



# GREENVILLE

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CENTRAL SCHOOL DISTRICT

Michael Bennett  
*Superintendent of Schools*

Dear Families,

As we head into our first full week back to school, we want to make you aware of our communication practices should an emergency occur. The safety of our students and staff is of the utmost importance, and we want to ensure that you are informed and kept up-to-date through all circumstances.

In the event of an emergency, an initial message notifying families of the situation will go out via text, phone call, email, social media, and the website. We will continue to update the community, even if no new information is available, by providing timestamped updates. When the situation is resolved, we will send out an update stating the status of the emergency, and indicating that communication as the “final” update about the situation.

We encourage all members of the school community to make sure that their contact information is up-to-date in our records, so we can reach you in a timely manner. If you are not currently receiving communications from the District, please email [pizzolas@greenvillecsd.org](mailto:pizzolas@greenvillecsd.org) or call 518-966-5070 x523 to update your information. It is also important to regularly check your email and phone for updates and to follow our website or social media channels for additional information.

We understand that receiving information about an emergency can be stressful, and we will do our best to provide clear and concise updates in a timely manner. In the event of an emergency, please refrain from calling the school offices, or entering the school grounds. School secretaries are an integral part of our emergency response teams, and their phone lines must be kept open to aid in resolving the situation. Additionally, parking lots and roads surrounding the campus must be kept clear for emergency personnel to easily access them, should their services be required.

If you have specific questions while the District is experiencing an emergency, our School Communications Specialist will, to the best of their ability, monitor emails and respond to social media comments in a timely manner.

We appreciate your cooperation and understanding as we work to keep our school community safe.

Sincerely,  
Michael Bennett  
Superintendent of Schools