HomeTech Charter School  
Governing Board Minutes  
December 14, 2020

1.0 Opening Business:
   1.1 Board Meeting was called to order at 4:02 p.m. via Zoom.
   Present:        Eric Rein           Wendy Lightbody
                   Gail Kemp             Tom Brogden
   Absent:         Dan Evans

1.2 Pledge of Allegiance.

2.0 Mr. Brogden motioned for the approval of the December board agenda. Mr. Rein seconded. The board approved.

3.0 Communications/Reports
   3.1 Mrs. Kemp let the board know that Charlotte Taft is still interested in joining the board in January 2021. There has been no parent interest for our vacant parent member position. Mr. Brogden inquired if there was any new information on vaccinations for COVID.
   3.2 Principal’s Report
      1.0 Mrs. Kemp shared an enrollment chart that breaks down enrollment by grade. Currently, there are 132 students enrolled with a submitted ADA of 82. The staff will be holding parent conferences this week, which will update the ADA number to be more accurate.
      2.0 Mr. Haskell is working on confirming that HomeTech will not need to apply for the mitigating circumstances waiver for SB740.
      3.0 Mrs. Reinolds spoke with MaryRose Monney about the Librarian of Record services. Mrs. Monney visited the school to review the library. Mrs. Monney is available for helping with any library related questions.
      4.0 The state is now in the purple tier. The staff is seeing a lack of work submission and completion, along with a decline in students attending classes. HomeTech was advised not to pursue the truancy process with students for the Fall semester. HomeTech will start the truancy process in the Spring. Mr. Brogden commended the staff for working hard to connect with the students and working through these tough times.

4.0 Action Items
   4.1 Action Item 4.1 will be tabled until the January 2021 board meeting.
   4.2 Mr. Haskell presented the 2020-2021 First Interim Budget Assumptions to the board. The unrestricted beginning fund balance for HomeTech for 2020-21 is $1,019,564. The significant LCFF reductions that were previously included in the Adopted Budget have been removed, as these reductions were not included in the signed state budget. HomeTech’s 2020-21 LCFF Revenue is projected to be $937,242. This is based on their 2019-20 P-2 ADA of 77.44. Like all LEA’s in California, HomeTech’s 2019-20 ADA will be used for their 2020-21 ADA. The
backfill from the state granted under SB75 will be $509K. This is the amount projected to be needed to bring HomeTech to the total LCFF funding they received in 2018-19. The local revenue budgeted for HomeTech reflects the $73K, which HomeTech received from Charter Safe for the lost revenue claim they submitted. The personnel budgeted reflects the most current staffing for the school and also includes the assumption of a new 1.0 FTE teacher being hired beginning in January. It also reflects the recent decision by the board to unfreeze salary increases. The Special Ed Billback from Paradise Unified is budgeted at $37K. This is based on the actual 2019-20 amount and assumes a 10% increase. Overall, HomeTech has an unrestricted surplus of $508K. Their projected ending unrestricted fund balance is $1,527,776. On the restricted side of the budget, the beginning fund balance is $195,518. This reflects the carryover for various donations and grants. HomeTech is projected to meet their minimum reserve requirement in all three years of the multi-year projection. The Hold Harmless funding is projected to end at the end of this year. The MYP also reflects increased personnel costs as a result of step and column movement of current staff and changes to STRS and PERS rates. While HomeTech is projected to have the fund balance to absorb the upcoming deficit spending, if enrollment does not increase eventually significant expenditure reductions would be needed. Based on this budget, HomeTech would likely not meet the non-classroom-based funding determination for the 2020-21 year, which is scheduled to be their next determination year. In a normal year this would mean HomeTech would need to submit a mitigating circumstances waiver, however based on the email Mrs. Kemp received from CDE it appears that even if HomeTech does not meet their funding determination requirement, they will not see a reduction in funding and will not be required to submit a mitigating circumstances waiver. Mr. Haskell is still working on confirming if this is correct. Mr. Rein motioned for the consideration and approval of the 2020-2021 First Interim Budget Assumptions. Mrs. Lightbody seconded. The board approved.

4.3 Mrs. Kemp shared the LCFF Budget Overview for Parents with the board. Parents will need to review this overview before the LCAP can be approved. Mrs. Kemp will post the overview on the website after approval. Mr. Brogden motioned for the consideration and approval of the LCFF Budget Overview for Parents. Mr. Rein seconded. The board approved.

5.0 Mrs. Lightbody motioned for the consideration and approval of the item under the consent agenda. Mr. Rein seconded. The board approved.

6.0 Mrs. VanRoekel wanted to thank the board for all of their work and voiced her appreciation for all that they have done to support the staff and the school.

7.0 The next regular meeting is scheduled for Monday, January 11, 2020 at 4:00 p.m. via Zoom.

8.0 Adjourned 5:09 p.m.

[Signature]
Danielle Reinolds