

**MILTON-UNION EXEMPTED VILLAGE SCHOOLS**

School Board Meeting

Media Center (Board)

Online via Zoom (Public)

(To access the link, visit the Milton-Union Schools website, <http://www.muschools.com/>.

Click on January 4<sup>th</sup> Board of Education Meeting Link)

Unofficial

The Organizational Meeting of the Milton-Union Exempted Village Board of Education was called to order by President Pro-Tem Doug Thompson on January 4, 2021 at 6:30 p.m.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**2021-001: Virtual Board Member Participation and Amending Certain Board Policies**

A motion was presented by Mr. Dehus and seconded by Mrs. Stasiak to recommend the necessary Board of Education action to conduct virtual meetings due to the adoption of HB 404.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson  
Nays: None

MOTION PASSED

**ROLL CALL**

Present: Mrs. Brumbaugh, Mr. Dehus, Mrs. Stasiak, Mr. Thompson, Mrs. Ginn Parsons

Others Present: Dr. Brad Ritchey, Superintendent, Mrs. Kay Altenburger, Treasurer, Mr. Dan Baisden, Operations Manager

**ORGANIZATIONAL BUSINESS**

(Nominations do not require seconds. Members may nominate themselves.)

Nomination(s) for President of Board:

Mrs. Brumbaugh nominated Mr. Dehus. Mr. Dehus accepted the nomination.

2021-002: Election of President of Board:

A motion was presented by Mrs. Stasiak and seconded by Mrs. Ginn Parsons to elect Mr. Dehus as President of the Milton-Union Board of Education.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson  
Nays: None

MOTION PASSED

Nomination(s) for Vice-President of Board:

Mr. Dehus nominated Mrs. Brumbaugh. Mrs. Brumbaugh accepted the nomination.

2021-003: Election of Vice-President of Board:

A motion was presented by Mrs. Ginn Parsons and seconded by Mr. Dehus to elect Mrs. Brumbaugh as Vice president of the Milton-Union Board of Education.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson  
Nays: None

MOTION PASSED

2021-004: Establish regular meeting schedule for 2021:

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Ginn Parsons to establish regular meeting schedule for 2021 with adjustments for occasional holidays and Capital Conference dates. The schedule of the time and place of each regular meeting will be posted annually on the exterior door at the District Office, 7610 Milton-Potsdam Road. Any changes will be posted at the same site immediately.

<u>1/4/2021</u>	<u>2/8/2021</u>	<u>3/15/2021</u>	<u>4/19/2021</u>
<u>5/17/2021</u>	<u>6/21/2021</u>	<u>7/19/2021</u>	<u>8/16/2021</u>
<u>9/20/2021</u>	<u>10/18/2021</u>	<u>11/15/2021</u>	<u>12/13/2021</u>

Place: Media Center (unless otherwise noted)

Time: 6:30 p.m.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson

Nays: None

MOTION PASSED

2021-005: OSBA Legal Assistance Dues

A motion was presented by Mrs. Stasiak and seconded by Mrs. Brumbaugh for approval to continue membership in the Ohio School Board Association Legal Assistance Fund for 2021. Dues of \$250.00

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

2021-006: District Legal Representation

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Ginn Parsons for approval to employ the following law firms to provide general legal representation to the District and pursuant to the terms set forth. Further, the Superintendent, Treasurer, and Board President are hereby authorized to execute said agreement including the certification of available resources for calendar year 2021.

- a. Bricker & Eckler, LLP: primarily for appointed designee for special education appeals of suspension and expulsions, and for general legal work
- b. Dinsmore & Shohl, LLP: primarily for bond counsel, election legal work and general legal work
- c. Squire, Patton & Boggs, LLP for economic development and general legal work
- d. Ennis Britton Co., LPA for property valuation matters and general legal work

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

2021-007: Federal State Programs

A motion was presented by Mrs. Stasiak and seconded by Mr. Thompson for approval for the Superintendent and Treasurer, on behalf of the Board, to apply and participate in Federal and State programs, when applicable, for 2021.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

2021-008: Other Funds

A motion was presented by Mr. Thompson and seconded by Mrs. Ginn Parsons for approval for the Superintendent and Treasurer, on behalf of the Board, to apply for and seek funds in the name of and on behalf of the Board of Education from public and private sources including, but not limited to, federal/state governments and agencies, charitable foundations, private corporations, businesses, community organizations, etc., and to receive, accept and disburse same in the name of the Board of Education.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson

Nays: None

MOTION PASSED

2021-009: Bylaws and Policies

A motion was presented by Mrs. Stasiak and seconded by Mrs. Brumbaugh for approval to adopt existing bylaws and policies for its own operation and the operation of the school system.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

2021-010: Superintendent Authorizations

A motion was presented by Mrs. Ginn Parsons and seconded by Mrs. Stasiak for approve the following standing authorizations for the Superintendent/designee:

- a. To employ temporary personnel.
- b. To make offers of employment, when this Board is not in session, directly to candidates for either teaching or non-teaching positions and to acknowledge acceptance of such offers, subject to ratification by this Board.
- c. To accept resignations which have been submitted by employees during times when this Board is not in session.
- d. To appoint negotiating personnel.
- e. To enter into contract agreements for services needed in emergency situations.
- f. To approve applications for professional meetings which conform to established Board policies and within the appropriations for such activities.
- g. Purchasing Agent for district.
- h. Civil Rights Coordinator (Title IX, ADA, etc.).
- i. Safety Officer for participation in Worker's Compensation consortium.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

2020-011: Treasurer Authorizations

A motion was presented by Mr. Thompson and seconded by Mrs. Ginn Parsons for approve the following standing authorizations for the Treasurer:

- a. To request appropriate payments from County Auditor (including advance of taxes) and State Department of Education for calendar year 2021.
- b. To invest interim monies.
- c. To pay all bills, provided that funds are appropriated and available.
- d. To modify appropriations throughout the year without increasing total fund appropriations.
- e. To advance cash from fund to fund to alleviate cash flow difficulties.
- f. To serve as official parliamentarian--using Robert's Rules of Order.
- g. To establish change funds and petty cash drawers, up to limits detailed below, and to set appropriate controls over their use:

Change Fund Drawer	- Lunchroom	\$ 167.25
Petty Cash	- Administration	\$ 100.00
	- HS	\$ 50.00
	- MS	\$ 50.00
	- Elem.	\$ 50.00
	- Athletic	\$1,800.00

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

2021-012: Waive Reading of Minutes

A motion was presented by Mrs. Stasiak and seconded by Mrs. Brumbaugh for approve the Board President to waive the reading of the minutes of the previous meeting, provided they have been submitted in advance.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson

Nays: None

MOTION PASSED

2021-013: Committees/ Representatives for 2021

A motion was presented by Mr. Thompson and seconded by Mrs. Ginn Parsons for approval to establish the following Board of Education standing committees/representatives for calendar year 2021. (These appointments are made by the President.)

Legislative and Student Achievement Liaison:

Mrs. Stasiak

Policy Update Committee (as needed)

Mrs. Ginn Parsons

Mr. Dehus

Building & Transportation: (as needed)

Mrs. Brumbaugh

Mr. Dehus

Milton-Union Education Foundation:(4<sup>th</sup> Tuesday of month)

Mr. Dehus

Audit/Finance Committee: (as needed)

Mr. Thompson

Mrs. Ginn Parsons

Enterprise Zone Representative:

Mr. Thompson

Facility Complex Representative:

Mrs. Brumbaugh

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

**REGULAR MEETING**

**SUPERINTENDENT REPORT**

Dr. Ritchey updated the Board on the following items:

- A recent study has shown that COVID-19 rarely spreads in schools. Therefore, healthy children are being quarantined. The State of Ohio has changed the quarantine guidelines for the classroom setting.
- 230 students were enrolled in remote learning for semester one of this school year. 100 of those students will be returning to in-person learning for semester two. There are no new students who have chosen the remote learning option for semester two.
- Staff members working in a school district are eligible to receive the COVID-19 vaccine in wave 1B of vaccine distribution. The goal is to complete wave 1B by March 1, 2021. The Miami County Health Department has asked each school district for the number of staff members who would like the vaccine. To date, 60% of the MU staff have indicated they want to receive the vaccine.
- During future meetings, he plans to have Mr. Roeth discuss PBIS. He would also like Samaritan Behavioral to give a presentation on the work they do with screening and counseling students.
- Mr. Thompson requested a better way to communicate to community members regarding the streaming of District activities online.

**TREASURER'S REPORT**

2021-014: Approval of Board of Education Minutes:

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Stasiak to approve December 14, 2020 Regular Meeting Minutes.

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

**OTHER SPECIAL REPORTS**

MUEA

Mrs. August explained that she is organizing a committee to develop the 2021-2022 school calendar. She hopes to have a proposed calendar by the February regular meeting. She cannot wait to return to the classroom!

OAPSE

None

**AGENDA CONFIRMATION**

Additions and Deletions to Agenda

Add item XI. C.1. Donation to the agenda.

2021-015: Approval of the Agenda

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Ginn Parsons to approve agenda as amended.

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

**OLD BUSINESS**

**NEW BUSINESS**

2021-016: Copier Contract

A motion was presented by Mr. Thompson and seconded by Mrs. Stasiak for board approval to enter into a contract, as presented, with Woodhull, LLC for leasing copiers.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson  
Nays: None

MOTION PASSED

2021-017: Alternative Tax Budget Resolution

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson for approval of the following:

THE BOARD OF EDUCATION OF THE  
MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT  
MIAMI COUNTY, OHIO

A RESOLUTION DECLARING THAT THE BOARD OF EDUCATION OF THE MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT HAS REVIEWED THE DOCUMENTS AND INFORMATION PREPARED BY THE CHIEF FISCAL OFFICER OF THE MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT FOR SUBMISSION TO THE BUDGET COMMISSION OF MIAMI COUNTY, OHIO IN RELATION TO THE ALTERNATIVE TAX DOCUMENT FORMAT FILING PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND AUTHORIZED BY SAID COMMISSION FOR THE FISCAL YEAR 2022, AND THAT SAID BODY APPROVES THE SAME.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of the Board of Education, as the taxing authority of Milton-Union Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2022, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and

WHEREAS, previously by its resolution, the Board of Education declared its said desire and intention, and authorized and directed the Chief Fiscal Officer of the Milton-Union Exempted Village School District to prepare and to submit to the Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and,

WHEREAS, the members of the Board of Education have examined such information and documents and approve of the same; NOW, THEREFORE, BE IT:

RESOLVED, by the Milton-Union Exempted Village School District, Miami County, Ohio, that:

1. The Board of Education of the Milton-Union Exempted Village School District hereby declares that the members of said body have examined the contents of the information and documents which have been prepared by the Chief Fiscal Officer of the Milton-Union Exempted Village School District for submission to the Miami County Budget Commission under the alternative tax document format provided by Section 5705.281 of the

Ohio Revised Code for the fiscal year 2022, and the Board of Education of the Milton-Union Exempted Village School District hereby approves the same; and

2. The Board of Education of the Milton-Union Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of Milton-Union Exempted Village School District to submit such information and documents to Miami County Budget Commission, and to take such other actions as may be reasonably necessary incident to said submission; and
3. The Board of Education of the Milton-Union Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were effected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

2021-018: OSBA Annual Membership Dues

A motion was presented by Mrs. Stasiak and seconded by Mrs. Brumbaugh for approval to continue membership in the Ohio School Board Association for 2021. Dues of \$4,775.00

Vote: Yays: Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Thompson

Nays: None

MOTION PASSED

2021-019: Donation

A motion was presented by Mr. Thompson and seconded by Mrs. Stasiak to accept the following donation:

- a. \$5,000.00 of the CARES ACT RELIEF GRANT from Union Township to Milton-Union Schools for COVID-19 expenses.

Mr. Thompson thanked the Township for their donation.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mrs. Stasiak, Mr. Thompson

Nays: None

MOTION PASSED

2021-020: Consent Calendar

A motion was presented by Mrs. Stasiak and seconded by Mr. Thompson for all matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

*Certificated*

1. Employ the following certificated substitute personnel for the 2020-2021 school year, on first eligible date, rate of \$95.00/day.
  - a. Teija Davis

*Supplemental*

2. Employ the following personnel on a supplemental contract for the 2020-2021 academic year:

<b>POSITION</b>	<b>PERSONNEL</b>	<b>STIPEND</b>	<b>STEP</b>
HS Head Track	Mike Meredith	\$4,971.00	4
HS Head Softball	Curt Schaefer	\$4,176.00	4
MS Girls Track	Katie Roose	\$2,088.00	4

*Classified*

3. Employ the following classified substitute personnel for the 2020-2021 school year, on the first eligible date, as per salary schedule:
  - a. Jayme Hoying
4. Extend unpaid medical leave to the following classified employee until January 14, 2021.
  - a. Jeff Roberts

Vote: Yays: Mrs. Ginn Parsons, Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mr. Thompson

Nays: None

MOTION PASSED

**OTHER AUTHORIZATIONS, RESOLUTIONS, ETC.**

**COMMITTEE REPORTS** (from 2020 committee members)

Legislative & Student Achievement

None

Policy Update

None

Building & Transportation

Mrs. Brumbaugh stated she participated in a meeting with Waibel in December.

Mr. Baisden commented that the District is operating the facilities at 0.48 per square foot, which is an extremely low amount. Mrs. Brumbaugh thanked Chris Fulton for monitoring the building lighting and heating settings.

Mr. Baisden stated he is still awaiting installation of 2 water bottle fillers. The dishwasher has not been fixed due to the inability to get the parts for repair. Two new buses will arrive by this spring/summer.

MVCTC

None

Milton-Union Education Foundation

None

Audit/Finance Committee

Mrs. Altenburger stated the FY20 is being reviewed by the senior audit manager and should be completed by next week.

Facility Complex Committee

None

**INFORMATION and DISCUSSION ITEMS**

Board Member Insurance Announcement

Board members Jessica Brumbaugh and Lori Ginn Parsons announced their intention to enroll in the Milton-Union Schools dental plan, effective January 1, 2021 as allowed under the Milton-Union Board Bylaws 147 and ORC 3313.12 and ORC 3313.202(D). Enrollment is at the board member's expense.

**BOARD ANNOUNCEMENTS (Meetings)**

Regular Board of Education Meeting

February 8, 2021

6:30 p.m.

Media Center



2021-021: EXECUTIVE SESSION

A motion was presented by Mrs. Brumbaugh and seconded by Mrs. Ginn Parsons to enter into executive session to discuss employment of a public employee.

Vote: Yays: Mrs. Stasiak, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons, Mr. Thompson

Nays: None

MOTION PASSED

The board entered executive session at 7:19 p.m.

The board exited executive session at 7:57 p.m.

2021-022: ADJOURNMENT

A motion was presented by Mrs. Stasiak and seconded by Mrs. Brumbaugh to adjourn meeting. President Ben Dehus declared the meeting adjourned at 7:58 p.m.