



Whole Child - Whole School - Whole Community

**PARK FOREST-CHICAGO HEIGHTS SCHOOL DISTRICT 163
FAMILY ENGAGEMENT POLICY**

**MOHAWK PRIMARY CENTER
LORI COLBERT, PRINCIPAL**

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Mohawk Primary School Family Engagement Policy

In support of strengthening student academic achievement, each school in Park Forest-Chicago Heights School District 163 that receives Title I, Part A funds will develop jointly with, agree on with, and distribute to, parents a written parent and family engagement policy that contains information required by section 1116 Title I, Part A – Parent and Family— Formerly Known as ESEA Section 1118 Parental Involvement 1118 of the Elementary and Secondary Education Act (ESEA).

Districts and schools will partner with families through the ISBE Family Engagement Framework Principles for Family Engagement:

- Developing a family engagement system
- Building a welcoming and supportive environment
- Enhancing communication
- PTO Meetings: Including parents in decision making

Mohawk Primary School will involve parents in the joint development of its school family and parental involvement plan during:

- PTO Meetings (October 5, November 2, January 18, February 15, April 20, and May 16)
- Parent Teacher Conferences (October 4, November 3-4, and February 7)
- Title I Meeting (September 20 and May 24)

Mohawk Primary School will involve parents in the process of school review and improvement during:

- PTO Meetings (October 5, November 2, January 18, February 15, April 20, and May 16)
- Parent Teacher Conferences (October 4, November 3-4, and February 7)
- Monthly Newsletters
- District Social Media
- Class Dojo

Mohawk Primary School will hold an annual meeting at a time convenient for parents to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the rights of parents. We will encourage parents to attend through various methods of communication:

- Monthly Parent Calendar
- Sending Reminder Flyers
- School website; Live feed and Twitter
- Telephone/Text Message Reminder Calls
- Class Dojo

Mohawk Primary School will provide parents information in a timely manner including a description and explanation of the school's curriculum and academic assessment. We will inform parents through:

- District Handbook
- Parent Compact
- Parent Teacher Conferences (October 4, November 3-4, and February 7)

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- Weekly Classroom Newsletters

Mohawk Primary School will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible through:

- Email
- Telephone Call
- Formal Letter
- Virtual Conferences

Mohawk Primary School will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

- Standardized/Local Assessment Reports distributed at Parent Teacher Conferences
- Midterms
- Progress Reports
- i-Ready Family Reports
- OLSAT (2nd Grade: Spring 2023)

Mohawk Primary School will provide assistance to parents in understanding topics relevant to the Illinois Learning Standards, State and Local assessments and how to work with the educator to monitor their child's progress during:

- Family Reading Night (November 17)
- Family Math Night (March 22)
- Parent Teacher Conferences (October 4, November 3-4, and February 7)
- Open House (September 20)
- IEP/MTSS Meetings

Mohawk Primary School will provide materials and training to help parents work with their children to improve their children's academic achievement during:

- Focused PTO Meetings (October 5, November 2, January 18, February 15, April 20, and May 16)
- Family Reading Night (November 17)
- Family Math Night (March 22)
- Progress Reports
- IAR/Curriculum Nights (September 20)

Mohawk Primary School will with the assistance of its parents educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Sharing School Improvement Indicators with parents during PTO (October 5, November 2, January 18, February 15, April 20, and May 16)
- District Parent Disciplinary Meeting (November 2)
- Parent Title I Meeting (September 20 and May 24)

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- Monthly Newsletters
- Open House (September 20)
- XSTEAM Family Engagement Activities

Mohawk Primary School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with preschool and other programs. The school will also conduct other activities such as parent resource centers that encourage and support parents in more fully participating in the education of their children, by:

- Teachers providing baggie books for reading home support
- Teachers providing student login information for students to utilize with Rocket Math online, [zearn.org](https://www.zearn.org) and [raz-kids.com](https://www.raz-kids.com), Accelerated Reader, Ready Gen online resources
- Teachers providing at home support, resources, and virtual support via Class Dojo, Schoology, and District Fusion website

Mohawk Primary School will take the following actions to ensure that information related to the school and parent engagement programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Weekly Classroom Newsletters
- District Calendars
- Class Dojo
- Flyers/Reminders
- Phone/one Call Messages
- District Social Media Platforms; Live Feed/Twitter/Facebook
- Schoology Updates

The Mohawk Primary School Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by a Title I meeting that was held on September 20, 2022.

School Principal: Mrs. Lori Colbert

DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

The School may include additional discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as:

- arranging school meetings at a variety of times, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;

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- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

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ADOPTION

Mohawk Primary School Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by a Title I meeting that was held on September 20, 2022.

This policy was recommended for adoption to **Park Forest-Chicago Heights School District 163** in **October 2022** and will be in effect for the 2022-2023 school year. The school will distribute this policy to all parents of all children during **Parent -Teacher Conferences.**

Mrs. Lori Colbert

(Signature of School Principal)

(Signature of Title I Director)

October 13, 2022

(Date)

(Date)

(Signature of Board President)

(Signature of Board Secretary)

(Date)

(Date)