

Staff Personal Security and Safety

Offenses against school employee

The following procedures shall be followed in instances of assault, disorderly conduct, harassment, knowingly making a false allegation of child abuse, or alleged criminal offense under the "Colorado Criminal Code" by a student directed towards a teacher or school employee.

These same procedures shall be followed in instances of damage by a student to the personal property of a teacher or school employee occurring on school district premises.

1. The teacher or employee shall file a written complaint with the building principal, the superintendent's office and the Board of Education.
2. The superintendent, after receipt both of the complaint and proof deemed adequate by the principal, shall suspend the student for three days in accordance with established procedures.
3. The superintendent shall initiate procedures for the further suspension or expulsion of the student when injury or property damage has occurred.
4. The superintendent or his designee shall report the incident to the district attorney or the appropriate local law enforcement agency or officer who shall be requested, upon receiving the report to investigate the incident to determine the appropriateness of filing criminal charges or initiating delinquency proceedings.

Communication of Disciplinary Information

The superintendent or designee shall communicate discipline information concerning any student enrolled in the district to all teachers and counselors who have direct contact with that student. Any teacher or counselor who is assigned a student with known serious behavior problems will be informed to of the student's behavior record. Any school employee who is provided this information shall maintain its confidentiality and shall not communicate it to any other person.

Current practice codified 1983

Adopted: date of manual adoption

Revised: December 7, 1991

Revised: August 1, 1996

Revised: 8-15-2017

LEGAL REFS.: C.R.S. 19-3-304 (3.5),(4)
C.R.S. 22-32-126
C.R.S. 22-33-106 (1)(d)
C.R.S. 22-32-109.1 (3) (*policy required as part of safe schools
plan*)
C.R.S. 22-32-109.1 (4) (*immunity provisions in safe schools law*)

CROSS REFS.: ECAC, Vandalism
JK, Student Discipline
JKD/JKE, Suspension/Expulsion of Students

Lone Star School District 101, Otis, Colorado