



**Charge:** The purpose of the Building Level Team (BLT) is to improve the educational performance of all students in their school. Student performance encompasses all areas affecting a student's growth and development.

## Minutes and Meeting Notes

Meeting called to order at 3:07

Members in attendance: Tim Albright, Linda Esposito, Kelly Hubicki, Casey Gannon, Kristy Goergen, Tadhg Russell, Erin Sharkey, Brynda Shultes

1. Approval of [January 27, 2022 minutes](#) and [February 17, 2022 minutes](#).
  - a. Feedback on the combined MS/HS BLT meeting

Approval of Minutes for January, 2022 Meeting

- Motion - C. Gannon
- Second - T. Albright
- Discussion - none
- Passed

Approval of Minutes for February, 2022 Meeting

- Motion - L. Esposito
- Second - C. Gannon
- Discussion - J. Hutchins asked if the HS wanted to do something similar to what the MS was doing - attributes for SchoolTool gradebook. B. Shultes shared a copy of these attribute with BLT members.
  - K. Hubicki added that from a parent perspective, it would be easier to have attributes to inform parents on how to help students with completion/make-up work. T. Russell will ask S. Gardiner about how attributes are viewed by parents at HS and MS.
  - B. Shultes mentioned that only the Juniors remain for the Elective Survey.
- Passed

2. Update on Committee Reports
  - a. NCBI/Character Education - Sharkey
    - Character ed was canceled yesterday.
    - NCBI - no updates.

b. Rural Schools Project - Goergen

- K. Goergen shared that on 3rd quarter, we did our own thing. National Clearing House changed and it was cumbersome to create an account. There have been several meetings and share outs.
- B. Shultes added that next year, there were 4 options presented for the project. The one we were randomly selected for was our last choice because we are already doing it in junior seminar. The intervention was called “college transition boot camp.” The one we wanted was the FAFSA completion. This one does have the FAFSA as a part of it, so it may become our focus.

3. Discuss Honors/AP Entrance Criteria - Goergen

a. Current Criteria - [link](#)

- K. Goergen discussed the current entrance criteria for honors and AP.
- T. Albright added that the criteria are not currently being followed.
- B. Shultes added a similar statement.
- K. Goergen stated that some of this may need to change. She is planning on having a meeting with AP and honors teachers to discuss this further.
- E. Sharkey stated that the criteria should be the same across the board, not department by department.
- K. Hubicki stated that when students come out of honors track in MS, they go straight into honors track in HS. This should not necessarily be the case. There is a lack of student understanding when it comes to course selection.
- K. Goergen added that there is often a large schedule change as a result. K. Fritz could discuss this with parents at future freshman night. There should be consistency between departments. Next steps should be surveying teachers (target audience should be AP and honors teachers) and developing a plan with a committee.

4. Summer Meeting Dates Survey

- B. Shultes shared that T. Hilgendorff shared a google form with summer meeting dates. An August date may also be needed for working on the SCEP plan.

5. Other

Motion to Adjourn - T. Albright

- Second - L. Esposito
- Meeting adjourned at 4:06 pm.

**Upcoming Meeting Dates:**

April 28, 2022

May 26, 2022