

MIDD-WEST SCHOOL DISTRICT

Regular Meeting

Virtual Meeting via Zoom

Monday, February 22, 2021

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT **ABSENT**

LATE ARRIVAL

Mr. Victor L. Abate, President
Mr. Donald D. Pinci, Vice President
Mr. Shawn A. Sassaman, Treasurer
Mr. Terry L. Boonie
Mrs. Julie R. Eriksson
Mr. Justin T. Haynes
Mrs. Wyona P. Lauver
Mr. Christopher T. Nesbit
Mrs. Sherryl L. Wagner
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Ryan L. Wagner, Business Manager
Attorney Orris C. Knepp, III, Solicitor

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

V. **STUDENT REPORTS**

Miss Makenna M. Dietz and Miss Liliana E. Shutt

VI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

- 1) Master Trey J. Wagner, President, and Miss Makenna M. Dietz, Secretary – Senior Class Trip Presentation

VII. **CONSENT AGENDA**

All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

VIII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the January 25, 2021, regular meeting of the Midd-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the February 8, 2021, work session of the Midd-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period January 26, 2021, through February 22, 2021.

3. **TREASURER’S REPORTS**

Approval is recommended for the Treasurer’s Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending January 31, 2021.

4. **BUS DRIVER**

Approval is recommended for the following individual as a bus driver for the 2020-2021 school year:

Weikel Busing, LLC

Catherine R. Branthoover to be effective January 25, 2021

5. **BUS STOP**

Approval is recommended for the following bus stop:

1849 Back Mountain Road, Beaver Springs

6. **SPRING ATHLETIC TRANSPORTATION BIDS**

Approval is recommended of the spring athletic transportation bids in the amount of \$10,609.71 as follows:

Hunters Valley, Inc.	\$1,304.00
Strawser Busing, LLC	\$1,342.00
Weikel Busing, LLC	\$7,963.71

7. **TRANSPORTATION SERVICE FOR BASEBALL PRACTICES AND HOME GAMES**

Approval is requested to accept the quote from Weikel Busing, LLC, in the amount of \$175.00 per round-trip transport to provide transportation service to West Snyder Elementary School for baseball practices and home games for the 2020-2021 school year.

8. **2021-2022 SUN AREA TECHNICAL INSTITUTE GENERAL OPERATING BUDGET**

Approval is requested of the 2021-2022 SUN Area Technical Institute General Operating Budget in the amount of \$7,345,146.00. *{The 2020-2021 budget was \$7,521,519.00.}*

9. **2021-2022 CENTRAL SUSQUEHANNA INTERMEDIATE UNIT PRELIMINARY GENERAL OPERATING BUDGET**

Approval is requested of the 2021-2022 Central Susquehanna Intermediate Unit Preliminary General Operating Budget in the amount of \$702,660.00. *{The 2020-2021 budget was \$886,527.00.}*

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

1. **FIELD TRIPS**

Approval is recommended of the following field trips:

- a. DECA Club – Midd-West High School – February 17, 2021, through February 19, 2021 – Hershey, PA – 1 Student/1 Adult – Cost to Organization: \$0.00 – Cost to District: \$263.22
- b. Varsity Wrestling Team – Midd-West High School – March 5, 2021, through March 6, 2021 – Pottsville, PA – 2 Students/2 Adults – Cost to Organization: \$0.00 – Cost to District: \$250.00
- c. Varsity Wrestling Team – Midd-West High School – March 11, 2021, through March 12, 2021 – Hershey, PA – 2 Students/2 Adults – Cost to Organization: \$0.00 – Cost to District: \$250.00
- d. Senior Class – Midd-West High School – May 24 and 25, 2021 – King of Prussia/Philadelphia, and Pocono Manor, PA – __ Students/ __ Adults – Cost to Organization: \$200.00 per student – Cost to District: \$_____

2. **2021-2022 SCHOOL CALENDAR – FIRST READING**

Approval is recommended of the 2021-2022 school calendar on first reading.

3. **PRACTICUM ARTICULATION AGREEMENT – LIBERTY UNIVERSITY**

Approval is requested of a Practicum Articulation Agreement between Liberty University and the Midd-West School District for candidates to

complete a variety of course-embedded practicums as part of their degree program for the period from February 22, 2021, to June 30, 2023.

4. **MEMORANDUM OF UNDERSTANDING – FOSTER GRANDPARENT PROGRAM**

Approval is recommended of the Memorandum of Understanding between the Foster Grandparent Program of Central Pennsylvania and the Mid-West School District to be effective October 1, 2020, to October 31, 2023, self-certifying that Mid-West School District meets the requirements necessary to become a Foster Grandparent Program Volunteer Station.

5. **WAIVER TO POLICY GUIDE 121 – FIELD TRIPS**

Approval is recommended to waive Policy Guide 121, Field Trips, to allow less than fifty percent (50%) of the members of the senior class participate in the trip.

6. **WAIVER TO POLICY GUIDE 217 – GRADUATION REQUIREMENTS**

Approval is recommended to waive Policy Guide 217, Graduation Requirements, to allow any ninth through twelfth grade student participating in at least three (3) marking periods during the 2020-2021 school year in Mid-West School District's virtual program to earn 24.5 credits to be eligible for graduation provided they have met all other state and local District requirements. *{Twenty-seven (27) credits is required for graduation.}*

7. **REVISED POLICY GUIDE 815 – ACCEPTABLE USE AND INTERNET SAFETY**

Approval is recommended of revised Policy Guide 815, Acceptable Use and Internet Safety, on second and final reading.

8. **NEW POLICY GUIDES**

Approval is recommended of the following new policy guides on first reading:

- 304 – Employment of District Staff
- 305 – Employment of Substitutes
- 306 – Employment of Summer School Staff
- 307 – Student Teacher/Interns
- 318 – Attendance and Tardiness

9. **REVISED POLICY GUIDES**

Approval is recommended of the following revised policy guides on first reading:

- 301 – Creating a Position
- 308 – Board Resolution *{Formerly titled Employment Contract}*
- 309 – Assignment and Transfer
- 311 – Reduction in Staff *{Formerly titled Suspensions and Furloughs}*

- 313 – Evaluation of Employees *{Formerly titled Evaluation of Administrative Employees}*
- 314 – Physical Examination
- 314.1 – HIV Infection
- 317 – Conduct/Disciplinary Procedures
- 319 – Outside Activities
- 320 – Freedom of Speech in Non-School Settings
- 321 – Political Activities
- 322 – Gifts
- 323 – Tobacco and Vaping Products *{Formerly Tobacco/Nicotine Use}*
- 324 – Personnel Files

10. **REPEALED POLICY GUIDES**

Approval is recommended to repeal the following policy guides:

- 303 – Employment of Administrators
- 310 – Abolishing a Position
- 316 – Non-tenured Employees
- 327 – Management Team
- 401 – Creating a Position
- 404 – Employment of Professional Employees
- 405 – Employment of Substitute Professional Employees
- 406 – Employment of Summer Staff
- 407 – Student Teacher Interns
- 408 – Employment Contract
- 409 – Assignment and Transfer
- 410 – Abolishing a Position
- 411 – Suspensions and Furloughs
- 412 – Evaluation of Professional Employees
- 413 – Evaluation of Temporary Professional Employees
- 414 – Physical Examinations
- 414.1 – HIV Infection
- 416 – Non-tenured Staff Member
- 417 – Conduct/Disciplinary Procedures
- 418 – Penalties for Tardiness
- 419 – Outside Activities
- 420 – Freedom of Speech in Non-Instructional Settings
- 421 – Political Activities
- 422 – Gifts
- 423 – Tobacco/Nicotine Use
- 424 – Personnel Files
- 501 – Creating a Position
- 504 – Employment of Classified Employees
- 505 – Employment of Substitute and Short-Term Employees
- 508 – Employment Contract
- 509 – Assignment and Transfer
- 511 – Suspensions and Furloughs
- 512 – Evaluation of Classified Employees
- 514 – Physical Examination
- 514.1 – HIV Infection
- 517 – Conduct/Disciplinary Procedures
- 518 – Penalties for Tardiness
- 519 – Outside Activities
- 523 – Tobacco/Nicotine Use

C. **PERSONNEL**

Mr. Donald D. Pinci

1. **EMPLOYMENT – ADMINISTRATIVE – SUPERINTENDENT OF SCHOOLS**

Approval is requested to appoint Joseph W. Stroup as Superintendent of Schools of the Midd-West School District for a five-year term beginning July 1, 2021, and ending June 30, 2026, pending final agreement upon a written contract setting forth salary and terms and conditions of employment.

2. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Extended-rate Substitute – Andrew L. Wagner – Mathematics Teacher – Midd-West Middle School – Effective: November 16, 2020, and continuing until a date unknown – \$100.00 per day for the first thirty (30) consecutive days and \$254.11 per day for the remainder of the assignment *{Replacement/Aucker}*
- b. Extended-rate Substitute – Jennifer L. Hostler – Vocal Music Teacher – Middleburg Elementary School – Effective: February 23, 2021, through June 1, 2021, or the last day of the 2020-2021 school year – Salary: \$100.00 per day for the first thirty (30) consecutive days and \$254.11 per day for the remainder of the assignment *{Replacement/Lohr}*

3. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2020-2021 school year:

Jacob T. Keister	Junior High Boys Soccer Coach	MWMS	\$2,032.00
------------------	-------------------------------	------	------------

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individual for the 2021-2022 school year:

Lance J. Adams	Football Coach – Head	MWHS	\$3,976.00
----------------	-----------------------	------	------------

c. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2020-2021 school year:

Alisha A. Kurtz	Assistant Softball Coach	MWHS	\$3,203.00
Kelcie M. Crabb	Assistant Junior Varsity Softball Coach	MWHS	\$3,203.00
Chelsey R. Beaver	Assistant Track & Field Coach	MWHS	\$3,203.00
John J. Daku	Assistant Track & Field Coach	MWHS	\$2,947.00
Stanley L. Share	Assistant Track & Field Coach	MWHS	\$3,203.00

Kay E. Smith Effective: February 8, 2021
Transportation Student Aide/Personal Care Assistant
Emotional Support Program and Life Skills Support Program
Mid-West High School

Devin R. Flynt Effective: February 12, 2021
Vocal Director (Musical)
Mid-West High School

Kelsey R. Guffey Effective: February 24, 2021
Personal Care Assistant
Life Skills Support Program
Middleburg Elementary School

Debra K. Folk Effective: February 26, 2021
Cafeteria Cashier
Mid-West Middle School

Allyson L. Folk Effective: June 30, 2021
Secretary to the Board
Mid-West School District

D. **OTHER** Mr. Victor L. Abate

1. **STUDENT DISCIPLINE**

The Administration recommends adoption of the student discipline recommendation and directs the Superintendent to give notice of the action to Student 01-2021 and the parents and advise them of the disciplinary recommendation.

IX. **CLOSING CEREMONIES**

X. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

XI. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

XII. **REPORTS**

1. **SUPERINTENDENT** Mr. Richard J. Musselman

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

3. **BUSINESS AND FISCAL** Mr. Ryan L. Wagner

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

6. **CENTRAL SUSQUEHANNA INTERMEDIATE UNIT** Mr. Victor L. Abate

- | | | |
|-------|---|------------------------|
| 7. | SUN AREA TECHNICAL INSTITUTE | Mrs. Julie R. Eriksson |
| 8. | PSBA LIAISON | Mr. Donald D. Pinci |
| 9. | POLICY COMMITTEE | Mrs. Julie R. Eriksson |
| 10. | BUILDINGS AND GROUNDS COMMITTEE | Mr. Terry L. Boonie |
| 11. | TECHNOLOGY COMMITTEE | Mr. Justin T. Haynes |
| 12. | FINANCE/BUDGET COMMITTEE | Mr. Shawn A. Sassaman |
| 13. | PROFESSIONAL STAFF NEGOTIATION COMMITTEE | Mr. Shawn A. Sassaman |
| 14. | SUPPORT STAFF NEGOTIATION COMMITTEE | Mr. Donald D. Pinci |
| 15. | TRANSPORTATION COMMITTEE | Mr. Terry L. Boonie |
| 16. | BOARD AND/OR ADMINISTRATOR COMMENTS | Mr. Victor L. Abate |
| XIII. | ADJOURNMENT | Mr. Victor L. Abate |

There being no further business, the regular meeting was adjourned at _____ p.m.