



**Monday, February 8, 2021  
Regular Meeting**

**ALL ITEMS HAVE BEEN APPROVED UNLESS OTHERWISE INDICATED**  
**Virtual Meeting/Google Meet**  
**7:00 P.M.**

## **1. Opening Meeting**

---

**Subject**                      **1.1 Notice of Board Meeting**

Meeting                      Feb 8, 2021 - Regular Meeting

Category                    1. Opening Meeting

Access                      Public

Type

Executive Content

Presiding Officer Read:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting has been satisfied.

On January 6, 2021 advanced written notice of this meeting was posted on the bulletin board outside the Board Secretary's Office.

On January 6, 2021 advanced written notice of this meeting was emailed to the Courier Post, 301 Cuthbert Blvd., Cherry Hill, the Trenton Times, 413 Riverview Plaza, Trenton, NJ and Burlington County Times, 116 Burrs Road, Suite B, Westampton, NJ 08060

On January 6, 2021 advanced written notice of this meeting was filed with the Township Clerk.

The Board Secretary shall enter into the minutes of this meeting, this public announcement.

**Subject**                      **1.2 Pledge of Allegiance**

Meeting                      Feb 8, 2021 - Regular Meeting

Category                    1. Opening Meeting

Access                      Public

Type                        Procedural

<b>Subject</b>	<b>1.3 Roll Call</b>
Meeting	Feb 8, 2021 - Regular Meeting
Category	1. Opening Meeting
Access	Public
Type	Procedural

<b>Subject</b>	<b>1.4 Approval of Agenda</b>
Meeting	Feb 8, 2021 - Regular Meeting
Category	1. Opening Meeting
Access	Public
Type	Action
Recommended Action	Motion to Approve Agenda.

## **2. Board Meeting Comments**

---

<b>Subject</b>	<b>2.1 Board President's Statement</b>
Meeting	Feb 8, 2021 - Regular Meeting
Category	2. Board Meeting Comments
Access	Public
Type	Information, Procedural

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools.

<b>Subject</b>	<b>2.2 Student Representative Comment</b>
Meeting	Feb 8, 2021 - Regular Meeting
Category	2. Board Meeting Comments
Access	Public
Type	Information, Procedural

<b>Subject</b>	<b>2.3 Superintendent's Comment</b>
Meeting	Feb 8, 2021 - Regular Meeting
Category	2. Board Meeting Comments
Access	Public
Type	Information

**Subject**                    **2.4 Approval of the Audit Report for the 2019-2020 School Year**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                2. Board Meeting Comments

Access                    Public

Type                      Action

Recommended Action    Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the Audit Report for the 2019-2020 school year.

Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the Audit Report for the 2019-2020 school year.

**Subject**                    **2.5 Approval of the Audit Report Corrective Action Plan for the 2019-2020 School Year**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                2. Board Meeting Comments

Access                    Public

Type                      Action

Recommended Action    Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the Audit Report Corrective Action Plan for the 2019-2020 school year.

Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the Audit Report Corrective Action Plan for the 2019-2020 school year.

**Subject**                    **2.6 Public Comment**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                2. Board Meeting Comments

Access                    Public

Type                      Information

(a) Not to exceed 60 minutes

(b) Not to exceed four (4) minutes speaking time

**Subject**                    **2.7 Superintendent's Response**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                2. Board Meeting Comments

Access Public  
Type Information

**Subject 2.8 Board Member Comments**

Meeting Feb 8, 2021 - Regular Meeting  
Category 2. Board Meeting Comments  
Access Public  
Type Information

### **3. Approval/Acceptance of Minutes**

---

**Subject 3.1 Approval of Regular Meeting Minutes for January 25, 2021**

Meeting Feb 8, 2021 - Regular Meeting  
Category 3. Approval/Acceptance of Minutes  
Access Public  
Type Action  
Recommended Action Motion to approve Regular Meeting Minutes for January 25, 2021 as attached.

**Subject 3.2 Approval of Regular Meeting Minutes/Executive Session Minutes for January 25, 2021**

Meeting Feb 8, 2021 - Regular Meeting  
Category 3. Approval/Acceptance of Minutes  
Access Public  
Type Action  
Recommended Action Motion to approve Regular Meeting Minutes/Executive Session Minutes for January 25, 2021 as attached.

**Subject 3.3 Approval of Special Meeting Minutes for January 27, 2021**

Meeting Feb 8, 2021 - Regular Meeting  
Category 3. Approval/Acceptance of Minutes  
Access Public  
Type Action  
Recommended Action Motion to approve Special Meeting Minutes for January 27, 2021 as attached.

### **4. Committee Reports**

---

**Subject 4.1 Personnel Committee**

Meeting Feb 8, 2021 - Regular Meeting  
Category 4. Committee Reports  
Access Public  
Type Discussion, Information

**Subject 4.2 Curriculum Committee**

Meeting Feb 8, 2021 - Regular Meeting  
Category 4. Committee Reports  
Access Public  
Type Discussion, Information

**Subject 4.3 Operations Committee**

Meeting Feb 8, 2021 - Regular Meeting  
Category 4. Committee Reports  
Access Public  
Type Discussion, Information

**Subject 4.4 Policy Committee**

Meeting Feb 8, 2021 - Regular Meeting  
Category 4. Committee Reports  
Access Public  
Type Discussion, Information

**Subject 4.5 Negotiations Committee**

Meeting Feb 8, 2021 - Regular Meeting  
Category 4. Committee Reports  
Access Public  
Type Discussion, Information

## 5. Personnel Report

---

### **Subject**                      **5.1 Approval of Ratification of 6th Period Coverage for the 2020-2021 School Year**

Meeting                      Feb 8, 2021 - Regular Meeting

Category                      5. Personnel Report

Access                      Public

Type                      Action

Recommended Action      Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves sixth period coverage for the 2020-2021 school year.

A. Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the sixth-period coverage for Ms. Leah Kiser (Social Studies), Mr. James Moffatt (Social Studies), Mr. Richard Sable (Social Studies), and Mr. Daniel Simicich (Social Studies) at Memorial Middle School due to the resignation of Mr. Ross Gordon. The coverage is effective from January 11, 2021, through February 12, 2021. Sixth-period coverage is paid at the rate of \$48.00 per class period.

B. Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the sixth-period coverage at Levitt Intermediate School effective February 1, 2021, until further notice due to a leave of absence of a Social Studies Teacher. Sixth-period coverage is paid at the rate of \$48.00 per class period.

- Nia Hall                      Social Studies Teacher
- Lauren McCain              Social Studies Teacher
- Jennifer Rome              Social Studies Teacher

### **Subject**                      **5.2 Approval of Honorariums for Memorial Middle School for the 2020 -2021 School Year**

Meeting                      Feb 8, 2021 - Regular Meeting

Category                      5. Personnel Report

Access                      Public

Type                      Action

Recommended Action      Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the following honorariums for Memorial Middle School, effective February 9, 2020 (prorated):

NAME	POSITION	LOCATION	AMOU
Katrina Martin	School Banker	Memorial Middle School	\$1,88
Kaitlyn Cook	National Honor Society	Memorial Middle School	\$1,29
Roxanne Williams	PBSIS	Memorial Middle School	\$1,25
Angel An	PBSIS Assistant	Memorial Middle School	\$1,04
Aaydah Copprue-Worthey	7th Grade Class Advisor	Memorial Middle School	\$1,57
Roxanne Williams	8th Grade Class Advisor	Memorial Middle School	\$1,57
Angel An	Math Team Leader	Memorial Middle School	\$3,85
Mrs. Dinah Wright	Science Team Leader	Memorial Middle School	\$3,85
Mr. Daniel Simicich	Social Studies Team Leader	Memorial Middle School	\$3,85

**Subject**                    **5.3 Approval of Ratification of Resignation for the 2020 - 2021 School Year**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                5. Personnel Report

Access                    Public

Type                      Action

Recommended Action    Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the ratification of resignation for Helyn White, Teacher Assistant 7-hour at Garfield East ECDC effective January 21, 2021.

Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the ratification of resignation for Helyn White, Teacher Assistant 7-hour at Garfield East ECDC effective January 21, 2021.

**Subject**                    **5.4 Approval of Ratification of Leave of Absence for the 2020 -2021 School Year**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                5. Personnel Report

Access                    Public

Type                      Action

Recommended Action    Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the ratification of the following leaves of absence:

**Certificated Staff**

Wayman, Jeanne

Memorial Middle School

Drama Teacher

LOA with pay: 2/28/21 – 6/30/21 utilizing up to 5 sick days all remaining days will be without pay

Reason: Intermittent FMLA

**Support Staff**

Petrone, Rukshana

Facilities

Custodian

LOA with pay: 2/19/21 - 6/30/21 utilizing up to 60 sick days

Reason: Intermittent FMLA

Seward, Antony

Facilities

Maintenance

LOA with pay: 1/4/21 - 6/30/21 utilizing up to 15 vacation days. All remaining days will be without pay.

Reason: Intermittent FMLA

**Subject**                    **5.5 Approval of Retirement for the 2021-2022 School Year**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                5. Personnel Report

Access                    Public

Type Action

Recommended Action Be it resolved that upon the recommendation of the Superintendent the Board of Education approves the following retirement for the 2021-2022 school year.

**Certificated Staff**

Williams, Tanya  
W.R. James Elementary School  
Elementary School Teacher  
Effective: 07/01/21

Ms. Williams will have served the District for 18 years. (Date of Hire 09/01/03)

**Subject 5.6 Approval of Ratification of Change of Leave of Absence for the 2020 -2021 School Year**

Meeting Feb 8, 2021 - Regular Meeting

Category 5. Personnel Report

Access Public

Type Action

Recommended Action Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the ratification of change of leave of absence for the 2020-2021 school year for the following staff member:

Holly, Danielle  
Levitt Intermediate School  
Psychologist

**Original Approved Leaves (September 28, 2020, item 5.8 and November 30, 2020, item 5.4)**

LOA with pay: 9/14/20- 10/15/20; without pay 10/16/20 - 01/04/21

Reason: FMLA

**and Leave Types**

LOA without pay: 01/05/21 - 01/31/21  
10/15/2020

Reason: FMLA

LOA without pay: 02/01/21 - 05/03/21

1/29/21

Reason: NJFLA

Reason: FMLA

4/30/21

**Change of Leave Dates**

LOA with pay: 9/14/20 -

Reason: Sick Leave

LOA without pay: 10/16/20 -

LOA without pay: 2/1/21 -

Reason: NJFLA

**Subject 5.7 Approval of School Play Honorarium for Willingboro High School for the 2020-2021 School Year**

Meeting Feb 8, 2021 - Regular Meeting

Category 5. Personnel Report

Access Public

Type Action

Recommended Action Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the School Play honorarium for Willingboro High School, effective February 9, 2021 (prorated):

Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves Micahel Farr to receive the School Play honorarium at the contractual rate of \$2,595.00 effective February 9, 2021 (prorated), for the 2020-2021 school year.



## 6. Curriculum Report

## 7. Operations Report

---

### **Subject**                    **7.1 Approval of Bills and Claims for the 2020-2021 School Year: February, 2021**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                    7. Operations Report

Access                    Public

Type                    Action

Recommended Action    Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the Bills and Claims for February, 2021.

Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the Bills and Claims for February, 2021.

### **Subject**                    **7.2 Approval of New Jersey Minimum Wage Law - 2020-2021 through 2023-2024 School Year**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                    7. Operations Report

Access                    Public

Type                    Action

Recommended Action    Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves an increase in the pay rate for the Before and After School staff to \$12.00 per hour effective 1/1/21, \$13.00 per hour effective 1/1/22, \$14.00 per hour effective 1/1/23, and \$15.00 per hour effective 1/1/24 in response to the increase in the State Minimum Wage Law.

Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves an increase in the pay rate for the Before and After School staff to \$12.00 per hour effective 1/1/21, \$13.00 per hour effective 1/1/22, \$14.00 per hour effective 1/1/23, and \$15.00 per hour effective 1/1/24 in response to the increase in the State Minimum Wage Law.

### **Subject**                    **7.3 Approval of Donation**

Meeting                    Feb 8, 2021 - Regular Meeting

Category                    7. Operations Report

Access                    Public

Type                    Action

Recommended Action    Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the donation of \$1,000.00 for Chromebooks from Atlantic Associates Insurance Agency, Inc.

Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the donation of \$1,000.00 for Chromebooks from Atlantic Associates Insurance Agency, Inc.

## 8. Policy Report

---

### **Subject**                    **8.1 Approval of Policies for District Compliance - 2nd Reading**

Meeting	Feb 8, 2021 - Regular Meeting
Category	8. Policy Report
Access	Public
Type	Action
Recommended Action	Be it resolved that the Board of Education accepts the recommendation of the Superintendent and approves the policies for district compliance - 2nd reading.

Be it resolved that the Willingboro Board of Education approves the second reading of the policies listed below:

<b>TO BE ADOPTED</b>	
Policy 3283	Electronic Communications Between Teaching Staff Members and Students (M)
Policy 4283	Electronic Communications Between Support Staff Members and Students (M)

## **9. For The Record**

## **10. Miscellaneous Items**

## **11. President's Report**

## **12. Unfinished Business**

## **13. New Business**

## **14. Executive Session**

<b>Subject</b>	<b>14.1 Resolution to Go Into Closed Executive Session</b>
Meeting	Feb 8, 2021 - Regular Meeting
Category	14. Executive Session
Access	Public
Type	Action
Recommended Action	NOW, THEREFORE BE IT RESOLVED THAT pursuant to the terms and conditions of the Open Public Meeting Act, N.J.S.A. 10:4-1, et.seq., that the Board of Education exclude the public, and enter into closed/executive session. It is estimated that these closed discussions might be disclosable to the public at the expiration of two (2) years from the date of the closed session, if not then legally privileged. At the conclusion of this closed/executive session, it is anticipated that the Board will reconvene in public session. This resolution is adopted at PM on .

**WHEREAS**, the Board of Education is now assembled at a public meeting, and

**WHEREAS**, the Board of Education now determines to go into closed/executive session for the purpose of discussing the following:

**NOW, THEREFORE BE IT RESOLVED THAT** pursuant to the terms and conditions of the Open Public Meeting Act, N.J.S.A. 10:4-1, et.seq., that the Board of Education exclude the public, and enter into closed/executive session. It is estimated that these closed discussions might be disclosable to the public at the

expiration of two (2) years from the date of the closed session, if not then legally privileged.

At the conclusion of this closed/executive session, it is anticipated that the Board will reconvene in public session.

This resolution is adopted at PM on Monday, , 2021.

Debra Williams  
Board President

### **Attested To By:**

<b>Subject</b>	<b>14.2 Come Out of Closed Executive Session</b>
Meeting	Feb 8, 2021 - Regular Meeting
Category	14. Executive Session
Access	Public
Type	Action
Recommended Action	Motion to Come Out of Closed Executive Session

### **15. Meeting Closing**

---

<b>Subject</b>	<b>15.1 Adjournment</b>
Meeting	Feb 8, 2021 - Regular Meeting
Category	15. Meeting Closing
Access	Public
Type	Action
Recommended Action	Motion to Adjourn