



Park Forest – Chicago Heights School District 163

242 South Orchard Drive
Park Forest, Illinois 60466
Phone: (708) 668-9427
www.sd163.com

Caletha White Ed. D.
Superintendent

May 9, 2023

Dear Parent(s)/Guardian(s):

As we approach the end of the 2022-2023 school year, our district has developed a new device collection procedure. All families will be required to turn in their school-issued device by Friday, May 26, 2023. All Chromebooks, along with chargers will be collected from 2nd - 7th grade students. Students will turn-in the school-issued devices to their homeroom teacher at their respective buildings.

Teachers should identify the student's device, place the appropriate name label on it and place the device into the charging cart. During the summer, the technology staff will visit each building to inventory all devices as well as send the required devices out for repair. The technology department will ensure that all students attending summer school will have a device to use. Students will not be allowed to take devices home during the summer session.

At the beginning of the 2023-2024 school year, Chromebooks will be issued to all students who have returned their Chromebooks at the end of the 2022-2023 school year. Your child must return all technology equipment issued during the 2022-2023 school year.

All 8th grade students will keep their device. Please have your child confirm with their homeroom teacher, to ensure that they graduate with their assigned device.

Please refer to the following price list for any missing or damaged items:

- Chromebook replacement \$250
- Damage fee \$25
- Lost/damaged Charger with Cord \$5

If you have any questions or concerns please contact the technology department via email at techhelp@sd163.com. To submit a technology payment log on to Skyward Family Access Login and select Fee Management.

21st Century Preparatory Center
240 S. Orchard Drive
Park Forest, IL 60466
(708) 668-9490
Fax (708) 747-0261

Algonquin Primary Center
170 Algonquin
Park Forest, IL 60466
(708) 668-9200
Fax (708) 503-2267

Barack Obama School of
Leadership and Stem
401 Concord Drive
Chicago Heights, IL 60411
(708) 668-9100
Fax (708) 283-2358

Blackhawk Intermediate Center
130 Blackhawk Drive
Park Forest, IL 60466
(708) 668-9500
Fax (708) 481-0917

Mohawk Intermediate Center
301 Mohawk
Park Forest, IL 60466
(708) 668-9300
Fax (708) 748-9738

Michelle Obama School of
Technology and the Arts
530 Lakewood
Park Forest, IL 60466
(708) 668-9600
Fax (708) 503-2297

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