



**Monday, March 30, 2020  
Regular Meeting**

**ALL ITEMS HAVE BEEN APPROVED UNLESS OTHERWISE INDICATED**  
**Country Club Administration Building**  
**7:00 P.M.**

**1. Opening Meeting**

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**Subject**                    **1.1 Notice of Board Meeting**  
Meeting                    Mar 30, 2020 - Regular Meeting  
Category                    1. Opening Meeting  
Access                      Public

Type  
Executive Content

Presiding Officer Read:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting has been satisfied.

On January 10, 2020 advanced written notice of this meeting was posted on the bulletin board outside the Board Secretary’s Office.

On January 10, 2020 advanced written notice of this meeting was emailed to the Courier Post, 301 Cuthbert Blvd., Cherry Hill, the Trenton Times, 413 Riverview Plaza, Trenton, NJ and Burlington County Times, 116 Burrs Road, Suite B, Westampton, NJ 08060

On January 10, 2020 advanced written notice of this meeting was filed with the Township Clerk.

The Board Secretary shall enter into the minutes of this meeting, this public announcement.

**Subject**                    **1.2 Pledge of Allegiance**  
Meeting                    Mar 30, 2020 - Regular Meeting  
Category                    1. Opening Meeting  
Access                      Public  
Type                         Procedural

**Subject**                    **1.3 Roll Call**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    1. Opening Meeting

Access                      Public

Type                        Procedural

**Subject**                    **1.4 Approval of Agenda**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    1. Opening Meeting

Access                      Public

Type                        Action

Recommended Action    Motion to Approve Agenda.

## **2. Approval/Acceptance of Minutes**

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**Subject**                    **2.1 Approval of Special Meeting/Budget #1 - February 22, 2020**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    2. Approval/Acceptance of Minutes

Access                      Public

Type                        Action, Minutes

Recommended Action    Motion to approve Special Meeting/Budget #1 - February 22, 2020 attached.

**Subject**                    **2.2 Approval of Special Meeting/Board Meeting Minutes - February 26,2020**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    2. Approval/Acceptance of Minutes

Access                      Public

Type                        Action, Minutes

Recommended Action    Motion to approve Special Meeting/Board Meeting Minutes - February 26,2020.

**Subject**                    **2.3 Approval of Special Meeting Minutes/Budget #2 - February 27, 2020**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    2. Approval/Acceptance of Minutes

Access                      Public

Type Action, Minutes

Recommended Action Motion to approve Special Meeting Minutes/Budget #2 - February 27, 2020 as attached.

**Subject 2.4 Approval of Special Meeting Minutes/Budget #3 - March 2, 2020**

Meeting Mar 30, 2020 - Regular Meeting

Category 2. Approval/Acceptance of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve Special Meeting Minutes/Budget #3 - March 2, 2020 as attached.

**Subject 2.5 Approval of Special Meeting Minutes/Budget #4 - March 5, 2020**

Meeting Mar 30, 2020 - Regular Meeting

Category 2. Approval/Acceptance of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve Special Meeting Minutes/Budget #4 - March 5, 2020 as attached.

**Subject 2.6 Approval of Special Meeting Minutes/Budget #5 - March 11, 2020**

Meeting Mar 30, 2020 - Regular Meeting

Category 2. Approval/Acceptance of Minutes

Access Public

Type Action, Minutes

Recommended Action Motion to approve Special Meeting Minutes/Budget #5 - March 11, 2020 as attached.

### **3. Board Meeting Comments**

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**Subject 3.1 Board President's Statement**

Meeting Mar 30, 2020 - Regular Meeting

Category 3. Board Meeting Comments

Access Public

Type Information, Procedural

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools.

**Subject**                    **3.2 Superintendent Comments**

Meeting                      Mar 30, 2020 - Regular Meeting

Category                    3. Board Meeting Comments

Access                      Public

Type                        Information

Last week finished with handing out chromebooks to the students. Would like to thank the technology department, administrators, principal, vice principals, genesis staff and Country Club to help provide the chromebooks to the community to be able to do core content learning. Was able to give out to those families who had appointments and those who didn't. Thank you to all.

Would like to thank the Aramark Team along with security officers for getting 550 breakfast/lunches out to the students in the community from 8:00 am to 1:00 pm, M-F all while under quarantine.

Thank You to the Curriculum and Special Education Teams for their contingency plans. To principals, vice principals and directors assuring learning content resources are being done.

Also, thanks to the custodial team, food service, and security for aiding the community in getting all chromebooks distributed.

**Subject**                    **3.3 Public Comment**

Meeting                      Mar 30, 2020 - Regular Meeting

Category                    3. Board Meeting Comments

Access                      Public

Type                        Information

(a) Not to exceed 60 minutes

(b) Not to exceed four (4) minutes speaking time

Public comment opened @ 7:18 p.m.

Jackie Mack:

Thank you for holding the meeting and informed everyone that she would be listening.

**Subject**                    **3.4 Superintendent's Response**

Meeting                      Mar 30, 2020 - Regular Meeting

Category                    3. Board Meeting Comments

Access                      Public

Type                        Information

Commented that she is glad Ms. Mack is listening and practicing social distancing.

**Subject**                    **3.5 Board Member Comments**

Meeting                      Mar 30, 2020 - Regular Meeting

Category                    3. Board Meeting Comments

Access Public

Type Information

Carlos Worthy:

Wanted to thank Ms. Tribbett, administrators, and teachers for responding in a positive way, as we navigate in these difficult times. I appreciate the sacrifices. I appreciate the continued commitment to the dedication that I hear and see on a daily basis.

Take care, stay safe and continue to follow guidelines so you can continue to stay healthy and informed.

## 4. Superintendent's Report

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**Subject** 4.1 \*Approval of Change of Coaching Staff for the 2019 - 2020 School Year

Meeting Mar 30, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action

Recommended Action Be it resolved that upon the recommendation of the Acting Superintendent, the Willingboro Board of Education approve the following pending receipt of fingerprinting qualifications and background check:

Name:	Position	Amount	Location
*Spinelli, Michael	Asst. Basketball Coach (V)	\$4649	WHS

Name	Position	Amount	Location
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\*Replacing Daniel Kerr

**Subject** 4.2 \*Approval of Leave of Absence for the 2019 - 2020 School Year

Meeting Mar 30, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action

Recommended Action Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following leave

Epstein, David

Willingboro High School  
Special Education Teacher  
LOA with/without pay: 4/10/20 – 6/30/20  
Reason: FMLA  
Salary: \$73,748.00

**Subject 4.3 \*Approval of Change of Leave of Absence for the 2019-2020 School Year**

Meeting Mar 30, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action

Recommended Action Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following:

**Certificated Staff**

West, Leigh  
Memorial Middle School  
Teacher – Special Education  
LOA without pay: 2/1/20 - 4/1/20  
Reason: Medical Leave  
Salary: \$64,210.00

**Extension of Leave**  
LOA without pay: 4/2/20 - 4/26/20

**Subject 4.4 \*Approval of Ratification of Leave of Absence for the 2019-2020 School Year**

Meeting Mar 30, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action

Recommended Action Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following:

**Support:**

Daniels, Danielle  
Willingboro High School  
Secretary  
LOA with/without pay: 2/10/20 - 6/30/20  
Reason: Intermittent FMLA  
12 weeks (not to exceed 60 days)  
Salary: \$44,538.00

**Subject 4.5 \*Approval of Ratification of Change of Leave of Absence for the 2019-2020 School Year**

Meeting Mar 30, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action

Recommended Action Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following:

**Certificated Staff**

Hunt, Jacqueline

Hawthorne Elementary School

W.R. James Elementary School

LOA without pay: 1/31/20 – 2/28/20

Reason: NJFLA

Salary: \$61,588.00

**Extension of Leave**

LOA without pay: 3/2/20 – 4/30/20

**Support Staff**

Nyack, John

Alternative School at Bookbinder

Custodian

LOA with/without pay: 1/31/20-03/2/20

Reason: FMLA

Salary: \$36,610.00

**Extension of Leave**

LOA with/without pay: 3/3/20-03/15/20

## **5. Secretary's Report**

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**Subject 5.1 \*Approval of Bills and Claims for the 2020-2021 School Year: March**

Meeting Mar 30, 2020 - Regular Meeting

Category 5. Secretary's Report

Access Public

Type Action

Be it resolved that the Board of Education approves the Bills and Claims for March, 2020.

**Subject 5.2 \*Approval of Transfer of Funds: January, 2020**

Meeting Mar 30, 2020 - Regular Meeting

Category 5. Secretary's Report

Access Public

Type Action

**Subject 5.3 \*Approval to Accept the Treasurer's Report for: January, 2020**

Meeting Mar 30, 2020 - Regular Meeting

Category 5. Secretary's Report

Access Public

Type Action

Recommended Action Be it RESOLVED that the Board of Education accepts the Treasure's Report for period ending January 2020.

**Subject 5.4 \*Approval to Accept the Secretary's Report: January,2020**

Meeting Mar 30, 2020 - Regular Meeting

Category 5. Secretary's Report

Access Public

Type Action

Recommended Action Be it RESOLVED that the Board of Education accepts the Board's Secretary Report for the period ending January 2020

**Subject 5.5 \*Approval of Certification of Appropriation:January, 2020**

Meeting Mar 30, 2020 - Regular Meeting

Category 5. Secretary's Report

Access Public

Type Action

Recommended Action Be it resolved that after the Board after review of the secretary's monthly financial report and upon the consultation with the appropriate district officials, to the best of their knowledge certify that no major account or fund has been over expended in violation of N.J.A.C. 6a:23:-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## **6. Miscellaneous Items**

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**Subject 6.1 \*Approval of Renewal of Architect of Record**

Meeting Mar 30, 2020 - Regular Meeting

Category 6. Miscellaneous Items

Access Public

Type Action

Recommended Action Be it resolved that the Board of Education approves the following renewal:  
Be it resolved that the Willingboro Board of Education approves the renewal of Garrison Architect as Architect of Record until the District Reorganization meeting in January, 2021.

**Subject 6.2 \*Approval of Renewal of Health Broker**

Meeting Mar 30, 2020 - Regular Meeting

Category 6. Miscellaneous Items

Access Public

Type Action

Recommended Action Be it resolved that the Board of Education approves the following renewal:  
Be it resolved that the Willingboro Board of Education approves the renewal of Atlantic Associates as Health Broker from July 1, 2020 to June 30, 2021.



**Subject**                    **6.3 \*Approval of Renewal of Commercial Line Insurance**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    6. Miscellaneous Items

Access                    Public

Type                    Action

Recommended Action    Be it resolved that the Board of Education approves the following renewal:

Be it resolved that the Willingboro Board of Education approves the renewal of Atlantic Associates as Commercial Line Insurance from July 1, 2020 to June 30, 2021.

**Subject**                    **6.4 \*Approval of Renewal of Engineer of Record**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    6. Miscellaneous Items

Access                    Public

Type                    Action

Recommended Action    Be it resolved that the Board of Education approves the following renewal:

Be it resolved that the Willingboro Board of Education approves the renewal of Remington & Vernick for Engineer of Record until the Reorganization meeting in January, 2021.

**Subject**                    **6.5 \*Approval of Renewal of Independent Auditor**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    6. Miscellaneous Items

Access                    Public

Type                    Action

Recommended Action    Be it resolved that the Board of Education approves the following renewal:

Be it resolved that the Willingboro Board of Education approves the renewal of Brent Lee, LLC for Independent Auditor until the Reorganization meeting in January, 2021.

**Subject**                    **6.6 \*Approval of Renewal of Legal Services:Board Counsel, Labor Counsel & Special Education Counsel**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    6. Miscellaneous Items

Access                    Public

Type                    Action

Recommended Action    Be it resolved that the Board of Education approves the following renewal:

Be it resolved that the Willingboro Board of Education approves the renewal of Perrucci Steinhardt Cappelli Tipton & Taylor, LLC for Legal Services:Board Counsel, Labor Counsel & Special Education Counsel until the Reorganization meeting in January, 2021.

## 7. Approval of Consent Agenda Items

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### **Subject**                    **7.1 Approval of Consent Agenda Items**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    7. Approval of Consent Agenda Items

Access                    Public

Type                    Action (Consent)

Recommended Action    Motion to approve all Consent Agenda items (Items marked with an asterisk\*)

Items on the consent agenda are identified by an asterisk(\*) and will not be subject to discussion by the full Board. Items on the consent agenda are believed to be items of routine nature requiring no discussion and which are to be voted upon with a single roll call vote by the Board. Any single member of the Board may have any of the items removed and discussed, then voted on individually merely by so indicating prior to the vote to be taken on the consent agenda.

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

## 8. Committee Reports

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### **Subject**                    **8.1 Operations Committee**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    8. Committee Reports

Access                    Public

Type                    Discussion, Information

No report at this time.

### **Subject**                    **8.2 Personnel Committee**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    8. Committee Reports

Access                    Public

Type                    Discussion, Information

No report at this time.

### **Subject**                    **8.3 Curriculum Committee**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    8. Committee Reports

Access                    Public

Type                    Discussion, Information

No report at this time.

**Subject**                    **8.4 Policy Committee**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    8. Committee Reports

Access                      Public

Type                         Discussion, Information

No report at this time.

**Subject**                    **8.5 Negotiations Committee**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    8. Committee Reports

Access                      Public

Type                         Discussion, Information

No report at this time.

## **9. President's Report**

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**Subject**                    **9.1 Approval of the Resolution for the Superintendent of Schools following ECS Review and Approval**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    9. President's Report

Access                      Public

Type                         Action

Recommended Action    Be it resolved that the Board of Education approves the following:

**BE IT RESOLVED**, the Board approves the ECS-approved Contract between the Board and the Superintendent appointing Dr. Neely Hackett as Superintendent of Schools for the Willingboro Township School District starting April 20, 2020.

### Executive Content

**WHEREAS**, the Willingboro Township Board of Education ("Board") appointed Dr. Neely Hackett as Superintendent of Schools ("Superintendent") on February 10, 2020, which appointment was subject to the Executive County Superintendent of Schools' ("ECS") approval of the Superintendent Contract between the Board and the Superintendent ("Contract"), effective April 20, 2020 through June 30, 2023, pursuant to N.J.A.C. 6A:23A et seq.; and

**WHEREAS**, the Board and the Superintendent agreed to an annual salary of \$200,000, with a two percent (2%) salary increase on the annual salary, in the second and third full years of the Contract, i.e., July 1, 2021 - June 30, 2022, and July 1 2022 - June 30, 2023, subject to satisfactory performance evaluations in the prior evaluation periods and Board approval; and

**WHEREAS**, the Board and the Superintendent have further agreed upon the remaining terms of the Contract; and

**WHEREAS**, the ECS approved the Contract between the Board and the Superintendent on March 26, 2020.

**NOW, THEREFORE, BE IT RESOLVED**, the Board approves the ECS-approved Contract between the Board and the Superintendent appointing Dr. Neely Hackett as Superintendent of Schools for the Willingboro Township School District.

**Subject**                    **9.2 Approval of Termination of Acting Superintendent**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    9. President's Report

Access                      Public

Type                        Action

Recommended Action    Be it resolved that the Board of Education approves the following:

## **10. Unfinished Business**

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### **11. New Business**

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**Subject**                    **11.1 Thank you to Ms. Tribbett**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    11. New Business

Access                      Public

Type                        Action, Information

Carlos Worthy:

Thanked Ms. Tribbett again for stepping in and helping the board to take the district in the direction needed to go. Appreciate all that you do and expect you to continue in the next three weeks as the new Superintendent transitions in.

## **12. Executive Session**

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**Subject**                    **12.1 Resolution to Go Into Closed Executive Session**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    12. Executive Session

Access                      Public

Type                        Action

Recommended Action    NOW, THEREFORE BE IT RESOLVED THAT pursuant to the terms and conditions of the Open Public Meeting Act, N.J.S.A. 10:4-1, et.seq., that the Board of Education exclude the public, and enter into closed/executive session. It is estimated that these closed discussions might be disclosable to the public at the expiration of two (2) years from the date of the closed session, if not then legally privileged.  
At the conclusion of this closed/executive session, it is anticipated that the Board will reconvene in public session.  
This resolution is adopted at PM on .

**WHEREAS**, the Board of Education is now assembled at a public meeting, and

**WHEREAS**, the Board of Education now determines to go into closed/executive session for the purpose of discussing the following:

[Personnel]

**NOW, THEREFORE BE IT RESOLVED THAT** pursuant to the terms and conditions of the Open Public Meeting Act, N.J.S.A. 10:4-1, et seq., that the Board of Education exclude the public, and enter into closed/executive session. It is estimated that these closed discussions might be disclosable to the public at the expiration of two (2) years from the date of the closed session, if not then legally privileged.

At the conclusion of this closed/executive session, it is anticipated that the Board will not reconvene in public session.

This resolution is adopted at 8:15 PM on March 30, 2020 .

Carlos Worthy  
Board President

### **Attested To By:**

**Subject**                    **12.2 Come Out of Closed Executive Session**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    12. Executive Session

Access                      Public

Type                        Action

Recommended Action    Motion to Come Out of Closed Executive Session

It was motioned to come out of Closed Executive Session @ 8:46 P.M.

### **13. Meeting Closing**

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**Subject**                    **13.1 Adjournment**

Meeting                    Mar 30, 2020 - Regular Meeting

Category                    13. Meeting Closing

Access                      Public

Type                        Action

Recommended Action    Motion to Adjourn

The meeting ended @ 8:51.