



**Monday, March 9, 2020  
Regular Meeting**

**ALL ITEMS HAVE BEEN APPROVED UNLESS OTHERWISE INDICATED**  
**Country Club Administration Building**  
**7:00 P.M.**

## **1. Opening Meeting**

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**Subject**                    **1.1 Call to Order**

Meeting                    Mar 9, 2020 - Regular Meeting

Category                    1. Opening Meeting

Access                      Public

Type                        Procedural

**Subject**                    **1.2 Notice of Board Meeting**

Meeting                    Mar 9, 2020 - Regular Meeting

Category                    1. Opening Meeting

Access                      Public

Type

Executive Content

Presiding Officer Read:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting has been satisfied.

On January 10, 2020 advanced written notice of this meeting was posted on the bulletin board outside the Board Secretary's Office.

On January 10, 2020 advanced written notice of this meeting was emailed to the Courier Post, 301 Cuthbert Blvd., Cherry Hill, the Trenton Times, 413 Riverview Plaza, Trenton, NJ and Burlington County Times, 116 Burrs Road, Suite B, Westampton, NJ 08060

On January 10, 2020 advanced written notice of this meeting was filed with the Township Clerk.

The Board Secretary shall enter into the minutes of this meeting, this public announcement.

**Subject**                    **1.3 Pledge of Allegiance**

Meeting                    Mar 9, 2020 - Regular Meeting

Category                    1. Opening Meeting

Access Public  
Type Procedural

**Subject 1.4 Roll Call**

Meeting Mar 9, 2020 - Regular Meeting  
Category 1. Opening Meeting  
Access Public  
Type Procedural

**Subject 1.5 Approval of Agenda**

Meeting Mar 9, 2020 - Regular Meeting  
Category 1. Opening Meeting  
Access Public  
Type Action  
Recommended Action Motion to Approve Agenda.

**Subject 1.6 Call to Order**

Meeting Mar 9, 2020 - Regular Meeting  
Category 1. Opening Meeting  
Access Public  
Type Procedural

**Subject 1.7 Notice of Board Meeting**

Meeting Mar 9, 2020 - Regular Meeting  
Category 1. Opening Meeting  
Access Public  
Type Action

Executive Content

Presiding Officer Read:

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On January 10, 2020 advanced written notice of this meeting was filed with the Township Clerk.

The Board Secretary shall enter into the minutes of this meeting, this public announcement.

## **2. Board Meeting Comments**

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### **Subject 2.1 Board President's Statement**

Meeting Mar 9, 2020 - Regular Meeting

Category 2. Board Meeting Comments

Access Public

Type Information, Procedural

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools.

### **Subject 2.2 Superintendent Comments**

Meeting Mar 9, 2020 - Regular Meeting

Category 2. Board Meeting Comments

Access Public

Type Information

State mandate on the contingency plan on how the district would provide a continued education for children, if district was to shut down and students be quarantined at home.

Three ways information will be sent:

1. Hard copy sent out to parents and staff
2. Thrillshare App
3. Genesis survey to find out what type of resources they have.

### **Subject 2.3 Public Comment**

Meeting Mar 9, 2020 - Regular Meeting

Category 2. Board Meeting Comments

Access Public

Type Information

(a) Not to exceed 60 minutes

(b) Not to exceed four (4) minutes speaking time

Danielle Johnson - 19 Pilgrim Lane:

If no snow days are used what happens to those days.

If person worked in the district and then moved could their children still attend Willingboro Schools.

### **Subject 2.4 Superintendent's Response**

Meeting Mar 9, 2020 - Regular Meeting

Category 2. Board Meeting Comments

Access Public

Type Information

Response to Ms. Johnson was that snow days are day to day and can't really comment on it. Lawyer responded that must be a resident to attend Willingboro Schools free of charge.

**Subject 2.5 Board Member Comments**

Meeting Mar 9, 2020 - Regular Meeting

Category 2. Board Meeting Comments

Access Public

Type Information

Tonya Brown:

Spoke about Read Across America and how she enjoyed it. Also mentioned how she was happy to see the playgrounds up at ECDC and Garfield Schools but indicated that J. C. Stuart needed a privacy fence around it.

Daisy Maxwell-Cisse:

Mentioned the National Honors Society and how it was good seeing children working hard to improve themselves and attend Read Across America and had a great time reading to the children.

Laurie Gibson-Parker:

Commented on how she attended Hawthorne for Read Across America and how all the doors and classrooms were decorated and how it was really nice.

April Maxwell-Henley:

Spoke about Read Across America and how she dressed up as Cat in the Hat and how she really enjoyed herself. The National Honors Society and the induction of eight students. The Black Panther Show at the High School and how wonderful it was. Lastly she informed everyone about the Parade of Champions at Millcreek Park on Saturday, March 28th from 10:00 to 2:00. The parade is not only for athletes but for students of all areas. Also donations are needed and can be brought to Memorial Middle School.

Carlos Worthy:

Spoke how he attended Read Across America and how much he enjoyed it.

### **3. Approval/Acceptance of Minutes**

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**Subject 3.1 \*Approval of Budget Meeting Minutes: February 22, 2020**

Meeting Mar 9, 2020 - Regular Meeting

Category 3. Approval/Acceptance of Minutes

Access Public

Type Action (Consent), Minutes

Recommended Action Motion to approve Budget Meeting minutes as attached.

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Subject 3.2 \*Approval of Ethics/Regular Meeting Minutes: February 26, 2020**

Meeting Mar 9, 2020 - Regular Meeting  
Category 3. Approval/Acceptance of Minutes  
Access Public  
Type Action (Consent), Minutes  
Recommended Action Motion to approve Ethics/Regular Meeting minutes as attached.

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**Subject 3.3 \*Approval of Ethics/Regular Meeting - Closed Executive Session Minutes: February 26, 2020**

Meeting Mar 9, 2020 - Regular Meeting  
Category 3. Approval/Acceptance of Minutes  
Access Public  
Type Action (Consent), Minutes  
Recommended Action Motion to Approve Ethics/Regular Meeting - Closed Executive Session minutes as attached

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**Subject 3.4 \*Approval of Budget Meeting Minutes: February 27, 2020**

Meeting Mar 9, 2020 - Regular Meeting  
Category 3. Approval/Acceptance of Minutes  
Access Public  
Type Action (Consent), Minutes  
Recommended Action Motion to approve Budget Meeting minutes as attached.

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**Subject 3.5 \*Approval of Budget Meeting Minutes: March 2, 2020**

Meeting Mar 9, 2020 - Regular Meeting  
Category 3. Approval/Acceptance of Minutes  
Access Public

Type Action (Consent), Minutes

Recommended Action Motion to approve Budget Meeting minutes as attached.

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#### **4. Superintendent's Report**

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**Subject 4.1 \*Approval of Ratification of Leave of Absence for the 2019-2020 School Year**

Meeting Mar 9, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action (Consent)

Recommended Action Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following:

##### **Certificated Staff**

Walker, Chrystal  
 Memorial Middle School  
 Assistant Principal  
 LOA with/without pay: 1/21/20– 6/30/20  
 Reason: Intermittent FMLA  
 12 weeks (not to exceed 60 days)  
 Salary: \$114,366.46

##### **Support Staff**

Benedict, Vicki  
 Levitt Intermediate School  
 Secretary  
 LOA with pay: 3/2/20– 4/13/20  
 Reason: Medical Leave  
 Salary: \$46,681.00

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**Subject 4.2 \*Approval of Correction of Leave of Absence for the 2019-2020 School Year**

Meeting Mar 9, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action (Consent)

Recommended Action Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following:

##### **Certificated Staff**

Sobin, Michele  
 Memorial Middle School  
 Special Education Teacher  
 LOA with/without pay: 4/1/20 – 6/30/20 **Corrected Reason**

Reason: Intermittent FMLA  
 12 weeks (not to exceed 60 days)  
 Salary: \$62,610.00

Reason: FMLA

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**Subject 4.3 \*Approval of Ratification of Resignation for the 2019-2020 School Year**

Meeting Mar 9, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action (Consent)

Recommended Action Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following resignation:

**Support Staff**

Morales, Sabrina  
 Early Childhood Dev. Ctr. - GE  
 Teacher Asst. 7HR  
 Effective: 3/6/20  
 Salary: \$16,863.00

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**Subject 4.4 \*Approval of Leave of Absence for the 2019-2020 School Year**

Meeting Mar 9, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action (Consent)

Recommended Action Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following:

**Certificated Staff**

Esperance, Huguette  
 Early Childhood Dev. Ctr. - J.C. Stuart  
 Pre-K Teacher  
 LOA with pay: 3/10/20- 3/25/20  
 Reason: Medical Leave  
 Salary: \$73,014.00

Riccio, Rocco  
 Willingboro High School  
 CTE Teacher  
 LOA with/without pay: 4/9/20- 5/4/20  
 Reason: Medical Leave  
 Salary: \$60,195.00

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members in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

**Subject**                    **4.5 \*Approval of Ratification of Change of Leave of Absence for the 2019-2020 School Year**

Meeting                    Mar 9, 2020 - Regular Meeting

Category                    4. Superintendent's Report

Access                    Public

Type                    Action (Consent)

Recommended Action    Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following:

**Certificated Staff**

Smith, Melanie

District

Health & PE Teacher

LOA without pay: 2/12/20 – 2/26/20

Reason: NJFLA

Salary: \$61,588.00

**Extension of Leave**

LOA without pay: 2/27/20 - 3/9/20

**Support Staff**

Nyack, John

Alternative School at Bookbinder

Custodian

LOA with/without pay: 1/31/20 - 3/2/20

Reason: FMLA

Salary: \$36,610.00

**Extension of Leave**

LOA with/without pay: 3/3/20 - 3/16/20

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**Subject**                    **4.6 \*Approval of Resignation for the 2019-2020 School Year**

Meeting                    Mar 9, 2020 - Regular Meeting

Category                    4. Superintendent's Report

Access                    Public

Type                    Action (Consent)

Recommended Action    Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following resignation:

**Certificated Staff**

Alegria, Melody

Country Club Administrative Building

Director of Special Service

Effective: 4/26/20

Salary: \$131,905.31

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members in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

<b>Subject</b>	<b>4.7 *Approval of Appointment of Staff for the 2019-2020 School Year</b>
Meeting	Mar 9, 2020 - Regular Meeting
Category	4. Superintendent's Report
Access	Public
Type	Action (Consent)
Recommended Action	Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following, pending receipt of passing medical exam, fingerprinting qualifications, HR clearance and sexual misconduct forms:

**Support Staff**

Francis, Sheila  
 Willingboro, NJ  
 Twin Hills Elementary School  
 Recess Aide 3 Hr.  
 Salary: \$8,145.00 Step #1  
 Effective: 3/10/2020  
 Replacing: T. Higganbotham

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<b>Subject</b>	<b>4.8 *Approval of Ratification of Transfer and Reassignment of Support Staff for the 2019-2020 School Year</b>
Meeting	Mar 9, 2020 - Regular Meeting
Category	4. Superintendent's Report
Access	Public
Type	Action (Consent)
Recommended Action	Be it resolved that upon the recommendation of the Acting Superintendent, the Board of Education approves the following:

**Support Staff**

McCall, Jasmine  
**From** Position: Teacher Assistant 6Hr.  
 Salary: \$15,625.00 Step #4  
 Location : Hawthorne Elementary School  
**To** Position: Teacher Assistant 7Hr.  
 Salary: \$17,635.00 Step #4  
 Location To: Early Childhood Dev. Ctr. - J.C. Stuart  
 Effective: 3/9/20

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<b>Subject</b>	<b>4.9 Approval of Professional Staff-Daily and Overnight Workshops: 2019-2020SY</b>
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Meeting Mar 9, 2020 - Regular Meeting

Category 4. Superintendent's Report

Access Public

Type Action

Recommended Action Be it resolved that upon the recommendation of the Superintendent, the Board of Education approves the following workshops and overnight conferences. Principals, Supervisors and Staff are aware of their responsibility to "turnkey" information upon completion of workshop:

### PROFESSIONAL TRIP REQUESTS

Name	Location	Workshop/ Conference	Workshop Location	Date	Amount
Kelly Wright	GAR	Proactive Discipline for Reactive Students	Cherry Hill, NJ	4/22/20	\$254
Mylika Duga	GAR	Proactive Discipline for Reactive Students	Cherry Hill, NJ	4/22/20	\$254
Joanne Merunka	HAW	Yoga & Mindfulness in the Classroom	Mount Laurel, NJ	04/29/20	\$170
Shannon Carey	CC	NJASBO 2020 Annual Conference	Atlantic City, NJ	06/03/20, 06/04/20, 06/05/20	\$675
Kelvin Smith	CC	NJASBO 2020 Annual Conference	Atlantic City, NJ	06/03/20, 06/04/20, 06/05/20	\$675

## 5. Secretary's Report

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**Subject 5.1 \*Approval of Bills and Claims: March, 2020**

Meeting Mar 9, 2020 - Regular Meeting

Category 5. Secretary's Report

Access Public

Type Action (Consent)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Subject 5.2 Approval to put out RFP for Food Service Management at cost reimbursement for FY2020**

Meeting Mar 9, 2020 - Regular Meeting

Category 5. Secretary's Report

Access Public

Type Action

Recommended Action Be it resolved that the Board of Education approves the following:

Board of Education approves the advertisement for a Competitive Proposal for a Food Service Management Company for a "Cost Reimbursable" or "Fixed Price Meal" contract.

## **6. Approval of Consent Agenda Items**

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**Subject 6.1 Approval of Consent Agenda Items**

Meeting Mar 9, 2020 - Regular Meeting

Category 6. Approval of Consent Agenda Items

Access Public

Type Action (Consent)

Recommended Action Motion to approve all Consent Agenda items (Items marked with an asterisk\*)

Items on the consent agenda are identified by an asterisk(\*) and will not be subject to discussion by the full Board. Items on the consent agenda are believed to be items of routine nature requiring no discussion and which are to be voted upon with a single roll call vote by the Board. Any single member of the Board may have any of the items removed and discussed, then voted on individually merely by so indicating prior to the vote to be taken on the consent agenda.

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## **7. Committee Reports**

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**Subject 7.1 Operations Committee**

Meeting Mar 9, 2020 - Regular Meeting

Category 7. Committee Reports

Access Public

Type Discussion, Information

**Subject 7.2 Personnel Committee**

Meeting Mar 9, 2020 - Regular Meeting

Category 7. Committee Reports

Access Public

Type Discussion, Information

**Subject 7.3 Curriculum Committee**

Meeting Mar 9, 2020 - Regular Meeting

Category 7. Committee Reports

Access Public  
 Type Discussion, Information

**Subject 7.4 Policy Committee**

Meeting Mar 9, 2020 - Regular Meeting

Category 7. Committee Reports

Access Public

Type Discussion, Information

**Subject 7.5 Negotiations Committee**

Meeting Mar 9, 2020 - Regular Meeting

Category 7. Committee Reports

Access Public

Type Discussion, Information

## **8. President's Report**

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## **9. Unfinished Business**

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## **10. New Business**

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## **11. Executive Session**

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**Subject 11.1 Resolution to Go Into Closed Executive Session**

Meeting Mar 9, 2020 - Regular Meeting

Category 11. Executive Session

Access Public

Type Action

Recommended Action NOW, THEREFORE BE IT RESOLVED THAT pursuant to the terms and conditions of the Open Public Meeting Act, N.J.S.A. 10:4-1, et.seq., that the Board of Education exclude the public, and enter into closed/executive session. It is estimated that these closed discussions might be disclosable to the public at the expiration of two (2) years from the date of the closed session, if not then legally privileged.  
 At the conclusion of this closed/executive session, it is anticipated that the Board will reconvene in public session.  
 This resolution is adopted at PM on .

**WHEREAS**, the Board of Education is now assembled at a public meeting, and

**WHEREAS**, the Board of Education now determines to go into closed/executive session for the purpose of discussing the following:

[Attorney Client Privileges and Negotiations]

**NOW, THEREFORE BE IT RESOLVED THAT** pursuant to the terms and conditions of the Open Public Meeting Act, N.J.S.A. 10:4-1, et.seq., that the Board of Education exclude the public, and enter into

closed/executive session. It is estimated that these closed discussions might be disclosable to the public at the expiration of two (2) years from the date of the closed session, if not then legally privileged.

At the conclusion of this closed/executive session, it is anticipated that the Board will reconvene in public session.

This resolution is adopted at 7:50 PM on Monday, March 9, 2020.

Carlos Worthy  
Board President

**Attested To By:**

**Subject**                    **11.2 Come Out of Closed Executive Session**

Meeting                    Mar 9, 2020 - Regular Meeting

Category                    11. Executive Session

Access                      Public

Type                        Action

Recommended Action    Motion to Come Out of Closed Executive Session

Came out at 9:22 P. M.

## **12. Meeting Closing**

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**Subject**                    **12.1 Adjournment**

Meeting                    Mar 9, 2020 - Regular Meeting

Category                    12. Meeting Closing

Access                      Public

Type                        Action

Recommended Action    Motion to Adjourn

Meeting ended @ 9:37 P. M.