



LEAVE OF EDUCATIONAL VALUE PLAN

The West Virginia Board of Education has established a policy for allowing a student's absence to be considered an excused "leave of educational value." Additionally, Morgan County Schools has established guidelines for having educational leave approved. Details of this policy can be found on the Morgan County Schools Attendance Department Website.

The following "Leave of Educational Value Plan" is to be completed by students seeking approval for educational leave.

Student's Name: _____

Teacher/Grade: _____

Date(s) of Trip: _____

Destination of Trip: _____

Educational Plan: Check below the type of project you will complete. Assignments are due one (1) week after returning to school:

- ☐ Create a picture collage with captions describing your trip.
- ☐ Create a PowerPoint presentation of your trip.
- ☐ Create a journal which has a daily entry describing your daily travels.
- ☐ Write a two-page report describing your trip.
- ☐ Other (must be approved by school administration): _____

I, _____, agree to complete the above project,
Student's Signature

along with missed class work assigned by my teachers, on or before _____.
Completion Date

I understand that if I do NOT fulfill the project requirement, the absences will be considered unexcused.

Parent / Guardian Signature *Date*

School Principal's Signature *Date*

Superintendent or Designee Signature (for requests of more than 10 days) *Date*