



***Request for Quotel (RFQ)
Walk-In Refrigerator and Freezer with Floor
Concord Community Schools***

**Packets to be Picked Up In-Person:
Monday - Friday | 8:00 AM - 4:00 PM
Through March 15, 2021**

**Closing Time for Accepting Proposals:
March 16, 2021 | 2:00 PM**

**Opening Time for Proposals:
March 16, 2020 | 2:15 PM**

**Concord Community Schools Board of Education
Food Services
405 S. Main Street
Concord, MI 49237
Ph: 517-990-3603**

**CONCORD COMMUNITY SCHOOL BOARD OF EDUCATION
EQUAL OPPORTUNITY/ AFFIRMATIVE ACTION EMPLOYER
405 S. Main Street
Concord, MI 49237**

Walk-In Freezer and Refrigerator with Floor

I. REQUEST FOR PROPOSAL

The Board of Education of Concord Community Schools, Michigan (hereinafter called the Board or the Board of Education) will receive sealed proposals for the items and/or services listed herein. You are invited to submit a sealed proposal, subject to the terms and conditions of this request. Please read the instructions and specifications carefully. Failure to comply with these instructions may disqualify your proposal. The board reserves the right to reject any or all proposals.

Request for Quotes (RFQ) must be mailed or delivered to Laurie Sinden, Secretary to the Superintendent, Concord Community School Board of Education, 405 S. Main Street, Concord MI 49237, in an envelope marked "RFQ - BCHS Walk-In Freezer/Cooler" in the lower left-hand corner. The name and address of the vendor shall appear in the upper left-hand corner.

Copies of the RFQ may be obtained at the Concord Community School Board of Education, at the above address, from 8:00 am to 4:00 pm, Monday - Friday or at www.concordschools.net prior to the date and time specified for the proposal opening.

In accordance with Federal civil rights law and the U.S. Department of Agriculture (USDA) civil rights regulation and policies, the USDA, its Agencies, offices, and employees and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
(2) fax: (202) 690-7442; or
(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

II. TIME OF OPENING:

All proposals should be received by **2:00 pm on March 16, 2021**. Bids will be opened at **2:15 pm on March 16, 2021**, or as soon thereafter as the business of the Board permits. Failure to have a proposal submitted prior to the opening may prevent the reading of your proposal. The Board of Education cannot assume the responsibility for any delay as a result of the failure of the mail to deliver proposals on time.

III. LOCATION OF OPENING:

Proposals will be opened and read at the Concord Community School Board of Education, 405 S. Main Street, Concord, MI 49237. You are invited to be present at the opening. You are requested not to telephone for a tabulation. Evaluations will be based on numerous items, such as cost, safety, references, etc.

IV. OVERVIEW:

The Concord Community School District is seeking proposals from experienced and qualified vendors for the removal of an existing walk-in refrigerator and freezer unit, assessment of and clear visual approval of the suitability of the foundation that the freezer/cooler unit sits upon, possible installment of removal/replacement of cement pad (cost line item separately in bid), installment of the new unit, and any associated electrical needs.

Site Location:

**Concord Elementary School
405 S. Main Street
Concord, MI 49237**

This RFQ is part of a competitive procurement process, which helps to serve the best interest of the school district. The proposal that is determined to be the most advantageous to the school district will receive the award for the project.

V. TERMS

- A.** Concord Community Schools reserves the right to reject any and all proposals received as a result of this RFQ. If a proposal is selected, it will be the most advantageous regarding price, safety, quality of service, the ability to meet preferred specifications, the vendor's qualifications and capabilities to provide the specified product or service, and other factors that Concord Community Schools may consider.
- B.** Concord Community Schools reserves the right to reject any or all proposals, to waive or not waive informalities or irregularities in proposals or bidding procedures, and to accept or further

negotiate cost, terms, or conditions of any proposal determined by Concord Community Schools to be in the best interest of the District even though not the lowest proposal.

- C.** Proposals must be signed by an official authorized to bind the contractor to its provisions for at least a period of thirty (30) days. Failure of the successful vendor to accept the obligation of the contract may result in the cancellation of any award.

- D. If awarded, the project shall be completed during the early summer of 2021 at a time that is agreeable to Concord Community Schools and the vendor, to allow for an adequate assessment of the stability of the foundation under the existing unit. The vendor will work with Concord Community Schools to ensure that the foundation is sound, stable, and meets the approval of the Board's designated inspector(s) prior to the installation of the new units. The project shall be completed by August 1, 2021.**
- E.** Bids should be prepared simply and economically providing a straight-forward, concise description of the contractor's ability to meet the requirements of the project. Proposals shall be written in ink or typewritten. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person signing the proposal.
- F.** Price should include all fees and should be the final purchase price.
- G.** Electronic submissions in response to this RFP will not be accepted. All submissions must be on paper.
- H.** Email, fax or telephone quotes shall not be accepted.
- I.** Prices quoted must include transportation and delivery to the site. Prices include all fees and should be the final price. The Board does not pay federal excise taxes or Michigan sales and use taxes.
- J.** Modification, additions or changes to the terms and conditions of this RFP may be a cause for rejection of the proposal. Vendors are to submit all bids on the forms supplied with this invitation. Bids submitted on company forms may be rejected.
- K.** Vendor must furnish the following insurance:
 - a. Workers' Compensation
 - b. Employer's Liability \$1,000,000 per occurrence

A Certificate of Insurance must be filed with the Concord Community Schools prior to beginning work and must be kept on file for the duration of the contract.

- L.** Termination for Non-Performance (Default) – Concord Community School District may terminate the resulting contract for non-performance, as determined by the School district, for such causes as:
 - a. Failing to keep or perform, within the time period set forth herein, or violation of, any of the covenants, conditions, provisions or agreements herein contained:
 - b. Adjudicating as a voluntarily bankrupt, making a transfer in fraud of its creditors, filing a petition under any section from time to time, or under any similar law or statute of the United States or any state thereof, or if an order for relief shall be entered against the Contractor in any proceeding filed by or against the contractor thereunder. In the event of any such involuntary bankruptcy proceeding being instituted against the Contractor, the fact of such an involuntary petition being filed shall not be considered an event of default until sixty (60) days after filing of said petition in order that the Contractor might during that sixty (60) day period have the opportunity to seek dismissal of the involuntary petition or otherwise cure said potential default: or
 - c. Making a general assignment for the benefit of its creditors, or taking the benefit of any insolvency act, or if a permanent receiver or trustee in bankruptcy shall be appointed for the Contractor.
- M.** Demand for Assurances - In the event the Concord Community School District has reason to believe the Contractor will be unable to perform under the contract, it may make a demand for reasonable assurances that the contractor will be able to timely perform all obligations under the Contract. If the vendor is unable to provide such adequate assurances, then such failure shall be an event of default and grounds for termination of the contract.

N. Notification – Concord Community School District will provide ten (10) calendar days written notice of default. Unless arrangements are made to correct the non-performance issues to the school district’s satisfaction within the (10) calendar days, the Concord Community School District may terminate the contract by giving thirty (30) days notice by registered or certified mail, of its intent to cancel this contract.

O. Attorney’s Fees - In the event that either party deems it necessary to take legal action to enforce any provision of the contract, and in the event the Concord Community School District prevails, the Contractor agrees to pay all expenses of such action, including attorney’s fees and costs at all stages of litigation.

P. Compensable Damages for Breach - The contractor agrees that the following items shall be included as compensable damages for any breach of a contract with the Concord Community School District.

- a. Replacement Costs;
- b. Cost of repeating the competitive bidding procedure expenses;
- c. Expenses incurred as a result of delays in obtaining replacements.

The enumeration of compensable damage contained in this section is not intended to be exclusive and will not operate to bar recovery by the Concord Community School District for any other damages occasioned by the Contractor’s breach of a contract. However, in cases where the contract provides for liquidated damages, said liquidated damages shall be in lieu of all other damages, including those enumerated.

Q. Suspension and Debarment - The Contractor understands that a contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp.m, p. 235), “Debarment and Suspension.” By signing and submitting its bid or proposal, the bidder or proposer certifies as follows: The certification in this clause is a material representation of fact relied upon by the Concord Community School District. If it is later determined that the bidder or proposer knowingly rendered an erroneous certification, in addition to the remedies available to the Concord Community School District, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The bidder or proposer agrees to comply with the requirements of 2 CFR 180.220 while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower-tier covered transactions.

R. The lowest quote will be determined on the best value to the Concord Community Schools Food Service Department. Awards will be made to the vendor whose proposal is responsive to the solicitation and is most advantageous to the recipient, price, quality, and other factors considered. Solicitations shall clearly set forth all requirements that the vendor shall fulfill in order for the proposal to be evaluated by the recipient. Any and all proposals or offers may be rejected when it is in the recipient’s interest to do so.

VI. NOTICE TO ALL BIDDERS

Anyone wishing to bid must have visited and inspected the site within thirty (30) days prior to bid opening. The refrigeration contractor must have also made a physical visit to the site within thirty (30) days prior to March 16, 2021. Bidders will not be allowed to submit a proposal without the mandatory visit. All dimensions, refrigeration sizes, and other conditions are the responsibility of the vendor.

VII. SCOPE OF WORK AND GENERAL SPECIFICATIONS

- A. This is a Request for Quote for the purchase and installation of one walk-in refrigerator and freezer with a floor for Concord Elementary School, located at 405 S. Main Street, Concord, MI 49237.
- B. The vendor is responsible for the removal and disposal of the old walk-in refrigerator and freezer including but not limited to the walk-in boxes, floors, ceilings, lighting fixtures, walls and refrigeration systems, piping and associated wiring and any materials needed to gain access to and install new equipment properly.
- C. All trash and scrap are to be removed from the site or put in dumpsters designated by school maintenance personnel or the food service director. The school district will provide the dumpster and take care of the removal of the dumpster. The vendor is responsible for specifying the size of the dumpster(s) required.
- D. The installation of the walk-in cooler and freezer to include: receiving the box and all associated materials at the job site and assuming all damages, setup of the unit in place, mounting of condensers outside, running all new refrigeration lines, drain lines, piping, wiring, hooking up electrical connections, and installing air curtain. It also includes trim of interior and exterior walls. The vendor is responsible for starting the unit and making all necessary adjustments. The refrigeration contractor will provide one return trip to the job site ten (10) days after startup to check refrigerant and oil levels and adjust temperature defrost times.
- E. Unit to be fully-functioning.
- F. Installers and refrigeration contractors must have visited the site within the thirty (30) days prior to bidding. An appointment must be scheduled with the food service director. Non-conformance with this requirement will result in the bid being rejected.
- G. All electrical connections to existing power are included in the proposal. If existing electrical service is insufficient it is the bidder's responsibility to point this out prior to ordering the units. Concord Community Schools will be responsible for providing properly sized service.
- H. These are HOLD-TO dimensions. They may not be adjusted without prior consultation with the food service director. Drawings must be supplied to the food service director before ordering.

VIII. ITEMIZED SPECIFICATIONS

Walk-In Freezer and Cooler with Floor to be furnished by Coldpak or Nor-Lake will be considered as equal.

A. General Specifications

1. Ceilings, walls and door panels to be 4.0" thick minimum Foamed-In-Place rigid urethane.
2. The cooler/freezer doors to have 36" from bottom of door aluminum treadplate installed.
3. Interior ceiling and wall panels to be powder coated white. (option to upgrade if Board decided to move forward with this option)
4. The unit must meet or exceed current NSF and federally mandated energy regulations and carry all current Factory Mutual approvals with a classification showing a flame spread rating of 25.
5. All wall panels to incorporate a minimum of three (3) cam action per wall. Panels shall carry **a minimum of ten (10) year limited warranty**.
6. Areas of the box where box meets the wall and all gaps to be trimmed to match walk-in and joints caulked in a clean fashion.

7. Verify the location of the doors before ordering.
8. Trim sides and roof of exposed box with an embossed aluminum finish so no moisture or air will penetrate through wall or opening.

B. Unit Dimensions (Size)

The exterior dimensions will be 26' long x 12' wide x 8'7" high (2 compartments). These units will share an interior common wall.

D. Floor

Both the walk-in freezer and cooler will have an insulated prefabricated floor of a full 4.25" thick foamed-in-place UL class 1 urethane panels or "foamed-in-place" rigid urethane. The floor must be capable of holding a minimum of 600 pounds per square foot.

E. Doors

Entry doors to have 36" interior ramps with non-skid strips applied, stainless with 36" tread plate from the floor upward, both inside and outside of both the freezer and cooler door. All doors shall be self-closing and have a heavy-duty hydraulic door close that shall close the door easily and without assistance. Doors are to feature three (3) chrome plated strap hinges, heated stainless steel door jamb, heavy-duty steel door frame, and chrome-plated non-positive latch, and inside safety releases. Door width to be 36" and hinged on the left side of the freezer and cooler as you are facing them. The door frame is to have a light switch, pilot light, and an automatic door closer.

F. Lighting

Provide each compartment with high output low profile LED vapor proof light fixture with all-temperature bulbs and protective globes located on the interior of the door section. A safety release sign shall be affixed to the inside of the door section that clearly explains proper instructions for the safe exit from the walk-in. A minimum of two 48" vapor proof LED fixtures will be provided for the cooler and a minimum of 2 48" vapor proof LED fixtures will be provided for the freezer. Mount fixtures to ceiling in a central location. Lights should provide no less than twenty (20) foot candles of light at any point inside when measured 30" above the floor. Switches shall be installed on the exterior of each unit, adjacent to the door handle. Lights to be controlled by the same switch as the door light. Refrigeration contractor to interconnect fixture to door light switch.

G. Thermometers

Each door shall have a 3" chrome-plated dial thermometer, flush-mounted on the exterior of each compartment with the sensing bulb installed at the center of a sidewall and protected. NSF Label of Approval shall be fixed to each door as a sign of construction in agreement with the National Sanitation Foundation. Each door shall also carry the UL Listing mark from Underwriters Laboratories.

I. Cooler Refrigeration

Cooler condenser to be **air-cooled outdoor condensing unit**. Unit to operate with **R448/449 refrigerant**. **Voltage to be 208 / 3 phase**. Furnish pre-assembled remote unit with a low ambient kit, weather cover, steel compressor mounting base, and **five (5) year compressor warranty**. Provide a factory-matched evaporator unit. **The refrigerator must be capable of holding at 35 degrees**. All refrigeration piping to be Type K or L hard copper silver soldered in the sizes prescribed by the manufacturer. All suction lines to be insulated with 3/4" thick Armaflex. The unit is to be piped, wired, and in running condition. All necessary parts, materials, labor to be provided by this bidder. Drain line to be run in hard copper. Drain line to be installed with sufficient drop to allow complete drainage and terminate at floor drain. The line should be trapped and ran in a neat and orderly fashion. All penetrations for drains, refrigeration, and conduit shall be filled full of foam and foamed around penetrations to prevent air leaks. Condensation traps required for all drains. Condensing unit to be located in the same location as the existing unit. It is the refrigeration contractor's responsibility to ensure that all openings on the roof have been properly sealed. The refrigeration contractor will provide one return trip to the job site ten (10) days after startup to check refrigerant and oil levels and adjust temperature defrost times. Provide one (1) full year parts and labor warranty. A remaining four-year compressor warranty will also be provided in the quotation. **Refrigeration contractors will provide specs on condensing unit and evaporation unit to include: physical dimension, HP, electrical rating, etc.**

If a network connection is needed to connect unit controllers the vendor will notify the Food Service director.

J. Freezer Refrigeration

Freezer condenser to be **air-cooled outdoor condensing unit**. **Voltage to be 208 / 3 phase**. Voltage to be confirmed by a bidder at the onsite visit. **Unit to operate on R448/449 refrigerant**. Furnish pre-assembled remote unit with a low ambient kit, weather cover, steel compressor mounting base, and five-year compressor warranty. **The freezer must be capable of holding at -10 degrees**. All piping to be Type K or L hard copper silver soldered in the sizes prescribed by the manufacturer. All suction lines to be insulated with 1" thick Armaflex. The unit is to be piped, wired and in running condition. All necessary parts, materials, and labor to be provided by this bidder. Drain line to be run in hard copper, with 1" thick Armaflex insulation. Heat tape installed in the freezer drain line. Drain line to be installed with sufficient drop to allow complete drainage and terminate at floor drain. The line should be trapped and ran in a neat and orderly fashion. All penetrations for drains, refrigeration, and conduit shall be filled full of foam and foamed around penetrations to prevent air leaks. Condensing unit to be located in the same location as the existing unit. It is the refrigeration contractor's responsibility to ensure that all openings are properly sealed. The refrigeration contractor will provide one return trip to the job site ten (10) days after startup to check refrigerant and oil levels and adjust temperature defrost times. Provide one (1) full year parts and labor warranty. A remaining four-year compressor warranty will also be provided in the quotation. **Refrigeration installers to provide specs on condensing unit and evaporation unit to include: Physical dimension, HP, electrical rating, etc.**

If a network connection is needed to connect unit controllers the vendor will notify the Food Service director.

K. Air Curtain

The project will include the wiring and installation of an air curtain for the freezer/cooler door. The air curtain shall be wired into a breaker independent of the other functions of operation for the walk-in freezer and cooler. The vendor shall determine the feasibility and functionality of the air curtain during the on-site visit. If feasible, the air curtain will also be wired to a switch that is located in a conspicuous position. Specs for the air curtain shall be provided in the proposal. Any necessary drains, heat tape and other requirements will be installed by the vendor.

L. Box Warranty

The unit is to have a minimum warranty of ten (10) years covering the foamed-in-place panels. This warranty is to cover defects or insulation failure for panels under normal use. This will cover the cost of replacement only and the owner or installer will bear the cost of removal and replacement of such panels. All other box parts should have a one (1) year parts and labor warranty.

M. Foundation

The integrity and stability that the box sits on are of the utmost concern to the project. The project will include the option to: extend the current foundation or completely remove and install a new concrete pad. The concrete pad will be 4-6” thick based on the needs of the unit and in agreement of the Concord Community Schools. The vendor will work with Concord Community Schools to ensure that the foundation is sound, stable, and meets the approval of the designated inspector(s) prior to the installation of the new units.

N. Securing the Site

The vendor will be responsible for securing the site daily. This will ensure the safety of students, the general public, and the security of the kitchen during construction.

IX. FEDERAL AWARD / CONFLICT OF INTEREST

No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.⁷

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. In determining whether an activity constitutes an impermissible acceptance of a gratuity or item of monetary value, the definition of “gratuity” (covering anything of more than fifty dollars [\$50] value) set forth in Board policy. Violation of these standards may result in disciplinary action including, but not limited, to suspension, dismissal, or removal.

CERTIFICATION OF DEBARMENT AND SUSPENSION

By signature below, I certify on behalf of the company and its key employees that neither the company nor its key employees have been proposed for debarment, debarred, or suspended by any Federal Agency.

Signature

Date

Company Name

PROPOSAL CERTIFICATION

I hereby certify with my signature below that costs in this RFP are correct and that I have the authority to obligate my company to perform under the conditions stated in the bid.

Name: _____

Signature: _____

Company Name: _____

Company Address: _____

Telephone: _____

Email: _____

Date: _____

Please answer the following questions Yes or No:

I am a minority or woman-owned business. Yes No

I am a certified minority-owned business. Yes No

I am a certified veteran-owned business. Yes No

Please provide a copy of your certification for any question that you answered yes to above.

PROJECT RESPONSE

Indicate the brand/model of the unit: _____

Please attach any exceptions and exclusions to this bid on a separate page.

Specs Included:

Are the specs for the replacement walk-in freezer and cooler included with the proposal? Yes No

Are the specs for the condensing unit and evaporation unit included with the proposal? Yes No

Are the specs for the air curtain included with the proposal? Yes No

Site Visits:

Was a site visit performed by the firm bidding the project within the past three months?

Yes No Date: _____

Was a site visit performed by the refrigeration installers in the past year?

Yes No Date: _____

Refrigeration installer company name / primary contact: _____

Insulation Value of Panel:

What is the insulation value or rating of the panel spec'd in the proposal? _____

Required Documentation:

Are the following required documents completed and attached to the project response?:

Certification of Debarment and Suspension Yes No

Proposal Certification Yes No

Proposal Pricing Yes No

Assurances Yes No

References:

Please provide three references for comparable projects completed in the past two years.

Contact Information	Reference # 1	Reference # 2	Reference #3
Name/Job Title			
Business / Organization			
City, State			
Phone Number			

PROPOSAL PRICING

WALK-IN COOLER / FREEZER INSTALLATION PER ALTERNATE

Total price to remove & dispose of old cooler and freezer and install new freezer and cooler with a floor and air curtain. Dumpster(s) and dumpster removal to be provided by the school district.

Cooler/ Freezer: \$ _____

Air Curtain Cost: \$ _____

Cement Pad: (add on to current pad) \$ _____

OR

Cement Pad: (removal & replacement) \$ _____

Freight Cost: \$ _____

Installation Cost: \$ _____

Warranty:

Panel Warranty: _____yrs \$ _____

Compressor Warranty _____yrs \$ _____

Refrigeration Warranty _____yrs \$ _____

Is additional Warranty Available? Yes No \$ _____

List: _____

TOTAL COST FOR UNIT: \$ _____

TOTAL COST FOR UNIT WITH PAINTED INTERIOR: \$ _____

RATING FACTOR MATRIX

EXAMPLE

VENDOR: VENDOR A

Rating Factor Matrix	Weight	Score	Weighted Score
Price Proposed	0.40		
Prior Experience (i.e.: vendor’s qualifications and capabilities to provide the specified products and services, quality of reference responses)	0.20		
Quality of Service (i.e.: receiving materials at the job site and assuming all damages, responsiveness of vendor to inquiries, customer service, and the guarantee of work, etc.)	0.10		
Quality of Product / Preferred Specifications (i.e.: proposal meets preferred specifications, etc.)	0.30		
Total	1.0		

Instructions: Enter a score (0-5) in each of the four evaluation criteria boxes.

0 Totally unresponsive - does not meet minimum requirements

- 1 Well below average - barely meets minimum requirements
- 2 Slightly below average - meets minimum requirements
- 3 Average - meets minimum requirements, exceeds minimum requirements in some areas.
- 4 Above average, exceeds minimum requirements in many or all areas.
- 5 Outstanding - far exceeds the minimum requirements in most areas.

ASSURANCES

Receiving Freight

The vendor is responsible for receiving all equipment at the job site and assumes responsibility for any freight damages.

Installation

Installation of the walk-in freezer and cooler is to include receiving the box at the job site and assuming responsibility for any freight damages, mounting of condensers outside, running all new refrigeration and drain lines, hooking up all electrical connections, installing an air curtain, and trimming interior and exterior of walls.

Starting Unit / Necessary Adjustments

The vendor is responsible for starting the unit and making all necessary adjustments. The refrigeration contractor will provide one return trip to the job site ten (10) days after startup to check refrigerant and oil levels and adjust temperature defrost times.

Project Timeline

The project shall be completed during the early summer of 2021 at a time that is agreeable to Concord Community Schools and the vendor, to allow for an adequate assessment of the stability of the foundation under the existing unit. The vendor will work with Concord Community Schools to ensure that the foundation is sound, stable, and meets the approval of the Board's designated inspector(s) prior to the installation of the new units. The project shall be completed by August 1, 2021.

Name: _____

Date: _____

Please Print or Type

Signature: _____

Company: _____

Principal Place of Business: _____ (State)

