

**GREENVILLE CENTRAL SCHOOL
PO Box 129
4982 State Route 81
Greenville, NY 12083**

NOTICE TO BIDDERS

The Board of Education of the Greenville Central School District will receive separate sealed bids for:

**REFUSE REMOVAL and RECYCLING for
2023-2024 SCHOOL YEAR**

The Board of Education reserves the right to reject any or all bids and waive any informalities or defect in such bid.

Sealed bids will be received in the District Office of Greenville Central School until:

**DATE: Thursday, May 4, 2023
TIME: 10:00 a.m.**

Specifications and bid forms may be obtained on the District's website www.greenvillecsd.org or at the Business Office, Greenville Central School, 4982 SR 81, Greenville, NY 12083.

Janet Maassmann
Business Official

Dated: April 17, 2023

Submission of Bid Packets

Bids are to be received in the:

Greenville Central School District Office
P.O. Box 129
4982 State Route 81
Greenville, NY 12083
Attn: Janet Maassmann, Business Official

Bid packages shall be submitted in a clearly marked sealed envelope labeled:

**Greenville Central School District
Attn: Janet Maassmann, Business Official**

**Refuse Removal and Recycling
for the
2023-2024 school year**

by

**Thursday, May 4, 2023
10:00 a.m.
District Office**

GREENVILLE CENTRAL SCHOOL DISTRICT
P.O. Box 129, 4982 State Route 81
Greenville, New York 12083

SPECIFICATIONS FOR REFUSE REMOVAL FOR 2023-2024 SCHOOL YEAR

CONTRACT PERIOD: July 1, 2023 through June 30, 2024

SPECIFICATIONS: Refuse is to be picked up **AS SCHEDULED BELOW** when school is in session. When school is not in session - minimum of one (1) pick-up per week, approximately 100 pick-ups for the year. Scheduled pickups will occur, such as, "NOT TO EXCEED MORE THAN THREE DAYS (72 hrs) APART ON WEEKDAYS" and "NO MORE THAN FOUR DAYS (96 hours) APART WHEN SATURDAY and SUNDAY ARE INCLUDED BETWEEN PICKUPS". The attached schedules (#1 & #2) are considered a component of this specification. Each pick-up shall include both the Elementary and the Secondary School. Contractor shall inspect the site to be knowledgeable of access and dumpster locations, prior to bidding. The disposal of the contents from these dumpsters shall comply with all Greene County Solid Waste Disposal regulations and New York State Department of Environmental rules and regulations.

EQUIPMENT: Contractor must provide a minimum of five (5) 6-cubic yard dumpsters. Loading access to dumpsters cannot exceed 48" high on one side, with opposite side access not to exceed 60" in height. Accessible or loading side has to be a minimum of 5' across (clear opening).

*** Award will be based on total cost of bid (per diem rate X # of pickups) ***

ALTERNATE 1:

SPECIFICATIONS FOR SINGLE STREAM RECYCLING FOR 2023-2024 SCHOOL YEAR

CONTRACT PERIOD: July 1, 2023 through June 30, 2024

SPECIFICATIONS: The pick-up of Single Stream Recyclables (excluding paper and cardboard) is to be picked up **AS SCHEDULED BELOW** when school is in session. When school is not in session - minimum of one (1) pick-up per week, approximately 51 pick-ups. Scheduled pickups will occur, such as, "NOT TO EXCEED MORE THAN 7 DAYS APART BETWEEN PICKUPS". The attached schedules (#1 & #2) are considered a component of this specification. Each pick-up shall include the Elementary School, the Secondary School, and the Bus Garage. Contractor shall inspect the site to be knowledgeable of access and dumpster locations, prior to bidding. The disposal or processing of the contents from these dumpsters shall comply with all Greene County Solid Waste Disposal regulations and New York State Department of Environmental Conservation rules and regulations.

ACCEPTABLE ITEMS: The following items (excluding paper and cardboard) have to be acceptable by Bidder in the recyclable dumpsters. Chipboard/box board; juice boxes; milk cartons; aluminum cans; glass bottles (all colors); tin and bi-metallic containers (including aerosol cans); Aseptic milk/juice cartons; aluminum foil; plastic containers (recycle 1-7 symbols); lids; frozen food cartons; bus brake drums (no brakes); steel wheels; metal sheeting; and miscellaneous steel and brackets.

EQUIPMENT: Contractor must provide a minimum of four (4) 4-cubic yard slant dumpsters. Loading access to dumpsters cannot exceed 48" high on one side, with opposite side access not to exceed 63" in height. Accessible or loading side has to be a minimum of 5' across (clear opening). Two independent opening covers have to be provided on all dumpsters to allow easy access.

Contractor has to provide at **no cost** a total of ten (10) 35-gallon wheeled plastic covered Single Stream Recycling bins for use to bring recyclables to dumpsters. All bins must have Recycling labels and labels listing items acceptable and items unacceptable.

*** Award will be based on total cost of bid (per diem rate X # of pickups) ***

ALTERNATE 2:

SPECIFICATIONS FOR CONSTRUCTION/DEMOLITION DEBRIS FOR 2023-2024 SCHOOL YEAR

CONTRACT PERIOD: July 1, 2023 through June 30, 2024

SPECIFICATIONS: Contractor shall pick up when requested by the school within 96 hours from contact one (1) ten yard Construction/Demolition dumpster. Costs shall be recorded under "Total Per Diem Line" for this Alternate. Additional fees including fuel charges must be listed on bid. The disposal or processing of the contents from this dumpster shall comply with all Greene County Solid Waste Disposal regulations and New York State Department of Environmental Conservation rules and regulations.

ACCEPTABLE ITEMS: The following items (excluding paper and cardboard) have to be acceptable by Bidder in this dumpster: Pallets, broken furniture, old rugs/carpets, non-recycle plastic items, and other miscellaneous building materials.

EQUIPMENT: Contractor must provide a minimum one (1) ten-cubic yard low side dumpster with a cargo net that will cover the entire dumpster.

*** Award will be based on total cost of bid (per diem rate X # of pickups) ***

REFUSE & RECYCLING SCHEDULE FOR SERVICE

Please be advised that the following schedule of hours is to be followed by the successful bidder for refuse and recyclable removal:

BETWEEN: 3:15 p.m. and 7:30 a.m.

Pickup cannot occur during school hours (7:30 a.m. - 3:15 p.m.) This will be enforced and loss of contract during contract term shall result in violation of this requirement.

It is the intent of Greenville Central School District to award to the lowest responsible Bidder provided the bid does not exceed the funds available. Greenville School shall have the right to waive informalities or irregularities in a bid received and to accept the bid which, in the District's judgement, is in the District's own best interests. Greenville Central School District shall have the right to accept or reject to determine the low bidder on the basis of the sum of the Base Bid.

Schedule #1: Summer Refuse & Recycling Pick Up on the Following Days

Thursdays:	July 06, 2023	August 03, 2023
	July 13, 2023	August 10, 2023
	July 20, 2023	August 17, 2023
	July 27, 2023	August 24, 2023
		August 31, 2023

Begin regular weekly Monday and Thursday pickups starting September 7, 2023.

Schedule # 2: Do Not Pick Up Refuse or Recycling on the Following Days

The school is closed on these days and pick up is not required.

Monday:	October 9, 2023
Thursday:	November 23, 2023
Monday:	December 25, 2023
Monday:	January 1, 2024
Monday:	January 15, 2024
Monday:	February 19, 2024
Monday:	May 27, 2024

**GREENVILLE CENTRAL SCHOOL
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BID FORM FOR REFUSE REMOVAL FOR 2023-2024

**BASE BID: BIDDER MUST PROVIDE DUMPSTER PICK-UP SERVICE
AND
PROVIDE DUMPSTER EQUIPMENT**

The undersigned hereby proposes and agrees to comply with **ALL** the specifications for refuse removal and provide service at the following rate:

TOTAL PER DIEM: \$ _____

Additional fees (if any) provide explanation: \$ _____

We propose to furnish the following:

****Set forth number of times of pick-ups; and type of dumpster that will be provided****

ALTERNATE 1: SINGLE STREAM RECYCLING:

DESCRIPTION:

The undersigned hereby proposes and agrees to comply with **ALL** the specifications for recycling removal and provide service at the following rate:

TOTAL PER DIEM: \$ _____

Additional fees (if any) provide explanation: \$ _____

ALTERNATE 2: CONSTRUCTION/DEMOLITION DEBRIS:

DESCRIPTION:

The undersigned hereby proposes and agrees to comply with **ALL** the specifications for recycling removal and provide service at the following rate:

TOTAL PER DIEM: \$ _____

Additional fees (if any) provide explanation: \$ _____

DATE: _____

SIGNED BY: _____

Complete reverse side

Name of Company: _____

Address: _____

Name of Contact Person: _____

Title: _____

Phone Number: _____



GREENVILLE CENTRAL SCHOOL DISTRICT
P.O. BOX 129
4982 STATE ROUTE 81
GREENVILLE, NY 12083

IRAN DIVESTMENT ACT CERTIFICATION

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of “persons” who are engaged in “investment activities in Iran” (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act’s effective date, at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

A list of “Entities Determined to Be Non-Responsive Bidders/offers pursuant to The New York State Iran Divestment Act of 2012” can be obtained at <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>.

Additionally, Bidder/Contractor is advised that once the list is posted on the OGS website, any Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to the solicitation, must certify at the time the Contract is renewed, extended or assigned that it is not included on the prohibited entities list.

During the term of the Contract, should the Greenville Central School District receive information that a person is in violation of the above-referenced certification, Greenville Central School District will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then Greenville Central School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The Greenville Central School District reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

AUTHORIZED SIGNATURE: _____ DATE: _____

PRINT NAME: _____ TITLE: _____

NAME OF ORGANIZATION: _____

BID PROPOSAL CERTIFICATIONS

Firm Name	
Business Address	
Telephone Number	Date of Bid

I. General Bid Certification

The bidder certifies that he will furnish, the prices herein quoted, the materials, equipment and/or services as proposed on this bid.

II. Non-Collusive Bidding Certification

By submission of this bid proposal, the bidder certifies that he is complying with Section 103-d of the General Municipal Law as follows:

Statement of non-collusion in bids and proposals to political subdivision of the state. Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification.

“(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.”

(b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with, provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where (a) (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph 1 (a).

2. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of the section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Signature (Authorized)

Title