



# HUENEME ELEMENTARY SCHOOL DISTRICT

*"Inspiring and empowering every student to thrive every day."*

205 N. Ventura Road, Port Hueneme, CA 93041-3065 • www.hueneme.org • 805-488-3588

## WELCOME TO THE HUENEME ELEMENTARY SCHOOL DISTRICT

Dear Parents/Guardians:

Attached is the registration packet to enroll your child in a school in the Hueneme Elementary School District. Please check off each of the following as completed and when all are completed, return to school office.

- EMERGENCY CARE AUTHORIZATION AND HEALTH HISTORY CARD** - *In case of illness, accident, or other emergency your child will be released from school only to those persons you list on this card.*
- STATEMENT OF RESIDENCY** - *This form will be considered complete when **one** of the following acceptable verifications is provided.*
  - Proof of Residence** - Acceptable documents are:
    - Property tax payment receipts;
    - Rental property contract, lease or payment receipt;
    - Utility service contract, statement or payment receipt;
    - Pay stub;
    - Voter registration;
    - Correspondence from a government agency (welfare, AFDC, etc.);
    - Declaration of residency executed by the student's parent/guardian.
    - If a family is living in a residence with another family for reasons excluding economic hardship and does not have any of the above verifications, they may complete a Statement of Residency and then the person who has primary responsibility for the residence (owner or lessee) must complete a Statement of Residency and provide one of the acceptable verifications. This second Statement of Residency with its verification then becomes the enrolling student's verification of residence; or
    - If due to economic hardship, a family is living in temporary quarters, the children will be immediately enrolled and begin participating in all activities. The office staff will notify David Castellano, Senior Director, Student Support Services.
- PUPIL REGISTRATION FORM** - *This form requires the following verifications:*
  - Proof of Birth** - The legal evidences of age, in order of desirability, are a birth certificate, baptismal certificate, passport, immigration certificate, or affidavit from the parent/guardian.
  - Proof of Immunization** - *This information will be recorded on a California School Immunization Record. Acceptable written evidence of immunization against polio, diphtheria, tetanus, pertussis, measles, mumps, rubella, Hepatitis B and varicella (chickenpox). Last dose of DPT and polio must be given after 4<sup>th</sup> birthday. Student's immunizations must be current to be enrolled.*
- REPORT OF HEALTH EXAMINATION for SCHOOL ENTRY (KINDERGARTEN and FIRST GRADE ONLY)**  
***These forms require the SIGNATURE AND STAMP of a Health Examiner.***
  - Record of a Physical Examination** completed within the six months prior to kindergarten entry or a doctor's note specifying appointment date scheduled for the examination. Exceptions can be made only with a signed parental waiver stating reason.
  - Oral Health Requirement (AB1433)** Children entering public school for the first time, in kindergarten or first grade, are to have a dental check-up by May 31<sup>st</sup> of the first school year. The evaluation must be completed by a licensed dental professional. Oral health evaluations that occurred within the 12 months prior to school entry also meet this requirement. *(Parents may obtain a waiver of this requirement if they cannot find a dental office that takes their child's insurance, cannot afford to pay for it, or the parent chooses not to have their child's oral health evaluated.)*
- HOME LANGUAGE SURVEY**

ALL DOCUMENTS LISTED ABOVE MUST BE COMPLETED, SIGNED, AND RETURNED IN ORDER TO COMPLETE REGISTRATION.

### UNIFORM POLICY

*Some schools require school uniforms. Please check your school's policy before purchasing school clothing or uniforms.*