

PARK COUNTY SCHOOL DISTRICT No. 6
Board Meeting
January 19, 2021

The Board of Education of Park County School District No. 6 met on January 19, 2021 at 6:00 p.m. in the Westside Annex Board Room. Chairman Nelson called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Jessica Case, Tom Keegan, Brandi Nelson, Cathy Roes, Karen Schipfmann, Sheri Schutzman and student trustee, Paige Martinez. Administrators present: Peg Monteith via Zoom, Tim Foley, Jared Moretti, Jeremiah Johnston and Beth Blatt. Supervisors present: Terry Gardenhire, Chynna Singer and Dawn Solberg.

Chair Nelson called for approval of the amended agenda.

On motion by Tom Keegan, seconded by Cathy Roes and carried, the amended agenda was approved as submitted.

Chair Nelson and Mr. Foley reminded anyone watching the meeting that wished to submit public input could do so via email to park6@park6.org and to include their name, phone number and topic.

It was noted that public input had accidentally been deleted from the agenda.

On motion by Stefanie Bell, seconded by Tom Keegan and carried, public input was added as 4.1 and the discussion item pertaining to Northwest College was moved to 4.2.

Chairman Nelson called for employee recognition.

Mr. Johnston introduced the newest national board certified teacher, Jessica Purdum, and asked her to share about the process.

Mrs. Purdum stated the process was daunting, but a good experience that took some time from start to finish.

Mr. Johnston introduced, Cris Williams, as the January certified employee of the month and read his nomination as well as spoke about Mr. Williams willingness to help his students.

Mr. Johnston introduced, Lonna Krebes, as the January classified employee of the month. He read her nominations and shared how refreshing it was to have her working at Cody High School.

Wendy Morris of Cody Regional Health/Healthy Park County, presented high school data from the prevention needs assessment for Park County and reviewed facts with trustees. A component on mental health and suicide prevention data was also reviewed where Wyoming is in the top five states for suicide.

Dawn Solberg gave a brief budget update ending December 2020. She stated that 63% of the general fund was remaining and went on to share major maintenance, capital construction, depreciation reserve, food service fund and wellness budget information. She reminded trustees that for retirees to come back to the district to substitute, there must be a 26-week waiting period per ACA requirements.

Mr. Gardenhire shared the facilities update. He provided some background information on security items stating that cameras, a visitor management system and panic bars were part of the list requested by the state. The 2021 projects are underway with many going out for bid in February. Components projects may have to be pulled back in to fall under major maintenance funding and with a second round of ESSER funds, the district is looking at ionization technology for the HVAC systems. The new bus facility received a temporary certificate of occupancy and officials will be meeting to review the eight (8) action items that are still awaiting resolution with the City.

Mrs. Monteith and Mrs. Foley shared information pertaining to the pandemic. Last week's numbers showed 40 students and 11 staff out. Mr. Foley has been working with Public Health on a probable first vaccination clinic on Friday, January 29th. They are anticipating 65 available vaccinations and are prioritizing the order of who will be vaccinated first. School nurses and special education teachers and paraeducators are being considered first in line.

Chair Nelson called for approval of the Consent Agenda and listed the items thereon.

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Trustee Roes moved to approve all consent items. Trustee Schipfmann seconded. Motion carried and the following consent items were approved:

Classified Employment

Resignations/Terminations/Retirements

Rob Hamilton, Custodian, CHS
 Jamie Card, Route Driver, Transportation

Classified Employment

Stephanie Reese, SpEd Para, CMS
 Christi Barhaug, Part-Time SpEd Para, Valley
 John Young, Relief Driver, Transportation
 Misty Dohse, School Nutrition Assistant, District

Vouchers for Payment

General Fund	\$199,411.46
Special Revenue	\$317,115.86
Major Maintenance	\$4,758.46
Capital Construction Account	\$0.00
Food Service	\$37,980.88
Depreciation Reserve	\$157,431.99
Cody School Fund	\$25,658.15
Payroll	\$2,098,762.04

- Minutes of December 15, 2020
- Minutes of January 5, 2021 Special Meeting
- Minutes of January 5, 2021 Executive Session
- Set 2022 Graduation for Heart Mountain Academy on Friday, May 27, 2022 and Cody High School on Saturday, May 28, 2022
- Accepted a \$1,447 donation from CHS Blue & Gold Booster Club for Cody Bronc Band to upgrade amplifiers
- Accepted donations totaling \$8,598 for CHS Football to cover state expenses, meals, gears, photos, etc.
- Approved a Resolution for a Bus Lease Purchase Agreement with Hilltop Bank
- Approved 1 CHS student, 8 HMA students and 1 Wyoming Connections Academy student for early graduation
- Approved a Request to Bid for a New Skid Steer

Chair Nelson called for Public Comment. There was none.

Chair Nelson called for discussion of Northwest College’s request to lease Park 6 classroom space.

Superintendent Monteith stated she had talked with the School Facilities Commission, legal counsel and NWC interim president, Lisa Watson, about leasing space but not all details were yet available. Trustee Bell stated that the issue pertains to the money the district receives from the state for major maintenance - it is based on the district’s square footage and we do not want to lose money. She added that she is comfortable authorizing the Board Chairman to sign a lease once everything has been worked out.

Chairman Nelson called for approval of the restructuring of board committees and assignments.

Tom Keegan moved to approve the restructuring of board committees and assignments. Sheri Schutzman seconded the motion. Trustee Bell added that 3x3 will begin soon and Chairman Nelson added that other committees would need to organize soon and determine a committee chairman. Motion carried.

Committees and Assignments:

Performance and Monitoring Committee

Schutzman/Roes/Keegan

- District Evaluations
- District Contracts

- Academic Performance Review
- Policies and Revisions (Policies B, C, G, H)
- Strategic Planning
- District Communications

Finance Committee

Schipfmann/Schutzman/Bell

- Health Insurance
- Annual Budget Preparation
- Yearly Audit Committee
- Shoshone Recreation District Budget
- Policies and Revisions (Policies A, D)
- Includes Treasurer

District Operations Committee

Roes/Case/Keegan

- Building and Maintenance
- Transportation
- Food Service
- Safety/Security
- Technology
- Policies and Revisions (Policies E, F, K)

Curriculum Committee

Case/Bell/Schipfmann

- Academic Resources
- Curriculum (CLI)
- Graduation Requirements
- Certified staffing
- ADM Analysis
- Online Schooling (COVE/WCA)
- Calendar
- Policies and Revisions (Policies I, J, L)

Chairman Nelson called for approval of the revised nondiscrimination statement in order to be compliant in all areas.

On motion by Jessica Case, seconded by Karen Schipfmann and carried, the revised nondiscrimination statement was approved.

Chairman Nelson called for approval of the new special education courses that were presented to the Board at the January 5 special board meeting.

On motion by Sheri Schutzman, seconded by Cathy Roes and carried, the new special education courses were approved for the 2021/2022 school year.

Chairman Nelson called for authorization for the Board Chair to enter into an agreement with Northwest College to lease classroom space once all details are worked out.

Stefanie Bell moved to authorize Chairman Nelson to enter into an agreement with Northwest College to lease chemistry lab space at Cody High School once all details have been worked out. Karen Schipfmann seconded the motion. Motion carried.

Chairman Nelson requested a trustee to serve on the NW BOCES board. Considering that she would not be serving on any other committees, she offered to serve if no one else was interested.

On motion by Trustee Roes, seconded by Trustee Case and carried, Trustee Nelson was nominated and approved to serve on the NW BOCES board.

Chairman Nelson requested affirmation of the superintendent's contract.

Chairman Nelson stated that the Board of Trustees typically acts on the superintendent's contract in January, in this case, which is slated to expire on June 30, 2022. Superintendent Monteith agreed to take on the responsibilities of the superintendent with the understanding that her desire is to retire effective July 1, 2022. The Board will need to begin a superintendent search during the fall of 2021 in order to find a qualified candidate to hire and begin working for Park 6 starting July 1, 2022. Mrs. Monteith reiterated her desire to retire effective June 30, 2022 as she made that commitment to her family as well. She thanked the Board for their faith in her to serve as superintendent and the opportunity to serve the district.

On motion by Stefanie Bell, seconded by Cathy Roes and carried, the Board affirmed the expiration of Mrs. Monteith's contract June 30, 2022.

Chairman Nelson called for the nomination of Senator Hank Coe for the Wyoming School Board Association Golden Bell Award.

Trustee Bell shared that the WSBA offers ways to recognize people and the Golden Bell is the highest award. Park 1 and Teton 1 have shown support for this nomination.

On motion by Trustee Bell, seconded by Trustee Schipfmann and carried, Senator Hank Coe will be nominated for the Golden Bell award by Park 6.

Chairman Nelson called for Board Reports.

Trustee Roes shared she is excited to begin the 3x3 meetings and she is planning to go snowshoeing with students.

Trustee Case had a great interview with a Cody Middle School student and she began attending the new trustee WSBA virtual trainings.

Trustee Schipfmann is learning about her new role as treasurer, is also excited to begin 3x3 and started watching part of the CHS performance of Romeo and Juliet.

Trustee Bell has also been busy with her new role as vice chair. She attended the planning and zoning meeting last week and is hoping to set a ribbon cutting date for the new bus facility.

Trustee Keegan has been very busy at work and unable to attend additional activities.

Trustee Schutzman is also participating in the new trustee virtual training with WSBA. She is excited to start her committees and has been watching a great deal of basketball.

Trustee Nelson has kept busy with her school board work and attended the planning and zoning meeting as well. She enjoyed the fact that the trustees got into the buildings and made contact with staff prior to Christmas break.

Student Trustee, Martinez shared that student council will be starting plans for Make-A-Wish. There are also two big student endeavors underway: 1 – the presentation of the Jason-Flatt amendment to the legislature, and 2 – the youth advisory board to the Buffalo Bill Center of the West has devised an environmental project (increasing plant biodiversity) to present to the Smithsonian next week.

Chairman Nelson reviewed the Board Goals progress. She noted that the NSBA conference for 2021 will be held virtually April 8-10. Trustees wanting to register should contact Mrs. Page prior to February 26, 2021. An update from the district's preschool liaison is available within the board reports for reading and Park 1 has coordinated a board training with WSBA on January 30th to include Park 6 and Park 16 boards. All trustees agreed to attend.

Chairman Nelson called for the Superintendent's Report.

Mrs. Monteith shared how much fun she has had working with our high school students and hearing about all they are doing. She will be on Speak Your Piece, Monday, January 25th and will be joined by Janie Denning and three CMS students who will talk about STEM and robotics. She reminded trustees about the virtual legislative session and 20 education bills. The legislature intends to have a budget available February 22nd for public comment. The district also anticipates receiving additional ESSER funds.

There being no further regular business to come before the board, a break was taken at 7:45 p.m. prior to executive session regarding personnel with action to follow.

Tom Keegan moved to convene the executive session at 8:00 p.m. Karen Schipfmann seconded the motion. Motion carried.

Trustee Roes moved to adjourn from executive session at 9:02 p.m. Trustee Schipfmann seconded. Motion carried.

The regular meeting resumed and on motion by Karen Schipfmann, seconded by Tom Keegan and carried, the following early retirement incentive packages were approved for:

- Linda Anderson, Title I, Sunset
- Cindy Aune, Art, CHS
- Patty Brus, Consumer Science, CHS
- Lisa Cappiello, 5th Grade, Eastside
- Karen Day, Guidance Counselor, CHS
- Amy Gerber, Science, CHS
- Charles Kirkham, Science, CMS
- Kathryn Schafer, Special Education, HMA
- Gerry Scott, Music, Livingston

Chairman Nelson called for consideration to approve a voluntary separation incentive.

Stefanie Bell moved to have Mrs. Singer make changes to the document and offer the voluntary separation incentive to eligible certified employees. Sheri Schutzman seconded. Motion carried.

On motion by Tom Keegan, seconded by Cathy Roes and carried the meeting was adjourned.

Chairman of the Board

Date

Clerk

Date