

**MENDHAM BOROUGH
SCHOOL DISTRICT
REGULAR BUSINESS MEETING**

February 23, 2021

AGENDA ITEMS

FOR

APPROVAL

Board Officers

Mrs. Beth Cocuzza, President
Mr. John Vitale, Vice-President

Administrators

Dr. Mitzi N. Morillo, Superintendent
Mrs. Felicia Kicinski, Business Administrator

MENDHAM BOROUGH SCHOOL DISTRICT

MENDHAM BOROUGH BOARD OF EDUCATION REGULAR BUSINESS MEETING AGENDA

DATE: February 23, 2021

*****HILLTOP SCHOOL *****

Welcome

Welcome to this public meeting of the Mendham Borough Board of Education. The Board is an elected, unpaid group of nine citizens who set policy and make decisions on educational, financial, and personnel matters for the Mendham Borough Schools on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable New Jersey laws and under regulations of the New Jersey State Board of Education.

Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Early in the meeting, there is a “Public Comments” period to provide an opportunity for members of the public to speak on agenda items only. Additionally, members of the public will have the opportunity to make comments after the Board’s discussion of “New Business.” Law limits discussion of individual personnel.

We desire sincerely that our meetings will provide useful opportunities for communication between the Board and the community. Thank you for attending.

Mendham Borough Board of Education

MENDHAM BOROUGH SCHOOL DISTRICT
Mendham, New Jersey
February 23, 2021

REGULAR BUSINESS MEETING
BOARD OF EDUCATION

6:15 PM

Hilltop School Cafeteria
Mendham, New Jersey

AGENDA

Attachments:

- 1. Minutes**
- 2. Financial Business**
- 3. Other Financial Business**
- 4. Bill Lists, Travel, Transfer of Funds**
- 5. Policy**
- 6. Personnel**
- 7. Other Business**

5.1 Motion to adopt the following resolution:

BE IT HEREBY RESOLVED by the Mendham Borough Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on Tuesday, February 23, 2021 for the purpose of discussing:

- Personnel
- Legal
- Negotiations

It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.

5.2 RE-OPEN TO PUBLIC

TIME:

Public in attendance

6. NEW BUSINESS

CONSENT RESOLUTIONS

(All matters hereunder in are considered to be routine in nature and will be enacted by one motion in each area of business. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office).

7. MINUTES

7.1 Motion to approve the minutes of the January 28, 2021 Executive Session Meeting.

CARRIED:

7.2 Motion to approve the minutes of the January 28, 2021 Regular Business Meeting.

CARRIED:

8. CORRESPONDENCE

9. COMMITTEE REPORTS

9.1 Curriculum and Instruction

9.2 Finance/Facilities and Technology

9.3 Personnel and Management

9.4 Policy/Public Relations

10. **ADMINISTRATIVE STAFF REPORTS**

10.1 Superintendent's Report

- Mrs. Danielle Holmes, Director of Special Services - Special Services Update

10.2 District Enrollment/Fire/Security Drill Reports as follows:

DISTRICT ENROLLMENT REPORT			
GRADE	January 31, 2021	December 31, 2020	January 31, 2020
Pre K	9	9	11
K	48	46	41
1	46	44	47
2	42	42	47
3	43	43	58
4	56	56	54
HILLTOP TOTAL	244	240	258
5	51	51	71
6	68	68	53
7	52	52	68
8	68	68	51
MT. VIEW TOTAL	239	239	243
BOTH SCHOOLS TOTAL	483	479	501
OUT OF DISTRICT	4	4	3
TOTAL	487	483	504
STAFF ATTENDANCE	97.69%	96.48%	95.68%
DISTRICT FIRE DRILL REPORT			
SCHOOL	DATE OF DRILL	TIME OF DRILL	LENGTH OF DRILL
HILLTOP	January 12, 2021	9:30 AM	4:00
MOUNTAIN VIEW	January 11, 2021	9:23 AM	0:15
SECURITY DRILL REPORT			
SCHOOL	DATE OF DRILL	TIME OF DRILL	LENGTH OF DRILL
HILLTOP			
Bomb Threat	January 27, 2021	12:30 PM	3:00
MOUNTAIN VIEW			
Shelter In Place	January 19, 2021	11:12 AM	5:00

11. RECOGNIZE PUBLIC - FOR AGENDA ITEMS ONLY

While the Board respects the public’s interest in voicing its questions, concerns or criticisms it may have regarding the conduct of the Board and/or its members, the Board wants to remind you that this privilege is not absolute, and statements that are disruptive, threatening, abusive, obscene, profane, irrelevant, overly lengthy or that interfere with the orderly process of the meeting will not be permitted. We remind everyone that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Accordingly, your comments may result in action by a third party.

12. FINANCIAL BUSINESS

Board Secretary and Treasurer’s Reports

12.1 Motion to approve that the Board Secretary’s Report - January 2021 and the School Treasurer’s Report - January 2021 with a reconciled cash balance of \$6,459,004.13 be accepted, certifying that no major account fund is over expended in violation of NJAC 6A:23-2.11(a) and sufficient funds are available to meet the financial obligation of the district for the remainder of the fiscal year. Revenues are being received as anticipated.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

Transfer of Funds

12.2 Motion to approve the transfer of funds for Mendham Borough Schools for the 2020-2021 school year as presented.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

12.3 Other Financial Reports

Motion to approve the following reports:

Cafeteria Reconciliation - January 2021

Cafeteria Register - January 2021

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

Bill List

12.4 Motion to approve the Board of Education Bill List from January 27, 2021 to February 23, 2021 in the amount of \$452,173.14.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

12.5 Motion to approve the Bill List from January 27, 2021 to February 23, 2021 for the Cafeteria Account in the amount of \$0.00. No activity during this period.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

Travel Expenses

12.6 Motion to approve the proposed travel expenditures as attached and in accordance with New Jersey Law A-5 and Board Policy 9250b1.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

SEMI Waiver

12.7 WHEREAS, N.J.A.C. 6A:23A-5.3(b)2 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year; and

WHEREAS, the Mendham Borough Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty Medicaid eligible classified students;

NOW, THEREFORE, BE IT RESOLVED, that the Mendham Borough Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2021-2022 school year.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

Award of Construction Bids

12.8 Mountain View Ceiling and Lights Replacement

Motion to award the base bid in the amount of \$250,700.00 in the 2020-2021 budget year for the Mountain View Student Ceiling and Lights Replacement to Accurate Construction, Inc as the lowest responsible bidder. Bid responses were opened on Thursday, January 21, 2021, at 2:00 PM in the Mountain View Middle School Cafeteria. Mrs. Felicia Kicinski, Mr. Jon Gesell, and Mr. Anthony Gianforcaro were present.

Bid Tabulation:

<u>Bidder</u>	<u>Amount</u>
Accurate Construction, Inc	\$250,700.00
Drill Construction Company Inc.	\$286,150.00
Venus Tile & Marble Construction	\$296,000.00

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

12.9 Mountain View Gymnasium HVAC Upgrades

Motion to award the base bid in the amount of \$282,000.00 in the 2021-2022 budget year for the Mountain View Student Gymnasium HVAC Upgrades to First Goal Heating and Cooling as the lowest responsible bidder. Bid responses were opened on Wednesday, February 10, 2021, at 11:00 AM in the Mountain View Middle School Cafeteria Mrs. Felicia Kicinski, Mr. Jon Gesell, and Mr. Anthony Gianforcaro were present.

Bid Tabulation:

<u>Bidder</u>	<u>Amount</u>
First Goal Heating and Cooling, LLC	\$282,000.00
TEO Technologies Inc.	\$306,000.00
Iron Mountain Construction, LLC	\$318,995.00

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

13. CURRICULUM

14. POLICY

14.1 Motion to approve the following Policies and Regulations for a First Reading.

Type	Policy #	Name	New/ Revised
Policy	0145	Board Member Resignation and Removal (M)	Revised
Regulation	1642	Earned Sick Leave Law (M)	Revised
Policy	1643	Family Leave (M)	New
Policy	2415	Every Student Succeeds Act (M)	Revised
Policy	2415.01	Academic Standards, Academic Assessments, and Accountability (M)	Abolished
Policy	2415.02	Title I - Fiscal Responsibilities (M)	Revised
Policy	2415.03	Highly Qualified Teachers (M)	Abolished
Policy	2415.05	Student Surveys, Analysis, and/or Evaluations (M)	Revised
Policy & Regulation	2415.20	Every Student Succeeds Act Complaints (M)	Revised
Policy	3431.1	Family Leave (M)	Abolished
Policy	3431.3	New Jersey Family Leave Insurance Program	Abolished
Policy	4125	Employment of Support Staff Members (M)	Revised
Policy	4431.1	Family Leave (M)	Abolished
Policy	4431.3	New Jersey Family Leave Insurance Program	Abolished
Policy & Regulation	5330.01	Administration of Medical Cannabis (M)	Revised
Policy	6360	Political Contributions (M)	Revised
Policy	7425	Lead Testing of Water in Schools (M)	Revised
Regulations	7425	Lead Testing of Water in Schools (M)	New
Policy & Regulations	7430	School Safety (M)	Abolished
Policy	8330	Student Records (M)	Revised
Policy	9713	Recruitment by Special Interest Groups (M)	Revised

CARRIED:

15. PERSONNEL

15.1 Motion to approve the extended appointment of Janessa La Mastro, Leave Replacement Confidential Secretary at Hilltop School, at an hourly rate of \$18.43 effective February 24, 2021 through April 30, 2021, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNBYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMAYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

15.2 Motion to approve the appointment of Sean Altis, Leave Replacement 8th Grade Math Teacher at Mountain View Middle School, effective on or about March 1, 2021 through June 30, 2021, at a salary of \$250.00 per day, pending a successful criminal history background check, P.L. 2018, Chapter 5 and upon the recommendation of the Superintendent.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

15.3 Motion to approve the appointment of Stephen Maybe, Physical Education Teacher at Hilltop Elementary School, effective on or before March 23, 2021 through June 30, 2021, a salary of \$61,010.00 Step 9-10, Level BA to be prorated for the term of the contract pending a successful criminal history background check, P.L. 2018, Chapter 5 and upon the recommendation of the Superintendent.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

15.4 Motion to approve the appointment of Gina Ferraro, as a Leave Replacement Guidance Counselor at Hilltop Elementary School, one day per week at a rate of \$250.00 per day, effective March 3, 2021 through June 30, 2021, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

15.5 Motion to approve the appointment of Lisa Maderna, Long Term Substitute Teacher for Grade 2 at Hilltop Elementary School, effective on February 24, 2021 through June 30, 2021, at a rate of \$250 per day, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

15.6 Motion to approve the following staff members to be available to review data for at-risk students, identify interventions and provide instructional services for students in the Title I program at the remunerated rate of \$50.00 an hour to be paid by Title I Funds and not to exceed \$9,889.00, upon the recommendation of the Superintendent.

Nicole Ascione	David Ward	Judy Berish	Heather Keaney	Kristin Stiner	Kristen Huang	Mary Frances Byers	Sean Altis
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ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	STEPHEN MCLAUD	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

16. OTHER BUSINESS

17. RECOGNIZE PUBLIC

While the Board respects the public’s interest in voicing its questions, concerns or criticisms it may have regarding the conduct of the Board and/or its members, the Board wants to remind you that this privilege is not absolute, and statements that are disruptive, threatening, abusive, obscene, profane, irrelevant, overly lengthy or that interfere with the orderly process of the meeting will not be permitted. We remind everyone that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Accordingly, your comments may result in action by a third party.

18. ADJOURNMENT

TIME:

Motion to adjourn the meeting.

CARRIED: