

Posting

Delavan-Darien School District Teaching Position

Posting Date: **February 16, 2021**

Position: **Special Education Teacher**

School: **District; Phoenix Middle School**

Starting Date: **March 2021**

Completed application materials MUST include the following:

1. Letter of application
2. *District Teacher Application for Employment*
3. Transcript(s)
4. Credentials (including references)

and are due by: **Until Filled**

Send to: Send to: **Submit your application materials using the WECAN system at the following web address: <http://services.education.wisc.edu/wecan>. (Review of materials and/or interviews may begin upon receipt of COMPLETE application packets.)**

Job Description: Delavan-Darien School District is seeking a dynamic Special Education Teacher for our outstanding middle school team. Teachers must hold valid and current DPI special education license (cross-categorical preferred).

The successful candidate will possess the following traits and skills:

- Enthusiastic and compassionate educator;
- Collaborator who works effectively with other staff and the special education;
- Effective communicator with both parents and colleagues;
- Effective intervention/modification strategies;
- Effective behavior management and student engagement strategies;
- Analysis of assessment data to inform instruction;
- Developing Individual Education Plans (IEPs).

The Delavan-Darien School District does not discriminate in employment on the basis of race, color, age, national origin, religion, sex or handicap.

Job Description

Position Title: Special Education Teacher	Department: Student Services
Classification: Certified	FLSA: Exempt
Reports To: Building Principal	Date: April 2020

PURPOSE

To assist students to learn subject matter and provide an excellent education by engaging, challenging, and inspiring all students to pursue their full potential.

ESSENTIAL JOB FUNCTIONS

Provides support and learning to students with Learning Disabilities (LD), Emotional Behavioral Disabilities (ED), and/or Intellectual Disabilities (ID) needs. Responsible for planning instruction and/or adaptation of the education program, based on Individual Education Program (IEP) goals and objectives, to enable students to benefit from and maximize their educational experience, and may lead the meeting when appropriate. Achieve District educational goals and objectives by promoting active learning and thinking in the classroom using board-adopted curriculum and other appropriate learning tools through proper classroom preparation; participate in the IEP team process; be accessible before, during and after school for student/parent interaction; establish classroom expectations; evaluate student learning; use instructional techniques/media; maintain student safety; maintain records and paperwork; and attend other District meetings/committees.

DUTIES AND RESPONSIBILITIES

- Guide the learning process and long-range instructional program toward the achievement of curriculum goals, consistent with the district's philosophy, and establish clear objectives for all lessons, units, projects and communicate these objectives to students.
- Provides support and learning to students with Learning Disabilities (LD), Emotional Behavioral Disabilities (ED), and/or Intellectual Disabilities (ID) needs. Responsible for planning instruction and/or adaptation of the education program, based on Individual Education Program (IEP) goals and objectives, to enable students to benefit from and maximize their educational experience.
- Instruct students individually and in-group settings in both the special education classroom and the regular education environment.
- Participate in the IEP team process to develop, review, evaluate, and implement Individual Educational Programs for students with disabilities. Perform and maintain all necessary IEP paperwork. Plan a program of study that meets the individual needs, interests and abilities of students.
- Work closely with and inform regular education teachers of the IEP. Work cooperatively with all staff, promote interdisciplinary collaboration and be supportive of other building/district programs.
- Monitor and evaluate students' work and progress based on tests, reports, work samples and observations and keeps appropriate records and prepares progress reports. Provide support to staff regarding curriculum modifications and behavior plans.
- Assist with diagnosis (testing/evaluation) of LD, ED and/or ID students. Act as an advocate for the student with special education needs.
- Prepare for classes assigned and provide written evidence of preparation per building procedures and have appropriate plans available for substitute teachers.

- Plan appropriate evaluation procedures to assess both student learning and teaching effectiveness.
- Utilize a variety of instructional techniques and instructional media that are most appropriate for the stated instructional objectives.
- Encourage parent/guardian involvement by taking an active role and being available to students and parents/guardians for education related purposes. Participate in parent/teacher conferences and open houses.
- Communicate classroom expectations and student behavior to students, staff and parents. Establish and maintain open lines of communication with students, parents, staff and other members of the school community.
- Develop reasonable rules of classroom behavior that comply with district and building philosophy.
- Provide supervision for classroom students and necessary or requested supervision throughout the site.
- Maintain student and student record confidentiality to the extent possible.
- Maintain accurate, complete and correct records as required by law, district policy and administrative regulations including an updated record of student performance and attendance.
- Attend all building, faculty, department and Individual Education Plan (IEP) staff meetings and committees as required or requested.
- Participate in in-service activities promoted by the District. Contribute to the growth of others through presentations at in-service or other educational activities as requested.
- Serve as a role model by demonstrating a positive attitude, appropriate dress, classroom cleanliness, timeliness, proper preparation and strong work habits.
- Follow district and school policies and guidelines and administrative and contractual rules and regulations. Stay abreast of District news through District communication efforts via District website or email.
- Strive to maintain and improve professional competence. Stay abreast of issues related to special education and K-12 education.
- Take all prudent and reasonable precautions to protect students, equipment, materials and facilities.
- Provide ongoing training for support staff that work with students with students with a disability.
- Perform other duties within the scope of employment and certification as assigned

CERTIFICATION

Special Education teacher must hold a valid Wisconsin teacher license from the Department of Public Instruction that is appropriate with relevant training.

KNOWLEDGE, SKILLS AND ABILITIES

Requires a bachelor's degree from an accredited college or university; a valid Wisconsin teacher license from the Department of Public Instruction in an appropriate special education field; and broad knowledge of related curriculum areas. Must possess the ability to work effectively with students, parents, colleagues and the general public and to maintain open communications; ability to plan, organize and establish priorities; ability to work with diverse ethnic and socioeconomic communities; ability to carry out responsibilities independently and in a satisfactory manner; and ability to maintain a positive learning environment. Must demonstrate knowledge of the District adopted curriculum and teaching strategies; ability to communicate effectively both in writing and orally; utilization of computer technology in the performance of duties and responsibilities; knowledge of theory and practice in related fields of subject or grade level; knowledge of effective teaching methods and developmentally appropriate classroom activities.

The Delavan-Darien School District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.