)
Accrued Expenditures	\$458.39
Salaries Payable Terminal Leave Payable	\$3,994.52
Unearned Revenue	\$346,861.29
TOTAL LIABILITIES	<u>\$2,695,038.14</u>

Beginning Fund Balance	\$1,729,614.04
Fund Revenues	\$2,473,091.24
Fund Expenses	(\$3,399,370.49)
TOTAL FUND BALANCE	<u>\$803,334.79</u>

TOTAL LIABILITIES AND FUND BALANCE	<u>\$3,498,372.93</u>
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SARANAC COMMUNITY SCHOOLS
GENERAL FUND REVENUES SUMMARY
AS OF DECEMBER 31, 2020

	Adopted Budget	Actual	Budget - Actual	% Used/Rec'd
100 - Revenue from Local Sources	\$894,211.00	\$40,165.78	\$854,045.22	4.49%
300 - Revenue from State Sources	\$6,902,525.00	\$2,076,892.39	\$4,825,632.61	30.09%
400 - Revenues from Federal Sources	\$229,389.00	\$328,935.74	(\$99,546.74)	143.40%
500 - Incoming Transfers and Other Transactions	\$100,815.00	\$26,043.33	\$74,771.67	25.83%
600 - Fund Modifications	\$18,772.00	\$1,054.00	\$17,718.00	5.61%
	<u>\$8,145,712.00</u>	<u>\$2,473,091.24</u>	<u>\$5,672,620.76</u>	<u>30.36%</u>

SARANAC COMMUNITY SCHOOLS
GENERAL FUND EXPENDITURES
AS OF DECEMBER 31, 2020

Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function* 1111 - Elementary	\$2,822,933.00	\$47,663.53	\$985,607.20	\$1,789,662.27	36.60%
Function* 1112 - Middle/Junior High	\$730,478.00	\$1.14	\$254,785.27	\$475,691.59	34.88%
Function* 1113 - High School	\$1,254,163.00	\$21,651.93	\$435,107.60	\$797,403.47	36.42%
Function* 1119 - Summer School	\$18,758.00	\$1,034.00	\$1,196.00	\$16,528.00	11.89%
Function* 1122 - Special Education	\$757,869.00	\$0.00	\$215,809.58	\$542,059.42	28.48%
Function* 1125 - Compensatory Education	\$157,395.00	\$0.00	\$39,449.87	\$117,945.13	25.06%
Function* 1212 - Guidance Services	\$70,747.00	\$0.00	\$24,161.57	\$46,585.43	34.15%
Function* 1215 - Speech Pathology and Audiology Services	\$159,768.00	\$0.00	\$0.00	\$159,768.00	0.00%
Function* 1216 - Social Work Services	\$38,475.00	\$0.00	\$4,317.50	\$34,157.50	11.22%
Function* 1219 - Other Pupil Support Services	\$11,963.00	\$0.00	\$3,750.19	\$8,212.81	31.35%
Function* 1221 - Improvement of Instruction	\$297,395.00	\$0.00	\$88,306.49	\$209,088.51	29.69%
Function* 1222 - Educational Media Services	\$14,774.00	\$0.00	\$12,376.21	\$2,397.79	83.77%
Function* 1225 - Instruction Related Technology	\$1,950.00	\$0.00	\$0.00	\$1,950.00	0.00%
Function* 1226 - Supervision and Direction of Instructional Staff	\$38,733.00	\$0.00	\$12,366.25	\$26,366.75	31.93%
Function* 1227 - Academic Student Assessment	\$550.00	\$0.00	\$467.00	\$83.00	84.91%
Function* 1231 - Board of Education	\$56,258.00	\$241.77	\$31,642.88	\$24,373.35	56.68%
Function* 1232 - Executive Administration	\$279,854.00	\$0.00	\$127,464.48	\$152,389.52	45.55%
Function* 1241 - Office of the Principal	\$267,113.00	\$0.00	\$122,791.04	\$144,321.96	45.97%
Function* 1242 - Junior High Sch Principal Admin	\$152,557.00	\$0.00	\$74,093.26	\$78,463.74	48.57%
Function* 1243 - Senior High Sch Principal Admin	\$157,126.00	\$22.47	\$75,536.65	\$81,566.88	48.09%
Function* 1249 - Other School Administration	\$2,000.00	\$0.00	\$279.90	\$1,720.10	14.00%
Function* 1252 - Fiscal Services	\$180,152.00	\$0.00	\$83,811.80	\$96,340.20	46.52%
Function* 1259 - Other Business Services	\$33,988.00	\$0.00	\$16,273.30	\$17,714.70	47.88%
Function* 1261 - Operating Buildings Services	\$758,206.00	\$0.00	\$396,677.54	\$361,528.46	52.32%
Function* 1271 - Pupil Transportation Services	\$523,807.00	\$0.00	\$199,625.52	\$324,181.48	38.11%
Function* 1283 - Staff/Personnel Services	\$435.00	\$0.00	\$0.00	\$435.00	0.00%
Function* 1284 - Non-Instructional Technology Services	\$187,487.00	\$19,145.00	\$101,798.35	\$66,543.65	64.51%
Function* 1291 - Pupil Activities	\$39,580.00	\$0.00	\$9,420.90	\$30,159.10	23.80%
Function* 1293 - Athletic Activities	\$163,499.00	\$577.49	\$82,254.14	\$80,667.37	50.66%
Function* 1295 - Agency Activities	\$1,073.00	\$0.00	\$0.00	\$1,073.00	0.00%
Function* 1411 - Payments to Other Public Schools Within the State of Michigan	\$15,828.00	\$0.00	\$0.00	\$15,828.00	0.00%
Function* 1456 - Building Improvement Services	\$9,194,914.00	\$90,337.33	\$3,399,370.49	\$5,705,206.18	37.95%

School Days available	180
Complete to Date	78
% complete	43.33%

SARANAC COMMUNITY SCHOOLS
FOOD SERVICE TRIAL BALANCE
AS OF DECEMBER 31, 2020

Cash Checking	\$2,981.95
Petty Cash Petty Cash	\$40.00
Due From Other Governmental Units	\$9,196.64
Inventory Supplies	\$4,281.49
TOTAL ASSETS	<u>\$16,500.08</u>
Unearned Revenue	\$9,238.10
TOTAL LIABILITY	<u>\$9,238.10</u>
<hr/>	
Beginning Fund Balance	\$63,870.35
Fund Revenues	\$52,963.46
Fund Expenses	<u>(\$109,571.83)</u>
TOTAL FUND BALANCE	<u>\$7,261.98</u>
TOTAL LIABILITY AND FUND BALANCE	<u>\$16,500.08</u>

SARANAC COMMUNITY SCHOOLS
 FOOD SERVICE REVENUES AND EXPENDITURES
 AS OF DECEMBER 31, 2020

Function* Code	Adopted Budget	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
REVENUES:					
100 - Revenue from Local Sources	\$77,954.00	\$0.00	\$2,335.52	\$75,618.48	3.00%
300 - Revenue from State Sources	\$23,385.00	\$0.00	\$3,912.17	\$19,472.83	16.73%
400 - Revenues from Federal Sources	\$210,762.00	\$0.00	\$46,715.77	\$164,046.23	22.17%
	<u>\$312,101.00</u>	<u>\$0.00</u>	<u>\$52,963.46</u>	<u>\$259,137.54</u>	<u>16.97%</u>
EXPENDITURES:					
1297 Food Service	\$311,247.00	\$0.00	\$109,571.83	\$201,675.17	35.20%
1611 Fund Modification	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
	<u>\$326,247.00</u>	<u>\$0.00</u>	<u>\$109,571.83</u>	<u>\$216,675.17</u>	<u>33.59%</u>

TRUST FUND ACCOUNTS

December 31, 2020

Athletic Activities	63,989.91
Athletics-"Catching A Dream"	438.66
Band	1,278.45
DI	60.92
Compagner Memorial Fund	18,105.37
Elementary School Activities	9,696.32
E.S. Summer Enrichment Program	0.00
High School Activities	32,846.23
High School Spirit Store	507.00
Interest Earned	713.89
ICCF Grant	0.00
Jenkins Educational Fund	117.69
Middle School Activities	5,174.57
PBIS Store F.R.	544.28
Relay	0.00
Revolving	2,180.70
Robotics	4,761.06
Simons Memorial	10,036.81
Saranac Promise	2,696.65
Allen Scholarship	0.00
Brown Scholarship	40.18
Crowley Scholarship	250.00
Darby	0.00
Draper Scholarship	0.00
Eddy Scholarship	64.44
Hammer Scholarship	43.17
Kramer Scholarship	50.00
Lake	0.00
Lamphere	0.00
McGee Scholarship	63.01
Morris Scholarship	0.00
Raimer Scholarship	9.27
Sachen Scholarship	9.05
Sharritts Scholarship	6.44
Simpson Scholarship	50.00
Simmons	0.00
Spens Scholarship	9.32
Total	153,743.39

Cash In Checking	123,526.26
Certificates of Deposit	30,217.13
Total	153,743.39

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Board Committees for Calendar Year - 2021

POLICY: 0155

The board may establish committees at the beginning of each year.

➤ Negotiations Committee

- a.
- b.
- c.

➤ Finance Committee

- a.
- b.
- c.

➤ Athletics Committee

- a.
- b.
- c.

➤ Operations/Facility

- a.
- b.
- c.

➤ Strategic Plan

- a.
- b.
- c.

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Board Member Compensation

POLICY: 0144.1 – Compensation

Board Policy 0144.1 states:

“Board members shall receive not more than \$20 per meeting up to a total of not more than fifty-two (52) meetings (including committee meetings) as compensation for their services. Expenses of a Board member shall be reimbursed when incurred in the performance of his/her duties or in the performance of functions authorized by the Board and duly vouchered.”

In 2000, the rate was changed from \$20 to \$25. The rate of \$20 per meeting was changed for the 2009-10 school year. \$20 will remain in effect for regular and special meetings of the Board, including meetings of the Board’s Teacher Negotiations and the Support Staff Negotiations Committees unless and until such time as the Board chooses to revise the above policy. The June 16, 2016 meeting the board approved to withhold any compensation from July to December, 2016 to show that they are also making efforts to save money in the budget.

The school board has chosen not to accept pay from 2016 – 2020.

Suggested Resolution

I move that the Saranac Board of Education approve/deny compensation for meetings. If approved then the board sets an amount of _____ per meeting as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Appoint School Attorney

POLICY: 0154 – Organizational Meeting – Business Matters – “D”

Compensation for duties and services shall be agreed to by the attorney and the board in the retention agreement which shall set forth the annual retainer and supplemental charges.

I recommend we use the firm of Thrun Law Firm, P.C., of Lansing, Michigan and approve the annual retainer and supplemental charges as detailed in their letter dated January 4, 2021.

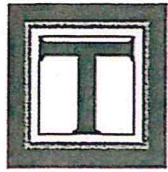
Suggested Resolution

I move that the Saranac Board of Education recommend and appoint the firm of Thrun Law Firm, P.C. and their annual retainer and supplemental charges as detailed in their letter dated January 4, 2021 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____



THRUN

LAW FIRM, P.C.

U.S. MAIL ADDRESS
P.O. Box 2575, EAST LANSING, MI 48826-2575
PHONE: (517) 484-8000 FAX: (517) 484-0001

ALL OTHER SHIPPING
2900 WEST ROAD, SUITE 400
EAST LANSING, MI 48823-6386

GORDON W. VANWIENEN, JR.
MARTHA J. MARCERO
LISA L. SYEH
JEFFREY J. SOLES
ROY H. HENLEY
MICHAEL D. GRESENS

CHRISTOPHER J. IAMARINO
RAYMOND M. DAVIS
MICHELE R. EADDY
KIRK C. HERALD
MARGARET M. HACKETT
MATTHEW F. HISER

ROBERT A. DIETZEL
KATHERINE WOLF BROADDUS
DANIEL R. MARTIN
JENNIFER K. STARLIN
TIMOTHY T. GARDNER, JR.
IAN F. KOFFLER

FREDRIC G. HEIDEMANN
RYAN J. NICHOLSON
PHILIP G. CLARK
PIOTR M. MATUSIAK
CRISTINA T. PATZELT
JESSICA E. MCNAHARA

KATERINA M. VUJEA
BRENNAN M. ACKERMAN
RYAN J. MURRAY

January 4, 2021

Dear Client:

2020 was a year like no other! To say it was a challenge would be an understatement. We are grateful to our school clients for their dedication, passion, and professionalism in light of 2020's overwhelming circumstances. We hope our guidance helped ease some of that burden.

Our attorneys assisted school clients with countless new and unprecedented issues in 2020, including – to name just a few – applying new state and federal employee leave laws; navigating financing and budgeting uncertainties, including new pupil accounting requirements; protecting student confidentiality during remote instruction; and ensuring legally defensible and appropriate services to students with disabilities.

Additionally, our retainer clients received more than 40 E-Blasts, had access to eight client webinars, and continued to receive their monthly edition of *School Law Notes* throughout the year. All of those resources included timely and practical legal guidance on how to navigate the ever-changing COVID-19 landscape. Thrun retainer clients received those communications and resources at no additional cost.

Thrun Law Firm prides itself on providing high-quality, practical, and cost-effective legal services to our school clients. This letter explains in more detail the costs and benefits of becoming or continuing as a retainer client. We believe that the services we provided in 2020 highlight more than ever the value of that relationship.

We look forward to continuing our attorney-client relationship with you. We appreciate your confidence in us and will strive throughout 2021 to provide your school district with cost-effective and high quality legal services.

Retainer Fee

Enclosed is our retainer fee statement in the amount of \$2,400 for the 2021 calendar year, which is unchanged from 2020. This fee establishes an attorney-client relationship that covers extensive legal resource availability. Thrun Law Firm has 27 attorneys, each of whom focuses on school law and works with public school officials on a daily basis. Our experience in this highly specialized area of law ensures effective and efficient representation for our school clients.

Benefits of Retainer Relationship

- Substantially lower hourly rates than those charged to non-retainer clients.
- No charge for occasional brief telephone calls.



Retainer Client
January 4, 2021
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- Reduced pricing for the initial purchase of, and annual updates for, the Thrun Policy Service.
- Access to model language and forms that are generally provided without charge or for a nominal flat fee.
- *School Law Notes*, our monthly retainer client newsletter, which contains timely information about current legal issues affecting school districts, boards of education, and school officials.
- Periodic, prompt notices (E-Blasts) about important legal developments.
- We also provide additional valuable services at no charge to our retainer clients regarding pertinent legal developments that affect your school district's day-to-day operations. Recent examples of those services include:
 - assisting clients with responses to blanket Freedom of Information Act requests sent to Michigan school districts;
 - reviewing forms, such as the annual Municipal Finance Qualifying Statement, that school districts are required to file with governmental agencies;
 - regularly attending meetings of the State Tenure Commission and the Michigan Employment Relations Commission to monitor developments under the laws administered by those agencies;
 - analyzing State Tenure Commission decisions, special education due process decisions, property transfer decisions, and pupil accounting decisions; and
 - serving as a resource to statewide school management membership organizations on a variety of legal issues.

We take great pride in preparing our E-Blasts and our *School Law Notes* newsletter in an accessible format that emphasizes "plain English," avoids "legalese," and provides our clients with practical legal information, including model forms, resolutions and other helpful documents. For example, the newsletter annually includes summer tax and truth-in-taxation resolution forms at no additional cost. Past editions of the *School Law Notes* newsletter (January 2008 to present) are available in a searchable electronic format on our website (www.thrunlaw.com) exclusively for our retainer clients. A useful search tool is provided to permit easy access to topics of interest in our newsletters.



Retainer Client
January 4, 2021
Page 3 of 4

Practice Areas

In addition to our extensive trial and appellate practice before Michigan and federal courts, as well as various state and federal administrative agencies, Thrun Law Firm offers a broad range of legal services for public school districts, which are described in Attachment A to this letter.

Fees

For 2021, fees will be billed for retainer and non-retainer clients at the following hourly rates¹:

	<u>Shareholder</u>		<u>Senior Associate</u>		<u>Associate</u>
Retainer	\$265	Retainer	\$245	Retainer	\$215
Non-Retainer	\$305	Non-Retainer	\$285	Non-Retainer	\$265

Election issues involving ballot questions and finance issues (i.e., bonds, tax and state aid anticipation notes, installment purchase agreements, and lines of credit) are billed on a flat fee basis. With the exception of an election for a regional enhancement millage², our 2021 school millage/bond election fee is \$1,725 for retainer clients and \$2,100 for non-retainer clients.³ This fee covers our review of existing millages and potential needs, as well as preparation of the necessary calendar, resolutions, ballot language, and related documents. We retain a copy of the entire proceedings for school district elections. Consequently, if an issue arises about an election, either for a potential borrowing or any court action, we have a complete transcript of the election proceedings on site for use in addressing the matter. We also maintain a database for our use regarding each election client that has important information about millage expiration dates. This information allows our attorneys to provide our clients with the advice they need to help determine when a school district's millage should be renewed by voters.

Our fee for a school bond financing is determined by the nature and amount of the bond issue, while fees for other types of finance issues are determined primarily by the amount of the financing. Our bond counsel fees are all-inclusive - clients are not billed for additional expenses such as in-state travel, telecommunications, copies, shipping, and other related costs. However, fees for architect, construction manager, energy performance, construction contract reviews and related construction or renovation matters are considered separate and are billed at our hourly rate. Board member election questions are also generally billed on an hourly basis.

¹ Please note that, if the retainer fee is not paid by March 31, 2021, billing rates will be adjusted to the non-retainer rates.

² Our fee for a regional enhancement millage election is \$1,725 or \$2,100, as applicable, plus an additional \$250 for each constituent school district.

³ When a bond election passes, the election fee is waived and incorporated into our bond counsel fee that is billed when the related bonds are issued.



Retainer Client
January 4, 2021
Page 4 of 4

Forms

All governmental units and nonprofit organizations, including public school districts, are required to issue a Form 1099 to each law firm to which any payment for legal services was made during calendar year 2020. Please submit your school district's Form 1099 to us *by January 31, 2021*.

In anticipation of your request for our federal taxpayer identification number, we have enclosed a completed Substitute Form W-9 for your files.

Conclusion

We look forward to being of continuing service to your school district in 2021. If you would like additional information regarding our legal services, please do not hesitate to contact us.

Very truly yours,

Thrun Law Firm, P.C.

Enclosures: Retainer Fee Statement
Substitute Form W-9

ATTACHMENT A

Board Counsel

- Board policy
- Board operations
- Business contracts
- Construction and real estate matters
- Finance and elections
- Freedom of Information Act (FOIA)
- Labor and employment
- Litigation, administrative law, and appeals
- Open Meetings Act (OMA)
- Special education
- State aid/pupil accounting
- Student matters
- Thrun Policy Service

Business Contracts

- Arbitration and mediation
- Competitive bidding and procurement/RFPs
- Construction and architectural agreements
- Cooperative service agreements
- Donations and charitable giving arrangements
- Energy improvement projects
- Environmental protection and remediation
- Formation of business entities (including 501(c)(3) organizations)
- General business agreements
- Trademarks and service marks
- Intergovernmental agreements
- Investment and depository agreements
- Real estate transactions
- Technology and telecommunication agreements
- Third party service agreements
- Zoning and ordinance compliance

General School Law

- Constitutional Law, including free speech, religion, search & seizure, and due process
- Family Educational Rights and Privacy Act (FERPA)
- Freedom of Information Act (FOIA)
- Open Meetings Act (OMA)
- Revised School Code
- State Aid Act
- Board policy drafting and review
- Board governance, including Robert's Rules of Order
- Incompatibility of public offices and conflicts of interest

Higher Education

- Academic affairs
- Academic freedom
- Business contracts
- Civil rights compliance
- Clery Act
- Community College Act
- Charter school authorization
- Dual enrollment/early middle college
- Family Educational Rights and Privacy Act (FERPA)
- Free speech rights
- Freedom of religion and Establishment Clause
- Governance
- Labor and employment
- Section 504/Americans with Disabilities Act (ADA)
- Student conduct and discipline
- Title IX/VAWA

Labor and Employment

- Administrative hearings
- Americans with Disabilities Act (ADA)
- Arbitration
- Civil rights and discrimination (EEOC and MDCR)
- Collective bargaining agreements
- Contract negotiations
- Employee contracts
- Employment regulations (OSHA, MIOSHA, and DOL)
- Employment-related investigations
- Fact finding
- Fair Labor Standards Act (FLSA)
- Family and Medical Leave Act (FMLA)
- Management strategies
- Mediation
- MPSERS
- Patient Protection and Affordable Care Act
- PERA and MERC
- Personnel policies and procedures
- Teacher tenure
- Unemployment
- Wage and hour compliance
- Whistleblower Protection Act

Litigation, Administrative Law, and Appeals

Arbitration and mediation
Civil rights litigation
Construction arbitration and litigation
Defense of insured claims
Employment litigation
Fair Labor Standards Act (FLSA)/wage and hour claims
MDCR complaints
MERC hearings and appeals
OCR complaints
Teacher tenure and appeals
Property tax appeals
Property transfer
Special education/Section 504/ADA claims
State aid and pupil accounting appeals
Unemployment compensation claims
Whistleblower Protection Act
Workplace safety claims
Wrongful discharge claims

Municipal Law

Annexation, incorporation, and consolidation
Brownfield redevelopment authorities
Downtown development authorities
Drafting and enforcement of ordinances and codes
Election law
Eminent domain and condemnation
Freedom of Information Act (FOIA)
Headlee Amendment and truth-in-taxation
Intergovernmental agreements
Labor, employment, and human resources
Municipal bonds
Municipal finance
Open Meetings Act (OMA)
Planning and zoning
Police and fire department matters
Property tax and Tax Tribunal
Special assessments and public improvements

Public Finance and Elections

Annexations and consolidations
Ballot drafting, including millage, bond and other proposals
Campaign Finance Act compliance
Competitive bidding
Emergency loan notes
Energy bonds
Energy loan notes
Equipment leases and lease purchase agreements
Headlee restoration and Headlee hedge proposals
Installment purchase agreements
Intermediate school district millages, including CTE, special education, and regional enhancement millages
Investment of funds
Lines of credit
Michigan Finance Authority borrowings
Operating millage renewals
Permitted use of bond and note proceeds
Post-issuance compliance
Public recreation millage
Revenue bonds
School Bond Qualification and Loan Program
Sinking fund millage
Special assessment bonds
States aid notes (SANs)
State Building Authority borrowings
Tax anticipation notes (TANs)
Truth-in-taxation and budget hearings
Voted and non-voted bonds, including capital improvement bonds

Special Education

Americans with Disabilities Act (ADA)
Auxiliary services
Child find, evaluations, and eligibility
Cooperative agreements and contracted services
Defense of insured claims
Due process complaints and hearings
Extracurricular activities
FAPE, LRE and placement
Funding
IEP Team meetings
Individuals with Disabilities Education Act (IDEA)
In-services and workshops
Mediation
OCR, MDCR, and MDE complaints
Private schools and private placement
Related services, supplementary aids, and accommodations
Resolution meetings
Schools of choice and 105c agreements
Section 504
State and federal court litigation
Student discipline

Student Aid and Pupil Accounting

Certification penalty appeals
Program compliance review
Pupil accounting procedures
State aid appeals (all levels)
State School Aid Act
Due process hearings and complaints

Student Matters

Athletics and extracurricular activities
Board policy changes and interpretations
Child protection law
CIPA and COPPA
Curriculum
Discipline
Dress code
Due process
Electronic devices
Family Educational Rights and Privacy Act (FERPA)
Free speech rights
Handbooks
Religious exercises and the Equal Access Act
Residency
Search and seizure
Special education and Section 504 implications
Titles IV, VI, VII, and IX

TO: Board of Education
FROM: Jason Smith, Superintendent
SUBJECT: Board Meeting Dates - 2021

At the last couple of board meetings, we reviewed the meeting dates for calendar year 2021.

The board-meeting calendar would include 4 months with two meetings.

1/18/2021	
2/15/2021	
3/1/2021	3/15/2021
4/19/2021	
5/17/2021	
6/7/2021	6/21/2017
7/19/2021	
8/9/2021	8/23/2021
9/13/2021	
10/4/2021	10/18/2021
11/22/2021	
12/13/2021	

Meetings would begin at 7:00 pm

Meetings located at (unless otherwise noted)

Saranac Community Schools
225 Pleasant St
Saranac, MI 48881

Suggested Resolution

I move that the Saranac Board of Education approve the 2021 calendar dates as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Extended Learning Plan-Reconfirmation for February, 2021

Every month we need to conduct a reconfirmation meeting for the Extended COVID-19 Learning Plan which is required every 30 days after initial plan approval.

Suggested Resolution

I move that the Saranac Board of Education approve the Extended COVID-19 Learning Plan Reconfirmation meeting for February, 2021 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Accept Gifts

Here are the latest gifts received for December & January.

To:	Donation for:	Amount
Girls Basketball, Softball & Track	Donation	\$ 6,000.00
McGee Memorial Scholarship	Donation	\$ 50.00
Elementary & JSH Libraries	Donation	\$ 500.00
Saranac Promise	Donation	\$ 250.00
Saranac Promise	Donation	\$ 586.50
Saranac Promise	Donation	\$ 5,000.00
Total This Month		\$ 12,386.50
Total Gifts for 2020-2021 Including This Month		\$ 119,370.39

Suggested Resolution

I move that the Saranac Board of Education accept the gifts as listed above totaling \$12,386.50 for the months of December & January as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Approval of Bills

- Bills Paid: \$953,025.14 from General Fund for December/January.
- Bills Paid: \$1,773.00 from the Building & Site Fund.

Suggested Resolution

I move that the Saranac Board of Education approve the bills paid from General Fund for December/January in the amount of \$953,025.14 and from the Building & Site Fund for \$1,773.00 as presented.

Motion by _____ Supported by _____

Discussion: Yes _____ No _____

Approved/Denied: Yes _____ No _____

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/10/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	12/10/2020	63581	Accounts Payable	RUNYAN POTTERY SUPPLY		3,175.01
	Invoice		Date	Description		Amount
	73128		12/09/2020	B Kelly Order		3,175.01
GF CHECKING General Fund Checking Totals:						\$3,175.01

Checks: 1 \$3,175.01

Transactions: 1

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/11/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	12/11/2020	63582	Accounts Payable	A.B. Dick Document Solutions		232.71
	Invoice		Date	Description	Amount	
	33AR540707		12/01/2020	District Printers-B/W	57.11	
	33AR543441		12/01/2020	Color Printer-JSH	175.60	
Check	12/11/2020	63583	Accounts Payable	Advanced Pension Solution Inc.		450.00
	Invoice		Date	Description	Amount	
	12.11.20 PR		12/11/2020	12.11.20 PR	450.00	
Check	12/11/2020	63584	Accounts Payable	Ambulatory Care Clinic		100.00
	Invoice		Date	Description	Amount	
	12072020C		12/01/2020	Bus Driver Physical	100.00	
Check	12/11/2020	63585	Accounts Payable	American Fidelity Assurance Company		481.64
	Invoice		Date	Description	Amount	
	1863270A		12/11/2020	Customer 95799	481.64	
Check	12/11/2020	63586	Accounts Payable	Austin, Matthew		1,162.50
	Invoice		Date	Description	Amount	
	0000001		12/01/2020	Mental Health Services	1,162.50	
Check	12/11/2020	63587	Accounts Payable	BEECH, DANA		150.00
	Invoice		Date	Description	Amount	
	JS11302020		12/01/2020	Mental Health Counseling	150.00	
Check	12/11/2020	63588	Accounts Payable	BUYERS GUIDE		59.71
	Invoice		Date	Description	Amount	
	JS1242020		12/01/2020	Bus & Coaches Ads	59.71	
Check	12/11/2020	63589	Accounts Payable	CHROUCH COMMUNICATIONS		2,850.00
	Invoice		Date	Description	Amount	
	11449400		12/01/2020	Annual Repeater Renewal Unit Fee	2,850.00	
Check	12/11/2020	63590	Accounts Payable	CLEAR RATE COMMUNICATIONS		335.52
	Invoice		Date	Description	Amount	

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/11/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	6137919		12/01/2020	Fax Lines		335.52
Check	12/11/2020	63591	Accounts Payable	CONSUMERS ENERGY		18,797.86
	Invoice		Date	Description		Amount
	JS1282020		12/01/2020	November Electric & Natural Gas Cost		18,797.86
Check	12/11/2020	63592	Accounts Payable	CRYSTAL FLASH ENERGY		2,019.72
	Invoice		Date	Description		Amount
	3306260		12/01/2020	Unleaded Gas		961.64
	3306270		12/01/2020	Diesel Fuel		1,058.08
Check	12/11/2020	63593	Accounts Payable	Director's Assistant		276.78
	Invoice		Date	Description		Amount
	INV-000679		12/01/2020	Matt Stauffer Order		276.78
Check	12/11/2020	63594	Accounts Payable	Encore Technology Group, LLC		3,698.96
	Invoice		Date	Description		Amount
	152649		12/01/2020	November Phone Bill		3,698.96
Check	12/11/2020	63595	Accounts Payable	ENGINEERED PROTECTION SYSTEMS		442.35
	Invoice		Date	Description		Amount
	A1225333		12/01/2020	Quarterly Monitoring-JSH		228.30
	A1225334		12/01/2020	Quarterly Monitoring-Admin		214.05
Check	12/11/2020	63596	Accounts Payable	Gallagher Uniform		110.54
	Invoice		Date	Description		Amount
	10706432		12/01/2020	Towels & Uniforms		110.54
Check	12/11/2020	63597	Accounts Payable	Granger		27.79
	Invoice		Date	Description		Amount
	22000528		12/01/2020	Curby Recyclers		27.79
Check	12/11/2020	63598	Accounts Payable	GreatAmerica Financial Services		1,112.26
	Invoice		Date	Description		Amount
	28290126		12/01/2020	Color Printers		1,112.26
Check	12/11/2020	63599	Accounts Payable	HORACE MANN		1,551.44

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/11/2020

Type	Date	Number	Source	Payee Name	Description	EFT Bank/Account	Transaction Amount
Check	12/11/2020	12.1.20 PR	63600	Accounts Payable	GROUP 210403A		1,551.44
Check	12/11/2020	63600	Accounts Payable	IONIA COUNTY SHOPPERS GUIDE			49.00
Check	12/11/2020	1000-4194	63601	Accounts Payable	Veterans & Assistant Football Coach Ads		49.00
Check	12/11/2020	8265141	63602	Accounts Payable	Kimball Midwest		230.49
Check	12/11/2020	1104630	63603	Accounts Payable	Parts & Supplies		230.49
Check	12/11/2020	12/11/2020	63604	Accounts Payable	LANSING SANITARY SUPPLY, INC.		323.76
Check	12/11/2020	12/11/2020	63605	Accounts Payable	Custodial Supplies		323.76
Check	12/11/2020	12/11/2020	63606	Accounts Payable	LEADER, JOSHUA		240.00
Check	12/11/2020	12/11/2020	63607	Accounts Payable	Cell Phone Oct-Dec		240.00
Check	12/11/2020	12/11/2020	63608	Accounts Payable	Les's Sanitary Service		630.00
Check	12/11/2020	12/11/2020	63609	Accounts Payable	District Trash Removal Cost		630.00
Check	12/11/2020	12/11/2020	63610	Accounts Payable	MENARDS-IONIA		69.55
Check	12/11/2020	12/11/2020	63611	Accounts Payable	Maintenance Supplies		36.77
Check	12/11/2020	12/11/2020	63612	Accounts Payable	Maintenance Supplies		32.78
Check	12/11/2020	12/11/2020	63613	Accounts Payable	METS		4,798.09
Check	12/11/2020	12/11/2020	63614	Accounts Payable	Salaries & Fees		4,798.09
Check	12/11/2020	12/11/2020	63615	Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
Check	12/11/2020	12/11/2020	63616	Accounts Payable	12.11.20		201.61
Check	12/11/2020	12/11/2020	63617	Accounts Payable	PCMI		6,160.74

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/11/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	72518			12/01/2020 Sub Salaries & Fees		2,810.83
	72641			12/01/2020 Salaries & Fees		3,349.91
Check	12/11/2020	63609	Accounts Payable	REYNOLDS & SONS, INC		214.44
	Invoice			Description		Amount
	103174			12/01/2020 Volleyball Scorebooks		20.85
	103387			12/01/2020 Back Board Padding		193.59
Check	12/11/2020	63610	Accounts Payable	SCOTTY'S REAL PRO AUTO		1,457.85
	Invoice			Description		Amount
	0050165			12/01/2020 Tires & Labor130.93		603.75
	0050271			12/01/2020 Tires & Labor		854.10
Check	12/11/2020	63611	Accounts Payable	SERNE, SARA		80.00
	Invoice			Description		Amount
	JS1282020			12/01/2020 June Cell Phone-Reissued Check		80.00
Check	12/11/2020	63612	Accounts Payable	West Michigan International		579.56
	Invoice			Description		Amount
	X101208099:01			12/01/2020 Parts-192		579.56
Check	12/11/2020	63613	Accounts Payable	WINZER CORPORATION		208.19
	Invoice			Description		Amount
	6756732			12/01/2020 Transportation Supplies		208.19
GF CHECKING General Fund Checking Totals:						\$49,103.06
Checks: 32						\$49,103.06
Transactions: 32						

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/11/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	12/11/2020	63614	Accounts Payable	BERGY, THERESE		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63615	Accounts Payable	Bowen , Rebecca		500.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		500.00
Check	12/11/2020	63616	Accounts Payable	Davis , Jennifer		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63617	Accounts Payable	Denman , Tracy		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63618	Accounts Payable	Dibaba , Caroline		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63619	Accounts Payable	Ferguson , Lisa		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63620	Accounts Payable	Garr , Kristine		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63621	Accounts Payable	Griffin , Kathy		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63622	Accounts Payable	Killingier , Jordan		500.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		500.00

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/11/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	12/11/2020	63623	Accounts Payable	Milner, David		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63624	Accounts Payable	Miltgen, John		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63625	Accounts Payable	Price, Stephanie		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63626	Accounts Payable	Priest, Kristen		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63627	Accounts Payable	Prins, Charles		500.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		500.00
Check	12/11/2020	63628	Accounts Payable	Rickert, Carl		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63629	Accounts Payable	Shaw, Dave		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63630	Accounts Payable	Sprank, Jammie		500.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		500.00
Check	12/11/2020	63631	Accounts Payable	Tucker, Patrick		250.00
	Invoice		Date	Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63632	Accounts Payable	VanProoyen, Beth		250.00

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/11/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice			Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
Check	12/11/2020	63633	Accounts Payable	Wernet , Sarah		250.00
	Invoice			Description		Amount
	JS12142020		12/10/2020	Hazard Merit Pay		250.00
GF CHECKING General Fund Checking Totals:						\$6,000.00

Transactions: 20

Checks: 20 \$6,000.00

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
Batch Date: 12/15/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	12/15/2020	63634	Accounts Payable	Jorgensen , Heather		250.00
	Invoice			Description		Amount
	JS12142020		12/14/2020	Hazard Merit Pay		250.00
GF CHECKING General Fund Checking Totals:						\$250.00

Checks: 1 \$250.00

Transactions: 1

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/16/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	12/16/2020	63635	Accounts Payable	AT&T		317.04
	Invoice		Date	Description		Amount
	JS12142020		12/14/2020	911 Lines		317.04
Check	12/16/2020	63636	Accounts Payable	SARANAC COMMUNITY SCHOOLS		85.15
	Invoice		Date	Description		Amount
	CU12112020		12/14/2020	Postage		85.15
GF CHECKING General Fund Checking Totals:						\$402.19
Transactions: 2						
Checks: 2						\$402.19

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/21/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/21/2020	63637 Accounts Payable	Chromebookparts.com		29,598.00
	Invoice	Date	Description		Amount
	89123	12/08/2020	Covid Money-7991		2,599.00
	89297	12/08/2020	Covid Money-7991		26,999.00
GF CHECKING General Fund Checking Totals:					<u>\$29,598.00</u>

Checks: 1 \$29,598.00

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 12/21/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/21/2020	63638 Accounts Payable	A PARTS WAREHOUSE		229.38
	Invoice		Description		Amount
	10209	12/14/2020	Parts		229.38
Check	12/21/2020	63639 Accounts Payable	A.B. Dick Document Solutions		1,092.68
	Invoice		Description		Amount
	33AR54441	12/14/2020	District Copier Cost		1,092.68
Check	12/21/2020	63640 Accounts Payable	Austin , Matthew		1,237.50
	Invoice		Description		Amount
	0000002	12/14/2020	Mental Health Services		1,237.50
Check	12/21/2020	63641 Accounts Payable	BEECH, DANA		375.00
	Invoice		Description		Amount
	JS12152020	12/14/2020	Mental Health Counseling		375.00
Check	12/21/2020	63642 Accounts Payable	BERT'S GLASS		250.10
	Invoice		Description		Amount
	2628	12/14/2020	Windshield Repair-Mini Van		250.10
Check	12/21/2020	63643 Accounts Payable	CATRELL, TINA		19.00
	Invoice		Description		Amount
	JS12182020	12/14/2020	ES Teaching Supplies		19.00
Check	12/21/2020	63644 Accounts Payable	DOUMA JASON		321.84
	Invoice		Description		Amount
	JS12172020	12/14/2020	MS Text Books		321.84
Check	12/21/2020	63645 Accounts Payable	Four Health Family Resource Center Inc.		325.00
	Invoice		Description		Amount
	9729	12/14/2020	Bridging The Gap Contract Services		325.00
Check	12/21/2020	63646 Accounts Payable	Gallagher Uniform		216.92
	Invoice		Description		Amount
	10707430	12/14/2020	Towels & Uniforms		105.34

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/21/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	10708434	12/14/2020	Towels & Uniforms		111.58
Check	12/21/2020	63647 Accounts Payable	Haviland Products Company		705.00
	Invoice	Date	Description	Amount	
	378072	12/14/2020	Ice Melt Solution	705.00	
Check	12/21/2020	63648 Accounts Payable	HOOPER PRINTING		160.97
	Invoice	Date	Description	Amount	
	61412	12/14/2020	Notecards & Envelopes	160.97	
Check	12/21/2020	63649 Accounts Payable	Inter-State Studio & Publishing Co.		995.60
	Invoice	Date	Description	Amount	
	IN2179393	12/14/2020	Student Planners	995.60	
Check	12/21/2020	63650 Accounts Payable	Kami		1,870.00
	Invoice	Date	Description	Amount	
	INVOICE-209575	12/14/2020	District Software	1,870.00	
Check	12/21/2020	63651 Accounts Payable	KSS Enterprises		20,449.43
	Invoice	Date	Description	Amount	
	1242334	12/14/2020	Covid Supplies	1,273.95	
	1242334-1	12/14/2020	Covid Supplies	10,200.00	
	1245880	12/14/2020	Covid Supplies	6,545.95	
	1247399	12/14/2020	Covid Supplies	269.20	
	1251702	12/14/2020	Covid Supplies	1,900.00	
	1252444-2	12/14/2020	Covid Supplies	7.98	
	1269312	12/14/2020	Covid Supplies	252.35	
Check	12/21/2020	63652 Accounts Payable	MENARDS-IONIA		397.96
	Invoice	Date	Description	Amount	
	27390	12/14/2020	Maintenance Supplies	29.98	
	27536	12/14/2020	Batteries For Plow Truck	338.00	
	27852	12/14/2020	Maintenance Supplies	29.98	
Check	12/21/2020	63653 Accounts Payable	NAPA AUTO & TRUCK PARTS		264.27
	Invoice	Date	Description	Amount	
	880597	12/14/2020	Batteries-Transportation	408.27	

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/21/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	880633 12/21/2020 Invoice		12/14/2020 63654 Accounts Payable	Core Deposit PCMI		(144.00) 10,184.47 Amount
Check	72775 72895 12/21/2020 Invoice		12/14/2020 12/14/2020 63655 Accounts Payable	Sub Salaries & Fees Salaries & Fees Primera Plastics		4,967.88 5,216.59 244.80 Amount
Check	194263 12/21/2020 Invoice		12/14/2020 63656 Accounts Payable	Plastic Shield Order-Covid RASMUS TARA		244.80 65.56 Amount
Check	JS12162020 12/21/2020 Invoice		12/14/2020 63657 Accounts Payable	ES Teaching Supplies REYNOLDS & SONS, INC		65.56 184.32 Amount
Check	103365 12/21/2020 Invoice		12/14/2020 63658 Accounts Payable	Athletic Supplies S & K TROPHIES & PLAQUES, INC.		184.32 300.00 Amount
Check	23348 12/21/2020 Invoice		12/14/2020 63659 Accounts Payable	Plaques SANDERS STACY		300.00 33.25 Amount
Check	JS12172020 12/21/2020 Invoice		12/14/2020 63660 Accounts Payable	ES Teaching Supplies SARANAC COMMUNITY SCHOOLS		33.25 60.01 Amount
Check	BE12162020 12/21/2020 Invoice		12/14/2020 63661 Accounts Payable	ES Petty Cash Reimbursement SARANAC HARDWARE		60.01 109.35 Amount
Check	85847 12/21/2020 Invoice		12/14/2020 63662 Accounts Payable	Maintenance Supplies SCHOOL SPECIALTY INC.		109.35 113.81 Amount

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/21/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	308103688504	12/14/2020	T Howe Order		60.85
	308103689993	12/14/2020	ES Teaching Supplies		52.96
Check	12/21/2020	63663 Accounts Payable	SHERWIN WILLIAMS COMPANY		137.75
	Invoice	Date	Description	Amount	
	4040-7	12/14/2020	Paint	137.75	
Check	12/21/2020	63664 Accounts Payable	SUNRISE SUPPLIES, INC.		89.52
	Invoice	Date	Description	Amount	
	23708	12/14/2020	Maintenance Supplies	89.52	
Check	12/21/2020	63665 Accounts Payable	SYNCB/Amazon		3,109.25
	Invoice	Date	Description	Amount	
	4696879777999	12/14/2020	SEF Grant-Stacy Sanders	209.16	
	455688694468	12/14/2020	SEF Grant-Maureen Jorgensen	40.12	
	589794463689	12/14/2020	SEF Grant-Stacy Sanders	897.00	
	563773663757	12/14/2020	SEF Grant-Stacy Sanders	1,824.00	
	448764466445	12/14/2020	Tech Supplies	28.99	
	887866459338	12/14/2020	ES Covid & ES Office Supplies	109.98	
Check	12/21/2020	63666 Accounts Payable	VIDETICH, DONALD		29.27
	Invoice	Date	Description	Amount	
	JS12162020	12/14/2020	Maintenance Supplies	29.27	
Check	12/21/2020	63667 Accounts Payable	West Michigan International		2,248.63
	Invoice	Date	Description	Amount	
	X101210083:01	12/14/2020	Parts-Bus 073	2,103.93	
	X101210739:01	12/14/2020	Parts	144.70	
GF CHECKING General Fund Checking Totals:					\$45,820.64
Checks: 30					\$45,820.64

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/22/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	12/22/2020	63668	Accounts Payable	Natural Capital Forestry, LLC		250.00
	Invoice			Description		Amount
	1071			Forestry Services Consultation		250.00
GF CHECKING General Fund Checking Totals:						\$250.00

Transactions: 1

Checks: 1 \$250.00

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/25/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/25/2020	63669 Accounts Payable	Advanced Pension Solution Inc.		450.00
	Invoice	Date	Description		Amount
	12.25.20 PAYROLL	12/25/2020	12.25.20 PAYROLL		450.00
Check	12/25/2020	63670 Accounts Payable	American Fidelity Assurance		1,079.72
	Invoice	Date	Description		Amount
	D249254	12/25/2020	CUSTOMER 95799		1,079.72
Check	12/25/2020	63671 Accounts Payable	American Fidelity Assurance Company		481.64
	Invoice	Date	Description		Amount
	1863271A	12/25/2020	CUSTOMER 95799		481.64
Check	12/25/2020	63672 Accounts Payable	HORACE MANN		1,551.44
	Invoice	Date	Description		Amount
	12.25.20 PAYROLL	12/25/2020	GROUP 210403A		1,551.44
Check	12/25/2020	63673 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description		Amount
	12.25.20 PAYROLL	12/25/2020	CASE 2008-026265-DM		201.61
Check	12/25/2020	63674 Accounts Payable	Transamerica Employee Benefits		47.30
	Invoice	Date	Description		Amount
	12.25.20 PAYROLL	12/25/2020	12.25.20 PAYROLL		47.30
GF CHECKING General Fund Checking Totals:					
Checks: 6					\$3,811.71
Transactions: 6					\$3,811.71

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/22/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/22/2020	63675 Accounts Payable	M.E.S.S.A.		9,007.74
	Invoice	Date	Description	Amount	
	2101-0095106	12/22/2020	January Insurance Premium	9,007.74	
Check	12/22/2020	63676 Accounts Payable	Priority Health		50,530.91
	Invoice	Date	Description	Amount	
	203500000863	12/22/2020	January Insurance Premium	50,530.91	
GF CHECKING General Fund Checking Totals:					\$59,538.65

Transactions: 2

Checks: 2 \$59,538.65

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/22/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/22/2020	63677 Accounts Payable	BLUE CROSS BLUE SHIELD		7,554.23
	Invoice	Date	Description	Amount	
	7043024710-1/21	12/22/2020	January Insurance Premium	7,554.23	
Check	12/22/2020	63678 Accounts Payable	Priority Health		4,446.78
	Invoice	Date	Description	Amount	
	203500000892	12/22/2020	January Insurance Premium	4,446.78	
Check	12/22/2020	63679 Accounts Payable	UNUM Life Insurance Company of America		276.97
	Invoice	Date	Description	Amount	
	4135500019-1/21	12/22/2020	January Insurance Premium	276.97	
GF CHECKING General Fund Checking Totals:					\$12,277.98

Transactions: 3

Checks: 3 \$12,277.98

Payment Register

From Payment Date: 12/1/2020 - To Payment Date: 12/31/2020

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
GF CHECKING - General Fund Checking									
EFT									
679	12/09/2020	Open			Accounts Payable	STATE OF MICHIGAN	\$11,241.21		
680	12/08/2020	Open			Accounts Payable	M.P.S.E.R.S.	\$57,876.53		
681	12/11/2020	Open			Accounts Payable	HealthEquity, Inc.	\$5,045.78		
682	12/11/2020	Open			Accounts Payable	INDEPENDENT BANK	\$149,633.83		
683	12/25/2020	Open			Accounts Payable	HealthEquity, Inc.	\$4,686.27		
684	12/25/2020	Open			Accounts Payable	INDEPENDENT BANK	\$189,091.78		
685	12/22/2020	Open			Accounts Payable	M.P.S.E.R.S.	\$58,809.42		
686	12/28/2020	Open			Accounts Payable	M.P.S.E.R.S.	\$50,328.59		
8 Transactions							\$526,713.41		

Type EFT Totals:

GF CHECKING - General Fund Checking Totals

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$526,713.41	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	8	\$526,713.41	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$526,713.41	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$526,713.41	\$0.00

Grand Totals:

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$526,713.41	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	8	\$526,713.41	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	8	\$526,713.41	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	8	\$526,713.41	\$0.00

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 12/31/2020

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	12/31/2020	63680 Accounts Payable	IONIA COUNTY INT. SCH. DIST.		108,119.15
	Invoice	Date	Description	Amount	
	21-1	12/28/2020	1st Half Tech Services & Fiscal Services	106,250.00	
	21-2	12/28/2020	Tech Supplies & ICEA Pladge	1,869.15	
Check	12/31/2020	63681 Accounts Payable	LANSING SANITARY SUPPLY, INC.		627.00
	Invoice	Date	Description	Amount	
	1106797	12/28/2020	Custodial Supplies	627.00	
Check	12/31/2020	63682 Accounts Payable	McGraw Hill Education Holdings, LLC		974.99
	Invoice	Date	Description	Amount	
	11458910001	10/01/2020	JSH Order	1,730.36	
	115580613001	10/16/2020	Return Books	(1,650.00)	
	115325714001	10/16/2020	MS Textbooks	894.63	
Check	12/31/2020	63683 Accounts Payable	METS		6,707.29
	Invoice	Date	Description	Amount	
	16495	12/28/2020	Salaries & Fees	6,707.29	
Check	12/31/2020	63684 Accounts Payable	MIDWEST AIR FILTER		192.44
	Invoice	Date	Description	Amount	
	G0673249	12/28/2020	Air Filters	192.44	
Check	12/31/2020	63685 Accounts Payable	SMITH, JASON		252.50
	Invoice	Date	Description	Amount	
	JS12282020	12/28/2020	Cell Phone Reimbursement/Nov.-Jan	240.00	
	JS12292020	12/28/2020	Query Plan-Transportation Testing	12.50	
Check	12/31/2020	63686 Accounts Payable	Steven R Thompson, CPA LLC		9,450.00
	Invoice	Date	Description	Amount	
	1033	12/28/2020	2019/2020 Finale Audit Payment	9,450.00	
Check	12/31/2020	63687 Accounts Payable	WINZER CORPORATION		126.34
	Invoice	Date	Description	Amount	
	6774888	12/28/2020	Transportation Supplies	126.34	

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
Batch Date: 12/31/2020

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
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GF CHECKING General Fund Checking Totals:

Transactions: 8

Checks: 8 \$126,449.71

\$126,449.71

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/04/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking						
Check	01/04/2021	63688	Accounts Payable	CAPITAL EQUIPMENT & SUPPLY		23,191.00
	Invoice			Description		Amount
	JS142021		01/04/2021	New Side By Side		23,191.00
GF CHECKING General Fund Checking Totals:						\$23,191.00

Transactions: 1

Checks: 1 \$23,191.00

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/05/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/05/2021	63689 Accounts Payable	Hi-Tech Building Services		7,021.87
	Invoice		Description		Amount
	025019	01/05/2021	December Custodial Cost		7,021.87
GF CHECKING General Fund Checking Totals:					\$7,021.87

Checks: 1 \$7,021.87

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking

Batch Date: 01/08/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/08/2021	63690 Accounts Payable	Advanced Pension Solution Inc.		450.00
	Invoice	Date	Description	Amount	
	1.8.21 PAYROLL	01/08/2021	1.8.21 PAYROLL	450.00	
Check	01/08/2021	63691 Accounts Payable	American Fidelity Assurance Company		542.47
	Invoice	Date	Description	Amount	
	1960707b	01/08/2021	CUSTOMER 95799	542.47	
Check	01/08/2021	63692 Accounts Payable	HORACE MANN		1,551.44
	Invoice	Date	Description	Amount	
	1.8.21 PAYROLL	01/08/2021	GROUP 210403A	1,551.44	
Check	01/08/2021	63693 Accounts Payable	MICHIGAN STATE DISBURSEMENT UNIT		201.61
	Invoice	Date	Description	Amount	
	1.8.21 PAYROLL	01/08/2021	1.8.21 PAYROLL	201.61	
GF CHECKING General Fund Checking Totals:					201.61
Checks: 4					\$2,745.52

Saranac Community Schools

Payment Batch Register

Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/11/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: GF CHECKING - General Fund Checking					
Check	01/11/2021	63694 Accounts Payable	A.B. Dick Document Solutions		38.96
	Invoice		Description		Amount
	33AR549017	01/04/2021	Printers		38.96
Check	01/11/2021	63695 Accounts Payable	Ambulatory Care Clinic		200.00
	Invoice		Description		Amount
	12282020C	01/04/2021	Bus Driver Physical		100.00
	01042021A	01/04/2021	Bus Driver Physical		100.00
Check	01/11/2021	63696 Accounts Payable	CLEAR RATE COMMUNICATIONS		335.52
	Invoice		Description		Amount
	6166484	01/04/2021	Fax Lines		335.52
Check	01/11/2021	63697 Accounts Payable	CONSUMERS ENERGY		23,837.04
	Invoice		Description		Amount
	JS142021	01/04/2021	December Electric & Natural Gas Cost		23,837.04
Check	01/11/2021	63698 Accounts Payable	DAVENPORT UNIVERSITY		794.50
	Invoice		Description		Amount
	2021100SHS	01/04/2021	Dual Enrollment		794.50
Check	01/11/2021	63699 Accounts Payable	Encore Technology Group, LLC		3,706.21
	Invoice		Description		Amount
	153101	01/04/2021	December Phone Cost		3,706.21
Check	01/11/2021	63700 Accounts Payable	Epic Sports		577.49
	Invoice		Description		Amount
	5128098	01/04/2021	Men's Basketballs		577.49
Check	01/11/2021	63701 Accounts Payable	FIRE PROS, INC.		2,419.68
	Invoice		Description		Amount
	INV-1805866	01/04/2021	JSH Sprinkler Repair		2,419.68
Check	01/11/2021	63702 Accounts Payable	Four Health Family Resource Center Inc.		912.50
	Invoice		Description		Amount

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/11/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
	9754	01/04/2021		Bridging The Gap Contract Services		362.50
	9755	01/04/2021		Bridging The Gap Contract Services		550.00
Check	01/11/2021	63703	Accounts Payable	Gallagher Uniform		321.22
	Invoice	Date		Description		Amount
	10709403	01/04/2021		Towels & Uniforms		105.34
	10710421	01/04/2021		Towels & Uniforms		110.54
	10711409	01/04/2021		Towels & Uniforms		105.34
Check	01/11/2021	63704	Accounts Payable	GreatAmerica Financial Services		1,112.26
	Invoice	Date		Description		Amount
	28474321	01/04/2021		Color Printers-JSH/ES		1,112.26
Check	01/11/2021	63705	Accounts Payable	GTW		198.02
	Invoice	Date		Description		Amount
	236346	01/04/2021		Compressed Gas-Transportation		64.01
	237245	01/04/2021		Compressed Oxygen/Acetylene-Transportation		134.01
Check	01/11/2021	63706	Accounts Payable	JOSTENS		33.00
	Invoice	Date		Description		Amount
	N002849556	01/04/2021		Award Emblem Pins-Band		33.00
Check	01/11/2021	63707	Accounts Payable	Les's Sanitary Service		630.00
	Invoice	Date		Description		Amount
	JS142021	01/04/2021		January Trash Removal Cost		630.00
Check	01/11/2021	63708	Accounts Payable	MARSHALL MUSIC COMPANY		350.14
	Invoice	Date		Description		Amount
	8972758	01/04/2021		Band Books		83.35
	8977661	01/04/2021		Band Books		11.18
	8978248	01/04/2021		Band Books		255.61
Check	01/11/2021	63709	Accounts Payable	MEEKHOF TIRE SALES & SERVICE		1,934.28
	Invoice	Date		Description		Amount
	862491-16	01/04/2021		Tires		1,934.28
Check	01/11/2021	63710	Accounts Payable	METS		4,594.00

Saranac Community Schools
Payment Batch Register
 Bank Account: GF CHECKING - General Fund Checking
 Batch Date: 01/11/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
	Invoice		Description		Amount
Check	01/11/2021	63711 Accounts Payable	Salaries & Fees		4,594.00
	Invoice		NAPA AUTO & TRUCK PARTS		208.77
Check	01/11/2021	63712 Accounts Payable	PCMI		4,498.45
	Invoice		Description		Amount
	881456	01/04/2021	Parts		191.29
	881702	01/04/2021	Parts		17.48
Check	01/11/2021	63713 Accounts Payable	QUJILL CORP.		335.01
	Invoice		Description		Amount
	73032	01/04/2021	Sub Salaries & Fees		1,600.11
	73146	01/04/2021	Salaries & Fees		2,898.34
Check	01/11/2021	63714 Accounts Payable	ES Teaching Supplies/Admin Office Supplies		335.01
	Invoice		SEG WORKERS COMPENSATION FUND		2,993.00
Check	01/11/2021	63715 Accounts Payable	Workers Comp Installment		2,993.00
	Invoice		THRUN LAW FIRM, P.C.		2,400.00
Check	01/11/2021	63716 Accounts Payable	Annual Retainer Fee		2,400.00
	Invoice		VILLAGE OF SARANAC		3,722.60
Check	01/11/2021	63717 Accounts Payable	3rd Quarter Water/Sewage Cost		3,722.60
	Invoice		West Michigan International		523.74
	X101211218:01	01/04/2021	Parts		103.20
	X101212530:01	01/04/2021	Parts		420.54
GF CHECKING General Fund Checking Totals:					\$56,676.39
Checks: 24					\$56,676.39

Payment Batch Register

Bank Account: 2018 CP - 2018 Capital Project Checking Ac
 Batch Date: 01/06/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: 2018 CP - 2018 Capital Project Checking Ac					
Check	01/06/2021	2018102 Accounts Payable	FLINN SCIENTIFIC INC.		1,773.00
	Invoice		Description		Amount
	2527746	01/06/2021	S Young Order		1,773.00
2018 CP 2018 Capital Project Checking Ac Totals:					\$1,773.00

Transactions: 1

Checks: 1 \$1,773.00

TO: Board of Education

FROM: Jason Smith, Superintendent

SUBJECT: Non-Affiliated Wages

I have updated the attached non-affiliated support staff wages. This is the last group of employees that we needed to update their wages for FY: 2020-2021.

2020-21 effective 01/01/21

Approved Wages for Non-Union Hourly Support Staff

Support Staff Schedule	\$1.00 for Central Office, \$0.50 Food Service, Transportation new driver Training & Trips hourly after 3 hrs	
Position	2020-21	2020-21
		Minimum wage 1/1/19 = \$9.45
Substitute Teacher, regular	13.80	Minimum wage 1/1/20 = \$9.65
Substitute Teacher, Long Term on the 16th Day	16.16	Minimum wage 1/1/21 = \$9.87
Cook		
Step 1	12.49	
Step 2	13.11	
Step 3	13.70	
Step 4	14.35	
Head Cook		
Step 1	15.02	(Cook Step 5 in NWS)
Cook's Assistant	10.95	
Kitchen Aide/Transporter		Food Service Clerical
Step 1	10.95	11.06
Step 2	11.00	11.61
Step 3	11.27	12.17
Step 4	11.76	12.78
Step 5	12.24	13.39
Asst Bookkeeper		Superintendent's Secretary
Step 1	15.67	16.57
Step 2	16.49	16.97
Step 3	17.28	17.74
Step 4	18.07	18.54
Step 5	19.16	20.84
Step 6	20.16	21.84
Bus Driver		
Bus Driver, Hourly Rate	19.56	no change
Bus Driver, Probationary Run	18.53	no change
Bus Driver, Extra Trips- 1st 3 hours	39.90	no change
Bus Driver, Extra Trips- Hourly after 3 hrs.	10.50	
Transportation Inservice	19.56	no change
New Driver Training	10.25	
Bus Aide		
Step 1	12.07	no change
Step 2	12.70	no change
Step 3	13.36	no change
Step 4	13.98	no change
Step 5	14.69	no change

TO: Board of Education

FROM: Jason Smith, Superintendent

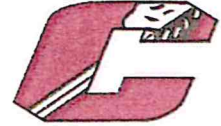
SUBJECT: Mascot Discussion

I would like to have three items for discussion regarding the Mascot. I have also included a sample resolution from another district.

1. A board resolution

2. A timeline

3. Community input



CLINTON COMMUNITY SCHOOLS

Clinton Community Schools Board of Education Resolution

Retirement of the Redskin Mascot and Name

WHEREAS, Clinton Community Schools (“District”) has always been and will continue to be an inclusive environment where every student and individual matters; and

WHEREAS, recent events have brought about a renewed focus on the District’s use of the Redskin mascot; and

WHEREAS, Clinton Community Schools and the Clinton community take great pride in its students and their activities; and

WHEREAS, it is Clinton Community Schools’ responsibility to protect District students from harm or mistreatment that can reasonably be foreseen, and to provide and promote a safe educational environment that is welcoming to all students.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Community Schools Board of Education respectfully retires the Redskin mascot effective at the point in time in which a new mascot can be selected for use by Clinton Community Schools.

BE IT FURTHER RESOLVED that the Clinton Community Schools Board of Education directs the Superintendent to develop and implement an inclusive process through which a new mascot can be identified for Clinton Community Schools.

Ayes:

Nays:

Absent:

Motion Passed:

The undersigned, duly qualified and acting Board Secretary, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Clinton Community Schools’ Board of Education at a regular meeting held on _____, the original of which is part of the Board’s minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the “Open Meetings Act” (Act 267, PA 1976, as amended).

_____, Board Secretary