

Owen Valley High School Re-Entry/Safety Plan

This is Owen Valley High School's re-entry plan and was developed from the SOCS re-entry plan and contains items specific to how Owen Valley High School will operate within the SOCS re-entry plan to maintain the safety of our students while providing them the best education possible.

Owen Valley High School will follow all health protocols in the

1. Arrival/Dismissal:

- a. When students arrive to school, they will be required to go directly to their first hour class period. Students who eat breakfast will need to take a seat in the cafeteria or one of the seats in the commons. Beginning at 8:00AM, teachers will be outside their classroom door and monitoring the hallways. This will eliminate congregating groups of students in the commons prior to school starting.
- b. During dismissal, students must go directly to their bus, car or ECA activity. Teachers will monitor the hallways and continue to assist in moving students along.

2. Social Distance:

- a. When possible, students at Owen Valley will separate and space apart as much as possible.
- b. OVHS will have sections of course with 15 students and some with 30 students.
- c. Counselors are currently working to balance all class numbers as much as possible. Obviously we will be able to distance more in some sections verses others. Some classrooms will even have the need to relocate their location to accommodate the dynamic of the classroom and its relative size. An example of this would be choir. Some sections of choir have 40 students. Social distancing is not possible in a setting such as this and singing with a mask is not conducive or productive. As a result, we will host choir classes in the auditorium to distance students as much as possible. This is one example of a common theme at OVHS, we will try to conduct the same activities you would traditionally see, but they may look a little different.
- d. Each area below will outline specific social distancing guidelines related to specific areas

3. Classroom Procedures:

- a. Students will be given assigned seats in each of their classrooms.
- b. All students will face the same direction in the classroom
- c. Classroom items will not be shared as a general rule. These items may include textbooks, Chromebooks, paper, pencils, etc. There are classroom items that must be shared due to the nature of the course. An example of this would be a construction classroom. We do not have enough drills for every student in the class to have their own individual tool. The structure of the class will be one that requires one student to use the item for the duration of the class period or allotted time. Prior to another student using the tool, the item will need to be sanitized and cleaned. Only items that can be sanitized by staff/students will be shared during a class period.
- d. Students will be asked to sanitize hands entering and exiting the classroom.
- e. Students will social distance as much as possible while in the classroom. There will be situation and settings that students cannot space 6' apart. Students will again be required to all face the same direction. As a general rule, partner or group work will not be permitted.
- f. 5 Min before dismissing class, the teacher will spray sanitizer on each student's desk and the student will wipe down their area with a paper towel. Each student will dispose of the paper towel on the way out the door to their next classroom. This will ensure the next group so students attending class will sit at a clean, sanitized desk. We will repeat this every class period.
- g. Classes will be dismissed one row at a time from front to back. This will help control the flow of traffic into the hallway and out of the classroom.
- h. When students leave class to attend the restroom or for any other reason, the teacher will keep a sign-in/sign-out log for contact tracing purposes.

4. Mask:

- a. Nothing in this plan concerning facial coverings/masks cannot contradict any requirements described in Governor Holcomb's Executive Order 20-37 issued on July 24, 2020. As Orders from the Governor change, Spencer-Owen Community Schools will consult with the Owen County Health Department on matters where our discretion may be used. iii. Effective July 27, 2020, mask use in schools is required for:
 - i. Students in grades 3 -12
 - ii. Faculty and staff
 - iii. Volunteers and anyone else in schools.
 - iv. When riding a bus (including pre-kindergarten through 2nd grade students)

- v. During co-curricular and extra-curricular activities, with exceptions for strenuous physical activity.
- b. The following people are exempt from wearing a face covering but are strongly encouraged to do so if practicable and without undue risk, or alternatively, are strongly encouraged to wear a face shield:
 - i. children who are over the age of two (2) years and under the age of eight (8) years unless otherwise required by a directive in the Executive Order;
 - ii. any person with a medical condition, mental health condition or disability which prevents wearing a face covering;
 - iii. any person who is deaf or hard of hearing, or communicating with a person who is deaf or hard of hearing, where the ability to see the mouth is essential for communication;
 - iv. any person for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines;
- c. Individuals will be allowed to not wear a facial covering during the following situations:
 - i. When separation from another individual is 6 feet or greater.
 - ii. During recess if social distancing can be maintained.
 - iii. When eating or drinking.
- d. Masks are now part of a school's dress code. Violations will be handled in a similar manner.
- e. Through arrangements with the Governor's Office, community volunteers, and corporation funds, Spencer-Owen Community Schools anticipates being will be able to provide all students and employees with at least one cloth mask during the 2020-21 school year. However, students and staff should plan to provide their own masks throughout the year. Hardship situations should be addressed with the appropriate school staff.
- f. Please see Appendix C for guidance concerning face coverings.
- g. All forms of bullying and/or harassment associated with masks will not be tolerated. Each teacher's classroom rules and/or procedures will prohibit bullying and/or harassment.

5. Cafeteria & Lunch:

- a. All lunches at OVHS will be prepackaged in advance for students so items are in a grab and go style. The only exception will be the daily hot lunch which café staff will prepare and hand directly to students.
- b. Café staff will enter all student lunch codes so that entering and exiting the café is hands free for students.
- c. OVHS will be adding an additional serving lines in the café for quick stop, grab and go lunches. This will reduce the amount of students in the lunch

lines and keep student numbers in line at a minimum. The same items will be served as always during OVHS lunches, they are simply being offered as prepackaged options now.

- d. Additional seating has been added to the café and in the commons area. Additional tables will allow students to reduce the number of students sitting together. Picnic style seating has been added to the commons and concession area for students to utilize as well. A commonly visited area by students during lunch is the auxiliary gym. In years past, food has not been allowed in the bleachers of the aux gym at lunch. Students will be permitted to eat grab and go lunches in the bleachers of the aux gym. Hot tray lunches will still need to stay in the cafeteria. During nice weather, students will still be permitted to utilize the picnic areas outside during lunch. The goal is to social distance students as much as possible and spread student proximity in one area out.
- e. Open-Campus for seniors will be closed to begin the year. OVHS seniors in the past have been permitted to leave during lunch if their GPA and attendance meet requirements. State data will be monitored and changes to this policy will be made when possible. The purpose for closed campus to begin the year is to reduce the risk of exposure in and out of the building.
- f. All cafeteria tables and seating will be sanitized and cleaned before and after each lunch period.

6. Passing Periods:

- a. When students exit the classroom, they are to walk down the right side of the hallway and distance as much as possible from the person in front of them.
- b. Teachers will also stand and monitor the hallway during passing periods to assist in students following procedure.
- c. Passing periods at OVHS will be 4 minutes long which require students to quickly move from one class to the next and reduce groups congregating. We will also have teacher sweep teams.
- d. Each period, teachers who are on prep will walk the hallways during passing periods “sweeping” students to class. This enhances supervision and assist in students following procedures.

7. Tutoring & After School Clubs:

- a. All after school tutoring and clubs will track and monitor student attendance records.
- b. Each tutoring session and club will provide students with assigned seats and follow social distancing procedures.

8. Field Trips:

- a. At the time, field trips are not permitted. This could change in the coming weeks/months.
- b. If we do determine to allow field trips, these trips will be evaluated and approved by the teacher, principal, district nurse (who may consult the OC Health Department), and curriculum director.

9. Visitors:

- a. Scheduled Visitors at OVHS will be permitted but will be required to self-screen prior to arriving on campus. All scheduled visitors will have their temperature taken before entering the building and conducting scheduled visit. If a visitor has a fever, they will not be permitted in OVHS.
- b. Therapist and personnel who frequent OVHS: There are numerous people who work with students on a regular basis at OVHS (weekly or bi-weekly) but may not visit on a daily basis. OVHS will require the same procedures as if they were a scheduled visitor, self-screen prior to arrival and a temperature check before entering the building.
- c. Unscheduled visitors will not be permitted into OVHS. There are times parents or guardians will need to deliver items to school for their student. We ask that you arrive to the main entrance of the high school and ring the buzzer. You will be greeted by school staff and ask for the purpose of your visit. When appropriate, all business and visits will be conducted in the foyer. When an unscheduled visitor must enter the building, a temperature screen will be required prior to entering.

10. Water Fountains:

- a. Water fountains at OVHS will be turned off and not accessible. Schools will provide water for students through water filling stations, bottles of water or cups of water. OVHS will have 3 water filling stations: 2nd Floor, 1st floor and by the Cafeteria. This will provide students with hands free access to water at all levels of the building.